



August 12, 2015

PH: 801.254.3742 EMAIL: info@sjc.utah.gov FAX: 801.254.3393

Smith & Glauser  
Attn: Kimi Gomez

[REDACTED]  
Sandy, UT 84094

Re: GRAMA Record Request dated 7/31/2015

Dear Ms. Gomez,

I am responding to a GRAMA Record Request submitted by you to South Jordan City on 7/31/2015 asking for:

- All Certificates of Occupancy for the properties listed on the attached spreadsheet (Daybreak Townhomes).

It took our staff 10 hours of research time for which we are charging for 8 hours @ the rate of \$17 per hour. Total amount due for Research: \$136.

Our research produced a total of 211 record copies. Total due for record copies: \$52.75.  
(211 x .25 p/copy).

**Grand Total Due: \$188.75**

Please make payment to:

South Jordan City  
Attn: City Recorder  
1600 W. Towne Center Drive  
South Jordan, Utah 84095

This concludes our response to your GRAMA Record Request.

Sincerely,

Anna M. West, CMC

City Recorder

CITY OF SOUTH JORDAN  
GRAMA Record Request  
Fax: 801-254-3393



The following form should be completely filled out and returned to the City Recorder's office. The City is allowed 10 business days in which to respond to your request. Presently, South Jordan City Charges 25¢ per page. The City may assess other fees for records compiled in a form other than that maintained. Research or Services Fee may be charged as provided by Utah Code 63G-2-203.

Requestor's Name: Kimi Gomez c/o Smith & Glauser  
Address: [Redacted] City: Sandy  
State: UT Zip: 84094 Daytime Phone: [Redacted] Fax: [Redacted]

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s) specifically described as: All Certificates of Occupancy for the properties listed on the attached spreadsheet. (Daybreak Townhomes)

which I believe are collected, filed and/or used by the City of South Jordan, 1800 W. Towne Center Drive, South Jordan, Utah 84095 (801) 254-3742.

I would like to view/inspect the record(s).  
 I would like to receive a copy of the record(s) described above. I understand that the City charges a fee for copies of records and the copies will be provided subject to fees being paid. I authorize cost of up to \$125. If costs are greater than the amount I have specified, I further understand that the office will contact me and will not respond to a request for copies if I have not authorized adequate costs.  
[Signature] \_\_\_\_\_ Date 7/31/15

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**CITY'S RESPONSE TO RECORD REQUEST - FOR OFFICE USE ONLY**

APPROVED - Requestor notified on Aug 12, 2015

DENIED - Written denial sent on \_\_\_\_\_, 20\_\_\_\_

Requestor notified that this office does not maintain record; and, if known, was also notified of name and address of agency that does maintain record on \_\_\_\_\_, 20\_\_\_\_

Extension of time for extraordinary circumstances. Required notice sent \_\_\_\_\_, 20\_\_\_\_

COPY FEES: \$ 188.75 If waived, approved by: \_\_\_\_\_

211 Record Copies : \$52.75  
8 Hr's Research : \$136.