

# No RECORDS

CITY OF SOUTH JORDAN  
GRAMA Record Request  
Fax: 801-254-3393



The following form should be completely filled out and returned to the City Recorder's office. The City is allowed 10 business days in which to respond to your request. Presently, South Jordan City Charges .50¢ per page. The City may assess other fees for records compiled in a form other than that maintained. Research or Services Fee may be charged as provided by Utah Code 63G-2-203.

Requestor's Name: Jenny Koffin  
Address: [Redacted] City: So Jordan  
State: UT Zip: 84095 Daytime Phone: [Redacted] Fax: \_\_\_\_\_

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s) specifically described as:

2084 W Lawrence Circle - Copy of survey utilized by City Council to confirm property lines/setbacks for ALU building, after building inspector initially relied solely on property owners string line to determine setbacks.

which I believe are collected, filed and/or used by the City of South Jordan, 1600 W. Towne Center Drive, South Jordan, Utah 84095 (801) 254-3742.

- I would like to view/inspect the record(s).
- I would like to receive a copy of the record(s) described above. I understand that the City charges a fee for copies of records and the copies will be provided subject to fees being paid. I authorize cost of up to \$40 if costs are greater than the amount I have specified, I further understand that the office will contact me and will not respond to a request for copies if I have not authorized adequate costs.

[Signature] \_\_\_\_\_ Date 9/15/14

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CITY'S RESPONSE TO RECORD REQUEST - FOR OFFICE USE ONLY

- APPROVED - Requestor notified on \_\_\_\_\_, 20\_\_
- DENIED - Written denial sent on \_\_\_\_\_, 20\_\_
- Requestor notified that this office does not maintain record; and, if known, was also notified of name and address of agency that does maintain record on \_\_\_\_\_, 20\_\_
- Extension of time for extraordinary circumstances. Required notice sent \_\_\_\_\_, 20\_\_

COPY FEES: \$ \_\_\_\_\_. If waived, approved by: \_\_\_\_\_

[Signature] \_\_\_\_\_ Date 9-19-2014

Mailed Reply Letter 9/19/14: No Records on file



September 19, 2014

PH: 801.254.3742 EMAIL: [info@sjc.utah.gov](mailto:info@sjc.utah.gov) FAX: 801.254.3393

Jenny Koftinow

[REDACTED]  
South Jordan, Utah 84095

RE: GRAMA Record Request dated 9/15/2014

Dear Ms. Koftinow,

I am responding to your GRAMA Record Request we received 9/15/2014 asking for:

Request: copy of survey utilized by City Council to confirm property lines / setbacks, for ALU building at 2084 W. Lawrence Circle, after building inspector initially relied solely on property owners string line to determine setbacks.

Reply: No Records on file fitting the parameter of your request

Please let me know if you have any questions,

Sincerely,

*Anna M. West*

Anna M. West, CMC  
City Recorder