

CITY OF SOUTH JORDAN  
GRAMA Record Request  
Fax: 801-254-3393



The following form should be completely filled out and returned to the City Recorder's office. The City is allowed 10 business days in which to respond to your request. Presently, South Jordan City Charges .25¢ per page. The City may assess other fees for records compiled in a form other than that maintained. Research or Services Fee may be charged as provided by Utah Code 63G-2-203.

Requestor's Name: John Jonkman  
Address: [Redacted] City: SLC  
State: UT Zip: 84117 Daytime Phone: [Redacted] Fax: [Redacted]

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s) **specifically described as:**

Account notes for So Jordan  
utilities account # 261282.01  
for 10978 Maple Forest way

which I believe are collected, filed and/or used by the City of South Jordan, 1600 W. Towne Center Drive, South Jordan, Utah 84095 (801) 254-3742.

I would like to view/inspect the record(s).

I would like to receive a copy of the record(s) described above. I understand that the City charges a fee for copies of records and the copies will be provided subject to fees being paid. I authorize cost of up to \$ 10.-. If costs are greater than the amount I have specified, I further understand that the office will contact me and will not respond to a request for copies if I have not authorized adequate costs.

[Signature]  
Signature

23 Nov 2015  
Date

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CITY'S RESPONSE TO RECORD REQUEST - FOR OFFICE USE ONLY

APPROVED - Requestor notified on \_\_\_\_\_, 20\_\_

DENIED - Written denial sent on \_\_\_\_\_, 20\_\_

Requestor notified that this office does not maintain record; and, if known, was also notified of name and address of agency that does maintain record on \_\_\_\_\_, 20\_\_

Extension of time for extraordinary circumstances. Required notice sent \_\_\_\_\_, 20\_\_

COPY FEES: \$ \_\_\_\_\_. If waived, approved by: \_\_\_\_\_

[Signature]

[Signature]

RECORD NOTES REPORT

Note ID:  
261282.01

Created/Last Modified:  
11/23/2015 1:49:21 PM

11/23/15 - Jorrvievereign called and left a message. I called her back and informed her that she would need to submit a GRAMA request for any written records or documentation. I emailed her the link and attached form and told her I had mailed it to her as well last week. I asked her if she had any other questions, she stated "no". NG

11/20/15 - Mr. Jonkman called and requested to have a copy of the account notes for this property. js

11/19/15 - Sent letter to Jonvier with a GRAMA request form stating she would need to submit this for any written statements or records. And if she had any questions to call me. NG

11/18/15- Called and left message to have Jonvier call me back, per a in-person conversation on 11/17/15. She had requested written documentation of our policies and procedures and other items. NG

11/17/15 - Recieved occupant billing request form and added designation to the accountjs

11/16/15 Renter left message regarding the propeorty and the landlord shutting off her water illegally. I talked to my staff and it looks like the situation has been resolved. I called and left a voicemail asking her to call me if she had any other questions or concerns. NG

11/16/15.. RENTER WILL PAY \$140.60 TOMORROW OR WILL BE SHUT OFF PER OWNER( JOHN JONKMAN ).. VT

11/16/15 - Task #67376 to turn meter off due to shut off day payment arrangement not being kept. The payment due on Friday has not been made. js

11/13/15 - Mr. Jonkman came in and dropped off the occupant billing reques form and inquired to see if his renter had kept the payment arrangement made on shut off day. Jonviever has not made her payment as of 3:00 this afternoon. Mr. Jonkman said if she does not keep the agreement to make a payment of \$172.51 today then to go ahead and turn the water back off on Monday morning. There will be a \$75.00 reconnection fee added to the account. He does not want the water turned back on unless she has paid the entire balance due, including the \$75.00 reconnection fee js.

11/13/15 - I spoke with Mr. Jonkman, he will be dropping off the occupant billing request form today and checking to see if Jonvier (917-439-8223) has made her payemnt that is due todayjs

10/29/15 - Mail notification of payment arrangement and an occupant billing request form to John Jonkman property owner js

10/28/15 - Jonvier called insisting that she spoke with someone on the 20th when she called in for the balance on her account. She told them she would be out of town and would not be able to get a payment in until Friday the 30th. She was told notes would be made on the account. I agreed to accept a payment of \$175.00 on Friday and the balance of \$156. on 11/13. Will send an occupant billing request to homeowner and notify of arrangement. I asked Jonvier to contact me directly in the future if she is needing help with her account js.

6/24/15... CUSTOMER CALLED IN UPSET AND STATED THAT HER PAYMENT WAS IN THE DROP BOX. JOY SPOKE WITH HER AND TOLD CUSTOMER WE WOULD WAIVE THE \$75.00 FEE....VT

04-20-15 THE RENTER CALLED AND IS GOING TO PAY \$60.00 TODAY AND \$100.00 ON FRIDAY THE 24TH AND THEN PAY THE BALANCE ON MAY 1ST. I TOLD HER THAT WOULD BE FINE. RM

08/20/13 - Approved for JORNVIEVER Rougeau pay balance in full on September 1st. She understand that the water will be turned off if payment is not received by the 1st.js

4/25/13 - SW Master 261295.00. KM.

11/14/12- NEW RENTERS, JASON AND JORNVIEVER JOSHUA. OWNER CAME IN TO PUT THEM ON ACCT. SAID WE COULD NOT.

11/8/12-NOV BILL RTS. SEE PREVIOUS NOTE. MG

RECORD NOTES REPORT

Note ID Created/Last Modified

11/1/201- RENTER OF THIS PROPERTY IS MOVING OUT BY 11/5 AND  
CAME IN TO SETTLE UP. HE PAID FOR THE NEXT TWO MONTHS AND LEFT  
A CREDIT ON THE ACCT OF \$106.00, WHICH SHOULD BE THE LAST OF  
HIS RESPONSIBILITY. MG  
8/13/12 AUGUST BILL RETURNED TO SENDER UNABLE TO FRWRD

Moved out 4/11/09 - SEND MAY BILL TO 11313 S. JANA LYNN DR,  
SOUTH JORDAN

04/24/09 - NEW RENTER: SHANE MILLER.