

# SOUTH JORDAN CITY, UTAH

## CIP SUMMARY REPORT

Fiscal Year 2009-2010



### Mission Statement

South Jordan City provides service-oriented, responsible government, consistent with the community's values, priorities, and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

### Core Values

- To astonish the customer, not just to satisfy the customer
- Only the non-complacent thrive
- Actions speak louder than words
- The best team polices itself
- Expectation + Ownership = Ultimate Motivation
- Employees have to understand the business
- Build a team of big thinkers
- Change is the status quo
- Stay small as you grow
- Propagate the culture

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### CIP Committee

The CIP Committee consists of 14 City employee members, nine of which have voting power. The Committee prioritizes projects based on need and development opportunities. It is responsible for creating and updating the 5-year CIP Plan and holds an annual workshop allowing City staff to review the Plan and agree on project prioritization. The Committee also plays an important role in approving funding for new projects and additional funding for existing projects. The Committee hears requests for funding and recommends requests to the Office of the City Manager for final approval.



City Park Baseball Fields

### CIP Calendar

- **September '08 - January '09:** Preparation for Annual CIP Workshop (update 5-year CIP Plan)
- **March 4, 2009:** CIP Workshop
- **May 19, 2009:** Distributed and presented 5-year CIP Plan to City Council

### Goals & Objectives

#### CIP Development

- Develop a 5-Year CIP Plan
- Set Priorities
- Review for Sustainability
- Monitor continuity of development to take advantage of opportunity-based development
- Coordinate with other entities (internal and external)

#### CIP Funding

- Monitor feasibility and resource constraints
- Maintain an appropriate fund balance reserve for emergency projects
- Identify grant opportunities
- Utilize appropriate external opportunities (e.g. federal funding)

#### CIP Monitoring & Reporting

- Monitor projects and agreements
- Report information regularly
- Provide project management process approval
- Identify project managers for all projects

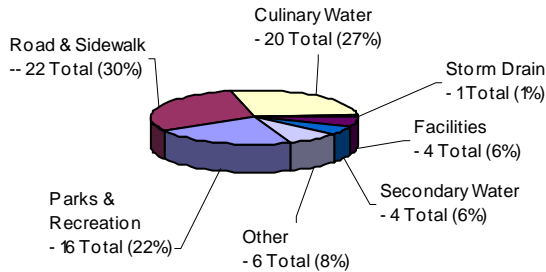


Detention Basin: 10760 S. Beckstead Ln

# CIP PROGRESS REPORT

## FY 2008-2009

### Total Projects FY 2008-2009

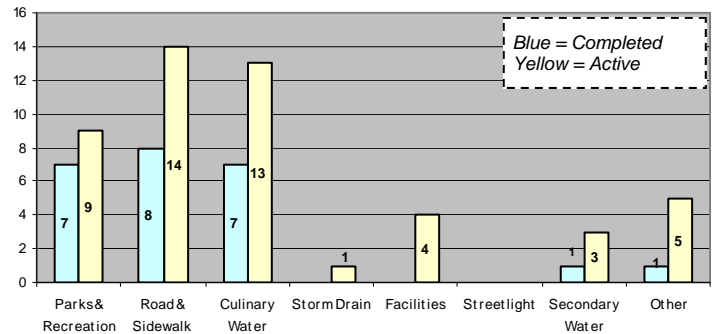


|                    | Carryover from<br>FY 08 to FY 09 | New       | Total     |
|--------------------|----------------------------------|-----------|-----------|
| Parks & Recreation | 12                               | 4         | 16        |
| Road & Sidewalk    | 10                               | 12        | 22        |
| Culinary Water     | 10                               | 10        | 20        |
| Storm Drain        | 1                                | 0         | 1         |
| Facilities         | 4                                | 0         | 4         |
| Streetlight        | 0                                | 0         | 0         |
| Secondary Water    | 0                                | 4         | 4         |
| Other              | 5                                | 1         | 6         |
| <b>Total</b>       | <b>42</b>                        | <b>31</b> | <b>73</b> |

### Project Budgets FY 2008-2009

|  |               |
|--|---------------|
| Total FY08-09 Expenditures (Active & Completed)  | \$ 14,513,950 |
| Total Expenditures on Projects Completed FY08-09 | \$ 8,466,817  |
| FY 08-09 Expenditures on Completed Projects      | \$ 4,103,563  |
| Completed Projects (Under Budget)                | 7             |
| Total Savings                                    | \$ 279,523    |
| Completed Projects (Over Budget)                 | 2             |
| Total Deficit                                    | \$ 3,248      |

### Completed & Active Projects FY 2008-2009



|                    | Completed | Active    | Total     |
|--------------------|-----------|-----------|-----------|
| Parks & Recreation | 7         | 9         | 16        |
| Road & Sidewalk    | 8         | 14        | 22        |
| Culinary Water     | 7         | 13        | 20        |
| Storm Drain        | 0         | 1         | 1         |
| Facilities         | 0         | 4         | 4         |
| Streetlight        | 0         | 0         | 0         |
| Secondary Water    | 1         | 3         | 4         |
| Other              | 1         | 5         | 6         |
| <b>Total</b>       | <b>24</b> | <b>49</b> | <b>73</b> |

### Completed Projects FY 2008-2009

| Culinary Water                        | Road & Sidewalk                    |
|---------------------------------------|------------------------------------|
| 10750 S. Repaving                     | 104th S. Widening (Costco)         |
| Redwood Waterline Upsize              | 2700 W. Improvements               |
| 30" Waterline (104th S., 36th - 40th) | River Heights Drive                |
| 4000 W. Waterline (118th - 108th)     | 104th S. Resurfacing               |
| 16" Waterline (River Heights Dr.)     | Bonar Bridge Overlay               |
| Bangerter Waterline Boring            | 114th S. 2200 W. Intersection      |
| Parcel 17 Waterline Break Repair      | Beckstead Lane ROW                 |
| <b>Parks &amp; Recreation</b>         | Temple Lane Rebuild                |
| Riverfront Parkway                    | <b>Secondary Water</b>             |
| Fish Cleaning Station                 | 9800 S. Irrigation Line            |
| South Entry Feature                   | <b>Other</b>                       |
| Jordan Ridge Park Landscaping         | Collector Street Fencing (9800 S.) |
| Jordan River Trail                    |                                    |
| Redwood Rd Landscape                  |                                    |
| Jordan River Pkwy Envir. Study        |                                    |

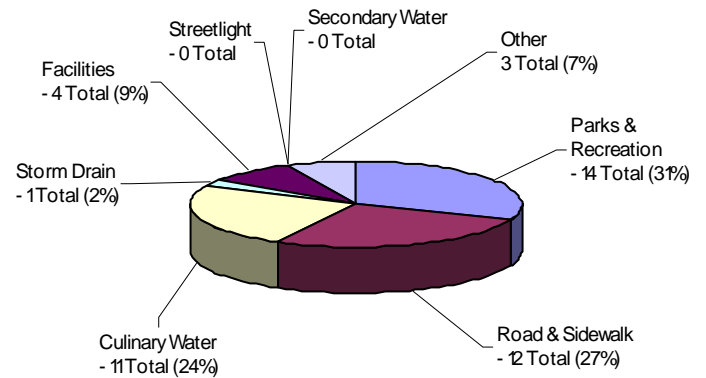
# CIP ADOPTED BUDGET FY 2009-2010

## Capital Budget FY 2009-2010

### Total Funding

|                    |                         |
|--------------------|-------------------------|
| Road & Sidewalk    | \$ 2,413,855.00         |
| Parks & Recreation | \$ 624,695.00           |
| Storm Drain        | \$ 30,134.00            |
| Water              | \$ 9,751,724.00         |
| Other              | \$ 304,780.00           |
| Sales Tax Bond     | \$ 3,834,679.00         |
| <b>Total</b>       | <b>\$ 16,959,867.00</b> |

## Total Projects FY08-09 (Beginning Year)



## Capital Projects Fund

The Capital Projects Fund authorizes and controls expenditures for the acquisition of significant City assets, and the construction of all capital infrastructures and facilities. Capital projects are developed each year and have multiple funding sources:

- General
- Impact fees
- Bonds and grants
- Reimbursements

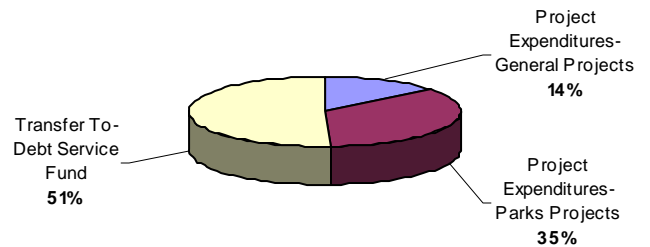
Capital project appropriations lapse at the end of the fiscal year as the rest of the budget does; however, these appropriations are re-budgeted until the project is complete.

## Capital Equipment Fund

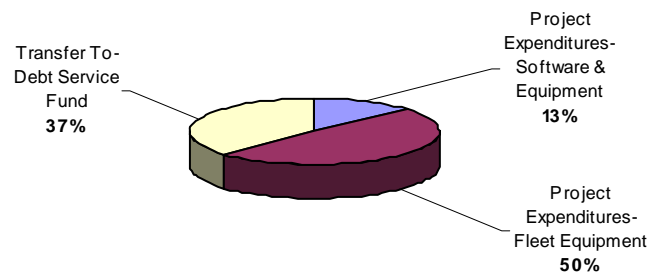
The Capital Equipment Fund also authorizes and controls expenditures for the acquisition of significant City assets. Capital Equipment expenditures consist of replacement and new purchases of fleet-related and large equipment that impact the operating budget. The Capital Equipment fund receives support through the capital reserve initiative detailed in the Key Management Practices.

The charts to the right display proposed budget expenditures for the Capital Projects Fund and Capital Equipment Fund for FY 2009-2010.

## Capital Projects Expenditures FY 2009-2010



## Capital Equipment Expenditures FY 2009-2010



# FIVE YEAR CIP PLAN 2010-2014

## Overview

The 5-year CIP Plan requires the City to anticipate long-term needs of the community. Many of these needs are ultimately expressed as expenditures for major facilities such as streets and utility system expansion or replacements. By anticipating further capital facility needs of the City, citizens, elected officials and staff are able to identify priorities and establish sources of funding for critical projects.

A 5-year CIP Plan helps determine the budgeted projects for the current fiscal year. There are no specific appropriations established via the adoption of a 5-year CIP Plan with the exception of the current fiscal year. Subsequent year appropriations and actual funding sources are identified as part of the preparation of the annual budget.

## Plan Development

Each department is asked to identify specific projects and estimated costs for capital projects within their jurisdiction. Financial forecasts of the major operating funds are then prepared to identify what monies will be available to pay for future projects.



*Municipal Services Building Construction*

Representatives from each department are assigned to the CIP Committee which then prioritizes projects based on need and development opportunities.

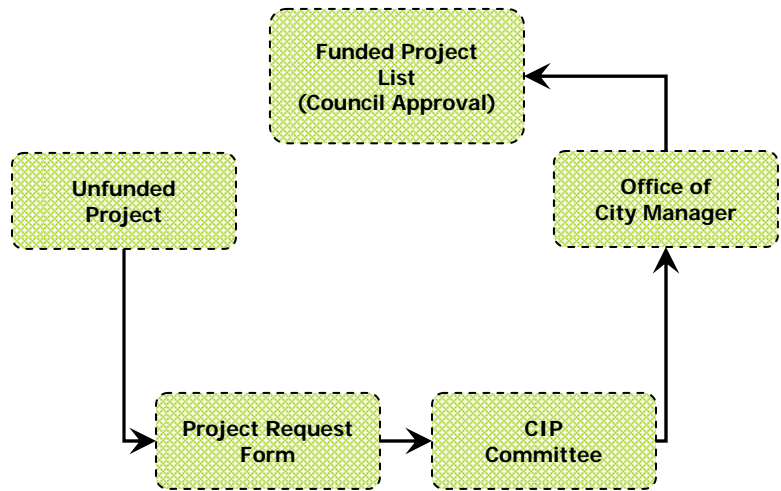
Members of the committee vote to recommend projects for funding approval throughout the year.

A CIP workshop is held annually to enable the City to review the staff recommended projects and make any necessary changes. When a consensus is reached on the projects and proposed funding sources for the 5-year CIP Plan, the staff prepares a CIP list to be included in the fiscal year budget adoption. Although projects may be prioritized as

“FUNDED—2 YEAR CIP DURATION”, the *Capital Improvement Project Policy and Procedure* document commits the City Council to spend money on projects listed in the current fiscal year only.

Unfunded projects that arise after the adoption of the current year funded list are considered and processed through the CIP Committee. The Committee recommends if funding should be approved and the Office of the City Manager provides final approval.

## Project Approval Process



## Plan Updates

As project priority, fiscal availability, and political needs will/can change, it is vital the 5-year CIP Plan be updated annually. Therefore, the process of identifying future projects and funding sources is undertaken annually to reflect the most current political and financial assumptions and priorities.

*Text for “Overview”, “Plan Development”, and “Plan Updates” is found in Appendix D (Capital Improvement Project Policy and Procedure) of the City’s Five-year Capital Improvement Plan: 2010-2014.*



## Contact Information

If you have questions or comments regarding this report or would like to suggest how we could improve it in the future, please contact Jeff Robb at [jrobb@sjc.utah.gov](mailto:jrobb@sjc.utah.gov).