

Commercial Tenant Improvement

The following is a list of required plans and documents to be submitted with a permit application. Two (2) copies of each item are required.

1. Architectural drawings with architect's wet stamp.
2. Structural drawings & calculations with engineer's wet stamp. (Engineer's wet stamp may not be required on small tenant improvements)
3. Approval letter from South Valley Sewer District will be required before permit will be issued.
4. A letter explaining the proposed use of the space.

All Drawings are required to meet City Ordinances, 2015 International Building codes, and 2014 NEC. Contact Planning & Zoning for City ordinances.