

The City of
South Jordan
Utah

It's all about people



Annual Budget

Fiscal Year
2012-2013

The City of South Jordan
Annual Budget

Fiscal Year 2012-2013

Mayor & City Council



Mayor
Scott L. Osborne



Councilmember
Mark Seethaler



Councilmember
Chuck Newton



Councilmember
Brian C. Butters



Councilmember
Steve Barnes



Councilmember
Larry Short

City of South Jordan
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South Jordan, UT 84095
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City Vision and Service Values

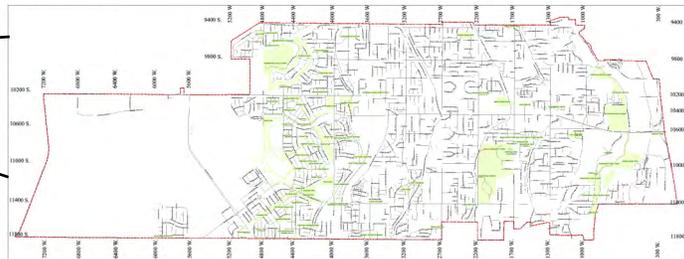
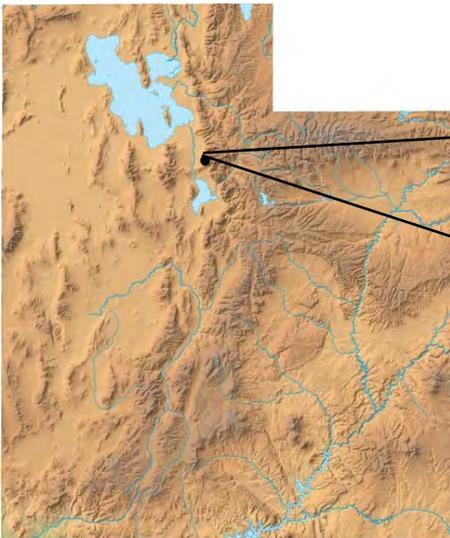
Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Service Values

To astonish the customer, not just to satisfy the customer
Only the non-complacent thrive
Actions speak louder than words
The best team polices itself
Expectation + Ownership = Ultimate Motivation
Employees have to understand the business
Build a team of big thinkers
Change is the status quo
Stay small as you grow
Propagate the culture

Map — Where is South Jordan?



South Jordan is located in Salt Lake County – just 20 minutes from Salt Lake City.



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

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City Manager's Letter

The City of South Jordan is a city of choice. People, families, and businesses cognitively choose to live and locate here. South Jordan is also a "growth" city. When combined, these two components of choice and growth provide South Jordan with challenges, opportunities, priority selections, duties and responsibilities, and a mandate to remember and incorporate in its actions that the City is "all about people".

In light of the never ending responsibility to remember and incorporate the "all about people" paradigm, what are the challenges, opportunities, and priorities faced by the City for the fiscal year 2012 – 2013 (FY 2013)?



City Manager John H. Geilmann

CHALLENGES AND OPPORTUNITIES

1. Maintaining City Infrastructure:

Because the City has been and continues to substantially grow, the City's infrastructure ranges from new and needing little maintenance to aged and requiring significant maintenance. Maintaining the infrastructure with such divergence in age and condition is both a challenge and an opportunity.

2. Understanding and utilizing technology in the most efficient manner:

Technology is here to stay. It has become common place in daily communication and governmental transparency. Yet there are still gaps that need to be filled to incorporate technology as a means of stakeholder interaction with the City. Implementation of technology for the benefit of all stakeholders of the City is both a challenge and an opportunity.

3. Economic Growth in the "new normal" economy:

South Jordan has emerged from one of the worst recessions in U.S. history, and in doing so, has evolved into the "new normal" which is to say, the City does not have unlimited access to external resources. The City has to create its own economy. To do so creates the need for more economic development growth and a balancing of residential growth. Both challenges and opportunities are needed to provide sustainability to the City and its stakeholders.

4. Maintaining an "actively engaged" workforce:

Organizations with "actively engaged" personnel thrive. South Jordan City is a thriving organization. The City's staff is one of the highest engaged workforces in the State of Utah; thus providing a huge benefit to all the stakeholders of the City. The challenge is to maintain that high level of actively engaged personnel. The opportunity is to continue to receive the benefits associated with a workforce of this quality.

5. Understanding and meeting the needs of a new Mayor and City Council Members:

The City's legislative body has changed dramatically since the beginning of the year 2012. The change has created a need for more information and governmental restructuring as the new mayor and new council members share their needs and expectations regarding the policies of the City. A new legislative body is both a challenge and an opportunity for making life better in South Jordan.

6. Helping people understand that the City is not in the same budget and debt situations as is the federal government:

Almost daily, the news media releases stories that lead to the belief that the federal government is dysfunctional and is creating unnecessary and skyrocketing debt. All too often that negative paradigm is transferred to a similar belief about the operation of the City of South

Jordan. The challenge is to replace that negative belief with the positive reality that South Jordan is not the federal government, coupled with the opportunity that the City is sound both fiscally and with the services it provides to the public.

PRIORITIES FOR FY 2013

In alignment with the challenges and opportunities presented above, the City will focus on the following strategic planning priorities:

- City Capital and Infrastructure Improvements
- Workforce Planning and Staffing
- A City Wide Performance Management System
- Maintaining Quality Levels of Public Service
- Continued Fiscal and Economic Responsibility

THE 2012 - 2013 BUDGET ADDRESSES THE CITY OF SOUTH JORDAN'S CHALLENGES, OPPORTUNITIES & PRIORITIES

To postulate challenges, opportunities, and priorities without providing a logical, workable, responsible tool to meet the said challenges, opportunities, and priorities, would be nothing but political rhetoric. The FY 2013 Budget, as presented herein, is that logical, workable, responsible tool.

Numerous City staff has been involved in giving positive input to facilitate the creation of this budget. Further, the City Budget Officer and Financial Department Staff have far exceeded the charge to present a "balanced budget" as is required by law. This budget reflects in depth research and added attention to insure "Baldrige Quality" alignment with the needs of City residents, the public services provided by City staff, and a commitment that South Jordan, not only remain, but elevate its status as THE City of Choice in which to live, work, play, and conduct commerce.

The following is a summary of how the 2012 -2013 budget is the most transparent, efficient and workable fiscal tool to accomplish the above:

- ◆ Over \$2.6 million is allocated to Capital Improvements, fleet and the maintenance of City infrastructure

- ◆ The Budget includes funding for a "Master Technology Plan" which will develop a comprehensive plan for identifying technology needs and establishing logical and fiscally responsible priorities
- ◆ Included is \$400 thousand to implement "Career Ladder" and "Wage Compression" programs which will provide employee incentives by strengthening the employee skill base, while maintaining equity between newly hired employees and those with over three years of service
- ◆ Simplified debt information is included in the budget, which also shows that the City does not have any General Obligation (tax related) debt
- ◆ The General Fund budget is a full **two percent (2%) lower** than the FY 2011 – 2012 Mid-year Amended budget
- ◆ There is **no rate increase** for either City Property Taxes or City Water Rates
- ◆ No additional debt is projected for FY 2013.

The past several years have been very challenging to everyone, including the City of South Jordan. However, thanks to the City's legislative body, our residential and business communities, and City employees, South Jordan has remained the one of the Best Cities in the United States. This is a GREAT place to live, work, play and conduct commerce.

I am optimistic about our City's financial future and I am dedicated to providing outstanding services to our residents and stakeholders. It is indeed a pleasure to present this conservative and balanced FY 2013 budget for the City of South Jordan.



John H. Geilmann, J.D.
City Manager

South Jordan at a Glance

- Incorporated in 1935
- Council-Manager form of government
- Mayor and five-member City Council
- City Manager appointed by the City Council

Demographics

Population

(Years 1980, 1990, 2000, and 2010 are as of April 1 per the U.S. Census Bureau; Years 2001-2009 and 2011 are estimates as of January 1 per South Jordan City; 2012 is a projection by South Jordan City.)

1980	7,721	2006	43,556
1990	12,220	2007	46,157
2000	29,437	2008	48,098
2001	30,248	2009	49,382
2002	31,628	2010	50,418
2003	33,871	2011	52,411
2004	36,313	2012	53,902
2005	39,777		

Median age 29.9

Number of households (as of 1/1/11)

Single family 12,241
Multi-family 2,527

Median household income (estimate) \$90,743

Racial composition

White 91.5%
Hispanic or Latino (of any race) 6.0%
Two or more races 2.4%
Other Race 1.7%
Asian 2.6%
Native Hawaiian and other Pacific Islander 0.9%
African American 0.7%
American Indian, Alaskan Native 0.2%

Source: U.S. Census Bureau and South Jordan City Planning Dept.

Land Use

Land area 22.1 Sq. miles

Land use:	% of Total
Residential	34.15%
Vacant (Daybreak)	20.92%
Commercial	4.81%
Roads	11.79%
Vacant (Non-Daybreak)	11.96%
Parks / Open Space / Public	11.14%
Industrial	2.42%
Utilities	1.24%
Schools	1.22%
Public Transportation	0.35%
	100%

Land Use (cont.)

Developed	67.11%
Undeveloped	32.89%
	100%

Source: South Jordan City Planning and Information Services Depts.

Economics

Commercial / Retail space 12.1 million sq. feet

Sales Tax (Fiscal Year 2010):

Taxable sales \$903,724,119
Sales tax revenue \$8,301,690

Property Tax (Fiscal Year 2010):

Assessed Taxable Property Value \$4,103,551,155

Principal taxpayers:	% of Total Assessed Value
The District LC	4.81%
Riverpark Fourteen LLC	3.67%
Kennecott Land Residential	2.27%
Walmart Stores Inc.	1.48%
Merit Medical Systems Inc.	1.45%
Harvest Pointe LLC	1.22%
DBVC1 LLC	0.60%
JG Parkway Tower LLC	0.58%
Pheasant Hollow Business Park	0.50%
Summerlane Development LLC	0.49%

Source: South Jordan City Fiscal Year 2011 CAFR



The District

Property tax rate (Fiscal Year 2011) .002332%

Bond ratings:

Fitch Ratings AA

Debt (Fiscal Year 2011):

The City has no General Obligation debt, which means no debt attached to property tax.

Service Statistics

Police

Full-time police officers	50
K-9 officers	2
Patrol units	32
Traffic citations	7,887
Assaults	50
Total incidents	14,875
Number of service calls	32,240
Average emergency response time	10:02 min.



South Jordan City Police Car

Fire

Full-time firefighters	48
Fire stations	2
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	2,640
Plans reviewed	206
Fire Marshall inspections	827
Flu vaccinations	336
Emergency calls for service:	
Fire calls	988
EMS calls	1,765
	<u>2,753</u>
EMS calls (breakdown):	
Patient transports	1,185
Cancelled calls	73
Other	507
	<u>1,765</u>
Average response times:	
Fire	5:17 min.
EMS	4:26 min.

Public Works

Streets and Street Lighting:	
Street lane miles maintained	452.19
Miles of sidewalk maintained	626.45
Number of street lights maintained	4,724
Number of street signs maintained	4,494
Fleet:	
City vehicles and equipment maintained	292

Public Works (cont.)

Water:	
Residential accounts	16,372
Commercial accounts	485
Miles of water lines	310
Fire hydrants	2,897
Average daily water demand (mgd)	9,659,000
Daily water conveyance capacity (mgd)	26,523,000
Miles of secondary water lines	98
Secondary water accounts	3,441
Storm Water:	
Miles of storm water pipe	130
Storm water detention ponds	72
Storm clean out boxes	6,042
Sanitation:	
Tons of waste recycled annually	3,657.39
Tons of refuse collected annually	18,902.21
Residential sanitation accounts	18,331

Parks and Recreation

Number of parks	38
Total acreage	400 acres
Natural open space area	215 acres
Trails	3.7 miles
Park loop walkways	4 miles
Number of park playgrounds	18 units
Recreation sports leagues	18
Fitness & Aquatic Center:	
Size of complex	50,000 sq. ft.
Size of swimming pool	190,000 Gallons
Size of wading pool (for kids)	561 sq. ft.
Number of members	Approx. 6,000
Group fitness rooms	2
Running track	1
Basketball courts	2
Indoor turf field	1

The Fitness & Aquatic Center offers 85 land & water fitness classes weekly. Class formats include TRX, Yoga, cycling, and Zumba. The center provides free weights, cardio equipment, special events, and various fitness programs. The Fitness & Aquatic Center also offers youth soccer leagues, volleyball, dance, gymnastics, swimming lessons, adult recreational basketball and much more.

Total Full Time Benefited Employees

Total Full Time Benefited Employees	307
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History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward

became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.

Farming & Business



Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran

exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.



Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan’s history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Third Class Designation

Governor Calvin L. Rampton signed an Executive Proclamation on July 3, 1967 designating seven cities, including South Jordan, as cities of the third class based on their population surpassing eight hundred residents.

Upon becoming a City of the Third Class, South Jordan began operating under the direction of a Mayor and Council rather than a Board President and Town Board, as had been the practice since incorporation.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold “Slim” Silcox one of Jordan School District’s most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The “Flying Ute” freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train

did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan’s history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.1 square miles and is home to more than 54,000 residents. The average household size is 3.77 persons. South Jordan’s population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:
Bateman, Ronald; *Of Dugouts and Spires*; South Jordan City Corporation, South Jordan, UT; 1998.

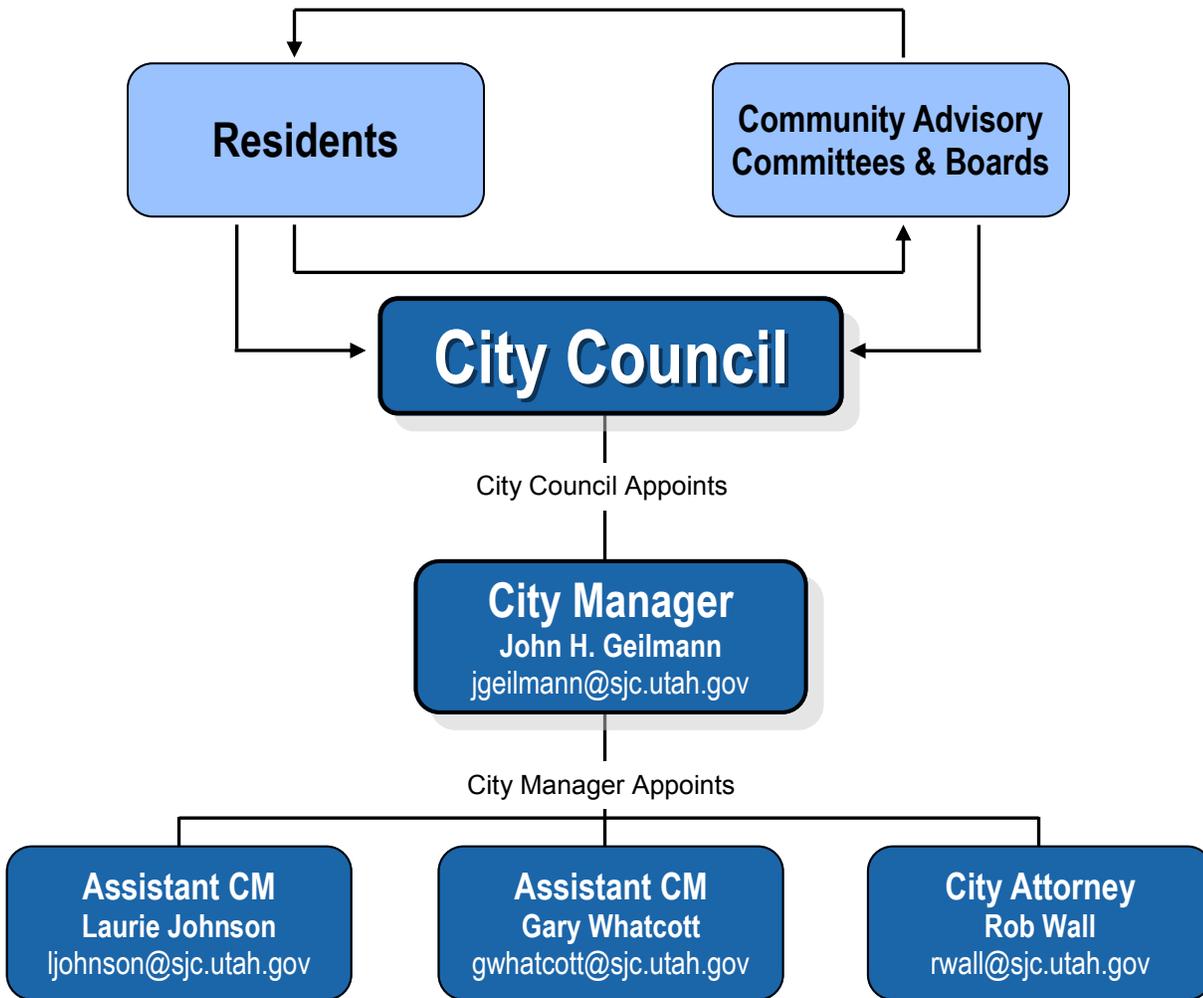
City of South Jordan; *Economic Development*.

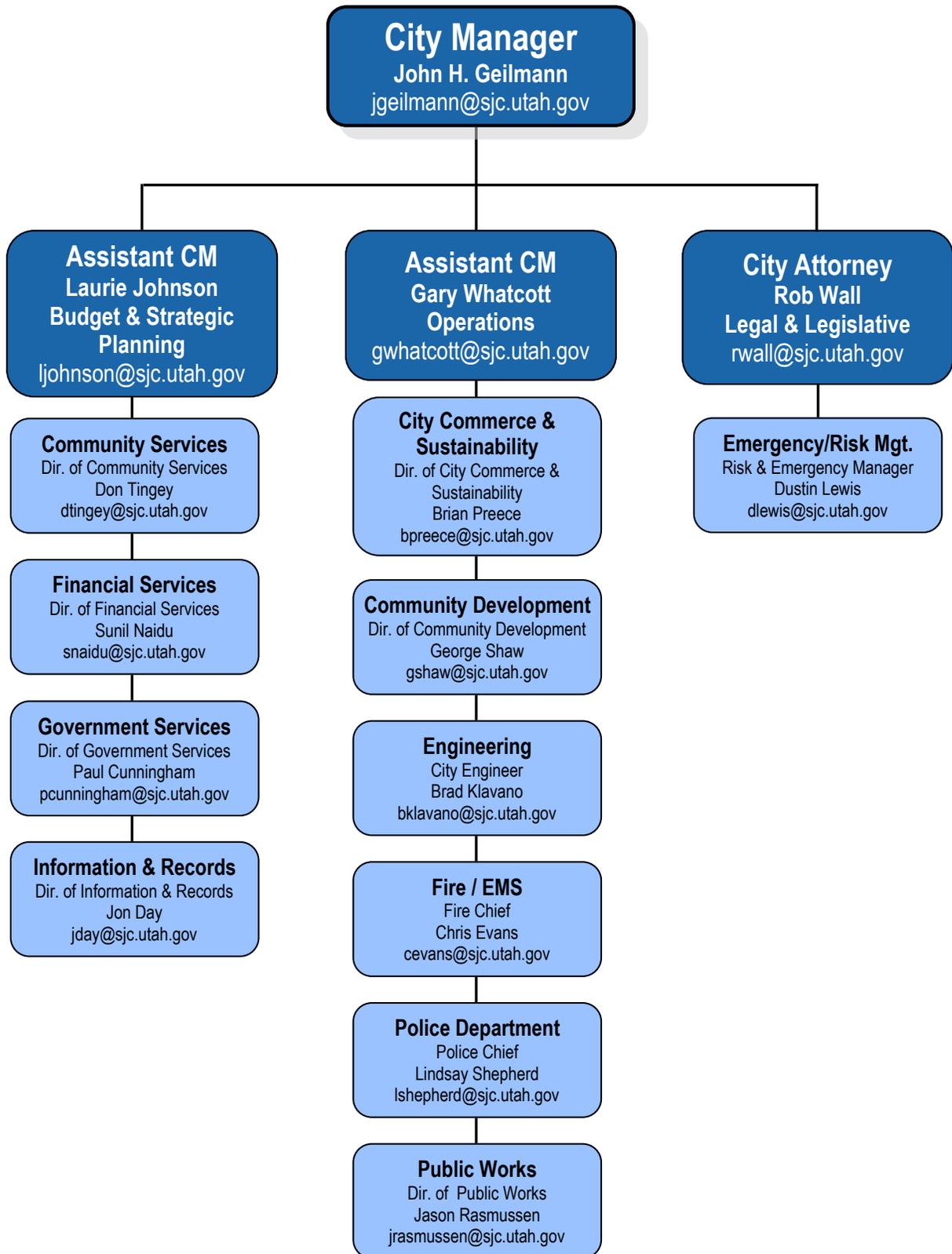
Jordan School District; *Board of Education Minutes*; December 1-2 1938.

Various City documents and memoranda.



City of South Jordan Organization Chart





City Management and Finance

Leadership Council

John Geilmann
City Manager

I. Robert Wall
*Assistant City Manager/
City Attorney*

Gary L. Whatcott
Assistant City Manager

Laurie Johnson
*Assistant City Manager/
Budget Officer*

Sunil Naidu
Director of Finance

Chris Evans
Fire Chief

Jon Day
*Director of Information &
Records*

Lindsay Shepherd
Chief of Police

Paul Cunningham
*Director of Government
Services*

Brian Preece
*Director of City Commerce
& Sustainability*

Brad Klavano
Director of Engineering

Jason Rasmussen
Director of Public Works

Don Tingey
*Director of Community
Services*

Dustin Lewis
*Risk & Emergency
Manager*

George Shaw
*Director of Community
Development*

Form of Government

Under the City's Council-Manager form of government, the Mayor and City Council appoint the City Manager, John Geilmann. The City Manager appoints the City Attorney upon the advice and consent of the City Council. The City Manager alone appoints all Department Directors.

The Finance Department has the fiduciary responsibility for providing policy and program direction to safeguard the City's financial assets and manages its financial resources in accordance with the goals of the City Council, and in compliance with applicable laws and generally accepted accounting and financial management principles. The department interacts with and supports all departments and agencies of the City by providing comprehensive financial services. The department provides budget, purchasing, accounting, and treasury functions for the City.

Thank you!

The preparation of the City's Annual budget requires a tremendous amount of coordination, sustained effort, and a consistent level of just plain hard work. All departments and divisions of the City are involved in one aspect or another.

The City's elected officials, the City Council sets the vision which guides the philosophy and overall structure and tone of the budget.

The City Manager's Office takes the Council vision and strategically plans with the Leadership Council to further define where resources should be utilized. And ultimately staff from each department provide the critical details to complete each budget. Thank you to all!



South Jordan City Hall

Finance Staff

Amy Harrington
*City Treasurer/
Senior Financial Analyst*

Kyle Maurer
Senior Accountant

Stacey Kesler
Accountant

Jeff Robb
Capital Analyst

Leah Hardy
*Accounts Payable
Technician*

Stephanie Carter
Accounting Technician

City Management and Finance

Management Staff	Teresa Cook <i>Associate Director of Government Services</i>	Andrew Butler <i>Battalion Chief</i>	Raymond Garrison <i>Water Manager</i>	
	Melinda Nagai <i>Associate Director of Community Services</i>	David Pettersson <i>Facilities Manager</i>	Glen Kennedy <i>Storm Drain Manager</i>	
	Wendy Thomas <i>Associate Director of Community Services</i>	Greg Schindler <i>City Planner</i>	Dan Starks <i>Police Lieutenant</i>	Colby Hill <i>Parks Manager</i>
	Lori Day <i>Communication Center Manager</i>	Jeremy Nielson <i>Deputy City Engineer</i>	Matt Evans <i>Police Lieutenant</i>	Ryan Loose <i>Assistant City Attorney</i>
	Steve Wathen <i>Golf Professional/ Manager</i>	Ty Montalvo <i>Chief Building Official</i>	Aaron Sainsbury <i>Associate Director of Public Works</i>	
		Reed Thompson <i>Battalion Chief</i>	Jeremy Collins <i>Fleet Manager</i>	
	Wayne Edginton <i>Battalion Chief</i>	Jed Bell <i>Streets Manager</i>		

Extreme Makeover Home Edition



Budget Process Overview

The City of South Jordan's budget process complies with the Utah Fiscal Procedures Act.

The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits.

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council.

The Fiscal Year 2011-2012 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2012-2013 budget for each division, department, and fund includes actual expenditures for one prior year, the current year's adopted budget, the current year's amended budget, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2012-2013 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year.

The following are the procedures followed by the City in the budget process:

1. Revenue projections for all funds are made after reviewing current budget year revenue collection trends, State of Utah revenue projections, and consultation with the City Manager and Leadership Council.
2. An amended budget for the current budget year may be submitted on or before the second regularly scheduled meeting of the City Council in January. This amended budget will include any budget amendments made between July 1 and December 31.
3. After revenues are determined, those revenues are allocated to the various divisions within the City. The division managers then submit their proposed budgets in March.
4. On or before the first regularly scheduled meeting of the City Council in May, the City Manager submits a proposed budget to the City Council. The budget document includes the proposed amounts to be spent for operating needs of each department as well as capital needs for all proprietary fund types.
5. A public hearing is held to receive input from the residents of the community on all aspects of the proposed budget. The hearing is advertised in a local newspaper at least seven days before it is held, and budget documents are available for public inspection at least ten days prior to the public hearing.
6. On or before June 22, a balanced budget is adopted for the fiscal year beginning July 1.
7. A final budget for the current budget year is submitted on or before the second regularly scheduled meeting of the City Council in June. This amended budget will include any budget amendments made between January 1 and May 30.
8. Budgetary control is maintained at the department level after the budget is approved by the City Council. The City Manager has the authority to transfer budget appropriations between individual line items within any department of any budgetary fund.
9. The City Council has authority to transfer budget appropriations between the individual departments of any budgetary fund.
10. A public hearing must be held to increase the total appropriations of any governmental fund.
11. Monthly interim financial reports are prepared and presented to the City Manager and department directors. These reports compare the amount budgeted with actual expenditures for all budgetary funds of the City.
12. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City's various programs and services.

Budget Process Calendar

Project Phase	Starting	Ending
Begin Entering General Fund Budgets into Template	12.12.2011	12.12.2011
Preliminary Meetings with Enterprise Fund Budget Designees	12.12.2011	12.31.2011
Secondary Meetings with Enterprise Fund Budget Designees	1.15.2012	1.31.2012
All General Fund Templates Complete	1.31.2012	1.31.2012
All General Fund Budgets Approved by ACM	2.17.2012	2.17.2012
All Enterprise Fund Budgets Complete and Approved by Appropriate ACM	3.2.2012	3.2.2012
Any Fee Schedule Changes Complete and Approved by Appropriate ACM	3.2.2012	3.2.2012
All Budgets Balanced	4.2.2012	4.2.2012
Present 2012-2013 Budgets to Council	5.1.2012	5.1.2012
Adopt 2012-2013 Tentative Budgets	5.15.2012	5.15.2012
Public Hearings 2012-2013 Final Budgets	6.5.2012	6.5.2012
Adopt 2012-2013 Final Budget	6.19.2012	6.19.2012
Fiscal Year Ends	6.30.2012	6.30.2012

Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and department directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented to establish the financial goals of the organization and the principles that will govern the budget during fiscal year 2012-2013.

- **Compliance with Fiscal Standards:** the City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.
- **Modified Accrual Accounting:** the City's budget is based on the modified accrual basis of accounting for its governmental funds. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.
- **Fund Accounting:** the City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For enterprise funds, the City follows principles of full accrual accounting as required by GAAP. Further, the Governmental Accounting Standards Board (GASB) recently issued Statement No. 54 which clarifies the definitions of government fund types. As a result, some of the City's funds, in particular, special revenue funds will become part of the General Fund for external financial reporting. Due to the above policy change, the following special revenue funds will be combined with the General Fund: Historical Committee; Gale Center; Senior Committee; Street Lighting; Public Arts; PACB; and Risk Management.
- **Investment of Funds:** the City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds.
- **Revenue Stabilization Reserves:** the City of South Jordan will maintain a revenue stabilization reserve at a level equal to 18% of the General Fund budgeted revenues as established by law. Any funds in excess of 18% will be transferred to capital projects.
- **One Time Revenues:** the City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases.
- **Debt:** the City of South Jordan will not exceed any debt limits as outlined by Utah State Law. It is not anticipated the City will incur additional long-term debt during the next fiscal year.
- **20 Year Budget Model:** the City will continue to maintain a comprehensive twenty-year budget model for the General Fund, as well as a five year budget for Enterprise Funds. These models will be updated during the year and will assist the City in making financial decisions regarding long term revenue and expenditure needs.
- **Capital Improvement Plan:** the City will develop a five-year capital improvement plan in order to anticipate long term capital needs. This plan will help establish capital improvement priorities and provide for the forecasting and anticipation of future year expenditures.
- **Capital Needs Financing:** the City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Masterplans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined to be time sensitive for purposes of public health, safety, welfare, or for economic gain.
- **Capital Expenditures:** all capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This

means that all projects are subject to funding already secured.

- **Fees:** the City of South Jordan shall review fees annually to assure that fees reflect the targeted level of cost recovery.
- **Enterprise Funds:** in general, Enterprise Funds should be self-supporting if (a) the benefits largely accrue to the users of the service, (b) collecting a fee from the end user is administratively feasible and (c) the service can effectively be priced at its full cost without detracting from the purpose of the fund. Each enterprise fund budget shall be balanced.
- **Inter-Fund Borrowing / Transactions Defined:**
 - a) Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
 - b) Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another.
 - c) Inter-fund transactions that do occur shall be clearly identified and monitored.
- **Inter-Fund Borrowing / Transactions Policies:**
 - a) Administrative fees charged by the general fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
 - b) Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council.
 - c) Inter-fund transfers should only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
 - d) Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.
- **Wages/Benefits & Operating Expenditures:** the City has established a 77/23 guideline for the General Fund whereas the City will maintain a spending ratio of 77% for wages and benefits and 23% for operations.
- **Employee Benefits:** the City will review employee insurance benefits during the time of contract renewal to determine the level of benefits which can be provided in accordance with budget availability.

- **Risk Management:** the City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.



Aunt Mame's Historic Property and Park

- **Budget Adjustments:**
 - a) Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.
 - b) budget transfers between departments, but within the same fund, requires both Department Directors authorization.
 - c) budget transfers between funds require City Council approval which is obtained through the budget amendment process.
- **Budget Oversight:** the City Manager has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if economic conditions so dictate (should revenues fail to keep pace with projections). No project requiring funding shall be approved by the City Council unless funding has been identified and proven available.
- **Financial Reporting and Monitoring:** The City of South Jordan will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures. Additionally, an independent audit will be performed per the provisions of Utah State Law.

Fund Balance and Reserves

South Jordan City defines fund balance for governmental funds as the difference between a fund's assets and liabilities. The definition of fund balance for enterprise funds is slightly different and is the difference between a fund's current assets and current liabilities. The City accumulates funds balances in its various funds for the following purposes:

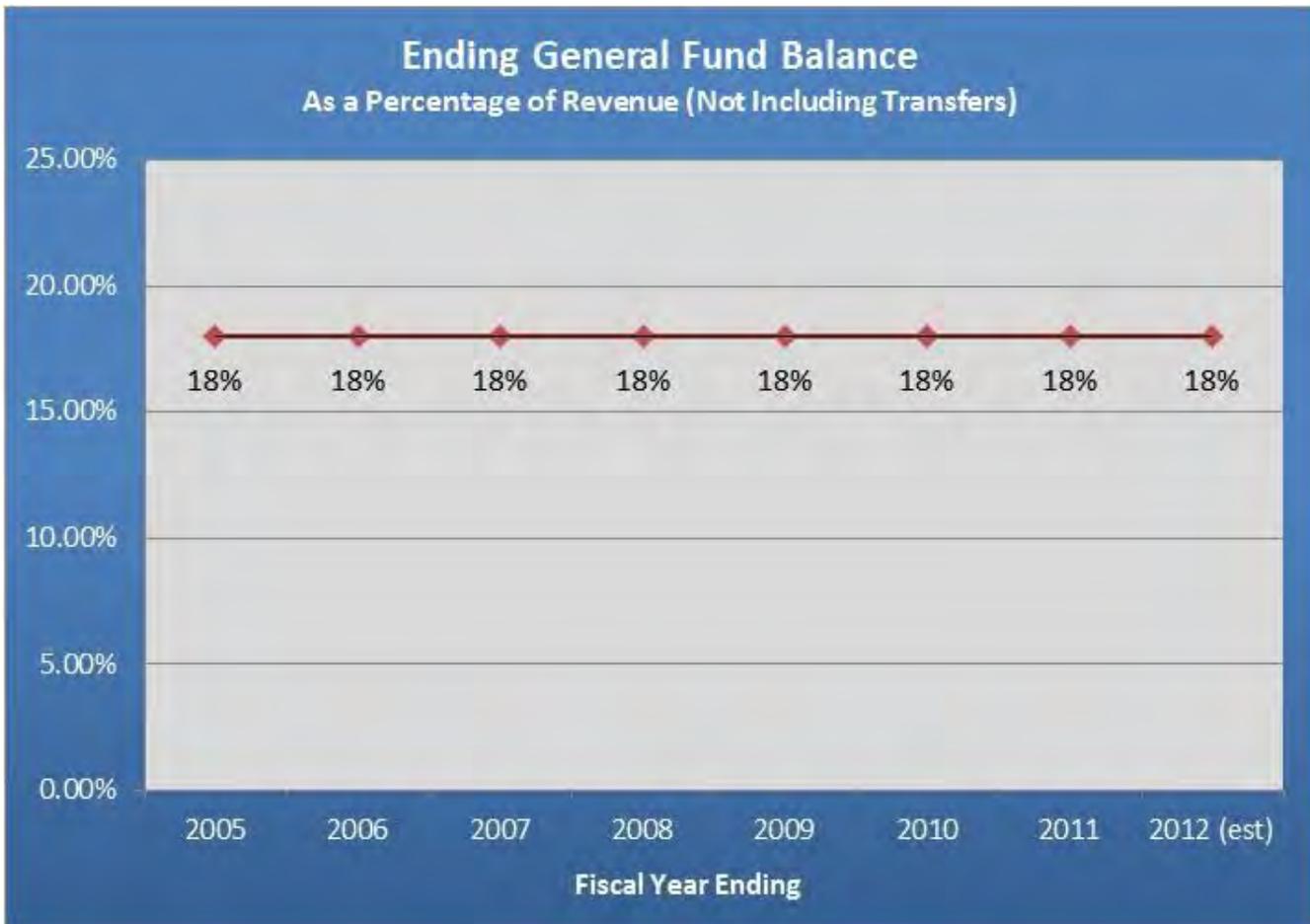
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general

fund balance which is 18% of total estimated general fund revenue. Any fund balance in excess of 5% and less than 18% may be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue may be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 18% of general fund revenues may be retained if they are earmarked for specific future capital projects.

The following graph depicts the City's consistent ability to maintain the maximum 18% reserve as allowed by law.

The proposed FY 2012-2013 General Fund budget estimates an 18% reserve in the amount of \$5,188,567.



Fund Balance and Reserves

The state does not impose limits on accumulation of fund balances for enterprise or special revenue funds. However, South Jordan defines fund balance for enterprise funds as current assets minus current liabilities and strives to maintain a target reserve of 35% of next year's revenue for the storm drain and secondary water funds. For the culinary water, sanitation, and recycling funds, the target reserve is 25% of the next year's budgeted revenues.

The Governmental Funds table below illustrates the estimated beginning and projected ending fund balances for South Jordan's major and non-major governmental funds. The 24.12% increase in the RDA fund balance is due to increased projected tax increment revenues. The 20.91% decrease in the Capital fund balance is due to a use of fund balance to finance capital projects for FY 12-13.

Changes in Fund Balance - Governmental Funds						
	General	Debt Service	RDA	Capital	Nonmajor Funds	Total Governmental Funds
Financing Sources						
Revenues	28,825,370	884,375	13,690,547	-	3,680,504	47,080,796
Transfers In	16,818	1,156,546	-	2,058,500	801,492	4,033,356
Total Financing Sources	28,842,188	2,040,921	13,690,547	2,058,500	4,481,996	51,114,152
Financing Uses						
Expenditures	28,083,895	2,040,921	10,043,157	4,154,041	4,177,719	48,499,733
Transfers Out	758,293	-	1,207,982	100,319	305,535	2,372,129
Total Financing Uses	28,842,188	2,040,921	11,251,139	4,254,360	4,483,254	50,871,862
Excess (Deficiency) of Sources over Uses	-	-	2,439,408	(2,195,860)	(1,258)	242,290
Estimated Fund Balance - July 1, 2012	5,188,567	1,420,392	10,113,386	10,503,416	3,862,377	31,088,138
Projected Fund Balance - June 30, 2013	5,188,567	1,420,392	12,552,794	8,307,556	3,861,119	31,330,428
Percentage Change	0.00%	0.00%	24.12%	-20.91%	-0.03%	0.78%

The Enterprise Funds table below illustrates the estimated beginning and projected ending fund balances for South Jordan's enterprise funds. The 15.18% decrease in the Water fund balance is due to a use of fund balance to fund water capital projects.

The 12.22% increase in the Sanitation fund balance is due to revenues exceeding expenditures. The 12.84% decrease in the Recycling fund balance is due to a use of fund balance to cover increasing fuel costs.

Changes in Fund Balance - Enterprise Funds							
	Water	Secondary Water	Water CIP	Sanitation	Recycling	Mulligans	Total Enterprise Funds
Financing Sources							
Revenues	13,873,456	688,279	-	1,886,319	572,700	1,270,346	18,291,100
Transfers In	-	-	2,840,000	-	-	-	2,840,000
Total Financing Sources	13,873,456	688,279	2,840,000	1,886,319	572,700	1,270,346	21,131,100
Financing Uses							
Expenditures	12,621,860	602,408	2,840,000	1,746,932	627,185	1,269,877	19,708,262
Transfers Out	2,842,957	1,211	-	272	-	469	2,844,909
Total Financing Uses	15,464,817	603,619	2,840,000	1,747,204	627,185	1,270,346	22,553,171
Excess (Deficiency) of Sources over Uses	(1,591,361)	84,660	-	139,115	(54,485)	-	(1,422,071)
Estimated Fund Balance - July 1, 2012	10,482,398	1,379,681	3,683,369	1,138,676	424,355	65,630	17,174,109
Projected Fund Balance - June 30, 2013	8,891,037	1,464,341	3,683,369	1,277,791	369,870	65,630	15,752,038
Percentage Change	-15.18%	6.14%	0.00%	12.22%	-12.84%	0.00%	-8.28%

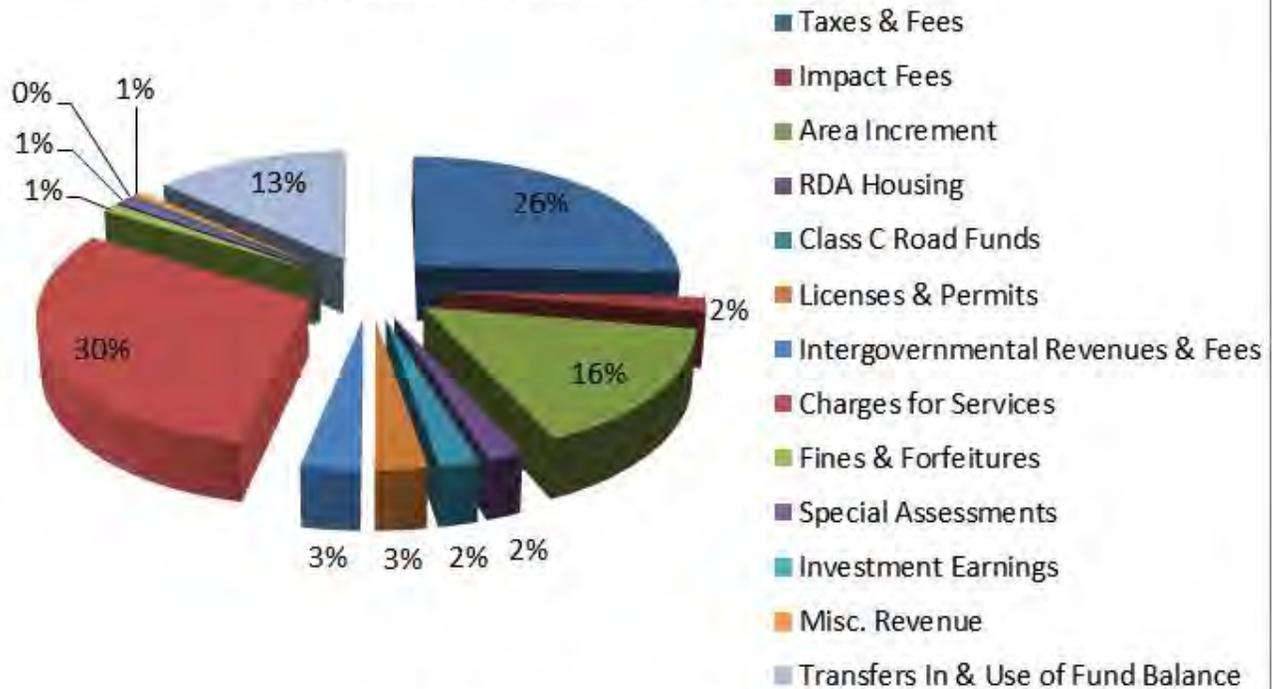
Consolidated Budget

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13	% of Total
Financing Sources:				
Taxes & Fees	19,670,974	19,670,974	19,897,249	25.78%
Impact Fees	0	927,002	1,435,000	1.86%
Area Increment	7,648,467	7,648,467	12,035,781	15.59%
RDA Housing	1,358,274	1,358,274	1,502,884	1.95%
Class C Road Funds	1,649,995	1,649,995	1,650,000	2.14%
Licenses & Permits	2,160,000	2,160,000	2,126,500	2.76%
Intergovernmental Revenues & Fees	2,828,110	2,843,281	2,436,888	3.16%
Charges for Services	23,031,104	23,100,414	23,426,812	30.35%
Fines & Forfeitures	900,000	900,000	900,000	1.17%
Special Assessments	727,005	727,005	726,990	0.94%
Investment Earnings	254,557	254,557	164,771	0.21%
Misc. Revenue	525,553	962,952	504,021	0.65%
Transfers In & Use of Fund Balance	6,299,544	11,465,549	10,374,361	13.44%
Total Financing Sources	67,053,583	73,668,470	77,181,257	
Financing Uses:				
Wages & Benefits	24,054,827	24,102,644	24,791,591	32.12%
Materials & Supplies	1,863,348	1,856,337	1,871,220	2.42%
Operating Expenses	16,942,405	17,013,356	17,792,051	23.05%
Debt Expenditures	9,124,324	9,124,324	7,470,305	9.68%
Project Expenditures	9,408,544	15,937,764	16,282,828	21.10%
Transfers Out & Contribution to Fund Balance	5,660,135	5,634,045	8,973,262	11.63%
Total Financing Uses	67,053,583	73,668,470	77,181,257	

Notes to the Consolidated Budget:

The above Consolidated Budget is a consolidation of all budgets included in the FY 2012-2013 Budget Book.

Consolidated Financing Sources



Consolidated Financing Uses



Consolidated Budget—Detail

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13	Sub-Category Amounts	% of Total
Financing Sources:					
Taxes & Fees	19,670,974	19,670,974	19,897,249		25.78%
Sales Tax				8,592,249	
Property Taxes				7,095,000	
Franchise Taxes				3,625,000	
Motor Vehicle Fees				585,000	
Impact Fees	0	927,002	1,435,000		1.86%
Area Increment	7,648,467	7,648,467	12,035,781		15.59%
RDA				5,824,890	
CDA				6,210,891	
RDA Housing	1,358,274	1,358,274	1,502,884		1.95%
Class C Road Funds	1,649,995	1,649,995	1,650,000		2.14%
Licenses & Permits	2,160,000	2,160,000	2,126,500		2.76%
Intergovernmental Revenues & Fees	2,828,110	2,843,281	2,436,888		3.16%
Intergovernmental Revenues (GF)				102,000	
Administration Fees (GF)				2,036,400	
Administrative Fees (RDA)				151,882	
CDBG				146,606	
Charges for Services	23,031,104	23,100,414	23,426,812		30.35%
Charges for Services (GF)				1,888,221	
Storm Water Fees				2,043,148	
Fitness Center Fees				1,481,000	
Water Sales				13,599,799	
Irrigation Water Sales (Secondary Water)				685,279	
Garbage Fees (Sanitation)				1,865,519	
Neighborhood Cleanup				20,800	
Garbage Fees (Recycling)				572,700	
Revenue from Fees (Mulligan's)				1,270,346	
Fines & Forfeitures	900,000	900,000	900,000		1.17%
Special Assessments	727,005	727,005	726,990		0.94%
Investment Earnings	254,557	254,557	164,771		0.21%
Misc. Revenue	525,553	962,952	504,021		0.65%
Misc. Revenue (GF)				115,000	
Reimbursement-Boyer/Tenfold Const. (Debt)				148,920	
Finance Charges (Water)				145,557	
Water Meter Sets				80,000	
Misc. Revenue (Water)				3,544	
Other Misc. (Secondary Water)				3,000	
Perpetual Care (Cemetery)				8,000	
Transfers In & Use of Fund Balance	6,299,544	11,465,549	10,374,361		13.44%
Claims & Losses (GF)				8,818	
Cemetery Perpetual Fund (GF)				8,000	
Transfer from GF (Fitness Center)				63,421	
Transfer from MBA (Fitness Center)				293,645	
Transfer from GF (Debt Service)				71,372	
Transfer from Impact Fees (Debt Service)				221,318	
Transfer from Cap Equipment (Debt Service)				100,319	
Transfer from RDA (Debt Service)				763,537	
Transfer from RDA (MBA)				444,426	
Transfer from Water Operations (Water CIP)				2,840,000	
Transfer from GF (Capital Projects)				623,500	
Transfer from CIP General (Capital Projects)				800,654	
Use of Fund Balance (MBA)				293,645	
Use of Fund Balance (Water)				1,591,361	
Use of Fund Balance (Recycling)				54,485	
Use of Fund Balance (Capital Projects)				2,095,541	
Use of Fund Balance (Capital Equipment)				100,319	
Total Financing Sources	67,053,583	73,668,470	77,181,257		

Consolidated Budget– Detail

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13	Sub-Category Amounts	% of Total
Financing Uses:					
Wages & Benefits	24,054,827	24,102,644	24,791,591		32.12%
Materials & Supplies	1,863,348	1,856,337	1,871,220		2.42%
Operating Expenses	16,942,405	17,013,356	17,792,051		23.05%
Debt Expenditures	9,124,324	9,124,324	7,470,305		9.68%
General Debt Costs				1,313,716	
SID Debt Costs				705,855	
MBA Debt Costs				446,176	
RDA Housing Debt Costs				332,055	
RDA Debt Costs				875,419	
Mulligan's Debt Costs				451,438	
Water Debt Costs				3,345,646	
Project Expenditures	9,408,544	15,937,764	16,282,828		21.10%
Tax Increment Commitments (RDA)				2,077,891	
Capital Imp (RDA)				80,000	
Tax Increment Commitments (CDA)				4,951,355	
Capital Reserve (CDA)				972,042	
Cap & Equip (Storm Drain)				826,295	
Project Exp (Fitness Center)				318,645	
Project Exp (Water CIP)				2,840,000	
Equipment (Sanitation)				62,559	
Project Exp (Capital Projects)				3,353,387	
Project Exp (Capital Equipment)				800,654	
Transfers Out & Contribution to Fund Balance	5,660,135	5,634,045	8,973,262		11.63%
Contribution to Fund Bal (Sanitation)				139,115	
Contribution to Fund Bal (Secondary W)				84,660	
Contribution to Fund Bal (Fitness Center)				91,028	
Contribution to Fund Bal (Storm Drain)				201,359	
Contribution to Fund Bal (RDA Housing)				1,170,829	
Contribution to Fund Bal (RDA)				1,268,579	
Transfer to Debt Service (RDA)				763,537	
Transfer to MBA (RDA)				444,426	
Transfer to Water Cap Equip (Water)				169,000	
Transfer to Water CIP (Water)				2,671,000	
Transfer to Risk M. (RDA)				19	
Transfer to Risk M. (Fitness Center)				949	
Transfer to Risk M. (Water)				2,957	
Transfer to Risk M. (Secondary Water)				1,211	
Transfer to Risk M. (Sanitation)				272	
Transfer to Risk M. (Mulligan's)				469	
Transfer to Risk M. (Storm Drain)				2,341	
Transfer to GF (Storm Drain)				600	
Transfer to Debt Service (GF)				71,372	
Transfer to Fitness Center (GF)				63,421	
Transfer to Fitness Center (MBA)				293,645	
Transfer to Capital Projects (GF)				623,500	
Transfer to GF (Cemetery)				8,000	
Transfer to Cap Equip (Capital Projects)				800,654	
Transfer to General Debt Service (Cap. Equip.)				100,319	
Total Financing Uses	67,053,583	73,668,470	77,181,257		

City Fund Types

General Fund

Special
Revenue Funds

Enterprise
Funds

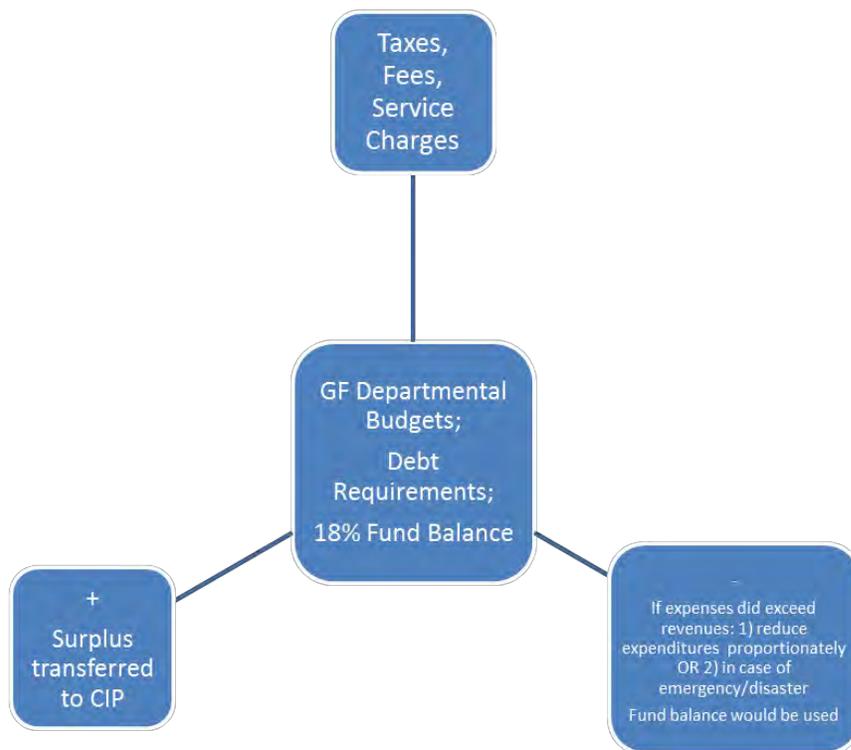
Permanent
Funds

General Fund

Primary operating fund of the City. Accounts for financial resources of the general government.



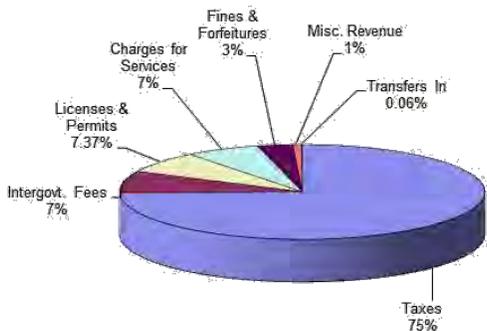
General Fund - Must be balanced



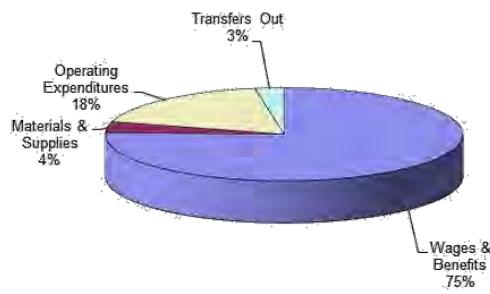
General Fund Summary

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
REVENUES			
Sales Tax	\$7,964,443	\$7,964,443	\$8,592,249
Property Taxes	7,656,531	7,656,531	7,095,000
Franchise Taxes	3,490,000	3,490,000	3,625,000
Motor Vehicle Fees	560,000	560,000	585,000
Class C Road Funds	1,649,995	1,649,995	1,650,000
Licenses & Permits	2,160,000	2,160,000	2,126,500
Intergovernmental Revenues	94,558	109,729	102,000
Administration Fees	2,681,552	2,681,552	2,036,400
Charges for Services	1,845,000	1,914,310	1,888,221
Fines and Forfeitures	900,000	900,000	900,000
Investment Earnings	200,000	200,000	110,000
Miscellaneous Revenue	126,222	127,417	115,000
Total General Fund Revenue	29,328,301	29,413,977	28,825,370
TRANSFERS IN AND USE OF FUND BALANCE			
Transfers In	15,680	15,680	16,818
Use of Fund Balance	0	0	0
Total Transfers In and Use of Fund Balance	15,680	15,680	16,818
Total Rev, Trans in, and Use of Fund Balance	29,343,981	29,429,657	28,842,188
EXPENDITURES			
Wages and Benefits	21,068,401	21,166,218	21,780,385
Materials and Supplies	1,153,440	1,161,329	1,121,701
Operating Expenditures	5,190,012	5,208,063	5,181,809
Total General Fund Expenditures	27,411,853	27,535,610	28,083,895
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE			
Transfers Out	1,874,343	1,836,262	758,293
Contribution to Fund Balance	57,785	57,785	0
Total Transfers Out and Contribution to Fund Balance	1,932,128	1,894,047	758,293
Total Exp, Trans Out, and Cont to Fund Balance	29,343,981	29,429,657	28,842,188
Note: Estimated Fund Balance			\$5,188,567

Financing Sources



Financing Uses



General Fund Summary—Detail

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13	% Change	Revenue Sub-Category Amounts	% of GF Revenue FY 12-13
REVENUES						
Sales Tax	\$7,964,443	\$7,964,443	\$8,592,249	7.88%		29.81%
Property Taxes	7,656,531	7,656,531	7,095,000	-7.33%		24.61%
Franchise Taxes:	3,490,000	3,490,000	3,625,000	3.87%		12.58%
Energy Sales & Use Tax					2,750,000	
Telecommunications Tax					875,000	
Motor Vehicle Fees	560,000	560,000	585,000	4.46%		2.03%
Class C Road Funds	1,649,995	1,649,995	1,650,000	0.00%		5.72%
Licenses & Permits	2,160,000	2,160,000	2,126,500	-1.55%		7.38%
Building Permits					1,448,244	
Electrical, Plumbing or Mechanical Permits					288,605	
Business Licenses					160,247	
Innkeeper Fees					22,021	
Road Cut Permits					73,436	
Sign Permits					6,795	
Fire Department Permits					8,204	
Dog Licenses					16,509	
Solid Waste License Fee					40,387	
Intergovernmental Revenues	94,558	109,729	102,000	-7.04%		0.35%
VOCA Grant					60,000	
State Liquor Funds					42,000	
Administration Fees	2,681,552	2,681,552	2,036,400	-24.06%		7.06%
Admin Fees - Water					962,849	
Admin Fees - Secondary Water					245,938	
Admin Fees - Sanitation					172,997	
Admin Fees - Recycling					109,768	
Admin Fees - RDA					233,973	
Admin Fees - CDBG					5,000	
Admin Fees - Riverpark SID					21,350	
Admin Fees - Storm Water					284,524	
Charges for Services	1,845,000	1,914,310	1,888,221	-1.36%		6.55%
Engineering Fees					100,000	
Plan Check Fees					475,000	
State Building Fee					8,500	
Off-Site Cleaning Fee					40,000	
Zoning & Subdivision Fees					72,500	
General Public Sanitation Fees					200,000	
Ambulance Fees					668,721	
Burial Fees					40,000	
Animal Control Impound Fees					15,000	
False Alarm Charges					20,000	
Park Use Fees					15,000	
Community Center Revenue					8,500	
Cable TV Fees					175,000	
Cell Tower Lease					35,000	
Miscellaneous Fees					15,000	
Fines and Forfeitures	900,000	900,000	900,000	0.00%		3.12%
Investment Earnings	200,000	200,000	110,000	-45.00%		0.38%
Miscellaneous Revenue	126,222	127,417	115,000	-9.75%		0.40%
Total General Fund Revenue	29,328,301	29,413,977	28,825,370	-2.00%		
TRANSFERS IN AND USE OF FUND BALANCE						
Transfers In	15,680	15,680	16,818			0.06%
Claims & Losses					8,818	
Perpetual Cemetery Fund					8,000	
Use of Fund Balance	0	0	0			
Total Transfers In and Use of Fund Balance	15,680	15,680	16,818			
Total Rev, Trans in, and Use of Fund Balance	29,343,981	29,429,657	28,842,188	-2.00%		
				% of Change	% of Total	
EXPENDITURES						
Wages and Benefits	21,068,401	21,166,218	21,780,385		2.90%	75.52%
Materials and Supplies	1,153,440	1,161,329	1,121,701		-3.41%	3.89%
Operating Expenditures	5,190,012	5,208,063	5,181,809		-0.50%	17.97%
Total General Fund Expenditures	27,411,853	27,535,610	28,083,895	1.99%		
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE						
Transfers Out	1,874,343	1,836,262	758,293			2.63%
06 Sales Tax Bond (Amt. funded by GF)					71,372	
General Fund Capital Improvement Project (CIP) Fund					623,500	
Transfer to Fitness Center					63,421	
Contribution to Fund Balance	57,785	57,785	0			
Total Transfers Out and Contribution to Fund Balance	1,932,128	1,894,047	758,293			
Total Exp, Trans Out, and Cont to Fund Balance	29,343,981	29,429,657	28,842,188	-2.00%		

General Fund Revenue Summary

The General Fund is the City of South Jordan’s primary operating fund. It accounts for all financial resources of the general government. The City is funded through two basic categories of revenue: taxes and fees. Tax revenue is primarily used to pay for services provided to the public in general such as police, fire, streets, and parks. The City also provides services that benefit specific groups of citizens for which a specific fee is charged which is intended to pay for all or part of the costs incurred to provide that service. The City follows the revenue guidelines listed below:

Revenue Guidelines

- Estimate revenues conservatively to avoid unexpected deficits.
- Not allow the use of one-time revenues to fund ongoing services.
- Aggressively collect all revenues or taxes due.
- Annually review user fees, impact fees, license and permit fees, and special assessments.
- Maintain a stable, sustainable level tax rate.

Revenue Analysis

User Fees – User fee revenue will be discussed in the section corresponding to the department that provides the service funded by the fee. User fees are based on an analysis of how much of the cost should be recovered by the fee versus how much should be

subsidized by general taxes and revenue. Factors considered in the analysis include:

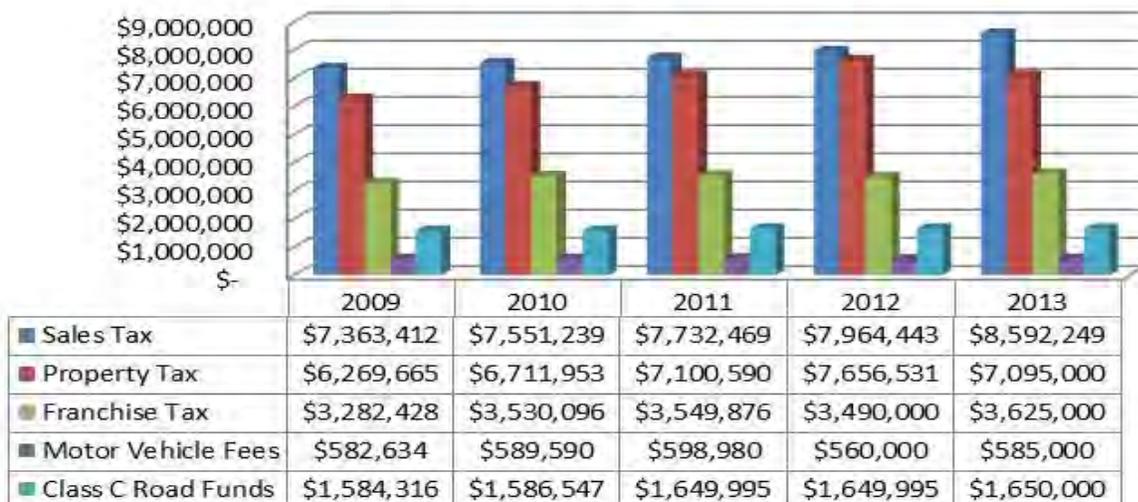
- How the fees compare with those charged by other cities.
- Whether the service benefits the general public versus an individual user.
- Whether the same service can be offered privately at a lower cost.

General Taxes & Revenue – The remainder of this section will provide information on the major tax revenue sources used to fund the City’s general government services. Each source will provide information on:

- How the tax is calculated.
- Significant trends.
- Underlying assumptions for the revenue estimates, and
- A look at how the City of South Jordan’s taxes compare with similar jurisdictions.

The chart below shows the five-year trend for those revenue sources classified as taxes, as well as receipts for state road funds. In total these five sources comprise 75% of general fund revenue for FY 2012-2013. It is important to maintain balance among major revenue sources as sales tax revenue fluctuates more with the economy than other revenue sources. Per the below chart, South Jordan is increasing revenues from both sales tax and property tax while maintaining a healthy balance between the two.

General Fund Tax Revenue



General Fund, Sales Tax Revenue

Sales Tax

Description: Sales tax is the largest revenue source for the City of South Jordan, making up more than 29% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts and other economic data which may impact the level of sales within the City. Distribution of sales tax revenues is established by state law.

Other Information (Population):

Changes in population can have a significant impact on the distribution of sales tax revenue. From the 2000 census to the 2010 census, population growth in South Jordan (71%) has far exceeded the population growth vs. the state as a whole (29%). This population growth results in South Jordan receiving a larger slice of the pie, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Current Rate: 6.85%

- 1.00% South Jordan
(50% POS; 50% Population)
- 4.70% State of Utah
- 0.55% Mass Transit
- 0.50% County
- 0.10% Zoo

FY 2011-2012 Adopted Budget:

- \$7,964,443

FY 2011-2012 Amended Budget:

- No change

FY 2012-2013 Proposed Budget:

- \$8,592,249

% of Change from Previous Fiscal Year:

- 7.88% Increase

Sales and Use Tax Revenue



General Fund, Property Tax Revenue

Property Tax

Description: Property tax is South Jordan City's second largest source of revenue, accounting for 25% of general fund revenue. Relevant factors included in the preliminary property tax forecast include tax rates, property value appreciation or depreciation, and new growth.

Other Information (Truth in Taxation):

In order to understand property tax in Utah, it is necessary to understand a section of Utah State Law known as "Truth in Taxation." The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate that would generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name "Truth in Taxation" is derived. The last time South Jordan adopted a rate higher than the certified rate was in 2007.

Current Rate: 0.002332

The majority of a South Jordan resident's property tax is allocated to Jordan School District (51.32%). South Jordan City only receives a portion (16.35%) of the total property tax. Please see the chart on the next page for more details.

FY 2011-2012 Adopted Budget:

- \$7,656,531

FY 2011-2012 Amended Budget:

- No change

FY 2012-2013 Proposed Budget:

- \$7,095,000

% Change from Previous Fiscal Year:

- 7.33% Decrease

Annual Property Tax Paid on \$350,000 Value



General Fund, Property Tax Revenue

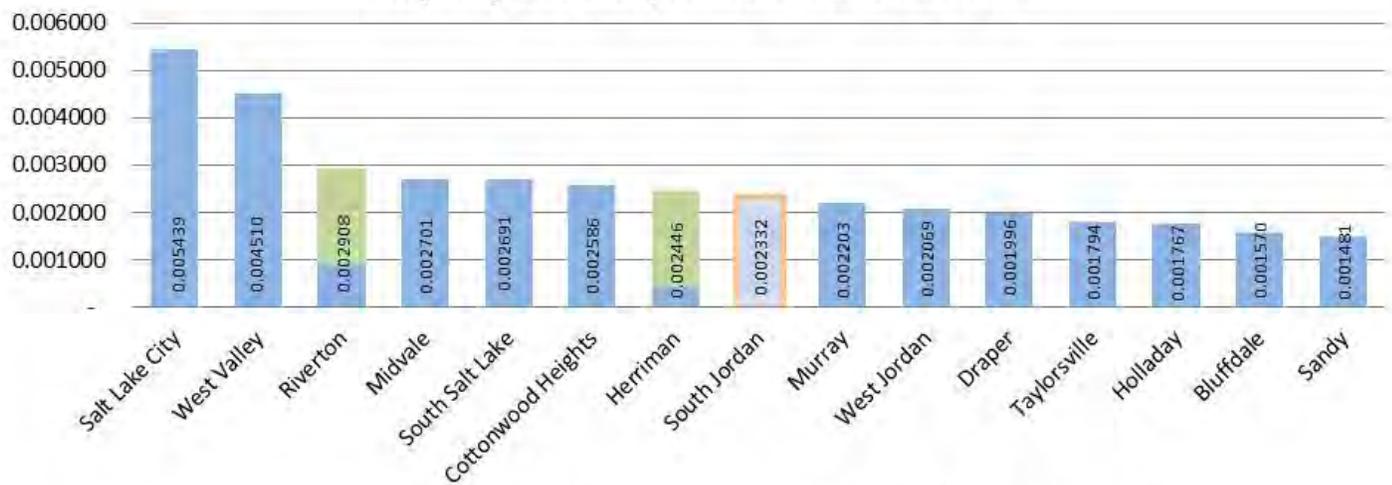
Property Tax Rates

For FY 2012-2013 the City anticipates to accept the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart below, South Jordan's property tax rate is comparable to other cities in Salt Lake County.

New Growth

New growth is estimated using a trend analysis and reports of new construction generated by the City's Building Division. South Jordan anticipates a 4% increase in overall property value due to new growth. When combined with an anticipated depreciation of just over 6% for existing property, the anticipated certified tax rate is 0.002439. These numbers are estimates, actuals will be available in June 2012.

Property Tax Comparison - Tax Year 2011

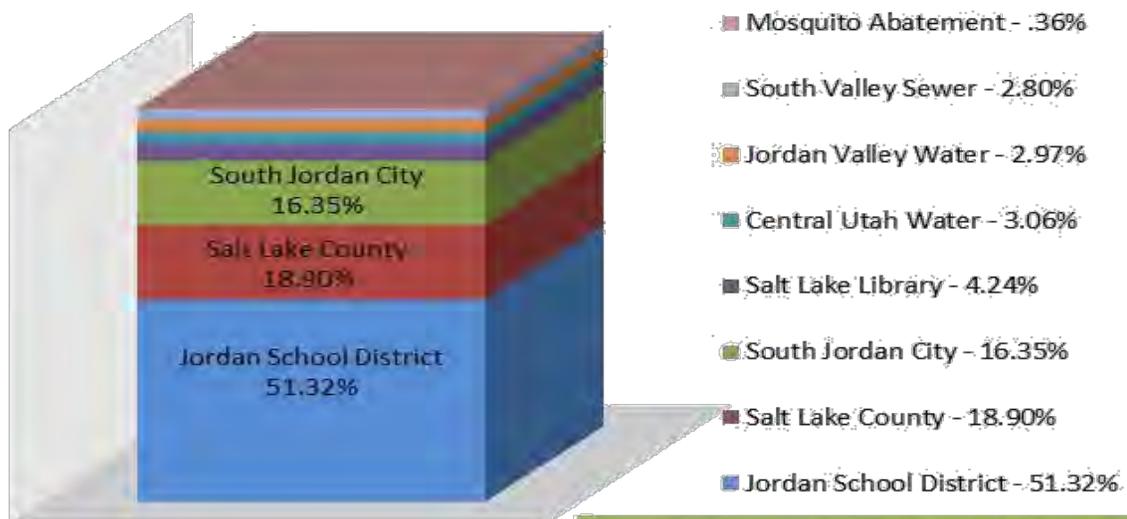


Comparative Rates Based on the Total Cost of Providing Municipal Services

Data Provided by Utah Tax Commission

■ Municipal Rate ■ Unified Fire Authority

Allocation of the South Jordan Taxpayer's 2011 Property Tax



South Jordan received 16.35% of the average citizen's total property tax for tax year 2011

Data Provided by Utah Tax Commission

General Fund, Franchise Tax Revenue

Franchise Tax

Description:

General fund revenues consist of 12.6% of franchise taxes. State law authorizes cities to collect up to 6% on utilities operating within City boundaries.

Other Information (Forecasting):

The relevant factors in forecasting franchise tax revenue are as follows:

- **Tax Rate**—South Jordan charges a 6% franchise tax for electrical and natural gas utilities. Cable television fees are governed by separate legislation and are currently charged a rate of 5%. Telecommunication services that run over landlines and wireless networks are charged a 3.5% franchise tax.
- **Utility Rate**—The Public Service Commission regulates all utility rates. Changes in rates are not uncommon. Any announcements made on rate changes are factored into revenue projections.
- **Usage**—Utility revenues are sensitive due to variations in usage. The electric and natural gas utilities are particularly affected by the weather. South Jordan projections assume a normal weather pattern.

Current Rate(s):

- Electrical and natural gas utilities fee—6%
- Cable television fee—5%
- Telecommunication services fee—3.5%

FY 2011-2012 Adopted Budget:

- \$3,490,000

FY 2011-2012 Amended Budget:

- No change

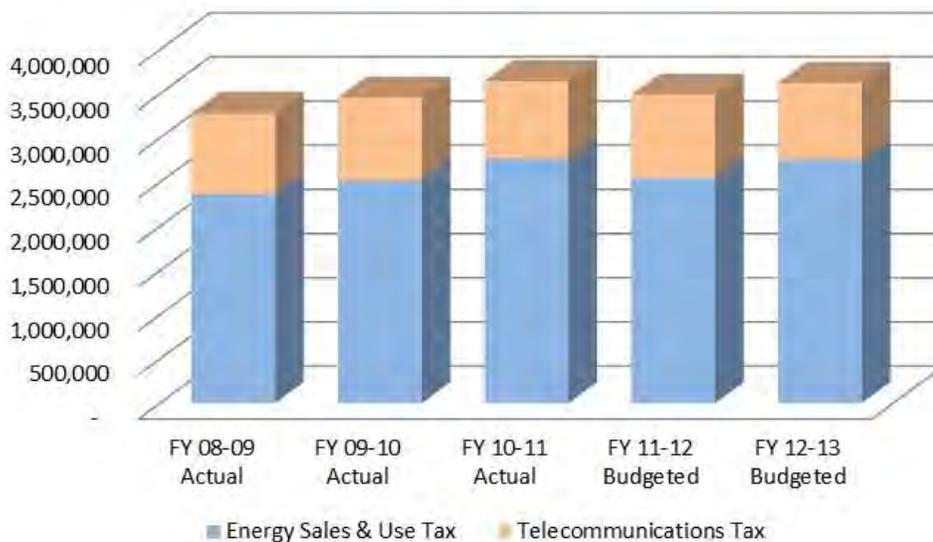
FY 2012-2013 Proposed Budget:

- \$3,625,000

% Change from Previous Fiscal Year:

- 3.87% Increase

Franchise Tax Revenue



General Fund, Executive

Executive Department (City Manager)

Department Description: South Jordan’s form of government is called Manager by Ordinance. By State Statute, and by City Ordinance, the City has elected to have a Legislative Branch that is made up of a six member city council, one of which is the Mayor. Under this form of government, all Administrative duties are vested in the City Manager. The Executive Department Budget is the title of the City Manger’s Budget.

Primary Activities:

- Administrative Duties & Responsibilities of the City
- Day-to-day operations of the City

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Opening of University of Utah Medical Center
- Opening of UTA Trax Lines
- Opening of 114th S. from I-15 to Bangerter Hwy.
- No cuts in established public services
- Continued low crime rate with no property tax increase
- No Water Rate Increase
- Established process to expand City Secondary Water Services

Goals for 2013:

- Make Life Better for South Jordan stakeholders without raising tax rates or water rates
- Keep a highly engaged workforce

Significant Department/Budget Changes:

FY 12-13 budget reduced by 32% due to reduced operations budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Executive				
Wages and Benefits	843,892	880,961	571,023	562,128
Salary Adjustments (GF Employees)	0	300,000	0	400,000
Materials and Supplies	63,639	95,551	59,690	84,346
Operating Expenditures	360,049	463,323	325,260	265,456
Total Executive	1,267,580	1,739,835	955,973	1,311,930

General Fund, Budget & Strategic Planning

Budget & Strategic Planning Administration

Department Description: Formerly the Marketing, Management, & Finance Administration, the key function of this Assistant City Manager is to provide leadership & oversight to the key internal support services of the City as well as Community Services Administration and Programs. This ACM also fills the duties of the Budget Officer of the City.

Primary Activities:

- Budget oversight and preparation
- Strategic Planning oversight and preparation
- Leadership development and performance management planning

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Complete update of Strategic Plan
- Taught Leadership & Self-Deception Management Program to all employees

Goals for 2013:

- Comprehensive update of 20 year Financial Model
- Development of Performance Management System

Significant Budget Changes:

FY 12-13 budget reduced by 12% due to decreased need for support of "Leadership & Self-Deception" training program.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Budget & Strategic Planning Admin*				
Wages and Benefits	0	0	163,228	165,899
Materials and Supplies	0	0	13,500	8,250
Operating Expenditures	0	0	101,334	74,200
Total Budget & Strategic Planning Admin	0	0	278,062	248,349

*This budget was listed under the heading "Marketing, Management, & Finance Admin. in the Mid-Year Amended Budget, before that time, it was combined with the Executive budget

General Fund, Community Services

Community Services Administration

Department Description: The Community Services Administration department provides leadership and administrative support for all community services divisions.

Primary Activities:

- Provides leadership for Community Services Programs, Seniors, Facilities, Arts, Gale Center, Fitness and Aquatics Center, and Mulligans.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.
- Gale Center, 10300 S Beckstead Ln.
- Fitness & Aquatics Center, 10866 S Redwood Rd.

Accomplishments for 2012:

- Consolidated staffing in July 2011, assembled new leadership team and eliminated 1 full-time manager.

Goals for 2013:

- Establish performance benchmarks for all community service divisions
- Director to receive Baldrige Performance management training

Significant Budget Changes:

Fitness Center Director Wages & Benefits reallocated-65% to Fitness Center Budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Community Services Administration*				
Wages and Benefits	0	0	304,000	252,515
Materials and Supplies	0	0	12,292	9,798
Operating Expenditures	0	0	29,507	22,845
Total Community Services Admin	0	0	345,799	285,158

*This budget did not exist in FY 2010-2011, it was created from a portion of the Recreation budget with the Mid-Year Budget Amendment

General Fund, Community Services

Community Services Programs

Department Description: The Community Services Program division provides a variety of youth and adult recreation, community events and education programs.

Primary Activities:

- Events - Plans, organizes and implements community events, which include the Miss South Jordan Pageant, Daddy Daughter Dance, Easter Egg Scramble, Country Fest, Sights & Sounds of Summer and Light the Night.
- Programs - Plans, organizes and implements year round recreation programs.

Department Location(s):

- Gale Center, 10300 S Beckstead Ln.
- Fitness & Aquatics Center, 10866 S Redwood Rd.

Accomplishments for 2012:

- Increased participation in youth and adult recreation programs as well as community events.
- Third successful year partnering with Utah Farm Bureau for the South Jordan Farmer's Market.
- Increased exposure of quality marketing media (South Jordan Leisure Guide, Focus and Recreation e-Newsletter).

Goals for 2013:

- Improve program development through increased participation and enhanced public/private partnerships.

Significant Budget Changes:

Budget increase reflective of recreation program expenses transferred between department budgets associated with organization restructuring (no new monies).

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Community Services Programs*				
Wages and Benefits	0	0	405,638	406,803
Materials and Supplies	0	0	23,354	28,402
Operating Expenditures	0	0	81,134	88,042
Total Community Services Programs	0	0	510,126	523,247

*This budget was formerly the Neighborhood Services budget and included one staff member

General Fund, Community Services

Country Fest

Department Description: Country Fest is South Jordan’s annual “town days” celebration. Celebrated annually on the third weekend in June and lasts approximately 2.5 days for the residents, businesses and visitors of South Jordan City.

Primary Activities:

- Horse pulls, parade, carnival, sporting events, vendor booths, concert & fireworks.

Department Location(s):

- Gale Center, 10300 S Beckstead Ln.

Accomplishments for 2012:

- Local business sponsorships totaled \$19,000 or 15% of budget.
- Corporate sponsors included Rio Tinto, Sam’s Club, Merit Medical, RiverPark, Zion’s, Mountain America Credit Union, & Rocky Mountain Power.

Goals for 2013:

- Evaluate the continued viability of Country Fest and its future as a local town days celebration. Evaluate partnering or establishing a foundation to conduct such events.
- Continue to actively pursue private and corporate donations, sponsorships and increase volunteer involvement and participation.

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Country Fest				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	103,969	50,000	50,000	50,000
Total Country Fest	103,969	50,000	50,000	50,000

General Fund, Community Services

Facilities

Department Description: The facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate facilities utility related equipment to effectively conserve power or natural gas costs.

Primary Activities:

- Provides custodial services for all City facilities.
- Maintains, inspects and adjusts all HVAC components by monitoring and balancing of interior air flows and temperatures.
- Carry out cosmetic and minor remodeling projects.
- Diagnose and correct any equipment malfunctions, and monitor and adjust chemicals to treat water.
- Perform scheduled preventative maintenance.

Department Location(s):

- Facilities Office, 4034 W South Jordan Pkwy.

Accomplishments for 2012:

- Implementation of a Preventative Maintenance Program for all City operated buildings.
- Established new Energy Conservation Program consisting of re-lamping projects to replace high consumption lighting with energy efficient lighting and controls (Gale Center and Fitness & Aquatics Center).
- Replacement of aged and less efficient boilers with high efficiency condensing boilers along with staged controlling systems (Gale Center).

Goals for 2013:

- Continue to evaluate effectiveness of Energy Programs which have been implemented this past year.
- Introduce stage two of our Preventive Maintenance Program.
- Continue to reduce energy costs by implementing energy conservation programs, along with working on other energy incentivized rebate programs with local, state and federal entities.

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Facilities				
Wages and Benefits	541,407	592,649	602,649	620,355
Materials and Supplies	133,669	125,552	125,552	141,153
Operating Expenditures	380,023	370,636	370,036	354,435
Total Facilities	1,055,099	1,088,837	1,098,237	1,115,943

General Fund, Community Services

Gale Center

Department Description: The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork and educational exhibits.

Primary Activities:

- Provides educational opportunities to learn about and experience South Jordan's history and culture.

Department Location(s):

- Gale Center, 10300 S Beckstead Ln.

Accomplishments for 2012:

- Grant awards from Salt Lake County Zoo, Arts and Parks (ZAP) and Wal-Mart Corporate giving to help fund outreach programs and public awareness.
- Museum visits by over 8,000 individuals, including 15 elementary schools and other educational organizations.
- The Terrific Tuesday program included 10 educational activities attracting approximately 400 participants.
- Partnered with the Public Arts and Cultural Development Board to bring local artists' exhibits, art classes, and housed the annual South Jordan City Art Show.

Goals for 2013:

- Continue historical preservation projects and increase programming at the facility.

Significant Budget Changes:

Energy Efficiency Community Block Grant (EECBG) funds used to upgrade HVAC and lighting equipment resulting in an estimated 40% decrease in energy related expenses. (See Operating Expenditures decrease below)

	Actual	Adopted	(Estimated Actual)	Proposed
	Expenditures	Budget	Amended	Budget
	FY 10-11	FY 11-12	Budget	FY 12-13
			FY 11-12	
Gale Center				
Wages and Benefits	53,337	52,627	52,627	54,477
Materials and Supplies	4,398	4,350	4,350	4,220
Operating Expenditures	84,301	43,023	43,023	35,671
Total Gale Center	142,036	100,000	100,000	94,368

General Fund, Community Services

Historical Committee

Department Description: The Historical Committee is organized to promote and encourage local historical preservation. On an annual basis the committee maintains the Veteran’s Memorial monument in the City’s cemetery and regularly provides feedback and consult on historical events and programs.

Primary Activities:

- Serves to preserve and educate regarding the history and culture of South Jordan.

Department Location(s):

- Gale Center, 10300 S Beckstead Ln.

Accomplishments for 2012:

- Created and printed new White Fawn Flour Mill monument information card.
- Continued maintenance and name updates to the Veteran’s memorial.
- “Friends of South Jordan Historical Committee” created a Facebook page.

Goals for 2013:

- Add 2 to 4 new pedestals at the Veteran’s Memorial monument.
- Work on planning phase for 1938 school bus/train crash memorial.
- Research information for Samuel E. Holt Farmstead information plaques.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Historical Committee				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	17,040	3,200	3,200	3,200
Total Historical Committee	17,040	3,200	3,200	3,200

General Fund, Community Services

Neighborhood Services

Department Description: This budget became Community Services Programs.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Neighborhood Services*				
Wages and Benefits	80,785	80,599	0	0
Materials and Supplies	23,444	24,706	0	0
Operating Expenditures	1,243	1,570	0	0
Total Neighborhood Services	105,472	106,875	0	0

*This budget became Community Services Programs



Aunt Mame's

General Fund, Community Services

Public Arts

Department Description: The Public Arts and Cultural Development Board (PACDB) promotes art and cultural opportunities as well as increased awareness through community events, activities and education.

Primary Activities:

- Sponsors and coordinates programs and activities to promote art and cultural opportunities within the community.

Department Location(s):

- Gale Center, 10300 S Beckstead Ln.

Accomplishments for 2012:

- PACDB sponsored programs included, "Arts at the Gale" educational art series, Resident on display (located at the Gale Center and partnering with The *ipsum lorem* Gallery in Daybreak), Annual Community Art Show, Literacy contest.
- Freedom mural at City Hall.
- Outreach and promotion of the arts and cultural development with local elementary schools in Jordan School District.
- Grants received from Salt Lake County Zoo, Arts and Parks (ZAP), Utah Department of Cultural Art, On-stage Utah grant program, Random Acts of Art (UDC), and Towne Center Retail property management (CRG).
- PACDB mini-grants provided funding to support South Jordan Community Theatre, Summer Jam West, International Days dance and cultural performances and Oquirrh Mountain Symphony. Partnerships with Sights and Sounds of Summer, Bingham High School and Repertory Dance Theatre.

Goals for 2013:

- Strengthen existing programs and encourage additional art and cultural opportunities in the community.
- Pursue additional funding from Salt Lake County ZAP.

Significant Budget Changes:

Zoo, Arts & Parks (ZAP) Grant increased from \$7,303 to \$12,303. FY 12-13 budget request increased 14%

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Public Arts (PACD Board)				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	41,017	30,000	30,000	35,000
Total Public Arts (PACD Board)	41,017	30,000	30,000	35,000

General Fund, Community Services

Recreation

Department Description: This budget was consolidated into Community Services Administration and Community Services Programs with the 2011-2012 Mid-Year Budget Amendment.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Recreation*				
Wages and Benefits	507,581	575,739	0	0
Materials and Supplies	23,487	31,940	0	0
Operating Expenditures	102,056	109,071	0	0
Total Recreation	633,124	716,750	0	0

*This budget was consolidated into CS Admin & Programs with the 2011-2012 Mid-Year Budget Amendment



Fishing Ponds

General Fund, Community Services

Seniors

Department Description: The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The community center is “home base” for the South Jordan Youth Council.

Primary Activities:

- Provides programs, events, classes and services to adults aged 55 and older.
- More than 575 individuals are served each year.

Department Location(s):

- Community Center, 10778 S Redwood Rd.

Accomplishments for 2012:

- Senior programs provided local seniors over 8,000 meals and over 5,000 rides as well as daily program and activities for South Jordan’s active senior population.
- Obtained CDBG funding for kitchen remodel.

Goals for 2013:

- Increase attendance in all classes/programs by 10%.
- Increase presentations & health screenings (two per month).
- Evaluate Senior Programs bi-annually to ensure customer satisfaction.

Significant Budget Changes:

No major changes in budget.

	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Seniors				
Wages and Benefits	198,709	204,795	137,795	136,397
Materials and Supplies	7,284	15,250	15,250	9,550
Operating Expenditures	38,878	38,060	38,060	45,010
Total Seniors	244,871	258,105	191,105	190,957
Senior Committee				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	0	3,000	3,000	2,500
Total Senior Committee	0	3,000	3,000	2,500
Total Community Services Department	2,342,628	2,356,767	2,331,467	2,300,373

General Fund, Finance

Finance Department

Department Description: The Finance Department provides budget, accounting, treasury, purchasing and funding direction for the City. This includes, accounts payable, accounts receivable, payroll, reporting all financial transactions for the City and producing the City's Annual Financial Report (CAFR). Additionally, the Finance department provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Primary Activities:

- Accounts payable/Accounts receivable
- Payroll
- Treasury functions
- CIP Tracking
- Purchasing
- Preparation of the CAFR

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Paid off the 2001 Sales Tax Bond, Zion's Lines of Credit, 2002, 2007 and 2008 Equipment Leases, a total savings in interest of approximately \$184,000. To take advantage of lower interest rates, the City refinanced the 2002 MBA Bonds, which also saved the City approximately \$480,000.
- Fitch & Standard and Poor's rating agencies performed ratings surveillance on all outstanding City bonds. Both agencies affirmed "AA" ratings indicating South Jordan's financial position as sound and well managed.

Goals for 2013:

- Evaluate the City's Intergovernmental Revenues to ascertain the City is a beneficiary of all available Federal and State funds such as grants and road funds.
- Complete development related fee study to determine actual costs of providing development services.
- Evaluate City Debt Structure & Elimination Plan

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Finance				
Wages and Benefits	629,797	645,012	647,512	682,976
Materials and Supplies	74,070	96,737	96,737	104,600
Operating Expenditures	46,573	123,770	123,770	115,904
Total Finance	750,440	865,519	868,019	903,480

General Fund, Government Services

Government Services Administration

Department Description: Government Services Administration is responsible for providing management direction and support for the Human Resources, Code Compliance and Justice Court, as well as special projects related to City Code and other issues.

Primary Activities:

- Provides leadership for the Human Resources, Code Compliance and Justice Court divisions.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Bi-annual salary survey.
- Department completion of Leadership & Self-Deception training.

Goals for 2013:

- Employee workforce planning project.
- Update fencing and landscape ordinance.
- Update nuisance abatement ordinance.
- New three year Public Defender contract.
- Implement audio recording system in Justice Court to meet State mandate.

Significant Budget Changes:

FY 12-13 increase is due to a staff member being moved back into the department.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Government Services Admin				
Wages and Benefits	204,073	205,239	119,239	212,441
Materials and Supplies	1,912	4,483	4,483	4,640
Operating Expenditures	5,961	6,270	6,270	6,113
Total Government Services Admin	211,946	215,992	129,992	223,194

General Fund, Government Services

Code Compliance

Department Description: The Code Compliance division serves a primary role in protecting the health and safety of our residents and visitors. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner, Code Compliance assists in maintaining the aesthetic appeal of the City, and maintaining property values. This division coordinates regularly with Planning and Zoning and Business Licensing for a more efficient approach with residents.

Primary Activities:

- Enforces City ordinances to ensure that every residency and business are in compliance of the Municipal Code.
- Update City ordinances .

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Glenmoor walkway education project.
- Collector street fencing project.
- UOCA Certification for Code Officers.
- Update of various ordinances in the Municipal Code to reflect current City practices and direction.
- Implemented a new process in which every business license renewal triggers a code compliance review. This has improved code compliance and updated business licensing records.

Goals for 2013:

- Glenmoor greenbelt walkway compliance.
- Improve residence compliance with home occupation licensing regulations.
- Resolution of collector street fencing direction.
- Update fencing and landscaping ordinance.
- Update nuisance abatement ordinance.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Code Compliance				
Wages and Benefits	149,702	170,832	118,332	115,711
Materials and Supplies	1,809	4,500	4,500	5,330
Operating Expenditures	5,087	8,010	8,010	7,180
Total Code Compliance	156,598	183,342	130,842	128,221

General Fund, Government Services

Court

Department Description: The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

Primary Activities:

- Conducts proceedings, hearings & trials.
- Handles public inquiries, maintain files and permanent court records.
- Provides security and transportation of prisoners.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Cross-training of Court staff.
- Department completion of Leadership & Self Deception training.
- State recertification for the Justice Court effective 2/6/12 - 2/6/16.
- TAC recertification (Bureau of Criminal Identification records access).

Goals for 2013:

- New three year Public Defender contract.
- Implement audio recording system in Justice Court to meet State mandate.

Significant Budget Changes:

Increase in operating expenditures due to increase in contract with Legal Defender and bank fees.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Court				
Wages and Benefits	343,632	355,814	358,814	357,390
Materials and Supplies	11,495	19,153	20,153	19,358
Operating Expenditures	44,302	27,410	27,410	62,254
Total Court	399,429	402,377	406,377	439,002

General Fund, Government Services

Human Resources

Department Description: The Human Resources division is the employee problem-solving hub of the City. Daily functions support managers in recruiting and hiring the most suitable applicants, employee relations, employee payroll changes and questions, investigations and performance administration. Benefits are evaluated annually and administered for all qualified employees. Federal and State labor laws and Employee Handbook policies are interpreted and applied to ensure City compliance. Communication between employees and managers is often facilitated through Human Resources staff. Supervisor and employee training is created and presented annually to educate, provide resources and minimize City liability.

Primary Activities:

- Supports City managers in recruiting and selecting suitable applicants.
- Evaluate and administer benefits.
- Employee relations.
- Provide training for supervisors and employees.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Bi-annual salary survey.
- Cross-training Human Resources staff to absorb duties of vacant HR positions.
- Reduced costs for postage through use of technology.
- Department completion of Leadership & Self-Deception training.
- Revised volunteer coaches background screening process.

Goals for 2013:

- Employee workforce planning
- Employee background procedures & practice review.
- Human Resource Standard Operating Procedures Handbook update.
- Revision of sections 2, 3 and 4 of the Employee Handbook.
- Revise and improve Human Resources website information and functionality.

Significant Budget Changes:

Increase in operating expenditures due to expanded employee drug testing.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Human Resources				
Wages and Benefits	142,688	134,036	135,586	138,174
Materials and Supplies	13,137	15,672	15,672	15,294
Operating Expenditures	14,275	19,031	19,031	28,729
Total Human Resources	170,100	168,739	170,289	182,197
Total Government Services Dept.	938,073	970,450	837,500	972,615

General Fund, Information & Records

Information & Records Administration

Department Description: The information & Records Administration division provides direction and support for the Information Services, Communication Center and City Recorder division of the City. The division helps coordinate communication within the City and with outside media organizations through the Public Information Officer (PIO).

Primary Activities:

- Provides direction and support to the Information Services, Communication Center and City Recorder divisions.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Created and launched a mobile app for the City which highlights local businesses and recreation opportunities.
- Revamped the FOCUS to include more informational stories in addition to the event listings.
- Enhanced media relationships with the South Valley Journal to get more of the city news covered in the main publication, not just the FOCUS.

Goals for 2013:

- Design a comprehensive communication and marketing master plan to educate residents and business owners about the issues surrounding the City of South Jordan and present the plan to City Council.
- Evaluate and organize a master PIO plan.
- Develop social media guidelines and policies.
- Increase participation with the Utah League of Cities & Towns (ULCT) spotlights on city officials and events.
- Evaluate the current "Welcome Packet" process and packet effectiveness. Explore possibilities of additional items and information that can be included and present to City Council.

Significant Budget Changes:

FY 12-13 decrease is due to reduced staffing.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Information & Records Admin				
Wages and Benefits	221,523	221,357	233,057	182,498
Materials and Supplies	1,829	1,850	22,850	27,140
Operating Expenditures	2,991	6,540	6,540	2,250
Total Information & Records Admin	226,343	229,747	262,447	211,888

General Fund, Information & Records

Communication Center

Department Description: The Communication Center is a centralized group of problem-solvers who answer citizens when they call the City or come to City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed.

Primary Activities:

- Receive all calls that come into the City.
- Provide customer service to walk-in and call-in customers.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Expanded services to include assisting walk-in patrons at City Hall.
- Relocated work stations to the first floor of City Hall.
- Increased the effectiveness of Twitter communication and gained over 730 “followers”.
- Handled approximately 12,000 calls per month.

Goals for 2013:

- Continue to expand services to better help city departments and the public.
- Enhance our “Fix it Forum” service request system on the city web site and the mobile app.

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Communication Center				
Wages and Benefits	327,611	335,246	339,596	343,741
Materials and Supplies	1,735	5,000	5,000	2,700
Operating Expenditures	993	1,200	1,200	3,400
Total Communication Center	330,339	341,446	345,796	349,841

General Fund, Information & Records

Information Services

Department Description: Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the city. This division provides and maintains all software programs and data storage including all relative hardware.

Primary Activities:

- Responsible for technology direction, network security, installation and maintenance for all divisions.
- Provides support and user training related to computer hardware, software, network connectivity to the intranet, remote access and voice communications.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Migrated the city email system to a new file server, increasing speed and functionality along with a new email domain.
- Completed a wireless data network in all city locations along with providing wifi connections to the public in the Town Center, Community Center, and Fitness Center.
- Installed a data storage system with the capability to store police video obtained from the dash cameras in the police vehicles.

Goals for 2013:

- Complete a software strategic plan and information technology road map.
- Enhance our disaster recovery site with additional data storage space and application capability.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Information Services				
Wages and Benefits	404,237	481,597	481,597	510,082
Materials and Supplies	12,969	17,400	17,400	16,400
Operating Expenditures	358,610	396,893	365,373	366,373
Total Information Services	775,816	895,890	864,370	892,855

General Fund, Information & Records

Recorder

Department Description: The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests and public meeting agendas, minutes and recordings.

Primary Activities:

- Maintains all City records (Ordinances, Resolutions, Contracts and Agreements).
- GRAMA requests.
- Public meetings (agendas, minutes and recordings).

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Deputy City Recorder earned Certified Municipal Clerk (CMC) credentials.
- Processed over 700 GRAMA record requests in 2011.
- Prepared over 80 agendas, 70 meeting minute records and 50 packets.
- Performed 75 Oaths of Office.
- Shredded 175 boxes of archived records.

Goals for 2013:

- Continue to meet legal noticing and records retention requirements.

Significant Budget Changes:

FY 12-13 decrease is due to there being no elections expenses this year.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Recorder				
Wages and Benefits	136,897	151,660	151,660	155,271
Materials and Supplies	45,276	63,120	63,320	63,945
Operating Expenditures	13,316	146,286	146,086	35,660
Total Recorder	195,489	361,066	361,066	254,876
Total Information & Records Dept.	1,527,987	1,828,149	1,833,679	1,709,459

General Fund, Legal & Legislative

Legal Department

Department Description: The legal department provides a full scope of comprehensive in-house legal counsel, risk management, litigation, criminal prosecution and legislative services to the City and its affiliated entities and personnel. The Office provides services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

Primary Activities:

- Criminal prosecution of State statutes and City ordinances in Justice Court, District Court, Court of Appeals & Supreme Court
- Public Safety Training for law enforcement officers & code enforcement officers;
- In-house legal counsel to City Council, City Departments, and appointed boards , commissions and committees;
- Legislative analysis, strategy, and outreach to State and Federal legislators in support of City interests;
- Intergovernmental strategy, outreach, and advocacy with local, county, state and federal government entities and agencies in support of City interests;
- Risk management oversight & legal counsel.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Significant involvement with agencies on multiple issues important to the City (Examples: Land-use Task Force, Future of Salt Lake County, WFRC, Jordan Valley Water, Land-Use Task Force, Justice Court Task Force, Water Task Force, URMMA).
- Legislative Accomplishments: Protection of City interests in multiple areas of legislative action (See Summary of Legislative Session provided to City Council and staff.

Goals for 2013:

- Provide competent legal counsel to City Council, City Departments, and appointed boards , commissions & committees.
- Cost effectively monitor & manage outside counsel;
- Work with state legislators in support of amending laws or opposing efforts to change laws with the end of promoting productive local operations.
- Implement technology strategies to leverage limited attorney resource – specifically mobile and practice management technology.

Significant Budget Changes:

Increase from FY 11-12 Amended to FY 12-13 due to (1) change in part-time staff attorney (FTE .5) to full-time (FTE 1.0), and (2) city-wide increase in health & retirement contributions (4%).

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Legal				
Wages and Benefits	595,766	605,245	652,265	741,869
Materials and Supplies	24,771	25,798	32,298	32,050
Operating Expenditures	6,595	48,525	44,025	49,200
Total Legal	627,132	679,568	728,588	823,119

General Fund, Legal & Legislative

Emergency Management

Department Description: The Emergency Management division is responsible for coordinating the combined efforts and resources from all levels of government and various volunteer organizations to assist and protect the residents of South Jordan from the effects of disasters, both natural and manmade. The division supports the community before, during and after unusual events and major disasters by focusing on mitigation, preparedness, response and recovery activities.

Primary Activities:

- Coordinates training programs and emergency operations drills and exercises.
- Operates the Emergency Operations Center when necessary to manage the distribution of City services and resources to respond and recover from a disaster.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Implementation of the Incident Command System for Special Events.
- Significant revisions to the Emergency Response Plan and coordination with the County and other jurisdictions.
- Creation of a new three year training and exercise plan.
- Participation in several exercises including the valley wide Communications TTX, the Jordan Valley Water TTX, and the Great Utah Shakeout FSE.
- Public education and outreach activities including; two CERT courses taught, multiple presentations on disaster supply kits, family preparedness, and natural hazards for businesses, church groups, neighborhood groups, schools and scouting organizations.

Goals for 2013:

- Completion of updates to the EMP.
- Implementation of the Training and Exercise Plan.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Emergency Management				
Wages and Benefits	167,255	168,648	172,298	174,441
Materials and Supplies	3,855	12,427	12,427	8,430
Operating Expenditures	21,563	2,070	5,538	9,110
Total Emergency Management	192,673	183,145	190,263	191,981

General Fund, Legal & Legislative

Risk Management

Department Description: Risk Management exists to encourage, develop and maintain a safe work place and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. These efforts include awareness through training and education, adherence to policies and procedures adopted in compliance with State and Federal law and recommendations by the Utah Risk Mutual Management Association and others for best management practices. This also extends to working in the community to promote the general health, safety and welfare of our residents and visitors to our community.

Primary Activities:

- Responsible for creating an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Received the URMMA "Risk Management Excellence" Award. This is the sixth year in a row.
- Recovered approximately \$90,000 in property damage caused by others.

Goals for 2013:

- Continue to develop and foster a culture of risk management in the City.
- Provide a risk management program based on sound risk management principles that maximize capabilities, reduce losses, and protects the City's financial resources.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Risk Management				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	479,610	487,794	487,794	504,395
Total Risk Management	479,610	487,794	487,794	504,395

Total Legal & Legislative Dept.	1,299,415	1,350,507	1,406,645	1,519,495
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General Fund, Operations

Operations Administration

Department Description: Formerly titled Response Administration, this Assistant City Manager oversees the core operational departments of the City and functions as a liaison with external agencies and partners including Rio Tinto and Daybreak.

Primary Activities:

- Oversee Core Services including Police, Fire, Public Works, Engineering, & Planning.
- Assist Rio Tinto with the Daybreak project to solve policy & operational issues associated with planning and economic development.
- Assist Council in solving resident concerns and issues.
- Coordinate with external agencies including: Sewer District; Water District; School District; Council of Governments; Metropolitan Transportation Planning; and Utah Transit Authority.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Completion of 11400 South Road Project.
- Installation of Salt Brine Systems.
- Traffic Signal Agreement with Daybreak.

Goals for 2013:

- Secure effluent water reuse.
- Proper use of remnant parcels on 10400 S.
- Finalize disposition of Sunrise Mountain Park.
- Continued development of CDA in Daybreak.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Operations Admin*				
Wages and Benefits	0	0	184,410	180,616
Materials and Supplies	0	0	19,500	17,300
Operating Expenditures	0	0	34,200	34,200
Total Operations Admin	0	0	238,110	232,116

*This budget was listed under the heading "Response, Maint Admin in the Mid-Year Amended Budget Before Mid-Year, it was combined with the Executive Budget

General Fund, City Commerce

City Commerce & Sustainability

Department Description: The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

Primary Activities:

- Economic Development services.
- Business Licensing services.
- Liaison with the South Jordan Chamber of Commerce.
- Conflict mediation between businesses/developers and City departments.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Created and launched a mobile app for the city which highlights local businesses and recreation opportunities.
- Established a microloan program in coordination with the Chamber of Commerce.
- Licensed 200 new businesses and renewed licenses for 1,200 existing businesses.

Goals for 2013:

- Implement the City's General Plan economic development goals/policies and Economic Development plan.
- Continue to have periodic Daybreak Development reports to the Planning Commission and City Council.
- Complete an updated business license fee study.
- Create an updated Economic Development web page.

Significant Budget Changes:

FY 12-13 budget reduction due to reduced staffing costs.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
City Commerce & Sustainability				
Wages and Benefits	120,900	124,058	286,958	207,851
Materials and Supplies	8,075	9,600	12,600	14,475
Operating Expenditures	2,912	4,550	4,550	8,890
Total City Commerce & Sustainability	131,887	138,208	304,108	231,216

General Fund, Community Development

Community Development Administration

Department Description: The Community Development Department houses and provides administrative support for the Building & Safety Division and Planning & Zoning Division. The department helps set the vision for the future of the community and ensures the City is developing and building in a manner consistent with the South Jordan General Plan goals and policies, the City's Mission Statement and Service Values.

Primary Activities:

- Community Development Administration and City Visioning.
- Supervising, managing and coordinating the planning and zoning and building functions of the City.
- Advising members of City Boards and Commissions in regards to planning, zoning and building issues.
- Provide counter receptionist services for 2nd floor at City Hall for Community Development, Engineering, Finance, Government Services, IS and Recorder's Office.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- (see accomplishments listed under Building & Safety and Planning & Zoning division budgets)

Goals for 2013:

- Hold a developer/builder seminar with the development community to review ordinances and building code issues and changes.
- Hold a workshop(s) with the City Council to review the City's General Plan and to review/prioritize ordinances to implement the plan.

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Community Development Admin				
Wages and Benefits	91,033	120,009	124,009	124,103
Materials and Supplies	3,945	4,075	4,075	4,065
Operating Expenditures	1,323	1,964	1,964	1,924
Total Community Development Admin	96,301	126,048	130,048	130,092

General Fund, Community Development

Building Division

Department Description: The Building Division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulation mandated by City and State governments. Provide professional, efficient and accurate guidance through the residential and commercial building process by providing information to the public to assist them in understanding the application of the adopted codes and ordinances. Committed to the latest technology and methods of construction by continuing education, training and testing of the International Building, Fire, Plumbing, Mechanical and Energy Codes, as well as the National Electrical Code. Plan review and inspect every new residential dwelling in the City, as well as over 12 million square feet of commercial and industrial development.

Primary Activities:

- Conduct plan reviews for all proposed residential, commercial and industrial buildings.
- Issue building permits and collect review and impact fees.
- Provide building inspection services for all new structures within the City.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Issued 1,255 building permits.
- Performed 43,216 building inspections and 1,537 fire/business license inspections.
- Scanned all building permit files into SIRE from 1979 to 2000.

Goals for 2013:

- Meet with contractors for 2012 International Code update.
- Investigate potential for electronic plan review.
- Complete scanning of building permit files.

Significant Budget Changes:

No major changes in budget.

	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Building				
Wages and Benefits	823,326	861,588	871,788	887,202
Materials and Supplies	9,624	18,375	18,375	17,760
Operating Expenditures	36,772	16,821	16,821	25,500
Total Building	869,722	896,784	906,984	930,462

General Fund, Community Development

Planning Division

Department Description: The Planning Division guides the planned physical development of the city in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City’s adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City’s Land Use and Development Codes. In addition, the Planning Division does analysis and prepares reports pertaining to the development and maintenance of the General Plan, the drafting of new and the amendment of existing land use ordinances and the review of private development projects. The Planning division also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes and how they apply to their property or to development project proposals. It is always the Planning Division’s goal to fulfill the objectives of the General Plan, provide applicants with efficient review of proposed projects and provide South Jordan residents appropriate opportunities to participate in land use and development decisions.

Primary Activities:

- Review development proposals
- Implementation and maintenance of the General Plan
- Review building plans for zoning compliance.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Staff reviewed 208 development applications (14% increase over previous year)
- Created or amended four zoning ordinances that were adopted by the City Council as part of General Plan Implementation: VMR, RM, Res. Chickens, and Farm Animals ordinances.

Goals for 2013:

- Adopt new Village Commercial (VCOM) and Accessory Living Unit (ALU) ordinances, amend existing ordinances with set back and use matrices, update collector street fencing requirements, streetscape plan and water conservation ordinance.
- Continue to review all development application in a timely manner.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Planning				
Wages and Benefits	395,702	411,818	416,918	424,495
Materials and Supplies	7,019	8,395	8,395	10,135
Operating Expenditures	5,642	8,005	8,005	10,880
Total Planning	408,363	428,218	433,318	445,510
Total Community Development Dept.	1,374,386	1,451,050	1,470,350	1,506,064

General Fund, Engineering

Engineering Department

Department Description: The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans, and other appropriate industry specifications.

Primary Activities:

- Capital Projects – Design, bid and provide contract administration of City sponsored projects.
- Development Review Engineering – Review and approve all plans for City Infrastructure to be built by private development (developers). In addition review and approve on-site grading and Utah Pollution Discharge Elimination System (UPDES) permitting.
- Public Infrastructure Inspections – Inspect and improve all City infrastructure construction both from City Projects and from Private Developments .
- Traffic Engineering – Conduct Traffic Studies and work with Traffic Committee to implement traffic calming measures and as well as stop sign and signal warrants and speed limit studies.
- City Infrastructure Master Plans – Work with designing and administering the Water, Secondary Water, Storm Drainage and Transportation Master Plans.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.
- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Approval of the Storm Drainage Master Plan update and revision of the Storm Drainage Impact Fees.
- Completion of 11400 South project with UDOT.
- Completion of the reconstruction of 1300 West.
- Revision of the plan checking process with Public Works and other City departments to streamline the process and avoid redundancy.
- Completion of the Skye Drive Sidewalk.
- Completion of Culinary Water Tank 2 Construction.
- Completion of Culinary Water Tank 1b Construction.

Goals for 2013:

- Completion of the City Culinary Water Master Plan update.
- Completion of the City Transportation Master Plan update and associated Impact Fees.
- Completion of the City Secondary Water Master Plan update.
- Completion of Mountain View Corridor with UDOT.
- Completion of Frontrunner South with UTA.
- Design of 4800 West connection from 9800 South to 10200 South.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Engineering				
Wages and Benefits	1,475,696	1,493,906	1,526,996	1,558,243
Materials and Supplies	26,161	32,018	32,018	37,010
Operating Expenditures	29,356	41,043	40,443	35,250
Total Engineering	1,531,213	1,566,967	1,599,457	1,630,503

General Fund, Fire Department

Fire Department

Department Description: The South Jordan Fire Department is a progressive organization of dedicated men and women protecting lives and property within the City. Operating out of two stations, the fire department responds to more than 2,500 calls for assistance every year. These calls range from structure fires and medical calls to specialized hazardous materials and technical rescue calls. The fire department is an all-hazards organization and stands ready to respond to any emergency within the City.

Primary Activities:

- Fire suppression and investigation.
- Advanced Life Support (ALS) quick response, 911 ground ambulance, interfacility ground ambulance.
- Hazardous materials and urban search and rescue response.
- Special weapons tactics.
- Community education (CPR, first-aid, C.E.R.T., fire extinguisher, etc.)
- Prevention/Preparedness (life safety inspections, fire hydrant testing, flu vaccinations, quick access planning, Project Cardiac React, etc.)
- Special event standby
- Equipment maintenance

Department Location(s):

- Fire Station 61, 10758 S Redwood Rd.
- Fire Station 62, 4022 W South Jordan Pkwy.

Accomplishments for 2012:

- Developed and implemented a new service to provide interfacility ground ambulance transfers from medical centers in the City.
- Developed specifications and purchased a new ambulance that will allow the City to remount the patient control module in lieu of replacing the entire unit the future and thereby saving more than \$78,000 when replacement is required.
- Secured several State and Federal grants to enhance surge capacity for medical emergencies, purchase additional disaster preparedness supplies and replace portable 800mhz radios.

Goals for 2013:

- In cooperation with Metro Fire Agency, complete a comprehensive benchmark study.
- Establish performance measures and monitor actual performance against established performance measures.
- Update the fire impact fee study.
- Pursue a rule change or as required a variance, to provide the City with an option to staff an ALS unit and provide ALS service with one Advanced EMT and one Paramedic.
- Transition all EMT's from EMT-Intermediate to Advanced EMT.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Fire				
Wages and Benefits	3,828,745	3,902,315	3,979,497	4,030,061
Materials and Supplies	66,294	93,156	93,156	86,913
Operating Expenditures	267,548	256,063	287,135	289,909
Total Fire	4,162,587	4,251,534	4,359,788	4,406,883

General Fund, Police Department

Animal Control

Department Description: The Animal Control division is responsible for the safety and well-being of animals of all types. The division is well trained to investigate animal related complaints, enforce relevant laws and ordinances, apprehend unlicensed or stray animals and remove dead or injured animals as needed. They also manage the animal control shelter, where basic care such as food, water and appropriate medical attention are provided to any housed animals as needed. Also work with the Department of Agriculture, The Division of Wildlife, Animal Welfare Organizations and other animal control agencies throughout the State to exchange information and advice.

Primary Activities:

- Monitor pet licenses.
- Facilitate adoptions of unclaimed animals to good homes where they can be properly cared for.
- Provide live traps for nuisance problems.
- Provides the service of humane euthanasia for sick or injured animals.

Department Location(s):

- Animal Control, 10882 S Park Rd.

Accomplishments for 2012:

- Dog licensing.
- Mailed in dog license renewals personally delivered to pet owner.
- Worked with more rescue groups in an effort to place animals and decrease euthanasia.
- Successful partnership with Bluffdale to reduce disposal costs of animals.
- Increased animal adoption utilizing Pet Finder and the City website.
- All dog and cat food donated by outside sources.

Goals for 2013:

- Increase capability to access information on pet owners.
- Increase the number of onsite and offsite adoptions.
- Increase the number of vaccinated and licensed animals by 10% from 2011.
- Provide more information to our citizens on the importance of spaying and neutering.
- Assure quality care for sheltered animals.
- Reunite pets with owners by promoting microchip and other identification technology.
- Ensure disaster preparedness for pet and livestock owners.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	Proposed
	Expenditures	Budget	Amended	Budget
	FY 10-11	FY 11-12	Budget	FY 12-13
			FY 11-12	
Animal Control				
Wages and Benefits	143,101	141,312	148,512	155,532
Materials and Supplies	6,710	8,700	8,700	6,532
Operating Expenditures	7,569	10,446	10,446	12,604
Total Animal Control	157,380	160,458	167,658	174,668

General Fund, Police Department

Homeland Security

Department Description: This budget was combined with the Police budget for FY 2012-2013.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Homeland Security*				
Wages and Benefits	81,567	88,511	89,511	0
Materials and Supplies	8,732	31,824	31,824	0
Operating Expenditures	5,787	19,045	19,045	0
Total Homeland Security	96,086	139,380	140,380	0

*This budget was combined with the Police budget for FY 2012-2013



South Jordan City Police Car

General Fund, Police Department

Police Department

Department Description: The Police Department is fully dedicated to providing an environment of safety, security confidence and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence and creative problem solving. The Police Department also houses the Animal Control division.

Primary Activities:

- Patrol - calls for service, proactive patrolling and community problem resolution.
- Victim Services - Provides crisis intervention, emotional support, information, referrals and criminal justice advocacy.
- SWAT - The team is responsible for responding to high risk incidents.
- Investigations.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Commercial vehicle inspection certified officer to lessen impact on city streets.
- SJC SWAT Team combined services with Sandy SWAT to share resources and expenses. SWAT Team averaged 1 call-out per week.
- Received grant money to purchase equipment, a prescription drug bin, exercise equipment and upgrade the patrol video systems.
- Maintained one of the lowest crime rates in Salt Lake County.
- Responded to 21,897 calls since July 1, 2011.

Goals for 2013:

- Conduct a comprehensive review of all police programs and establish a Performance Management System for police services and present to City Council.
- Continue to promote resident involvement in community oriented policing programs and present to City Council.

Significant Budget Changes:

Combined Homeland Security budget with Police Department budget.

	Actual	Adopted	(Estimated Actual)	Proposed
	Expenditures	Budget	Amended	Budget
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Police				
Wages and Benefits	4,442,459	4,569,657	4,614,657	4,848,609
Materials and Supplies	136,193	92,977	94,172	96,410
Operating Expenditures	512,392	521,987	551,547	629,176
Total Police	5,091,044	5,184,621	5,260,376	5,574,195
Total Police Department	5,344,510	5,484,459	5,568,414	5,748,863

General Fund, Public Works

Public Works Administration

Department Description: Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions; Streets, Street Lighting, Water, Secondary Water, Storm Water, Sanitation, Recycling, Parks Maintenance, Utility Billing and Fleet Management.

Primary Activities:

- Department strategic planning, budget oversight, safety program, performance management, policy and procedure administration and division operations support.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Received Accreditation Award from the American Public Works Association.

Goals for 2013:

- Implement comprehensive performance measure program,
- Create and implement department marketing plan.

Significant Budget Changes:

Elimination of Associate Director position in March 2012.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Public Works Admin				
Wages and Benefits	500,490	501,762	649,762	527,027
Materials and Supplies	12,271	12,400	12,400	12,400
Operating Expenditures	33,777	40,642	40,642	40,642
Total MS Operations	546,538	554,804	702,804	580,069

General Fund, Public Works

Fleet

Department Description: The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 190 vehicles and around 130 other miscellaneous pieces of large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a diesel/gasoline fuel station located in the Municipal Services maintenance yard.

Primary Activities:

- Provides repair and maintenance to city vehicles.
- Maintains and repairs large equipment, small equipment and hand tools.
- Purchase, lease and surplus of vehicles/equipment.
- Inventory management of the city fueling station.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Implemented an in house Utah State Safety Inspection program. This consisted of obtaining a station license and certification of 3 mechanics.

Goals for 2013:

- Replace aging city fueling equipment.
- Update the fleet software.
- Educate Leadership Council regarding Fleet replacement needs and cause/effect of delaying vehicle and equipment replacement.

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Fleet				
Wages and Benefits	309,544	313,809	321,509	328,905
Materials and Supplies	25,870	36,639	36,639	22,584
Operating Expenditures	247,710	229,926	229,926	243,970
Total Fleet	583,124	580,374	588,074	595,459

General Fund, Public Works

Parks Department

Department Description: The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 30 parks with maintenance for the following items; playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, horseshoes and drinking fountains.

Primary Activities:

- Manages over 400 acres of parks, trails and open space.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Top-dressed and over seeded all active sports fields.
- APWA Accreditation.
- Replaced playground at Yorkshire Park.
- Created a Parks Division Policy & Management Plan.
- GPS'd a significant portion of the City's irrigation systems throughout City properties.
- Completed phase 1 of the Mystic Springs Educational Wetland Area.
- Saved significantly on projects by using city employees to build items rather than purchase from an outside source.

Goals for 2013:

- Create a Field Use Policies and Procedures Guide.
- Complete GPS of irrigation systems.
- Implement new central control systems.
- Update landscape construction standards and specifications which will include irrigation standards and specifications.
- Review and update the Municipal Code in regards to the City Cemetery and create an informational pamphlet for those who are interested in purchasing burial rights.
- Complete phase 2 of the Mystic Springs Educational Wetland Area.

Significant Budget Changes:

No major changes in budget, however please note \$56,700 of Operating Exp. Is used to maintain City Cemetery.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Parks				
Wages and Benefits	1,156,093	1,249,971	1,215,471	1,205,581
Materials and Supplies	94,256	103,732	103,732	108,730
Operating Expenditures	300,152	290,800	290,800	285,800
Total Parks	1,550,501	1,644,503	1,610,003	1,600,111

General Fund, Public Works

Street Lighting

Department Description: The Streetlight division manages and maintains over 3,400 street lights within the City. Additionally, the division pays for over 700 street lights that are owned and maintained by Rocky Mountain Power.

Primary Activities:

- Repair and maintain City owned street lights and provide electrical man power support to other City departments and facilities.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- GIS recording of all in-ground street light wire.
- Reduction of street light repair time from an average of 7 days to 3 days.

Goals for 2013:

- Evaluate LED lighting options for street lights to determine potential energy efficiency and cost savings.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	Proposed
	Expenditures	Budget	Amended	Budget
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Street Lighting				
Wages and Benefits	120,376	175,740	175,740	181,296
Materials and Supplies	58,284	58,062	58,062	54,562
Operating Expenditures	499,416	526,533	526,533	526,533
Total Street Lighting	678,076	760,335	760,335	762,391

General Fund, Public Works

Streets

Department Description: The Streets division is fully dedicated to providing safe, well maintained and aesthetically pleasing roads for all citizens who reside, conduct business or travel through or within the community. The division also maintains sidewalk, street signs, and provide graffiti removal and snow removal. The Street divisions services are rendered with an emphasis on best management practices, APWA and Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway stripping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting, fiscal prudence and creative problem solving.

Primary Activities:

- Maintains 200+ miles of road.
- Maintains over 500 miles of sidewalk.
- Maintains over 4,000 street signs.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Construction and installation of brine tanks for snow and ice removal; expected to reduce snow removal costs by 25%.
- Creation of pavement preservation team composed of Public Works and Engineering personnel to establish solutions for pavement maintenance.

Goals for 2013:

- Complete street sign inventory and road inventory and electronic tracking through CMMS software.
- Provide a pothole repair response within 2 days notification (from a current 5 day average).

Significant Budget Changes:

No major changes in budget.

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Streets				
Wages and Benefits	755,832	749,633	755,978	764,450
Materials and Supplies	62,353	74,739	73,594	41,960
Operating Expenditures	692,638	732,775	729,675	768,729
Total Streets	1,510,823	1,557,147	1,559,247	1,575,139

General Fund, Public Works

Utility Billing

Department Description: The Utility Billing division creates and maintains the utility accounts of all city-operated utilities, including culinary water, secondary water, storm water, garbage services and some special service area loan processing. Customer service representatives are responsible for billing, collections, and maintenance of accounts. Additionally, the representatives assist residents and visitors as the front counter and over the telephone. Neighborhood cleanup/dumpster requests are also handled and maintained by the Utility Billing division.

Primary Activities:

- Creates and maintains utility accounts.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Relocated the department to a new building and work group.
- Updated customer service policies and processes to provide a more consistent service.
- Removed renter from utility accounts to bring policy in line with the Municipal Code, and to reduce the number of delinquent accounts.

Goals for 2013:

- Implementation of a new utility billing software system.
- Provide paperless billing to residents. This will be a great benefit to them, and will in turn save the city money on mailing and printing costs.
- Provide an equal pay option to utility customers.
- Update all processes and procedures to ensure consistency and optimal service.

Significant Budget Changes:

No major changes in budget.

	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Utility Billing				
Wages and Benefits	189,384	202,256	157,586	143,247
Materials and Supplies	2,485	5,259	5,259	5,259
Operating Expenditures	96,807	103,730	100,730	100,875
Total Utility Billing	288,676	311,245	263,575	249,381
Total Public Works Department	5,157,738	5,408,408	5,484,038	5,362,550

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Debt Service Funds, General Debt Service

General Debt Service

Description: The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other city funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt.

The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows:

Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

Includes:

- 2006 Sales Tax Revenue Bond—This bond is a refund of the 2001 Sales Tax Revenue Bond, which was issued for City Hall construction and road improvements
- 2008 Sales Tax Revenue Bond—This bond was issued for road improvements

Rating:

- 2006 Sales Tax Bond: AAA by Standard & Poor's
- 2008 Sales Tax Bond: AAA by Standard & Poor's

Funding Source(s):

- 2006 Sales Tax Bond—General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company
- 2008 Sales Tax Bond—RDA, Tax Increment

Additional Information:

- See complete Debt Reduction Schedule on pages 141-145.

Outstanding Principal as of 6/30/12:

- 2006 Sales Tax Bond—\$9,665,000
- 2008 Sales Tax Bond—\$6,905,000

DEBT SUMMARY				
	Issued	Principal	Interest	Total
Governmental Funds				
Sales Tax Bonds	2001	2,030,000	208,075	2,238,075
Sales Tax Bonds	2006	9,715,000	4,054,347	13,769,347
TIF	2008	8,716,000	2,418,744	11,134,744
Sales Tax Bonds	2008	7,330,000	2,637,930	9,967,930
Special Assessment	2007	4,245,000	861,560	5,106,560
Lease Revenue Bonds	2011	6,880,000	1,520,798	8,400,798
Total Governmental Fund		38,916,000	11,701,454	50,617,454
Enterprise Funds				
Water Revenue Bond	2003	2,934,000	208,844	3,142,844
Lease Revenue Bond	2005	5,540,000	2,551,413	8,091,413
Water Revenue Bond	2007	21,125,000	7,981,028	29,106,028
Water Revenue Bond	2009	9,050,000	2,792,422	11,842,422
Total Enterprise Funds		38,649,000	13,533,707	52,182,707
Total		77,565,000	25,235,161	102,800,161

Debt Service Funds, General Debt Service

Revenues	Actual	Adopted	(Estimated Actual)	
	Expenditures	Budget	Amended	Proposed
	FY 10-11	FY 11-12	Budget	Budget
			FY 11-12	FY 12-13
Revenues				
Investment Earnings	\$10,254	\$8,251	\$8,251	\$8,250
Reimbursement-Boyer/Tenfold Construction	149,162	149,230	149,230	148,920
Bond Premium	0	0	0	0
Bond Proceeds	0	0	0	0
Total Revenues	159,416	157,481	157,481	157,170
Transfer From Other Funds				
Transfer from General Fund	1,147,570	1,147,570	1,147,570	71,372
Transfer from CIP General	74,368	74,368	74,368	0
Transfer from Road Impact Fees	212,821	212,821	212,821	151,766
Transfer from Storm Dr Impact Fee	0	0	0	0
Transfer from Fire Impact Fee	0	0	0	61,182
Transfer from Police Impact Fees	62,310	62,310	62,310	8,370
Transfer from Cap Equipment	168,392	168,392	168,392	100,319
Transfer from Water Operations	0	0	0	0
Transfer from Water Impact Fees	0	0	0	0
Transfer from Recycling	0	0	0	0
Transfer from RDA	764,412	764,412	764,412	763,537
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	2,429,873	2,429,873	2,429,873	1,156,546
Total Revenues and Transfers	2,589,289	2,587,354	2,587,354	1,313,716
FY 12-13 Detail				
Operating Expenditures				
Principal on Long-Term Debt		1,440,306	1,440,306	485,000
2006 Sales Tax Bond	50,000			
2008 Sales Tax Bond	435,000			
Interest on Long-Term Debt		898,834	898,834	720,147
Capital Lease Payments		239,964	239,964	100,319
Trustee Fees		7,000	8,250	8,250
Total Operating Expenditures		2,586,104	2,587,354	1,313,716
Project Expenditures				
Transfers Out				
Contribution to Fund Balance		3,185	0	0
Total Transfers Out		3,185	0	0
Total Expenditures		2,589,289	2,587,354	1,313,716

Notes to Debt Service Fund

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds, General Debt Service

City of South Jordan Sales Tax Revenue Ref Bonds 2006			
Fiscal Yr	Principal	Interest	Rates
2007		145,387.00	4.00%
2008	50,000.00	401,610.00	4.00%
2009	50,000.00	399,610.00	4.00%
2010	50,000.00	397,610.00	4.00%
2011	50,000.00	395,610.00	4.00%
2012	50,000.00	393,610.00	4.00%
2013	50,000.00	391,610.00	4.00%
2014	50,000.00	389,610.00	4.00%
2015	55,000.00	387,510.00	4.00%
2016	630,000.00	373,023.00	4.25%
2017	650,000.00	345,823.00	4.25%
2018	685,000.00	318,310.00	4.00%
2019	725,000.00	290,110.00	4.00%
2020	750,000.00	260,610.00	4.00%
2021	765,000.00	230,310.00	4.00%
2022	800,000.00	199,010.00	4.00%
2023	830,000.00	166,410.00	4.00%
2024	865,000.00	132,510.00	4.00%
2025	900,000.00	96,760.00	4.10%
2026	935,000.00	59,143.00	4.10%
2027	975,000.00	19,988.00	4.10%
Total	9,915,000.00	5,794,174.00	

Original Bond: Sales Tax Revenue Bonds 2001

Refunded: 2006

Term: 20 Years

Purpose: \$5.7 Million of the proceeds were used to build City Hall. Make improvements toward town center drive and various road projects for \$4.2 million

Funding Source: General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Call Date: 8/15/2016

Callable Amount: \$8,880,000

City of South Jordan Sales Tax Revenue Bonds Series 2008			
Fiscal Yr.	Principal	Interest	Rates
2009	-	76,485.00	4.00%
2010	385,000.00	380,112.00	4.00%
2011	400,000.00	364,412.00	4.00%
2012	425,000.00	347,912.00	4.00%
2013	435,000.00	328,537.00	5.00%
2014	455,000.00	308,562.00	4.00%
2015	475,000.00	289,962.00	4.00%
2016	500,000.00	267,337.00	5.25%
2017	525,000.00	242,400.00	4.50%
2018	550,000.00	216,838.00	5.00%
2019	575,000.00	188,713.00	5.00%
2020	610,000.00	158,325.00	5.25%
2021	650,000.00	125,250.00	5.25%
2022	675,000.00	90,469.00	5.25%
2023	710,000.00	55,000.00	5.00%
2024	745,000.00	18,625.00	5.00%
Total	8,115,000.00	3,458,939.00	

Original Bond: Sales Tax Revenue Bonds 2008

Term: 25 Years

Refunded: Cannot be refunded until after 8/15/2018

Purpose: Road improvement projects

Funding Source: RDA, tax increment

Call Date: 8/15/2018

Callable Amount: \$3,390,000

Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.

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Debt Service Funds, SID Bond

SID Bond

Description:

The City administers one special improvement district—Riverpark Corporate Center. This district was established to assist with the construction of infrastructure assets in the district. Assessments for this area are collected annually from property owners in this area. These funds are then used to pay bondholders.

Includes:

- 2007 SID Bond—This bond was originally issued in 2002 for Riverpark Corporate Center and was refunded in 2007

Rating:

- Nonrated

Funding Source:

- Although these bonds are issued in the City’s name and the City is legally responsible for payment, no general revenue is used to make payments

Additional Information:

- See complete Debt Reduction Schedule on pages 141-145.

Outstanding Principal as of 6/30/12:

- \$3,705,000



Riverpark Corporate Center

Debt Service Funds, SID Bond

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Special Assessments	721,063	727,005	727,005	726,990
Bond Proceeds	0	0	0	0
Investment Earnings	3,293	0	0	215
Total Revenues	724,356	727,005	727,005	727,205
Transfer From Other Funds				
Use of Fund Balance	2,649	0	0	0
Total Trans From Other Funds	2,649	0	0	0
Total Revenues and Transfers	727,005	727,005	727,005	727,205
Operating Expenditures				
Operating Expenditures	21,350	21,350	21,350	21,350
Principal on Bonds	520,000	520,000	520,000	561,000
Bond Interest Payment	183,405	183,405	183,405	142,605
Trustee Fees	2,250	2,250	2,250	2,250
Total Operating Expenditures	727,005	727,005	727,005	727,205
Project Expenditures				
Transfers Out				
Contribution to Fund Balance		0	0	0
Total Transfers Out	0	0	0	0
Total Expenditures	727,005	727,005	727,005	727,205

Notes to SID Bond Debt Service Fund

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds, SID Bond

Special Assessment Bonds No. 99-1 (RiverPark SID) Series 2007			
Date	Principal	Interest	Rates
2008	504,000.00	199,878.57	3.849%
2009	501,000.00	202,688.34	3.849%
2010	520,000.00	183,404.85	3.849%
2011	540,000.00	163,390.05	3.849%
2012	561,000.00	142,605.45	3.849%
2013	582,000.00	121,012.56	3.849%
2014	605,000.00	98,611.38	3.849%
2015	628,000.00	75,324.93	3.849%
2016	652,000.00	51,153.21	3.849%
2017	677,000.00	26,057.73	3.849%
Total	5,770,000.00	1,264,127.07	

Original Bond: Special Assessment Bonds Series 2002, \$7,740,000

Refunded: December of 2007

Term: 10 Years

Purpose: Issued on behalf of Riverpark LLC

Funding Source: Riverpark LLC

Call Date: Non-callable

Note: This bond is solely paid for by the developer.

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Debt Service Funds, MBA

MBA

Description:

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

Includes:

- 2011 MBA Bond—This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011

Rating:

- AA by Standard & Poor's

Funding Source:

- RDA tax increment

Additional Information:

- See complete Debt Reduction Schedule on pages 141-145.

Outstanding Principal as of 6/30/12:

- \$6,880,000



South Jordan Fitness and Aquatic Center

Debt Service Funds, MBA

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Investment Earnings	\$3,896	\$1,750	\$1,750	\$1,750
Total Revenues	3,896	1,750	1,750	1,750
Transfer From Other Funds				
Transfer from RDA	718,115	718,115	718,115	444,426
Transfer from CIP General	0	0	0	0
Use of Fund Balance	0	0	0	293,645
Total Trans From Other Funds	718,115	718,115	718,115	738,071
Total Revenues and Transfers	722,011	719,865	719,865	739,821
Operating Expenditures				
Operating Expenditures	0	0	0	0
Principal on Bonds	380,000	380,000	380,000	155,000
Bond Interest Payment	338,115	338,115	338,115	289,426
Trustee Fees	1,750	1,750	1,750	1,750
Total Operating Expenditures	719,865	719,865	719,865	446,176
Project Expenditures				
Museum - Construction	0	0	0	0
Museum - Furnishings	0	0	0	0
Total Project Expenditures	0	0	0	0
Transfers Out				
Transfer to Fitness Center	0	0	0	293,645
Contribution to Fund Balance	2,146	0	0	0
Total Transfers Out	2,146	0	0	293,645
Total Expenditures	722,011	719,865	719,865	739,821

Notes to Municipal Building Authority Fund

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds, MBA

Municipal Building Authority of South Jordan City Lease Revenue Bond Series 2011			
Fiscal Yr	Principal	Interest	Rate
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
Total	6,880,000.00	1,520,797.75	

Original Bond: Municipal Building Authority Lease Revenue Bond Series 2002 for \$9,390,000

Refunded: November of 2011

Term: 13 Years

Purpose: Construction of Fitness Center \$ 8,640,000, renovate Gale Center \$750,000

Funding Source: RDA Haircut

Call Date: 10/1/2021

Callable Amount: \$1,395,000

Note: This bond is solely paid for by RDA, i.e, tax increment paid by business only.

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Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

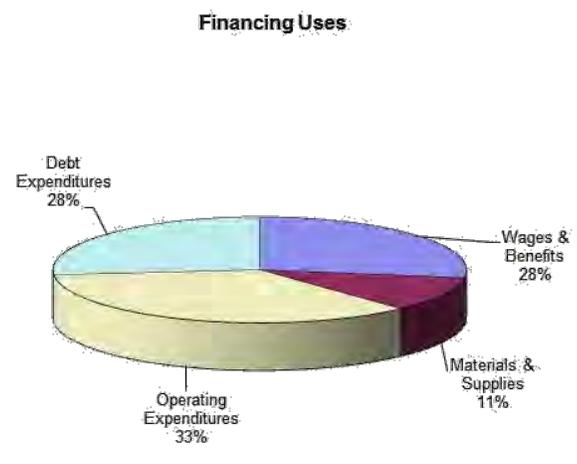
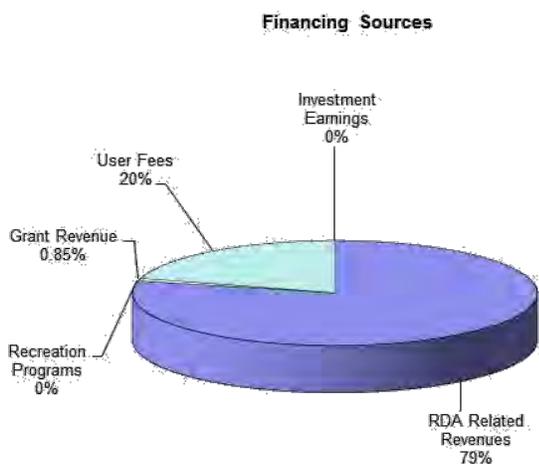
CDBG

Storm Drain

Fitness Center

Special Revenue Fund Summary

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
REVENUES			
RDA Project Area Increment	\$5,046,186	\$5,046,186	\$5,824,890
RDA Housing	1,358,274	1,358,274	1,502,884
CDA Project Area Increment	2,602,281	2,602,281	6,210,891
Recreation Programs	196,035	196,035	0
Grant Revenue (CDBG)	52,000	52,000	146,606
User Fees	3,255,154	3,255,154	3,524,148
Admin. Fees	0	0	151,882
Investment Earnings	0	0	0
Total Special Revenue Fund Revenue	12,509,930	12,509,930	17,361,301
TRANSFERS IN AND USE OF FUND BALANCE			
Transfers In	180,000	130,000	357,066
Use of Fund Balance	0	2,514,733	0
Total Transfers In and Use of Fund Balance	180,000	2,644,733	357,066
Total Rev, Trans in, and Use of Fund Balance	12,689,930	15,154,663	17,718,367
EXPENDITURES			
Wages and Benefits	1,245,389	1,195,389	1,246,721
Materials and Supplies	403,157	403,157	486,310
Operating Expenditures	1,421,023	1,459,023	1,607,967
Debt Expenditures	1,230,125	1,230,125	1,207,474
Project Expenditures	6,139,226	8,615,959	9,226,228
Total Special Revenue Fund Expenditures	10,438,920	12,903,653	13,774,700
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE			
Transfers Out	1,493,024	1,493,024	1,211,872
Contribution to Fund Balance	757,986	757,986	2,731,795
Total Transfers Out and Contribution to Fund Balance	2,251,010	2,251,010	3,943,667
Total Exp, Trans Out, and Cont to Fund Balance	12,689,930	15,154,663	17,718,367



Special Revenue, Redevelopment Agency

RDA

Department Description: The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

Primary Activities:

- Provides administration of the Redevelopment Agency - budgeting and accounting, working with participants and creation of new project areas when needed.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Finalization and adoption of the Economic Development Study.
- Opening of Gordmans Department Store.
- Opening of Foster Wheeler Engineering Branch (a world-wide \$2.3 Billion Capitalization firm) in Riverpark Corporate Center.
- University of Utah Healthcare.
- Morgan Stanley expansion - adding 300 employees over the next 1-5 years.
- Merit Medical expansion - adding 700 employees over the next 1-5 years.

Goals for 2013:

- Implement the City's General Plan economic development goals/policies and Economic Development Plan. This includes presenting the "Jordan Gateway Area Plan" to the City Council when ready.
- Present regular reports to the City Council on the progress of additional projects/plans.

Significant Budget Changes:

No major changes in budget.

Special Revenue, Redevelopment Agency

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Project #1 Towers Increment	491,930	498,433	498,433	527,041
Project #2 Harmons	322,130	319,609	319,609	350,814
Project #3 Southgate Increment	782,550	695,220	695,220	826,867
Project #4 Gateway Increment	100,000	100,000	100,000	100,000
Project #5 South Jordan Parkway Increment	579,475	527,073	527,073	666,517
Project #6 South I-15 Frontage	630,528	564,118	564,118	714,570
Project #7 North Jordan Gateway Increment	317,779	360,350	360,350	319,337
Project #8 South Towne Center Increment	235,586	239,846	239,846	336,384
Project #10 South Bangerter	1,156,779	1,395,665	1,395,665	1,460,467
Project #11 Merit Medical	339,417	345,872	345,872	522,893
Project #12 Commerce Park	0	0	0	0
Project #13 South Station	0	0	0	0
Admin. Fee - CDA	0	0	0	151,882
Bond Proceeds	0	0	0	0
Sale of Property	0	0	0	0
Investment Earnings	9,943	0	0	0
Miscellaneous Revenue	0	0	0	0
Rental Income	0	0	0	0
Total Revenues	4,966,117	5,046,186	5,046,186	5,976,772
Transfer From Other Funds				
Use of Fund Balance	100,234	0	0	0
Total Trans From Other Funds	100,234	0	0	0
Total Revenues and Transfers	5,066,351	5,046,186	5,046,186	5,976,772
Operating Expenditures				
Employee Wages and Benefits	0	0	0	0
Materials and Supplies	75,140	73,900	73,900	61,800
Operating Expenditures	745,820	396,627	396,627	405,101
Debt Service	890,027	890,027	890,027	873,606
Cost of Issuance	0	0	0	0
Trustee Fees	2,000	1,813	1,813	1,813
Total Operating Expenditures	1,712,987	1,362,367	1,362,367	1,342,320
Project Expenditures				
Tax Increment Commitments	1,870,818	1,943,041	1,943,041	2,077,891
Capital Improvement Projects	0	0	0	80,000
Total Project Expenditures	1,870,818	1,943,041	1,943,041	2,157,891

Special Revenue, Redevelopment Agency

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Transfers Out				
Transfer to General Fund	0	0	0	0
Transfer to General Debt Service Fund	764,412	764,412	764,412	763,537
Transfer to Capital Equipment	0	0	0	0
Transfer to CIP General	0	0	0	0
Transfer to MBA	718,115	724,703	724,703	444,426
Transfer to Fitness Center	0	0	0	0
Transfer to Mulligan's	0	0	0	0
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	0	251,644	251,644	1,268,579
Total Transfers Out	1,482,546	1,740,778	1,740,778	2,476,561
Total Expenditures	5,066,351	5,046,186	5,046,186	5,976,772

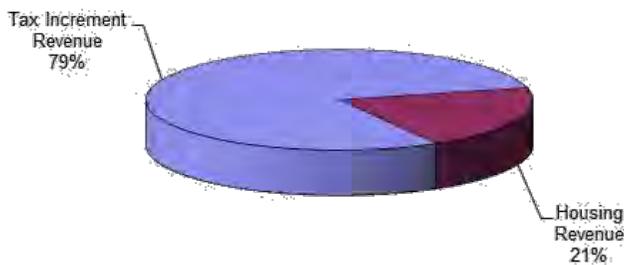
Notes to Redevelopment Agency Fund

RDA/CDA Tax Increment Revenue – The City’s RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2012/2013 budget year, calculations were submitted to Salt Lake County in November 2011. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

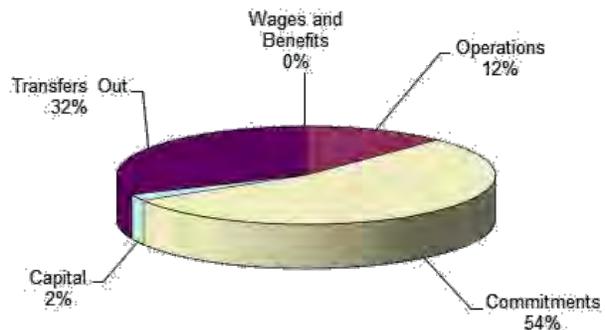
RDA Expenditures – Major expenses include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing bond.

RDA Contribution to Fund balance (including current year contribution) will be used for business development incentives and future RDA infrastructure projects.

RDA Financing Sources



RDA Financing Uses



South Jordan Towne Center



The District

Special Revenue, RDA Housing

RDA Housing

Department Description: The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

Primary Activities:

- Administration of the Redevelopment Agency Housing funds - budgeting and accounting and facilitating project proposals for City Council coordination.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Completed a Housing Study and adopted it as the Housing Element of the General Plan.

Goals for 2013:

- Obtain feedback from City Council on how Housing Funds will be used and establish guidelines to be followed.

Significant Budget Changes:

No major changes in budget.



Four Seasons Apartments

Special Revenue, RDA Housing

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Housing Revenue	1,322,662	1,358,274	1,358,274	1,502,884
Bond Proceeds	0	0	0	0
Other Miscellaneous	0	0	0	0
Investment Earnings	8,013	0	0	0
Total Revenues	1,330,675	1,358,274	1,358,274	1,502,884
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	1,330,675	1,358,274	1,358,274	1,502,884
Operating Expenditures				
Debt Service	337,597	337,597	337,597	331,368
Cost of Issuance	0	0	0	0
Trustee Fees	0	688	688	687
Total Operating Expenditures	337,597	338,285	338,285	332,055
Housing Program	0	1,011,858	1,011,858	0
Property Acquisition	0	0	0	0
Total Project Expenditures	0	1,011,858	1,011,858	0
Transfers Out				
Contribution to Fund Balance	993,078	8,131	8,131	1,170,829
Total Transfers Out	993,078	8,131	8,131	1,170,829
Total Expenditures	1,330,675	1,358,274	1,358,274	1,502,884

Notes to Redevelopment Housing Fund

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2012/2013 budget year, calculations were submitted to Salt Lake County in November 2011. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures – The major expense of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Orlene Walker Housing Fund.

RDA Contribution to Fund balance (including current year contribution) are being accumulated for future housing projects and initiatives.

Special Revenue, CDA

CDA

Department Description: The CDA fund includes projects #12 Commerce Park and #13 South Station. It is part of the general RDA efforts of the city. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

Primary Activities:

- Provides administration of the Redevelopment Agency - budgeting and accounting, working with participants and creation of new project areas when needed.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Finalization and adoption of the Economic Development Study.
- Opening of University of Utah Healthcare.

Goals for 2013:

- Finalize participation agreements with Kennecott and eBay.
- Support eBay with their planned Phase II Expansion project.

Significant Budget Changes:

Revenues are expected to increase in accordance with the building and development within these project areas.



Daybreak Trax Station

Special Revenue, CDA

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Project#12 Commerce Park	2,360,486	2,134,182	2,134,182	4,315,523
Project#13 South Station	65,688	468,099	468,099	1,895,368
Other Miscellaneous	0	0	0	
Investment Earnings	0	0	0	0
Total Revenues	2,426,174	2,602,281	2,602,281	6,210,891
Transfer From Other Funds				
Use of Fund Balance	0	0	2,433,733	0
Total Trans From Other Funds	0	0	2,433,733	0
Total Revenues and Transfers	2,426,174	2,602,281	5,036,014	6,210,891
Operating Expenditures				
Operating Expenditures	65,057	65,057	65,057	287,494
Infrastructure Maintenance	0	5,000	5,000	0
Total Operating Expenditures	65,057	70,057	70,057	287,494
Project Expenditures				
Tax Increment Commitments	0	2,267,152	2,267,152	4,951,355
Capital Reserve	0	265,072	265,072	972,042
Total Project Expenditures	0	2,532,224	2,532,224	5,923,397
Transfers Out				
Contribution to Fund Balance	2,361,117	0	0	0
Total Transfers Out	2,361,117	0	0	0
Total Expenditures	2,426,174	2,602,281	2,602,281	6,210,891

Notes to CDA Fund

RDA/CDA Tax Increment Revenue – The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2012/2013 budget year, calculations were submitted to Salt Lake County in November 2011. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures – The major expense is tax increment commitments within the project areas.

CDA Contribution to Fund balance (including current year contribution) will be used for a future school district building obligation. In addition, part of the accumulated fund balance will be used to fulfill agreements with eBay and Kennecott.

Special Revenue, Recreation Programs

Recreation Programs

Department Description: This budget was combined with the Fitness Center budget.

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Program Revenue	\$231,922	\$196,035	\$196,035	\$0
Total Revenues	231,922	196,035	196,035	0
Transfer From Other Funds				
Use of Fund Balance	0	0	38,000	0
Total Trans From Other Funds	0	0	38,000	0
Total Revenues and Transfers	231,922	196,035	234,035	0
Operating Expenditures				
Program Expenditures	184,039	196,035	196,035	0
Outside Facility Expenditures	0	0	38,000	0
Total Operating Expenditures	184,039	196,035	234,035	0
Project Expenditures				
Transfers Out				
Contribution to Fund Balance	47,883	0	0	0
Total Expenditures	231,922	196,035	234,035	0

Notes to Recreation Programs Fund

This budget was combined with the Fitness Center budget.

Baseball Fields



Soccer Fields

Special Revenue, CDBG

CDBG

Department Description: Community Development Block Grant (CDBG) Funds are received from the U.S. Department of Housing and Urban Development (HUD). With the 2010 Census, the City officially met the population requirements to meet the definition of a metropolitan city and receive an annual formula allocation of CDBG funds directly from HUD.

Primary Activities:

- Development of viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons.

Department Location(s):

- City Hall, 1600 W Towne Center Dr.

Accomplishments for 2012:

- Eligible for Metropolitan Community Funding
- Completion of 5-Year Consolidated Plan & Annual Action Plan

Goals for 2013:

- Implement 2012 Annual Action Plan
- Complete HUD Reporting requirements

Significant Budget Changes:

Funding increased by 182% as a result of Metropolitan Community Entitlement status change.



South Jordan Community Center

Special Revenue, CDBG

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
CDBG Grant	\$56,325	\$52,000	\$52,000	\$146,606
Total Revenues	56,325	52,000	52,000	146,606
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	56,325	52,000	52,000	146,606
Operating Expenditures				
Employee Wages & Benefits	0	0	0	0
Operating Expenditures	0	0	0	0
Public Service Allocation	0	0	0	21,991
Program Project Costs	0	0	0	95,294
Parks Facility Maintenance Plan	0	0	0	0
Canal Trail Master Plan	0	0	0	0
Housing Study	0	0	0	0
Community Center Upgrade	0	52,000	52,000	0
Trolley Study	0	0	0	0
General Plan Update	53,170	0	0	0
Administrative Charges	3,155	0	0	29,321
Total Operating Expenditures	56,325	52,000	52,000	146,606
Project Expenditures				
Transfers Out				
Transfer to General Fund	0	0	0	0
Contribution to Fund Balance	0	0	0	0
Total Transfers Out	0	0	0	0
Total Expenditures	56,325	52,000	52,000	146,606

Notes to CDBG Fund

Budget based on HUD funding allocation requirements.

Special Revenue, Storm Drain

Storm Drain

Department Description: The Storm Drain division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Drain division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities:

- Maintenance, cleaning and inspection of storm water infrastructure.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- TV inspections of 143,785 feet of storm pipe.
- Collected 508 tons of debris -street sweeping.
- Cleaned 45,000 feet of storm pipe.

Goals for 2013:

- Mark confined spaces within storm water infrastructure to maintain OSHA compliance.
- Increase sweeper debris collection by 75% to decrease amount of debris entering the storm water system.
- Implement StormPro database system to be used to track all elements of UPDES requirements; which will decrease time spent on manual entry paper-work tracking.

Significant Budget Changes:

- Second street sweeper purchased February 2012, at a cost of \$206K.
- FY 12-13 adds one additional position to operate new street sweeper.

Special Revenue, Storm Drain

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Storm Water Fees	\$992,640	\$2,009,154	\$2,009,154	\$2,043,148
Investment Earnings	2980	0	0	0
Other Miscellaneous	4,971	0	0	0
Total Revenues	1,000,591	2,009,154	2,009,154	2,043,148
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	1,000,591	2,009,154	2,009,154	2,043,148
Operating Expenditures				
Employee Wages and Benefits	459,198	483,270	483,270	550,099
Materials and Supplies	23,102	44,057	44,057	43,600
Operating Expenditures	260,544	377,833	377,833	418,854
Total Operating Expenditures	742,844	905,160	905,160	1,012,553
Project Expenditures				
Capital Expenditures	13,276	517,842	517,842	566,295
Equipment Expenditures	2,400	85,000	85,000	260,000
Misc Storm Drain Projects	167,583	0	0	0
Total Project Expenditures	183,259	602,842	602,842	826,295
Transfers Out				
Transfer to Risk Management	2,341	2,341	2,341	2,341
Transfer to General Fund	600	600	600	600
Contribution to Fund Balance	71,547	498,211	498,211	201,359
Total Transfers Out	74,488	501,152	501,152	204,300
Total Expenditures	1,000,591	2,009,154	2,009,154	2,043,148

Notes to Storm Drain Fund

Wages & Benefits includes additional position- Sweeper Operator

Special Revenue, Fitness Center

Fitness Center

Department Description: The Fitness and Aquatics Center provides daily fitness, aquatic and recreational programs for youth and adults. Fitness classes range from personal to group classes at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim and pre-comp swim team. A variety of year round recreation programs are also available for youth and adults.

Primary Activities:

- Provides daily fitness, aquatic and recreational programs for youth and adults.

Department Location(s):

- Fitness and Aquatics Center, 10866 S Redwood Rd.

Accomplishments for 2012:

- Increased membership and patron use at the facility.
- Efficient and effective use of facility space to accommodate new and replaced equipment.
- Completed phase I of energy efficiency project by updating lighting in aquatics and gym space.
- Reorganized staff and facility team.

Goals for 2013:

- Increase community value of the Fitness & Aquatics Center and its programs by ensuring its financial sustainability. Complete a formal business plan for facility and its programs.
- Complete scheduled facility improvements/ equipment purchases using bond refunding proceeds, utility rebates and additional capital funding.
- Increase memberships and patron use at the facility by increasing the quantity and quality of programs.
- Decrease natural gas and electric costs (estimated 20%) by implementing energy efficient programs by upgrading lighting and boiler equipment.
- Reduce natural gas rates by contracting with a third party marketer (estimated \$15K annually).

Significant Budget Changes:

Increases are a result of combining the Fitness Center budget and Recreation Programs budget. No transfer from General Fund.

Special Revenue, Fitness Center

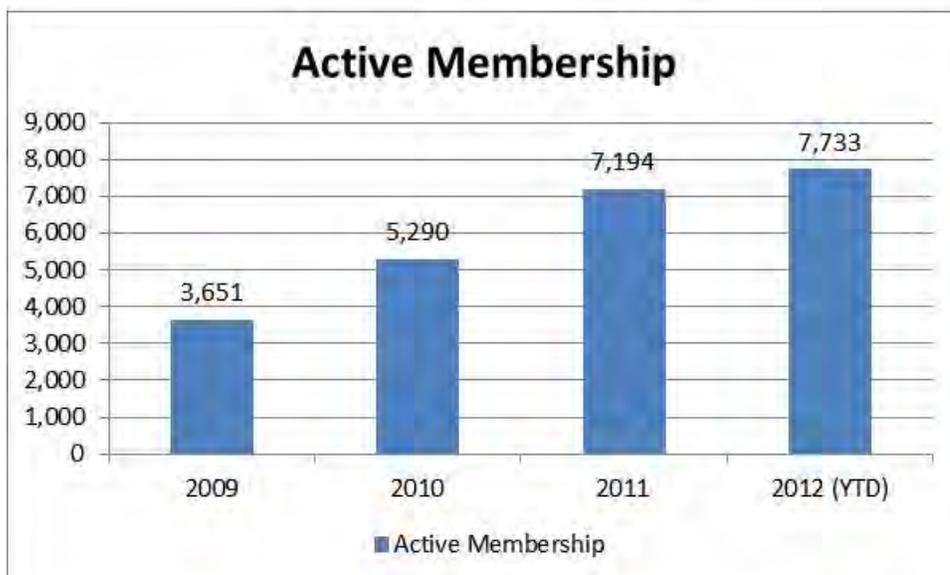
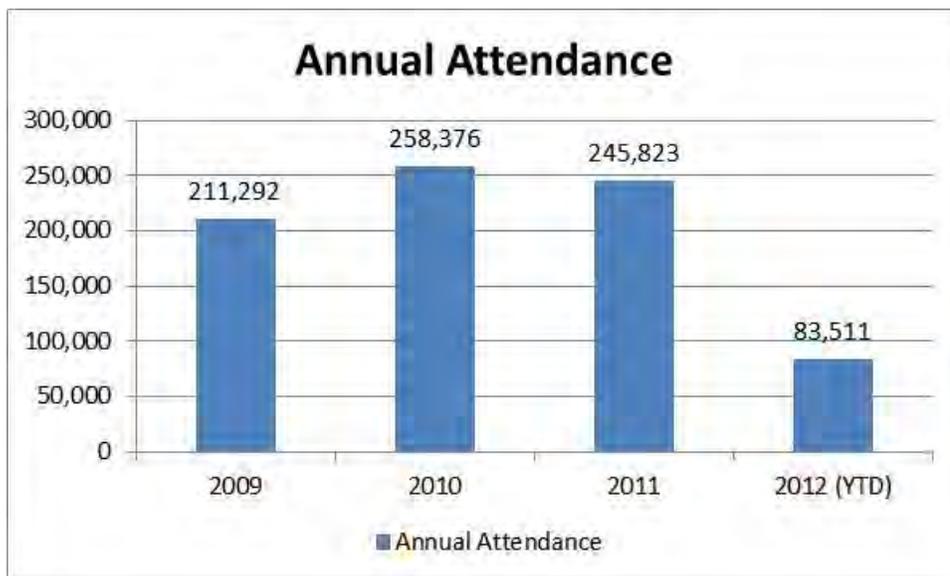
	Actual	Adopted	(Estimated Actual) Amended	Proposed
	Expenditures	Budget	Budget	Budget
	FY 10-11	FY 11-12	FY 11-12	FY 12-13
Revenues				
Grants	0	0	0	0
Membership Revenues	597,596	565,000	565,000	565,000
Day Pass Revenues	284,173	260,000	260,000	250,000
Silver Sneakers	31,648	24,000	24,000	24,000
Facility Rentals	(50)	0	0	0
Day Care	11,940	12,000	12,000	13,500
Aquatic Programs	146,526	110,000	110,000	100,000
Adult Programs	13,695	14,000	14,000	14,000
Child/Youth Programs	335	0	0	0
Recreation Revenue	120,998	110,000	110,000	310,000
Camp Programs	114,805	80,000	80,000	95,000
Vending Revenues	18,680	18,000	18,000	18,000
Pro Shop	4,855	4,000	4,000	4,000
Other Rec Programs/Facility Rental	802	0	0	40,000
Food & Beverages	3,738	4,000	4,000	4,000
Brithday Parties	46,402	45,000	45,000	43,500
Investment Earnings	1,870	0	0	0
Total Revenues	1,398,013	1,246,000	1,246,000	1,481,000
Transfer From Other Funds				
Transfer from General Fund	295,112	180,000	130,000	63,421
Transfer from CIP General	0	0	0	0
Transfer from MBA	0	0	0	293,645
Use of Fund Balance	0	0	43,000	0
Total Trans From Other Funds	295,112	180,000	173,000	357,066
Total Revenues and Transfers	1,693,125	1,426,000	1,419,000	1,838,066
Operating Expenditures				
Employee Wages and Benefits	751,367	762,119	712,119	696,622
Materials and Supplies	194,634	285,200	285,200	380,910
Operating Expenditures	427,493	328,471	328,471	349,912
Total Operating Expenditures	1,373,494	1,375,790	1,325,790	1,427,444
Project Expenditures				
Capital Expenditures	31,966	49,261	92,261	293,645
Capital Replacement Reserve	0	0	0	25,000
Total Project Expenditures	31,966	49,261	92,261	318,645

Special Revenue, Fitness Center

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Transfers Out				
Transfer to Risk Management	949	949	949	949
Contribution to Fund Balance	286,716	0	0	91,028
Total Transfers Out	287,665	949	949	91,977
Total Expenditures	1,693,125	1,426,000	1,419,000	1,838,066

Notes to Fitness Center Fund

Recreation Revenue increased due to combining of Recreation Programming Budget with Fitness Center. 65% of Fitness Center Director Salary transferred from Community Services Admin.



Enterprise Funds

Used to track those functions which charge fees to cover most or all associated costs.

Water

Secondary
Water

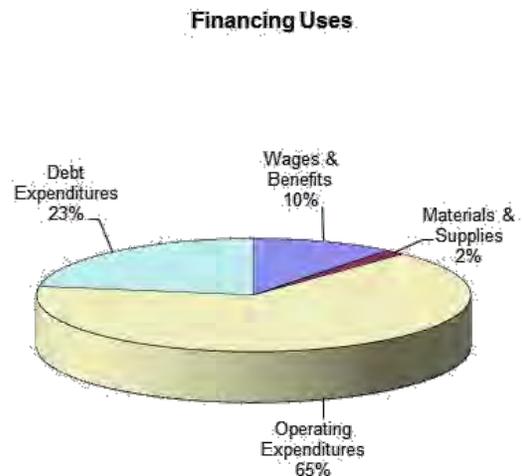
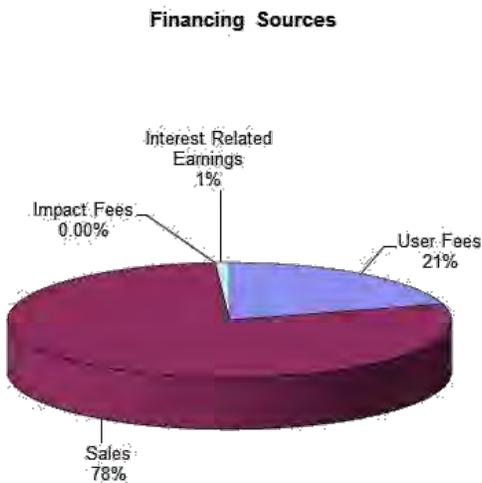
Sanitation

Recycling

Mulligans

Enterprise Fund Summary

	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
REVENUES			
User Fees	\$3,716,519	\$3,716,519	\$3,729,365
Sales	14,018,396	14,018,396	14,285,078
Impact Fees	0	138,838	0
Finance Charges	145,557	145,557	145,557
Investment Earnings	44,556	44,556	44,556
Miscellaneous Revenue	96,544	96,544	86,545
Total Enterprise Fund Revenue	18,021,572	18,160,410	18,291,101
TRANSFERS IN AND USE OF FUND BALANCE			
Transfers In	616,473	636,659	2,840,000
Use of Fund Balance	147,386	960,236	1,645,846
Total Transfers In and Use of Fund Balance	763,859	1,596,895	4,485,846
Total Rev, Trans in, and Use of Fund Balance	18,785,431	19,757,305	22,776,947
EXPENDITURES			
Wages and Benefits	1,741,037	1,741,037	1,764,486
Materials and Supplies	306,751	291,851	263,209
Operating Expenditures	10,310,020	10,324,920	10,980,925
Debt Expenditures	3,881,325	3,881,325	3,797,084
Project Expenditures	1,828,196	2,800,070	2,902,559
Total Enterprise Fund Expenditures	18,067,329	19,039,203	19,708,263
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE			
Transfers Out	421,382	421,382	2,844,909
Contribution to Fund Balance	296,720	296,720	223,775
Total Transfers Out and Contribution to Fund Balance	718,102	718,102	3,068,684
Total Exp, Trans Out, and Cont to Fund Balance	18,785,431	19,757,305	22,776,947



Enterprise Funds, Water

Water

Department Description: The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery sites.

Primary Activities:

- Maintains 306.7 miles of water infrastructure.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Unaccounted water totals below 5%.
- A perfect sanitary survey from the state & health departments.
- Out of 720 bacteria samples only two failed, but follow-up samples passed.
- Purchase of Leak Detection (to help determine troubled areas).
- Updated culinary water master plan.
- Updated water rate study, no increase last year or in the future.

Goals for 2013:

- Complete over 1,500 backflow inspections.
- Commercial meter replacement (old compound meters).
- Replace 20 old/non-spec'd fire hydrants.

Significant Budget Changes:

No major changes in budget.



Water Pipeline Construction

Enterprise Funds, Water

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Grants/Donations	1,000	0	0	0
Water Sales	13,729,928	13,333,117	13,333,117	13,599,799
Backflow Fee	0	0	0	0
Finance Charges	249,010	145,557	145,557	145,557
Investment Earnings	43,837	44,556	44,556	44,556
Water Share Lease	2,963	0	0	0
Miscellaneous Revenue	62,460	3,544	3,544	3,544
Water Meter Sets	139,985	80,000	80,000	80,000
Sale(Loss) of Capital Assets	0	10,000	10,000	0
Total Revenues	14,229,183	13,616,774	13,616,774	13,873,456
Transfer From Other Funds				
Transfer from Water Capital Equipment	0	0	0	0
Transfer from Water CIP (03 Bond Payment)	296,949	296,473	296,473	0
Use of Fund Balance	0	0	0	1,591,361
Total Trans From Other Funds	296,949	296,473	296,473	1,591,361
Total Revenues and Transfers	14,526,132	13,913,247	13,913,247	15,464,817
Operating Expenditures				
Employee Wages and Benefits	848,275	939,639	939,639	953,236
Materials and Supplies	130,560	119,483	117,583	83,351
Operating Expenditures	6,908,794	7,710,044	7,711,944	8,239,627
Amortization/Depreciation	3,016,051	0	0	0
Principal on Bonds	1,795,000	1,900,000	1,900,000	1,960,000
	FY 12-13 Detail			
	2003 Water Bond	985,000		
	2007 Water Bond	425,000		
	2009 Water Bond	550,000		
Bond Interest Payment	1,482,775	1,459,428	1,459,428	1,376,146
Trustee Fees	8,550	9,500	9,500	9,500
Total Operating Expenditures	11,173,954	12,138,094	12,138,094	12,621,860
Project Expenditures				
Transfers Out				
Transfer to Risk Management	2,444	2,957	2,957	2,957
Transfer to General Debt Service Fund	0	0	0	0
Transfer to Water Cap Equipment	200,000	120,000	120,000	169,000
Transfer to Water CIP General	0	0	0	0
Contribution to Fund Balance	43,683	0	0	0
Reserved for Water Capital Projects (CIP Pg. 6)	3,106,051	1,652,196	1,652,196	2,671,000
Total Transfers Out	3,352,178	1,775,153	1,775,153	2,842,957
Total Expenditures	14,526,132	13,913,247	13,913,247	15,464,817

Notes to Water Fund

No rate increase projected.

Fund balance is being used to fund CIP projects

Enterprise Funds, Water

City of South Jordan Water Revenue & Refunding Bonds Series 2007			
Fiscal Yr	Principal	Interest	Rates
2008	175,000.00	969,240.36	4.500%
2009	210,000.00	999,955.00	4.500%
2010	205,000.00	990,167.50	4.500%
2011	235,000.00	981,305.00	4.000%
2012	425,000.00	968,105.00	4.000%
2013	425,000.00	951,105.00	4.000%
2014	450,000.00	933,605.00	4.000%
2015	1,525,000.00	886,480.00	5.000%
2016	1,625,000.00	807,730.00	5.000%
2017	1,680,000.00	725,105.00	5.000%
2018	1,800,000.00	638,105.00	5.000%
2019	1,875,000.00	550,917.50	4.500%
2020	2,000,000.00	463,730.00	4.500%
2021	2,050,000.00	372,605.00	4.500%
2022	1,910,000.00	285,415.00	4.300%
2023	2,000,000.00	199,350.00	4.500%
2024	2,100,000.00	107,100.00	4.500%
2025	400,000.00	50,350.00	4.750%
2026	420,000.00	30,875.00	4.750%
2027	440,000.00	10,450.00	4.750%
Total	21,950,000.00	11,921,695.36	

Original Bond: Water Revenue Bonds Series 2003

Refunded: May of 2007

Term: 20 Years

Purpose: Culinary water system upgrade and water storage tanks

Funding Source: Water user fees, water impact fees

Call Date: 11/1/2017

Callable Amount: \$13,195,000

Note: Current water rates are sufficient to cover remaining debt service.

Enterprise Funds, Water

City of South Jordan Water Revenue Bonds Series 2009			
Fiscal Yr	Principal	Interest	Rates
2010	475,000.00	445,210.67	4.000%
2011	500,000.00	397,291.26	4.000%
2012	550,000.00	376,291.26	4.000%
2013	550,000.00	354,291.26	4.000%
2014	575,000.00	334,666.26	3.000%
2015	600,000.00	314,041.26	4.000%
2016	625,000.00	285,635.01	5.250%
2017	650,000.00	256,228.76	4.000%
2018	685,000.00	226,103.76	5.000%
2019	725,000.00	190,853.76	5.000%
2020	750,000.00	157,728.76	4.000%
2021	785,000.00	126,538.13	4.125%
2022	815,000.00	93,028.75	4.250%
2023	850,000.00	57,435.00	4.300%
2024	890,000.00	19,580.00	4.400%
Total	10,025,000.00	3,634,923.90	

Original Bond: Water Revenue Bonds Series 2009

Term: 15 Years

Refunded: Can not be refunded until after 11/1/2018

Purpose: Water infrastructure improvements, master plan update

Funding Source: Water user fees

Call Date: 11/1/2018

Callable Amount: \$4,090,000

Note: Current water rates are sufficient to cover remaining debt service.

Enterprise Funds, Water CIP

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Water Impact Fees	\$761,244	\$0	\$138,838	\$0
Investment Earnings	20,528	0	0	0
Reimbursement Kennebecott Land	0	0	0	0
Other Revenue	3,204	0	0	0
Total Revenues	784,976	0	138,838	0
Transfer From Other Funds				
Transfer from General Fund	0	0	0	0
Transfer from Water Operations	200,000	320,000	320,000	2,840,000
Transfer from Water General	0	0	20,186	0
Use of Fund Balance	3,368,344	96,473	909,323	0
Total Trans From Other Funds	3,568,344	416,473	1,249,509	2,840,000
Total Revenues and Transfers	4,353,320	416,473	1,388,347	2,840,000
Operating Expenditures				
Other Expenditures				
Bond Interest Payment	0	0	0	0
Total Other Expenditures	0	0	0	0
Project Expenditures	FY 12-13 Detail			
Water Projects (CIP Pg. 6)		3,804,380	0	630,362
Fire Flow Projects (CIP Pg. 6)				1,897,000
Secondary Water Projects *				609,000
Beckstead Canal Imp.	350,000			
Secondary System Valve Installation	259,000			
Water Capital Equipment		89,950	0	40,000
Water Fleet Equipment		0	120,000	120,000
Dump Truck	90,000			
GPS Pack	19,000			
Truck Replacement	60,000			
Total Project Expenditures		3,894,330	120,000	1,091,874
Total Expenditures		4,353,320	416,473	1,388,347
Transfers Out				
Transfer to General Debt Service Fund		0	0	0
Transfer to Water CIP - 07 Water Bond		0	0	0
Transfer to CIP General		0	0	0
Transfer to Water (For Debt Service)		296,949	296,473	296,473
Contribution to Fund Balance		162,041	0	0
Total Transfers Out		458,990	296,473	296,473
Total Expenditures		4,353,320	416,473	1,388,347

Notes to Water CIP Fund

* Both projects listed directly affect the usage of secondary vs. culinary, meaning that with these projects completed, more secondary water will be used vs. non-revenue culinary water.

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Enterprise Funds, Secondary Water

Secondary Water

Department Description: The Secondary Water division provides an alternate source of water (secondary) at a less expensive cost to help conserve culinary water and to provide residents with an option to water lawns at a lower rate.

Primary Activities:

- Maintain water pipes from four canals in the City.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Updated secondary water master plan.
- Installed secondary pump station at West Riverfront.

Goals for 2013:

- Add all drain valves identified in the secondary water master plan.

Significant Budget Changes:

No major changes in budget.



Secondary Water Canal

Enterprise Funds, Secondary Water

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Actual FY 11-12	Proposed Budget FY 12-13
Revenues				
Irrigation Water Sales	\$674,235	\$685,279	\$685,279	\$685,279
Other Miscellaneous	5,453	3,000	3,000	3,000
Total Revenues	679,688	688,279	688,279	688,279
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	679,688	688,279	688,279	688,279
Operating Expenditures				
Employee Wages and Benefits	168,324	174,063	174,063	182,162
Materials and Supplies	4,022	16,705	16,705	16,705
Operating Expenditures	573,172	334,777	334,777	403,541
Capital Lease Payments	0	0	0	0
Interest on Capital Leases	0	0	0	0
Total Operating Expenditures	745,518	525,545	525,545	602,408
Project Expenditures				
Reuse Water Feasibility Study	19,242	11,000	11,000	0
Carriage Place Pumps	0	0	0	0
Water Bridge Replacement	0	45,000	0	0
Secondary Water Masterplan	0	0	45,000	0
114th South Betterment (UDOT)	19,842	0	0	0
Irrigation Pressurization	185,321	0	0	0
Total Project Expenditures	224,405	56,000	56,000	0
Transfers Out				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to CIP General	0	0	0	0
Contribution to Fund Balance	(291,446)	105,523	105,523	84,660
Total Transfers Out	(290,235)	106,734	106,734	85,871
Total Expenditures	679,688	688,279	688,279	688,279

Enterprise Funds, Sanitation

Sanitation

Department Description: The Sanitation division is responsible for solid waste management consisting of waste collection, waste reuse, and waste disposal. The City provides automated curbside collection of residential garbage through Republic Services (formerly known as Allied Waste). The sanitation division provides residences with 96-gallon containers for garbage services and is responsible for the delivery and repair of these containers. The Sanitation division is also responsible for the neighborhood dumpster program delivering 15 yard dumpsters at residents request for the purpose of keeping the City clean.

Primary Activities:

- Responsible for solid waste management.
- Responsible for the delivery and repair of garbage containers.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Completed 2,182 repair/replace requests.
- Delivered 596 neighborhood dumpsters.
- Collected and delivered 84 tons of green-waste to the Trans Jordan green-waste facility.

Goals for 2013:

- Increase green-waste collection by 25%.

Significant Budget Changes:

No major changes in budget.



South Jordan Municipal Services Building

Enterprise Funds, Sanitation

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Garbage Fees	\$1,944,426	\$1,866,519	\$1,866,519	\$1,865,519
Neighborhood Cleanup	31,165	20,800	20,800	20,800
Special Service Pickup	859	0	0	0
Finance Charges	0	0	0	0
Investment Earnings	0	0	0	0
Miscellaneous Revenue	225	0	0	0
Capital Contributions	0	0	0	0
Increase in Transjordan Equity	44,801	0	0	0
Total Revenues	2,021,476	1,887,319	1,887,319	1,886,319
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Transfer from Cap Equipment	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	2,021,476	1,887,319	1,887,319	1,886,319
Operating Expenditures				
Employee Wages and Benefits	103,221	103,710	103,710	105,933
Materials and Supplies	87,891	102,687	93,187	88,187
Operating Expenditures	1,597,588	1,426,894	1,436,394	1,490,253
Equipment	0	62,559	62,559	62,559
Principal on Bonds	0	0	0	0
Bond Interest Payment	0	0	0	0
Capital Lease Payments	103,210	0	0	0
Interest on Capital Leases	3,984	0	0	0
TransJordan Landfill Debt Payment	0	0	0	0
Total Operating Expenditures	1,895,894	1,695,850	1,695,850	1,746,932
Project Expenditures				
Transfers Out				
Transfer to CIP General	0	0	0	0
Transfer to Risk Management	247	272	272	272
Contribution to Fund Balance	125,335	191,197	191,197	139,115
Total Transfers Out	125,582	191,469	191,469	139,387
Total Expenditures	2,021,476	1,887,319	1,887,319	1,886,319

Enterprise Funds, Recycling

Recycling

Department Description: Recycling services are provided by the City’s contracted curbside pickup company. Recycling is a service that is maintained under the Sanitation Division. The City maintains 14,174 residential co-mingle recycling cans in the field.

Primary Activities:

- Repair/replace, maintain and deliver recycle cans for all residential homeowners.

Department Location(s):

- Municipal Services, 10996 S Redwood Rd.

Accomplishments for 2012:

- Public recycle education outreach initiated to increase recycle vs. landfill rate. Recycle diversion rate will be measured annually to determine effectiveness of education initiative.

Goals for 2013:

- Replace 500 lids on recycle cans that are over the age of ten years.
- Perform rate study to ensure fiscal sustainability for recycle program.

Significant Budget Changes:

No major changes in budget.

Enterprise Funds, Recycling

Revenues	(Estimated Actual)			
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Garbage Fees	\$609,838	\$572,700	\$572,700	\$572,700
Total Revenues	609,838	572,700	572,700	572,700
Transfer From Other Funds				
Use of Fund Balance	0	50,913	50,913	54,485
Total Trans From Other Funds	0	50,913	50,913	54,485
Total Revenues and Transfers	609,838	623,613	623,613	627,185
Operating Expenditures				
Materials and Supplies	40,114	42,541	39,041	39,041
Operating Expenditures	543,699	581,072	584,572	588,144
Total Operating Expenditures	583,813	623,613	623,613	627,185
Project Expenditures				
Transfers Out				
Transfer to CIP General	0	0	0	0
Contribution to Fund Balance	26,025	0	0	0
Total Transfers Out	26,025	0	0	0
Total Expenditures	609,838	623,613	623,613	627,185

Enterprise Funds, Mulligans

Mulligans Golf & Games

Department Description: Mulligans offers golfing and entertainment opportunities for the entire family including 2 nine hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

Primary Activities:

- 2 Nine hole executive golf courses.
- Driving range with 32 covered and heated hitting stations.
- 36 holes of miniature golf.
- 8 batting cages with softball and softball.

Department Location(s):

- Mulligans Golf & Games,
692 W 10600 S

Accomplishments for 2012:

- Sold over 44,000 buckets of range balls.
- Hosted 25,000 rounds of golf.
- Sold 49,000 batting cage tokens.
- Entertained 57,000 customers at the miniature golf course.
- Conducted over 40 events of various sizes, held two major demo days and conducted a hitting clinic in the batting cages.
- Instructed over 200 adult golfers and hosted 125 participants in junior golf clinics.

Goals for 2013:

- Evaluate with elected officials to better understand Mulligans future value to open space, public interest and possible future development.
- Develop a professional business plan for Mulligans Golf & Games.
- Continue to explore additional marketing strategies to increase business and revenues.

Significant Budget Changes:

No major changes in budget.



Mulligans Golf Course

Enterprise Funds, Mulligans

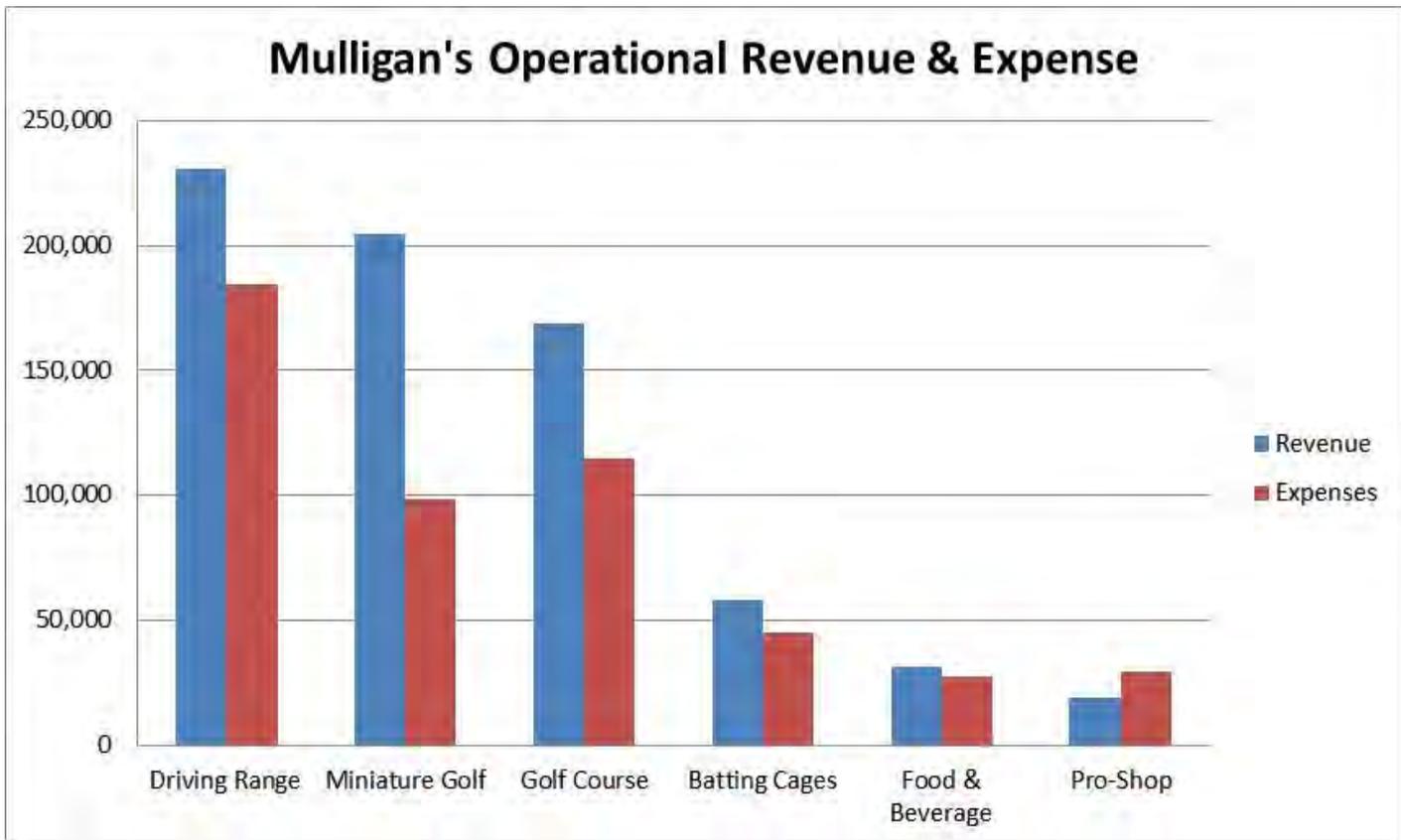
Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Instructor Fees	\$30,146	\$38,000	\$38,000	\$30,000
Driving Range	377,273	408,000	408,000	405,500
Executive 9 Course	193,076	205,000	205,000	207,500
Miniture Golf	293,918	312,000	312,000	316,500
Golf Cart Rental	52,771	59,000	59,000	78,000
Batting Cages	103,120	126,000	126,000	128,000
Food & Beverages	46,575	55,000	55,000	51,346
Golf Shop	33,344	38,500	38,500	38,500
Other Mulligans Revenue	20,591	15,000	15,000	15,000
Investment Earnings	16	0	0	0
Total Revenues	1,150,830	1,256,500	1,256,500	1,270,346
Transfer From Other Funds				
Transfer from General Fund	157,856	0	0	0
Transfer from RDA	0	0	0	0
Transfer from Park Impact Fee	0	0	0	0
Transfer from Capital Projects	0	0	0	0
Transfer from 08 Sales Tax Bond	0	0	0	0
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	157,856	0	0	0
Total Revenues and Transfers	1,308,686	1,256,500	1,256,500	1,270,346
Operating Expenditures				
Employee Wages and Benefits	526,330	523,625	523,625	523,154
Materials and Supplies	77,053	25,335	25,335	35,925
Operating Expenditures	214,579	257,233	257,233	259,360
Principal on Bonds	205,000	210,000	210,000	220,000
Bond Interest Payment	239,679	238,038	238,038	229,638
Trustee Fees	1,800	1,800	1,800	1,800
Total Operating Expenditures	1,264,441	1,256,031	1,256,031	1,269,877
Project Expenditures				
Capital Replacement Reserve	0	0	0	0
Capital Expenditures	0	0	0	0
Total Project Expenditures	0	0	0	0

Enterprise Funds, Mulligans

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Transfers Out				
Transfer to Risk Management	469	469	469	469
Transfer to Capital Lease	0	0	0	0
Contribution to Fund Balance	43,776	0	0	0
Total Transfers Out	44,245	469	469	469
Total Expenditures	1,308,686	1,256,500	1,256,500	1,270,346

Notes to Mulligans Fund

The General Fund has transferred money to Mulligan's twice in the past to help fund their operations cost. First, \$80,000.00 followed by \$157,856.00 were transferred in 2006 and 2011 respectively. Since Mulligan's is an enterprise fund, any money transferred from General Fund is considered an internal loan and is being tracked and will be paid back to the General Fund at a future date when funds become available. A memorandum of understanding requiring payback is also in place.



Enterprise Funds, Mulligans

Municipal Building Authority of South Jordan City Lease Revenue Bond Series 2005			
Fiscal Yr	Principal	Interest	Rates
2006	1,100,000.00	200,832.50	3.000%
2007	1,120,000.00	332,150.00	3.250%
2008	1,155,000.00	295,750.00	3.250%
2009	190,000.00	258,212.50	3.250%
2010	195,000.00	252,037.50	3.500%
2011	205,000.00	245,212.50	3.500%
2012	210,000.00	238,037.50	4.000%
2013	220,000.00	229,637.50	4.000%
2014	230,000.00	220,837.50	5.000%
2015	240,000.00	209,337.50	4.000%
2016	250,000.00	199,737.50	4.000%
2017	260,000.00	189,737.50	4.000%
2018	270,000.00	179,337.50	5.000%
2019	285,000.00	165,837.50	4.000%
2020	295,000.00	154,437.50	4.000%
2021	310,000.00	142,637.50	4.125%
2022	320,000.00	129,850.00	4.125%
2023	335,000.00	116,650.00	4.250%
2024	345,000.00	102,412.50	4.250%
2025	360,000.00	87,750.00	4.250%
2026	375,000.00	72,450.00	4.500%
2027	395,000.00	55,575.00	4.500%
2028	410,000.00	37,800.00	4.500%
2029	430,000.00	19,350.00	4.500%
Total	9,505,000.00	4,135,607.50	

Original Bond: Municipal Building Authority Lease Revenue Bonds Series 2004

Refunded: September of 2005

Term: 23 Years

Purpose: Purchase of Mulligans Golf Course

Funding Source: Mulligans user fees

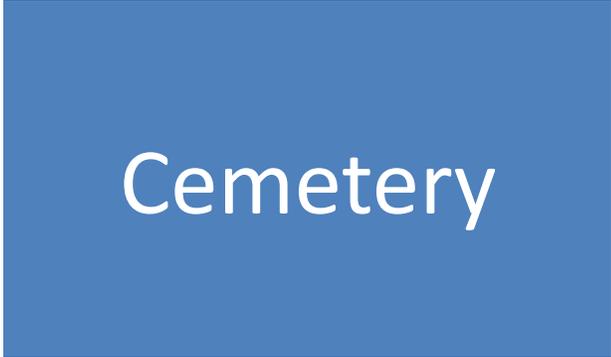
Call Date: 4/1/2015

Callable Amount: \$4,640,000

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Permanent Funds

Permanent Funds are used to report City resources which are legally restricted so that only principal, not earnings, can be used to support the fund's activities. The City maintains one permanent fund.



Cemetery

Permanent Fund, Cemetery

Cemetery

Department Description: A perpetual care fee is charged at the time a cemetery plot is purchased. These fees are reserved and interest is earned on this amount. The interest is used to maintain the City's cemetery.

Primary Activities:

- The amount of interest listed in the budget below is transferred to the General Fund and the care and maintenance of the cemetery is provided by the Parks Department.

Department Location(s):

- Memorial Park, 10630 S. 1055 W.

Accomplishments for 2012:

- N/A

Goals for 2013:

- N/A

Department Changes:

No changes in budget.



Cemetery

Permanent Fund, Cemetery

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Perpetual Care Revenue	\$25,550	\$8,000	\$8,000	\$8,000
Investment Earnings	2,775	0	0	0
Total Revenues	28,325	8,000	8,000	8,000
Transfer From Other Funds				
Use of Fund Balance	0	0	0	0
Total Trans From Other Funds	0	0	0	0
Total Revenues and Transfers	28,325	8,000	8,000	8,000
Operating Expenditures				
Project Expenditures				
Cemetery Study	0	0	0	0
Total Project Expenditures	0	0	0	0
Transfers Out				
Transfer to General Fund	2,768	8,000	8,000	8,000
Contribution to Fund Balance	25,557	0	0	0
Total Transfers Out	28,325	8,000	8,000	8,000
Total Expenditures	28,325	8,000	8,000	8,000

Notes to Cemetery Fund

Cemetery Perpetual Care

A perpetual care fee is charged at the time of purchase of a cemetery plot. These fees are reserved and interest earned on them is used to maintain the City's cemetery.

Capital Budget

The FY 2012-2013 budget includes \$3,804,887 for capital project expenditures. The budget also includes \$800,654 for capital equipment expenditures.

This fiscal year Capital expenditures have a minimal impact on the operating budget as the majority of projects are associated with basic infrastructure maintenance. Also, 87.5% of capital funds are surplus funds collected in a prior fiscal year.

Also, the City maintains a revenue stabilization reserve at a level equal to 18% of the General Fund budgeted revenues. Funds in excess of 18% may be retained if they are earmarked for specific future capital projects. Projects are considered Capital if they meet the threshold of \$5,000. The following is a breakdown of how the Capital funds are allocated in FY 2012-2013: \$185,350 for Facilities projects; \$2,035,000 for Park Projects; \$75,100 for Streetlight Projects; \$392,411 for Street Maintenance Projects; \$1,117,026 for Transportation Projects; \$203,654 for Technology Related Projects; and \$597,000 for Fleet Equipment. The following Capital Projects page provides a greater level of detail regarding the types of projects planned and the type of capital equipment to be purchased.

Allocations for the above listed projects are determined by the Five-Year Capital Improvement Plan (CIP) which was comprehensively updated during the past year.

Any projects not on the list which may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership

Council – this body decides if funding will be requested from Council or not

- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and



Bingham Creek Trail

policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five year CIP will be updated annually to account for changes in priority, schedule and construction costs.

Capital Projects

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Parks Impact Fees	\$916,134	\$0	\$526,572	\$0
Storm Drain Impact Fees	44,760	0	241,147	0
Road Impact Fees	411,251	0	20,445	0
Police Impact Fees	71,485	0	0	0
Fire Impact Fees	60,830	0	0	0
Loan Proceeds	0	0	0	0
Capital Contributions	0	0	0	0
UDOT Reimbursement	0	0	0	0
UDOT Reimbursement	38,578	0	0	0
Sale of Property	0	0	0	0
Other Grants	25,128	0	0	0
Investment Earnings	14,189	0	0	0
Other Miscellaneous	171,415	0	245,309	0
Sales Tax Bond	0	0	0	0
Bond Draws	0	0	0	0
Rental Income	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Total Revenues	1,753,770	0	1,033,473	0
Transfer From Other Funds				
Transfer from General Fund (GF)	7,388	801,730	801,730	623,500
Transfer from RDA	0	0	0	0
Transfer from Secondary Water	0	0	0	0
Transfer from Street Lighting Fund	61,347	0	0	0
Transfer from Recycling	0	0	0	0
Park Impact Fee Fund Balance	0	321,112	321,112	1,435,000
Use of Fund Balance (FY 10-11 Surplus) (FB)	1,748,908	0	1,396,045	2,095,541
Total Trans From Other Funds	1,817,643	1,122,842	2,518,887	4,154,041
Total Revenues and Transfers	3,571,413	1,122,842	3,552,360	4,154,041
Project Expenditures (By Funding Source)				
General Projects	247,745	540,267	649,142	
Facilities Projects (CIP Pg. 12)*				206,750
City Re-key project (GF/FB)				35,000
Gale Center Door Replacement (GF/FB)				15,000
Community Center Flooring (GF/FB)				36,400
Community Center Carpet (GF/FB)				26,900
Community Center Dishwasher (GF/FB)				17,500
Station 61 Remodel (GF/FB)				75,950
Parks Projects (CIP pg. 15)**	672,859	0	687,273	1,535,000
Aunt Mame's Landscaping (Park Impact Fee FB)				400,000
Mystic Springs Nature Area (Park Impact Fee FB)				200,000
Bingham Creek Trail (Park Impact Fee FB)				75,000
River Heights Park (Park Impact Fee FB)				450,000
Midas Creek Park (Park Impact Fee FB)				150,000
JWWCD Trail (Park Impact Fee FB)				10,000
Ivory Crossing Park (Park Impact Fee FB)				150,000
Softball Fields Renovation (GF/FB)				100,000
Streetlight Projects (CIP Pg. 36)				
Maxfield Sub (GF/FB)				14,750
10550 South (GF/FB)				60,350

Capital Projects

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual) Amended Budget FY 11-12	Proposed Budget FY 12-13
Street Maintenance Projects (CIP Pg. 25)				392,411
Transportation Projects (CIP Pg. 20)***	1,515,352	0	1,207,421	1,144,126
Mt. View Corridor Betterments (GF/FB)	52,026			
2700 W. 9420 S. Sidewalk (GF/FB)	49,000			
2700 W. (GF/FB)	62,000			
Traffic Signal (GF/FB)	140,000			
2700 W. 11800 S. (ROW) (GF/FB)	164,000			
2700 W. 11800 S. (Imp) (GF/FB)	347,000			
4000 W. (GF/FB)	55,000			
Redwood Road Transit Study (GF/FB)	38,000			
4800 W. Environ. Study (GF/FB)	10,000			
3200 West (ROW) (GF/FB)	104,000			
3200 West (GF/FB)	123,100			
Storm Drain Projects	12,644	0	241,147	0
08 Sales Tax Bond Projects	0	0	184,802	0
Total Project Expenditures	2,463,058	540,267	2,969,785	3,353,387
Transfers Out				
Transfer to General Fund	29,000			
Transfer to Historic Preservation Fund	10,000	0	0	0
Transfer to General Debt Service Fund	349,499	321,112	321,112	0
Transfer to Cap Equipment	562,000	261,463	261,463	800,654
Transfer to Mulligan's	157,856	0	0	0
Contribution to Fund Balance	0	0	0	0
Total Transfers Out	1,108,355	582,575	582,575	800,654
Total Expenditures	3,571,413	1,122,842	3,552,360	4,154,041

Notes to Capital Projects Fund

*Facilities projects requested in FY 12-13 but not funded will be eligible for CDBG funding

**All Park projects are funded from Park Impact Fees already collected except the softball fields renovation which does not qualify

***Transportation Projects proposed are funded from General Fund as Transportation Impact Fees collected are not sufficient to cover project costs. As fees are collected GF will be reimbursed.

PROJECTS IN BOLD MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PPROCESS BEGINS

Capital Equipment

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Revenues				
Investment Earnings	\$591	\$0	\$0	\$0
Donation	0	0	190,895	0
Capital Lease Proceeds	0	0	0	0
Other Miscellaneous	10,000	0	0	0
Sale of Property	0	0	0	0
Total Revenues	10,591	0	190,895	0
Transfer From Other Funds				
Transfer from General Fund	386,936	261,463	273,382	0
Transfer from RDA	0	0	0	0
Transfer from Storm Drain	0	0	0	0
Transfer from CIP General	562,000	0	0	800,654
Transfer from Cap Equipment	0	168,320	168,392	0
Use of Fund Balance	0	0	460,200	100,319
Total Trans From Other Funds	948,936	429,783	901,974	900,973
Total Revenues and Transfers	959,527	429,783	1,092,869	900,973
Operating Expenditures				
Project Expenditures		FY 12-13 Detail		
Computer Software & Equipment	255,115	0	103,980	203,654
Data disc Storage Upgrades	83,500			
City Voice Mail System Upgrade	41,154			
Master Technology Plan	55,000			
Software	24,000			
Fire Equipment			30,900	
Public Safety Equipment	146,190		250,526	
Fleet Equipment (All Replacement Vehicles)	265,311	261,463	527,152	597,000
3 Dodge or Toyota Trucks @ \$28,000 ea.	84,000			
Ambulance	160,000			
Dodge 1500 Pickup	28,000			
2 Dodge Ram w/Plow @ \$35,000 ea.	70,000			
6 Dodge Durango @ \$40,000 ea.	240,000			
Mower	15,000			
Total Project Expenditures	666,616	261,463	912,558	800,654
Transfers Out				
Transfer to General Debt Service Fund	168,392	168,320	168,392	100,319
Contribution to Fund Balance	124,519	0	11,919	0
Total Transfers Out	292,911	168,320	180,311	100,319
Total Expenditures	959,527	429,783	1,092,869	900,973

Fleet Equipment

Revenues	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	(Estimated Actual)	
			Amended Budget FY 11-12	Proposed Budget FY 12-13
Funding Source				
Water Revenues	\$42,000	\$200,000	\$200,000	\$0
Storm Drain Revenues	0	0	0	0
Sanitation Revenues	0	0	0	0
Transfer from General Fund	315,017	315,017	315,017	0
Use of Capital Equipment Reserves	0	0	0	0
Use of Capital Equipment Reserves (Fleet Replacement Plan)	45,972	124,375	124,375	0
Total Trans From Other Funds	402,989	639,392	639,392	0
Total Revenues and Transfers	402,989	639,392	639,392	0
Fleet Expenditures				
General Fund	192,597	271,000	271,000	0
Lease Payments	168,392	168,392	168,392	0
Water Fund	42,000	200,000	200,000	0
Storm Drain Fund	0	0	0	0
Sanitation	0	0	0	0
Total Fleet Expenditures	402,989	639,392	639,392	0
Total Transfers Out	0	0	0	0
Total Expenditures	402,989	639,392	639,392	0

Notes to Fleet Equipment Fund

Budget consolidated with Capital Equipment

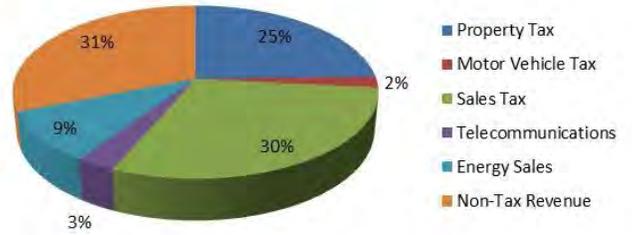
20 Year Financial Plan Summary

In an effort to examine the future financial health of South Jordan City, staff has created a fiscal model to project revenues and expenditures for 20 years. By looking to the future, appropriate foundations can be laid now to ensure financial security in the generations to come.

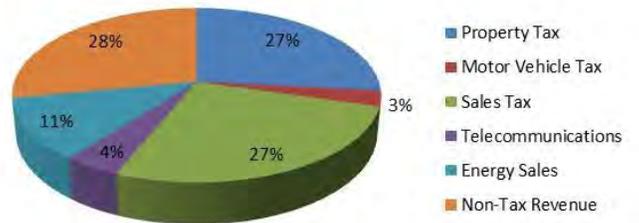
Both revenues and expenditures were analyzed to make them as realistic as possible. The final results of the model not only represent the expenditure increases required to provide services in a growing city, but also reflect conservative spending of revenues that can be collected.

Strong emphasis is placed on maintaining a diverse and proportional mix of revenue sources. By keeping such a mix (as seen in the graphs to the right), the city can be better protected from unexpected changes. This not only helps keep revenues stable, but aids the city in obtaining favorable bond ratings and lower interest rates when money needs to be borrowed for capital projects.

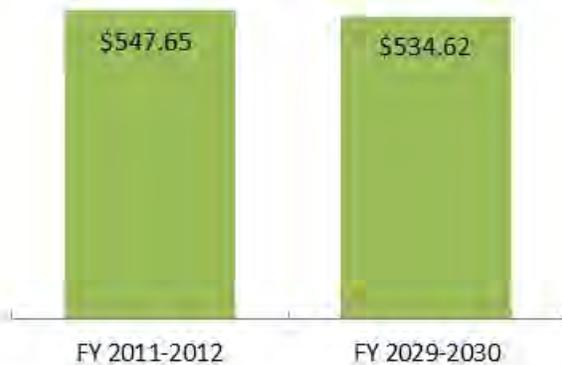
FY 2012-2013 Budgeted



FY 2029-2030 Projected



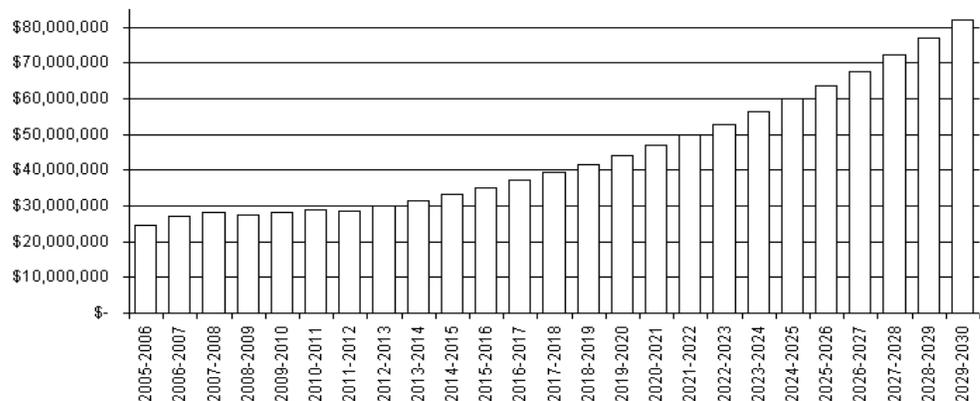
General Fund Spending Per Capita (Inflation Adjusted)



Care is also taken to ensure that per capita spending remains at a reasonable rate as the city grows. The chart to the left illustrates that although the budget is expected to grow over the next 20 years, the relative dollar amount spent per citizen for the city to provide services will remain essentially the same.

Overall, South Jordan City is on track to have a healthy and stable financial future. The city is working hard to provide financial management that its citizens can be proud of.

Projected General Fund Budget



Strategic Planning

Introduction

In January of each year, the City Manager and Assistant Managers meet with the elected officials of the City to discuss the overall vision of the City. During the 2012 visioning session, the elected officials outlined several areas of interest and concern. Those areas of concern were summarized into five categories, shown below:

- Financial (Bonding, taxes, etc.)
- Communication (Public relations, website updates, citizen survey effectiveness, etc.)
- Economic Development (General Plan, Master Plan, various development projects, etc.)
- Operational (Level of service, service effectiveness, etc.)

- Sense of Community (Country Fest, other City events, signage, etc.)

With the results of the Council Visioning meeting in hand, the Leadership Council (LC) then embarked on plan to update the Strategic Plan during their annual Strategic Planning Retreat. For two and a half days, the LC created goals and developed information which would address the Councils areas of concern. The updated Strategic Plan was then submitted to the Council for their review.

The updated Strategic Vision, Directional Statements and Goals are listed below.

Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Strategic Priorities fiscal year 2012-2013

Sustainable Quality Levels of Service

Financial Stability & Sustainability

Quality Driven, Engaged Workforce

Superior Community Partnerships

Vibrant & Innovative Growth

Sustainable Quality Levels of Service

Determine and maintain affordable, quality levels of service with a focus on environmental and fiscal sustainability, economy, and aesthetics.

Directional Statements

Keep informed as to the latest practices available and inaugurate such new practices within the parameters of city ordinances, resolutions, policies and regulations in the most efficient and effective manner possible. (South Jordan Municipal Code §2.08.020 L)

Coordinate effective and efficient implementation of city service levels in accordance with established ordinances, resolutions, rules, regulations, and directives. (South Jordan Municipal Code §2.28.020 A.3)

Provide for the health, safety, and welfare of the current and future inhabitants of the city. (South Jordan Municipal Code §2.28.020 A.8)

Provide appropriate care and maintenance for all real and personal property of the City including equipment, buildings, and parks. (South Jordan Municipal Code §2.28.020 A.14)

Financial Stability & Sustainability

Continue a strong fiscal and financially sustainable course through focused economic growth, development of a stable tax base, and strategic long-term financial planning.

Directional Statements

Strengthen the financial stability of the City through implementation of financial policies as outlined in the City's Key Management Practices. (City of South Jordan FY 2011-2012 Adopted Budget)

Plan for long-term financial sustainability through long-term

financial planning. (City of South Jordan 20-Year Financial Model)

Ensure the Capital Fleet & Facilities Plan is an accurate and balanced portrayal of the City's infrastructure goals and needs. (South Jordan 2010 General Plan, Goal CF-1)

Ensure all fees collected by the City are established in accordance with applicable ordinances, resolutions, rules, regulations, and directives. (City of South Jordan FY 2011-2012 Adopted Budget)

Quality Driven, Engaged Workforce

Continue to develop a quality driven, engaged workforce with a focus on retention and leadership development.

Directional Statements

Establish and maintain effective working relationships with employees at all levels of the organization. (South Jordan Municipal Code §2.28.020 A.2)

Be responsible for the full and effective use of city personnel by establishing overall department objectives, priorities and standards consistent with the goals and objectives of the governing body. (South Jordan Municipal Code §2.28.020 A.3)

Continue to attract and retain quality employees by offering competitive salaries and benefits. (SJC Employee Handbook Section 3-01(2); City of South Jordan Key Management Practices)

"Build a Team of Big Thinkers" (South Jordan City Service Values)

Superior Community Partnerships

Continue to develop and facilitate superior partnerships through education, cooperation, and collaboration.

Strategic Planning

Directional Statements

Establish and maintain effective relationships with the governing body, citizen committees, special interest groups, press, contractors, public vendors, and representatives from other city, county, special district, state and federal agencies. (South Jordan Municipal Code §2.28.020 A.2)

“To astonish the customer, not just to satisfy the customer.” (South Jordan City Service Values)

Develop a positive business atmosphere that fosters economic development for the benefit of City residents and businesses. (South Jordan 2010 General Plan, Goal ED-1)

Improve ‘Community Identity’ and ‘Sense of Place’ in the eyes of City residents, visitors, and outsiders. (South Jordan 2010 General Plan, Goal CIUD-1)

Enhance and maximize partnership opportunities with other public and private organizations such as the Jordan School District, Salt Lake County, and other local and regional businesses. (Parks Master Plan Action Theme 7)

Facilitate quality, coordinated planning and development processes with respect to Kennecott Land Company. (Master development Agreement for the Kennecott Master Subdivision #1 Project)

Implement a balanced multi-modal approach to transportation and mobility that considers mass transit, bicycles, pedestrians, and other alternative transportation modes to the automobile. (South Jordan 2010 General Plan, Goal T-6)

Create an integrated City-wide effort to identify and carry out sustainable development practices. (South Jordan 2010 General Plan, Goal E-1)

Develop public park lands and facilities to meet the recreational and open space needs of current and future residents of South Jordan along with a trail system that provides a viable means of transportation and recreation. (South Jordan 2010 General Plan, Goal PR-1 & PR-4)

Partner with Kennecott Land Company and Parent Company Rio Tinto to ensure their property is developed in accordance with the Master Development Agreement, Entitlement Approvals, as well as all of the City’s laws, including but not limited to, the provisions of the City’s General Plan, the Planned Community Zoning Ordinance and any permits issued by the City pursuant to the applicable City ordinances. (Recital F of the Master development Agreement for the Kennecott Master Subdivision #1 Project)

Vibrant & Innovative Growth

Continue to encourage well-planned growth throughout the City as outlined in the General Plan with the ability to adapt to changing demographics.

Directional Statements

Plan for adequate land within the City for shopping and employment locations which will encourage regional shopping and employment centers in South Jordan, conveniently serve current and future local needs, provide employment opportunities and contribute to the City’s tax base. (South Jordan 2010 General Plan, Goal ED-3)

Develop and maintain a pattern of residential land uses that provides for a variety of densities and types yet maintains the high standards of existing development. (South Jordan 2010 General Plan, Goal LU-2)

Strategic Planning Goals

Sustainable Quality Levels of Service:

Strategic Plan Goals FY 2012-2013

Continue to fulfill the requirements of all Federal, State, and local mandates with regard to Public Works operations and provide the Council an annual report.

Continue to promote water conservation throughout the City by utilizing the Water Management Plan and Conservation Program and present to Council.

Present newly updated Water Rate Study to Council for review and adoption.

Initiate a comprehensive review of all Public Works services and programs and establish a Performance Management System and present to Council.

“Re-tool” the current Culinary Water Master Plan for review and adoption by Council.

Finalize the update of the Secondary Water Master Plan for review and adoption by Council.

Update the current Transportation Master Plan for review and adoption by Council.

Assess the Storm Drain Master Plan to ensure conformance with the Utah Pollution Discharge Elimination System (UPDES), re-permitting process with Department of Environmental Quality (DEQ) and report any modifications to Council.

Continue to research the issue of land drains, evaluate alternatives and financial options and present to Council.

Conduct a comprehensive review of all (Police) programs and establish a Performance Management System for Police Services and present to Council.

Continue to promote resident involvement in Community Oriented Policing Programs and present to Council.

Conduct a comprehensive review of all (Fire) programs & services and establish a Performance Management System for Fire Services and present to Council.

Complete “re-tool” of the Park, Recreation, Trails & Open Space Master Plan & Impact Fees for review and adoption by Council.

Continue review and implementation of the Kennecott Park & Open Space Agreement and provide yearly progress reports to Council.

Continue to review and implementation of the Natural Open Space Conservation Plan and provide yearly progress reports to Council.

Maximize the value of the Mulligan’s property and facility.

Strategic Planning Goals

Operate the South Jordan Fitness & Aquatic Center to meet the fullest and greatest benefit to the community.

Improve the communication lines between the development community and the City in regards to the building permit and building inspection process. Provide a report to Council on a quarterly basis outlining the City's building activity and trends.

Obtain new more efficient and customer friendly utility billing software.

Financial Stability & Sustainability:

Strategic Plan Goals FY 2012-2013

Evaluate City's Debt Structure and Elimination Plan, and present to Council.

Evaluate City's Intergovernmental Revenues, and present to Council.

Systematically evaluate the 20 year Financial Model, update assumptions, and present to Council.

Evaluate the City tax structure as part of the annual budget process.

Quality Driven, Engaged Workforce:

Strategic Plan Goals FY 2012-2013

Create a Workforce Master-Plan to ensure employment needs of the City can be met in the most efficient manner possible.

Superior Community Partnerships:

Strategic Plan Goals FY 2012-2013

Design a comprehensive Communication & Marketing Master Plan to educate residents and business owners about the issues surrounding the City of South Jordan and present to Council.

Evaluate the current "Welcome Packet" process and packet for effectiveness. Explore possibilities of additional items and information that can be included and present to Council.

Consider the option to broadcast South Jordan Council Meetings live to residents.

Discuss & evaluate the needs for additional sign media within the City to better communicate with residents and present to Council.

Improve and better utilize the communication channels between the City and Common Interest Communities (CIC) throughout the City and present to Council.

Direct and facilitate community events to gain a greater sense of community while ensuring effective use of City resources.

Evaluate the methodology in which the City receives feedback from the public regarding operational related services and present to Council.

Evaluate the City survey's current collection of data methodology and present to Council.

Evaluate the current survey line of questions and their relevancy to our current service delivery with consideration of City maturity and present to Council.

Vibrant & Innovative Growth:

Strategic Plan Goals FY 2012-2013

Finalize the General Plan process by researching and drafting new ordinances and amending others, to implement the goals and policies of the new Plan. All ordinances will be reviewed and adopted by Council.

Implement the City's General Plan economic development goals/policies and Economic Development Plan, including specific Sub-Area Plans.

Fee Schedule Changes

DESCRIPTION	Current FY 2011-2012	Proposed Changes FY 2012-2013
Ambulance Fees		
Base Rate	See Fire Department Fees under Emergency Services	
Mileage Rate	See Fire Department Fees under Emergency Services	
Medical Supplies	See Fire Department Fees under Emergency Services	
Building Permit Fees		
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.		
Total Valuation:		
\$1.00 to \$500.00	\$28.43	
\$501.00 to \$2,000.00	\$28.43 for the first \$500.00 plus \$3.70 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	
\$2,001.00 to \$25,000.00	\$83.93 for the first \$2,000.00 plus \$16.94 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$473.53 for the first \$25,000.00 plus \$12.22 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	
\$50,001.00 to \$100,000.00	\$779.05 for the first \$50,000.00 plus \$8.47 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$1,202.55 for the first \$100,000.00 plus \$6.77 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	
\$500,001.00 to \$1,000,000.00	\$3,910.55 for the first \$500,000.00 plus \$5.74 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	
\$1,000,001.00 and up	\$6,780.55 for the first \$1,000,000.00 plus \$4.41 for each additional \$1,000.00, or fraction thereof	
In addition to the above the following fees will be charged:		
Inspections outside of normal business hours	\$54.00 per hour (minimum charge - 2 hours)	
Reinspection fees assessed under provisions of Sec. 305.8	\$54.00 per hour	
Inspections for which no fee is specifically indicated	\$54.00 per hour (minimum charge - 1/2 hour)	
Additional plan review required by changes, additions, or revisions	\$54.00 per hour (minimum charge - 1/2 hour)	
For use of outside consultants for plan checking and inspections	Actual costs	
Accessibility & Energy Review Fee	\$25	
Off Site Cleaning Fee	\$78	
Business License Fees		
Home Occupation	\$47	
Commercial Rate:		
1 to 10 people	\$81 plus \$3.20 /ft \$1.60 p/t	
11 to 50 people	\$107 plus \$3.20 /ft \$1.60 p/t	
51 to 250 people	\$160 plus \$3.20 /ft \$1.60 p/t	
251 to 500 people	\$266 plus \$1.06 /ft	
501 + people	\$319 plus \$1.06 /ft	
Commercial Day Care & Preschools	Commercial Rate	Delete
Sexually Oriented Business	\$1,364	Delete
Reception Center		\$309
Pawn Shop	\$452	
Amusement Arcades	\$1,364	
Lounges & Private Clubs	\$293 plus alcoholic beverage license	
Temporary (6 months)	\$123 plus \$250 cleaning deposit	
Kennel	Commercial Rate	Delete
Massage Therapy	Commercial Rate	Delete
Solicitors, Mobile Sales & Vending Machines (30 days)	\$67	
Delinquent Fees (31 days after payment due date)	one half of total fee	
Operating without a License fee	\$213 plus annual fee	
Scrap Metal Processor	Commercial Rate	Delete
Closing Sale	Commercial Rate	Delete
Theater	Commercial Rate	Delete
Waste disposal	Commercial Rate	Delete
Employment Agency	Commercial Rate	Delete
Damaged Goods	Commercial Rate	Delete
Private Association	Commercial Rate	Delete
Towing Service	Commercial Rate	Delete
Locksmith	Commercial Rate	Delete
Touring Service	Commercial Rate	Delete
Escort Service	Commercial Rate	Delete
Burglar Alarm Business	Commercial Rate	Delete
Burglar Alarm Business Employee (Located - outside city)	Commercial Rate	Delete
Off-Premise Beer Retailer License	\$309	
On-Premise Beer Recreational Amenity	\$464	
Restaurant Full-Service License	\$618	
Restaurant Limited License	\$335	
Restaurant Beer Only		\$309
Alcoholic Beverage On-premise Banquet and Catering	\$309	
Club Liquor License	\$618	
Temporary Special Event Beer Permit	\$216	
Alcoholic Beverage Single Event Permit	\$216	
Alcoholic Beverage Special Use	\$216	
Duplicate License Fee	\$15	
Name Change Fee	\$20	
Sexually Oriented Business		
Semi - Nude Entertainment Bus.	\$2,122	

DESCRIPTION	Current FY 2011-2012	Proposed Changes FY 2012-2013
Adult Business	\$2,122	
Semi - Nude Dancing Agency	\$2,122	
Out - Call Business	\$2,122	
Special Event Fee	\$100	Move to Parks & Recreation

Collection Fees

Standard Collection (In-State)	30% of amount owed	
Legal (In-State)	30% of amount owed	
Standard Collection (Out-of-State)	50% of amount owed	
Legal (Out-of-State)	50% of amount owed	
Returned Check Fee	\$20	
Returned EFT/ACH Fee	\$20 per returned transaction	

Community Development

Concept Plan (sub., condo, site plan)	\$255	
Preliminary Subdivision	\$655 plus \$46/lot	
Final Subdivision	\$655 plus \$46/lot	
Amended Subdivision	\$655 plus \$46/lot	
Site Plan (including conditional use permit)	\$825 plus \$65/acre	
Minor Site Plan Amendment	\$133	
Small Residential Development	\$239	
Conditional Use Permit	\$262	
Land Use Amendment	\$687 plus \$15 per additional sign	
Zone Charge	\$687 plus \$15 per additional sign	
Zone Text Amendment	\$825	
Zone Charge to P-C	\$21 per acre	
Annexation (including land use and rezoning)	\$687	
Sign Permit	\$67	
Master Sign Design Guidelines Review	\$262	
Pylon Sign Exception Review	\$262	
Appeal to Planning Commission	\$262	
Appeal to City Council (Title 11)	\$360	
Appeal to Board of Adjustment (Title 12)	\$262	
Bond Landscaping Fee	\$53	
Off Premise Development Sign Permit Fee	\$60	
Impounded Sign release Fee	\$27	
Nonconforming Use/Lot Review Fee	\$35	
Wind Energy Conversion Systems PC Zone	\$67	
Residential Chicken Permit	\$67	
Banner Permit	\$24 permit needed	
Time Extension Fee	Half of application type base fee	
Lot Line Adjustment Fee	\$25	
Open House Directional Sign Fee	\$1 per sign	
Zoning Compliance Letter	\$77	

Court Fees

Traffic School	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court
Small Claims Appeal	\$225	As per Admin. Office of Court
Garnishment Filing Fee	\$50	As per Admin. Office of Court
Expungement	\$65	As per Admin. Office of Court
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court
Record Fees		CJA Rule 4-202.08
Paper	\$0.25	per image
Mailing		Actual cost
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time		First 15 min. free
Clerical Assistant	\$15	per hour

Engineering Department

Engineering Review Fees		
Commercial Fees	\$1,126	plus 1% of bond amount
Industrial Fees	\$1,126	plus 1% of bond amount
Residential Single Family	\$1,126	plus \$274 per lot
Residential Multiple Family	\$1,126	plus 1% of bond amount
Overtime Inspector fee	\$61.17	per hour
Overtime Truck Fee	\$53	per day
Street Sweeping Fee (Contractor failure to clean up)	\$530	plus personnel & equipment costs
Black & White Plat Copy 24"x36"		See GRAMA Fees
Color City Maps 24"x48"		See GRAMA Fees
Encroachment Permit Fee (Drive Approaches with Building Permits)	\$160 plus	\$5.00 Technology Fee
Encroachment Permit Fee for Temporary Uses	\$160 plus	\$5.00 Technology Fee

Fee Schedule Changes

DESCRIPTION	Current FY 2011-2012	Proposed Changes FY 2012-2013
Encroachment Permit Fee	\$258 Plus Surfacing < 3 yrs. Old = \$.50/sq ft (for work in pavement) Surfacing > 3 yrs. Old = \$.25/sq ft (for work in pavement) Concrete Cutting = \$.25/sq ft (if applicable) Boring Fee = \$.50/LF (if applicable) Traffic Control = \$50/day (if applicable) \$.50 Technology Fee	
Re-Issuance of Encroachment Permit Fee	\$129	
Land Disturbance Permit	\$300 plus \$5.00 Technology Fee	
Re-Issuance of Land Disturbance Permit	\$150	
Cold Weather Paving Application Fee	\$200	

Executive Department

Notary	\$3.00	Delete
Records Request	See GRAMA Fees	
Copy Charge per page	See GRAMA Fees	
Gramma Request	See GRAMA Fees	

Facility Rental Fees

Community Center			
Security Deposit	Resident	\$120	Refundable if no damage and nothing missing
	Non-resident	\$160	Refundable if no damage and nothing missing
All Meeting Rooms/Open Seating Area			
Resident			
	Weekdays 8am-5pm (min 2 hrs)	\$25	per hour, limited availability
	Weekdays after 5pm (min 2 hrs)	\$45	per hour
	Saturdays (min 2 hrs)	\$45	per hour
Non-resident			
	Weekdays 8am-5pm (min 2 hrs)	\$45	per hour, limited availability
	Weekdays after 5pm (min 2 hrs)	\$65	per hour
	Saturdays (min 2 hrs)	\$65	per hour
Auditorium			
Resident			
	Weekdays 8am-5pm (min 2 hrs)	\$75	per hour, limited availability
	Weekdays after 5pm (min 2 hrs)	\$95	per hour
	Saturdays (min 2 hrs)	\$95	per hour
Non-resident			
	Weekdays 8am-5pm (min 2 hrs)	\$110	per hour, limited availability
	Weekdays after 5pm (min 2 hrs)	\$130	per hour
	Saturdays (min 2 hrs)	\$130	per hour
Kitchen	Available upon request with meeting room & auditorium rental		
Gale Center			
Security Deposit	\$120	Refundable if no damage and nothing missing	
Auditorium (hourly)			
	Weekdays 8am-5pm	\$25	per hour
	Weekdays after 5pm	\$45	per hour
	Saturdays	\$45	per hour

False Alarm Fees

False Alarms	\$54	per occurrence over 3 in any 12 month
1st Time	\$22	
2nd Time	\$32	
Thereafter	\$54	
False Alarm Late Fee	\$11	minimum or 18% Annual Interest Rate
Failure to Respond Fee	\$54	
Alarm User Permit Fee	\$12	One Time Fee

Finance Fees

Annual Report	\$20	
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Fire Department Fees

Fire Inspection/Permit Fees		
Annual Life Safety Inspection		Initial inspection included with license fee
	\$50	For each re-inspection after the 2nd
Commercial Sprinkler Plan Review/System Inspection		Per ICC/SJC Valuation Fee Schedule
	\$135	For each re-inspection after the 2nd
Residential Sprinkler Plan Review/System Inspection	\$135	
	\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation	\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal	\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation	\$125	per site
Tent/Canopy/Air Supported Structure	\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display	\$60	per display
Medical Gas Test	\$50	
Hydrant Flow Test	\$50	per request

DESCRIPTION		Current FY 2011-2012	Proposed Changes FY 2012-2013
Emergency Services - Ambulance			
Non-Transport, No Care Provided		No Charge	
Non-Transport, Care Provided	\$25 or less in Supplies	No Charge	
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)	
Ambulance Transport	Basic	Maximum allowed by BEMS plus appropriate surcharges	
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges	
	ALS	Maximum allowed by BEMS plus appropriate surcharges	
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.	
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS	
Consumable Medical Supplies	Item cost of up to \$30	300% mark-up	
	Item cost of \$31 - \$60	200% mark-up	
	Item cost of \$61 - \$90	150% mark-up	
	Item cost of >\$90	50% mark-up	
Emergency Services- Cost Recovery/Standby			
Apparatus: All		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)	
Equipment: Fire Suppression, Rescue, and Hazardous Materials		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)	
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative		Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment)	
Personnel: All positions at Grade 18 or less		\$35 per person per hour	
Personnel: All positions greater than Grade 18		\$55 per person per hour	
Community Education			
CPR/AED	Resident	Free	
	Non-resident	\$50 preference given to SJ residents	
C.E.R.T.	Resident	Actual cost of supplies only	
	Non-resident	\$85 preference given to SJ residents	
First Aid Training	Resident	Actual cost of supplies only	
	Non-resident	\$50 preference given to SJ residents	
Disaster Preparedness Training	Resident	\$0 Free	
	Non-resident	\$50 preference given to SJ residents	
Other			
Flu Vaccination		\$25	
Fire Applicant Test		Actual cost of validated written exam (not to exceed \$15)	

GIS Fees

Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies	
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies	
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies	
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies	
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies	
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies	
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies	
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies	

GRAMA Fees

Photocopy or print out of regular size record	\$0.50	Per page for records smaller than 11" X 17"	
Black and white photocopy or print out of oversized record	\$7	Per page for records larger than 11" X 17"	
Color photocopy or print out of oversized record	\$12	Per page for records larger than 11" X 17"	
Electronic records, per DVD	\$4		
Electronic records, per CD	\$2		
Video records, per tape	\$5		
Audio records, per tape	\$2		
Fax request (long distance within US) per fax number	\$2		
Fax request (long distance outside US) per fax number	\$5		
Mail request (address within US) per address	\$2		
Mail request (address outside US) per address	\$5		
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	

Parks & Recreation Fees

Pavilion	\$50	No Cleaning Deposit	
	\$75	No Cleaning Deposit	

Fee Schedule Changes

DESCRIPTION		Current FY 2011-2012		Proposed Changes FY 2012-2013
Horse Arena		No charge for use. Grandfather in existing groups, otherwise charge \$20/hr power/water. Must have liability insurance in the amount of \$2 million with South Jordan City as additional insured.		
Special Event Fee		\$100		Moved from Business License Fees
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)				
Youth/Adult Sports (BALLFIELDS)				
Field Rental without Prep	Residential	\$50	per field per day	
	Non-resident	\$75	per field per day	
Ballfield Field Rental with Prep	Residential	\$75	per field per day	
	Non-resident	\$100	per field per day	
Baseball Field Lighting				\$10 per hour per field
Softball Field Lighting				\$25 per hour per field
Field Lighting	Residential	\$25	per hour per field	Delete
	Non-resident	\$30	per hour per field	Delete
Football and Soccer				
Field Rental	Residential	\$50	per field per day	
	Non-resident	\$75	per field per day	
Field Rental with Prep	Residential	\$75	per field per day	
	Non-resident	\$100	per field per day	
Concession Facility				
Concession Facility Rental		\$500	per season (fee not deposit)	
Ice Skating Rink				
Ice Skate Rentals		\$1.50	per pair	\$2 per pair
Group Ice Skate Rental				\$1.75 per pair (15 people or more)
Mulligans Golf & Games				
Miniature Golf				
Adult (before 5:00 pm)		\$5.50		
Adult (after 5:00 pm)		\$6.50		
Children (11 & under, before 5:00 pm)		\$4.50		
Children (11 & under, after 5:00 pm)		\$5.50		
Rerounds (same course)		\$3.00		
Group		15% off	Must have at least 15 people.	
Batting Cages				
One token (25 pitches)		\$2		
Bat pass (15 tokens)		\$26		
Bat Rental		\$1		
Greens				
The Ridge (9 holes)		\$9		
The Meadows (9 holes)		\$7.50		
Golf Cart (per cart)		\$9.50		\$12
(per person per cart)		\$4.75		\$6
Pull Carts		\$2		
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices	
Rental Clubs		\$8	9 holes	
Range				
Large Bucket (120 balls)		\$9		
20 Punch Pass		\$150		
10 Punch Pass		\$78.50		
5 Punch Pass		\$4.50		
Medium Bucket (80 balls)		\$7.50		
20 Punch Pass		\$126		
10 Punch Pass		\$66		
5 Punch Pass		\$34		
Small Bucket (40 balls)		\$5.50		
20 Punch Pass		\$92.50		
10 Punch Pass		\$48.50		
5 Punch Pass		\$25		
Golf Instruction			contract agreement	
Season Pass				
Range Only		\$750	per year	
Range & Golf		\$800	per year	
Recreation Center				
Resident Membership Rates (Annual)	Adult (18+ years)	\$220	3 months - \$90	
	Senior (60+)	\$120	3 months - \$50	
	Youth (4-17)	\$120	3 months - \$50	
	Child (0-3)	Free		
	Add'l Adult (18+ years)	\$105	3 months - \$50	
	Add'l Senior (60+)	\$55	3 months - \$25	
Non-Resident Membership Rates (Annual)	Add'l Youth (4-17)	\$30	3 months - \$13	
	Adult (18+ years)	\$270	3 months - \$110	
	Senior (60+)	\$145	3 months - \$60	
	Youth (4-17)	\$145	3 months - \$60	
	Child (0-3)	Free		
	Add'l Adult (18+ years)	\$130	3 months - \$60	
Employee Membership Rates	Add'l Senior (60+)	\$65	3 months - \$30	
	Add'l Youth (4-17)	\$38	3 months - \$16	
	FT Employee	Free		
	PT Employee	\$3.75	per pay period	
	Add'l Adult (18+ years)	\$4.04	per pay period	
Electronic Fund Transfer (EFT) Fee		\$3	per account per month	
Day Pass			\$5 Adult, \$3 Senior or Youth	
Fitness Classes				
10 - Pass Card	Resident	\$40		
	Non-resident	\$40		
	Senior/Youth	\$40	Senior & Youth will have 15 punches	

DESCRIPTION	Current FY 2011-2012	Proposed Changes FY 2012-2013
Basketball Court Rental	\$65 Per Hour	
Turf Room Rental	\$75 Per Hour	
Group Ex Room Rental	\$45 Per Hour	
Splash Room Rental	\$75 Per Hour (Includes 15 Youth Day Passes)	
Sundeck Rental		\$100 (up to 20 people) additional \$3 per person
Horseshoes Pit	No charge for regular play	
Tennis Courts	No charge for regular play	
Private Court Use Reservation	\$10 per court (Rec. Dept. pre-approval required)	
Tournaments, League Play and Instructor Lessons	negotiated by contract	
Memorial Park (Cemetery)		
Purchase of grave	Residential \$600 Non-resident \$900	
Perpetual Care fund	\$350	
Opening & Closing of Grave	Resident \$450 Non-resident \$600	
Weekend/Holiday	Resident \$500 Non-resident \$750	
Monument Location Fee	\$35	
Repairs	\$50 per hr plus cost of item (i.e... Tree replacement @ \$200)	

Police Department Fees

Dog License	\$10	
Dog License renewal (Altered)	\$10 annually	
Dog License renewal (Unaltered)	\$17 annually	
Late Fee	\$17	
Impound Fee		
Domestic Animals	\$32 plus \$8 per day	
Second Impound	\$50 plus \$8 per day	
Third and Above Impound	\$100 plus \$8 per day	
Livestock	\$60 plus \$12 per day	
Microchip Service	\$20	
Euthanasia	\$20	
Adoption	\$25	
Disposal	\$20	
Fingerprinting	\$10 per card	
Background Checks	\$10	
Police Reports	\$5	
Traffic Accident Report	\$27	
Personnel Costs - Standby	\$30	
Vehicle Fee for Contractual Service	\$7 per hour	
Police Photos	See GRAMA Fees	
Audio Tape	See GRAMA Fees	
Video Tape	See GRAMA Fees	
Police Clearance Letter	\$9 notary and a background check	
Shopping Cart - Recovery Fee	\$5 per occurrence	
Shopping Cart - Impound Fee	\$15 per cart	
Shopping Cart - Application Fee	\$50 for exemption or administrative hearing	
Sex Offender Registry Fee	\$25	

Solid Waste Regulatory Fees

Commercial Hauler	6%	of all gross receipts payable monthly
Private Hauler	\$120	Annually

Storm Drain Fee

Residential (excluding KMS development)	\$8.50	per month (total residential storm drain fee = 1 ERU*)
Residential (all properties in KMS development)	\$6.50	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-Residential (excluding KMS development)	\$8.50	per month (total non-residential rate storm drain fee per ERU*)
Non-residential (all properties in KMS development)	\$6.50	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface / 1 ERU = monthly fee		
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.50 = \$46.75)		
TV Video Inspection Fee	\$110 base	plus \$1.75 per linear foot of pipe
Storm Drain Cleaning Fee	\$200 base	plus \$200 per hour

Street Lighting Fees

Commercial		Rolled into property tax
Residential		
PUD		Rolled into property tax

Fee Schedule Changes

DESCRIPTION		Current FY 2011-2012	Proposed Changes FY 2012-2013
Waste Collection Fees			
Dumpster		\$39.00	per weekday
		\$78.00	per weekend
1st Can		\$9.70	per month
Each additional can		\$8.45	per month
Senior Option	70 gallon can	\$9.35	per month
Early Return of 2nd can < 1 yr		\$54.00	
Recycling		\$3.80	per container per month
Suspension Fee (period must be >30 days)		\$22.00	
Special Services		\$10.00	minimum fee. Fees will be assessed based on the type of items and quantity of items and/or determination by the Public Services Director.
New Move-Ins & Misc. (Trash 5'x5'x5' pile of debris)		\$15.00	per pile
Water Rates			
Secondary Water	Base Rate	\$17.25	per month for pumped/non-pumped connections
	Pumped Rate	\$4.10	per month for additional tier applied to pumped connections only
Culinary Water			
Residential Rate			
Area A			
Monthly Base Rate		\$34.88	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.55	per 1000 gallons
	10,001 to 28,000 gal.	\$1.77	per 1000 gallons
	28,001 to 48,000 gal.	\$1.96	per 1000 gallons
	48,001 gal. and up	\$2.15	per 1000 gallons
Area B			
Monthly Base Rate		\$34.88	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.64	per 1000 gallons
	10,001 to 28,000 gal.	\$1.84	per 1000 gallons
	28,001 to 48,000 gal.	\$2.05	per 1000 gallons
	48,001 gal. and up	\$2.25	per 1000 gallons
Area C			
Monthly Base Rate		\$34.88	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.71	per 1000 gallons
	10,001 to 28,000 gal.	\$1.93	per 1000 gallons
	28,001 to 48,000 gal.	\$2.13	per 1000 gallons
	48,001 gal. and up	\$2.36	per 1000 gallons
HOA Landscape Rate	*HOA Rates apply to landscape, clubhouse, and common area meters. Rates are a reduction from the Commercial Rate, which was previously charged, and will take effect on the first utility bill mailed after July 1, 2007.		
Area A			
Monthly Base Rate		\$47.64	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.63	per 1000 gallons
	10,001 to 28,000 gal.	\$1.80	per 1000 gallons
	28,001 to 48,000 gal.	\$1.98	per 1000 gallons
	48,001 to 75,000 gal.	\$2.16	per 1000 gallons
	75,001 to 100,000 gal.	\$2.38	per 1000 gallons
	100,001 gal. and up	\$2.63	per 1000 gallons
Area B			
Monthly Base Rate		\$47.64	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.70	per 1000 gallons
	10,001 to 28,000 gal.	\$1.88	per 1000 gallons
	28,001 to 48,000 gal.	\$2.07	per 1000 gallons
	48,001 to 75,000 gal.	\$2.26	per 1000 gallons
	75,001 to 100,000 gal.	\$2.50	per 1000 gallons
	100,001 gal. and up	\$2.77	per 1000 gallons
Area C			
Monthly Base Rate		\$47.64	per 1000 gallons
Monthly Usage Rate	up to 10,000 gal.	\$1.76	per 1000 gallons
	10,001 to 28,000 gal.	\$1.97	per 1000 gallons
	28,001 to 48,000 gal.	\$2.17	per 1000 gallons
	48,001 to 75,000 gal.	\$2.37	per 1000 gallons
	75,001 to 100,000 gal.	\$2.60	per 1000 gallons
	100,001 gal. and up	\$2.90	per 1000 gallons
Commercial Rate			
Zone A			
Monthly Base Rate		\$73.98	per month with 8000 gal
Monthly Overage Rate	over 8,000 gal.	\$1.84	per 1000 gallons
	over 25,000 gal.	\$1.99	per 1000 gallons
	over 50,000 gal	\$2.17	per 1000 gallons
	over 75,000 gal	\$2.40	per 1000 gallons
	over 100,000 gal	\$2.66	per 1000 gallons
Zone B			
Monthly Base Rate		\$73.98	per month with 8000 gal
Monthly Overage Rate	over 8,000 gal.	\$1.93	per 1000 gallons
	over 25,000 gal.	\$2.10	per 1000 gallons
	over 50,000 gal	\$2.28	per 1000 gallons
	over 75,000 gal	\$2.51	per 1000 gallons
	over 100,000 gal	\$2.79	per 1000 gallons

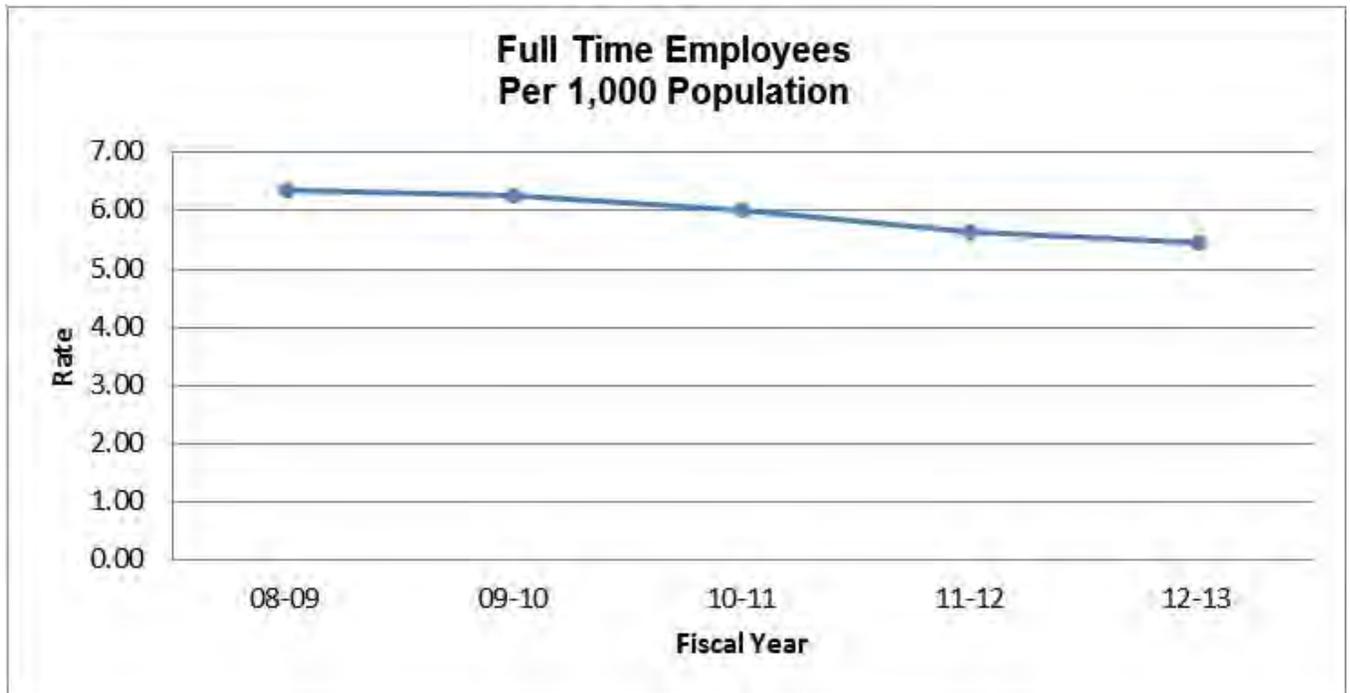
DESCRIPTION		Current FY 2011-2012		Proposed Changes FY 2012-2013
Zone C				
Monthly Base Rate		\$73.98	per month with 8000 gal	
Monthly Overage Rate	over 8,000 gal.	\$2.00	per 1000 gallons	
	over 25,000 gal.	\$2.19	per 1000 gallons	
	over 50,000 gal	\$2.38	per 1000 gallons	
	over 75,000 gal	\$2.62	per 1000 gallons	
	over 100,000 gal	\$2.91	per 1000 gallons	
Secondary Water Share Leasing Administration Fee		\$5.00	on top of the canal company assessed fee	
Cash in lieu of water shares required by development			Market Rate (per acre foot)	
New Service Fee		\$17		
Transfer of Service within City Limits		\$12		
Turn on service (excluding new of transferred service)		\$35		
Turn off service (excluding permanent discontinuance of service)		\$35		
Reconnection Fee		\$75		
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days	
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used	
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter	
Fire Hydrant Usage (shall not be prorated)		\$2.18	per 1000 gallons used	
Fire Hydrant Meter Deposit		\$995	refundable-2 weeks max. use \$10/day rental including weekends for the 1st month. Each month thereafter \$100 per month.	
Fire Hydrant Administration Fee		\$55		
Failure to Have Fire Hydrant Meter Read Fee		\$250		
Flushing Fee		\$250	plus the cost of water	
Commercial Backflow Inspection		\$130		
Water Pressure Inspection Fee		\$65		
Water Sample Fee		\$65		
Water Meter Installation Call Back		\$40	and \$40 per additional call back	
Water Meter Tampering Fee		\$70	per tampering	
Water Meter Fee (3/4")		\$308		
Water Meter Fee (1")				\$402
Non-Metered Base Rate Service Fee		\$1.50	per month	
Broken Transponder Replacement Fee		\$102.50		
Late Fee		\$0.50 or 5%	per month, whichever is larger	

Note: Impact Fees are not included in Fee Schedule

Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 08-09</u> <u>Actual</u>	<u>FY 09-10</u> <u>Actual</u>	<u>FY 10-11</u> <u>Actual</u>	<u>FY 11-12</u> <u>Actual</u>	<u>FY 12-13</u> <u>Proposed</u>
General Fund					
Executive	5.00	5.00	5.00	3.00	3.00
Budget & Strategic Planning Admin	*	*	*	1.00	1.00
Information & Records Admin	2.00	3.00	2.00	1.00	1.00
City Recorder	2.00	2.00	2.00	2.00	2.00
Communication Center	7.00	7.00	7.00	6.00	6.00
Information Services	7.00	7.00	7.00	7.00	7.00
Community Services Admin	*	*	*	3.00	2.35
Gale Center	1.00	1.00	1.00	1.00	1.00
Neighborhood Services	1.00	1.00	1.00	*	*
Recreation	6.00	6.00	6.00	5.00	*
Community Services Programs	*	*	*	*	5.00
Facilities	12.00	9.00	10.00	10.00	10.00
Seniors	3.00	3.00	3.00	2.00	2.00
Legal	6.00	6.00	6.00	6.00	7.00
Risk/Emergency Management	2.00	2.00	2.00	2.00	2.00
City Commerce & Sustainability	1.00	1.00	1.00	2.00	2.00
Engineering	18.00	18.00	18.00	17.00	17.00
Community Development Admin	3.00	1.00	1.00	1.00	1.00
Building	8.00	11.00	12.00	12.00	12.00
Planning	4.00	5.00	6.00	6.00	6.00
Operations Admin	*	*	*	1.00	1.00
Fire	48.00	48.00	48.00	48.00	48.00
Police	55.00	56.00	55.00	55.00	56.00
Animal Control	2.00	2.00	2.00	2.00	2.00
Homeland Security	1.00	*	1.00	1.00	*
Public Works Admin	6.00	6.00	6.00	3.00	3.00
Public Works Operations	*	*	*	4.00	4.00
Utility Billing	5.00	5.00	5.00	3.00	3.00
Fleet	5.00	5.00	5.00	5.00	5.00
Street Lighting	2.00	3.00	3.00	3.00	3.00
Streets	13.00	13.00	13.00	13.00	13.00
Parks	16.00	21.00	22.00	20.00	20.00
Open Space/Forestry	1.00	*	*	*	*
Park Ranger	4.00	*	*	*	*
Finance	5.00	5.00	9.00	9.00	9.00
Budget	6.00	4.00 *		*	*
Government Services	2.00	2.00	2.00	2.00	2.00
Code Compliance	3.00	3.00	3.00	2.00	2.00
Court	7.00	7.00	7.00	7.00	7.00
Human Resources	3.00	3.00	2.00	2.00	2.00
Total General Fund	272.00	271.00	273.00	267.00	267.35

<u>Department</u>	<u>FY 08-09</u> <u>Actual</u>	<u>FY 09-10</u> <u>Actual</u>	<u>FY 10-11</u> <u>Actual</u>	<u>FY 11-12</u> <u>Actual</u>	<u>FY 12-13</u> <u>Proposed</u>
Enterprise Fund					
Mulligans	7.00	7.00	7.00	6.00	6.00
Sanitation	2.00	2.00	2.00	2.00	2.00
Water	15.00	16.00	16.00	16.00	16.00
Secondary Water	4.00	3.00	3.00	3.00	3.00
Total Enterprise Funds	28.00	28.00	28.00	27.00	27.00
Special Revenue Funds					
Storm Drain	8.00	8.00	8.00	8.00	9.00
Fitness Center	6.00	8.00	7.00	5.00	5.65
Total Special Revenues Funds	14.00	16.00	15.00	13.00	14.65
Total Full Time Benefited Employees	314.00	315.00	316.00	307.00	309.00



Debt Reduction Schedule

Appendix C: Debt Reduction Schedule

	GENERAL FUND		Impact Fees										Total					
	General	Class C	RDA	DSR Boyer Tenfold	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks	Storm Drain	Police		Fire	Water	Water Fund	Mulligans Operations	Recycling
FY 2012 - 2013																		
General Debt Service Fund																		
2006 Sales Tax Revenue Bonds	50,000	71,372		148,920				151,766			61,182	8,370						441,610
2008 CIP Sales Tax Bond	435,000		763,537															763,537
2008 Fire Truck Lease	89,736			100,319														100,319
City Yard		(1,505)								1,505								-
Fire Stations #1 & #2		(70,073)										70,073						-
Total	574,736	730,730	763,537	148,920	100,319			151,766			62,687	78,443						1,305,466
SID Debt Service Fund																		
2007 River Park SID	561,000								703,605									703,605
MBA Fund																		
2011 MBA Revenue Bond	155,000																	444,426
RDA Fund																		
2008 TIF Bond	859,000		1,204,975															1,204,975
Water Fund																		
2003 Water Revenue Bonds	985,000													296,577	759,173			1,055,750
2007 Water Revenue Bonds	425,000														1,376,105			1,376,105
2009 Water Revenue Bonds	550,000														904,291			904,291
Mulligans																449,638		449,638
2005 MBA Lease Revenue Bond	220,000																	449,638
Total	4,328,736	3,114,519	7,444,256	1,968,512	148,920	100,319		151,766	703,605		62,687	78,443		296,577	3,039,569			7,444,256

Appendix C: Debt Reduction Schedule

	GENERAL FUND		Impact Fees										Total					
	General	Class C	RDA	DSR Boyer Tenfold	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks	Storm Drain	Police		Fire	Water	Water Fund	Mulligans Operations	Recycling
General Debt Service Fund																		
FY 2013 - 2014	Principal	Interest	Total															
2006 Sales Tax Revenue Bonds	50,000	389,610	439,610	70,358			148,513					60,881	8,328				439,610	
2008 CIP Sales Tax Bond	455,000	308,562	763,562				763,562											763,562
2008 Fire Truck Lease	93,134	7,185	100,319			100,319												100,319
City Yard		(1,505)	-								1,505							-
Fire Stations #1 & #2		(72,175)	-										72,175					-
Total	598,134	705,357	1,303,491	(3,322)		100,319	763,562	148,513		100,319		62,386	80,503					1,303,491
SID Debt Service Fund																		
2007 River Park SID	582,000	121,013	703,013						703,013									703,013
MBA Fund																		
2011 MBA Revenue Bond	525,000	200,644	725,644															725,644
RDA Fund																		
2008 TIF Bond	897,000	308,222	1,205,222															1,205,222
Water Fund																		
2003 Water Revenue Bonds	1,025,000	23,063	1,048,063											296,963				1,048,063
2007 Water Revenue Bonds	450,000	933,605	1,383,605												751,100			1,383,605
2009 Water Revenue Bonds	575,000	334,666	909,666												1,383,605			909,666
Mulligans																		
2005 MBA Lease Revenue Bond	230,000	220,838	450,838													450,838		450,838
Total	4,882,134	2,847,407	7,729,541	(3,322)		100,319	1,968,784	148,513	703,013	151,530		62,386	80,503	296,963	3,044,371	450,838		7,729,541

Debt Reduction Schedule

Appendix C: Debt Reduction Schedule

	Principal		Interest	Total	GENERAL FUND										Impact Fees						Total	
	Principal	Interest			General	Class C	RDA	DSR Boyer Tenfold	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks	Storm Drain	Police	Fire	Water	Water Fund	Mulligans Operations		Recycling
FY 2014 - 2015																						
General Debt Service Fund																						
2016 Sales Tax Revenue Bonds	55,000	387,510	442,510		74,233	764,962	146,367	100,319														
2008 CIP Sales Tax Bond	475,000	289,962	764,962																			
2008 Fire Truck Lease	96,660	3,669	100,319																			
City Yard					(1,505)																	
Fire Stations #1 & #2					(74,340)																	
Total	626,660	681,131	1,307,791		(1,612)	764,962	146,367	100,319			151,113			62,023	82,619					1,307,791		
SID Debt Service Fund																						
2007 River Park SID	605,000	98,611	703,611																			
MBA Fund																						
2011 MBA Revenue Bond	540,000	184,669	724,669																			
RDA Fund																						
2008 TIF Bond	937,000	268,798	1,205,798																			
Water Fund																						
2007 Water Revenue Bonds	1,525,000	886,480	2,411,480																			
2009 Water Revenue Bonds	600,000	314,041	914,041																			
Mulligans																						
2005 MBA Lease Revenue Bond	240,000	209,338	449,338																			
Total	5,073,660	2,643,068	7,716,728		(1,612)	1,970,760	146,367	100,319			151,113			62,023	82,619					449,338	7,716,728	

Appendix C: Debt Reduction Schedule

	GENERAL FUND		Impact Fees															
	General	Class C	RDA	DSR Boyer Terroid	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks	Storm Drain	Police	Fire	Water	Water Fund	Mulgans Operations	Recycling	Total
FY 2015 - 2016																		
General Debt Service Fund																		
2006 Sales Tax Revenue Bonds	630,000		373,023	1,003,023	634,803		148,213					60,689	8,304					1,003,023
2008 CIP Sales Tax Bond	500,000		267,337	767,337			767,337					1,505						767,337
City Yard			-	-	(1,505)													-
Fire Stations #1 & #2			-	-	(76,570)								76,570					-
Total	1,130,000		640,360	1,770,360	556,728		148,213					62,204	84,874					1,770,360
SID Debt Service Fund																		
2007 River Park SID	628,000		75,325	703,325									703,325					703,325
MBA Fund																		
2011 MBA Revenue Bond	555,000		168,244	723,244														723,244
RDA Fund																		
2008 TIF Bond	967,000		227,617	1,194,617														1,194,617
Water Fund																		
2007 Water Revenue Bonds	1,625,000		807,730	2,432,730														2,432,730
2009 Water Revenue Bonds	625,000		285,635	910,635														910,635
Mulgans																		
2005 MBA Lease Revenue Bond	250,000		199,738	449,738														449,738
Total	5,780,000		2,404,649	8,184,649	556,728		148,213					62,204	84,874					8,184,649

Debt Reduction Schedule

Appendix C: Debt Reduction Schedule

	GENERAL FUND										Impact Fees						Total					
	Principal	Interest	Total	General	Class C	RDA	DSR Boyer Tenfold	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks	Storm Drain	Police	Fire		Water	Water Fund	Mulligans Operations	Recycling	
																						General Debt Service Fund
FY 2016 - 2017																						
General Debt Service Fund																						
2006 Sales Tax Revenue Bonds	650,000	345,823	995,823	627,361		147,711						151,154			61,222	8,375					995,823	
2008 CIP Sales Tax Bond	525,000	242,400	767,400	(1,505)		767,400								1,505							767,400	
City Yard	-	-	-	(78,867)												78,867					-	
Fire Stations #1 & #2	-	-	-																		-	
Total	1,175,000	588,223	1,763,223	546,989		767,400	147,711					151,154			62,727	87,242					1,763,223	
SID Debt Service Fund																						
2007 River Park SID	652,000	51,153	703,153							703,153											703,153	
MBA Fund																						
2011 MBA Revenue Bond	575,000	151,294	726,294							726,294												726,294
RDA Fund																						
2008 TIF Bond	1,009,000	185,117	1,194,117			1,194,117																1,194,117
Water Fund																						
2007 Water Revenue Bonds	1,680,000	725,105	2,405,105														297,001	2,108,104				2,405,105
2009 Water Revenue Bonds	650,000	256,229	906,229															906,229				906,229
Mulligans																						
2005 MBA Lease Revenue Bond	260,000	189,738	449,738																449,738			449,738
Total	6,001,000	2,146,859	8,147,859	546,989		1,961,517	147,711			703,153		151,154			62,727	87,242		297,001	3,014,333		449,738	8,147,859

Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Tax – Taxes levied on both real and personal property according to the property’s valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City’s budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor’s, Moody’s Investor Service, and Fitch Ratings

provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including “++ or “1” designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

CAFR – (see Comprehensive Annual Financial Report).

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Comprehensive Annual Financial Report (CAFR) – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan's fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund’s assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one

year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been

legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government’s legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

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