

The City of  
**South Jordan**  
Utah



**Annual Budget**  
**Fiscal Year**  
2014-2015

**The City of South Jordan**  
**Annual Budget**

**Fiscal Year 2014-2015**

**City of South Jordan**  
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**SOUTH JORDAN**  
U T A H

## Elected Officials

### Mayor and City Council

Mayor David L. Alvord

Councilman Mark Seethaler

Councilman Chuck Newton

Councilman Donald J. Shelton

Councilman Steve Barnes

Councilman Christopher J. Rogers

### Appointed by City Council

Gary L. Whatcott, Interim City Manager

I. Robert Wall, General Counsel

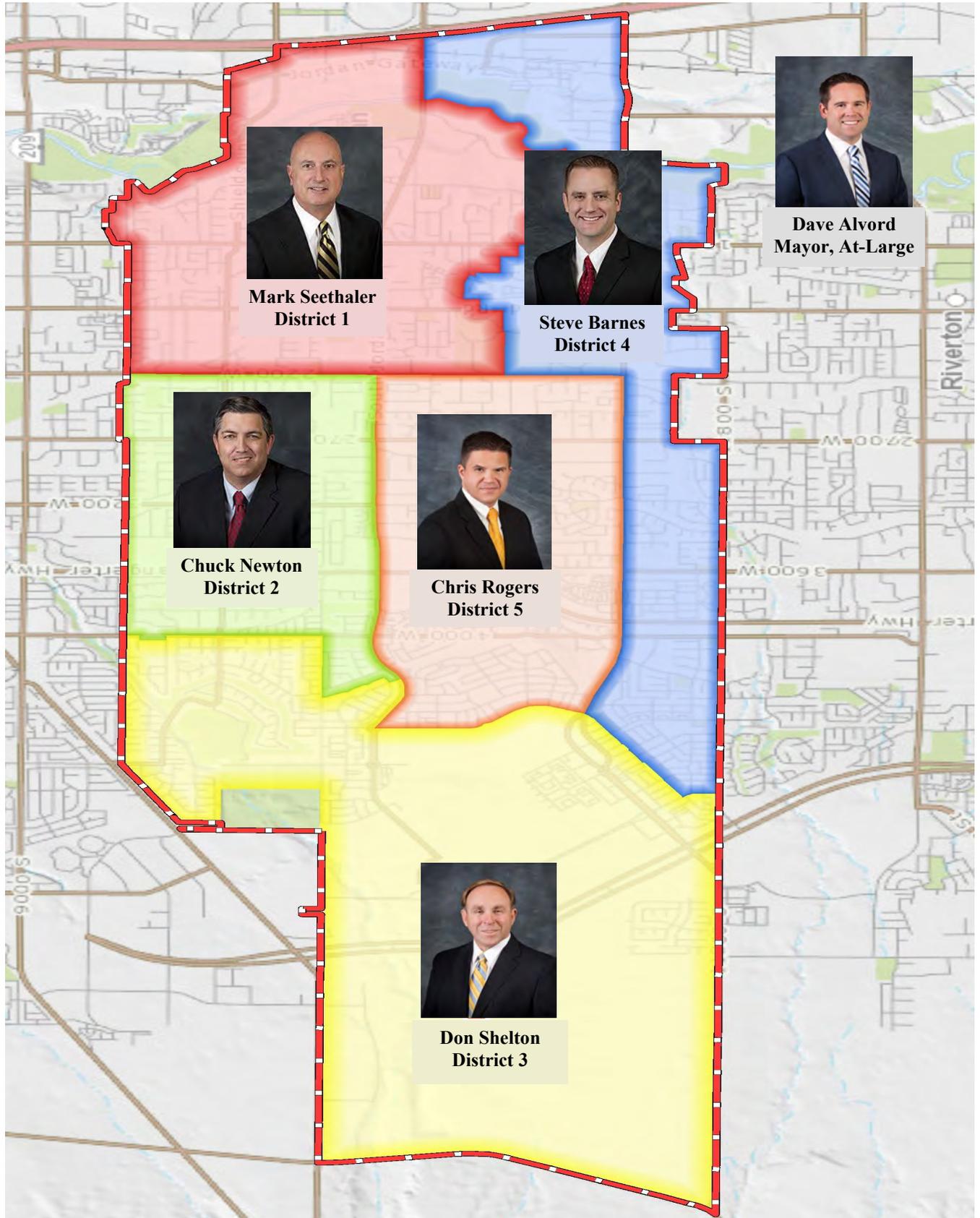
Clinton E. Balmforth, Municipal Court Judge

Sunil K. Naidu, Finance Director/Budget Officer

Kyle Maurer, City Treasurer

Anna West, City Recorder

# City Council Districts



## City Staff

### Leadership Council

Gary L. Whatcott, Interim City Manager

I. Robert Wall, General Counsel

Paul Cunningham, Chief of Staff/Director of Government Services

Sunil Naidu, Director of Finance/Budget Officer

Chris Evans, Fire Chief

Jon Day, Director of Information & Records

Lindsay Shepherd, Police Chief

Brian Preece, Director of City Commerce & Sustainability

Brad Klavano, Director of Development Services/City Engineer

Jason Rasmussen, Director of Public Works

Don Tingey, Director of Community Services

Dustin Lewis, Director of Risk & Emergency Management

### Finance Staff

Kyle Maurer, Controller/City Treasurer

Amy Harrington, Senior Financial Analyst

Brian Freeman, Senior Accountant

Shehan Jaro, Accountant

Jeff Robb, Capital Analyst

Leah Hardy, Accounts Payable Technician

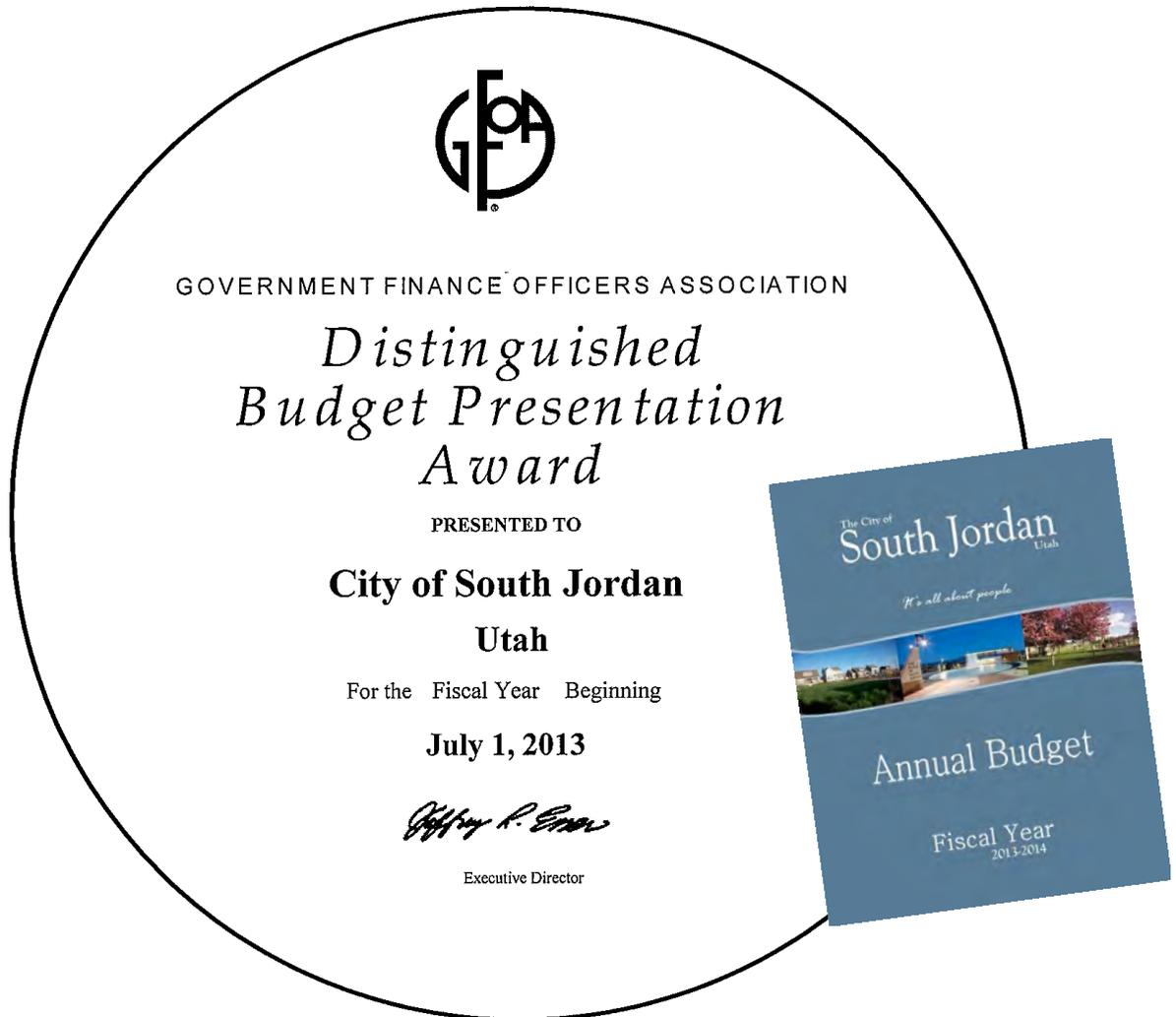
Stephanie Carter, Accounting Technician

Joy Stirland, Utility Billing Supervisor

Delly Wentz, Billing Clerk

Violet Toledo, Billing Clerk

# Budget Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2013.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

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# City Council Strategic Priorities

The City Council's Strategic Priorities consist of 6 Goals and 12 Priorities that support the Mission of the City of South Jordan.

**Mission Statement:**

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

## **FISCALLY RESPONSIBLE**

South Jordan has a balanced budget, healthy reserve fund, manageable debt, sustainable spending, and the municipal tax rate reflects only that necessary to provide the services our residents desire.

- 1.1 Implement an effective Compensation Committee
- 1.2 Reduce tax burden
- 1.3 Strategically align resources with planning and budget
- 1.4 Ensure General Fund reserve balance reaches state maximum (25%)

## **BALANCED REGULATORY ENVIRONMENT**

South Jordan has excellent planning and zoning regulations that encourage a well maintained and aesthetically pleasing environment that contributes to resident satisfaction and promotes economic development.

- 2.1 Develop effective land use amendments to the City Code
- 2.2 Implement an effective backflow prevention program
- 2.3 Establish legislation related to breed specific dog ordinance
- 2.4 Enhance the aesthetics and improve the efficiency to maintain City owned property

## **SUSTAINABLE GROWTH**

Commercial development contributes to economic stability, residential opportunities, and education excellence. Residential development supports landowner rights, land use planning, neighboring developments, and quality of life. Civic development (utilities, facilities, transportation, and infrastructure) has progressed in harmony with our community.

- 3.1 Evaluate proposed future development within the Jordan Gateway project area
- 3.2 Evaluate the feasibility of South Jordan school district
- 3.3 Reduce culinary water consumption citywide (25% target)
- 3.4 Explore various transportation modes within the City
- 3.5 Execute civic infrastructure projects that enhance accessibility, safety and/or effective asset management

# City Council Strategic Priorities

## ENGAGED COMMUNITY

The framework exists for open and effective dialogue between residents, city staff, and elected representatives. Attractive community activities are successfully hosted year round. Residents are well informed and engaged on community issues and events in a variety of preferred channels, and actively participate in civic life.

- 4.1 Evaluate the forms of municipal government for effective/efficient City governance
- 4.2 Increase citizen engagement by effective use of the City website and social media

## DESIRABLE AMENITIES AND OPEN SPACE

South Jordan City has beautiful and extensive parks, open spaces and amenities that support a wide variety of recreational opportunities for our great families, residents and businesses.

- 5.1 Promote economic development within key areas of the City
- 5.2 Explore recreational opportunities with key public/private recreation partners
- 5.3 Advance the future development of the proposed Welby Regional Park
- 5.4 Ensure well maintained, safe and appealing park and recreation facilities

## OPERATIONAL EXCELLENCE

Our residents receive fair process for services, high customer services, quick response times, open communication, innovation and fiscal responsibility.

- 6.1 Endure a safe community through effective public safety programs
- 6.2 Enhance existing facilities to improve efficiency and support operations into the future
- 6.3 Improve energy efficiency in City facilities

# City Manager's Letter

To the Mayor, City Council, and Community:

This letter is the introduction to our budget submittal for the Fiscal Year 2014-2015. The budget is the foundation for all that is accomplished with the City. Therefore, as in the past the budget was approached with careful planning and with conservative fiscal oversight. This budget is the key to unlocking the potential for extraordinary accomplishments. This includes continued delivery of exceptional services, while maintaining healthy reserves that provide resiliency in responding to everyday changes which are ever more prominent in our environment.



Interim City Manager  
Gary L. Whatcott

The City Council created a budget that supports a very comprehensive strategic plan focused on key initiatives. These key initiatives bring life to the budget and provide an easy guide for residents to link their taxes to measured outcomes. The City has long honored its commitment of maintaining outstanding programs and services to the community by not only a conservative approach to budgeting but through a highly productive team of employees who are committed to providing excellent customer service.

Being a growth City provides us with some unique challenges as a community. This budget as presented meets those growth challenges by providing several crucial new infrastructure projects. As a growth City we do not balance our budget on one-time growth money. We employ a strategy with reliance on sustainable growth values. Values that endear land use balance, long-range

vision, and economic development. While we know that South Jordan will have continued new growth for many years, traditional growth patterns will diminish over time and it will be necessary for us to transition from a "growth" model to a "sustainability" model. This budget reflects our initial efforts towards this goal with our mantra to live within our means.

The City must build a tax base that is multifaceted, reliable, and truthful. Continuing our effort in this regard will be the completion of a financial modeling tool that can help us forecast into the future based on a variety of factors including land use decisions. This budget year we will once again review elements and zones within our general plan with its associated land uses to ensure they are balanced and viable. As we move to build out these models they will become the necessary tools to confirm that our fiscal health remains excellent. It is so important to be prepared when we reach build out that we will have the means to sustain our levels of service.

This budget also keeps our debt low. Dollars will be needed to support public safety operations, core municipal services, and the maintenance of infrastructure in the future. We cannot follow the federal government model of spending high percentages of our annual budget to cover debt interest. Therefore, we must be wise and prudent in our borrowing of money knowing however that we will have to maintain our investment in infrastructure. This budget has no new debt and maintains policies to strengthen our reserves and further reduces future employee legacy costs.

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, evidence base decision making and similar issues; we must also become advocates and entrepreneurs more than regulators. We must devise strategies that will bring investment into the City, revitalize

## **City Manager's Letter**

the City's neighborhoods and grow businesses for job creation. This budget begins to put South Jordan on a pathway for this new way of thinking by using priority based budgeting to support strategic priorities.

One of the reasons for South Jordan's great success is its residents (well-educated and prosperous) this type of success has created a place with a lifestyle that has been nationally recognized. In order to maintain this status into the future we must maintain public safety, deliver excellent quality infrastructure and services, provide for parks and esthetic amenities, and lastly venues that provide wholesome family orientation. We have to realize that it is our residents who are our greatest economic asset. This budget delivers the resources required to continue to market and brand the City within context of quality of life to attract and retain our best resource our residents all with a reduction in general fund expenditures.

South Jordan understands the important role businesses play in our local economy and in our ability to retain our desired quality of life. We are proud to be home to a wide variety of successful businesses and welcome new and growing businesses. We must acknowledge that a well-balanced demographic based in quality residential development, with commercial and light industrial will create jobs and lifestyle that are essential elements to fiscal sustainability.

The City Council's strategic priorities will put us on the path to become a sustainable community that can provide quality of life through excellent services and public amenities that will preserve South Jordan's place as one of the most desired places to live.

This budget is the product of considerable time and attention over the past 6 months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights

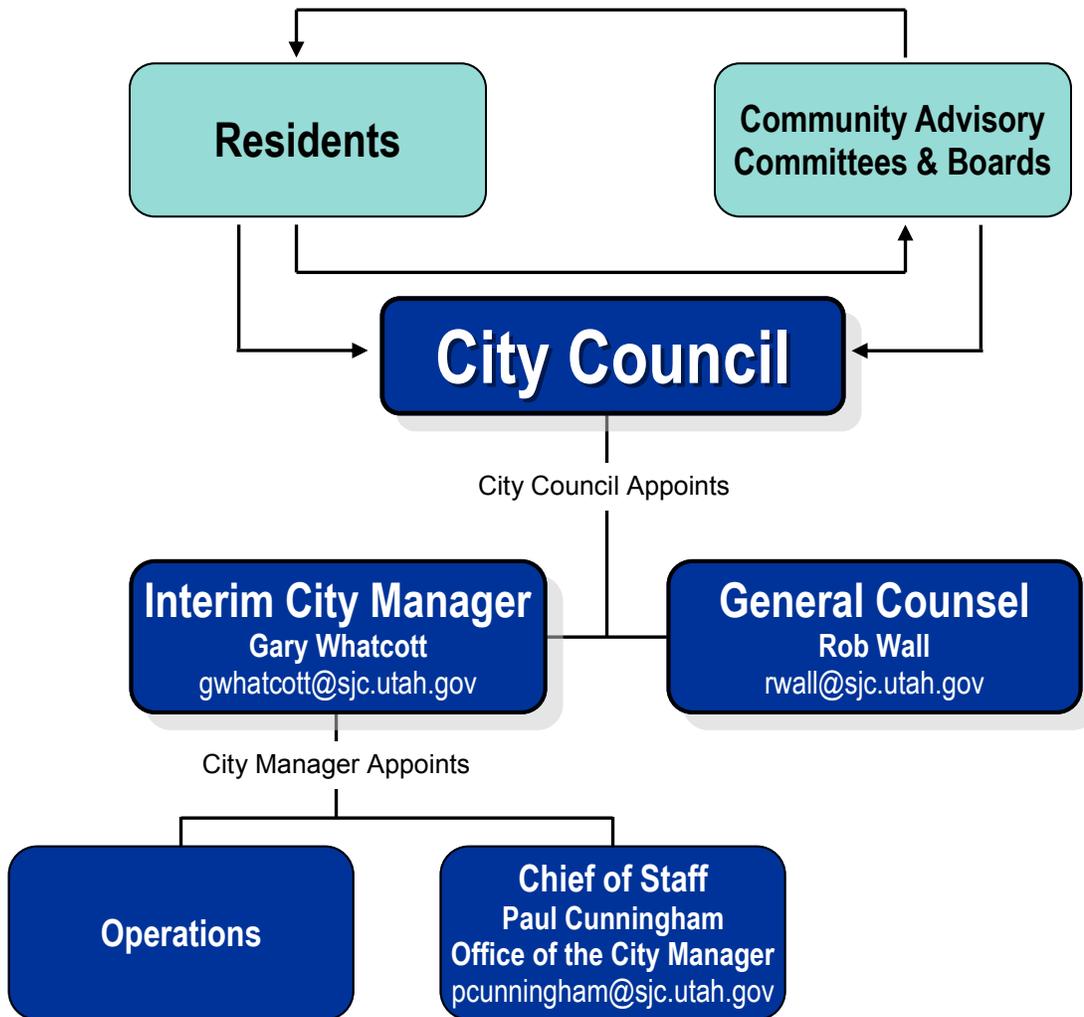
and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.



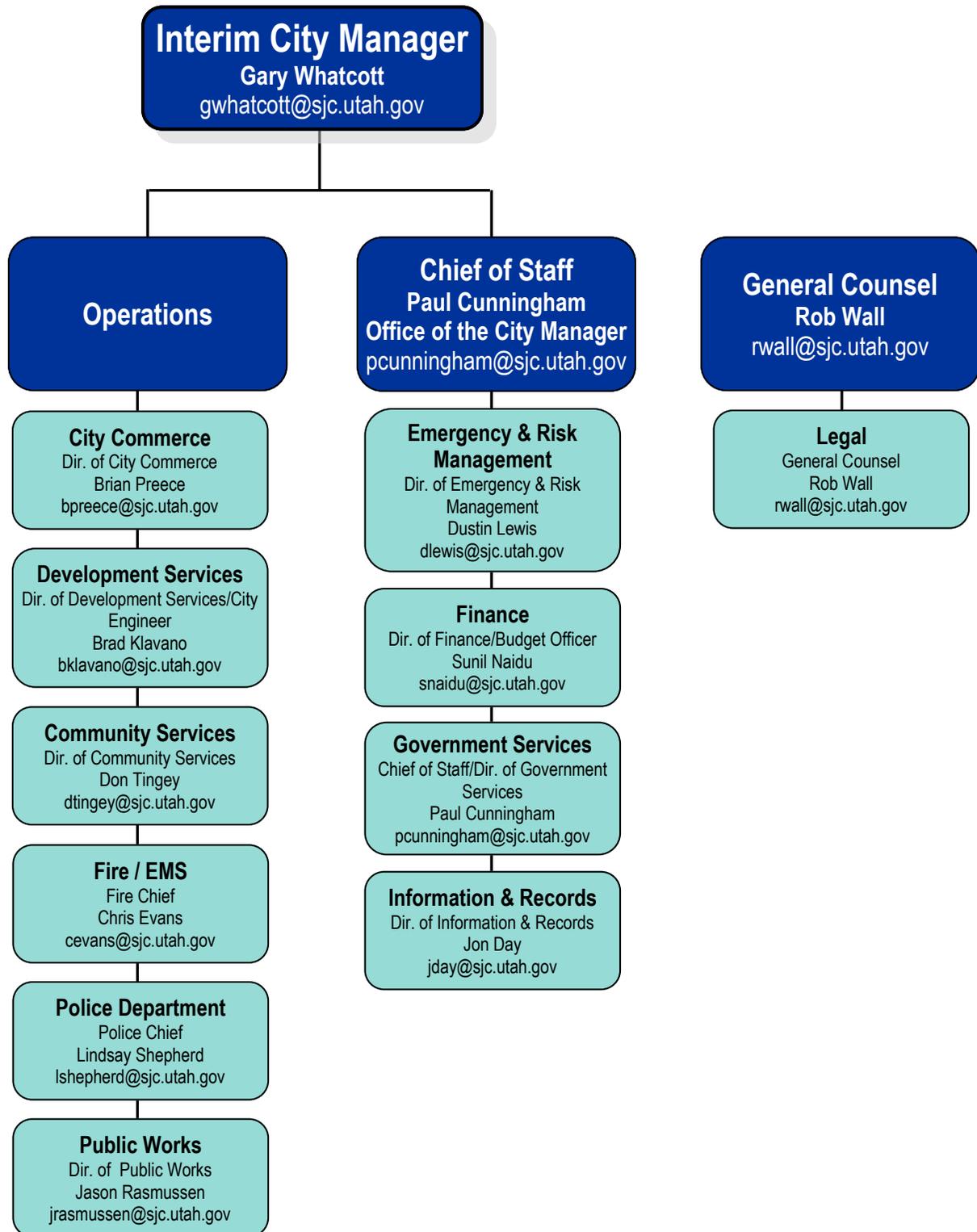
Gary L. Whatcott  
Interim City Manager

# Organization Chart



# Fiscal Year 2014-2015 Annual Budget

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## Fiscal Year 2014-2015 Annual Budget

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# Budget Process Overview

The City of South Jordan's budget process complies with the Utah Fiscal Procedures Act.

The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits.

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council.

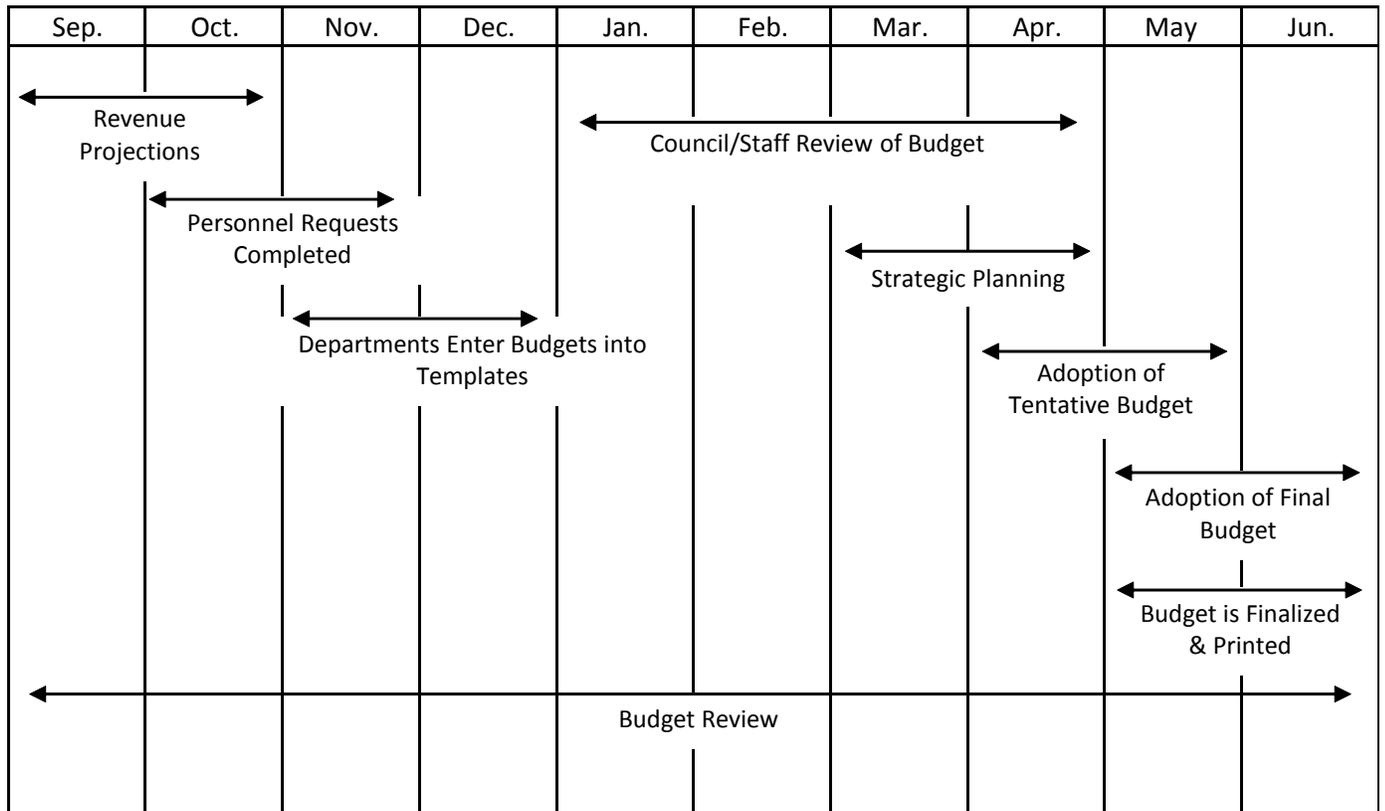
The Fiscal Year 2012-2013 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2013-2014 budget for each division, department, and fund includes actual expenditures for one prior year, the current year's adopted budget, the current year's estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2013-2014 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year.

The following are the procedures followed by the City in the budget process:

1. Revenue projections for all funds are made after reviewing current budget year revenue collection trends, State of Utah revenue projections, and consultation with the City Manager and Leadership Council.
2. An amended budget for the current budget year may be submitted on or before the second regularly scheduled meeting of the City Council in January. This amended budget will include any budget amendments made between July 1 and December 31.
3. After revenues are determined, those revenues are allocated to the various divisions within the City. The division managers then submit their proposed budgets in March.
4. On or before the first regularly scheduled meeting of the City Council in May, the City Manager submits a proposed budget to the City Council. The budget document includes the proposed amounts to be spent for operating needs of each department as well as capital needs for all proprietary fund types.
5. A public hearing is held to receive input from the residents of the community on all aspects of the proposed budget. The hearing is advertised in a local newspaper at least seven days before it is held, and budget documents are available for public inspection at least ten days prior to the public hearing.
6. On or before June 22, a balanced budget is adopted for the fiscal year beginning July 1.
7. A final budget for the current budget year is submitted on or before the second regularly scheduled meeting of the City Council in June. This amended budget will include any budget amendments made between January 1 and May 30.
8. Budgetary control is maintained at the department level after the budget is approved by the City Council. The City Manager has the authority to transfer budget appropriations between individual line items within any department of any budgetary fund.
9. The City Council has authority to transfer budget appropriations between the individual departments of any budgetary fund.
10. A public hearing must be held to increase the total appropriations of any governmental fund.
11. Monthly interim financial reports are prepared and presented to the City Manager and department directors. These reports compare the amount budgeted with actual expenditures for all budgetary funds of the City.
12. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City's various programs and

# Budget Process Calendar



# Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2014.

**Compliance with Fiscal Standards:** The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

**Modified Accrual Basis:** The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

**Fund Accounting:** The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP. In 2009 the Government Accounting Standards Board (GASB) issued Statement 54 which clarified the definitions of government fund types. As required, beginning in Fiscal Year '12, the following funds are now reported in the City's General Fund, rather than as Special Revenue Funds: Historical Committee, Gale Center, Senior Committee, Street lighting, Public Arts, PACB, and Risk Management.

**Budget Document:** The operating budget is the annual financial plan for the City. It will serve as the policy

document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

**Balanced Operating Budget:** The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**Investment of Funds:** The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

**Revenue Projection:** All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

**Revenue Diversification:** An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

**Revenue Stabilization Reserves:** The City of South Jordan

# Fiscal Year 2014-2015 Annual Budget

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will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 25% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**One Time Revenues:** The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

**Debt:** The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

**Capital Improvement Plan:** The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

**Capital Needs Financing:** The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

**Capital Expenditures:** All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

**Fees:** The City Council shall review fees annually to assure

that fees reflect the targeted level of cost recovery.

**Enterprise Funds:** In general, Enterprise Funds should be self-supporting if:

the benefits largely accrue to the users of the service,

collecting a fee from the end user is administratively feasible, and

the service can effectively be priced at its full cost without detracting from the purpose of the fund.

Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

**Inter-Fund Borrowing / Transactions Defined:** Transfers between funds are justified in limited situations:

Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.

Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.

Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.

**Inter-Fund Borrowing / Transactions Policies:**

Administrative fees charged by the General Fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.

Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.

Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.

# Key Fiscal Management Practices

Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

**Compensation Committee:** Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

**Risk Management:** The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

**Budget Adjustments:**

Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.

Budget transfers between departments, but within the same fund, requires both Department Directors authorization.

Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

**Budget Oversight:** The City Manager has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages/Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are

made, in order for a final review and vote to proceed.

**Financial Reporting and Monitoring:** The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

**Independent Audit:** State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office's Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City's Audit Committee.

## UTAH GOVERNOR'S BUSINESS FRIENDLY COMMUNITY

During his 2013 State of the State Address, Utah Governor Gary Herbert asked South Jordan City to participate in "...a pilot project to engage in regulatory reform at the local level that I hope could be a model for every city and county." In response to this request, the City of South Jordan appointed a committee of South Jordan City personnel and a public relations consultant which worked together to produce a survey and study on South Jordan City's economic climate and municipal policies and procedures related to business licensing. The City sent 1,800 surveys to all business license holders within the corporate limits of South Jordan City. As the surveys were returned and the results compiled, it was noted that South Jordan businesses have a positive association with the personnel and policies of the City but the results did indicate suggestions for improvement. Based upon the survey results and the committee's consultations, policy changes were recommended.

The City's Business Licensing Code was then reviewed and revised, taking into consideration the committee's recommendations. The ultimate goal of this project was to reduce impediments to new businesses and business growth, the result of which earned the City of South Jordan the title of "Utah Governor's Business Friendly Community."



## Fund Balance and Reserves

South Jordan City defines fund balance for governmental funds as the difference between a fund's assets and liabilities. The definition of fund balance for enterprise funds is slightly different and is the difference between a fund's current assets and current liabilities. The City accumulates funds balances in its various funds for the following purposes:

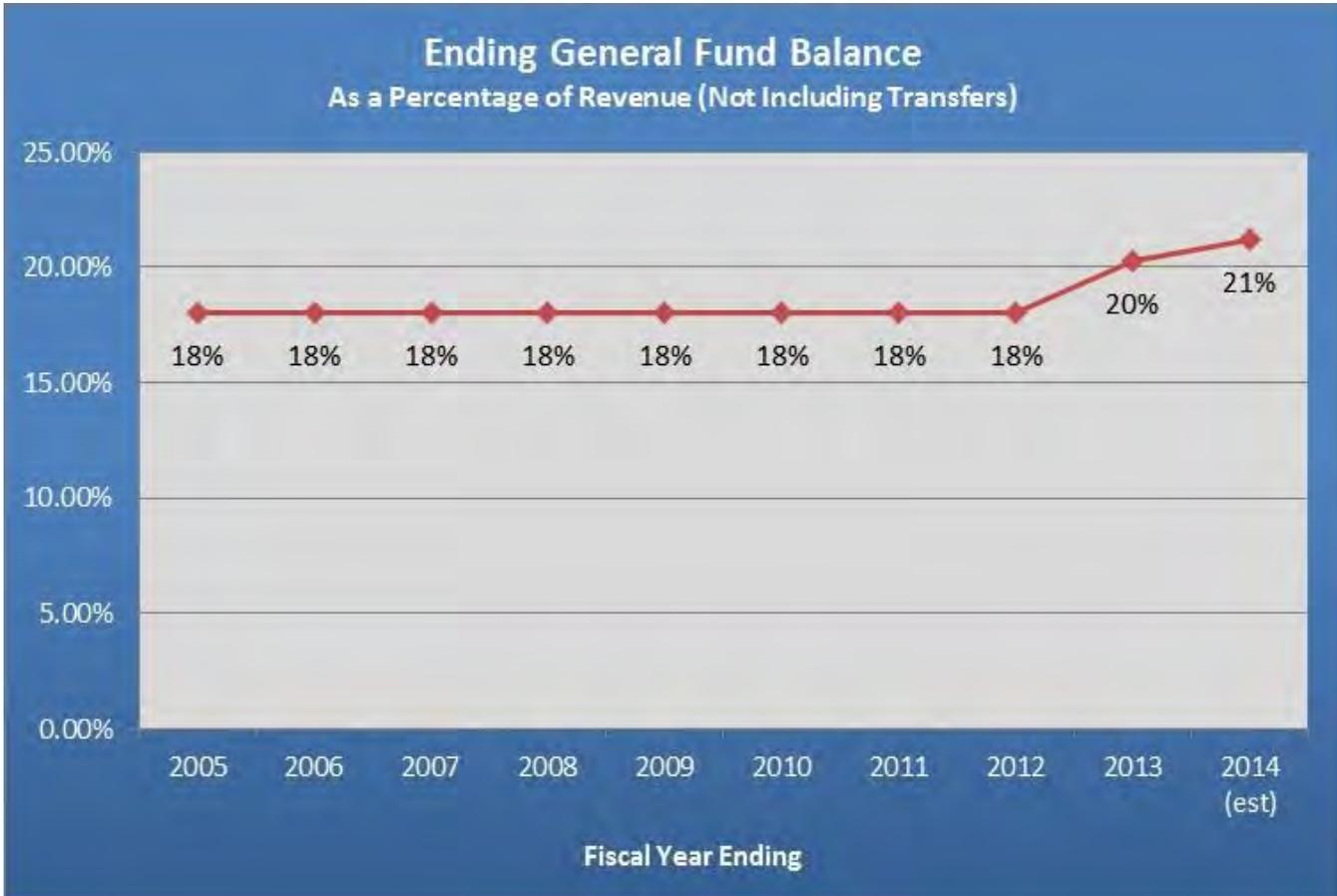
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, As amended in 2013, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 25% of total estimated general fund revenue. Any fund

balance in excess of 5% and less than 25% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 25% of general fund revenues could be retained if they were earmarked for specific future capital projects.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2013-14 is estimated to be at 21% in the amount of \$6,875,960. The City will continue to build it's reserve to the 25% maximum.



## Fiscal Year 2014-2015 Annual Budget

# Fund Balance and Reserves

The state does not impose limits on accumulation of fund balances for enterprise or special revenue funds. However, South Jordan defines fund balance for enterprise funds as current assets minus current liabilities and strives to maintain a target reserve of 35% of next year's revenue for the storm drain and secondary water funds. For the culinary water, sanitation, and recycling funds, the target reserve is

25% of the next year's budgeted revenues.

The Governmental Funds table below illustrates the estimated beginning and projected ending fund balances for South Jordan's major and non-major governmental funds. The 20.36% increase in the Debt Service fund balance will be used for future debt service payments. The 20.16% increase in the Nonmajor Funds is due to increased revenues.

Changes in Fund Balance - Governmental Funds						
	General	Debt Service	RDA	Capital	Nonmajor Funds	Total Governmental Funds
<b>Financing Sources</b>						
Revenues	32,463,017	880,579	12,063,000	-	3,972,526	49,379,122
Transfers In	336,818	1,641,129	60,000	-	724,669	2,762,616
<b>Total Financing Sources</b>	<b>32,799,835</b>	<b>2,521,708</b>	<b>12,123,000</b>	<b>-</b>	<b>4,697,195</b>	<b>52,141,738</b>
<b>Financing Uses</b>						
Expenditures	32,319,743	2,040,004	10,792,695	-	3,617,364	48,769,806
Transfers Out	480,092	-	1,869,651	396,074	11,890	2,757,707
<b>Total Financing Uses</b>	<b>32,799,835</b>	<b>2,040,004</b>	<b>12,662,346</b>	<b>396,074</b>	<b>3,629,254</b>	<b>51,527,513</b>
<b>Excess (Deficiency) of Sources over Uses</b>	<b>-</b>	<b>481,704</b>	<b>(539,346)</b>	<b>(396,074)</b>	<b>1,067,941</b>	<b>614,225</b>
Estimated Fund Balance - July 1, 2014	6,875,960	2,365,852	12,215,726	8,452,480	5,296,125	35,206,143
Projected Fund Balance - June 30, 2015	6,875,960	2,847,556	11,676,380	8,056,406	6,364,066	35,820,368
Percentage Change	0.00%	20.36%	-4.42%	-4.69%	20.16%	1.74%

The table below illustrates the estimated beginning and projected ending fund balances for South Jordan's enterprise funds. The 6.44% increase in the Water fund balance is due to contributions to fund balance in both the Water fund and Secondary Water funds to be

used for future capital projects. The 5.76% decrease in the Sanitation fund balance is due to a use of fund balance in the Recycling fund to fund operating expenditures.

Changes in Fund Balance - Enterprise Funds				
	Water	Mulligans	Sanitation	Total Enterprise Funds
<b>Financing Sources</b>				
Revenues	15,423,109	1,268,500	2,793,335	19,484,944
Transfers In	-	-	-	-
<b>Total Financing Sources</b>	<b>15,423,109</b>	<b>1,268,500</b>	<b>2,793,335</b>	<b>19,484,944</b>
<b>Financing Uses</b>				
Expenditures	14,590,022	1,264,641	2,851,311	18,705,974
Transfers Out	4,168	469	272	4,909
<b>Total Financing Uses</b>	<b>14,594,190</b>	<b>1,265,110</b>	<b>2,851,583</b>	<b>18,710,883</b>
<b>Excess (Deficiency) of Sources over Uses</b>	<b>828,919</b>	<b>3,390</b>	<b>(58,248)</b>	<b>774,061</b>
Estimated Fund Balance - July 1, 2014	12,867,097	224,342	1,010,767	14,102,206
Projected Fund Balance - June 30, 2015	13,696,016	227,732	952,519	14,876,267
Percentage Change	6.44%	1.51%	-5.76%	5.49%



**SOUTH JORDAN CITY NAMED “TREE CITY USA” FOR THE FIFTH TIME**

The City of South Jordan was named a “Tree City USA for 2013 on Monday, March 10, 2014 for the fifth year in a row. This recognition from the Arbor Day Foundation in partnership with the U.S. Forrester Service and the National Association of State Foresters, recognizes those cities in the United States which have made commitments to four points of the Tree City USA program, including a tree care ordinance, an Arbor Day resolution and commemoration, an annual community forestry budget of at least \$2.00 per capita, and a tree board or department.

## Fiscal Year 2014-2015 Annual Budget

# Government-Wide Summary

	Beginning Fund Balance	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
<b>Governmental Funds</b>					
General Fund	6,127,699	32,491,030	(32,319,743)	(171,287)	6,127,699
Debt Service Fund	1,829,131	880,579	(2,040,004)	1,159,425	1,829,131
Redevelopment Fund	12,158,156	5,865,000	(3,773,220)	(1,869,651)	12,380,285
Capital Projects Fund	19,761,361	-	(4,073,527)	(396,074)	15,291,760
Fitness Center Fund	1,111,126	1,706,500	(1,693,944)	(949)	1,122,733
Storm Drain Fund	2,667,129	2,216,276	(1,260,273)	(2,941)	3,620,191
Municipal Building Authority	361,316	1,750	(726,419)	724,669	361,316
Cemetery	632,744	163,309	143,183	61,679	1,000,915
<b>Total Governmental Funds</b>	<b>44,648,662</b>	<b>43,324,444</b>	<b>(45,743,947)</b>	<b>(495,129)</b>	<b>41,734,030</b>
<b>Proprietary Funds</b>					
Water Operations Fund	8,715,499	15,423,109	(14,753,842)	174,348	9,559,114
Water Capital	7,442,829	-	(1,517,500)	1,517,500	7,442,829
Mulligans	223,069	1,273,729	(1,269,870)	(469)	226,459
Sanitation	1,493,370	2,845,335	(2,589,636)	(272)	1,748,797
<b>Total Proprietary Funds</b>	<b>17,874,767</b>	<b>19,542,173</b>	<b>(20,130,848)</b>	<b>1,691,107</b>	<b>18,977,199</b>
<b>Total</b>	<b>62,523,429</b>	<b>62,866,617</b>	<b>(65,874,795)</b>	<b>1,195,978</b>	<b>60,711,229</b>

## Fiscal Year 2014-2015 Annual Budget

# Consolidated Budget

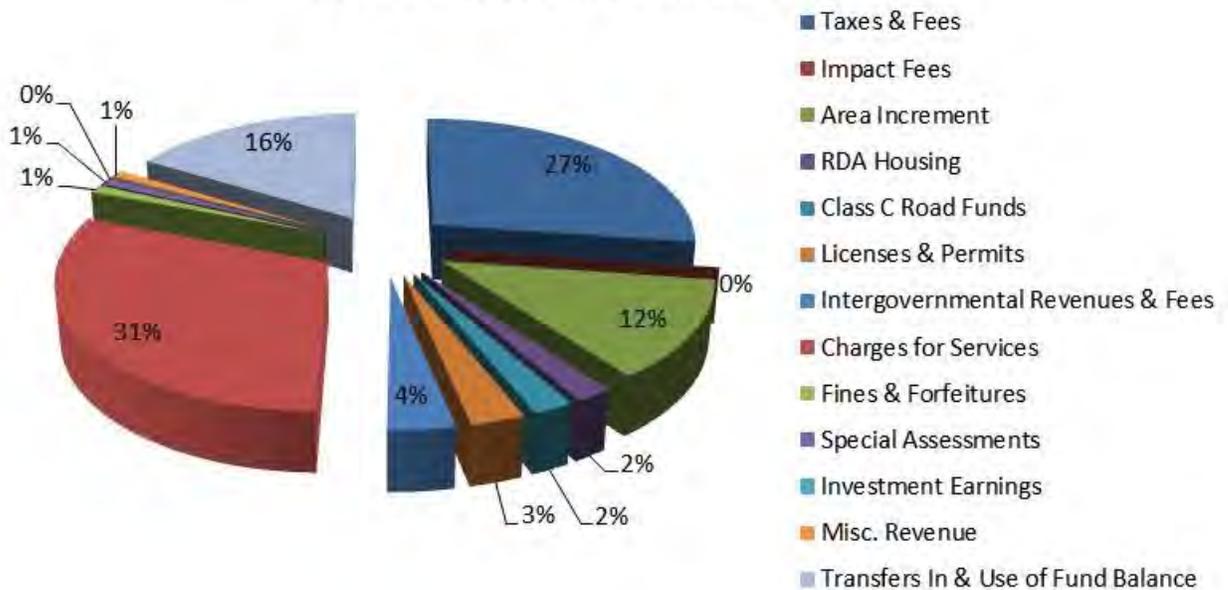
	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Financing Sources:</b>				
Taxes & Fees	22,407,841	20,801,000	22,407,841	22,556,165
Impact Fees	5,408,425	0	0	0
Area Increment	10,777,353	14,055,214	14,055,214	10,345,000
RDA Housing	1,524,529	1,524,758	1,524,758	1,598,000
Class C Road Funds	1,775,941	1,670,000	1,775,941	1,775,000
Licenses & Permits	3,062,606	2,140,000	3,062,606	2,364,000
Intergovernmental Revenues & Fees	978,725	372,315	1,432,787	2,912,968
Charges for Services	29,739,530	26,975,418	27,776,090	25,281,732
Fines & Forfeitures	769,367	832,080	769,367	832,080
Special Assessments	728,319	726,613	726,613	727,212
Investment Earnings	323,540	59,306	59,306	86,405
Misc. Revenue	1,414,936	595,614	626,801	753,701
Transfers In & Use of Fund Balance	8,669,831	10,802,887	24,129,672	12,884,015
<b>Total Financing Sources</b>	<b>87,580,943</b>	<b>80,555,205</b>	<b>98,346,996</b>	<b>82,116,278</b>
<b>Financing Uses:</b>				
Wages & Benefits	23,487,616	26,026,011	26,026,011	27,196,145
Materials & Supplies	1,907,074	2,187,717	2,188,517	2,312,623
Operating Expenses	18,005,656	19,743,478	19,664,804	21,865,342
Debt Expenditures	7,466,023	7,752,340	7,752,340	7,733,021
Project Expenditures	11,818,773	15,982,761	28,707,164	13,538,008
Transfers Out & Contribution to Fund Balance	24,895,801	8,862,898	14,008,160	9,471,138
<b>Total Financing Uses</b>	<b>87,580,943</b>	<b>80,555,205</b>	<b>98,346,996</b>	<b>82,116,278</b>

### Notes to the Consolidated Budget:

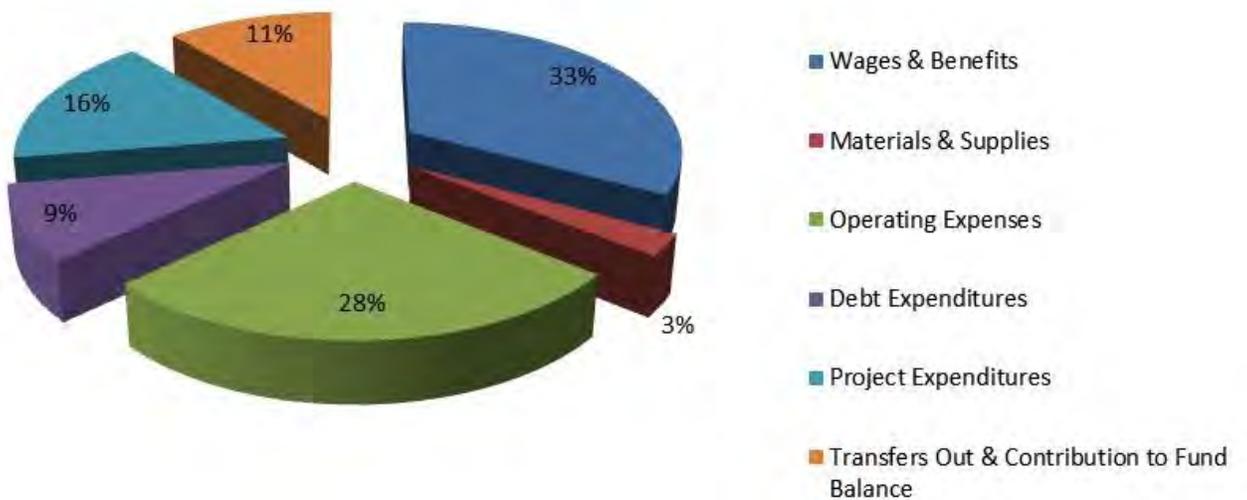
The above Consolidated Budget is a consolidation of all budgets included in the FY 2014-2015 Budget Book.

# Consolidated Financing Sources & Uses

## Consolidated Financing Sources

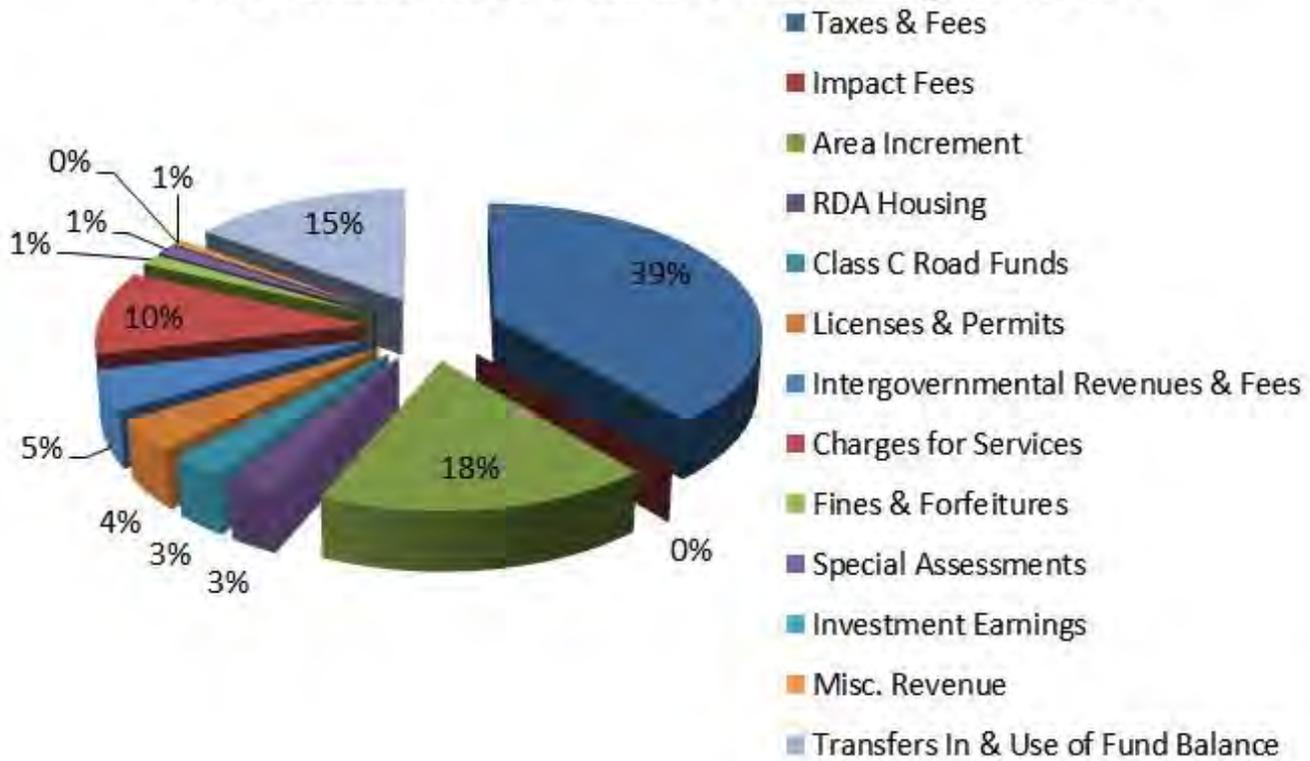


## Consolidated Financing Uses

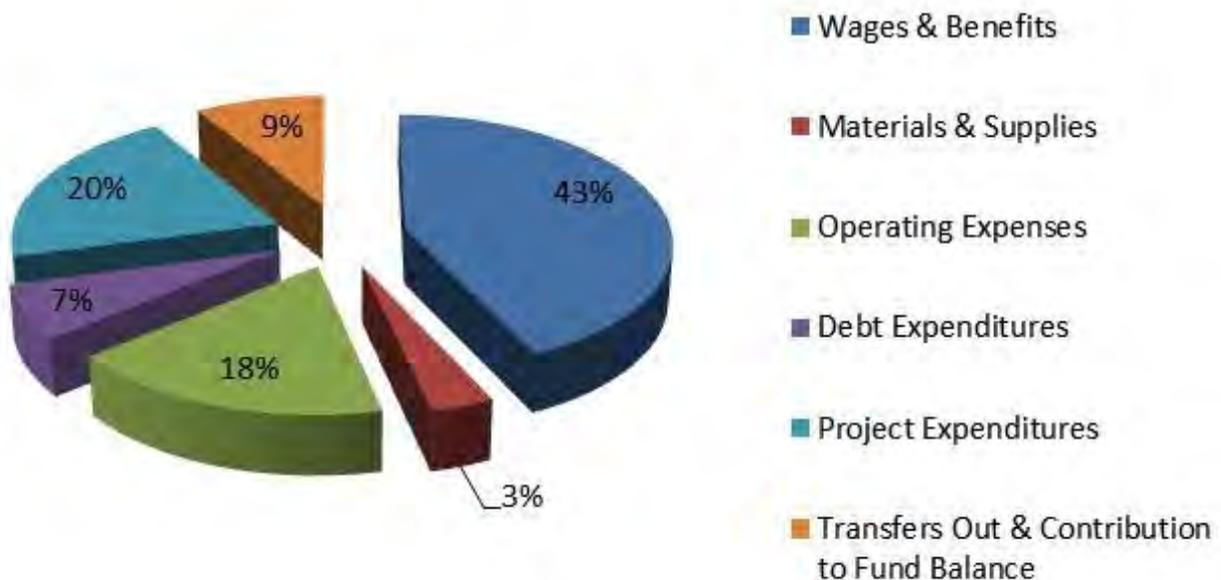


# Sources & Uses - Governmental Funds

## Governmental Funds Financing Sources

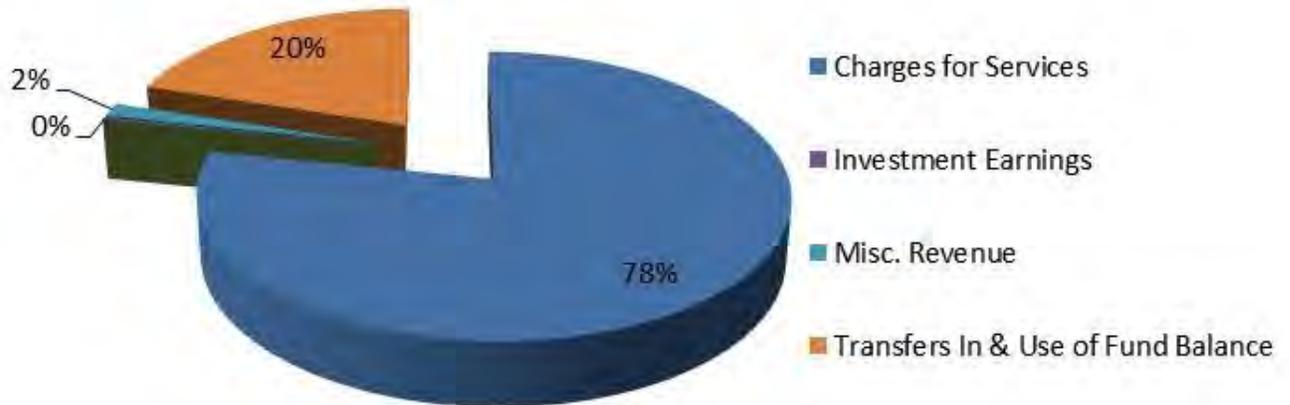


## Governmental Funds Financing Uses



# Sources & Uses - Enterprises Funds

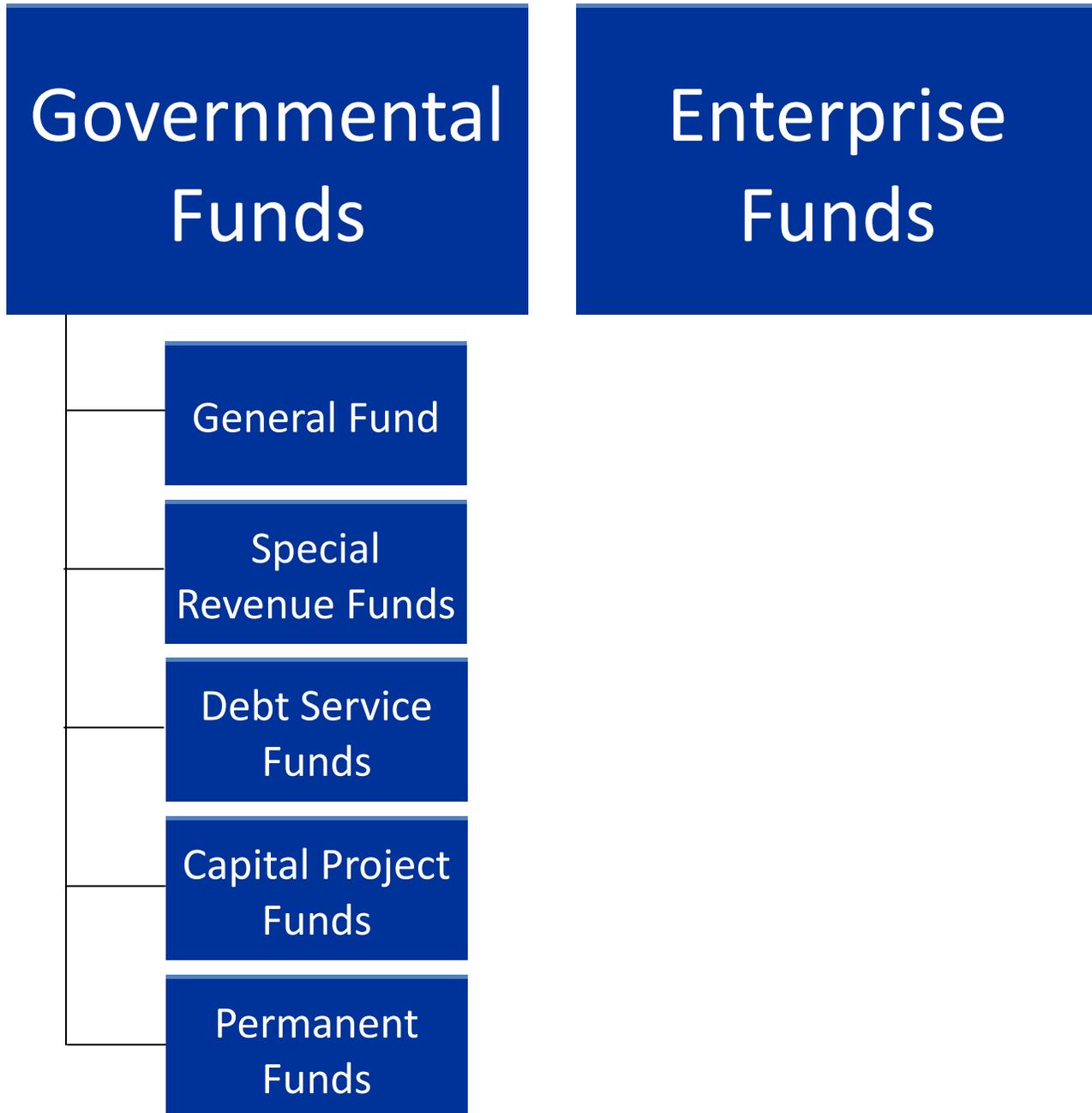
## Enterprise Funds Financing Sources



## Enterprise Funds Financing Uses



## City Fund Types

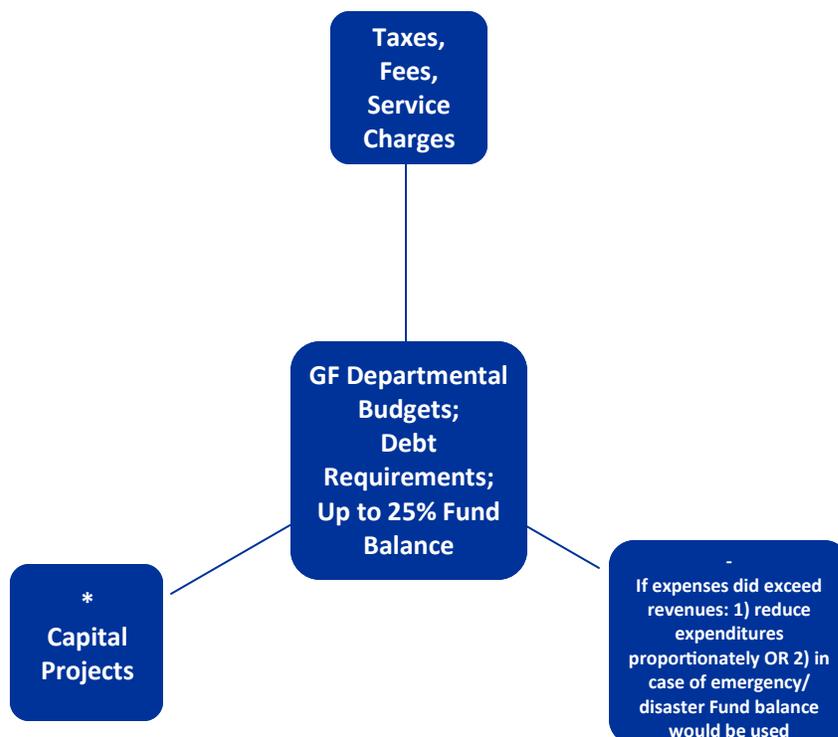


# General Fund

Primary operating fund of the City. Accounts for financial resources of the general government.



General Fund - Must be balanced

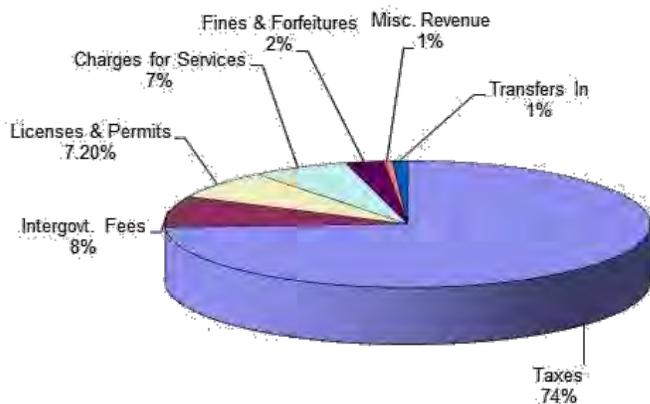


# Fiscal Year 2014-2015 Annual Budget

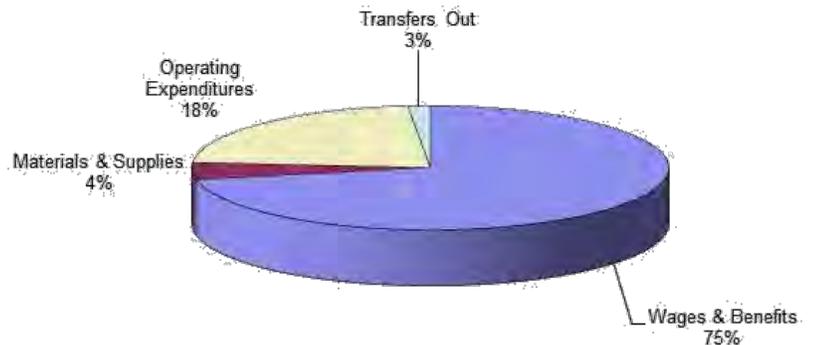
## General Fund Summary

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>REVENUES</b>				
Sales Tax	\$9,815,735	\$8,995,000	\$9,815,735	\$10,150,000
Property Taxes	7,906,081	7,560,000	7,906,081	7,925,669
Franchise Taxes	4,050,529	3,625,000	4,050,529	3,840,000
Motor Vehicle Fees	635,496	621,000	635,496	640,496
Class C Road Funds	1,775,941	1,670,000	1,775,941	1,775,000
Licenses & Permits	3,062,606	2,140,000	3,062,606	2,364,000
Intergovernmental Revenues	260,362	225,709	265,141	413,000
Administration Fees	2,177,856	2,177,856	2,177,856	2,212,322
Charges for Services	2,896,485	2,117,103	2,922,689	2,145,463
Fines and Forfeitures	769,367	832,080	769,367	832,080
Miscellaneous Revenue	338,679	255,000	254,187	193,000
<b>Total General Fund Revenue</b>	<b>33,689,137</b>	<b>30,218,748</b>	<b>33,635,628</b>	<b>32,491,030</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	134,568	16,818	16,818	328,818
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>134,568</b>	<b>16,818</b>	<b>16,818</b>	<b>328,818</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>33,823,705</b>	<b>30,235,566</b>	<b>33,652,446</b>	<b>32,819,848</b>
<b>EXPENDITURES</b>				
Wages and Benefits	20,431,809	22,800,929	22,800,929	23,598,848
Materials and Supplies	1,096,919	1,290,564	1,290,564	1,448,911
Operating Expenditures	5,105,395	5,483,401	5,709,401	7,271,984
<b>Total General Fund Expenditures</b>	<b>26,634,123</b>	<b>29,574,894</b>	<b>29,800,894</b>	<b>32,319,743</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	6,290,853	660,672	660,672	500,105
Contribution to Fund Balance	898,729	0	3,190,880	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>7,189,582</b>	<b>660,672</b>	<b>3,851,552</b>	<b>500,105</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>33,823,705</b>	<b>30,235,566</b>	<b>33,652,446</b>	<b>32,819,848</b>

Financing Sources



Financing Uses



# General Fund

The General Fund is the City of South Jordan’s primary operating fund. It accounts for all financial resources of the general government. The City is funded through two basic categories of revenue: taxes and fees. Tax revenue is primarily used to pay for services provided to the public in general such as police, fire, streets, and parks. The City also provides services that benefit specific groups of citizens for which a specific fee is charged which is intended to pay for all or part of the costs incurred to provide that service. The City follows the revenue guidelines listed below:

### Revenue Guidelines

- Estimate revenues conservatively to avoid unexpected deficits.
- Not allow the use of one-time revenues to fund ongoing services.
- Aggressively collect all revenues or taxes due.
- Annually review user fees, impact fees, license and permit fees, and special assessments.
- Maintain a stable, sustainable level tax rate.

### Revenue Analysis

**User Fees** – User fee revenue will be discussed in the section corresponding to the department that provides the service funded by the fee. User fees are based on an analysis of how much of the cost should be recovered by the fee versus how much should be subsidized by general taxes and revenue. Factors considered in the analysis include:

- How the fees compare with those charged by other cities.

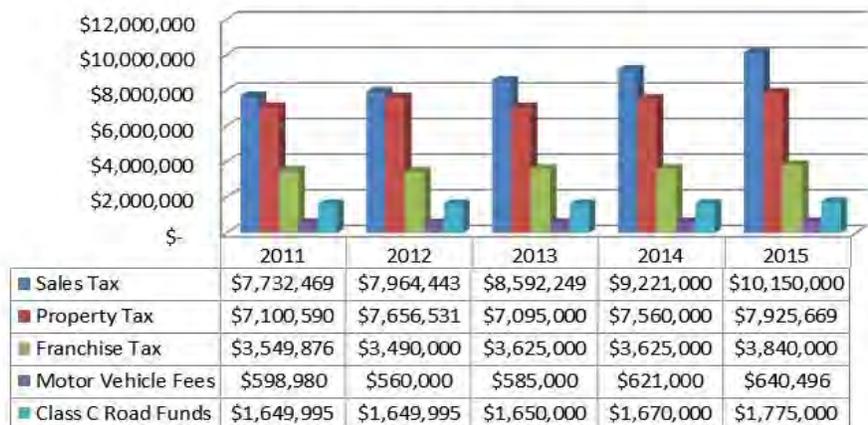
- Whether the service benefits the general public versus an individual user.
- Whether the same service can be offered privately at a lower cost.

**General Taxes & Revenue** – The remainder of this section will provide information on the major tax revenue sources used to fund the City’s general government services. Each source will provide information on:

- How the tax is calculated.
- Significant trends.
- Underlying assumptions for the revenue estimates, and
- A look at how the City of South Jordan’s taxes compare with similar jurisdictions.

The chart below shows the five-year trend for those revenue sources classified as taxes, as well as receipts for state road funds. In total these five sources comprise 75% of general fund revenue for FY 2014-2015. It is important to maintain balance among major revenue sources as sales tax revenue fluctuates more with the economy than other revenue sources. Per the below chart, South Jordan is increasing revenues from both sales tax and property tax while maintaining a healthy balance between the two.

**General Fund Tax Revenue**



# General Fund

## Sales Tax

Sales tax is the largest revenue source for the City of South Jordan, making up more than 29% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts and other economic data which may impact the level of sales within the City. Distribution of sales tax revenues is established by state law.

Changes in population can have a significant impact on the distribution of sales tax revenue. From the 2000 census to the 2010 census, population growth in South Jordan (71%) has far exceeded the population growth vs. the state as a whole (29%). This population growth results in South Jordan receiving a larger slice of the pie, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Current Rate: **6.85%**

- 1.00% South Jordan (50% POS; 50% Population)
- 4.70% State of Utah
- 0.55% Mass Transit
- 0.50% County
- 0.10% Zoo

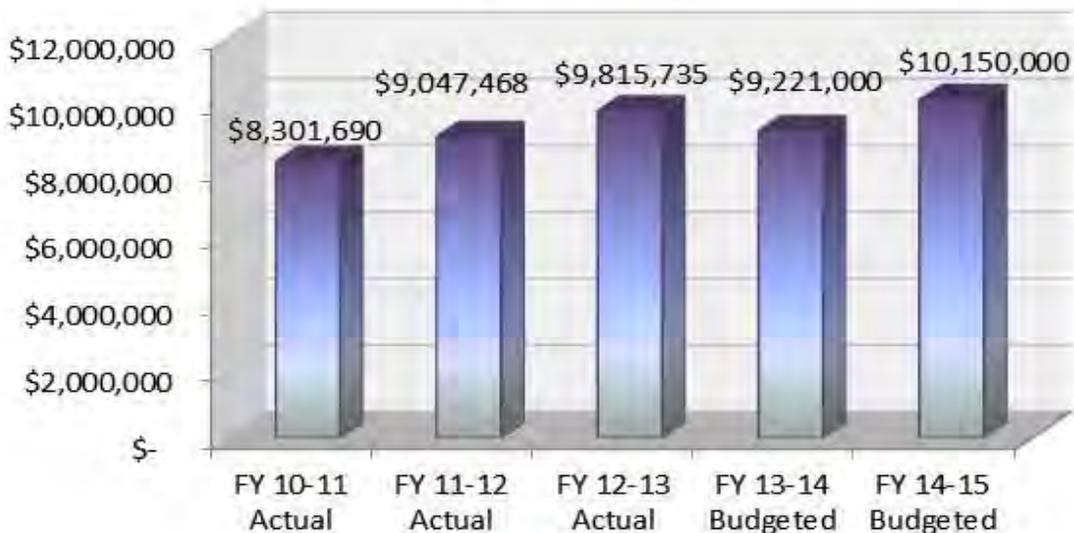
FY 2013-2014 Adopted Budget: **\$8,995,000**

FY 2013-2014 Amended Budget: **\$9,221,000**

FY 2014-2015 Proposed Budget: **\$10,150,000**

10% Increase from previous fiscal year.

### Sales and Use Tax Revenue



# General Fund

## Property Tax

Property tax is South Jordan City’s second largest source of revenue, accounting for 25% of general fund revenue. Relevant factors included in the preliminary property tax forecast include tax rates, property value appreciation and depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “Truth in Taxation.” The County is responsible for administering property taxes and each June it submits to the cities a certified tax rate that would generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the City chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “Truth in Taxation” is derived. The last time South Jordan adopted a rate higher than the certified rate was in 2007.

### Current Rate: 0.002440

The majority of a South Jordan resident’s property tax is allocated to Jordan School District (47.85%). South Jordan City only receives a portion (16.37%) of the total property tax. Please see the chart on the following page for more details.

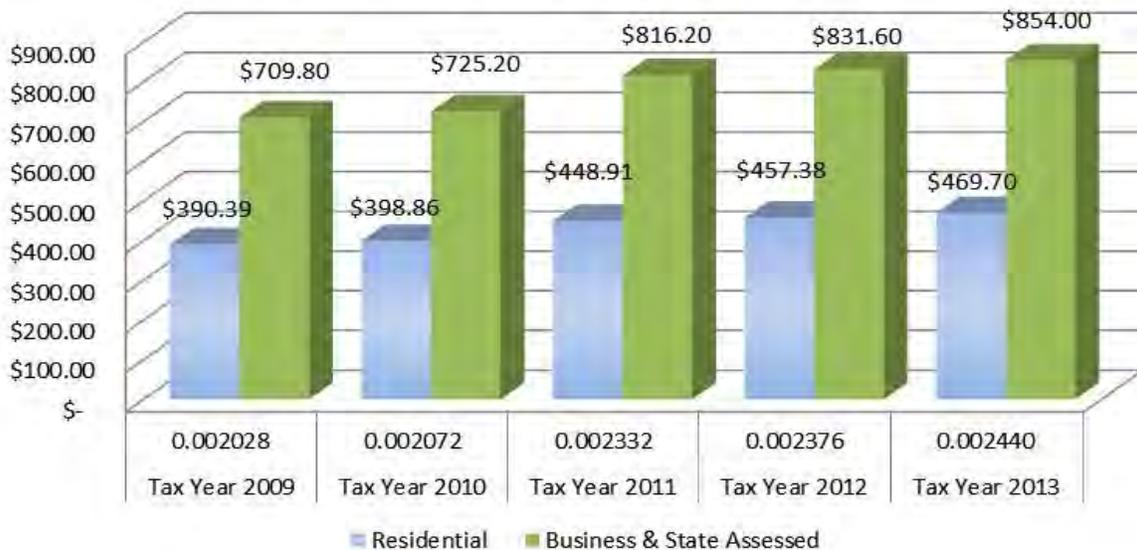
FY 2013-2014 Adopted Budget: **\$7,560,000**

FY 2013-2014 Amended Budget: **No change**

FY 2014-2015 Proposed Budget: **\$7,925,669**

This year the City Council proposed a 2% reduction in property tax revenue. Net effect of this reduction and growth is estimated to be a 5% increase in revenue from the previous fiscal year.

**Annual Property Tax Paid on \$350,000 Value**

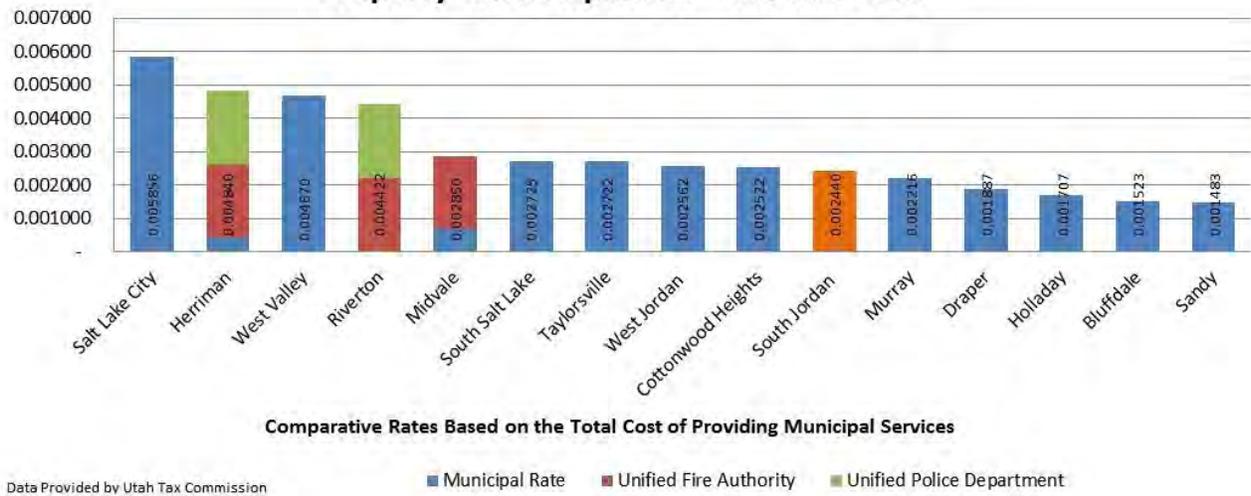


# General Fund

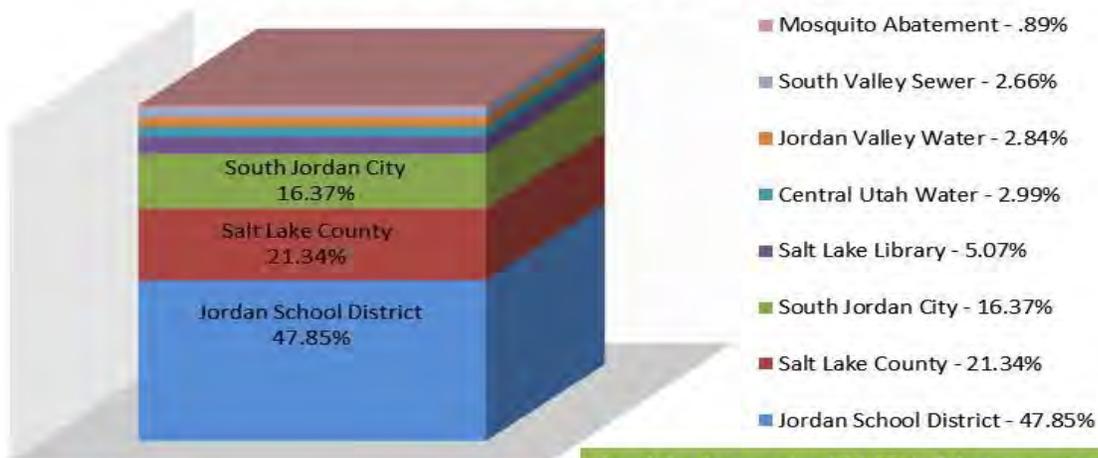
## Property Tax Rates

For FY 2014-2015 the City anticipates to accept the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart below, South Jordan's property tax rate is comparable to other cities in Salt Lake County.

Property Tax Comparison - Tax Year 2013



Allocation of the South Jordan Taxpayer's 2013 Property Tax



South Jordan received 16.37% of the average citizen's total property tax for tax year 2013

Data Provided by Utah Tax Commission

# General Fund

## Franchise Tax

General fund revenues consist of 12% of franchise taxes. State law authorizes cities to collect up to 6% on utilities operating within City boundaries.

The relevant factors in forecasting franchise tax revenue are as follows:

- Tax Rate - South Jordan charges a 6% franchise tax for electrical and natural gas utilities. Cable television fees are governed by separate legislation and are currently charged a rate of 5%. Telecommunication services that run over landlines and wireless networks are charged a 3.5% franchise tax.
- Utility Rate - The Public Service Commission regulates all utility rates. Changes in rates are not uncommon. Any announcements made on rate changes are factored into revenue projections.
- Usage - Utility revenues are sensitive due to variations in usage. The electric and natural gas utilities are particularly affected by the weather. South Jordan projections assume a normal weather pattern.

### Current Rates:

- Electrical and natural gas utilities fee - 6%
- Cable television fee - 5%
- Telecommunication services fee - 3.5%

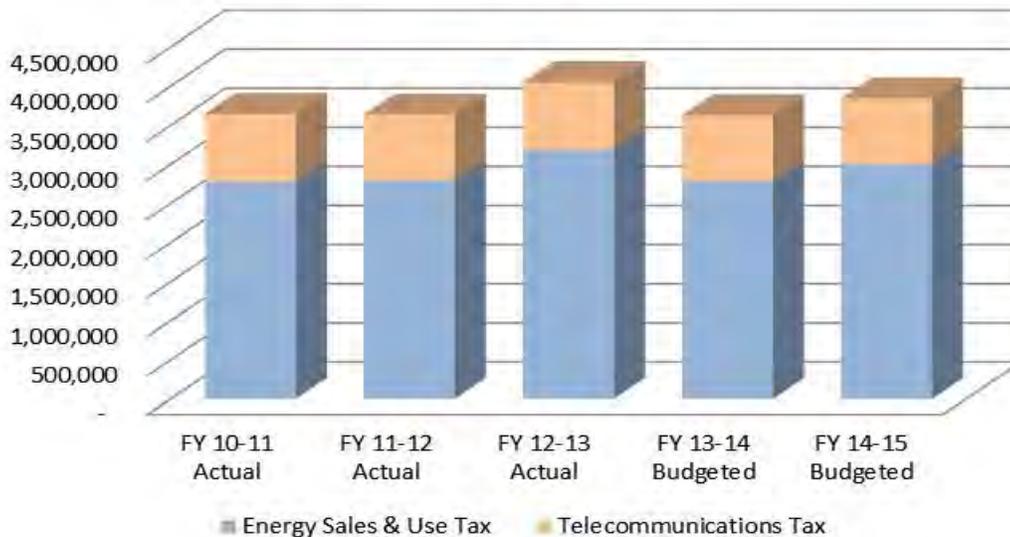
FY 2013-2014 Adopted Budget: **3,625,000**

FY 2013-2014 Amended Budget: **No change**

FY 2014-2015 Proposed Budget: **\$3,840,000**

6% Increase from previous fiscal year.

**Franchise Tax Revenue**



# General Fund, Executive

South Jordan's form of government is called Manager by Ordinance. By State Statute, and by City Ordinance, the City has elected to have a Legislative Branch that is made up of a six member city council, one of which is the Mayor. By City Ordinance, all Administrative duties are vested in the City Manager. The Executive Department budget is the title of the City Manager's budget.

**Primary Activities - Executive**

- Administrative Duties & Responsibilities of the City.
- Day-to-Day Operations of the City.

**FY 2013 - 14 Results - Executive**

- Provide a solid budget audit report.
- Begin the process to update Financial and HR related software.
- Improve Fleet costs through better fleet funding particularly with Public Safety vehicles .
- Finalized the Kornwasser sales agreement and associated amendments.

**FY 2014 - 15 Goals - Executive**

**Strategic Priority: Fiscally Responsible**

- Develop and implement a budget process that is priority based supporting the Strategic Plan.

**Strategic Priority: Operational Excellence**

- Develop new annual Strategic Priorities with the City Council.
- Develop a more refined Strategic Planning process.
- Review and Update the Organization.

**Department at a Glance:**

FY 2014 - 15  
Total Executive Budget

**\$1,273,330**

Full-time Employees

4

Location

City Hall  
1600 W. Towne Center Dr.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, Executive

### Department Staffing - Executive

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>4</b>
Full-Time Employees	3	3	4
<b>Executive</b>	<b>3</b>	<b>3</b>	<b>4</b>
City Manager	1	1	1
Judge	1	1	1
Executive Assistant	1	1	1
Communications Coordinator	0	0	1

#### Staffing Notes:

New Communications Coordinator Position for FY 2014-15 (reclassification of existing Facilities Manager position).

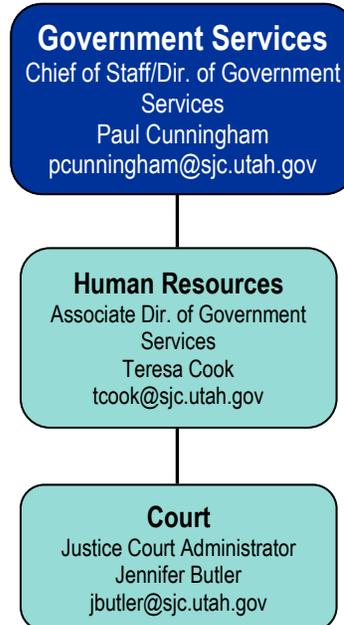
### Department Budget - Executive

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Executive</b>				
Wages and Benefits	535,160	589,029	589,029	935,028
Materials and Supplies	40,078	82,246	82,246	79,746
Operating Expenditures	156,768	275,056	275,056	258,556
<b>Total Executive</b>	<b>732,006</b>	<b>946,331</b>	<b>946,331</b>	<b>1,273,330</b>

Note: Increase in budget due to an increase in one FTE and Council approved contingency of \$250,000.

# General Fund, Government Services

The Government Services department houses and provides management direction and support for the Human Resources division and the Justice Court.



**Department at a Glance:**

FY 2014 - 15  
Total Government Services  
Budget

**\$1,037,784**

Full-time Employees

11

# General Fund, Government Services Admin

**Department at a Glance:**

FY 2014 - 15 Budget

**\$287,628**

Full-time Employees

2

Location

City Hall  
1600 W. Towne Center Dr.

Government Services Administration is responsible for providing management direction and support for the Human Resources and the Justice Court, as well as special projects related to City Code and other issues.

**Primary Activities - Government Services Admin**

- Provides leadership for the Human Resources, and Justice Court divisions.

**FY 2013 - 14 Results - Government Services Admin**

- Update Towing Service and Residential Facilities Ordinances.
- Ordinance 2013-15, Repeal of Sections 5.56, 5.72, and all parts of 5.88 Except 5.88.050, and Amending 5.88.050 of the South Jordan Municipal Code with regards to Business Licensing.
- Ordinance 2013-16, Amending Sections 5.48, 17.08.010, 17.52.030, 17.56.040(A), 17.64.060, and 17.68.030 of the South Jordan Municipal Code with regards to Pawnbrokers, Secondhand Merchandise Dealers, Secondary Metals Dealers and similar businesses.
- R2014-02, Reappointment of City Recorder, City Treasurer and City Finance Director.
- Ordinance 2014-01, Elimination of Automatic Cost-of-Living Adjustment for Elected Officials.

**FY 2014 - 15 Goals - Government Services Admin**

**Strategic Priority: Fiscally Responsible**

- Facilitate the creation and implementation of new Compensation Committee.
- Present methods available to support FTE management to the City Council.

**Strategic Priority: Balanced Regulatory Environment**

- Separate Home Occupation business licensing issues from zoning code.

**Strategic Priority: Engaged Community**

- Hiring of City Communications Coordinator and approval of a Citywide policy on Social Media.

**Strategic Priority: Operational Excellence**

- Draft and present Food Trucks and Carts Ordinance.
- Finalize the updating of the Business License Code.

# General Fund, Government Services Admin

**Department Staffing - Government Services Admin**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Government Services Admin</b>	<b>2</b>	<b>2</b>	<b>2</b>
Chief of Staff/Director of Government Services	1	1	1
Associate Director of Government Services	1	1	1

**Staffing Notes:**

No changes for FY 2014-15.

**Department Budget - Government Services Admin**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Government Services Admin</b>				
Wages and Benefits	220,751	236,295	236,295	245,375
Materials and Supplies	4,131	6,368	6,368	6,418
Operating Expenditures	24,491	35,885	35,885	35,835
<b>Total Government Services Admin</b>	<b>249,373</b>	<b>278,548</b>	<b>278,548</b>	<b>287,628</b>

## General Fund, Court

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

**Primary Activities - Court**

- Conducts proceedings, hearings & trials.
- Handles public inquiries, maintains files and permanent court records.
- Provides security and transportation of prisoners.

**FY 2013 - 14 Results - Court**

- Electronic citation mandate completed.

**FY 2014 - 15 Goals - Court**

**Strategic Priority: Fiscally Responsible**

- Provide analysis and recommendations for Court retention or abolishment when the incumbent judge's term ends in 2016.

**Strategic Priority: Operational Excellence**

- Archive Plan - Inventory the number of records that need to be scanned into SIRE.

**Division at a Glance:**

FY 2014 - 15 Budget

**\$465,118**

Full-time Employees

6

Location

City Hall  
1600 W. Towne Center Dr.

**Fiscal Year 2014-2015 Annual Budget**

**General Fund, Court**

*Division Staffing - Court*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>7</b>	<b>7</b>	<b>6</b>
Full-Time Employees	7	7	6
<b>Court</b>	<b>7</b>	<b>7</b>	<b>6</b>
Justice Court Administrator	1	1	1
Justice Court Clerk II	4	4	3
Justice Court Officer	2	2	2

**Staffing Notes:**

Eliminated one vacant Justice Court Clerk position for FY 2014-15.

*Division Budget - Court*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Court</b>				
Wages and Benefits	333,735	397,745	397,745	365,448
Materials and Supplies	12,402	18,858	18,858	39,316
Operating Expenditures	52,399	62,754	62,754	60,354
<b>Total Court</b>	<b>398,536</b>	<b>479,357</b>	<b>479,357</b>	<b>465,118</b>

# General Fund, Human Resources

**Division at a Glance:**

FY 2014 - 15 Budget

**\$285,038**

Full-time Employees

3

Location

City Hall  
1600 W. Towne Center Dr.

The Human Resources division is the employee-solving hub of the City. Daily functions support managers in recruiting and hiring the most suitable applicants, employee relations, employee payroll, investigations and performance administration. Benefits are evaluated annually and administered for all qualified employees. Federal and State labor laws and Employee Handbook policies are interpreted and applied to ensure City compliance. Communication between employees and managers is often facilitated through Human Resources staff. Supervisor and employee training is created and presented annually to educate, provide resources and minimize City liability.

**Primary Activities - Human Resources**

- Supports City managers in recruiting and selecting suitable applicants.
- Evaluate and administer benefits.
- Employee relations.
- Payroll.
- Provide training for supervisors and employees.

**FY 2013 - 14 Results - Human Resources**

- Create “Safe Harbor” Method for Health Coverage. Employee Handbook Section 2-02 (1) f. effective 7/1/2013.
- Remain current on the Health Care Reform Act changes and ensure the City is compliant.
- Process improvement – electronic exit interview surveys and training surveys have been developed and implemented to improve feedback from exiting employees and current employee. This information will be used as a benchmark against future years to support strategic planning goals.

**FY 2014 - 15 Goals - Human Resources**

**Strategic Priority: Fiscally Responsible**

- Health Savings Plans Training On-site.
- Develop strategies to communicate and respond to Compensation Committee requests and decisions.

**Strategic Priority: Operational Excellence**

- Preparation for IT Strategic Plan Implementation Project – identify and provide related human resources information that will be exported or created to be used in the selected HRIS system.
- Begin recruitment training series for supervisors, which will be eventually required before participating in the hiring process.
- Public Safety death benefits training.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Human Resources

*Division Staffing - Human Resources*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>2</b>	<b>3</b>	<b>3</b>
Full-Time Employees	2	3	3
<b>Human Resources</b>	<b>2</b>	<b>3</b>	<b>3</b>
Human Resource Generalist	2	2	2
Payroll Coordinator	0	1	1

**Staffing Notes:**

Payroll Coordinator position was moved to Human Resources in FY 2013-14. No Changes for FY 2014-15.

*Division Budget - Human Resources*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Human Resources</b>				
Wages and Benefits	196,864	218,001	218,001	226,200
Materials and Supplies	12,405	14,710	14,710	16,963
Operating Expenditures	22,653	29,513	29,513	41,875
<b>Total Human Resources</b>	<b>231,922</b>	<b>262,224</b>	<b>262,224</b>	<b>285,038</b>

# General Fund, Finance

The Finance Department provides useful, timely and reliable financial information and support to City Staff, Management, Council, Citizens and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City and producing the City's Annual Financial Report (CAFR). Additionally, the Finance department provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

**Primary Activities - Finance**

- Accounts payable/Accounts receivable
- Treasury functions
- CIP tracking
- Purchasing
- Preparation of the CAFR
- Utility Billing
- City Budget
- CDBG

**FY 2013 - 14 Results - Finance**

- Received Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2012 CAFR.
- Received Distinguished Budget Presentation Award for fiscal year 2014 annual budget.
- Created the City's first Popular Annual Financial Report.
- Completed ERP system selection project and selected the top vendors for further consideration.
- Created enhanced monthly budget report for elected officials.
- External auditors completed thorough audit of all City departments with only one finding and questioned costs.
- Competitively bid Utility Billing printing and mailing services, resulting in faster service and a cost reduction of 5%.

**FY 2014 - 15 Goals - Finance**

**Strategic Priority: Fiscally Responsible**

- Implement Financial and Human Resource system.
- Provide better transparency through improved reporting.
- Develop and implement IRS taxable fringe benefit policies.
- Formally approve utility billing policy.
- Thoroughly cross train each functional area.

**Department at a Glance:**

FY 2014 - 15  
Total Finance Budget

**\$1,433,381**

Full-time Employees

10

Location

City Hall  
1600 W. Towne Center Dr.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, Finance

### Department Staffing - Finance

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>13</b>	<b>11</b>	<b>10</b>
Full-Time Employees	13	11	10
<b>Finance</b>	<b>13</b>	<b>11</b>	<b>10</b>
Director of Finance	1	1	1
Controller/City Treasurer	1	1	1
Senior Financial Analyst II	1	1	1
Senior Accountant	0	1	1
Purchasing Coordinator	1	1	0
Capital Analyst	1	1	1
Payroll Coordinator	1	0	0
Accounting Technician	1	1	1
Accounts Payable Technician	1	1	1
Accountant	1	1	1
Billing Supervisor	0	1	1
Billing Clerk	0	1	1
Utilities Customer Service Rep	3	0	0
Assistant City Manager	1	0	0

#### Staffing Notes:

In FY 2012-13 Utility Billing was its own division. In FY 2013-14 Utility Billing was consolidated into Finance. Eliminated vacant Purchasing Coordinator position for FY 2014-15.

### Department Budget - Finance

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Finance</b>				
Wages and Benefits	684,230	908,167	908,167	945,993
Materials and Supplies	106,273	224,175	224,175	238,175
Operating Expenditures	243,152	186,213	186,213	249,213
<b>Total Finance</b>	<b>1,033,655</b>	<b>1,318,555</b>	<b>1,318,555</b>	<b>1,433,381</b>

# General Fund, Information & Records

The Information & Records department houses and provides management direction and support for the Communication Center, Information Services division and the City Recorder's Office.

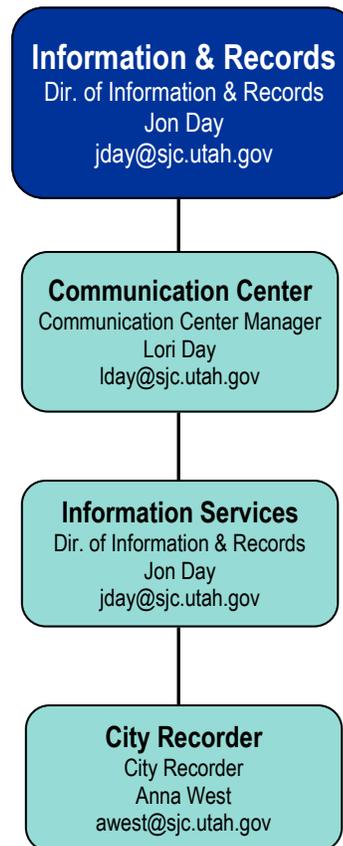
## Department at a Glance:

FY 2014 - 15  
Total Information & Records  
Budget

**\$1,760,281**

Full-time Employees

16



# General Fund, Communication Center

The Communication Center is a centralized group of problem-solvers who answer citizens when they call the City or come to City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed.

**Primary Activities - Communication Center**

- Receive all calls that come into the City.
- Provide customer service to walk-in and call-in customers.

**FY 2013 - 14 Results - Communication Center**

- Converted to Wireless Headsets improving our Customer Service response time to the counter, alleviating the need to “Un-Plug” to help at the counter.
- Took over the responsibility of processing all of the Utility Billing ePayments.
- Trained new Agent to be back-up to Business Licensing.
- Trained an Agent to be back up to the Fire Department CPR Scheduling.
- Averaged 15,000+ calls each month.
- Processed 182,790/year Cash Receipts (Mail, Counter and ePayments).

**FY 2014 - 15 Goals - Communication Center**

**Strategic Priority: Operational Excellence**

- Participate and assist in the implementation of the new Utility Billing software regarding the processes and change-over assisting in any area that is needed.

**Division at a Glance:**

FY 2014 - 15 Budget

**\$423,518**

Full-time Employees

7

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, Communication Center

*Division Staffing - Communication Center*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>6</b>	<b>7</b>	<b>7</b>
Full-Time Employees	6	7	7
<b>Communication Center</b>	<b>6</b>	<b>7</b>	<b>7</b>
Communication Center Manager	1	1	1
Communication Center Agent	5	6	6

**Staffing Notes:**

No changes for FY 2014-15.

*Division Budget - Communication Center*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Communication Center</b>				
Wages and Benefits	375,587	405,495	405,495	417,418
Materials and Supplies	2,741	2,700	2,700	2,700
Operating Expenditures	1,158	3,400	3,400	3,400
<b>Total Communication Center</b>	<b>379,486</b>	<b>411,595</b>	<b>411,595</b>	<b>423,518</b>

## General Fund, Information Services

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the city. This division provides and maintains all software programs and data storage including all relative hardware.

### **Primary Activities - Information Services**

- Responsible for technology direction, network security, installation and maintenance for all divisions.
- Provides support and user training related to computer hardware, software, network connectivity to the intranet, remote access and voice communications.
- Geographical information services (GIS) mapping and data retention for all divisions.

### **FY 2013 - 14 Results - Information Services**

- Increases the our data storage by 60 terabits.
- Install 15 virtual servers.
- Replaced the 4 largest UPS systems.
- Moved the GIS server to ARC GIS 10.2
- Increased the server room by installing a security card reader.
- Upgraded the Barracuda web filter.
- Implemented a Share File data collaboration system for council and staff.

### **FY 2014 - 15 Goals - Information Services**

#### **Strategic Priority: Operational Excellence**

- Implement a virtual desk top for select groups.
- Decide on and begin implementation of the new financial software system.
- Install and deploy the new Cartegraph software system.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$1,017,508**

Full-time Employees

7

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, Information Services

**Division Staffing - Information Services**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>8</b>	<b>8</b>	<b>7</b>
Full-Time Employees	8	8	7
<b>Information Services</b>	<b>8</b>	<b>8</b>	<b>7</b>
Director of Information & Records	1	1	1
Lan/Web Developer	1	1	1
Senior IS Tech	1	1	1
Network Administrator	1	1	1
IS Technician	1	1	1
GIS Coordinator	1	1	1
GIS Technician	1	1	1
GIS Survey Tech	1	1	0

**Staffing Notes:**

Eliminated Vacant GIS Survey Tech Position for FY 2014-15.

**Division Budget - Information Services**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Information Services</b>				
Wages and Benefits	407,077	717,819	717,819	629,345
Materials and Supplies	17,749	23,040	23,040	22,540
Operating Expenditures	345,661	368,623	368,623	365,623
<b>Total Information Services</b>	<b>770,487</b>	<b>1,109,482</b>	<b>1,109,482</b>	<b>1,017,508</b>

## General Fund, City Recorder

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests and public meeting agendas, minutes and recordings.

### **Primary Activities - City Recorder**

- Maintains all City records (Ordinances, Resolutions, Contracts and Agreements).
- GRAMA requests.
- Public meetings (agendas, minutes and recordings).

### **FY 2013 - 14 Results - City Recorder**

- Held Municipal Election - coordinated timeline for documents and deadlines with Salt Lake County Election Division.
- 110 Agenda's published (CC-61, PC-24, ARC-22, BOA-3).
- 27 Address changes processed.
- 156 boxes of document shredded from archive room.
- 82 Cemetery certificates processed.
- 28 Claim notices processed.
- 184 Contracts processed.
- 28 Council packets prepared & Published.
- 37 Deeds/Easements/Lot line adjustments processed.
- 840 GRAMA record requests processed.
- 76 Minutes prepared (CC-49, PC-24, BOA-3).
- 79 Oath of Office performed & processed.
- 38 Ordinances processed.
- 14 Proclamations processed.
- 93 Resolutions processed.
- 8 Water Share certificates processed.

### **FY 2014 - 15 Goals - City Recorder**

#### **Strategic Priority: Engaged Community**

- Provide accurate, efficient, and timely support to City Staff, City Council, Planning Commission and residents in their needs in areas covered by the City Recorder's Office.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$319,255**

Full-time Employees

2

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, City Recorder

**Division Staffing - City Recorder**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>City Recorder</b>	<b>2</b>	<b>2</b>	<b>2</b>
City Recorder	1	1	1
Assistant City Recorder	1	1	1

**Staffing Notes:**

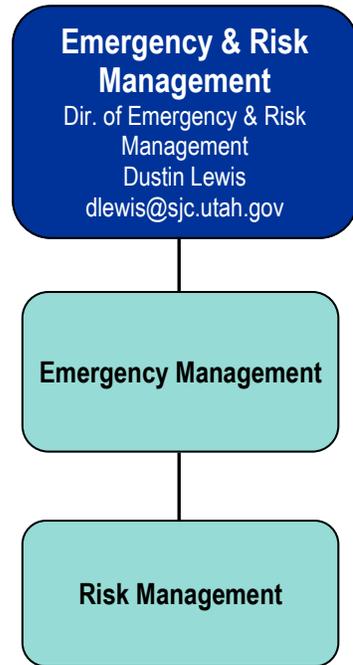
No Changes for FY 2014-15.

**Division Budget - City Recorder**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Recorder</b>				
Wages and Benefits	144,461	163,709	163,709	169,650
Materials and Supplies	44,149	63,925	63,925	63,925
Operating Expenditures	15,086	150,680	150,680	85,680
<b>Total Recorder</b>	<b>203,696</b>	<b>378,314</b>	<b>378,314</b>	<b>319,255</b>

# General Fund, Emergency & Risk Management

The Emergency & Risk Management department houses and provides management direction and support for the Emergency Management and Risk Managements divisions.



**Department at a Glance:**

FY 2014 - 15  
Total Emergency & Risk  
Management Budget

**\$787,026**

Full-time Employees

2

# General Fund, Emergency Management

The Emergency Management department is responsible for coordinating the combined efforts and resources from all levels of government and various volunteer organizations to assist and protect the residents of South Jordan from the effects of disasters, both natural and manmade. The division supports the community before, during and after unusual events and major disasters by focusing on mitigation, preparedness, response and recovery activities.

### **Primary Activities - Emergency Management**

- Provides strategic planning for emergency preparedness, disaster response, hazard mitigation efforts, and coordination with other local, county, state and federal agencies.
- Coordinates training programs and emergency operations drills and exercises.
- Operates the Emergency Operations Center when necessary to manage the distribution of City services and resources to respond and recover from a disaster.

### **FY 2013 - 14 Results - Emergency Management**

- Developed and executed the “Shook by the Book” four hour Tabletop Exercise which involved the Jordan School District, the cities of Bluffdale, Herriman, Riverton, South Jordan, West Jordan, and Salt Lake County.
- Developed and executed the “Urgent Thirst” Tabletop Exercise to enhance the city’s water division in preparing to respond to incidents that jeopardize the city’s water supplies. Participation including several city departments and outside agencies from the Salt Lake County and the State of Utah.
- Sponsored and hosted the FEMA Debris Management Class (G-202) in an effort to begin development of a city debris management plan as well as to encourage the development of a countywide debris management plan with neighboring jurisdictions.
- Hosted CERT training course for 24 residents.
- Participated in the City’s annual Safety/Preparedness Fair.

### **FY 2014 - 15 Goals - Emergency Management**

#### **Strategic Priority: Operational Excellence**

- Complete NIMS resource typing for City assets for entry into the State and County WEBEOC databases.
- Participate in two emergency management exercises.

#### **Strategic Priority: Engaged Community**

- Increase public education and outreach efforts.

### **Department at a Glance:**

FY 2014 - 15 Budget

**\$219,848**

Full-time Employees

2

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, Emergency Management

**Department Staffing - Emergency Management**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Emergency Management</b>	<b>2</b>	<b>2</b>	<b>2</b>
Director of Emergency & Risk Management	1	1	1
Risk Management Analyst	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

**Department Budget - Emergency Management**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Emergency Management</b>				
Wages and Benefits	177,285	189,867	189,867	198,038
Materials and Supplies	4,843	9,930	9,930	9,930
Operating Expenditures	10,147	10,190	10,190	11,880
<b>Total Emergency Management</b>	<b>192,275</b>	<b>209,987</b>	<b>209,987</b>	<b>219,848</b>

# General Fund, Risk Management

**Division at a Glance:**

FY 2014 - 15 Budget  
**\$567,178**

Full-time Employees  
0

Location  
City Hall  
1600 W. Towne Center Dr.

Risk Management exists to encourage, develop and maintain a safe work place and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. These efforts include awareness through training and education, adherence to policies and procedures adopted in compliance with State and Federal law and recommendations by the Utah Risk Mutual Management Association and others for best management practices. This also extends to working in the community to promote the general health, safety and welfare of our residents and visitors to our community.

**Primary Activities - Risk Management**

- Responsible for creating an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property.
- Manage claims processing, including validity and liability assessment, conducting investigations, including responding to incident scenes, preserving evidence, taking photos and/or video, taking statements, locating witnesses, and obtaining cost and repair estimates.
- Consults with other departments and divisions to identify and remedy at-risk facilities, work processes, conditions and/or situations.
- Coordinate the incident review team.

**FY 2013 - 14 Results - Risk Management**

- Received the “Excellence in Risk Management” award from the Utah Risk Management Mutual Association for the eighth year in a row.
- Recovered in excess of \$38,843 in damages to City owned property caused by others.

**FY 2014 - 15 Goals - Risk Management**

**Strategic Priority: Fiscally Responsible**

- Provide a risk management program based on sound risk management principles that maximize capabilities, reduce losses, and protects the City’s financial resources.

**Strategic Priority: Operational Excellence**

- Continue to develop and foster a culture of risk management in the City

# General Fund, Risk Management

*Division Budget - Risk Management*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Risk Management</b>				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	489,001	504,395	504,395	567,178
<b>Total Risk Management</b>	<b>489,001</b>	<b>504,395</b>	<b>504,395</b>	<b>567,178</b>

# General Fund, Legal

## Department at a Glance:

FY 2014 - 15  
Total Legal Budget

**\$880,131**

Full-time Employees

7

Location

City Hall  
1600 W. Towne Center Dr.

The Legal department, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel. The Office provides services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

### **Primary Activities - Legal**

- Representation and advocacy on behalf of the City Corporation, as directed by the City Council.
- Criminal prosecution of State statutes and City ordinances in Justice Court, District Court, Court of Appeals & Supreme Court.
- In-house legal counsel and transactional advice to the City Council, City Departments, and appointed boards, commissions and committees.
- Legislative analysis, strategy, and outreach to State and Federal legislators in support of City interests.
- Public information coordination for the City.

### **FY 2013 - 14 Results - Legal**

- High level of service dealing with defendants and attorneys in obtaining successful resolution in Criminal prosecution.
- High level of in-house counsel services.
- Numerous personnel matters.
- Public Information and Media.
- Numerous legal opinions and contracts in all areas of City business.
- Significant involvement with agencies on multiple issues important to the City.

### **FY 2014 - 15 Goals - Legal**

#### **Strategic Priority: Operational Excellence**

- Work with state legislators in support of amending laws or opposing efforts to change laws with the end of promoting productive local operations.
- Continue efforts to help City administration and staff identify and understand opportunities in working with other governmental entities, private entities, consultants, legislators, land developers, and business entities and in carrying out policy adopted by City Council.
- Implementation of practice management system.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Legal

**Department Staffing - Legal**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>7</b>	<b>7</b>	<b>7</b>
Full-Time Employees	7	7	7
<b>Legal</b>	<b>7</b>	<b>7</b>	<b>7</b>
Assistant City Manager/General Counsel	1	1	1
Assistant City Attorney/Prosecutor	1	1	1
Assistant City Attorney/Civil Div Supervisor	1	1	1
Staff Attorney	0	1	1
Intergovernmental Affairs Specialist	1	1	1
Executive Legal Assistant	1	1	1
Legal Assistant	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

**Department Budget - Legal**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Legal</b>				
Wages and Benefits	661,951	775,993	775,993	797,781
Materials and Supplies	28,385	35,550	35,550	36,680
Operating Expenditures	28,068	47,200	47,200	45,670
<b>Total Legal</b>	<b>718,404</b>	<b>858,743</b>	<b>858,743</b>	<b>880,131</b>

# General Fund, Operations Admin

Formerly titled Response Administration, this Assistant City Manager oversees the core operational departments of the City and functions as a liaison with external agencies and partners including Rio Tinto and Daybreak.

### **Primary Activities - Operations Admin**

- Oversee Core Services including Police, Fire, Public Works, Events & Recreation, City Commerce, Engineering, & Planning.
- Assist Rio Tinto with the Daybreak project to solve policy & operational issues associated with planning and economic development.
- Assist Council in solving resident concerns and issues.
- Coordinate with external agencies including: Sewer District; Water District; School District; Council of Governments; Utah Department of Transportation; Metropolitan Transportation Planning; and Utah Transit Authority.

### **FY 2013 - 14 Results - Operations Admin**

- Finalized the water reuse agreement with Jordan Valley Water.
- Helped residents solve the rockery wall issue with UDOT.
- Completed the model home villages in concert with Daybreak.
- Completed the land transaction for the fire station property.
- Solve the water intrusion issue at Jackson Downs.

### **FY 2014 - 15 Goals - Operations Admin**

#### **Strategic Priority: Engaged Community**

- Develop a plan to improve public engagement with the City Staff.

#### **Strategic Priority: Operational Excellence**

- Develop a new set of Metrics to evaluate services.
- Provide more evidence based decision making with operational issues.
- Support the Staff in developing programs within their departments.

### **Department at a Glance:**

FY 2014 - 15  
Total Operations Budget

**\$296,404**

Full-time Employees

1

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, Operations Admin

**Department Staffing - Operations Admin**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>1</b>	<b>1</b>	<b>1</b>
Full-Time Employees	1	1	1
<b>Operations Admin</b>	<b>1</b>	<b>1</b>	<b>1</b>
Assistant City Manager	1	1	1

**Staffing Notes:**

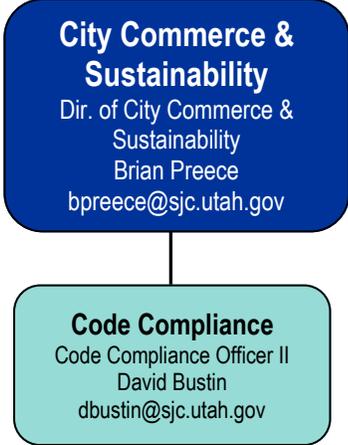
No Changes for FY 2014-15.

**Department Budget - Operations Admin**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Operations Admin</b>				
Wages and Benefits	182,016	190,461	193,904	193,904
Materials and Supplies	11,714	18,700	18,700	18,000
Operating Expenditures	27,792	59,300	59,300	84,500
<b>Total Operations Admin</b>	<b>221,522</b>	<b>268,461</b>	<b>271,904</b>	<b>296,404</b>

# General Fund, City Commerce & Sustainability

The City Commerce & Sustainability department houses and provides management direction and support for the Business Licenses and Code Compliance.



**Department at a Glance:**

FY 2014 - 15  
Total City Commerce & Sustainability Budget

**\$390,842**

Full-time Employees

4

## General Fund, City Commerce

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses and Code Compliance are also handled by the City Commerce & Sustainability Department.

***Primary Activities - City Commerce & Sustainability***

- Economic Development services.
- Business Licensing services.
- Liaison with the South Jordan Chamber of Commerce.
- Conflict mediation between businesses/developers and City departments.
- Code Compliance.

***FY 2013 - 14 Results - City Commerce & Sustainability***

- Recognized as a "Utah Governor's Business Friendly Community".

***FY 2014 - 15 Goals - City Commerce & Sustainability***

**Strategic Priority: Operational Excellence**

- Implement electronic business license applications.

**Department at a Glance:**

FY 2014 - 15 Budget

**\$258,369**

Full-time Employees

2

Location

City Hall  
1600 W. Towne Center Dr.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, City Commerce

### Department Staffing - City Commerce

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>City Commerce &amp; Sustainability</b>	<b>2</b>	<b>2</b>	<b>2</b>
Director of City Commerce & Sustainability	1	1	1
Executive Assistant	1	1	1

#### Staffing Notes:

No Changes for FY 2014-15.

### Department Budget - City Commerce

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>City Commerce &amp; Sustainability</b>				
Wages and Benefits	211,917	219,979	219,979	231,069
Materials and Supplies	15,111	14,425	14,425	14,210
Operating Expenditures	7,410	3,890	3,890	13,090
<b>Total City Commerce &amp; Sustainability</b>	<b>234,438</b>	<b>238,294</b>	<b>238,294</b>	<b>258,369</b>

## General Fund, Code Compliance

The Code Compliance division serves a primary role in protecting the health and safety of our residents and visitors. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner, Code Compliance assists in maintaining the aesthetic appeal of the City, and maintaining property values. This division coordinates regularly with Planning and Zoning and Business Licensing for a more efficient approach with residents.

**Primary Activities - Code Compliance**

- Enforces City ordinances to ensure that every residency and businesses are in compliance of the Municipal Code.
- Update City ordinances .

**FY 2013 - 14 Results - Code Compliance**

- Trained and updated new Code Officer.
- Outfitted new Officer.

**FY 2014 - 15 Goals - Code Compliance**

**Strategic Priority: Operational Excellence**

- Attend continuing training with Animal Control on Bite stick and animal situational awareness.
- Continue to train new Code Officer on City protocol for enforcement.

**Strategic Priority: Balanced Regulatory Environment**

- Recommend revisions to select City Codes that will help enforcement efforts be more fair and practical for residents.

**Division at a Glance:**

FY 2014 - 15 Budget

**\$132,473**

Full-time Employees

2

Location

City Hall  
1600 W. Towne Center Dr.

# General Fund, Code Compliance

*Division Staffing - Code Compliance*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Code Compliance</b>	<b>2</b>	<b>2</b>	<b>2</b>
Code Compliance Supervisor	1	1	0
Code Compliance Officer II	0	0	1
Code Compliance Officer	1	1	1

**Staffing Notes:**

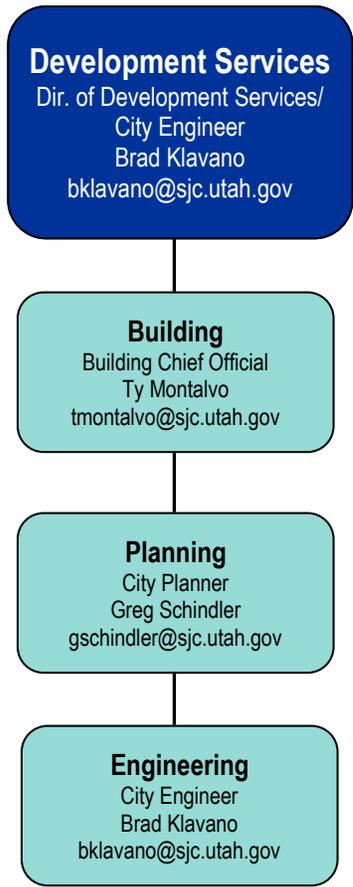
No Changes for FY 2014-15.

*Division Budget - Code Compliance*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Code Compliance</b>				
Wages and Benefits	113,426	122,926	122,926	123,943
Materials and Supplies	2,749	4,230	4,230	4,270
Operating Expenditures	8,618	8,280	8,280	4,260
<b>Total Code Compliance</b>	<b>124,793</b>	<b>135,436</b>	<b>135,436</b>	<b>132,473</b>

# General Fund, Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Planning & Zoning and Engineering.



**Department at a Glance:**

FY 2014 - 15  
Total Development Services  
Budget

**\$3,646,217**

Full-time Employees

38

# General Fund, Building

**Division at a Glance:**

FY 2014 - 15 Budget  
**\$1,192,254**

Full-time Employees  
13

Location  
City Hall  
1600 W. Towne Center Dr.

The Building and Safety Division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulation mandated by City and State governments. Provide professional, efficient and accurate guidance through the residential and commercial building process by providing information to the public to assist them in understanding the application of the adopted codes and ordinances. Committed to the latest technology and methods of construction by continuing education, training and testing of the International Building, Fire, Plumbing, Mechanical and Energy Codes, as well as the National Electrical Code. Plan review and inspect every new residential dwelling in the City, as well as over 12 million square feet of commercial and industrial development.

### **Primary Activities - Building**

- Work with architects, builders, and contractors in understanding and following City adopted building codes.
- Complete building plan reviews for all proposed residential, commercial and industrial buildings.
- Issue building permits, collect building review and impact fees, and track building and construction activities.
- Provide building and fire inspection compliance services for all new structures within the City.
- Issue 'Certificates of Occupancy' for all structures in compliance with applicable building codes and ensure that buildings are safe for the public.

### **FY 2013 - 14 Results - Building**

- Issued 1570 building permits and performed 53,840 building inspections.
- Collected \$4,121,488 in revenue.
- Provided in-house training to local builders.
- Transitioned to paperless process with field inspections.
- Updated all 'pre-plans' (fire response) for new projects.

### **FY 2014 - 15 Goals - Building**

#### **Strategic Priority: Engaged Community**

- Continue to work with builders and contractors to improve inspection process.
- Investigate new software to better communicate with contractors and architects.

#### **Strategic Priority: Operational Excellence**

- Work to reduce the number of re-inspections.
- Develop project time tracking to help recoup costs for service provided.
- Develop formal appeals process for building inspections.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Building

*Division Staffing - Building*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>12</b>	<b>13</b>	<b>13</b>
Full-Time Employees	12	13	13
<b>Building</b>	<b>12</b>	<b>13</b>	<b>13</b>
Building Chief Official	1	1	1
Fire Marshal	1	1	1
Building Plans Examiner	2	2	2
Building Inspector Supervisor	0	1	1
Building Inspector III	1	1	1
Building Inspector	3	3	3
Building Permit Technician	1	1	1
Building Support Staff Supervisor	1	1	1
Building Assistant	2	2	2

**Staffing Notes:**

No Changes for FY 2014-15.

*Division Budget - Building*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Building</b>				
Wages and Benefits	934,880	959,333	959,333	1,085,394
Materials and Supplies	16,667	17,760	17,760	17,660
Operating Expenditures	90,333	22,900	22,900	89,200
<b>Total Building</b>	<b>1,041,880</b>	<b>999,993</b>	<b>999,993</b>	<b>1,192,254</b>

# General Fund, Planning

**Division at a Glance:**

FY 2014 - 15 Budget  
**\$551,775**

Full-time Employees  
8

Location  
City Hall  
1600 W. Towne Center Dr.

The Planning and Zoning Division guides the planned physical development of the city in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City’s adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City’s Land Use and Development Codes. In addition, the Division does analysis and prepares reports pertaining to the development and maintenance of the General Plan, the drafting of new and the amendment of existing land use ordinances and the review of private development projects. The division also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes and how they apply to their property or to development project proposals. It is always the Planning and Zoning Division’s goal to fulfill the objectives of the General Plan, provide applicants with efficient review of proposed projects and provide South Jordan residents appropriate opportunities to participate in land use and development decisions.

**Primary Activities - Planning**

- Review residential and commercial development proposals.
- Implementation and maintenance of the City’s General Plan.
- Review building permits/plot plans for zoning compliance.
- Track past, present, and future City demographics, i.e. population, dwelling units, persons per household, etc.

**FY 2013 - 14 Results - Planning**

- Amended various Zoning and Development Code ordinances that were adopted by the City Council including: added P-C zone to Residential Chickens Floating Zone, amended materials for collector street fencing and updated Development Code (Title 16) general provisions.
- Staff reviewed 293 development applications.

**FY 2014 - 15 Goals - Planning**

**Strategic Priority: Balanced Regulatory Environment**

- With City Council Direction, amend and update zoning regulations to better fit the needs and expectations of the residents of South Jordan.

**Strategic Priority: Operational Excellence**

- Continue to review all development applications in a timely manner.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Planning

**Division Staffing - Planning**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>6</b>	<b>7</b>	<b>8</b>
Full-Time Employees	6	7	8
<b>Planning</b>	<b>6</b>	<b>7</b>	<b>8</b>
City Planner	1	1	1
Planner (I/II/III)	3	4	4
Planning Assistant	2	2	2
Long Range Planner	0	0	1

**Staffing Notes:**

New Long Range Planner position for FY 2014-15. (Reclassification of existing Community Development Director position).

**Division Budget - Planning**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Planning</b>				
Wages and Benefits	424,264	482,394	482,394	505,713
Materials and Supplies	10,344	10,615	10,615	18,218
Operating Expenditures	8,852	11,950	11,950	27,844
<b>Total Planning</b>	<b>443,460</b>	<b>504,959</b>	<b>504,959</b>	<b>551,775</b>

# General Fund, Engineering

**Division at a Glance:**

FY 2014 - 15 Budget  
**\$1,902,188**

Full-time Employees  
17

Locations  
City Hall  
1600 W. Towne Center Dr.

Municipal Services  
10996 S. Redwood Rd.

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering Department ensures that projects are constructed in accordance with City codes, plans, and other appropriate industry specifications. The Department oversees the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP Projects. In addition, the Department oversees traffic concerns and issues within the City of South Jordan.

**Primary Activities - Engineering**

- Design, bid and provide contract administration of City sponsored projects.
- Review and approve all plans for City Infrastructure to be built by private development (developers). In addition review and approve on-site grading and Utah Pollution Discharge Elimination System (UPDES) permitting.
- Inspect and improve all City infrastructure construction both from City Projects and from Private Developments.
- Conduct Traffic Studies and work with Traffic Committee to implement traffic calming measures and as well as stop sign and signal warrants and speed limit studies.

**FY 2013 - 14 Results - Engineering**

- 16 Site Plans/Amended Site Plans reviewed and approved.
- 34 Subdivisions reviewed and approved.
- 7 Traffic Studies completed.
- 2,763 Inspection hours.
- 4000 West sidewalk improvements.
- Jordan River Bank Stabilization.
- 3200 West widening improvements.
- 2700 West sidewalks.
- 2700 West road widening 11400 South to 10400 South.

**FY 2014 - 15 Goals - Engineering**

**Strategic Priority: Balanced Regulatory Environment**

- Complete installation of valves in areas within secondary system.
- Complete converting parks to secondary water.

**Strategic Priority: Sustainable Growth**

- 2700 West Construction (10400 South to 11400 South).
- Complete 3200 West overlay (Bison Ridge).
- Complete 4800 West improvements to Skye Drive.
- 9800 South and Jordan Gateway sidewalk.
- Intersection improvement 11010 South Redwood Road.
- 3200 West roadside improvements.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Engineering

*Division Staffing - Engineering*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>17</b>	<b>17</b>	<b>17</b>
Full-Time Employees	17	17	17
<b>Engineering</b>	<b>17</b>	<b>17</b>	<b>17</b>
Director of Engineering/City Engineer	1	1	1
Deputy City Engineer	1	0	0
Assistant City Engineer	2	2	2
Senior Engineer	3	3	3
Construction Manager	2	1	1
Engineering Inspector Supervisor	0	1	1
Engineering Inspector	5	4	4
Associate Engineer	1	1	1
Engineering Designer	1	2	2
Engineering Assistant	1	1	1
Survey Tech	0	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

*Division Budget - Engineering*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Engineering</b>				
Wages and Benefits	1,614,045	1,770,500	1,770,500	1,759,928
Materials and Supplies	36,046	44,075	44,075	38,510
Operating Expenditures	96,815	98,174	98,174	103,750
<b>Total Engineering</b>	<b>1,746,906</b>	<b>1,912,749</b>	<b>1,912,749</b>	<b>1,902,188</b>

# General Fund, Fire Department

## Department at a Glance:

FY 2014 - 15  
Total Fire Budget

\$4,970,341

Full-time Employees

48

Locations

Fire Station 61  
10758 S. Redwood Rd.

Fire Station 62  
4022 W. South Jordan Pkwy.

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of two stations, in FY2014 the fire department responded to 3,662 calls for assistance. These calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls.

### **Primary Activities - Fire Department**

- Fire suppression and investigation.
- Emergency Medical Services: Advanced Life Support (ALS) quick response, 911 ground & inter-facility ground ambulance service, & tactical medics.
- Hazardous materials response.
- Urban Search and Rescue (USAR) response.
- Community education (CPR, first-aid, C.E.R.T., fire extinguisher, etc.)

### **FY 2013 - 14 Results - Fire Department**

- No fire related deaths or injuries.
- Reduced operating expenses and improved service by changing the staffing model of ALS units.
- Developed & implemented a new Department policy manual.
- Developed a community specific Fire Risk Analysis.
- Remodeled/updated living, training, and the firefighters office at Fire Station 61.

### **FY 2014 - 15 Goals - Fire Department**

#### **Strategic Priority: Fiscally Responsible**

- Update the fire impact study.
- Evaluate the feasibility, opportunities, and challenges associated with developing a wildland response unit/team for contract use by the BLM or forest service.

#### **Strategic Priority: Sustainable Growth**

- Update the fire facilities plan.

#### **Strategic Priority: Operational Excellence**

- Successfully complete all requirements for accreditation by the Center for Public Safety Excellence.
- Achieve "Gold" recognition from AHA Mission: Lifeline for the STEMI System of Care in the City.
- Evaluate the feasibility, opportunities, and challenges associated with partnering with local hospitals to provide in-home follow-up care for certain patients (i.e., cardiac, stroke & trauma).
- Replace the wildland unit, ladder truck and one fire engine.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Fire Department

**Department Staffing - Fire Department**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>48</b>	<b>48</b>	<b>48</b>
Full-Time Employees	48	48	48
<b>Fire</b>	<b>48</b>	<b>48</b>	<b>48</b>
Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Captain	7	7	7
Firefighter Paramedic	18	17	17
Firefighter Engineer	6	6	6
Senior Firefighter/Firefighter AEMT	12	13	13
Fire Assistant	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

**Department Budget - Fire Department**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Fire</b>				
Wages and Benefits	4,093,093	4,318,310	4,318,310	4,596,100
Materials and Supplies	82,240	85,558	85,558	90,741
Operating Expenditures	332,354	323,764	323,764	283,500
<b>Total Fire</b>	<b>4,507,687</b>	<b>4,727,632</b>	<b>4,727,632</b>	<b>4,970,341</b>

# General Fund, Police Department

**Department at a Glance:**

FY 2014 - 15  
Total Police Department Budget

**\$6,070,167**

Full-time Employees

58

The Police Department houses and provides administrative support for the Animal Control Division.



# General Fund, Police Department

The Police Department is fully dedicated to providing an environment of safety, security confidence and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence and creative problem solving.

### **Primary Activities - Police Department**

- Patrol
- Victim Services
- SWAT
- Investigations
- Public Education
- Support Services

### **FY 2013 - 14 Results - Police Department**

- Responded to 32,225 calls for service from January 1, 2013 through December 31, 2013.
- Maintained one of the lowest crime rates in Salt Lake County.
- 1,180 automated fingerprints provided to citizens in the community.
- 1,100 Drug Abuse Resistance Education (Dare) graduates.
- Updated policy and procedure manual, implementation and proofing of policy standards.
- Utilized grants and alternative funding sources to purchase in car video systems and upgrade mobile and portable radios.

### **FY 2014 - 15 Goals - Police Department**

#### **Strategic Priority: Engaged Community**

- Conduct community outreach through the Citizen Police Academy, Neighborhood Watch, Safety Events, as well as social media and other technological outreach.

#### **Strategic Priority: Operational Excellence**

- State of Utah Police Accreditation.
- Protect lives and property while fostering a sense of security for all people within the community by providing professional law enforcement services in a timely, efficient, fair and impartial manner.
- Document and demonstrate Employee workload and time effectiveness.
- Respond to Life threatening **Priority 1 calls** for service in 1 minute 5 seconds or less.

### **Department at a Glance:**

FY 2014 - 15 Budget

**\$5,887,195**

Full-time Employees

56

Location

City Hall  
1600 W. Towne Center Dr.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, Police Department

### Department Staffing - Police Department

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>56</b>	<b>56</b>	<b>56</b>
Full-Time Employees	56	56	56
<b>Police</b>	<b>56</b>	<b>56</b>	<b>56</b>
Chief of Police	1	1	1
Police Lieutenant	3	3	3
Master/Senior/Police Officer	37	37	37
Police Sergeant	9	9	9
Evidence Technician	1	1	1
Support Staff Administrator	1	1	1
Records Supervisor	1	1	1
Records Technician II	1	1	1
Records Technician I	1	1	1
Victim Advocate Coordinator	1	1	1

#### Staffing Notes:

No Changes for FY 2014-15.

### Department Budget - Police Department

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Police</b>				
Wages and Benefits	4,788,113	5,270,839	5,270,839	5,315,094
Materials and Supplies	107,233	97,910	97,910	112,611
Operating Expenditures	572,692	599,176	599,176	459,490
<b>Total Police</b>	<b>5,468,038</b>	<b>5,967,925</b>	<b>5,967,925</b>	<b>5,887,195</b>

Note: Operating Expenditures decrease due to the gas & oil line item being moved to the Fleet budget for management and tracking.

# General Fund, Animal Control

The Animal Control division is responsible for the safety and well-being of animals of all types. The division is well trained to investigate animal related complaints, enforce relevant laws and ordinances, apprehend unlicensed or stray animals and remove dead or injured animals as needed. They also manage the animal control shelter, where basic care such as food, water and appropriate medical attention are provided to any housed animals as needed. Also work with the Department of Agriculture, The Division of Wildlife, Animal Welfare Organizations and other animal control agencies throughout the State to exchange information and advice.

### **Primary Activities - Animal Control**

- Proactive patrols.
- Calls for service.
- Ordinance enforcement.
- Monitor pet licenses.
- Facilitate adoptions of unclaimed animals to good homes where they can be properly cared for.
- Provide live traps for nuisance problems.
- Provide humane euthanasia for sick or injured animals.
- Traffic control and crossing guard back up.

### **FY 2013 - 14 Results - Animal Control**

- Responded to 1,438 calls for service.
- Developed partnerships with organizations in and out of the State of Utah, resulting in an 11% increase in animal rescues. Adoptions increased by 3%.
- Hosted clinic for rabies, parvo, distemper and animal control licensing April 13, 2013.
- Provide shelter tours for youth groups in the community.
- All dog, cat food and kitty litter donated by outside sources.
- Continued partnership with Bluffdale to reduce animal disposal costs.
- Increased the number of vaccinated and licensed animals by 4%.

### **FY 2014 - 15 Goals - Animal Control**

#### **Operational Excellence**

- Update animal control policy and procedures manual
- Update animal control ordinances in Title 6
- Increase pet licenses
- Increase animal adoptions and continue working towards a no kill policy.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$182,972**

Full-time Employees

2

Location

Animal Control  
10882 S. Park Rd.

# General Fund, Animal Control

**Division Staffing - Animal Control**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Animal Control</b>	<b>2</b>	<b>2</b>	<b>2</b>
Animal Control Officer	2	2	2

**Staffing Notes:**

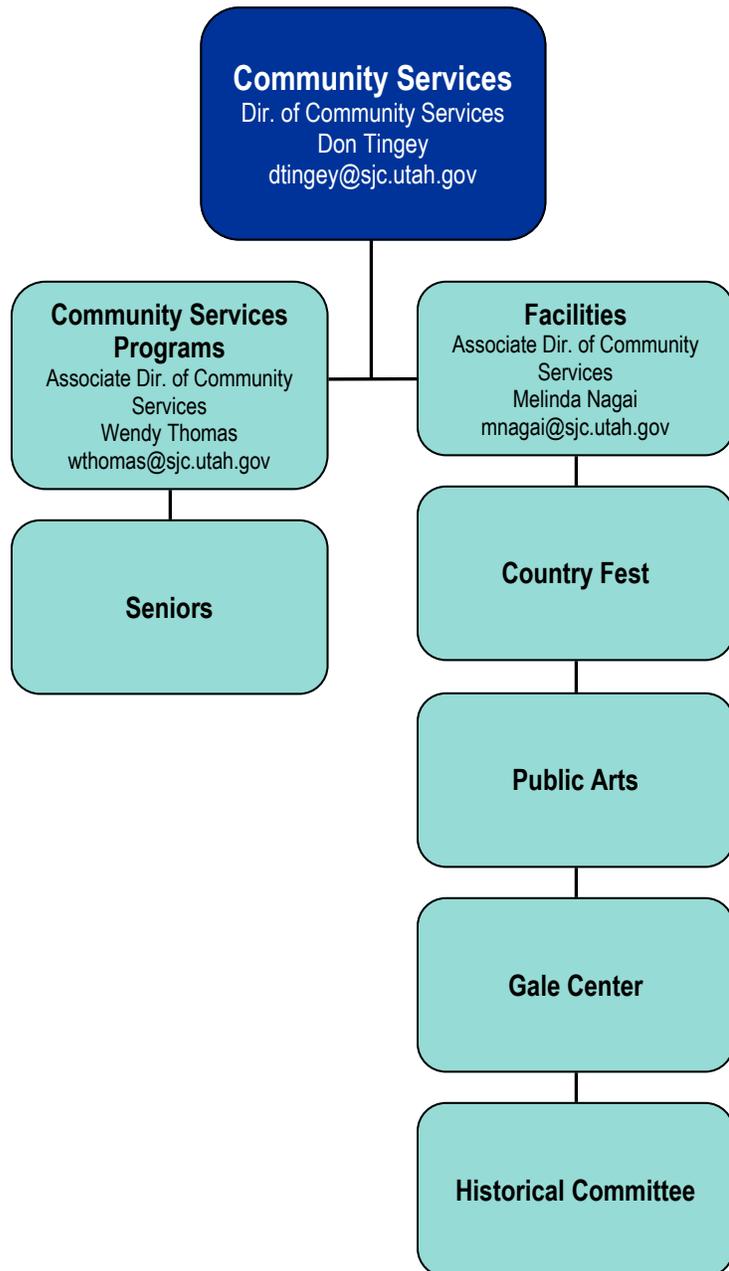
No Changes for FY 2014-15.

**Division Budget - Animal Control**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Animal Control</b>				
Wages and Benefits	145,766	163,091	163,091	167,598
Materials and Supplies	5,136	6,132	6,132	6,169
Operating Expenditures	9,811	13,004	13,004	9,205
<b>Total Animal Control</b>	<b>160,713</b>	<b>182,227</b>	<b>182,227</b>	<b>182,972</b>

# General Fund, Community Services

The Community Services department provides leadership and administrative support for Community Services Programs, Country Fest, Facilities, Gale Center, Historical Committee, Public Arts, and Seniors.



### Department at a Glance:

FY 2014 - 15  
Total Community Services Budget

**\$2,275,285**

Full-time Employees

19

# General Fund, Community Services Admin

The Community Services Administration department provides leadership and administrative support for all community services divisions.

**Primary Activities - Community Services Admin**

- Provides leadership for Community Services Programs, Seniors, Facilities, Arts, Gale Center, Fitness and Aquatics Center and Mulligans.

**FY 2013 - 14 Results - Community Services Admin**

- Conducted SoJo Marathon for first year (1,250 runners)
- Hired a Marketing Coordinator dedicated to promoting all Community Services programs.
- New Light the Night event location and programs.
- Six Sigma Black Belt training and certification.

**FY 2014 - 15 Goals - Community Services Admin**

**Strategic Priority: Desirable Amenities and Open Space**

- Complete interlocal agreement for Welby Park with Salt Lake County.
- Complete design and start construction of Welby Park.
- Complete Historic Use & Market Study for Aunt Mame's home and initiate fund raising campaign for interior restoration.
- Evaluate and analyze Fitness Center facility and program needs to meet demand.

**Department at a Glance:**

FY 2014 - 15 Budget

**\$311,531**

Full-time Employees

3

Locations

City Hall  
1600 W. Towne Center Dr.

Gale Center  
10300 S. Beckstead Ln.

Fitness & Aquatics Center  
10866 S. Redwood Rd.

# General Fund, Community Services Admin

*Department Staffing - Community Services Admin*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
Full-Time Employees	3	3	3
<b>Community Services Admin</b>	<b>3</b>	<b>3</b>	<b>3</b>
Director of Community Services	1	1	1
Associate Director of Community Services	2	2	2

**Staffing Notes:**

No Changes for FY 2014-15.

*Department Budget - Community Services Admin*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Community Services Administration</b>				
Wages and Benefits	257,138	269,695	269,695	279,838
Materials and Supplies	7,963	11,298	11,298	11,298
Operating Expenditures	15,517	22,845	22,845	20,395
<b>Total Community Services Admin</b>	<b>280,618</b>	<b>303,838</b>	<b>303,838</b>	<b>311,531</b>

# General Fund, Community Services Programs

**Division at a Glance:**

FY 2014 - 15 Budget  
**\$566,877**

Full-time Employees  
5

Locations  
Gale Center  
10300 S. Beckstead Ln.  
Fitness & Aquatics Center  
10866 S. Redwood Rd.

The Community Services Program division provides a variety of youth and adult recreation, community events and education programs.

**Primary Activities - Community Services Programs**

- Events - Plans, organizes and implements community events, which include the Volunteer Dinner, Miss South Jordan Pageant, Easter Egg Hunt and Candy Scramble, Country Fest, Holt Farmstead Summer Fun, Sights & Sounds of Summer (includes End of Summer Bash), Farmers Market and activities, SoJo Marathon coordination, Gingerbread House, Light the Night and Sounds of the Season.
- Administer Special Event Permit applications for all external events with attendees over 100 persons.
- Coordinate community volunteer efforts where applicable.
- Coordinate all outdoor sport field rentals, including baseball, softball, soccer, rugby, lacrosse and football.
- Programs - Plans, organizes and implements year round community and recreation programs.

**FY 2013 - 14 Results - Community Services Programs**

- December 2013: Light the Night event. Increased outreach and marketing strategies—working with elected officials to increase community involvement with Light the Night collectors pins.
- Sights and Sounds of Summer program including movies in the park, an orchestra performance, International Days and End of Summer Bash.
- Farmers Market program with weekly activities and events including quilt show, chalk art competition, chili cook off, Halloween activities, etc.
- August 2013: Partnered with SJ Police on End of Summer Bash event.
- Over 50 special event permit applications processed.
- Community Services Facebook page created.

**FY 2014 - 15 Goals - Community Services Programs**

**Strategic Priority: Operational Excellence**

- Increase marketing and outreach strategies to promote all Community Services programs.
- Update and streamline farmers market community events under Community Services events budget.
- Develop a new annual summer event around existing Holt Homestead park feature.
- SoJo Marathon 2014 coordination.

# General Fund, Community Services Programs

**Division Staffing - Community Services Programs**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>5</b>	<b>5</b>	<b>5</b>
Full-Time Employees	5	5	5
<b>Community Services Programs</b>	<b>5</b>	<b>5</b>	<b>5</b>
Program Coordinator	4	4	4
Marketing Coordinator	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

**Division Budget - Community Services Programs**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Community Services Programs</b>				
Wages and Benefits	394,333	426,689	426,689	421,733
Materials and Supplies	55,091	50,402	50,402	54,874
Operating Expenditures	84,545	88,042	88,042	90,270
<b>Total Community Services Programs</b>	<b>533,969</b>	<b>565,133</b>	<b>565,133</b>	<b>566,877</b>

# General Fund, Country Fest

**Division at a Glance:**

FY 2014 - 15 Budget

**\$50,000**

Full-time Employees

0

Location

Gale Center  
10300 S. Beckstead Ln.

Country Fest is South Jordan’s annual “town days” celebration. It has been celebrated annually on the third weekend in June and lasts approximately 2.5 days for the residents, businesses and visitors of South Jordan City. (date has been changed to the weekend of the first full week in June)

**Primary Activities - Country Fest**

Local entertainment, Children’s Equestrian Games, Car Show, a movie in the park, free children’s games, Dutch oven cook-off, Horse pulls, parade, carnival, sporting events, pinewood derby contest, vendor booths, concert & fireworks.

**FY 2013 - 14 Results - Country Fest**

- Appropriate ICS (Incident Command System).
- Increasing community volunteering with parade committee.
- IDOS sanctioned Dutch Oven contest.
- Secured a profitable carnival company.
- Secured new sponsorships: Costco, Intermountain Healthcare.

**FY 2014 - 15 Goals - Country Fest**

**Strategic Priority: Fiscally Responsible**

- Update sponsorship packages to better accommodate our sponsors.
- Continue strategies to increase revenue to support event.
- Secure more new sponsorships.

**Strategic Priority: Engaged Community**

- Continue to work with the Chamber of Commerce in the pinewood derby.
- Consolidate 5K, volleyball tournament to main Country Fest venue to increase participation, pedestrian traffic, and revenue generation.

**Strategic Priority: Operational Excellence**

- Evaluate dates for event to maximize revenue and increase participation.
- Increase utilization of social media outlets.

# General Fund, Country Fest

*Division Budget - Country Fest*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Country Fest</b>				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	98,166	50,000	50,000	50,000
<b>Total Country Fest</b>	<b>98,166</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

# General Fund, Facilities

**Division at a Glance:**

FY 2014 - 15 Budget

**\$1,066,081**

Full-time Employees

9

Location

Facilities Office  
4034 W. South Jordan Pkwy.

The facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate facilities utility related equipment to effectively conserve power or natural gas costs.

**Primary Activities - Facilities**

- Provides custodial services for all City facilities.
- Maintains, inspects and adjusts all HVAC components by monitoring and balancing of interior air flows and temperatures.
- Carry out cosmetic and minor remodeling projects.
- Diagnose and correct any equipment malfunctions, and monitor and adjust chemicals to treat water.
- Perform scheduled preventative maintenance.

**FY 2013 - 14 Results - Facilities**

- Completion of Rocky Mountain Power lighting/energy efficiency project. Incentives from RMP paid to the city.
- Maximizing preventative maintenance efforts by reassigning one staff to complete regular maintenance.
- New maintenance hire (to replace previous staff) with HVAC skills.
- Re-keyed the entire City Facilities to one key system.
- Completed in-depth Facilities Audits that included building evaluations, equipment inventories and costs and identified needed CIP projects.
- Repainted the light poles and bollards around City Hall.
- Repainted the exterior of Mulligans Golf and Games Pro Shop.
- Cleaned and flushed the entire boiler heating system and replaced with new glycol at City Hall.

**FY 2014 - 15 Goals - Facilities**

**Strategic Priority: Operational Excellence**

- Administer mechanical services contract and manage to enhance service and utilization.
- Rebalance the air flow in the City Hall building for more efficient heating and cooling.
- Increase staff knowledge and skill set through continuous on the job and formalized training,
- Reduce the amount of different types of cleaning supplies.
- Implement Cartegraph system for Facilities asset inventory and maintenance management.
- Manage CIP projects effectively.
- Improve preventative maintenance program.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Facilities

**Division Staffing - Facilities**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>10</b>	<b>9</b>	<b>9</b>
Full-Time Employees	10	9	9
<b>Facilities</b>	<b>10</b>	<b>9</b>	<b>9</b>
Facilities Manager	1	0	0
Preventive Maintenance Worker	1	1	1
Facilities Coordinator	1	1	1
Facility Lead Maintenance Worker	1	1	1
Facilities Administrative Assistant	1	1	1
Facilities Assistant	0	0	1
Facility Maintenance Worker	3	3	2
Custodian	2	2	2

**Staffing Notes:**

Facilities Manager position reclassified as Communication Coordinator for FY 2014-15.

**Division Budget - Facilities**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Facilities</b>				
Wages and Benefits	509,206	608,207	608,207	544,696
Materials and Supplies	136,324	141,153	141,153	146,153
Operating Expenditures	334,606	373,410	373,410	375,232
<b>Total Facilities</b>	<b>980,136</b>	<b>1,122,770</b>	<b>1,122,770</b>	<b>1,066,081</b>

# General Fund, Gale Center

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork and educational exhibits.

### **Primary Activities - Gale Center**

Provides educational opportunities to learn about and experience South Jordan's history and culture.

### **FY 2013 - 14 Results - Gale Center**

- Secured new, long term auditorium rental partner Up With Kids program.
- Updates and improvements to current exhibits and displays.
- Shed addition to outdoor farming equipment exhibit.
- \$5,000 foundation donation to Gale programs from JKS Foundation.
- Updates to current Terrific Tuesdays program.
- Museum is staffed 100% by volunteer Docents. There are eight volunteers a day, four days a week for 8-hours each day = 32 volunteers each week.
- Museum visitors = 6,182

### **FY 2014 - 15 Goals - Gale Center**

#### **Strategic Priority: Engaged Community**

- Partner with South Jordan Historical Committee and Daughters of the Utah Pioneers on two new museum displays and exhibits.

#### **Strategic Priority: Operational Excellence**

- Complete permanent mining exhibit in museum.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$42,682**

Full-time Employees

0

Location

Gale Center  
10300 S. Beckstead Ln.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Gale Center

*Division Staffing - Gale Center*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>1</b>	<b>1</b>	<b>0</b>
Full-Time Employees	1	1	0
<b>Gale Center</b>	<b>1</b>	<b>1</b>	<b>0</b>
Program Coordinator	1	1	0

**Staffing Notes:**

Gale Center activities were consolidated into Community Services Programs. Program Coordinator position recalsified as Recreation Programs Supervisor in FY 2013-14.

*Division Budget - Gale Center*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Gale Center</b>				
Wages and Benefits	12,596	57,915	54,472	0
Materials and Supplies	7,395	4,220	4,220	4,220
Operating Expenditures	30,275	35,671	35,671	38,462
<b>Total Gale Center</b>	<b>50,266</b>	<b>97,806</b>	<b>94,363</b>	<b>42,682</b>

# General Fund, Historical Committee

The Historical Committee is organized to promote and encourage local historical preservation. On an annual basis the committee maintains the Veteran’s Memorial monument in the City’s cemetery and regularly provides feedback and consult on historical events and programs.

**Primary Activities - Historical Committee**

Serves to preserve and educate regarding the history and culture of South Jordan.

**FY 2013 - 14 Results - Historical Committee**

- December 2013: Completion of 1938 school bus-train accident memorial monument in Heritage Park.
- July 2013: Ribbon cutting Holt Homestead Park; commissioned and help pay for art on selected information boards around the homestead features.
- May 2013: Cleaning and preparation of Vets monument in cemetery for annual Memorial Day service.

**FY 2014 - 15 Goals - Historical Committee**

**Strategic Priority: Engaged Community**

- Replacement of U.S. gravesite flags for approximately 400 identified veterans buried in City Cemetery.
- Participation in Aunt Mame’s annual picnic at Holt Homestead Park (July 2014).

**Strategic Priority: Operational Excellence**

- More intensive level maintenance needed on Vets monument: steaming and rewaxing, regrouting, updating bronzed plaques with names of veterans buried in 2013.
- Draft plans for additional statues or monuments in Heritage Park.
- Assist Gale Center on temporary exhibits: 1938 bus crash display, historical monuments display.

**Division at a Glance:**

FY 2014 - 15 Budget

**\$3,200**

Full-time Employees

0

Location

Gale Center  
10300 S. Beckstead Ln.

# General Fund, Historical Committee

*Division Budget - Historical*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Historical Committee</b>				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	3,179	3,200	3,200	3,200
<b>Total Historical Committee</b>	<b>3,179</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>

# General Fund, Public Arts

The Public Arts and Cultural Development Board (PACDB) promotes art and cultural opportunities as well as increased awareness through community events, activities and education.

### **Primary Activities - Public Arts**

Sponsors and coordinates programs and activities to promote art and cultural opportunities within the community.

### **FY 2013 - 14 Results - Public Arts**

- **Grant funding and evaluations of the following:**
  - \* South Jordan Community Theatre
  - \* Worldwide Association of Artists (International Days)
  - \* Oquirrh Mountain Symphony
  - \* South Pointe Ballet
  - \* Jordan Youth Choir
- **Production of art events;**
  - \* Annual Art contest
  - \* Annual Literary contest
  - \* Annual Chalk Art contest
  - \* Annual Quilt Show
  - \* Candy Windows
  - \* Resident on Display
- **Art Education**
  - \* Arts at the Gale
  - \* History in a Flag kits for South Jordan 4<sup>th</sup> grade students
- **Publication of the following:**
  - \* Annual Volunteer Donation Pamphlet
  - \* Arts at the Gale Postcard

### **FY 2014 - 15 Goals - Public Arts**

#### **Strategic Priority: Fiscally Responsible**

- Applying for grants from ZAP and Utah Department of Arts and Culture (UDAM).
- Mailing the Volunteer Donation pamphlet out in the utility bill to increase community funding.

#### **Strategic Priority: Engaged Community**

- Two PACDB board members trained through the UDAM Change Leader program.
- Attending Art Day on the Hill to talk with legislatures concerning state funding.
- Salt Lake County ZAP arts self-assessment to be completed with arts manager contractor Nancy Boskoff (funded by SLCo ZAP).

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$35,000**

Full-time Employees

0

Location

Gale Center  
10300 S. Beckstead Ln.

# General Fund, Public Arts

*Division Budget - Public Arts*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Public Arts (PACD Board)</b>				
Wages and Benefits	0	0	0	0
Materials and Supplies	0	0	0	0
Operating Expenditures	60,839	35,000	35,000	35,000
<b>Total Public Arts (PACD Board)</b>	<b>60,839</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>

## General Fund, Seniors

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The community center is “home base” for the South Jordan Youth Council.

### **Primary Activities - Seniors**

Provides programs, events, classes and services to adults aged 55 and older.

### **FY 2013 - 14 Results - Seniors**

- CDBG funding for Senior Programs related capital infrastructure (new carpet and flooring).
- Painting and patchwork throughout the Community Center.
- New thermostats to remotely monitor and regulate temperatures.
- New bus for transportation obtained through UDOT grant.
- Increased program participation.
- Increased transportation.
- Increased facility use through programs and events.

### **FY 2014 - 15 Goals - Seniors**

#### **Strategic Priority: Operational Excellence**

- Review facility rental and reservation policy and procedures.
- Improve customer service and program offerings through quarterly surveys.
- Continued increases in participation and transportation numbers.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$199,914**

Full-time Employees

2

Location

Community Center  
10778 S. Redwood Rd.

Fiscal Year 2014-2015 Annual Budget

# General Fund, Seniors

*Division Staffing - Seniors*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Seniors</b>	<b>2</b>	<b>2</b>	<b>2</b>
Senior Program Assistant	1	1	1
Driver	1	1	1

**Staffing Notes:**

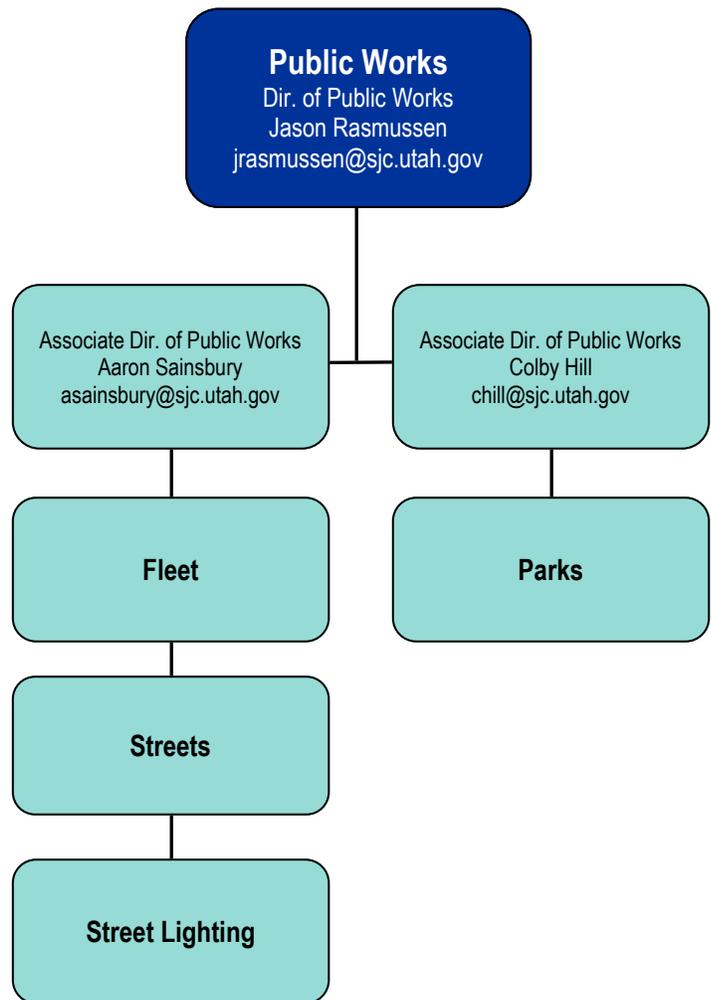
No Changes for FY 2014-15.

*Division Budget - Seniors*

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Seniors</b>				
Wages and Benefits	128,427	143,328	143,328	147,354
Materials and Supplies	7,829	9,300	9,300	9,100
Operating Expenditures	40,961	45,260	45,260	40,960
<b>Total Seniors</b>	<b>177,217</b>	<b>197,888</b>	<b>197,888</b>	<b>197,414</b>
<b>Senior Committee</b>				
Operating Expenditures	2,432	2,500	2,500	2,500
<b>Total Senior Committee</b>	<b>2,432</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Total</b>	<b>179,649</b>	<b>200,388</b>	<b>200,388</b>	<b>199,914</b>

# General Fund, Public Works

The Public Works department provides leadership and administrative support for Fleet, Parks, Street Lighting and the Streets divisions.



**Department at a Glance:**

FY 2014 - 15  
Total Public Works Budget

**\$7,498,554**

Full-time Employees

44

## General Fund, Public Works Admin

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions; Streets, Street Lighting, Water, Secondary Water, Storm Water, Sanitation, Recycling, Parks Maintenance, and Fleet Management.

**Primary Activities - Public Works Admin**

- Department strategic planning, budget oversight, safety program, performance management, policy and procedure administration and division operations support.

**FY 2013 - 14 Results - Public Works Admin**

- Successful Implementation of web-based and mobile work order and asset management software.

**FY 2014 - 15 Goals - Public Works Admin**

**Strategic Priority: Fiscally Responsible**

- Implementation of Lean-Kaizen initiative and projects for operations optimization.

**Strategic Priority: Operational Excellence**

- Update of Department Strategic Plan.

**Department at a Glance:**

FY 2014 - 15 Budget

**\$596,732**

Full-time Employees

7

Location

Municipal Services  
10996 S. Redwood Rd.

# General Fund, Public Works Admin

**Department Staffing - Public Works Admin**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>7</b>	<b>7</b>	<b>7</b>
Full-Time Employees	7	7	7
<b>Public Works Admin</b>	<b>7</b>	<b>7</b>	<b>7</b>
Director of Public Works	1	1	1
Associate Director of Public Works	2	2	2
Operations Support Supervisor	1	1	1
Public Works Administrative Assistant	0	1	1
Public Works Customer Service Assistant	3	2	2

**Staffing Notes:**

No Changes for FY 2014-15.

**Department Budget - Public Works Admin**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Public Works Admin</b>				
Wages and Benefits	515,555	564,581	564,581	544,170
Materials and Supplies	11,538	14,200	14,200	14,720
Operating Expenditures	19,444	40,342	40,342	37,842
<b>Total Public Works Admin</b>	<b>546,537</b>	<b>619,123</b>	<b>619,123</b>	<b>596,732</b>

## General Fund, Fleet

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 190 vehicles and around 130 other miscellaneous pieces of large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a diesel/gasoline fuel station located in the Public Works maintenance yard.

### **Primary Activities - Fleet**

- Provides repair and maintenance to city vehicles and equipment.
- Purchase, lease and surplus of vehicles/equipment.
- Inventory management of the city fueling station.

### **FY 2013 - 14 Results - Fleet**

- Public Safety vehicles on a sustainable replacement schedule.
- A.S.E Blue Seal of Excellence Award.
- All Mechanics and Fleet Manager are Master Certified A.S.E Technicians.

### **FY 2014 - 15 Goals - Fleet**

#### **Strategic Priority: Operational Excellence**

- Pool car electronic reservation system testing.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$2,057,870**

Full-time Employees

5

Location

Municipal Services  
10996 S. Redwood Rd.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, Fleet

### Division Staffing - Fleet

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>5</b>	<b>5</b>	<b>5</b>
Full-Time Employees	5	5	5
<b>Fleet</b>	<b>5</b>	<b>5</b>	<b>5</b>
Fleet Manager	1	1	1
Mechanic III	2	2	2
Mechanic II	1	1	1
Fleet Assistant	1	1	1

#### Staffing Notes:

No Changes for FY 2014-15.

### Division Budget - Fleet

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Fleet</b>				
Wages and Benefits	330,380	368,133	368,133	384,387
Materials and Supplies	21,257	21,944	21,944	44,494
Operating Expenditures	244,417	244,610	368,666	1,628,989
<b>Total Fleet</b>	<b>596,054</b>	<b>634,687</b>	<b>758,743</b>	<b>2,057,870</b>

#### Change in Operations

- Public Safety Vehicles Including an Ambulance
- Fire Engine 61 & 62
- Public Works Dump Truck

## General Fund, Parks

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 30 parks with maintenance for the following items; playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, horseshoes and drinking fountains, along with Cemetery operations.

### **Primary Activities - Parks Department**

- Manages and maintains over 400 acres of parks, trails, open space, Cemetery and 35 miles of streetscapes.
- Support special events. (Sights and Sounds, Country Fest, Farmers Market).
- Support local sport leagues (Football, Softball, Baseball, Lacrosse, Soccer).

### **FY 2013 - 14 Results - Parks Department**

- New playground at Sky park.
- Secondary water line installed in City Park.
- Built a stronger more cohesive team in Parks dept.
- Bring 15 Parks onto Central Control.

### **FY 2014 - 15 Goals - Parks Department**

#### **Strategic Priority: Sustainable Growth**

- Add additional parks properties as funding allows to irrigation central control system.
- Decrease water consumption by 5%.

#### **Strategic Priority: Operational Excellence**

- Increase efficiency by 5% in our overall appearance and production in Parks.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$1,918,141**

Full-time Employees

17

Location

Municipal Services  
10996 S. Redwood Rd.

## Fiscal Year 2014-2015 Annual Budget

# General Fund, Parks

### Division Staffing - Parks Department

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>20</b>	<b>17</b>	<b>17</b>
Full-Time Employees	20	17	17
<b>Parks</b>	<b>20</b>	<b>17</b>	<b>17</b>
Parks Manager	1	1	1
Forest/Trails/Open Space Supervisor	1	1	1
Parks Maintenance Lead Worker	2	2	2
Parks Maintenance Workers	16	13	13

#### Staffing Notes:

No Changes for FY 2014-15.

### Division Budget - Parks Department

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Parks</b>				
Wages and Benefits	1,129,899	1,273,913	1,273,913	1,292,735
Materials and Supplies	84,698	158,730	158,730	282,610
Operating Expenditures	318,838	285,800	387,744	342,796
<b>Total Parks</b>	<b>1,533,435</b>	<b>1,718,443</b>	<b>1,820,387</b>	<b>1,918,141</b>

## General Fund, Street Lighting

The Streetlight division manages and maintains over 4,900 street lights within the City and growing at a rate of approximately 150 additional street lights each year. With a proactive approach to maintenance, most of these lights are maintained and repaired before the public request a repair. Streetlight Division employees assist all city departments with electrical installing, changes and repair in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 700 street lights.

### **Primary Activities - Street Lighting**

- Repair and maintain City owned street lights.
- Provide electrical support to other City departments and facilities.
- Support snow removal efforts.

### **FY 2013 - 14 Results - Street Lighting**

- Over 1,000 street light repairs made.
- Over 200 hours of City Building/Facility electrical work performed.
- Replaced 20,000 feet of wire.
- Repaired 22 poles due to traffic accidents.

### **FY 2014 - 15 Goals - Street Lighting**

#### **Strategic Priority: Operational Excellence**

- Repair all resident requests with-in 3 days of request.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$157,421**

Full-time Employees

2

Location

Municipal Services  
10996 S. Redwood Rd.

# General Fund, Street Lighting

## Division Staffing - Street Lighting

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>3</b>	<b>2</b>	<b>2</b>
Full-Time Employees	3	2	2
<b>Street Lighting</b>	<b>3</b>	<b>2</b>	<b>2</b>
Electrician	2	1	1
Street Light Tech II	1	1	1

### Staffing Notes:

No Changes for FY 2014-15.

## Division Budget - Street Lighting

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Streelighting</b>				
Wages and Benefits	118,922	136,065	136,065	142,411
Materials and Supplies	41,899	56,450	56,450	10,700
Operating Expenditures	419,572	488,645	488,645	4,310
<b>Total Streetlighting</b>	<b>580,393</b>	<b>681,160</b>	<b>681,160</b>	<b>157,421</b>

## General Fund, Streets

The Streets division is fully dedicated to providing safe, well maintained roads for all citizens who reside, conduct business or travel through or within the community. The division also maintains sidewalk, street signs, and provide graffiti removal and snow removal. The Street divisions services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway stripping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting, and creative problem solving.

### **Primary Activities - Streets**

- Maintains 220+ miles of road.
- Maintains over 500 miles of sidewalk.
- Maintains over 7,600 street signs.

### **FY 2013 - 14 Results - Streets**

- Replaced 230 signs to meet federal and State requirements.
- Repaired 3000 feet of sidewalk trip hazards.
- Zero losses due to claims relating to Street Division infrastructure.
- 1.6 million sq. ft. of roads sealed by Street division staff.
- 2.5 million sq. ft. of roads received pavement preservation treatment.

### **FY 2014 - 15 Goals - Streets**

#### **Strategic Priority: Balanced Regulatory Environment**

- 300 signs replaced to meet Federal and State requirements.

#### **Strategic Priority: Operational Excellence**

- Perform asphalt condition inspection and implement pavement management software.
- Repair 3,500 feet of sidewalk trip hazards and create a new 5-year assessment.
- Zero losses due to claims against the division.
- 2.0 million sq. ft. of roads sealed in-house.
- 3.0 million sq. ft. of roads receiving a preventative treatment.

### **Division at a Glance:**

FY 2014 - 15 Budget

**\$2,768,390**

Full-time Employees

13

Location

Municipal Services  
10996 S. Redwood Rd.

# Fiscal Year 2014-2015 Annual Budget

## General Fund, Streets

### Division Staffing - Streets

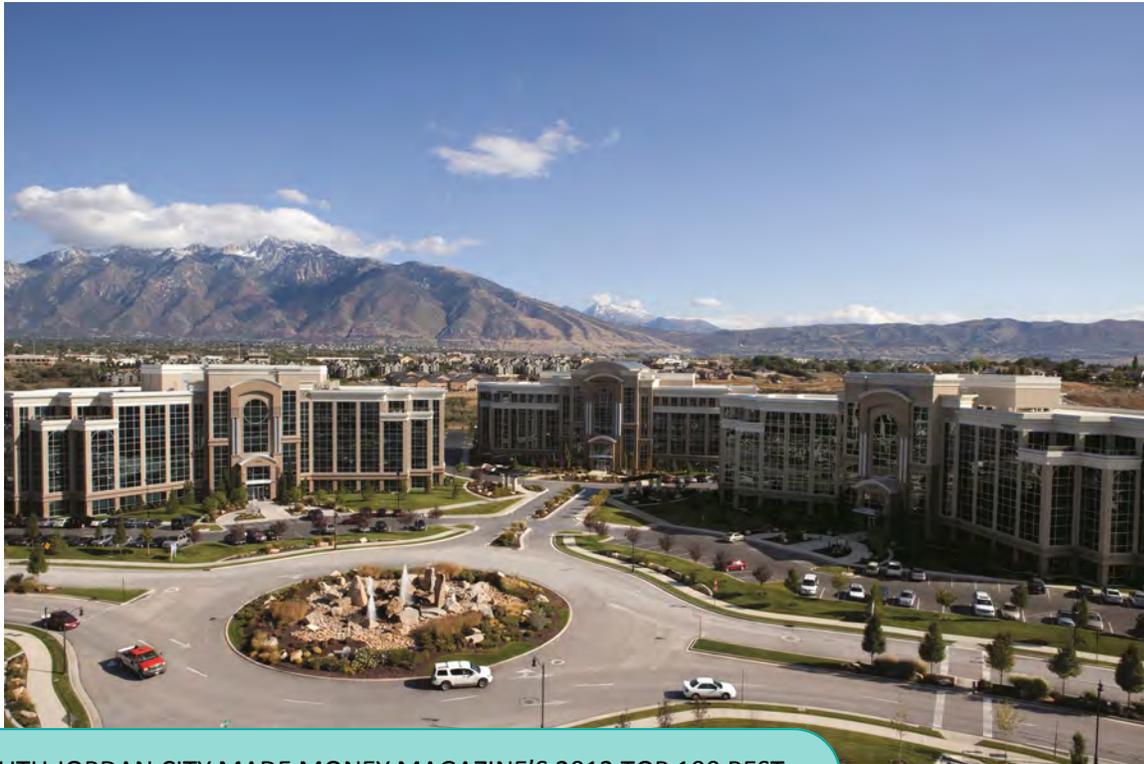
	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Division Total</b>	<b>13</b>	<b>13</b>	<b>13</b>
Full-Time Employees	13	13	13
<b>Streets</b>	<b>13</b>	<b>13</b>	<b>13</b>
Streets Manager	1	1	1
Streets Maintenance Lead Worker	2	2	2
Streets Maintenance Workers	10	10	10

#### Staffing Notes:

No Changes for FY 2014-15.

### Division Budget - Streets

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Streets</b>				
Wages and Benefits	790,732	852,450	852,450	932,505
Materials and Supplies	45,745	41,960	41,960	33,960
Operating Expenditures	772,559	953,729	953,729	26,925
<b>Total Streets</b>	<b>1,609,036</b>	<b>1,848,139</b>	<b>1,848,139</b>	<b>993,390</b>
<b>Class C Road Funds</b>				
Operating Expenditures	0	0	0	1,775,000
<b>Total Class C Road Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,775,000</b>
<b>Total</b>	<b>1,609,036</b>	<b>1,848,139</b>	<b>1,848,139</b>	<b>2,768,390</b>



### SOUTH JORDAN CITY MADE MONEY MAGAZINE'S 2012 TOP 100 BEST PLACES TO LIVE

The City of South Jordan made the list because they offer “strong job opportunities, great schools, low crime, quality health care and plenty to do,” according to Money Magazine.

South Jordan ranked at #18 because of its growth rate and access to outdoor activities. The City also has the lowest divorce rate at about 4%.

## Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.



RDA

CDBG

Storm Drain

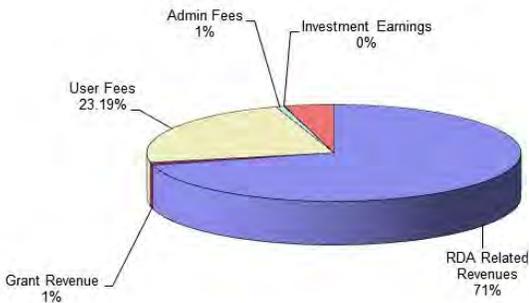
Fitness Center

## Fiscal Year 2014-2015 Annual Budget

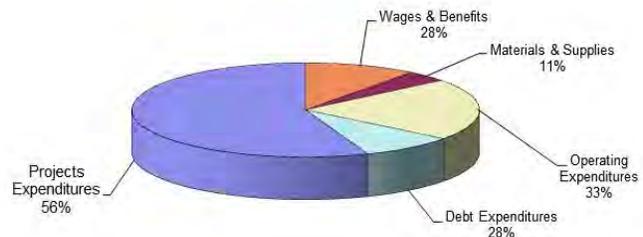
# Special Revenue Fund Summary

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>REVENUES</b>				
RDA Project Area Increment	\$5,895,332	\$6,355,214	\$6,355,214	\$5,745,000
RDA Housing	1,524,529	1,524,758	1,524,758	1,598,000
CDA Project Area Increment	4,882,021	7,700,000	7,700,000	4,600,000
Grant Revenue (CDBG)	118,554	146,606	167,646	167,646
User Fees	3,793,193	3,679,831	3,679,831	3,912,121
Admin. Fees	151,882	165,000	165,000	120,000
Investment Earnings	128,450	0	0	10,655
Other Miscellaneous	44,180	0	0	0
<b>Total Special Revenue Fund Revenue</b>	<b>16,538,141</b>	<b>19,571,409</b>	<b>19,592,449</b>	<b>16,153,422</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	707,066	67,273	67,273	60,000
Use of Fund Balance	227,349	632,120	632,120	16,253
<b>Total Transfers In and Use of Fund Balance</b>	<b>934,415</b>	<b>699,393</b>	<b>699,393</b>	<b>76,253</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>17,472,556</b>	<b>20,270,802</b>	<b>20,291,842</b>	<b>16,229,675</b>
<b>EXPENDITURES</b>				
Wages and Benefits	1,298,918	1,304,252	1,304,252	1,442,723
Materials and Supplies	492,082	511,600	511,600	532,835
Operating Expenditures	1,757,510	2,072,839	1,793,879	2,059,548
Debt Expenditures	1,207,474	1,207,719	1,207,719	1,208,288
Project Expenditures	7,465,626	11,855,261	12,155,261	7,925,941
<b>Total Special Revenue Fund Expenditures</b>	<b>12,221,610</b>	<b>16,951,671</b>	<b>16,972,711</b>	<b>13,169,335</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	1,726,104	1,493,115	1,493,115	1,873,541
Contribution to Fund Balance	3,524,842	1,826,016	1,826,016	1,186,798
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>5,250,946</b>	<b>3,319,131</b>	<b>3,319,131</b>	<b>3,060,339</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>17,472,556</b>	<b>20,270,802</b>	<b>20,291,842</b>	<b>16,229,675</b>

Financing Sources



Financing Uses



# Special Revenue, Redevelopment Agency

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

**Primary Activities - Redevelopment Agency**

- Provides administration of the Redevelopment Agency - budgeting and accounting, working with participants and creation of new project areas when needed.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

**FY 2013 - 14 Results - Redevelopment Agency**

- Recognized as a “Utah Governor’s Business Friendly Community”.

**FY 2014 - 15 Goals - Redevelopment Agency**

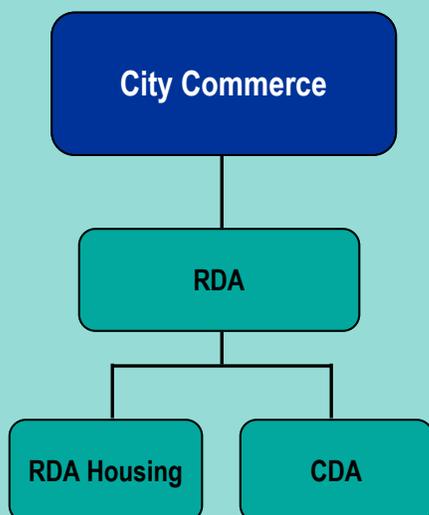
**Strategic Priority: Operational Excellence**

- Fulfill the goals and policies laid out in the CDA Project Area Plans.

**Agency at a Glance:**

FY 2014 - 15 Budget

**\$5,865,000**



## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, Redevelopment Agency

### Department Budget - Redevelopment Agency

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Project #1 Towers Increment	568,910	574,923	574,923	580,000
Project #2 Harmons	347,894	363,773	363,773	325,000
Project #3 Southgate Increment	867,021	695,220	695,220	700,000
Project #4 Gateway Increment	100,000	0	0	0
Project #5 South Jordan Parkway Increment	521,322	518,554	518,554	750,000
Project #6 South I-15 Frontage	659,483	672,914	672,914	585,000
Project #7 North Jordan Gateway Increment	503,642	560,240	560,240	405,000
Project #8 South Towne Center Increment	289,138	324,333	324,333	320,000
Project #10 South Bangerter	1,360,382	1,477,346	1,477,346	1,400,000
Project #11 Merit Medical	677,540	1,167,911	1,167,911	680,000
Project #12 Commerce Park	0	0	0	0
Project #13 South Station	0	0	0	0
Admin. Fee - CDA	151,882	165,000	165,000	120,000
Bond Proceeds	0	0	0	0
Sale of Property	0	0	0	0
Investment Earnings	35,232	0	0	0
Investment Proceeds	44,130	0	0	0
Miscellaneous Revenue	0	0	0	0
Rental Income	0	0	0	0
<b>Total Revenues</b>	<b>6,126,576</b>	<b>6,520,214</b>	<b>6,520,214</b>	<b>5,865,000</b>
<b>Transfer From Other Funds</b>				
Transfer from RDA Housing	350,000	0	0	0
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>6,126,576</b>	<b>6,520,214</b>	<b>6,520,214</b>	<b>5,865,000</b>
<b>Operating Expenditures</b>				
Materials and Supplies	58,750	65,400	65,400	71,225
Operating Expenditures	604,697	718,897	718,897	826,754
Debt Service	873,606	873,786	873,786	880,223
Trustee Fees	1,813	1,813	1,813	1,813
<b>Total Operating Expenditures</b>	<b>1,538,866</b>	<b>1,659,896</b>	<b>1,659,896</b>	<b>1,780,015</b>

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, Redevelopment Agency

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Project Expenditures</b>				
Tax Increment Commitments	2,268,076	2,681,403	2,681,403	1,993,205
Capital Improvement Projects	59,342	0	0	0
<b>Total Project Expenditures</b>	<b>2,327,418</b>	<b>2,681,403</b>	<b>2,681,403</b>	<b>1,993,205</b>
<b>Transfers Out</b>				
Transfer to General Fund	0	0	0	320,000
Transfer to General Debt Service Fund	763,537	763,562	763,562	764,963
Transfer to CDA	0	0	0	60,000
Transfer to CIP General	0	0	0	0
Transfer to MBA	444,426	725,644	725,644	724,669
Transfer to Fitness Center	0	0	0	0
Transfer to Mulligan's	0	0	0	0
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	1,052,310	689,690	689,690	222,129
<b>Total Transfers Out</b>	<b>2,260,292</b>	<b>2,178,915</b>	<b>2,178,915</b>	<b>2,091,780</b>
<b>Total Expenditures</b>	<b>6,126,576</b>	<b>6,520,214</b>	<b>6,520,214</b>	<b>5,865,000</b>

### Notes to Redevelopment Agency Fund

**RDA/CDA Tax Increment Revenue** – The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2014-2015 budget year, calculations were submitted to Salt Lake County in November 2013. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**RDA Expenditures** – Major expenses include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing bond.

**RDA Contribution to Fund balance** (including current year contribution) will be used for business development incentives and future RDA infrastructure projects.

# Fiscal Year 2014-2015 Annual Budget

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South Jordan Towne Center



The District

# Special Revenue, RDA Housing

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

**Primary Activities - RDA Housing**

- Administration of the Redevelopment Agency Housing funds - budgeting and accounting and facilitating project proposals for City Council coordination.

**FY 2013 - 14 Results - RDA Housing**

- Finished up a revision of the City's Affordable Housing Plan.

**FY 2014 - 15 Goals - RDA Housing**

**Strategic Priority: Balanced Regulatory Environment**

- Begin to Implement Housing Strategies from the revised affordable Housing plan.

**RDA Housing at a Glance:**

FY 2014 - 15 Budget

**\$1,614,253**

Location

City Hall  
1600 W. Towne Center Dr.



*Four Seasons Apartments*

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, RDA Housing

### Department Budget - RDA Housing

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Housing Revenue	1,524,529	1,524,758	1,524,758	1,598,000
Bond Proceeds	0	0	0	0
Other Miscellaneous	0	0	0	0
Investment Earnings	35,232	0	0	0
<b>Total Revenues</b>	<b>1,559,761</b>	<b>1,524,758</b>	<b>1,524,758</b>	<b>1,598,000</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	632,120	632,120	16,253
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>632,120</b>	<b>632,120</b>	<b>16,253</b>
<b>Total Revenues and Transfers</b>	<b>1,559,761</b>	<b>2,156,878</b>	<b>2,156,878</b>	<b>1,614,253</b>
<b>Operating Expenditures</b>				
Debt Service	331,368	331,433	331,433	325,566
Cost of Issuance	0	0	0	0
Trustee Fees	687	687	687	687
<b>Total Operating Expenditures</b>	<b>332,055</b>	<b>332,120</b>	<b>332,120</b>	<b>326,253</b>
Housing Program	0	1,824,758	1,824,758	1,288,000
Property Acquisition	0	0	0	0
<b>Total Project Expenditures</b>	<b>0</b>	<b>1,824,758</b>	<b>1,824,758</b>	<b>1,288,000</b>
<b>Transfers Out</b>				
Transfer to RDA	350,000	0	0	0
Contribution to Fund Balance	1,227,706	0	0	0
<b>Total Transfers Out</b>	<b>1,227,706</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>1,559,761</b>	<b>2,156,878</b>	<b>2,156,878</b>	<b>1,614,253</b>

### Notes to Redevelopment Housing Fund

**RDA Housing Tax Increment Revenue** - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2014-2015 budget year, calculations were submitted to Salt Lake County in November 2013. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

**RDA Housing Expenditures** – The major expense of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

**RDA Contribution to Fund balance** (including current year contribution) are being accumulated for future housing projects and initiatives.

# Special Revenue, CDA

The CDA fund includes projects #12 Commerce Park , #13 South Station & #14 Tim Dahle Nissan. It is part of the general RDA efforts of the city. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

### **Primary Activities - CDA**

- Provides administration of the Redevelopment Agency - budgeting and accounting, working with participants and creation of new project areas when needed.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

### **FY 2013 - 14 Results - CDA**

- Recognized as a “Utah Governor’s Business Friendly Community”.
- Created the Tim Dahle Nissan CDA Project Area to recruit the car dealership.

### **FY 2014 - 15 Goals - CDA**

#### **Strategic Priority: Operational Excellence**

- Fulfill the goals and policies laid out in the CDA Project Area Plans.

### **CDA at a Glance:**

FY 2014 - 15 Budget

**\$4,660,000**

Location

City Hall  
1600 W. Towne Center Dr.



Daybreak Trax Station

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, CDA

### Department Budget - CDA

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Project#12 Commerce Park	3,989,408	6,800,000	6,800,000	3,700,000
Project#13 South Station	892,613	900,000	900,000	900,000
Other Miscellaneous	0	0	0	0
Investment Earnings	0	0	0	0
<b>Total Revenues</b>	<b>4,882,021</b>	<b>7,700,000</b>	<b>7,700,000</b>	<b>4,600,000</b>
<b>Transfer From Other Funds</b>				
Transfer from RDA	0	0	0	60,000
Use of Fund Balance	227,349	0	0	0
<b>Total Trans From Other Funds</b>	<b>227,349</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>Total Revenues and Transfers</b>	<b>5,109,370</b>	<b>7,700,000</b>	<b>7,700,000</b>	<b>4,660,000</b>
<b>Operating Expenditures</b>				
Operating Expenditures	287,494	165,000	165,000	120,000
Infrastructure Maintenance	92,075	300,000	300,000	100,000
<b>Total Operating Expenditures</b>	<b>379,569</b>	<b>465,000</b>	<b>465,000</b>	<b>220,000</b>
<b>Project Expenditures</b>				
Tax Increment Commitments	4,729,801	6,200,000	6,200,000	3,980,000
Capital Reserve	0	1,035,000	1,035,000	460,000
<b>Total Project Expenditures</b>	<b>4,729,801</b>	<b>7,235,000</b>	<b>7,235,000</b>	<b>4,440,000</b>
<b>Transfers Out</b>				
Transfer to RDA	0	0	0	0
Contribution to Fund Balance	0	0	0	0
<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>5,109,370</b>	<b>7,700,000</b>	<b>7,700,000</b>	<b>4,660,000</b>

### Notes to CDA Fund

**RDA/CDA Tax Increment Revenue** – The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2014-2015 budget year, calculations were submitted to Salt Lake County in November 2013. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**CDA Expenditures** – The major expense is tax increment commitments within the project areas.

**CDA Contribution to Fund balance** (including current year contribution) will be used for a future school district building obligation. In addition, part of the accumulated fund balance will be used to fulfill agreements with eBay and Kennecott.

# Special Revenue, CDBG

The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

**Primary Activities - CDBG**

- Development of viable communities by providing a suitable living environment and safe and decent housing, principally for low- and moderate-income persons.

**FY 2013 - 14 Results - CDBG**

- Funding for homeless and domestic violence shelters, food pantry, family crisis center, youth mentoring.
- Funding for emergency home repairs and residential accessibility upgrades.
- Installation of HVAC upgrades & heated sidewalks at the Senior Center.
- Corrections of accessibility deficiencies at City Hall.

**FY 2014 - 15 Goals - CDBG**

**Strategic Priority: Engaged Community**

- Support of local public services.
- Funding to adequately maintain existing homes.
- Improvements at the Senior Center.

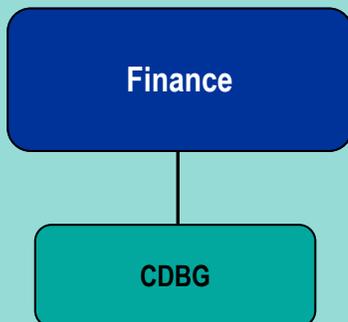
**Strategic Priority: Desirable Amenities and Open Space**

- Coordination with the Rotary Club for fully-inclusive park equipment.

**CDBG at a Glance:**

FY 2014 - 15 Budget

\$167,646



South Jordan Community Center

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, CDBG

### Department Budget - CDBG

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
CDBG Grant	\$118,554	\$146,606	\$167,646	\$167,646
<b>Total Revenues</b>	<b>118,554</b>	<b>146,606</b>	<b>167,646</b>	<b>167,646</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>118,554</b>	<b>146,606</b>	<b>167,646</b>	<b>167,646</b>
<b>Operating Expenditures</b>				
Public Service Allocation	10,000	21,991	0	0
Program Project Costs	81,141	95,294	0	0
Community Services Department	0	0	104,500	104,500
The Road Home	0	0	5,500	5,500
South Valley Sanctuary	0	0	5,500	5,500
Family Support Center	0	0	5,500	5,500
Big Brothers Big Sisters	0	0	2,500	2,500
ASSIST	0	0	5,000	5,000
Valley Services	0	0	3,500	3,500
Legal Aid Society of Utah	0	0	3,500	3,500
Food Pantry	0	0	2,646	2,646
Administrative Charges	19,732	29,321	29,500	29,500
<b>Total Operating Expenditures</b>	<b>110,873</b>	<b>146,606</b>	<b>167,646</b>	<b>167,646</b>
<b>Project Expenditures</b>				
<b>Transfers Out</b>				
Transfer to General Fund	0	0	0	0
Contribution to Fund Balance	7,681	0	0	0
<b>Total Transfers Out</b>	<b>7,681</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>118,554</b>	<b>146,606</b>	<b>167,646</b>	<b>167,646</b>

### Notes to CDBG Fund

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

# Special Revenue, Storm Water

**Storm Water at a Glance:**

FY 2014 - 15 Budget

**\$2,216,276**

Full-time Employees

9

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graph TD
    PW[Public Works] --- SW[Storm Water]
    
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The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

**Primary Activities - Storm Water**

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood Prevention.
- Maintaining compliance pertaining to UPDES requirements.

**FY 2013 - 14 Results - Storm Water**

- Maintenance/Operations
  - \* Collected 650 tons of street sweeping debris
  - \* TV/Camera inspection of 146,484 feet of storm drain pipe
  - \* Cleaned/Vactored 26,000 feet of storm drain pipe
  - \* Cleaned/Vactored 565 storm drain boxes/inlets
  - \* Performed annual inspection of 151 detention/retention ponds
- UPDES Compliance
  - \* Completed Storm Water Management Plan in compliance with new state MS4 permit
  - \* Managed 785 state permitted sites within the City
  - \* Performed 3870 inspections on the 785 permitted sites identifying 1598 action items
  - \* Completed IDDE dry weather inspections on 302 outfalls

**FY 2014 - 15 Goals - Storm Water**

**Operational Excellence**

- Maintenance/Operations
  - \* Increase sweeper debris tonnage by 15%
  - \* Increase TV/Camera inspection footage of storm drain pipe by 10%
- UPDES Compliance
  - \* Get designated “High Priority” municipal sites in full compliance

# Special Revenue, Storm Water

*Department Staffing - Storm Water*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>9</b>	<b>9</b>	<b>9</b>
Full-Time Employees	9	9	9
<b>Storm Water</b>	<b>9</b>	<b>9</b>	<b>9</b>
Storm Drain Manager	1	1	1
Storm Water Inspector	1	1	1
Storm Drain Maintenance Lead Worker	1	1	1
Storm Drain Maintenance Worker III	3	3	3
Storm Drain Maintenance Worker II	3	3	3

**Staffing Notes:**

No Changes for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, Storm Water

### Department Budget - Storm Water

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Storm Water Fees	\$2,135,339	\$2,122,831	\$2,122,831	\$2,205,621
Investment Earnings	13,856	0	0	10,655
Other Miscellaneous	1,811	0	0	0
<b>Total Revenues</b>	<b>2,151,006</b>	<b>2,122,831</b>	<b>2,122,831</b>	<b>2,216,276</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>2,151,006</b>	<b>2,122,831</b>	<b>2,122,831</b>	<b>2,216,276</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	531,570	584,698	584,698	641,729
Materials and Supplies	33,908	57,250	57,250	53,460
Operating Expenditures	374,583	394,836	394,836	414,148
<b>Total Operating Expenditures</b>	<b>940,061</b>	<b>1,036,784</b>	<b>1,036,784</b>	<b>1,109,337</b>
<b>Project Expenditures</b>				
Storm Water Master Plan	0	60,000	60,000	60,000
Equipment Expenditures	26,870	5,100	5,100	66,000
Misc Storm Drain Projects	21,854	24,000	24,000	24,936
<b>Total Project Expenditures</b>	<b>48,724</b>	<b>89,100</b>	<b>89,100</b>	<b>150,936</b>
<b>Transfers Out</b>				
Transfer to Risk Management	2,341	2,341	2,341	2,341
Transfer to General Fund	600	600	600	600
Transfer to General CIP	96,858	0	0	0
Contribution to Fund Balance	1,062,422	994,006	994,006	953,062
<b>Total Transfers Out</b>	<b>1,162,221</b>	<b>996,947</b>	<b>996,947</b>	<b>956,003</b>
<b>Total Expenditures</b>	<b>2,151,006</b>	<b>2,122,831</b>	<b>2,122,831</b>	<b>2,216,276</b>

# Special Revenue, Fitness Center

The Fitness and Aquatics Center provides daily fitness, aquatic and recreational programs for youth and adults. Fitness classes range from personal training to group classes at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim and pre-comp swim team. A variety of year round recreation programs are also available for youth and adults.

**Primary Activities - Fitness Center**

Provides daily fitness, aquatic and recreational programs for youth and adults.

**FY 2013 - 14 Results - Fitness Center**

- Increased membership revenue and admittance (295,000 visits in 2013).
- Improved group fitness program through new class offerings.
- Expanded Silver Sneakers class schedule to meet demand.
- Phase I of security camera installation completed.
- 1,400 visits during Third Annual Health Fair.

**FY 2014 - 15 Goals - Fitness Center**

**Strategic Priority: Fiscally Responsible**

- Continued growth of memberships and revenue.

**Engaged Community**

- Improved outreach to schools and community groups.

**Strategic Priority: Operational Excellence**

- Continued growth and improvement in recreation programs.
- Improve sponsorship and marketing opportunities.
- Continued positioning of the Fitness & Aquatic Center as the premier recreation provider in the Southwest valley.

**Fitness Center at a Glance:**

FY 2014 - 15 Budget

**\$1,706,500**

Full-time Employees

6

**Community Services**

**Fitness Center**

# Special Revenue, Fitness Center

*Department Staffing - Fitness Center*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>5</b>	<b>6</b>	<b>6</b>
Full-Time Employees	5	6	6
<b>Fitness Center</b>	<b>5</b>	<b>6</b>	<b>6</b>
Recreation Customer Service Supervisor	1	1	1
Recreation Program Supervisor	0	1	1
Program Coordinator	1	1	1
Aquatics Supervisor	1	1	1
Custodian	2	2	2

**Staffing Notes:**

No Changes for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Special Revenue, Fitness Center

### Department Budget - Fitness Center

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Membership Revenues	608,848	575,000	575,000	610,000
Day Pass Revenues	246,888	250,000	250,000	250,000
Silver Sneakers	48,101	37,500	37,500	50,000
Day Care	14,385	14,000	14,000	14,000
Aquatic Programs	86,234	105,000	105,000	95,000
Adult Programs	10,736	10,000	10,000	11,000
Recreation Revenue	412,803	340,000	340,000	400,000
Camp Programs	135,594	115,000	115,000	120,000
Vending Revenues	20,190	19,000	19,000	20,000
Pro Shop	3,572	4,000	4,000	3,500
Outside Organization Revenue	29,227	40,000	40,000	30,000
Food & Beverages	3,133	4,000	4,000	3,000
Room Rental	38,143	43,500	43,500	40,000
SoJo Marathon Revenue	0	0	0	60,000
Grants	8,800	0	0	0
Other Miscellaneous	25,881	0	0	0
Sale of Surplus Property	7,688	0	0	0
Investment Earnings	0	0	0	0
<b>Total Revenues</b>	<b>1,700,223</b>	<b>1,557,000</b>	<b>1,557,000</b>	<b>1,706,500</b>
<b>Transfer From Other Funds</b>				
Transfer from General Fund	63,421	67,273	67,273	0
Transfer from CIP General	0	0	0	0
Transfer from MBA	293,645	0	0	0
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>357,066</b>	<b>67,273</b>	<b>67,273</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>2,057,289</b>	<b>1,624,273</b>	<b>1,624,273</b>	<b>1,706,500</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	767,348	719,554	719,554	800,994
Materials and Supplies	399,424	388,950	388,950	408,150
Operating Expenditures	287,788	347,500	347,500	431,000
<b>Total Operating Expenditures</b>	<b>1,454,560</b>	<b>1,456,004</b>	<b>1,456,004</b>	<b>1,640,144</b>
<b>Project Expenditures</b>				
Capital Expenditures	340,137	0	0	0
Capital Replacement Reserve	0	25,000	25,000	53,800
Parks & Rec Equipment	19,546	0	0	0
<b>Total Project Expenditures</b>	<b>359,683</b>	<b>25,000</b>	<b>25,000</b>	<b>53,800</b>

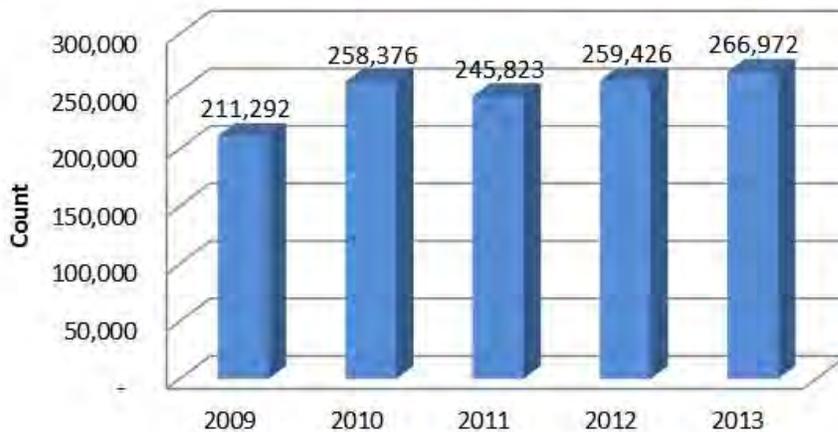
# Special Revenue, Fitness Center

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Transfers Out</b>				
Transfer to Risk Management	949	949	949	949
Transfer to Mulligans	67,374	0	0	0
Contribution to Fund Balance	174,723	142,320	142,320	11,607
<b>Total Transfers Out</b>	<b>243,046</b>	<b>143,269</b>	<b>143,269</b>	<b>12,556</b>
<b>Total Expenditures</b>	<b>2,057,289</b>	<b>1,624,273</b>	<b>1,624,273</b>	<b>1,706,500</b>

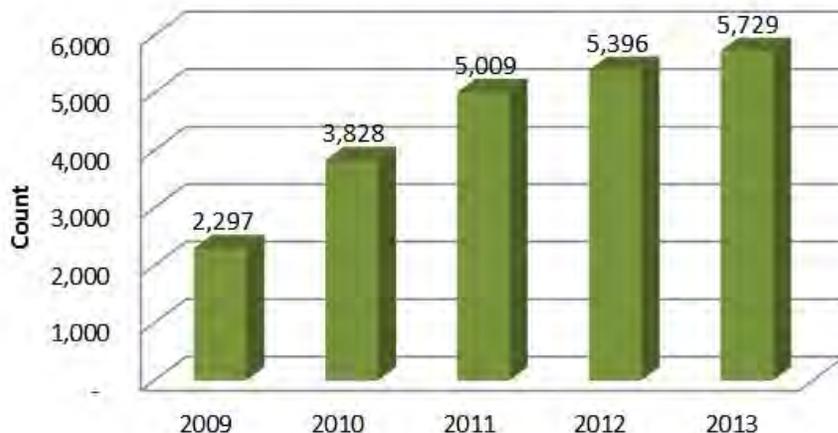
**Notes to Fitness Center Fund**

65% of Fitness Center Director Salary transferred from Community Services Admin.

### Annual Attendance Count



### Unique Memberships



## Enterprise Funds

Used to track those functions which charge fees to cover most or all associated costs.

Water

Secondary  
Water

Sanitation

Recycling

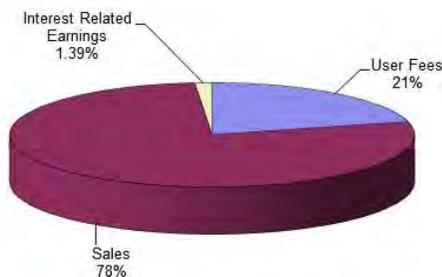
Mulligans

## Fiscal Year 2014-2015 Annual Budget

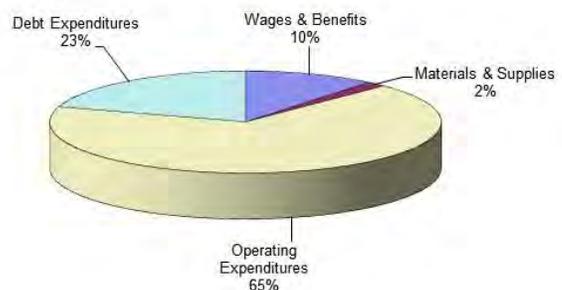
# Enterprise Fund Summary

	Prior Year Actual FY 11-12	Adopted Budget FY 12-13	Estimated Actual FY 12-13	Proposed Budget FY 13-14
<b>REVENUES</b>				
User Fees	\$4,328,806	\$4,129,340	\$4,124,426	\$4,067,064
Sales	16,391,308	14,706,288	14,706,288	15,037,500
Finance Charges	231,738	145,557	145,557	204,000
Investment Earnings	140,804	44,556	44,556	65,000
Miscellaneous Revenue	86,668	6,544	6,544	168,609
Impact Fees	1,562,687	0	0	0
<b>Total Enterprise Fund Revenue</b>	<b>22,742,011</b>	<b>19,032,285</b>	<b>19,027,371</b>	<b>19,542,173</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	3,307,104	3,816,500	4,139,500	4,909,532
Use of Fund Balance	42,950	3,437,514	6,320,457	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>3,350,054</b>	<b>7,254,014</b>	<b>10,459,957</b>	<b>4,909,532</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>26,092,065</b>	<b>26,286,299</b>	<b>29,487,328</b>	<b>24,451,705</b>
<b>EXPENDITURES</b>				
Wages and Benefits	1,756,889	1,920,830	1,920,830	2,030,561
Materials and Supplies	318,073	385,553	386,353	312,477
Operating Expenditures	11,121,401	12,165,888	12,140,174	12,490,650
Debt Expenditures	3,791,385	3,803,473	3,803,473	3,779,660
Project Expenditures	926,189	3,816,500	6,745,480	1,517,500
<b>Total Enterprise Fund Expenditures</b>	<b>17,913,937</b>	<b>22,092,244</b>	<b>24,996,310</b>	<b>20,130,848</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	3,207,809	4,076,409	4,373,372	3,218,425
Contribution to Fund Balance	4,970,319	117,646	117,646	1,102,432
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>8,178,128</b>	<b>4,194,055</b>	<b>4,491,018</b>	<b>4,320,857</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>26,092,065</b>	<b>26,286,299</b>	<b>29,487,328</b>	<b>24,451,705</b>

Financing Sources



Financing Uses



# Enterprise Funds, Water

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

### Primary Activities - Water

- Maintains 313 miles of pipe, over 17,000 water connections, and 3,076 fire hydrants.
- Ensure uninterrupted quality water supply for all connections.

### FY 2013 - 14 Results - Water

- Achieved a low peaking factor from JVWCD.
- Completed the required UCMR3 required samples.
- No failed water quality samples.
- Completed a large portion of asbestos replacement projects.
- Completed all fire flow projects listed in the master plan.

### FY 2014 - 15 Goals - Water

#### Strategic Priority: Sustainable Growth

- Expand water conservation program.

#### Strategic Priority: Operational Excellence

- Implementation of tank cleaning program.
- No violations with Sanitary Survey.
- Implement water system operational benchmarking improvements.

### Water at a Glance:

FY 2014 - 15  
Water Operating Budget

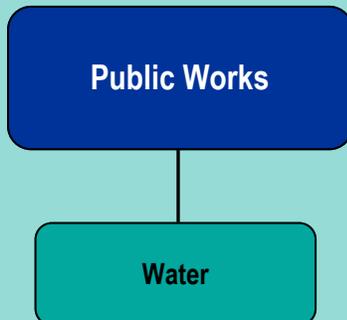
**\$16,386,125**

Water CIP Budget

**\$3,213,516**

Full-time Employees

16



Water Pipeline Construction

# Enterprise Funds, Water

**Department Staffing - Water**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>16</b>	<b>15</b>	<b>16</b>
Full-Time Employees	16	15	16
<b>Water</b>	<b>16</b>	<b>15</b>	<b>16</b>
Water Manager	1	1	1
Water Maintenance Lead Worker	2	2	2
Water Maintenance Workers	11	10	10
Water Backflow Tech	1	1	1
Water Meter Reader	1	1	1
Water Conservation Coordinator	0	0	1

**Staffing Notes:**

New Water Conservation Coordinator position for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Water

### Department Budget - Water

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Grants/Donations	6,450	0	0	0
Water Sales	15,663,982	14,007,772	14,007,772	14,307,500
Backflow Fee	0	0	0	0
Finance Charges	231,738	145,557	145,557	204,000
Investment Earnings	93,937	44,556	44,556	65,000
Water Share Lease	4,193	5,065	5,065	5,065
Miscellaneous Revenue	5,190	3,544	3,544	3,544
Water Meter Sets	216,720	80,000	80,000	100,000
Hydrant Meter Rental Income	29,947	0	0	5,000
Commercial/Landscape Meters	58,727	0	0	0
Sale(Loss) of Capital Assets	60,841	0	0	0
<b>Total Revenues</b>	<b>16,371,725</b>	<b>14,286,494</b>	<b>14,286,494</b>	<b>14,690,109</b>
<b>Transfer From Other Funds</b>				
Transfer from Water Impact Fees	0	0	0	1,696,016
Use of Fund Balance	0	3,115,383	3,115,383	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>3,115,383</b>	<b>3,115,383</b>	<b>1,696,016</b>
<b>Total Revenues and Transfers</b>	<b>16,371,725</b>	<b>17,401,877</b>	<b>17,401,877</b>	<b>16,386,125</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	1,026,723	1,075,651	1,075,651	1,204,598
Materials and Supplies	60,155	202,318	202,318	86,118
Operating Expenditures	8,275,469	8,953,616	8,953,616	9,516,363
Principal on Bonds	1,960,000	2,050,000	2,050,000	2,125,000
Bond Interest Payment	1,376,147	1,291,335	1,291,335	1,200,522
Trustee Fees	3,800	9,500	9,500	3,000
<b>Total Operating Expenditures</b>	<b>12,702,294</b>	<b>13,582,420</b>	<b>13,582,420</b>	<b>14,135,601</b>
<b>Transfers Out</b>				
Transfer to Risk Management	2,957	2,957	2,957	2,957
Transfer to General Debt Service Fund	0	0	0	0
Transfer to Water CIP General	3,202,900	3,816,500	3,816,500	1,517,500
Contribution to Fund Balance	463,574	0	0	730,067
<b>Total Transfers Out</b>	<b>3,669,431</b>	<b>3,819,457</b>	<b>3,819,457</b>	<b>2,250,524</b>
<b>Total Expenditures</b>	<b>16,371,725</b>	<b>17,401,877</b>	<b>17,401,877</b>	<b>16,386,125</b>

### Notes to Water Fund

No rate increase projected.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Water

### City of South Jordan Water Revenue Bonds Series 2003

Fiscal Yr	Principal	Interest	Rates	<u>Original Bond:</u>	Water Revenue Bonds Series 2003 \$22,480,000
2008	800,000.00	248,900.00	3.000%		
2009	835,000.00	220,200.00	4.000%		
2010	875,000.00	187,093.75	3.750%		
2011	900,000.00	152,687.50	4.000%	<u>Refunded:</u>	Refunded all callable bonds in 2007
2012	925,000.00	115,031.25	4.250%		
2013	985,000.00	70,750.00	5.000%		
2014	1,025,000.00	23,062.50	4.500%	<u>Term:</u>	6 Years
Total	6,345,000.00	1,017,725.00		<u>Purpose:</u>	Culinary water system upgrade and water storage tanks
				<u>Funding Source:</u>	Water user fees, water impact fees.
				<u>Call Date:</u>	Non-callable

**Note:** Current water rates are sufficient to cover remaining debt service.

### City of South Jordan Water Revenue & Refunding Bonds Series 2007

Fiscal Yr	Principal	Interest	Rates	<u>Original Bond:</u>	Water Revenue Bonds Series 2003
2008	175,000.00	969,240.36	4.500%		
2009	210,000.00	999,955.00	4.500%		
2010	205,000.00	990,167.50	4.500%	<u>Refunded:</u>	May of 2007
2011	235,000.00	981,305.00	4.000%		
2012	425,000.00	968,105.00	4.000%	<u>Term:</u>	20 Years
2013	425,000.00	951,105.00	4.000%		
2014	450,000.00	933,605.00	4.000%		
2015	1,525,000.00	886,480.00	5.000%	<u>Purpose:</u>	Culinary water system upgrade and water storage tanks
2016	1,625,000.00	807,730.00	5.000%		
2017	1,680,000.00	725,105.00	5.000%		
2018	1,800,000.00	638,105.00	5.000%		
2019	1,875,000.00	550,917.50	4.500%	<u>Funding Source:</u>	Water user fees, water impact fees
2020	2,000,000.00	463,730.00	4.500%		
2021	2,050,000.00	372,605.00	4.500%		
2022	1,910,000.00	285,415.00	4.300%	<u>Call Date:</u>	11/1/2017
2023	2,000,000.00	199,350.00	4.500%		
2024	2,100,000.00	107,100.00	4.500%	<u>Callable Amount:</u>	\$13,195,000
2025	400,000.00	50,350.00	4.750%		
2026	420,000.00	30,875.00	4.750%		
2027	440,000.00	10,450.00	4.750%		
Total	21,950,000.00	11,921,695.36			

**Note:** Current water rates are sufficient to cover remaining debt service.

**Fiscal Year 2014-2015 Annual Budget**

# Enterprise Funds, Water

**City of South Jordan  
Water Revenue Bonds Series 2009**

Fiscal Yr	Principal	Interest	Rates	<u>Original Bond:</u>	Water Revenue Bonds Series 2009
2010	475,000.00	445,210.67	4.000%		
2011	500,000.00	397,291.26	4.000%		
2012	550,000.00	376,291.26	4.000%	<u>Term:</u>	15 Years
2013	550,000.00	354,291.26	4.000%		
2014	575,000.00	334,666.26	3.000%	<u>Refunded:</u>	Can not be refunded until after 11/1/2018
2015	600,000.00	314,041.26	4.000%		
2016	625,000.00	285,635.01	5.250%		
2017	650,000.00	256,228.76	4.000%	<u>Purpose:</u>	Water infrastructure improvements, master plan update
2018	685,000.00	226,103.76	5.000%		
2019	725,000.00	190,853.76	5.000%		
2020	750,000.00	157,728.76	4.000%	<u>Funding Source:</u>	Water user fees
2021	785,000.00	126,538.13	4.125%		
2022	815,000.00	93,028.75	4.250%		
2023	850,000.00	57,435.00	4.300%	<u>Call Date:</u>	11/1/2018
2024	890,000.00	19,580.00	4.400%		
<b>Total</b>	<b>10,025,000.00</b>	<b>3,634,923.90</b>		<u>Callable Amount:</u>	\$4,090,000

**Note:** Current water rates are sufficient to cover remaining debt service.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Water CIP

### Department Budget - Water CIP

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Water Impact Fees	\$1,562,687	\$0	\$0	\$0
Investment Earnings	27,280	0	0	0
Reimbursement Kennecott Land	0	0	0	0
Other Revenue	0	0	0	0
<b>Total Revenues</b>	<b>1,589,967</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfer From Other Funds</b>				
Transfer from Water Operations	3,202,900	3,816,500	4,139,500	1,517,500
Water Impact Fees Use of Fund Balance	0	0	296,963	1,696,016
Use of Fund Balance	0	0	2,585,980	0
<b>Total Trans From Other Funds</b>	<b>3,202,900</b>	<b>3,816,500</b>	<b>7,022,443</b>	<b>3,213,516</b>
<b>Total Revenues and Transfers</b>	<b>4,792,867</b>	<b>3,816,500</b>	<b>7,022,443</b>	<b>3,213,516</b>
<b>Project Expenditures</b>				
Water Tank Projects	204,058	0	208,000	0
Water Projects	233,229	2,980,500	3,204,053	1,517,500
Fire Flow Projects	279,937	0	1,617,063	0
Secondary Water Projects	59,526	614,000	1,410,042	0
Water Capital Equipment	104,678	222,000	286,322	0
<b>Total Project Expenditures</b>	<b>881,428</b>	<b>3,816,500</b>	<b>6,725,480</b>	<b>1,517,500</b>
<b>Transfers Out</b>				
Transfer to Water Operations	0	0	296,963	1,696,016
Contribution to Fund Balance	3,911,439	0	0	0
<b>Total Transfers Out</b>	<b>3,911,439</b>	<b>0</b>	<b>296,963</b>	<b>1,696,016</b>
<b>Total Expenditures</b>	<b>4,792,867</b>	<b>3,816,500</b>	<b>7,022,443</b>	<b>3,213,516</b>

# Enterprise Funds, Secondary Water

The Secondary Water division manages the delivery of irrigation water to select South Jordan residents via a gravity and pumped distribution system.

**Primary Activities - Secondary Water**

- Maintain water pipes from four canals in the City and maintenance responsibilities of the Beckstead Canal.
- Maintain 3,400+ secondary water connections.

**FY 2013 - 14 Results - Secondary Water**

- Major maintenance performed on the Beckstead Canal to ensure water delivery for shareholders and the irrigation of Mulligan's.
- Installed or Replaced 7 drain valves.
- Add City Park to secondary water.

**FY 2014 - 15 Goals - Secondary Water**

**Strategic Priority: Sustainable Growth**

- Assess opportunities for secondary water system expansion.

**Strategic Priority: Operational Excellence**

- Complete 10 drain installations.
- Add an amiad filter to the Ashford Acres pump station to improve water quality.

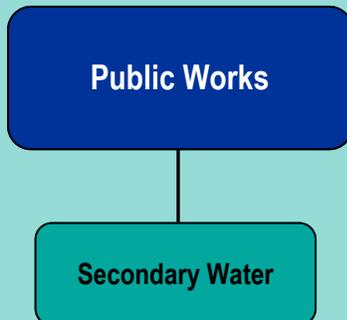
**Secondary Water at a Glance:**

FY 2014 - 15 Budget

**\$733,000**

Full-time Employees

3



Secondary Water Canal

# Enterprise Funds, Secondary Water

**Department Staffing - Secondary Water**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
Full-Time Employees	3	3	3
<b>Secondary Water</b>	<b>3</b>	<b>3</b>	<b>3</b>
Water Maintenance Lead Worker	1	1	1
Water Maintenance Worker II	1	1	1
Water Maintenance Worker	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Secondary Water

### Department Budget - Secondary Water

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Irrigation Water Sales	\$727,326	\$698,516	\$698,516	\$730,000
114th South Loan Interest Income	2,276	0	0	0
Investment Earnings	10,149	0	0	0
Other Miscellaneous	186	3,000	3,000	3,000
<b>Total Revenues</b>	<b>739,937</b>	<b>701,516</b>	<b>701,516</b>	<b>733,000</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>739,937</b>	<b>701,516</b>	<b>701,516</b>	<b>733,000</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	175,179	194,718	194,718	211,151
Materials and Supplies	5,338	16,705	16,705	16,705
Operating Expenditures	363,086	371,418	371,418	390,385
Capital Lease Payments	0	0	0	0
Interest on Capital Leases	0	0	0	0
<b>Total Operating Expenditures</b>	<b>543,603</b>	<b>582,841</b>	<b>582,841</b>	<b>618,241</b>
<b>Transfers Out</b>				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to CIP General	0	0	0	0
Contribution to Fund Balance	195,123	117,464	117,464	113,548
<b>Total Transfers Out</b>	<b>196,334</b>	<b>118,675</b>	<b>118,675</b>	<b>114,759</b>
<b>Total Expenditures</b>	<b>739,937</b>	<b>701,516</b>	<b>701,516</b>	<b>733,000</b>

# Enterprise Funds, Sanitation

The Sanitation division is responsible for solid waste management consisting of waste collection, waste reuse, and waste disposal. The City provides automated curbside collection of residential garbage through Republic Services (formerly known as Allied Waste). The sanitation division provides residences with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 19,600 containers. The Sanitation division is also responsible for the neighborhood dumpster program delivering 15 yard dumpsters at residents request for the purpose of keeping the City clean.

**Primary Activities - Sanitation**

- Responsible for solid waste management.
- Responsible for the delivery and repair of garbage containers.

**FY 2013 - 14 Results - Sanitation**

- Delivered 644 neighborhood dumpsters collecting a total 1086 tons of debris.
- Collected 133 tons of green waste.

**FY 2014 - 15 Goals - Sanitation**

**Strategic Priority: Operational Excellence**

- Increase neighborhood dumpster availability during peak demand times.
- Successful and seamless transition from existing contract hauler to new hauler.

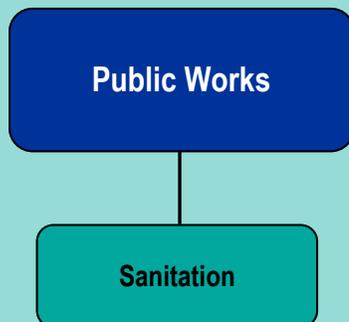
**Sanitation at a Glance:**

FY 2014 - 15 Budget

**\$2,136,713**

Full-time Employees

2



# Enterprise Funds, Sanitation

**Department Staffing - Sanitation**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
Full-Time Employees	2	2	2
<b>Sanitation</b>	<b>2</b>	<b>2</b>	<b>2</b>
Sanitation Maintenance Worker III	1	1	1
Sanitation Maintenance Worker II	1	1	1

**Staffing Notes:**

No Changes for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Sanitation

### Department Budget - Sanitation

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Garbage Fees	\$2,096,715	\$2,085,854	\$2,085,854	\$2,106,713
Neighborhood Cleanup	33,089	20,800	20,800	30,000
Special Service Pickup	802	0	0	0
Finance Charges	0	0	0	0
Investment Earnings	9,438	0	0	0
Miscellaneous Revenue	1,673	0	0	0
<b>Total Revenues</b>	<b>2,141,717</b>	<b>2,106,654</b>	<b>2,106,654</b>	<b>2,136,713</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	182,124	182,124	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>182,124</b>	<b>182,124</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>2,141,717</b>	<b>2,288,778</b>	<b>2,288,778</b>	<b>2,136,713</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	69,385	114,830	114,830	121,202
Materials and Supplies	106,076	90,984	90,984	111,300
Operating Expenditures	1,608,894	1,807,692	1,807,692	1,680,827
Equipment	0	20,000	20,000	0
<b>Total Operating Expenditures</b>	<b>1,784,355</b>	<b>2,033,506</b>	<b>2,033,506</b>	<b>1,913,329</b>
<b>Project Expenditures</b>				
<b>Transfers Out</b>				
Transfer to Capital Equipment	0	255,000	255,000	0
Transfer to Risk Management	272	272	272	272
Contribution to Fund Balance	357,090	0	0	223,112
<b>Total Transfers Out</b>	<b>357,362</b>	<b>255,272</b>	<b>255,272</b>	<b>223,384</b>
<b>Total Expenditures</b>	<b>2,141,717</b>	<b>2,288,778</b>	<b>2,288,778</b>	<b>2,136,713</b>

# Enterprise Funds, Recycling

Recycling services are provided by the City's contracted curbside pickup company. Recycling is a service that is maintained under the Sanitation Division. The City maintains 15,750 residential co-mingle recycling cans in the field.

**Primary Activities - Recycling**

- Repair/replace, maintain and deliver recycle cans for all residential homeowners.

**FY 2013 - 14 Results - Recycling**

- Implemented a glass recycle program.

**FY 2014 - 15 Goals - Recycling**

**Strategic Priority: Engaged Community**

- Increase glass recycle material collected by 10%.

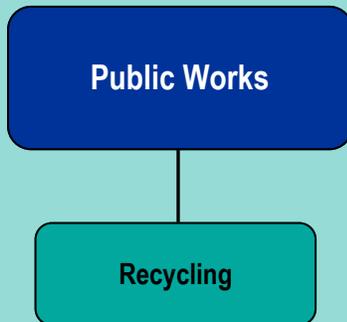
**Recycling at a Glance:**

FY 2014 - 15 Budget

**\$708,622**

Full-time Employees

0



South Jordan Municipal Services Building

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Recycling

### Department Budget - Recycling

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Garbage Fees	\$669,181	\$650,121	\$650,121	\$656,622
Recycling Material	0	0	0	52,000
Other Miscellaneous	67	0	0	0
<b>Total Revenues</b>	<b>669,248</b>	<b>650,121</b>	<b>650,121</b>	<b>708,622</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	42,950	140,007	140,007	0
<b>Total Trans From Other Funds</b>	<b>42,950</b>	<b>140,007</b>	<b>140,007</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>712,198</b>	<b>790,128</b>	<b>790,128</b>	<b>708,622</b>
<b>Operating Expenditures</b>				
Materials and Supplies	55,630	39,821	39,821	46,000
Operating Expenditures	656,568	750,307	750,307	630,307
<b>Total Operating Expenditures</b>	<b>712,198</b>	<b>790,128</b>	<b>790,128</b>	<b>676,307</b>
<b>Project Expenditures</b>				
<b>Transfers Out</b>				
Contribution to Fund Balance	0	0	0	32,315
<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,315</b>
<b>Total Expenditures</b>	<b>712,198</b>	<b>790,128</b>	<b>790,128</b>	<b>708,622</b>

# Enterprise Funds, Mulligans

Mulligans offers golfing and entertainment opportunities for the entire family including 2 nine hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

**Primary Activities - Mulligans**

- 2-Nine hole executive golf courses.
- Driving range with 32 covered and heated hitting stations.
- 36 holes of miniature golf.
- 8 batting cages with softball and baseball.

**FY 2013 - 14 Results - Mulligans**

- Junior golf program had 150 participants in 2013, which include a new intermediate golf program.
- Over 500 people received instruction from our PGA staff, which saw an increase of over 50 people from 2012.
- Increased league participation to over 40 individuals which accounted for almost 800 rounds of golf.
- Increased tournament revenues to \$6500 by adding league majors, and additional night golf events.

**FY 2014 - 15 Goals - Mulligans**

**Strategic Priority: Fiscally Responsible**

- Evaluate rates on activities to remain competitive in market and increase profitability.

**Strategic Priority: Engaged Community**

- Increase tournament participation by increasing “novelty” tournaments and catering to our niche.

**Mulligans at a Glance:**

FY 2014 - 15 Budget

**\$1,273,729**

Full-time Employees

5

**Community Services**

**Mulligans**



Mulligans Golf Course

# Enterprise Funds, Mulligans

**Department Staffing - Mulligans**

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>6</b>	<b>6</b>	<b>5</b>
Full-Time Employees	6	6	5
<b>Mulligans</b>	<b>6</b>	<b>6</b>	<b>5</b>
Golf Professional/Manager	1	1	1
Mulligan's Customer Service Supervisor	1	1	1
Greenskeeper	1	1	1
Greens Assistant	1	1	0
Mechanic Assistant/Greenskeeper	1	1	1
Mulligan's Landscaper	1	1	1

**Staffing Notes:**

Greens Assistant position eliminated for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Enterprise Funds, Mulligans

### Department Budget - Mulligans

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Instructor Fees	\$26,413	\$30,000	\$30,000	\$30,000
Driving Range	380,860	402,500	400,000	400,229
Greens Fees	199,479	212,500	210,000	207,000
Miniature Golf	300,714	320,000	319,586	315,500
Program Revenue	2,730	2,000	2,000	0
Golf Cart Rental	77,755	78,000	80,000	80,000
Batting Cages	131,704	137,000	135,000	135,000
Food & Beverages	47,902	52,000	50,000	50,000
Pro Shop	39,502	38,500	44,000	44,000
Rental Revenue	12,373	15,000	12,000	12,000
Other Miscellaneous	9,985	0	0	0
Sale of Capital Assets	0	0	0	0
<b>Total Revenues</b>	<b>1,229,417</b>	<b>1,287,500</b>	<b>1,282,586</b>	<b>1,273,729</b>
<b>Transfer From Other Funds</b>				
Transfer from MBA	36,830	0	0	0
Transfer from Rec Center	67,374	0	0	0
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>104,204</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>1,333,621</b>	<b>1,287,500</b>	<b>1,282,586</b>	<b>1,273,729</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	485,602	535,631	535,631	493,610
Materials and Supplies	90,874	35,725	36,525	52,354
Operating Expenditures	217,384	262,855	237,141	272,768
Principal on Bonds	220,000	230,000	230,000	230,000
Bond Interest Payment	229,638	220,838	220,838	219,338
Trustee Fees	1,800	1,800	1,800	1,800
<b>Total Operating Expenditures</b>	<b>1,245,298</b>	<b>1,286,849</b>	<b>1,261,935</b>	<b>1,269,870</b>
<b>Project Expenditures</b>				
Capital Replacement Reserve	0	0	0	0
Capital Expenditures	44,761	0	20,000	0
<b>Total Project Expenditures</b>	<b>44,761</b>	<b>0</b>	<b>20,000</b>	<b>0</b>

**Fiscal Year 2014-2015 Annual Budget**

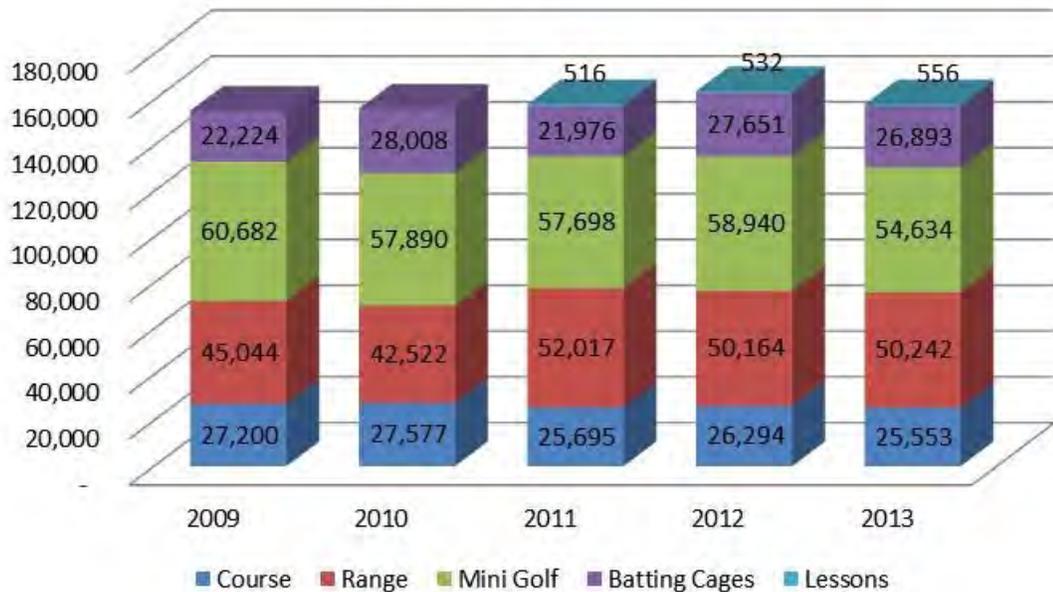
# Enterprise Funds, Mulligans

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Transfers Out</b>				
Transfer to Risk Management	469	469	469	469
Transfer to Capital Lease	0	0	0	0
Contribution to Fund Balance	43,093	182	182	3,390
<b>Total Transfers Out</b>	<b>43,562</b>	<b>651</b>	<b>651</b>	<b>3,859</b>
<b>Total Expenditures</b>	<b>1,333,621</b>	<b>1,287,500</b>	<b>1,282,586</b>	<b>1,273,729</b>

**Notes to Mulligans Fund**

The General Fund has transferred money to Mulligan’s twice in the past to help fund their operations cost. First, \$80,000.00 followed by \$157,856.00 were transferred in 2006 and 2011 respectively. Since Mulligan’s is an enterprise fund, any money transferred from General Fund is considered an internal loan and is being tracked and will be paid back to the General Fund at a future date when funds become available. A memorandum of understanding requiring payback is also in place.

### Activity Usage



## Fiscal Year 2014-2015 Annual Budget

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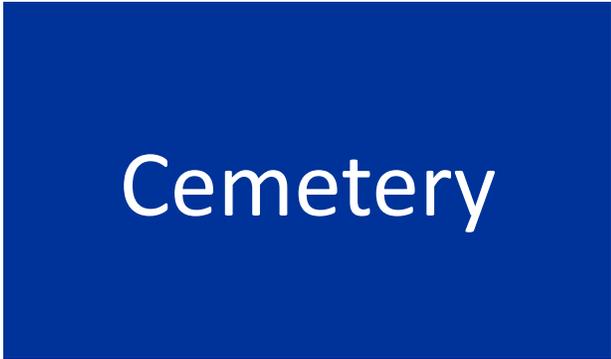
# Enterprise Funds, Mulligans

### Municipal Building Authority of South Jordan City Lease Revenue Bond Series 2005

<u>Fiscal Yr</u>	<u>Principal</u>	<u>Interest</u>	<u>Rates</u>	<u>Original Bond:</u>	Municipal Building Authority Lease Revenue Bonds Series 2004
2006	1,100,000.00	200,832.50	3.000%		
2007	1,120,000.00	332,150.00	3.250%		
2008	1,155,000.00	295,750.00	3.250%		
2009	190,000.00	258,212.50	3.250%	<u>Refunded:</u>	September of 2005
2010	195,000.00	252,037.50	3.500%		
2011	205,000.00	245,212.50	3.500%	<u>Term:</u>	23 Years
2012	210,000.00	238,037.50	4.000%		
2013	220,000.00	229,637.50	4.000%	<u>Purpose:</u>	Purchase of Mulligans Golf Course
2014	230,000.00	220,837.50	5.000%		
2015	240,000.00	209,337.50	4.000%		
2016	250,000.00	199,737.50	4.000%	<u>Funding Source:</u>	Mulligans user fees
2017	260,000.00	189,737.50	4.000%		
2018	270,000.00	179,337.50	5.000%	<u>Call Date:</u>	4/1/2015
2019	285,000.00	165,837.50	4.000%		
2020	295,000.00	154,437.50	4.000%	<u>Callable Amount:</u>	\$4,640,000
2021	310,000.00	142,637.50	4.125%		
2022	320,000.00	129,850.00	4.125%		
2023	335,000.00	116,650.00	4.250%		
2024	345,000.00	102,412.50	4.250%		
2025	360,000.00	87,750.00	4.250%		
2026	375,000.00	72,450.00	4.500%		
2027	395,000.00	55,575.00	4.500%		
2028	410,000.00	37,800.00	4.500%		
2029	430,000.00	19,350.00	4.500%		
<b>Total</b>	<b>9,505,000.00</b>	<b>4,135,607.50</b>			

## Permanent Funds

Permanent Funds are used to report City resources which are legally restricted so that only earnings, not principle, can be used to support the fund's activities. The City maintains one permanent fund.



Cemetery

# Permanent Funds, Cemetery

The Cemetery provides for the operations and maintenance at the South Jordan City Cemetery. Cemetery staff is responsible for plot sales, certificates, record management, scheduling and preparing plots for internments, and the ongoing maintenance of the cemetery's property. Fees are collected for burial plots and internments and a perpetual care fee is also collected when plots are purchased. The annual interest earned from the principle reserve is used to care for the cemetery and the perpetual care principle is maintained in its own account for the long term care of the cemetery.

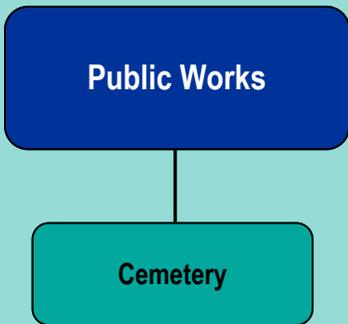
### Cemetery at a Glance:

FY 2014 - 15 Budget

**\$224,988**

Full-time Employees

2



Cemetery

# Permanent Funds, Cemetery

*Department Staffing - Cemetery*

	Authorized Positions		
	2012-13	2013-14	2014-15
<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>2</b>
Full-Time Employees	0	0	2
<b>Cemetery</b>	<b>0</b>	<b>0</b>	<b>2</b>
Cemetery Sexton	0	0	1
Maintenance Worker	0	0	1

**Staffing Notes:**

New Sexton and Maintenance Worker positions for FY 2014-15.

## Fiscal Year 2014-2015 Annual Budget

# Permanent Funds, Cemetery

### Department Budget - Cemetery

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Plot Fees	\$0	\$0	\$0	\$68,100
Burial Fees	0	0	0	51,484
Perpetual Care	40,700	40,000	40,000	39,725
Investment Earnings	4,360	8,000	8,000	4,000
<b>Total Revenues</b>	<b>45,060</b>	<b>48,000</b>	<b>48,000</b>	<b>163,309</b>
<b>Transfer From Other Funds</b>				
Transfer from General Fund	0	0	0	61,679
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,679</b>
<b>Total Revenues and Transfers</b>	<b>45,060</b>	<b>48,000</b>	<b>48,000</b>	<b>224,988</b>
<b>Operating Expenditures</b>				
Employee Wages & Benefits	0	0	0	124,013
Materials and Supplies	0	0	0	18,400
Operating Expenditures	0	0	0	21,810
<b>Total Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>164,223</b>
<b>Project Expenditures</b>				
Capital Expenditures	0	0	0	2,390
Capital Replacement	0	0	0	18,650
<b>Total Project Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,040</b>
<b>Transfers Out</b>				
Transfer to General Fund	4,360	8,000	8,000	0
Contribution to Fund Balance	40,700	40,000	40,000	39,725
<b>Total Transfers Out</b>	<b>45,060</b>	<b>48,000</b>	<b>48,000</b>	<b>39,725</b>
<b>Total Expenditures</b>	<b>45,060</b>	<b>48,000</b>	<b>48,000</b>	<b>224,988</b>

# Debt Service Funds Summary

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>REVENUES</b>				
Investment Earnings	\$11,063	\$6,750	\$6,750	\$6,750
Reimbursement-Boyer/Tenfold Construction	157,027	148,513	148,513	148,367
Special Assessments	728,319	726,613	726,613	727,212
<b>Total Debt Service Fund Revenue</b>	<b>896,409</b>	<b>881,876</b>	<b>881,876</b>	<b>882,329</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	2,376,222	2,421,343	2,421,343	2,324,132
Use of Fund Balance	343,560	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>2,719,782</b>	<b>2,421,343</b>	<b>2,421,343</b>	<b>2,324,132</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>3,616,191</b>	<b>3,303,219</b>	<b>3,303,219</b>	<b>3,206,461</b>
<b>EXPENDITURES</b>				
Operating Expenditures	21,350	21,350	21,350	21,350
Debt Expenditures	2,467,164	2,741,148	2,741,148	2,745,073
<b>Total Debt Service Fund Expenditures</b>	<b>2,488,514</b>	<b>2,762,498</b>	<b>2,762,498</b>	<b>2,766,423</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	342,160	0	0	0
Contribution to Fund Balance	785,517	540,721	540,721	440,038
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>1,127,677</b>	<b>540,721</b>	<b>540,721</b>	<b>440,038</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>3,616,191</b>	<b>3,303,219</b>	<b>3,303,219</b>	<b>3,206,461</b>

# General Debt Service

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other city funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt.

The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows:

Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

**Includes:**

- 2006 Sales Tax Revenue Bond - This bond is a refund of the 2001 Sales Tax Revenue Bond, which was issued for City Hall construction and road improvements
- 2008 Sales Tax Revenue Bond - This bond was issued for road improvements

**Rating:**

2006 Sales Tax Bond: AAA by Standard & Poor's  
 2008 Sales Tax Bond: AAA by Standard & Poor's

**Funding Sources:**

2006 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company  
 2008 Sales Tax Bond - RDA, Tax Increment

**Additional Information:**

See complete Debt Reduction Schedule on pages 188-192.

**Outstanding Principal as of 6/30/14:**

2006 Sales Tax Bond - \$9,565,000  
 2008 Sales Tax Bond - \$6,015,000

<b>DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/14</b>				
	Issued	Principal	Interest	Total
<b>Governmental Funds</b>				
Sales Tax Bonds	2006	9,565,000	2,879,517	12,444,517
Sales Tax Bonds	2008	5,540,000	1,362,957	6,902,957
RDA TIF	2008	6,116,000	962,857	7,078,857
Special Assessment	2007	1,957,000	152,536	2,109,536
Lease Revenue Bonds	2011	5,660,000	846,059	6,506,059
<b>Total Governmental Fund</b>		<b>28,838,000</b>	<b>6,203,926</b>	<b>35,041,926</b>
<b>Enterprise Funds</b>				
Lease Revenue Bond	2005	4,880,000	1,862,900	6,742,900
Water Revenue Bond	2007	19,825,000	5,128,213	24,953,213
Water Revenue Bond	2009	7,375,000	1,727,173	9,102,173
<b>Total Enterprise Funds</b>		<b>32,080,000</b>	<b>8,718,286</b>	<b>40,798,286</b>
<b>Total</b>		<b>60,918,000</b>	<b>14,922,212</b>	<b>75,840,212</b>

## Fiscal Year 2014-2015 Annual Budget

# General Debt Service

## Debt Service Funds

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Investment Earnings	\$6,814	\$5,000	\$5,000	\$5,000
Reimbursement-Boyer/Tenfold Construction	157,027	148,513	148,513	148,367
<b>Total Revenues</b>	<b>163,841</b>	<b>153,513</b>	<b>153,513</b>	<b>153,367</b>
<b>Transfer From Other Funds</b>				
Transfer from General Fund	71,372	537,399	537,399	438,426
Transfer from CIP General	61,182	0	0	0
Transfer from Road Impact Fees	151,766	151,530	151,530	151,113
Transfer from Fire Impact Fee	0	80,503	80,503	82,619
Transfer from Police Impact Fees	8,370	62,386	62,386	62,023
Transfer from Cap Equipment	100,319	100,319	100,319	100,319
Transfer from Sales Tax Bonds	775,250	0	0	0
Transfer from RDA	763,537	763,562	763,562	764,963
<b>Total Trans From Other Funds</b>	<b>1,931,796</b>	<b>1,695,699</b>	<b>1,695,699</b>	<b>1,599,463</b>
<b>Total Revenues and Transfers</b>	<b>2,095,637</b>	<b>1,849,212</b>	<b>1,849,212</b>	<b>1,752,830</b>
<b>Operating Expenditures</b>				
Principal on Long-Term Debt	485,000	505,000	505,000	530,000
Interest on Long-Term Debt	728,823	705,357	705,357	681,132
Capital Lease Payments	96,660	93,134	93,134	96,660
Trustee Fees	5,000	5,000	5,000	5,000
<b>Total Operating Expenditures</b>	<b>1,315,483</b>	<b>1,308,491</b>	<b>1,308,491</b>	<b>1,312,792</b>
<b>Project Expenditures</b>				
<b>Transfers Out</b>				
Contribution to Fund Balance	780,154	540,721	540,721	440,038
<b>Total Transfers Out</b>	<b>780,154</b>	<b>540,721</b>	<b>540,721</b>	<b>440,038</b>
<b>Total Expenditures</b>	<b>2,095,637</b>	<b>1,849,212</b>	<b>1,849,212</b>	<b>1,752,830</b>

### Notes to Debt Service Fund

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.  
Transfer from General Fund for Debt Reduction Plan (\$438,426).

# Fiscal Year 2014-2015 Annual Budget

## General Debt Service

### Debt Service Funds

#### City of South Jordan Sales Tax Revenue Ref Bonds 2006

Fiscal Yr	Principal	Interest	Rates
2007		145,387.00	4.00%
2008	50,000.00	401,610.00	4.00%
2009	50,000.00	399,610.00	4.00%
2010	50,000.00	397,610.00	4.00%
2011	50,000.00	395,610.00	4.00%
2012	50,000.00	393,610.00	4.00%
2013	50,000.00	391,610.00	4.00%
2014	50,000.00	389,610.00	4.00%
2015	55,000.00	387,510.00	4.00%
2016	630,000.00	373,023.00	4.25%
2017	650,000.00	345,823.00	4.25%
2018	685,000.00	318,310.00	4.00%
2019	725,000.00	290,110.00	4.00%
2020	750,000.00	260,610.00	4.00%
2021	765,000.00	230,310.00	4.00%
2022	800,000.00	199,010.00	4.00%
2023	830,000.00	166,410.00	4.00%
2024	865,000.00	132,510.00	4.00%
2025	900,000.00	96,760.00	4.10%
2026	935,000.00	59,143.00	4.10%
2027	975,000.00	19,988.00	4.10%
<b>Total</b>	<b>9,915,000.00</b>	<b>5,794,174.00</b>	

**Original Bond:** Sales Tax Revenue Bonds 2001

**Refunded:** 2006

**Term:** 20 Years

**Purpose:** \$5.7 Million of the proceeds were used to build City Hall. Make improvements toward town center drive and various road projects for \$4.2 million

**Funding Source:** General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

**Call Date:** 8/15/2016

**Callable Amount:** \$8,880,000

#### City of South Jordan Sales Tax Revenue Bonds Series 2008

Fiscal Yr.	Principal	Interest	Rates
2009	-	76,485.00	4.00%
2010	385,000.00	380,112.00	4.00%
2011	400,000.00	364,412.00	4.00%
2012	425,000.00	347,912.00	4.00%
2013	435,000.00	328,537.00	5.00%
2014	455,000.00	308,562.00	4.00%
2015	475,000.00	289,962.00	4.00%
2016	500,000.00	267,337.00	5.25%
2017	525,000.00	242,400.00	4.50%
2018	550,000.00	216,838.00	5.00%
2019	575,000.00	188,713.00	5.00%
2020	610,000.00	158,325.00	5.25%
2021	650,000.00	125,250.00	5.25%
2022	675,000.00	90,469.00	5.25%
2023	710,000.00	55,000.00	5.00%
2024	745,000.00	18,625.00	5.00%
<b>Total</b>	<b>8,115,000.00</b>	<b>3,458,939.00</b>	

**Original Bond:** Sales Tax Revenue Bonds 2008

**Term:** 25 Years

**Refunded:** Cannot be refunded until after 8/15/2018

**Purpose:** Road improvement projects

**Funding Source:** RDA, tax increment

**Call Date:** 8/15/2018

**Callable Amount:** \$3,390,000

## SID Bond

The City administers one special improvement district—Riverpark Corporate Center. This district was established to assist with the construction of infrastructure assets in the district. Assessments for this area are collected annually from property owners in this area. These funds are then used to pay bondholders.

**Includes:**

2007 SID Bond—This bond was originally issued in 2002 for Riverpark Corporate Center and was refunded in 2007

**Rating:**

Nonrated

**Funding Source:**

Although these bonds are issued in the City's name and the City is legally responsible for payment, no general revenue is used to make payments

**Additional Information:**

See complete Debt Reduction Schedule on pages 188-192.

**Outstanding Principal as of 6/30/14:**

\$2,562,000



*Riverpark Corporate Center*

Fiscal Year 2014-2015 Annual Budget

**SID Bond**

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Special Assessments	728,319	726,613	726,613	727,212
Investment Earnings	4,249	0	0	0
<b>Total Revenues</b>	<b>732,568</b>	<b>726,613</b>	<b>726,613</b>	<b>727,212</b>
<b>Transfer From Other Funds</b>				
Use of Fund Balance	0	0	0	0
<b>Total Trans From Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues and Transfers</b>	<b>732,568</b>	<b>726,613</b>	<b>726,613</b>	<b>727,212</b>
<b>Operating Expenditures</b>				
Operating Expenditures	21,350	21,350	21,350	21,350
Principal on Bonds	561,000	582,000	582,000	605,000
Bond Interest Payment	142,605	121,013	121,013	98,612
Trustee Fees	2,250	2,250	2,250	2,250
<b>Total Operating Expenditures</b>	<b>727,205</b>	<b>726,613</b>	<b>726,613</b>	<b>727,212</b>
<b>Project Expenditures</b>				
<b>Transfers Out</b>				
Contribution to Fund Balance	5,363	0	0	0
<b>Total Transfers Out</b>	<b>5,363</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>732,568</b>	<b>726,613</b>	<b>726,613</b>	<b>727,212</b>

**Notes to SID Bond Debt Service Fund**

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

**Debt Service Funds**

# SID Bond

**Special Assessment Bonds No. 99-1  
(RiverPark SID) Series 2007**

Fiscal Yr.	Principal	Interest	Rates
2008	504,000.00	199,878.57	3.849%
2009	501,000.00	202,688.34	3.849%
2010	520,000.00	183,404.85	3.849%
2011	540,000.00	163,390.05	3.849%
2012	561,000.00	142,605.45	3.849%
2013	582,000.00	121,012.56	3.849%
2014	605,000.00	98,611.38	3.849%
2015	628,000.00	75,324.93	3.849%
2016	652,000.00	51,153.21	3.849%
2017	677,000.00	26,057.73	3.849%
<b>Total</b>	<b>5,770,000.00</b>	<b>1,264,127.07</b>	

**Original Bond:** Special Assessment Bonds Series 2002, \$7,740,000

**Refunded:** December of 2007

**Term:** 10 Years

**Purpose:** Issued on behalf of Riverpark LLC

**Funding Source:** Riverpark LLC

**Call Date:** Non-callable

**Note:** This bond is solely paid for by the developer.

## MBA

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

**Includes:**

2011 MBA Bond—This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011

**Rating:**

AA by Standard & Poor's

**Funding Source:**

RDA tax increment

**Additional Information:**

See complete Debt Reduction Schedule on pages 188-192.

**Outstanding Principal as of 6/30/14:**

\$6,200,000



*South Jordan Fitness and Aquatic Center*

# Fiscal Year 2014-2015 Annual Budget



## Debt Service Funds

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Investment Earnings	\$0	\$1,750	\$1,750	\$1,750
Bond Proceeds	\$0	0	0	0
Bond Premium	\$0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Transfer From Other Funds</b>				
Transfer from RDA	444,426	725,644	725,644	724,669
Use of Fund Balance	343,560	0	0	0
<b>Total Trans From Other Funds</b>	<b>787,986</b>	<b>725,644</b>	<b>725,644</b>	<b>724,669</b>
<b>Total Revenues and Transfers</b>	<b>787,986</b>	<b>727,394</b>	<b>727,394</b>	<b>726,419</b>
<b>Operating Expenditures</b>				
Principal on Bonds	155,000	525,000	525,000	540,000
Bond Interest Payment	289,426	200,644	200,644	184,669
Cost of Issuance	0	0	0	0
Trustee Fees	1,400	1,750	1,750	1,750
<b>Total Operating Expenditures</b>	<b>445,826</b>	<b>727,394</b>	<b>727,394</b>	<b>726,419</b>
<b>Project Expenditures</b>				
Museum - Construction	0	0	0	0
Museum - Furnishings	0	0	0	0
<b>Total Project Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>				
Transfer to General Fund	11,685	0	0	0
Transfer to Fitness Center	293,645	0	0	0
Transfer to Mulligans	36,830	0	0	0
Contribution to Fund Balance	0	0	0	0
<b>Total Transfers Out</b>	<b>342,160</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>787,986</b>	<b>727,394</b>	<b>727,394</b>	<b>726,419</b>

### Notes to Municipal Building Authority Fund

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.

# Fiscal Year 2014-2015 Annual Budget



## Municipal Building Authority of South Jordan City Lease Revenue Bond Series 2011

Fiscal Yr	Principal	Interest	Rate
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
<b>Total</b>	<b>6,880,000.00</b>	<b>1,520,797.75</b>	

**Original Bond:** Municipal Building Authority  
Lease Revenue Bond Series  
2002 for \$939,0000

**Refunded:** November of 2011

**Term:** 13 Years

**Purpose:** Construction of Fitness Center  
\$ 8,640,000, renovate Gale  
Center \$750,000

**Funding Source:** RDA Haircut

**Call Date:** 10/1/2021

**Callable Amount:** \$1,395,000

**Note:** This bond is solely paid for by RDA, i.e, tax increment paid by business only.

**Debt Service Funds**

# Fiscal Year 2014-2015 Annual Budget

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## Capital Projects

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$2,683,527 in general capital funds available for FY 2014-2015. City Council has full discretion on which capital projects this money is spent on.

The City maintains a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed according to Council priorities starting on page 161. Capital equipment to be purchased during this fiscal year are listed on page 164. There are no major non-recurring projects for FY 2015.

In addition, the Council approved leasing of public safety vehicles including fire trucks and two dump trucks.

Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council – this body decides if funding will be requested from Council or not
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

### 5-Year Capital Planning Process

The five year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and

improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Bingham Creek Trail

### Impact of capital Investments on operating budget

New Capital Projects can have an impact on the operating budget by increasing personnel costs and/or operating costs. For the projects being budgeted the total operational impact for the life of the projects would be approximately \$163,448.

# Capital Projects

## PROJECTS BY STRATEGIC PRIORITIES - General CIP

### 2 BALANCED REGULATORY ENVIRONMENT

*Objective: Enhance the aesthetics and improve the efficiency to maintain City owned property.*

	Council Priorities	New	Replacement	Maintenance
2.4 Utah Lake Canal Lining		13,000		
2.4 Sky Drive Fence		20,000		
<b>Total</b>	<b>-</b>	<b>33,000</b>	<b>-</b>	<b>-</b>

### 3 SUSTAINABLE GROWTH

*Objective: Evaluate creation of school district with South Jordan.*

	Council Priorities	New	Replacement	Maintenance
3.2 JSD Feasibility Study	40,000			

*Objective: Execute civic infrastructure development projects that enhance public accessibility, safety and/or effective asset management.*

	Council Priorities	New	Replacement	Maintenance
3.5 98 S & Jordan Gateway Sidewalk		35,000		
3.5 Intersection Impv. 11010 S Red. Rd.		65,000		
3.5 3200 W. ROW		95,000		
3.5 3200 W. ROW		124,527		
<b>Total</b>	<b>40,000</b>	<b>319,527</b>	<b>-</b>	<b>-</b>

### 4 ENGAGED COMMUNITY

*Objective: Website - Communication with the Public.*

	Council Priorities	New	Replacement	Maintenance
4.2 Professional Web Design	35,000			
<b>Total</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

### 5 DESIRABLE AMENITIES AND OPEN SPACE

*Objective: Recreation Center Expansion - Welby, Marv Jensen, Equestrian Park.*

	Council Priorities	New	Replacement	Maintenance
5.2 Equestrian Pk Feasibility Study	150,000			

*Objective: Ensure well maintained, safe and appealing park and recreation facilities.*

	Council Priorities	New	Replacement	Maintenance
5.4 Playground Imp. Program			40,000	
5.4 Glenmoore Park - Ph. II			125,000	
5.4 Stonehaven Park Imp.			75,000	
5.4 Field Renovation - Softball				150,000
5.4 Field Renovation - baseball				300,000
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>240,000</b>	<b>450,000</b>

# Capital Projects

## PROJECTS BY STRATEGIC PRIORITIES - General CIP

### 6 OPERATIONAL EXCELLENCE

*Objective: Enhance existing facilities to improve efficiency and support operations into future.*

	Council Priorities	New	Replacement	Maintenance
6.2 New Storage Building		250,000		
6.2 Glass Wall - Legal		35,000		
6.2 Fire Station 61 - Ph. II			112,000	
6.2 Gale Center Ph. II				165,000
6.2 MS. Bldg - add'l Storage				50,000

*Objective: Improve existing facilities and increase energy efficiency.*

	Council Priorities	New	Replacement	Maintenance
6.3 City Hall Air Flow Rebalance				12,000
6.3 City Hall Roof Repair				70,000
6.3 MS. Bldg - Prog. Heating Controls				8,000

<b>Total</b>	<b>-</b>	<b>285,000</b>	<b>112,000</b>	<b>305,000</b>
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<b>Project Total</b>	<b>225,000</b>	<b>637,527</b>	<b>352,000</b>	<b>755,000</b>
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## PROJECTS BY STRATEGIC PRIORITIES - Impact Fees

### 3 SUSTAINABLE GROWTH

*Objective: Execute civic infrastructure development projects that enhance public accessibility, safety and/or effective asset management.*

	Council Priorities	New	Replacement	Maintenance
3.5 11400 South road widening at 4000 West		350,000		

<b>Total</b>	<b>-</b>	<b>350,000</b>	<b>-</b>	<b>-</b>
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### 5 DESIRABLE AMENITIES AND OPEN SPACE

*Objective: Explore recreational opportunities with key public/private recreation partners.*

	Council Priorities	New	Replacement	Maintenance
5.2 Jordan River Trail - South		150,000		

*Objective: Advance the future development of the proposed Welby Regional Park*

	Council Priorities	New	Replacement	Maintenance
5.3 Welby Park Design	240,000			

*Objective: Ensure well maintained, safe and appealing park and recreation facilities.*

	Council Priorities	New	Replacement	Maintenance
5.4 Inclusive Playground at 10200 South 4800 West		150,000		
5.4 Pickleball Courts		150,000		
5.4 Heritage Park Ice Rink & Stage		350,000		

<b>Total</b>	<b>240,000</b>	<b>800,000</b>	<b>-</b>	<b>-</b>
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<b>Project Total</b>	<b>240,000</b>	<b>1,150,000</b>	<b>-</b>	<b>-</b>
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## Fiscal Year 2014-2015 Annual Budget

# Capital Projects

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Parks Impact Fees	\$1,846,573	\$0	\$0	\$0
Storm Drain Impact Fees	520,639	0	0	0
Road Impact Fees	1,127,090	0	0	0
Police Impact Fees	213,490	0	0	0
Fire Impact Fees	137,946	0	0	0
Sale of Property	187,887	0	0	0
Other Grants	408,809	0	1,000,000	0
Investment Earnings	38,227	0	0	0
Other Miscellaneous	177,391	0	0	0
<b>Total Revenues</b>	<b>4,658,052</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
<b>Transfer From Other Funds</b>				
Transfer from General Fund	623,500	56,000	56,000	0
Transfer from Street Lighting Fund	10,000	0	0	0
Transfer from Storm Drain	96,858	0	289,600	0
Park Impact Fee Use of Fund Balance	0	0	2,476,801	1,040,000
Road Impact Fee Use of Fund Balance	0	0	151,530	501,113
Fire Impact Fee Use of Fund Balance	0	0	520,503	82,619
Police Impact Fee Use of Fund Balance	0	0	62,386	62,023
Storm Drain Impact Fee Use of Fund Balance	0	0	378,306	0
Use of Fund Balance	0	0	4,435,812	2,683,527
<b>Total Trans From Other Funds</b>	<b>730,358</b>	<b>56,000</b>	<b>8,370,938</b>	<b>4,369,282</b>
<b>Total Revenues and Transfers</b>	<b>5,388,410</b>	<b>56,000</b>	<b>9,370,938</b>	<b>4,369,282</b>
<b>Project Expenditures (By Funding Source)</b>				
General Projects	0	56,000	36,000	35,000
Transportation Projects	419,575	0	394,777	0
Parks Projects	699,174	0	2,864,275	1,880,000
Streetlight Projects	35,922	0	0	0
Street Maintenance Projects	438,223	0	130,439	0
Facilities Projects	100,877	0	258,734	702,000
Miscellaneous Road Projects	14,500	0	2,506,388	689,527
Storm Drain Projects	96,857	0	667,906	0
Micellaneous Projects	757,082	0	855,000	53,000
<b>Total Project Expenditures</b>	<b>2,562,210</b>	<b>56,000</b>	<b>7,713,519</b>	<b>3,359,527</b>
<b>Transfers Out</b>				
Transfer to General Fund	20,000	0	0	0
Transfer to General Debt Service Fund	996,568	0	294,419	295,755
Transfer to Cap Equipment	800,654	0	1,363,000	714,000
Contribution to Fund Balance	1,008,978	0	0	0
<b>Total Transfers Out</b>	<b>2,826,200</b>	<b>0</b>	<b>1,657,419</b>	<b>1,009,755</b>
<b>Total Expenditures</b>	<b>5,388,410</b>	<b>56,000</b>	<b>9,370,938</b>	<b>4,369,282</b>

PROJECTS OVER \$50,000 MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PROCESS BEGINS

# Capital Equipment

## EQUIPMENT BY STRATEGIC PRIORITIES - General CIP Funding

### 6 OPERATIONAL EXCELLENCE

*Objective: Replace existing equipment to improve efficiency and support operations into future.*

	Council Priorities	New	Replacement	Maintenance
GMC; C/K 3500 (Fire)			95,000	
SWENSON; 2438 DUMP (PW - Streets)			25,000	
SWENSON; 1-TON DUMP (PW - Streets)			8,000	
SWENSON; 1-TON DUMP (PW - Streets)			8,000	
PACE; TRAILER (Police)			35,000	
CHEVY; S10 (PW - Fleet)			30,000	
FORD; F550 (PW - Streets)			80,000	
DODGE; RAM 2500 (PW - Parks)			38,000	
TWAMCO; TRAILER (PW - Streets)			25,000	
FORD; RANGER (Engineering)			28,000	
CHEVY; C/K 2500 (CS - Facilities)			33,000	
FORD; F250 (PW - Parks)			38,000	
DIXIE CHOPPER; MOWER XT330-60 (PW - Parks)			13,000	
WALKER; MOWER (PW - Parks)			13,000	
JACOBSEN; HR5111 (PW - Parks)			60,000	
CHEVY; S10 (CS - Facilities)			25,000	
POLARIS; RANGER (PW - Parks)			20,000	
CRAFCO; CRACK-SEALER (PW - Streets)			80,000	
BIG BUBBA; TRAILER (PW - Parks)			10,000	
FORD; RANGER (Engineering)			25,000	
FORD; CROWN VICTORIA(CS - Seniors)			25,000	
<b>Total</b>	-	-	<b>714,000</b>	-

## EQUIPMENT BY STRATEGIC PRIORITIES - LEASE - Operations

### 6 OPERATIONAL EXCELLENCE

*Objective: Transition from surplus to operation funding of certain equipment.*

	Council Priorities	New	Replacement	Maintenance
Fire Trucks			1,922,261	
Fire Ambulance			200,000	
Dump Truck			200,000	
Public Safety Vehicles (22)			983,000	

## Fiscal Year 2014-2015 Annual Budget

# Capital Equipment

	Prior Year Actual FY 12-13	Adopted Budget FY 13-14	Estimated Actual FY 13-14	Proposed Budget FY 14-15
<b>Revenues</b>				
Investment Earnings	\$636	\$0	\$0	\$0
Donation	191,000	0	0	0
Capital Lease Proceeds	0	0	0	0
Other Miscellaneous	76,359	0	32,000	0
Sale of Property	74,307	0	0	0
<b>Total Revenues</b>	<b>342,302</b>	<b>0</b>	<b>32,000</b>	<b>0</b>
<b>Transfer From Other Funds</b>				
Transfer from General Fund	0	0	0	0
Transfer from RDA	0	0	0	0
Transfer from Sanitation	0	255,000	255,000	0
Transfer from CIP General	800,654	0	1,363,000	714,000
Use of Fund Balance	0	100,319	543,223	100,319
<b>Total Trans From Other Funds</b>	<b>800,654</b>	<b>355,319</b>	<b>2,161,223</b>	<b>814,319</b>
<b>Total Revenues and Transfers</b>	<b>1,142,956</b>	<b>355,319</b>	<b>2,193,223</b>	<b>814,319</b>
<b>Project Expenditures</b>				
Computer Software & Equipment	138,824	0	749,830	0
Fire Equipment	2,020	0	0	95,000
Fire Hazmat Equipment	1,780	0	88,579	0
Public Safety Equipment	123,953	0	76,732	35,000
Fleet Equipment	598,171	0	922,763	166,000
Streets Equipment	0	0	0	226,000
Parks Equipment	0	0	0	192,000
Sanitation Equipment	0	255,000	255,000	0
<b>Total Project Expenditures</b>	<b>864,748</b>	<b>255,000</b>	<b>2,092,904</b>	<b>714,000</b>
<b>Transfers Out</b>				
Transfer to General Debt Service Fund	100,319	100,319	100,319	100,319
Transfer to General Fund	90,948	0	0	0
Contribution to Fund Balance	86,941	0	0	0
<b>Total Transfers Out</b>	<b>278,208</b>	<b>100,319</b>	<b>100,319</b>	<b>100,319</b>
<b>Total Expenditures</b>	<b>1,142,956</b>	<b>355,319</b>	<b>2,193,223</b>	<b>814,319</b>

# Fiscal Year 2014-2015 Annual Budget

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*South Jordan Municipal Services Building*



*South Jordan Fitness & Aquatic Center*

# History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

## Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

## Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain

shelter. As time permitted, more permanent type dugouts were built which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes



which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.

## Farming & Business

Alfalfa hay and grain were the predominant crops raised in South

Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a



# Fiscal Year 2014-2015 Annual Budget

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shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

## Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

## Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

## City of Third Class Designation

Governor Calvin L. Rampton signed an Executive Proclamation on July 3, 1967 designating seven cities, including South Jordan, as cities of the third class based on their population surpassing eight hundred residents.

Upon becoming a City of the Third Class, South Jordan began operating under the direction of a Mayor and Council rather than a Board President and Town Board, as had been the practice since incorporation.

## Tragic Event

Tragedy struck South Jordan in December of 1938. Farold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and

traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

## Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.1 square miles and is home to more than 54,000 residents. The average household size is 3.77 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

### Sources:

Bateman, Ronald; *Of Dugouts and Spires*; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; *Economic Development*.

Jordan School District; *Board of Education Minutes*; December 1-2 1938.

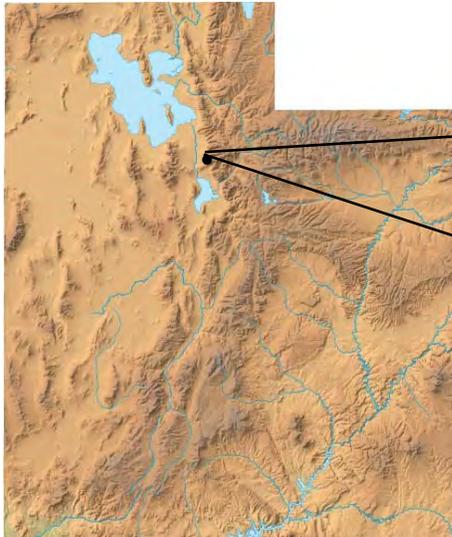
Various City documents and memoranda.



# Miscellaneous Statistics

Date of Incorporation ..... 1935  
 Form of Government ..... Council-Manager

## Map — Where is South Jordan?



South Jordan is located in Salt Lake County – just 20 minutes from Salt Lake City.

Land Area	22.26 sq. miles	
Land Use	Residential	<u>34.15%</u>
	Vacant (Daybreak)	20.92%
	Commercial	4.81%
	Roads	11.79%
	Vacant (Non-Daybreak)	11.96%
	Parks/Open Space/Public	11.14%
	Industrial	2.42%
	Utilities	1.24%
	Schools	1.22%
	Public Transportation	<u>0.35%</u>
	100%	
	Developed	67.11%
	Undeveloped	<u>32.89%</u>
		100%
Elevation	4,316 feet above sea level along the Jordan River to a high of 5,216 feet along state road U-111.	

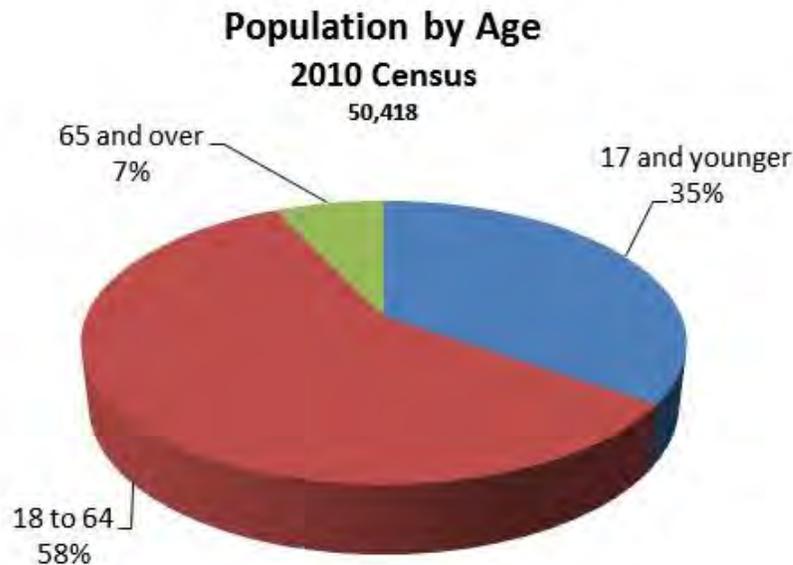
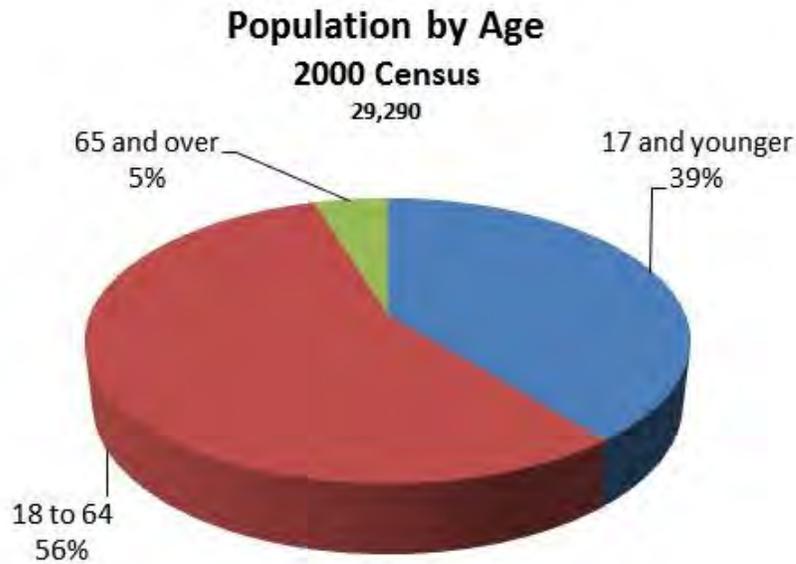
Source: South Jordan City Planning and Information Services Depts.

# Demographics

Residential Facts

Median Age .....	29.9
Multi-Family Housing Units .....	3,293
Single-Family Housing Units .....	13,033
Median Household Income .....	\$90,743
Median Home Value.....	\$329,000

Source: U.S. Census Bureau and South Jordan City Planning Department

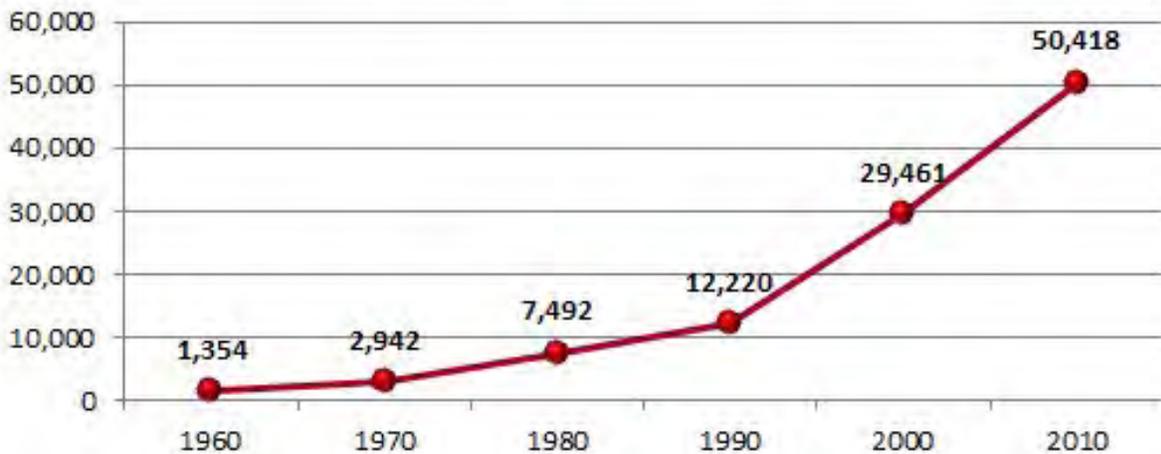


# Demographics

## Population

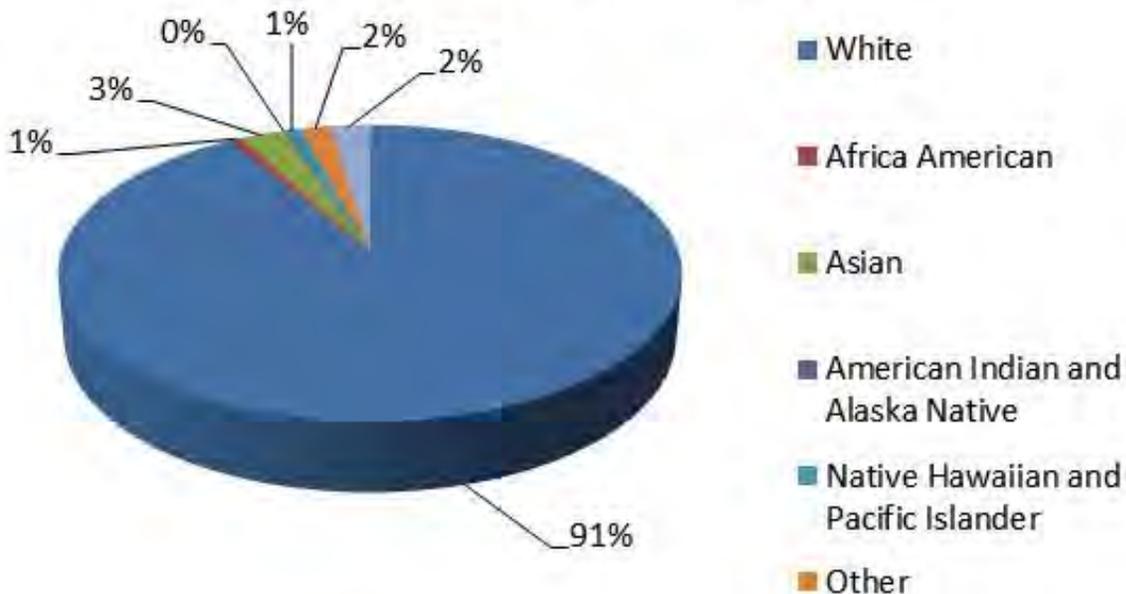
2011 .....	52,411
2012 .....	53,902
2013 .....	56,132
2014 .....	57,271
2015 estimate .....	60,870

## POPULATION GROWTH



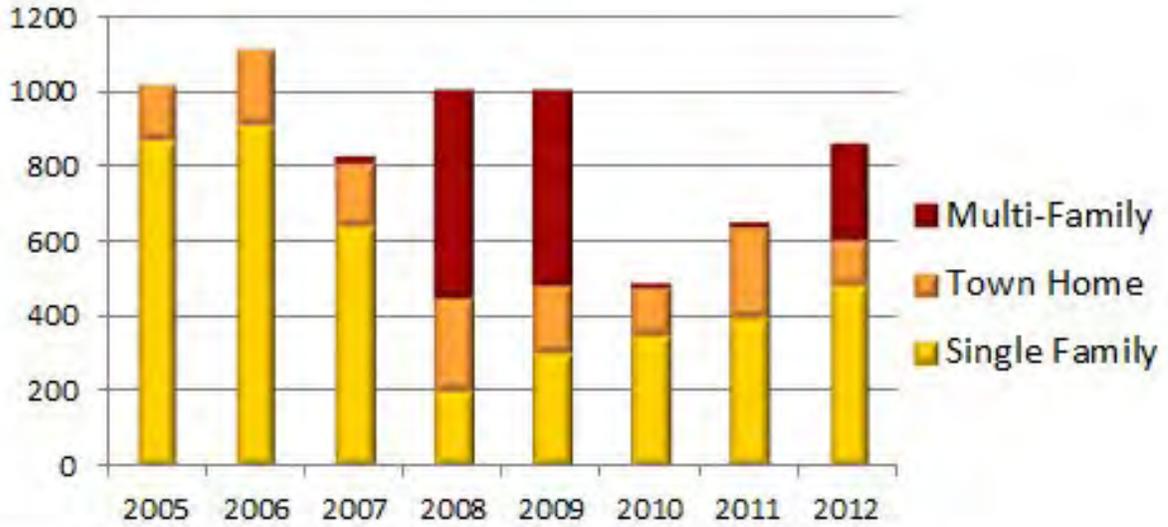
Source: U.S. Census Bureau, 2010 Census

## Race & Ethnicity



# City Information

## RESIDENTIAL BUILDING PERMITS



Source: South Jordan Community Development Department

### Fire Protection

Full-time employees .....	48
Part-time employees .....	10
Fire stations .....	2
ISO Rating .....	4
Fire fatalities .....	0
Fire injuries .....	0
Fire hydrants inspected .....	2,842
Flu vaccinations .....	310
Emergency calls for service:	
Emergency Medical Service (EMS) .....	2,661
Non EMS Calls (Fires, Rescue, Haz-Mat, etc.) .....	<u>1,001</u>
	3,662
EMS Call Detail:	
Patient transports .....	1,651
Cancelled calls .....	171
Other (refused care, transferred care, DOA) .....	<u>839</u>
	2,661
Average response time (dispatched to arrived at scene):	
Fire .....	7:30 min.
Medical .....	7:16 min.

# City Information

## Police Protection

Full-time police officers.....	50
Priority 1 Response Time .....	65 sec.
All other Response Time .....	657 sec.
Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson).....	1,266
Crimes per 1,000 Population.....	21
Total Calls for Police Services .....	32,225
Police Case Reports .....	14,473
Police Case Reports/Officer.....	289
Officers/1,000 Population .....	0.85

## Streets & Street Lighting

Street lane miles maintained .....	451
Miles of sidewalk maintained .....	466
Number of street lights maintained.....	4,920
Number of street signs maintained .....	7,683

## Fleet

City vehicles and equipment maintained.....	300
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## Water

Residential accounts .....	17,927
Commercial accounts .....	548
Miles of water lines .....	328.62
Fire hydrants .....	3,148
Average daily water demand (mgd).....	12,170,460
Daily water conveyance capacity (mgd).....	29,652,350
Miles of secondary water lines .....	95.79
Secondary water accounts .....	3,546

## Storm Water

Miles of storm water pipe.....	151.58
Storm water detention ponds.....	155
Storm clean out boxes.....	8,884

## Sanitation

Tons of waste recycled annually .....	3,804
Tons of refuse collected annually .....	23,853
Residential sanitation accounts .....	19,640

## Parks

Number of parks .....	41
Total acreage.....	255.64 acres
Natural open space area .....	218.83 acres
Trails .....	6.5 miles
Park loop walkways .....	4 miles
Number of park playgrounds .....	21 units

# City Information

## Recreation

Recreation sports leagues .....	54
Fitness & Aquatic Center:	
Size of complex.....	76,000 sq. ft.
Size of swimming pool.....	190,000 gallons
Size of wading pool (for kids) .....	561 sq. ft.
Number of members .....	Approx. 6,100
Group fitness rooms .....	2
Running track.....	1
Basketball courts .....	2
Indoor turf field .....	1

The Fitness & Aquatic Center offers 83 land & water fitness classes weekly. This includes 24 fitness classes from A to Z: Athletic Challenge to Zumba. Check out the website for a detailed listing of classes and times. It also includes 18 water exercise programs that are designed to increase cardiovascular endurance, improve flexibility and muscle tone with the aide of water. The Fitness & Aquatic Center also offers youth soccer leagues, volleyball, dance, gymnastics, swimming lessons, adult recreational basketball and much more.

## Economics

Commercial/Retail Space .....	13,110,926 sq. feet
Sales Tax (Fiscal Year 2013):	
Taxable sales.....	\$1,116,626,199
Sales tax revenue.....	\$9,815,735
Property Tax (Fiscal Year 2013):	
Assessed taxable property value .....	\$4,065,864,951
Principal taxpayers:	<u>% of Total</u> <u>Assessed Value</u>
Riverpark LLC .....	5.71%
Kennecott .....	3.32%
Boyer Jordan Heights.....	3.16%
Merit Medical Systems Inc .....	2.02%
Ebay .....	1.36%
Wal-Mart Real Estate Business.....	1.23%
San Tropez Holdings LLC.....	0.92%
DM Town Center LLC.....	0.62%
Harvest Pointe LLC.....	0.57%
Pheasant Hollow Business Park.....	0.50%

Source: South Jordan City Fiscal Year 2013 CAFR

Property tax rate (Fiscal Year 2013) .....	0.002440%
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# City Information

Bond ratings:  
Fitch Ratings .....AAA

Debt (Fiscal Year 2013):  
The City has no General Obligation debt, which means no debt attached to property tax.

**Total Full Time Benefited Employees** .....305

### Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

### Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

### Services Values

- To astonish the customer, not just to satisfy the customer
- Only the non-complacent thrive
- Actions speak louder than words
- The best team polices itself
- Expectation + Ownership = Ultimate Motivation
- Employees have to understand the business
- Build a team of big thinkers
- Change is the status quo
- Stay small as you grow
- Propagate the culture

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
<b>Building Permit Fees</b>	
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.	
Total Valuation:	
\$1.00 to \$500.00	\$28.43
\$501.00 to \$2,000.00	\$28.43 for the first \$500.00 plus \$3.70 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$83.93 for the first \$2,000.00 plus \$16.94 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$473.53 for the first \$25,000.00 plus \$12.22 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$779.05 for the first \$50,000.00 plus \$8.47 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,202.55 for the first \$100,000.00 plus \$6.77 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,910.55 for the first \$500,000.00 plus \$5.74 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,780.55 for the first \$1,000,000.00 plus \$4.41 for each additional \$1,000.00, or fraction thereof
In addition to the above the following fees will be charged:	
Inspections outside of normal business hours	\$54.00 per hour (minimum charge - 2 hours)
Reinspection fees assessed under provisions of Sec. 305.8	\$54.00 per hour
Inspections for which no fee is specifically indicated	\$54.00 per hour (minimum charge - 1/2 hour)
Additional plan review required by changes, additions, or revisions	\$54.00 per hour (minimum charge - 1/2 hour)
For use of outside consultants for plan checking and inspections	Actual costs
Accessibility & Energy Review Fee	\$25
Off Site Cleaning Fee	\$78
<b>Business License Fees</b>	
Home Occupation	\$47
Mailing Labels for Home Occupation Business License Applications	\$1 per sheet
Commercial Rate:	
1 to 10 people	\$81 plus \$3.20 f/t \$1.60 p/t
11 to 50 people	\$107 plus \$3.20 f/t \$1.60 p/t
51 to 250 people	\$160 plus \$3.20 f/t \$1.60 p/t
251 to 500 people	\$266 plus \$1.06 f/t
501 + people	\$319 plus \$1.06 f/t
Reception Center	\$309
Pawn Shop	\$452
Amusement Arcades	\$1,364
Lounges & Private Clubs	\$293 plus alcoholic beverage license
Temporary ( 6 months)	\$123 plus \$250 cleaning deposit
Solicitors, Mobile Sales & Vending Machines (30 days)	\$67
Delinquent Fees (31 days after payment due date)	one half of total fee
Operating without a License fee	\$213 plus annual fee
Off-Premises Beer Retailer License	\$309
On-Premises Beer Recreational Amentity	\$464
Restaurant Full-Service License	\$618
Restaurant Limited-Service License	\$335

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
Restaurant Beer Only License	\$309
Alcoholic Beverage On-premises Banquet	\$309
Club Liquor License	\$618
Temporary Beer Event Permit	\$216
Alcoholic Beverage Single Event Permit	\$216
Alcoholic Beverage Special Use	\$216
Duplicate License Fee	\$15
Name Change Fee	\$20
Sexually Oriented Business	
Semi - Nude Entertainment Bus.	\$2,122
Adult Business	\$2,122
Semi - Nude Dancing Agency	\$2,122
Out - Call Business	\$2,122

### Collection Fees

Standard Collection (In-State)	30% of amount owed
Legal (In-State)	30% of amount owed
Standard Collection (Out-of-State)	50% of amount owed
Legal (Out-of-State)	50% of amount owed
Returned Check Fee	\$20
Returned EFT/ACH Fee	\$20 per returned transaction

### Community Development

Concept Plan (sub., condo, site plan)	\$255
Preliminary Subdivision	\$655 plus \$46/lot
Final Subdivision	\$655 plus \$46/lot
Amended Subdivision	\$655 plus \$46/lot
Site Plan (including conditional use permit)	\$825 plus \$65/acre
Minor Site Plan Amendment	\$133
Small Residential Development	\$239
Accessory Living Unit Planning Commission Review	\$260
Accessory Living Unit Staff Review	\$67
Conditional Use Permit	\$262
Land Use Amendment	\$687 plus \$15 per additional sign
Zone Charge	\$687 plus \$15 per additional sign
Zone Text Amendment	\$825
Zone Charge to P-C	\$21 per acre
Annexation (including land use and rezoning)	\$687
Sign Permit	\$67
Master Sign Design Guidelines Review	\$262
Pylon Sign Exception Review	\$262
Appeal to Planning Commission	\$262
Appeal to City Council (Title 11)	\$360
Appeal to Board of Adjustment (Title 12)	\$262
Bond Landscaping Fee	\$50
Impounded Sign release Fee	\$27
Nonconforming Use/Lot Review Fee	\$35
Wind Energy Conversion Systems PC Zone	\$67
Residential Chicken Permit	\$35

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015	
Banner Permit	\$24	permit needed
Time Extension Fee		Half of application type base fee
Lot Line Adjustment Fee	\$25	per lot line adjustment
Open House Directional Sign Fee	\$1	per sign
Zoning Compliance Letter	\$77	

### Court Fees

Traffic School	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court
Small Claims Appeal	\$235	\$225 to District Court, \$10 to City
Garnishment Filing Fee	\$50	As per Admin. Office of Court
Expungement	\$65	\$30 per Certified Copy
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court
Record Fees		CJA Rule 4-202.08
Audio CD	\$10	
Paper	\$0.25	per image
Mailing		Actual cost
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time		First 15 min. free
Clerical Assistant	\$15	per hour

### Engineering Department

Engineering Review Fees		
Commercial Fees	\$1,126	plus 1% of bond amount
Industrial Fees	\$1,126	plus 1% of bond amount
Residential Single Family	\$1,126	plus \$274 per lot
Residential Multiple Family	\$1,126	plus 1% of bond amount
Overtime Inspector fee	\$61.17	per hour
Overtime Truck Fee	\$53	per day
Street Sweeping Fee (Contractor failure to clean up)	\$530	plus personnel & equipment costs
Encroachment Permit Fee (Drive Approaches with Building Permits)	\$160 plus	\$5.00 Technology Fee
Encroachment Permit Fee for Temporary Uses	\$160 plus	\$5.00 Technology Fee
Encroachment Permit Fee	\$258 Plus	Surfacing < 3 yrs. Old = \$.50/sq ft (for work in pavement) Surfacing > 3 yrs. Old = \$.25/sq ft (for work in pavement) Concrete Cutting = \$.25/sq ft (if applicable) Boring Fee = \$.50/LF (if applicable) Traffic Control = \$50/day (if applicable) \$5.00 Technology Fee
Re-Issuance of Encroachment Permit Fee	\$129	
Land Disturbance Permit	\$300 plus	\$5.00 Technology Fee
Re-Issuance of Land Disturbance Permit	\$150	
Cold Weather Paving Application Fee	\$200	

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
<b>Facility Rental Fees</b>	
<b>Community Center</b>	
Security Deposit	Resident \$120 Refundable if no damage and nothing missing Non-resident \$160 Refundable if no damage and nothing missing
All Meeting Rooms/Open Seating Area	
Resident	
Weekdays 8am-5pm (min 2 hrs)	\$25 per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$45 per hour
Saturdays (min 2 hrs)	\$45 per hour
Non-resident	
Weekdays 8am-5pm (min 2 hrs)	\$45 per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$65 per hour
Saturdays (min 2 hrs)	\$65 per hour
Auditorium	
Resident	
Weekdays 8am-5pm (min 2 hrs)	\$75 per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$95 per hour
Saturdays (min 2 hrs)	\$95 per hour
Non-resident	
Weekdays 8am-5pm (min 2 hrs)	\$110 per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$130 per hour
Saturdays (min 2 hrs)	\$130 per hour
Kitchen	Available upon request with meeting room & auditorium rental
<b>Gale Center</b>	
Security Deposit	\$120 Refundable if no damage and nothing missing
Auditorium (hourly)	
Resident	
Weekdays 8am-5pm	\$25 per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$45 per hour, Minimum 2 hours
Saturdays	\$45 per hour, Minimum 2 hours
Non-resident	
Weekdays 8am-5pm	\$45 per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$65 per hour, Minimum 2 hours
Saturdays	\$65 per hour, Minimum 2 hours
<b>False Alarm Fees</b>	
False Alarms	\$54 per occurrence over 3 in any 12 month
1st Time	\$22
2nd Time	\$32
Thereafter	\$54
False Alarm Late Fee	\$11 minimum or 18% Annual Interest Rate
Failure to Respond Fee	\$54
Alarm User Permit Fee	\$12 One Time Fee
<b>Finance Fees</b>	
Annual Report	\$20

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION		FY 2014-2015
<b>Fire Department Fees</b>		
<b>Fire Inspection/Permit Fees</b>		
Annual Life Safety Inspection		Initial inspection included with license fee \$50 For each re-inspection after the 2nd
Commercial Sprinkler Plan Review//System Inspection		Per ICC/SJC Valuation Fee Schedule \$135 For each re-inspection after the 2nd
Residential Sprinkler Plan Review/System Inspection		\$135 \$50 For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation		\$350 per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal		\$300 per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125 per site
Tent/Canopy/Air Supported Structure		\$50 1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$60 per display
Medical Gas Test		\$50
Hydrant Flow Test		\$50 per request
<b>Emergency Services - Ambulance</b>		
Non-Transport, No Care Provided		No Charge
Non-Transport, Care Provided	\$25 or less in Supplies	No Charge
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)
	Basic	Maximum allowed by BEMS plus appropriate surcharges
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges
Ambulance Transport	ALS	Maximum allowed by BEMS plus appropriate surcharges
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS
	Item cost of up to \$30	300% mark-up
Consumable Medical Supplies	Item cost of \$31 - \$60	200% mark-up
	Item cost of \$61 - \$90	150% mark-up
	Item cost of >\$90	50% mark-up
<b>Emergency Services- Cost Recovery/Standby</b>		
Apparatus: All		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)
Equipment: Fire Suppression, Rescue, and Hazardous Materials		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative		Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment)
Personnel: All positions at Grade 18 or less		\$35 per person per hour
Personnel: All positions greater than Grade 18		\$55 per person per hour
<b>Community Education</b>		
CPR/AED	Resident	Free
	Non-resident	\$50 preference given to SJ residents
C.E.R.T.	Resident	Actual cost of supplies only
	Non-resident	\$85 preference given to SJ residents

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION		FY 2014-2015	
First Aid Training	Resident		Actual cost of supplies only
	Non-resident	\$50	preference given to SJ residents
Disaster Preparedness Training	Resident	\$0	Free
	Non-resident	\$50	preference given to SJ residents
Fire Extinguisher Training	Resident		Actual cost of supplies only
	Non-resident	\$25	preference given to SJ residents
<b>Other</b>			
Flu Vaccination		\$25	
Fire Applicant Test		Actual cost of validated written exam (not to exceed \$15)	

### GIS Fees

Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies

### GRAMA Fees

Photocopy or print out of regular size record	\$0.25	Per page for records smaller than 11" X 17"
Black and white photocopy or print out of oversized record	\$7	Per page for records larger than 11" X 17"
Color photocopy or print out of oversized record	\$12	Per page for records larger than 11" X 17"
Electronic records, per DVD	\$4	
Electronic records, per CD	\$4	
Video records, per tape	\$5	
Audio records, per tape	\$2	
Fax request (long distance within US) per fax number	\$2	
Fax request (long distance outside US) per fax number	\$5	
Mail request (address within US) per address	\$2	
Mail request (address outside US) per address	\$5	
Research or services fee:	as provided by Utah Code 63-2-203	
Extended research or services fee:	as provided by Utah Code 63-2-203	

### Parks & Recreation Fees

<b>Pavilion</b>		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
<b>Horse Arena</b>		No charge for use. Grandfather in existing groups, otherwise charge \$20/hr power/water. Must have liability insurance in the amount of \$2 million with South Jordan City as additional insured.	
<b>Expedited Special Events Permit</b>		\$150	Collected if application received after code requirement, 30 day advance of event.
<b>Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)</b>			
<b>Youth/Adult Sports (BALLFIELDS)</b>			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION		FY 2014-2015	
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$10	per hour per field
Softball Field Lighting		\$25	per hour per field
<b>Football and Soccer</b>			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
<b>Concession Facility</b>			
Concession Facility Rental		\$500	per season (fee not deposit)
<b>Ice Skating Rink</b>			
Ice Skate Rentals		\$2	per pair
Group Ice Skate Rental		\$1.75	per pair (15 people or more)
<b>Mulligans Golf &amp; Games</b>			
Miniature Golf			
Adult (before 5:00 pm)		\$6	
Adult (after 5:00 pm)		\$7	
Children (11 & under, before 5:00 pm)		\$5	
Children (11 & under, after 5:00 pm)		\$6	
Rerounds (same course)		\$3.00	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$9.50	
The Meadows (9 holes)		\$7.50	
Golf Cart (per cart)		\$12	
(per person per cart)		\$6	
Pull Carts		\$2	
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices
Rental Clubs		\$8	9 holes
Range			
Large Bucket (120 balls)		\$9.50	
20 Punch Pass		\$150	
10 Punch Pass		\$78.50	
5 Punch Pass		\$45	
Medium Bucket (80 balls)		\$8	
20 Punch Pass		\$126	
10 Punch Pass		\$66	
5 Punch Pass		\$34	
Small Bucket (40 balls)		\$6	
20 Punch Pass		\$92.50	
10 Punch Pass		\$48.50	
5 Punch Pass		\$25	
Golf Instruction			contract agreement

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION		FY 2014-2015	
<b>Passes</b>			
	Season Pass - Range Only	\$750	per year
	Season Pass - Range & Golf	\$800	per year
	Season Pass - Junior Golf & Range	\$500	per year
	Season Golf Cart Pass	\$450	per year
	Golf Cart Punch Pass (20 Punches)	\$100	per year
	Senior Punch Pass (20 Punches)	\$120	per year
<b>Recreation Center</b>			
	Adult (18+ years)	\$220	3 months - \$90
	Senior (60+)	\$120	3 months - \$50
	Youth (4-17)	\$120	3 months - \$50
Resident Membership Rates (Annual)	Child (0-3)	Free	
	Add'l Adult (18+ years)	\$105	3 months - \$50
	Add'l Senior (60+)	\$55	3 months - \$25
	Add'l Youth (4-17)	\$30	3 months - \$13
	Adult (18+ years)	\$270	3 months - \$110
	Senior (60+)	\$145	3 months - \$60
Non-Resident Membership Rates (Annual)	Youth (4-17)	\$145	3 months - \$60
	Child (0-3)	Free	
	Add'l Adult (18+ years)	\$130	3 months - \$60
	Add'l Senior (60+)	\$65	3 months - \$30
	Add'l Youth (4-17)	\$38	3 months - \$16
	FT Employee or Elected Official	Free	
Employee Membership Rates	PT Employee or Elected Official	\$3.75	per pay period
	Add'l Adult (18+ years)	\$4.04	per pay period
	Add'l Senior (60+)	\$2.12	per pay period
Electronic Fund Transfer (EFT) Fee	Add'l Youth (4-17)	\$1.15	per pay period
		\$3	<del>per account per month</del>
	<i>Proposed Change</i>	<i>3%</i>	<i>per account per month</i>
Day Pass			\$5 Adult, \$3 Senior or Youth
<b>Fitness Classes</b>			
10 - Pass Card	Resident	\$40	
	Non-resident	\$40	
	Senior/Youth	\$40	Senior & Youth will have 15 punches
Basketball Court Rental		\$65	Per Hour
Turf Room Rental		\$75	<del>Per Hour</del>
	<i>Proposed Change</i>	<i>\$80</i>	<i>per hour, \$10 per hour discount for those renting more than 10 hours.</i>
Group Ex Room Rental		\$45	Per Hour
Splash Room Rental		\$75	Per Hour (Includes 15 Youth Day Passes)
Sundeck Rental		\$100	up to 20 people - additional \$3 per person
<b>Horseshoes Pit</b>			
No charge for regular play			
<b>Tennis Courts</b>			
No charge for regular play			
Private Court Use Reservation		\$10	per court (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract	

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION		FY 2014-2015
<b>Memorial Park (Cemetery)</b>		
Purchase of grave	Resident	\$600
	Non-resident	\$900
<i>Proposed Change</i>	Resident	\$750
	Non-resident	\$1,125
Perpetual Care fund		\$350
<i>Proposed Change</i>		\$438
Opening & Closing of Grave	Resident	\$450
	Non-resident	\$600
<i>Proposed Change</i>	Resident	\$567
	Non-resident	\$750
Weekend/Holiday	Resident	\$500
	Non-resident	\$750
Monument Location Fee		\$35
Repairs		\$50 per hr plus cost of item (i.e... Tree replacement @ \$200)

### Police Department Fees

Dog License		\$10
Dog License renewal (Altered)		\$10 annually
Dog License renewal (Unaltered)		\$17 annually
Late Fee		\$17
Impound Fee		
Domestic Animals		\$32 plus \$8 per day
Second Impound		\$50 plus \$8 per day
Third and Above Impound		\$100 plus \$8 per day
Livestock		\$60 plus \$12 per day
Microchip Service		\$20
Euthanasia + Disposal		\$25 Resident
		\$35 Non-Resident
Adoption		\$25
Disposal		\$25
Fingerprinting		\$10 per card
Background Checks		\$10
Right of Access		\$10
Police Reports		\$5
Traffic Accident Report		\$27
Personnel Costs - Standby		\$30
Vehicle Fee for Contractual Service		\$7 per hour
Police Clearance Letter		\$9 notary and a background check
Shopping Cart - Recovery Fee		\$5 per occurrence
Shopping Cart - Impound Fee		\$15 per cart
Shopping Cart - Application Fee		\$50 for exemption or administrative hearing
Sex Offender Registry Fee		\$25
Sex Offender DNA Fee		\$25

### Solid Waste Regulatory Fees

Commercial Hauler	6%	of all gross receipts payable monthly
Private Hauler	\$120	Annually

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
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### Storm Drain Fee

Residential (excluding KMS development)	\$8.50	per month (total residential storm drain fee = 1 ERU*)
Residential (all properties in KMS development)	\$6.50	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-Residential (excluding KMS development)	\$8.50	per month (total non-residential rate storm drain fee per ERU*)
Non-residential (all properties in KMS development)	\$6.50	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: <b>square feet of impervious surface/ 1 ERU = monthly fee</b>		
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.50 = \$46.75)		
TV Video Inspection Fee	\$110 base	plus \$1.75 per linear foot of pipe
Storm Drain Cleaning Fee	\$200 base	plus \$200 per hour

### Waste Collection Fees

Dumpster	\$39.00	per weekday
	\$78.00	per weekend
1st Can	\$9.70	per month
Each additional can	\$8.45	per month
Senior Option (70 gallon can)	\$9.35	per month
Early Return of 2nd can < 1 yr	\$54.00	
Recycling	\$3.80	per container per month
Suspension Fee (period must be >30 days)	\$22.00	
Special Services	\$10.00	minimum fee. Fees will be assessed based on the type of items and quantity of items and/or determination by the Public Services Director.
New Move-Ins & Misc. (Trash 5'x5'x5' pile of debris)	\$15.00	per pile

### Water Rates

Secondary Water	Base Rate	\$17.25	per month for pumped/non-pumped connections
	Pumped Rate	\$4.10	per month for additional tier applied to pumped connections only
Culinary Water			
Residential Rate			
Area A			
Monthly Base Rate		\$34.88	
Monthly Usage Rate	up to 10,000 gal.	\$1.55	per 1000 gallons
	10,001 to 28,000 gal.	\$1.77	per 1000 gallons
	28,001 to 48,000 gal.	\$1.96	per 1000 gallons
	48,001 gal. and up	\$2.15	per 1000 gallons
Area B			
Monthly Base Rate		\$34.88	
Monthly Usage Rate	up to 10,000 gal.	\$1.64	per 1000 gallons
	10,001 to 28,000 gal.	\$1.84	per 1000 gallons
	28,001 to 48,000 gal.	\$2.05	per 1000 gallons
	48,001 gal. and up	\$2.25	per 1000 gallons

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
Area C	
Monthly Base Rate	\$34.88
Monthly Usage Rate	
up to 10,000 gal.	\$1.71 per 1000 gallons
10,001 to 28,000 gal.	\$1.93 per 1000 gallons
28,001 to 48,000 gal.	\$2.13 per 1000 gallons
48,001 gal. and up	\$2.36 per 1000 gallons
*HOA Rates apply to landscape, clubhouse, and common area meters. Rates are a reduction from the Commercial Rate, which was previously charged, and will take effect on the first utility bill mailed after July 1, 2007.	
HOA Landscape Rate	
Area A	
Monthly Base Rate	\$47.64
Monthly Usage Rate	
up to 10,000 gal.	\$1.63 per 1000 gallons
10,001 to 28,000 gal.	\$1.80 per 1000 gallons
28,001 to 48,000 gal.	\$1.98 per 1000 gallons
48,001 to 75,000 gal.	\$2.16 per 1000 gallons
75,001 to 100,000 gal.	\$2.38 per 1000 gallons
100,001 gal. and up	\$2.63 per 1000 gallons
Area B	
Monthly Base Rate	\$47.64
Monthly Usage Rate	
up to 10,000 gal.	\$1.70 per 1000 gallons
10,001 to 28,000 gal.	\$1.88 per 1000 gallons
28,001 to 48,000 gal.	\$2.07 per 1000 gallons
48,001 to 75,000 gal.	\$2.26 per 1000 gallons
75,001 to 100,000 gal.	\$2.50 per 1000 gallons
100,001 gal. and up	\$2.77 per 1000 gallons
Area C	
Monthly Base Rate	\$47.64
Monthly Usage Rate	
up to 10,000 gal.	\$1.76 per 1000 gallons
10,001 to 28,000 gal.	\$1.97 per 1000 gallons
28,001 to 48,000 gal.	\$2.17 per 1000 gallons
48,001 to 75,000 gal.	\$2.37 per 1000 gallons
75,001 to 100,000 gal.	\$2.60 per 1000 gallons
100,001 gal. and up	\$2.90 per 1000 gallons
Commercial Rate	
Zone A	
Monthly Base Rate	\$73.98 per month with 8000 gal
Monthly Overage Rate	
over 8,000 gal.	\$1.84 per 1000 gallons
over 25,000 gal.	\$1.99 per 1000 gallons
over 50,000 gal.	\$2.17 per 1000 gallons
over 75,000 gal.	\$2.40 per 1000 gallons
over 100,000 gal.	\$2.66 per 1000 gallons
Zone B	
Monthly Base Rate	\$73.98 per month with 8000 gal
Monthly Overage Rate	
over 8,000 gal.	\$1.93 per 1000 gallons
over 25,000 gal.	\$2.10 per 1000 gallons
over 50,000 gal.	\$2.28 per 1000 gallons
over 75,000 gal.	\$2.51 per 1000 gallons
over 100,000 gal.	\$2.79 per 1000 gallons

# Fiscal Year 2014-2015 Annual Budget

## Fee Schedule

DESCRIPTION	FY 2014-2015
Zone C	
Monthly Base Rate	\$73.98 per month with 8000 gal
over 8,000 gal.	\$2.00 per 1000 gallons
over 25,000 gal.	\$2.19 per 1000 gallons
Monthly Overage Rate over 50,000 gal	\$2.38 per 1000 gallons
over 75,000 gal	\$2.62 per 1000 gallons
over 100,000 gal	\$2.91 per 1000 gallons
Secondary Water Share Leasing Administration Fee	\$5.00 on top of the canal company assessed fee
Cash in lieu of water shares required by development	Market Rate (per acre foot)
New Service Fee	\$17
Transfer of Service within City Limits	\$12
Turn on service (excluding new of transferred service)	\$35
Turn off service (excluding permanent discontinuance of service)	\$35
Reconnection Fee	\$75
Residential Construction Water (Shall not be prorated)	\$212 for each 90 days
Commercial Construction Water (Shall not be prorated)	\$2.18 per 1000 gallons used
Commercial/Landscape Meter Set	\$310 Plus Cost of Meter
Fire Hydrant Usage (shall not be prorated)	\$2.18 per 1000 gallons used
Fire Hydrant Meter Deposit	\$995 refundable-2 weeks max. use \$10/day rental including weekends for the 1st month. Each month thereafter \$100 per month.
Fire Hydrant Administration Fee	\$55
Failure to Have Fire Hydrant Meter Read Fee	\$250
Flushing Fee	\$250 plus the cost of water
Commercial Backflow Inspection	\$130
Water Pressure Inspection Fee	\$65
Water Sample Fee	\$65
Water Meter Installation Call Back	\$40 and \$40 per additional call back
Water Meter Tampering Fee	\$70 per tampering
Water Meter Fee (3/4")	\$308
Water Meter Fee (1")	\$402
Non-Metered Base Rate Service Fee	\$1.50 per month
Broken Transponder Replacement Fee	\$102.50
Late Fee	\$0.50 or 5% per month, whichever is larger

Note: Impact Fees are not included in Fee Schedule

## Fiscal Year 2014-2015 Annual Budget

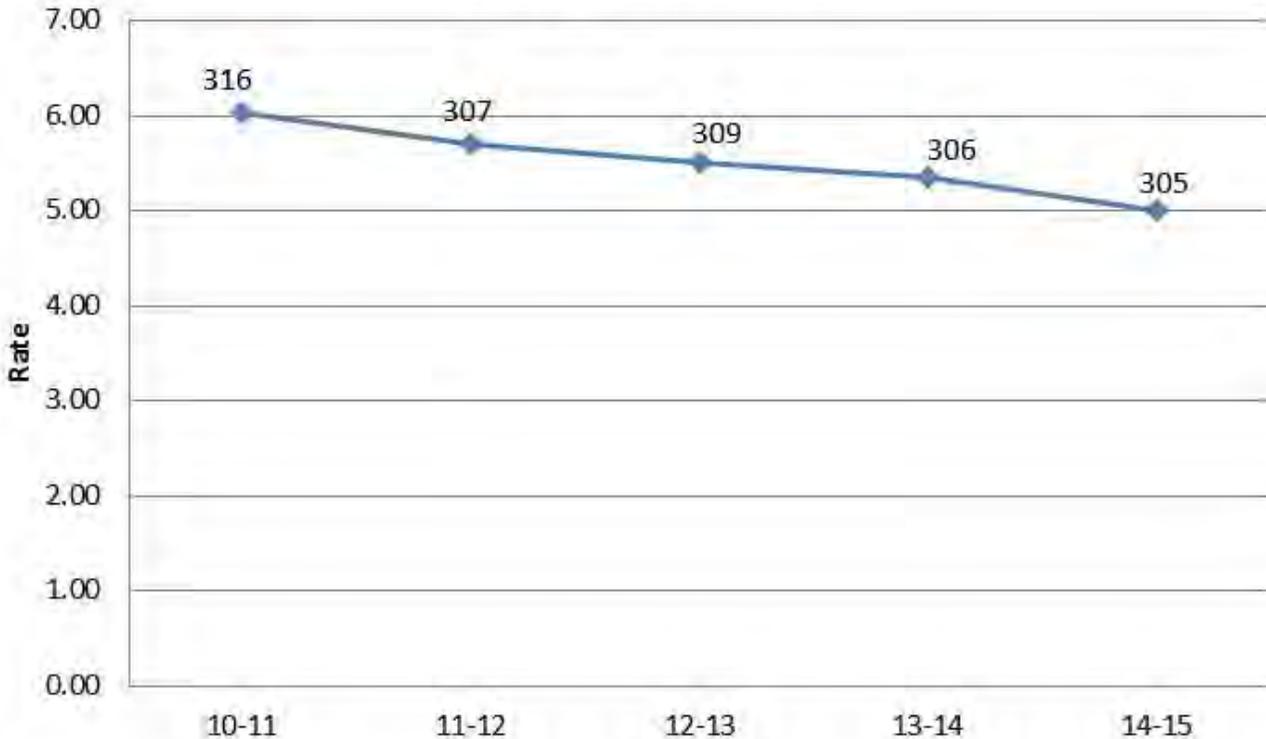
# Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 10-11 Actual</u>	<u>FY 11-12 Actual</u>	<u>FY 12-13 Actual</u>	<u>FY 13-14 Actual</u>	<u>FY 14-15 Proposed</u>
<b>General Fund</b>					
Executive	5.00	3.00	3.00	3.00	4.00
Government Services	2.00	2.00	2.00	2.00	2.00
Court	7.00	7.00	7.00	7.00	6.00
Human Resources	2.00	2.00	2.00	3.00	3.00
Budget & Strategic Planning Admin	*	1.00	1.00	*	*
Finance	9.00	9.00	9.00	11.00	10.00
Utility Billing	5.00	3.00	3.00	*	*
Information & Records Admin	2.00	1.00	1.00	*	*
City Recorder	2.00	2.00	2.00	2.00	2.00
Communication Center	7.00	6.00	6.00	7.00	7.00
Information Services	7.00	7.00	7.00	8.00	7.00
Risk/Emergency Management	2.00	2.00	2.00	2.00	2.00
Legal	6.00	6.00	7.00	7.00	7.00
Operations Admin	*	1.00	1.00	1.00	1.00
City Commerce & Sustainability	1.00	2.00	2.00	2.00	2.00
Code Compliance	3.00	2.00	2.00	2.00	2.00
Community Development Admin	1.00	1.00	1.00	1.00	0.00
Building	12.00	12.00	12.00	13.00	13.00
Planning	6.00	6.00	6.00	7.00	8.00
Engineering	18.00	17.00	17.00	17.00	17.00
Fire	48.00	48.00	48.00	48.00	48.00
Police	55.00	55.00	56.00	56.00	56.00
Homeland Security	1.00	1.00	*	*	*
Animal Control	2.00	2.00	2.00	2.00	2.00
Community Services Admin	*	3.00	2.35	2.35	2.35
Gale Center	1.00	1.00	1.00	1.00	*
Neighborhood Services	1.00	*	*	*	*
Recreation	6.00	5.00	*	*	*
Community Services Programs	*	*	5.00	5.00	5.00
Facilities	10.00	10.00	10.00	9.00	9.00
Seniors	3.00	2.00	2.00	2.00	2.00
Public Works Admin	6.00	7.00	7.00	7.00	7.00
Fleet	5.00	5.00	5.00	5.00	5.00
Street Lighting	3.00	3.00	3.00	2.00	2.00
Streets	13.00	13.00	13.00	13.00	13.00
Parks	22.00	20.00	20.00	17.00	17.00
<b>Total General Fund</b>	<b>273.00</b>	<b>267.00</b>	<b>267.35</b>	<b>264.35</b>	<b>261.35</b>

# Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 10-11 Actual</u>	<u>FY 11-12 Actual</u>	<u>FY 12-13 Actual</u>	<u>FY 13-14 Actual</u>	<u>FY 14-15 Proposed</u>
<b>Enterprise Fund</b>					
Mulligans	7.00	6.00	6.00	6.00	5.00
Sanitation	2.00	2.00	2.00	2.00	2.00
Water	16.00	16.00	16.00	15.00	16.00
Secondary Water	3.00	3.00	3.00	3.00	3.00
<b>Total Enterprise Funds</b>	<b>28.00</b>	<b>27.00</b>	<b>27.00</b>	<b>26.00</b>	<b>26.00</b>
<b>Special Revenue Funds</b>					
Storm Drain	8.00	8.00	9.00	9.00	9.00
Fitness Center	7.00	5.00	5.65	6.65	6.65
<b>Total Special Revenues Funds</b>	<b>15.00</b>	<b>13.00</b>	<b>14.65</b>	<b>15.65</b>	<b>15.65</b>
<b>Permanent Fund</b>					
Cemetery	0.00	0.00	0.00	0.00	2.00
<b>Total Permanent Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>
<b>Total Full Time Benefited Employees</b>	<b>316.00</b>	<b>307.00</b>	<b>309.00</b>	<b>306.00</b>	<b>305.00</b>

**Full Time Employees  
Per 1,000 Population**



# Debt Reduction Schedule

FY 2014 - 2015	GENERAL FUND				Impact Fees								Total									
	Principal	Interest	Total	General	Class C	RDA	DSR Boyer Terribid	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road		Parks	Storm Drain	Police	Fire	Water	Water Fund	Mulligans Operations	Recycling	
<b>General Debt Service Fund</b>																						
2006 Sales Tax Revenue Bonds	55,000	387,510	442,510	74,233		764,962	148,367				151,113				60,518	8,279						442,510
2008 CIP Sales Tax Bond	475,000	289,962	764,962			764,962																764,962
2008 Fire Truck Lease	96,660	3,659	100,319					100,319								1,505						100,319
City Yard				(1,505)																		
Fire Stations #1 & #2				(74,340)												74,340						
<b>Total</b>	<b>626,660</b>	<b>681,131</b>	<b>1,307,791</b>	<b>(1,612)</b>		<b>764,962</b>	<b>148,367</b>	<b>100,319</b>			<b>151,113</b>				<b>62,023</b>	<b>82,619</b>						<b>1,307,791</b>
<b>SID Debt Service Fund</b>																						
2007 River Park SID	605,000	98,612	703,612								703,612											703,612
<b>MBA Fund</b>																						
2011 MBA Revenue Bond	540,000	184,669	724,669																			724,669
<b>RDA Fund</b>																						
2008 TIF Bond	937,000	268,798	1,205,798			1,205,798																1,205,798
<b>Water Fund</b>																						
2007 Water Revenue Bonds	1,525,000	886,480	2,411,480															1,229,855	1,181,625			2,411,480
2009 Water Revenue Bonds	600,000	314,041	914,041															466,161	447,880			914,041
<b>Mulligans</b>																						
2005 MBA Lease Revenue Bond	240,000	209,338	449,338																		449,338	449,338
<b>Total</b>	<b>5,073,660</b>	<b>2,643,069</b>	<b>7,716,729</b>	<b>(1,612)</b>		<b>1,970,760</b>	<b>148,367</b>	<b>100,319</b>			<b>703,612</b>	<b>151,113</b>			<b>62,023</b>	<b>82,619</b>		<b>1,696,016</b>	<b>1,629,905</b>			<b>7,716,729</b>



# Debt Reduction Schedule

	GENERAL FUND		Impact Fees										Total									
	Principal	Interest	General	Class C	RDA	DSR Boyer Tenfold	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks		Storm Drain	Police	Fire	Water	Water Fund	Mulligans Operations	Recycling	Total	
<b>FY 2016 - 2017</b>																						
<b>General Debt Service Fund</b>																						
2006 Sales Tax Revenue Bonds	650,000	345,823	627,361			147,711					151,154			61,222	8,375						995,823	
2008 CIP Sales Tax Bond	525,000	242,400	767,400																			767,400
City Yard			(1,505)											1,505								
Fire Stations #1 & #2			(78,867)																			
<b>Total</b>	<b>1,175,000</b>	<b>588,223</b>	<b>546,989</b>			<b>147,711</b>					<b>151,154</b>			<b>62,727</b>	<b>87,242</b>						<b>1,763,223</b>	
<b>SID Debt Service Fund</b>																						
2007 River Park SID	652,000	51,153								703,153												703,153
<b>MBA Fund</b>																						
2011 MEA Revenue Bond	575,000	151,294								726,294												726,294
<b>RDA Fund</b>																						
2008 TIF Bond	1,009,000	185,117								1,194,117												1,194,117
<b>Water Fund</b>																						
2007 Water Revenue Bonds	1,680,000	725,105															297,004	2,108,101				2,405,105
2009 Water Revenue Bonds	650,000	256,229															906,229					906,229
<b>Mulligans</b>																						
2005 MEA Lease Revenue Bond	260,000	189,738																449,738				449,738
<b>Total</b>	<b>6,001,000</b>	<b>2,146,859</b>	<b>8,147,859</b>			<b>1,961,517</b>				<b>703,153</b>	<b>151,154</b>			<b>62,727</b>	<b>87,242</b>	<b>297,004</b>	<b>3,014,330</b>				<b>8,147,859</b>	

# Debt Reduction Schedule

	GENERAL FUND			Impact Fees										Total									
	Principal	Interest	Total	General	Class C	RDA	DSR Boyer Terford	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road	Parks		Storm Drain	Police	Fire	Water	Water Fund	Mulligans Operations	Recycling		
<b>FY 2017 - 2018</b>																							
<b>General Debt Service Fund</b>																							
2006 Sales Tax Revenue Bonds	685,000	318,310	1,003,310	636,943			147,381				150,319				60,404	8,263					1,003,310		
2008 CIP Sales Tax Bond	550,000	216,838	766,838			766,838																766,838	
City Yard				(1,505)											1,505								
Fire Stations #1 & #2				(81,233)												81,233						(0)	
<b>Total</b>	<b>1,235,000</b>	<b>535,148</b>	<b>1,770,148</b>	<b>554,205</b>		<b>766,838</b>	<b>147,381</b>				<b>150,319</b>				<b>61,909</b>	<b>89,496</b>						<b>1,770,148</b>	
<b>SID Debt Service Fund</b>																							
2007 River Park SID	677,000	26,058	703,058							703,058												703,058	
<b>MBA Fund</b>																							
2011 MBA Revenue Bond	590,000	133,819	723,819						723,819														723,819
<b>RDA Fund</b>																							
2008 TIF Bond	1,054,000	140,772	1,194,772			1,194,772																1,194,772	
<b>Water Fund</b>																							
2007 Water Revenue Bonds	1,800,000	638,105	2,438,105														396,797	2,041,308				2,438,105	
2009 Water Revenue Bonds	685,000	226,104	911,104															911,104				911,104	
<b>Mulligans</b>																							
2005 MBA Lease Revenue Bond	270,000	179,338	449,338																449,338			449,338	
<b>Total</b>	<b>6,311,000</b>	<b>1,879,343</b>	<b>8,190,343</b>	<b>554,205</b>		<b>1,961,610</b>	<b>147,381</b>			<b>703,058</b>	<b>150,319</b>				<b>61,909</b>	<b>89,496</b>	<b>396,797</b>	<b>2,952,412</b>	<b>449,338</b>			<b>8,190,343</b>	

# Debt Reduction Schedule

FY 2018 - 2019	GENERAL FUND				Impact Fees								Total									
	Principal	Interest	Total	General	Class C	RDA	DSR Boyer Terifield	Fleet Equipment	CIP General Reserves	RDA Haircut	SID Assessment	Road		Parks	Storm Drain	Police	Fire	Water	Water Fund	Mulligans Operations	Recycling	
<b>General Debt Service Fund</b>																						
2006 Sales Tax Revenue Bonds	725,000	290,110	1,015,110	795,265								150,811			60,727	8,307					1,015,110	
2008 CIP Sales Tax Bond	575,000	188,713	763,713			763,713															763,713	
City Yard				(1,505)											1,505						0	
Fire Stations #1 & #2				(83,670)												83,670						
<b>Total</b>	<b>1,300,000</b>	<b>478,823</b>	<b>1,778,823</b>	<b>710,090</b>		<b>763,713</b>						<b>150,811</b>			<b>62,232</b>	<b>91,977</b>					<b>1,778,823</b>	
<b>MBA Fund</b>																						
2011 MBA Revenue Bond	610,000	115,819	725,819							725,819												725,819
<b>RDA Fund</b>																						
2008 TF Bond	1,100,000	94,449	1,194,449			1,194,449																1,194,449
<b>Water Fund</b>																						
2007 Water Revenue Bonds	1,875,000	550,918	2,425,918														206,817	2,219,101				2,425,918
2009 Water Revenue Bonds	725,000	190,854	915,854															915,854				915,854
<b>Mulligans</b>																						
2005 MBA Lease Revenue Bond	285,000	165,838	450,838																450,838			450,838
<b>Total</b>	<b>5,895,000</b>	<b>1,596,701</b>	<b>7,491,701</b>	<b>710,090</b>		<b>1,958,162</b>				<b>725,819</b>		<b>150,811</b>			<b>62,232</b>	<b>91,977</b>	<b>206,817</b>	<b>3,134,955</b>	<b>450,838</b>		<b>7,491,701</b>	

# Glossary of Key Terms

**Accrual Basis of Accounting** – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Ad Valorem Tax** – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

**Administrative Fees** – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

**Adopted Budget** – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

**Allocation** – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

**Appropriation** – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

**Assessed Valuation** – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

**Audit** – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

**Balanced Budget** – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

**Basis of Budgeting** – The City's budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

**Bond** – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Bond Rating** – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "++ or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

**Bond Refinancing** – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Bond Refunding** – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

**Budget** – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

**Budgetary Control** – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Building Authority Bonds** - Bonds secured by specified asset.

**CAFR** – (see Comprehensive Annual Financial Report).

**Call Date** - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

**Capital Assets** – Assets of significant value and having a useful life of several years.

**Capital Carryovers** – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

**Capital Equipment** - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

**Capital Improvement Program** – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

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**Capital Outlay** – Expenditures which result in the acquisition of capital assets.

**Capital Project** – Projects involving the purchase or construction of capital assets.

**Career Ladder Increases** - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City’s relevant job market. This year’s budget includes several new career ladders which also correspond with the job market.

**CDBG** – (see Community Development Block Grant).

**Certified Tax Rate** – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

**CIP** – (see Capital Improvement Program).

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

**Comprehensive Annual Financial Report (CAFR)** – The audited annual report of the City’s financial condition at the conclusion of the fiscal year.

**Consolidated Budget** – City budget that includes all funds – governmental and proprietary.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Contingency** – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

**CPI** – (see Consumer Price Index).

**Debt Service** – The payment of principal, interest, and service charges related to long-term debt.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit** – An excess of expenditures or expenses over revenues.

**Department** – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation** – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Designated Fund Balance** – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

**Division** – A sub-section within a department that provides specific services.

**Encumbrances** – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

**Enterprise Fund** – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

**Expenditure** – The actual spending of governmental funds set aside by an appropriation.

**Expense** – The actual spending of proprietary funds set aside by an appropriation.

**Fiscal Year** – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

**Franchise Tax** – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

**FTE** – (see Full Time Equivalent).

**Full Time Equivalent** – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

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**Fund** – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

**Fund Balance** – The difference between a fund’s assets and its liabilities.

**Funding Source** - Source of money pledged to pay principal and interest.

**GAAP** – (see Generally Accepted Accounting Principles).

**GASB** – (see Governmental Accounting Standards Board).

**General Fund** – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Governmental Accounting Standards Board (GASB)** – The group that develops standardized reporting for government entities.

**General Obligation Bonds** – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

**Grant** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

**Haircut Provision** - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

**Impact Fees** – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

**Infrastructure** – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

**Interfund Transfers** – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Intergovernmental Revenue** – Money collected by one level of government and distributed to another level of government.

**Long-term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Maturity** – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

**Merit/Wage Compression Increase** - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

**Modified Accrual Basis of Accounting** – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

**Motor Vehicle Fee** – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

**Operating Expenditures** – The cost for materials and equipment required for a department to perform its functions.

**Operating Revenues** – Funds received by the City as income to pay for ongoing operations.

**Ordinance** – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Property Tax** – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

**RDA** – (see Redevelopment Agency).

**Redevelopment Agency** – A separate entity established to revitalize blighted and economically depressed areas of a

# Fiscal Year 2014-2015 Annual Budget

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community and to promote economic growth.

**Refunded** - Refinanced to take advantage of lower interest rates.

**Reserve** – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

**Resolution** – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

**Revenues** – Sources of income such as taxes used to finance the operation of government.

**Revenue Bonds** - Payable from specified revenues such as Sales Tax, User Fees.

**Sales Tax** – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

**Special Assessment** – A tax on property owners who receive a benefit not received by all other taxpayers.

**Special Improvement District (SID)** – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

**Special Revenue Fund** – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

**Tax Base** – The total taxable value of property within the local government’s legal boundaries.

**Tax Increment** – Property tax that is collected as a result of increased valuation within an RDA area.

**Tax Rate** – The amount of tax levied for each \$100 of assessed valuation.

**Taxable Value** – The assessed value of property less exemptions.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the

people.

**Transfers** – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

**Truth in Taxation** – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

**Undesignated Fund Balance** – A portion of a fund balance that has not been designated or reserved for any specific use.

**User Fees** – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

# City of South Jordan

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