

City of South Jordan

State of Utah



FISCAL YEAR 2016-2017

Annual Budget

The City of South Jordan
Annual Budget
Fiscal Year 2016-2017

City of South Jordan
1600 West Towne Center Drive
South Jordan, UT 84095
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Phone: (801) 254-3742
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Elected Officials

Mayor and City Council

Mayor David L. Alvord

Councilmember Patrick Harris

Councilmember Brad Marlor

Councilmember Donald J. Shelton

Councilmember Tamara Zander

Councilmember Christopher J. Rogers

Appointed by City Council

Gary L. Whatcott, City Manager

Ryan Loose, City Attorney

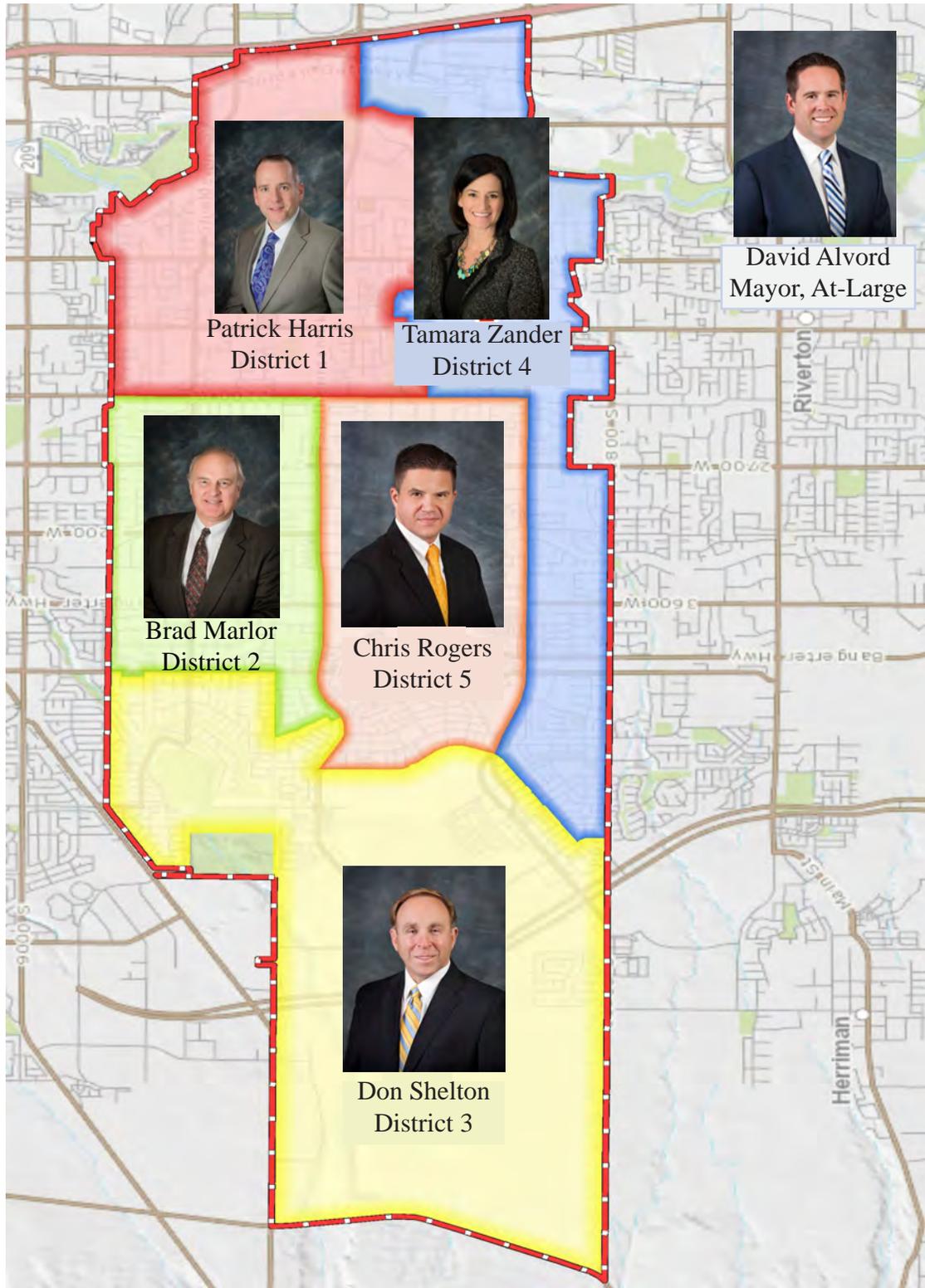
Clinton E. Balmforth, Municipal Court Judge

Sunil K. Naidu, Chief Financial Officer/Budget Officer

Nick Geer, City Treasurer

Anna West, City Recorder

City Council Districts



City Staff

Executive Team

Gary L. Whatcott, City Manager

Ryan Loose, City Attorney

Paul Cunningham, Chief of Staff

Don Tingey, Director of Strategic Services

Teresa Cook, Director of Human Resources

Sunil Naidu, Chief Financial Officer/Budget Officer

Jeff Carr, Police Chief

Brian Preece, Director of City Commerce & Sustainability

Brad Klavano, Director of Development Services/City Engineer

Jason Rasmussen, Director of Public Works

Andrew Butler, Fire Chief

Dustin Lewis, Director of Administrative Services

Finance Staff

Kyle Maurer, Controller

Nick Geer, Senior Financial Analyst/Treasurer

Eileene Conklin, Accountant I

Kevin Gates, Accountant II

Jeff Robb, Capital Analyst

Leah Hardy, Accounts Payable Technician

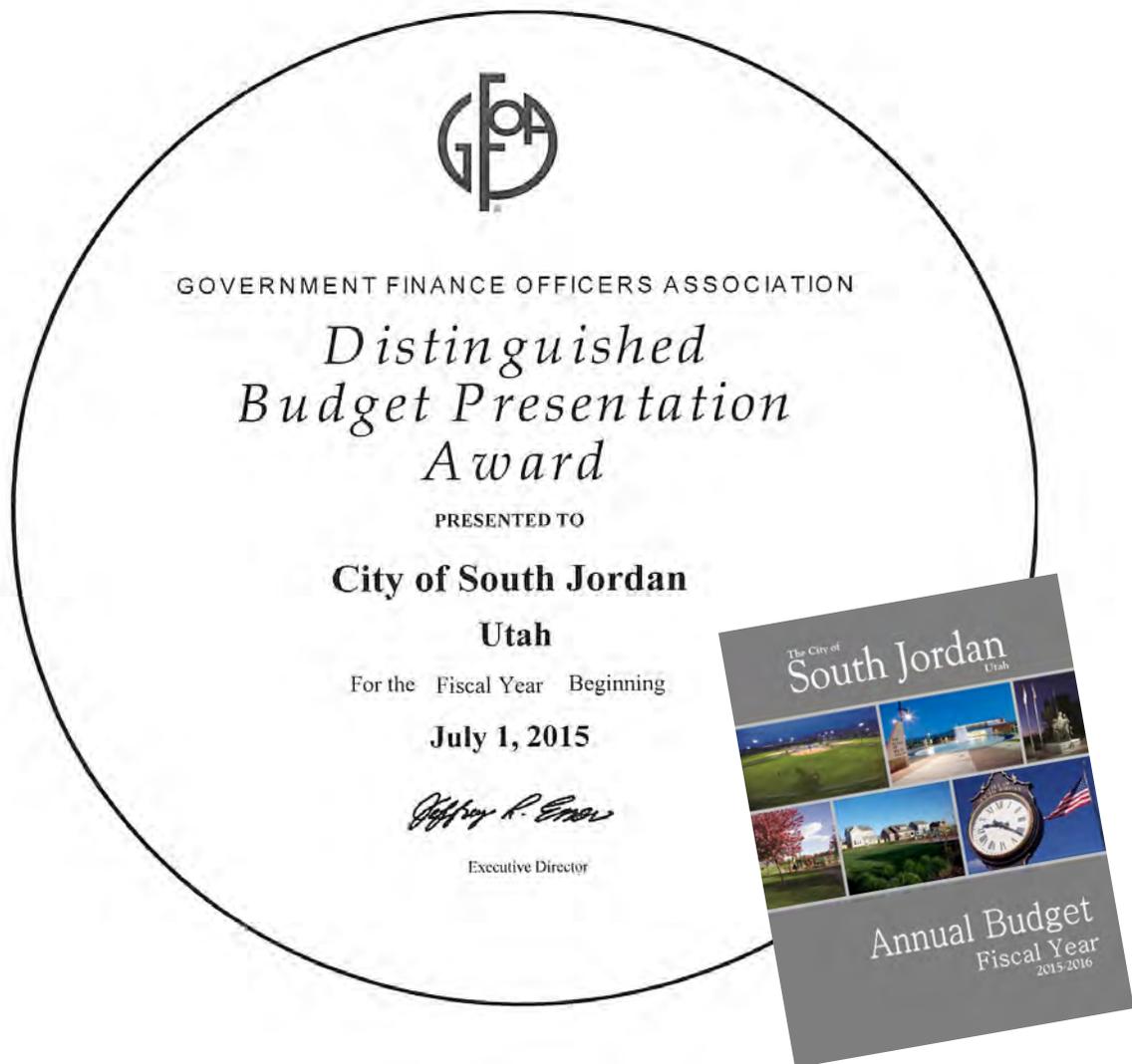
Stephanie Carter, Accounting Technician

Joy Stirland, Utility Billing Supervisor

Delly Wentz, Billing Clerk

Violet Toledo, Billing Clerk

Budget Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

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Strategic Plan

The FY 2016-17 Strategic Action Plan consists of the following elements: 1) Mission Statement, 2) Core Service Values 3) Strategic Initiatives, and 4) Program Goals.

Mission Statement

The Mayor and City Council support the South Jordan City **Mission** as follows:

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Service Values

The South Jordan leadership team established and adheres to the following **Core Service Values** while accomplishing this mission. These values include:

- **Integrity**
"We do the right thing, even when no one is looking."
- **Service**
"We listen, understand, and deliver."
- **Professionalism**
"We are committed to be the best."
- **Communication**
"We are respectful and collaborative."
- **Excellence**
"We continue to raise the bar on our performance."

Key Strategic Initiatives

South Jordan City accomplishes its mission by focusing efforts and resources on eight (8) **Key Strategic Initiatives** and their associated subcomponents. These initiatives were established during a strategic planning session and reconfirmed by the current Mayor and City Council:

- **Safe Community**
 - o Offers protection, enforces the law and is well-prepared to promptly and effectively respond to emergencies and calls for service
 - o Fosters a feeling of personal safety and security for individuals in their neighborhoods, commercial areas, public facilities and outdoor spaces throughout the community
 - o Maintains a visible public safety presence that addresses community concerns and focuses on prevention and intervention
 - o Provides for efficient, well-maintained public infrastructure systems that ensures safe travel for vehicles and pedestrians and ensures the safe and reliable delivery of utility services
 - o Promotes and sustains a well-designed, properly regulated, economically thriving and visually appealing community
 - o Builds an informed, engaged and educated community that shares in the responsibility for its safety and well-being
- **Civic Development**
 - o Develops and provides quality well-maintained parks, trails, open spaces, public spaces and public use facilities that meet the needs of the community
 - o Plans, builds, repairs and continuously enhances a well-designed, sustainable and well-maintained transportation infrastructure network that ensures safe traffic flow and offers public transit options
 - o Prioritizes funding and supports resource allocation to maintain planned and existing infrastructure assets
 - o Provides for a well-maintained, well-planned and highly reliable public



Strategic Plan

utility system that serves the needs of the community

- **Balanced Regulatory Environment**

- o Provides for a long-term safe and attractive community through an efficient and appropriate set of effective well-balanced and consistently applied regulations that meet the communities expectations
- o Develops and implements strategic land-use plans, zoning plans and regulatory policies that are clear and fairly managed, ensure compliance with current standards and encourage community growth and development
- o Educates, engages and partners with the community to develop a sense of shared responsibility and instill community pride
- o Establishes and enforces codes that maintain a clean, orderly and sustainable environment

- **Desirable Amenities and Open Space**

- o Develops and maintains park and recreation venues and facilities that are attractive and connected to a comprehensive parks and trail system that provides the community with safe and accessible family recreational opportunities
- o Provides a variety of programs that meet the diverse recreational and leisure-time needs for all ages and abilities
- o Preserves its unique history, heritage and 'rural feel' by preserving open space and sustaining well-maintained, inviting and accessible open spaces, water-ways, entry-ways and public rights of way
- o Partners and collaborates with aligned stakeholders to expand parks and recreation facility access and programming

- **Economic Development**

- o Retains, expands and selectively attracts a diverse mix of high quality employers and commercial/retail businesses that contribute to the communities economic sustainability and offer opportunities for employment
- o Promotes itself as a safe, attractive place

to live and work, providing for the basic needs and desires of the community and offering opportunities for entertainment, shopping, dining, recreation and family outings

- o Focuses on well-planned, well-regulated mixed use development that meets the unique needs and desires of the community and provides for a secure and attractive community and preserves the high quality of life residents expect
- o Maintains a dynamic and sustainable tax base that balances taxes, fees and charges
- o Create predictable, efficient development process that encourage and support business development and fosters a high degree of collaboration with the development community
- o Plans, develops and maintains transportation and utilities' infrastructure networks that support current residential and commercial needs and meet future economic growth objectives

- **Sustainable Growth**

- o Comprehensively plans for balanced, well-managed land use and development that considers the optimal mix of residential and commercial buildings
- o Encourages and supports energy conservation, environmental sustainability, recycling and resource preservation
- o Creates policies and programs that ensure the community is self-sustaining and preserves its long-term financial well-being by funding priorities with sustainable resources
- o Offers a safe, inviting and well-regulated place to live, offering quality services that meet residents basic needs and creates a feeling of community
- o Maintains and enhances its existing infrastructure, ensuring long-term transportation needs are incorporated into growth plans
- o Develops future water resources through a variety of innovative methods including

Strategic Plan

conservation

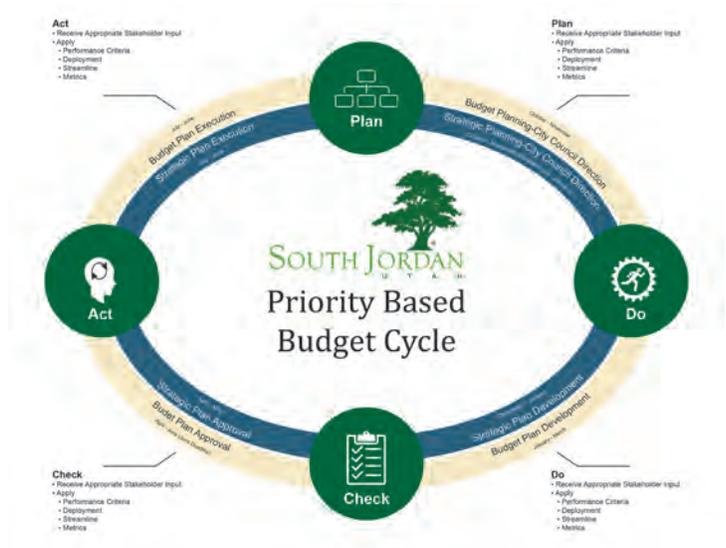
- **Engaged Community**
 - o Responds to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner
 - o Fosters a feeling of growing community pride and a sense of shared responsibility
 - o Ensures an environment that fosters open, two-way communication and solicits feedback from community members through a variety of media channels
 - o Provides ample opportunities to engage, educate, inform and involve the community, encouraging participation, partnerships volunteerism
 - o Supports a vibrant, stable, orderly, well-planned and highly serviced community that promotes special events, recreational activities and the arts
- **Fiscally Responsible Governance**
 - o Workforce: Attracts, motivates, develops and retains a high-quality, engaged and productive workforce
 - o Transparency: Fosters fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations
 - o Resource Alignment: Protects, manages, optimizes and invests in its Human, Financial, Physical and Technology Resources and Ensures they are aligned with planning and budget
 - o Regulatory Compliance: Provides assurance of regulatory and policy compliance to minimize and mitigate risk
 - o Communication: Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders
 - o Vision & Planning: Supports decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning
 - o Tax Burden: Sustains a reasonable tax burden and finds ways to reduce tax burden when appropriate

Program Goals

South Jordan City recently adopted the Governmental Finance Officer Association's (GFOA) best practice Priority/Program Based Budgeting (PBB) methodology. The PBB methodology assists the City in aligning approximately 600 individual programs and their respective results with strategic initiatives assuring that available resources are appropriately aligned to accomplish that which matters most. In the FY 2016-17 strategic planning/budgeting process, core **Program Goals** are associated with strategic initiatives as follows (specific department goals are found within their respective department budget):

Strategic Initiative	Goals*
• Safe Community,	18
• Civic Development,	10
• Balanced Regulatory Environment	6
• Desirable Amenities & Open Space	16
• Economic Development	11
• Sustainable Growth	29
• Engaged Community	20
• <u>Fiscally Responsible Governance</u>	<u>35</u>
Total Program Goals	145*

South Jordan has adopted a process to review and align its strategic plan with available resources (see graphic below). As the South Jordan City refines its alignment among its strategic initiatives, program results and available resources the City will perform more efficiently and effectively in meeting the increasing needs of a growing community – continuing to make South Jordan a better place live, work and play.



Live



South Jordan City ranked the 5th Fastest Growing City in America

South Jordan is once again ranked as one of the fastest growing cities in the United States according to numbers released by the US Census Bureau. The City has seen a 5.7% growth rate this past year.

The viability of the job market in Utah combined with healthy incomes has cultivated a booming housing market. In fact, over the past several years more people have moved to Daybreak in South Jordan than any other new-home community in Utah.



City Manager's Letter

To the Mayor, City Council, and Community:

This letter is the introduction to our budget submittal for the Fiscal Year 2016-2017. The budget is the foundation for all that is accomplished within the City. Therefore, as in the past this budget was approached with careful planning and with conservative fiscal oversight. This budget is the key to unlocking the potential for extraordinary accomplishments. In this year's budget process we unfolded the concepts and new tools from the Center for Priority based budgeting. The staff and departments used the tools to ensure the continued delivery of exceptional services, while maintaining healthy reserves. Having a healthy reserve can provide resiliency in responding to everyday changes which are ever more prominent in our economic environment.



City Manager
Gary L. Whatcott

The City Council created a budget that supports a very comprehensive strategic plan, focused on key initiatives. These key initiatives bring life to the budget and provide an easy guide for residents to link their taxes to measured outcomes. Once again the Mayor, City Council, and city staff initiated the integration of priority-driven budget principles into its budget process. These principles help identify the most important strategic priorities, and then through a collaborative, evidence passed process, rank programs or services according to how well they align with the priorities. Then allocate funding in accordance with the ranking. The City has long honored its commitment of maintaining outstanding programs and services to the community by not only a conservative approach to budgeting, but also through a highly productive committed team of employees.

Some of the major accomplishments of this budget are; a) transfer of \$348,000 toward reserve fund, b) Hiring of 15 firefighters and 1 police officer, c) funds infrastructure, maintenance and operations totaling \$4,500,000.

Being a growth City provides us with some unique challenges as a community. This budget, as presented, meets those growth challenges by providing several crucial new infrastructure projects. As a growth City we do not balance our budget with one-time growth money, we employ a strategy with reliance on sustainable growth values. These values endear land use balance, long-range vision, and economic development. While we know that South Jordan will continue to grow for many years, traditional growth patterns will diminish over time and it will be necessary for us to transition from a "growth" model to a "sustainability" model. This budget reflects our initial efforts towards this goal coupled with our mantra to live within our means.

This budget also keeps our debt low. Dollars will be needed to support public safety operations, core municipal services, and the maintenance of infrastructure in the future. This budget has no new debt and maintains policies to strengthen our reserves and further reduces future employee legacy costs.

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, evidence base decision making and similar issues; we must also become advocates and entrepreneurs more than regulators. We must devise strategies that will bring investment into the City, revitalize the City's neighborhoods and grow businesses for job creation. This budget begins to put South Jordan on a pathway for this new way of thinking by using priority based budgeting to support strategic initiatives.

One of the reasons for South Jordan's great success is its well-educated and prosperous residents. This type of success has created a place with a lifestyle that has been nationally recognized. In order to maintain this status into the future we must maintain public safety, deliver excellent quality infrastructure and services, provide for parks and esthetic amenities, and provide venues that provide wholesome family orientation. We have to realize that it is our residents who are our greatest economic asset.

South Jordan understands the important role businesses play in our local economy and in our ability to retain our desired quality of life. We are proud to be home to a wide variety of successful businesses and welcome new and growing businesses. We must acknowledge that a

City Manager's Letter

well-balanced demographic based in quality residential development, with commercial and light industrial development, will create jobs and lifestyle that are essential elements to fiscal sustainability.

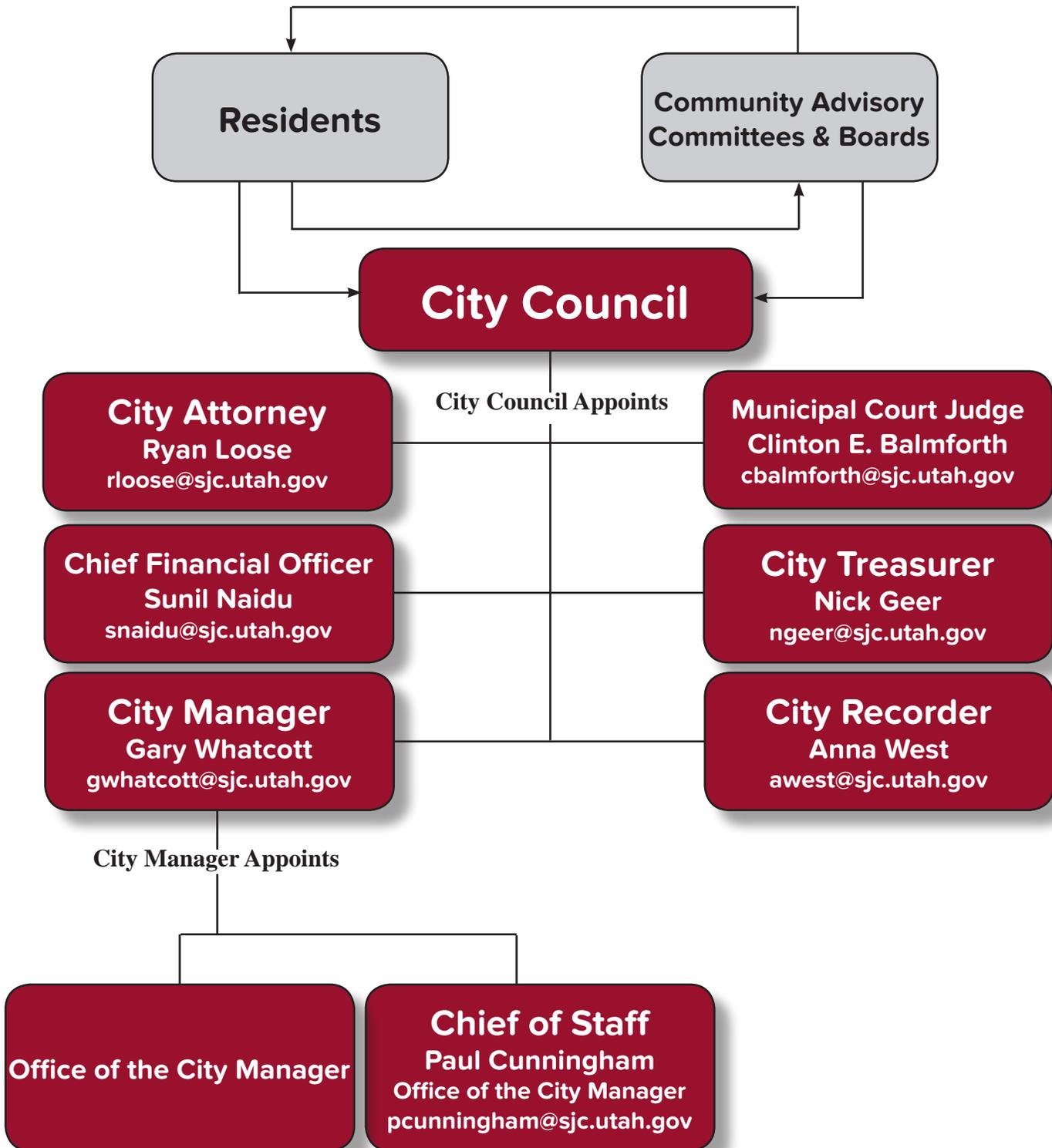
This budget is the product of considerable time and attention over the past 6 months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.

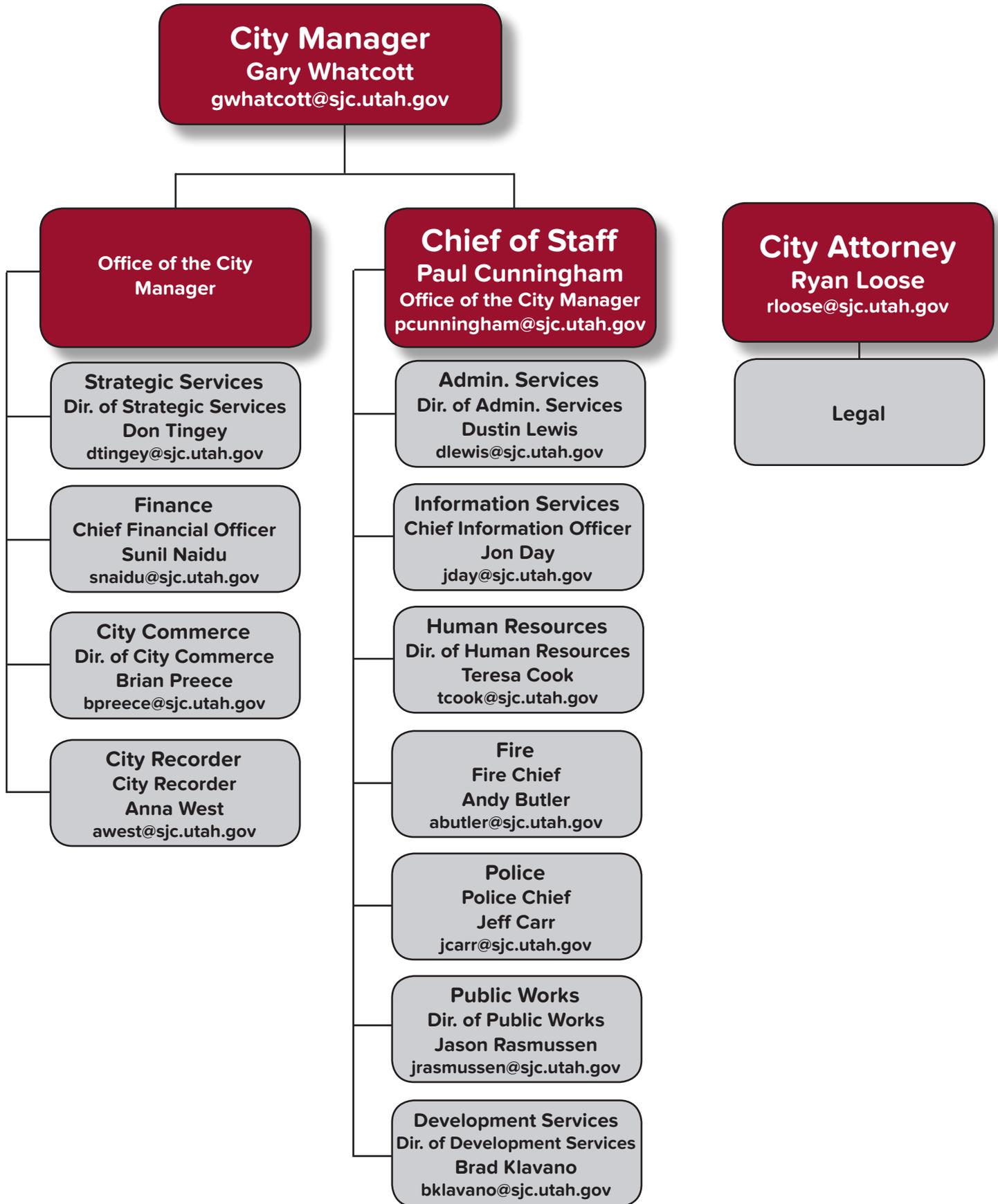


Gary L. Whatcott
City Manager

Organization Chart



Fiscal Year 2016-2017 Annual Budget



Budget Process

The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2015-2016 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2016-2017 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2016-2017 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

Basis of accounting and budgeting

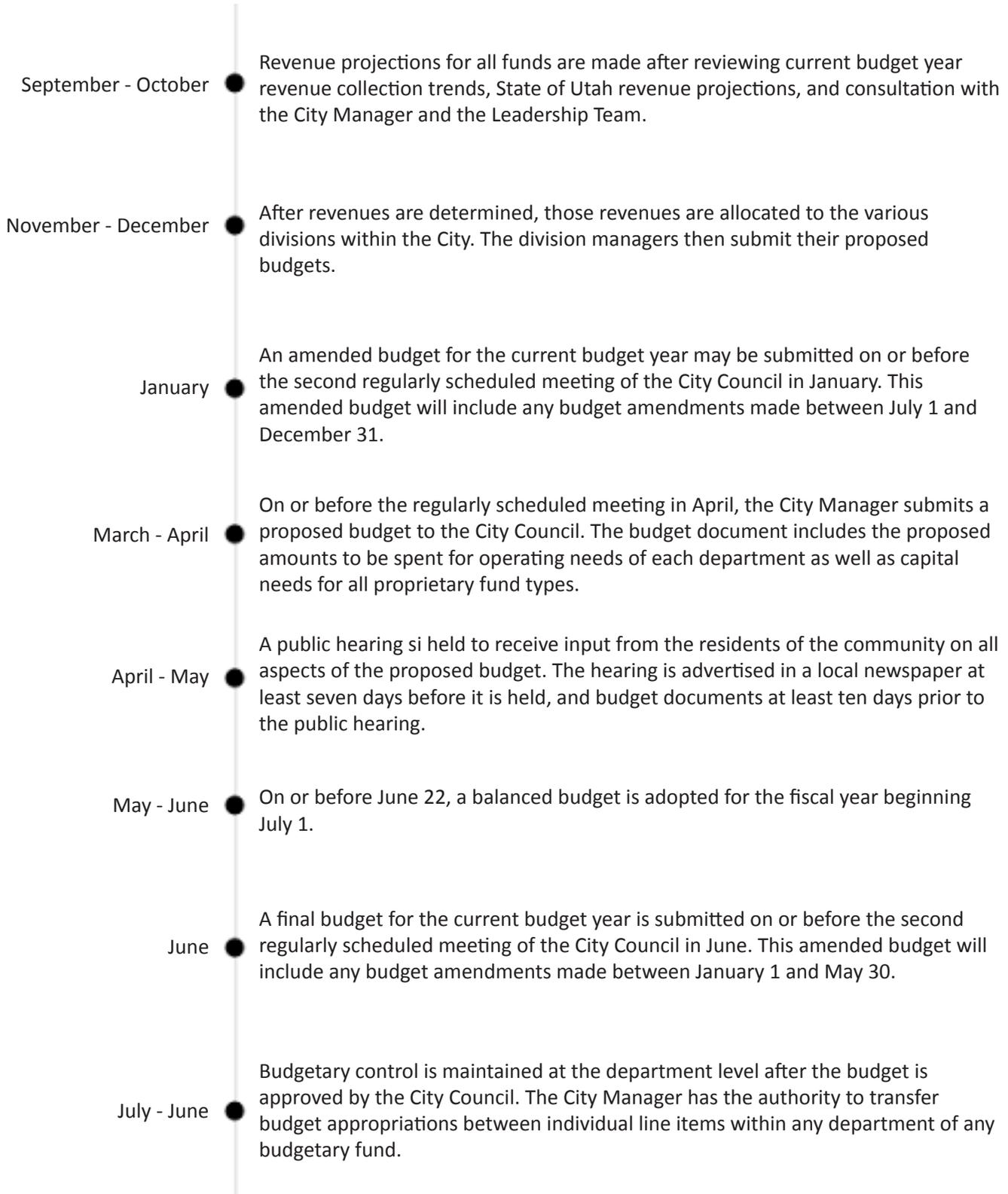
All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Proprietary Funds	Full Accrual	Full Accrual

Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City’s overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

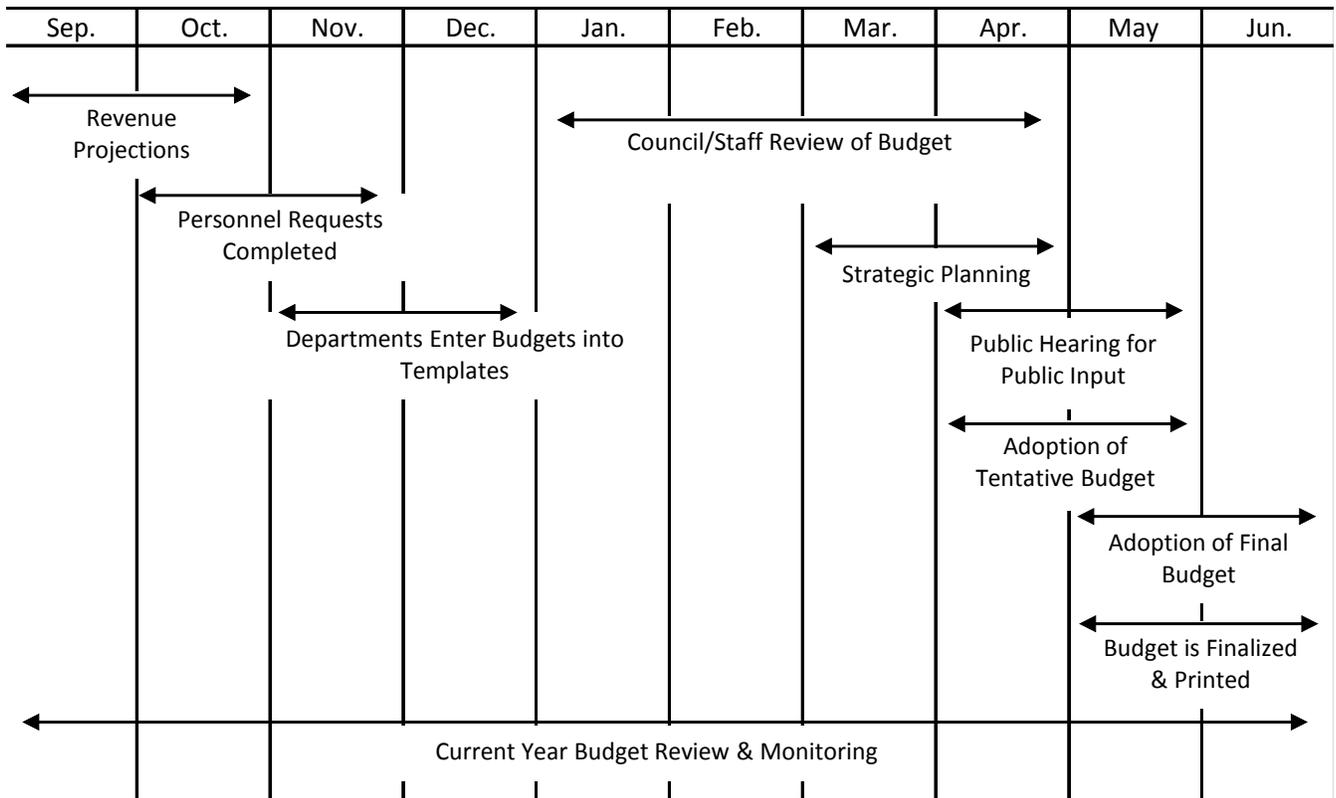
Timeline

The following are the procedures and timeline followed by the City in the budget process:



Process Calendar

Budget Process



Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2016.

Compliance with Fiscal Standards: The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

Modified Accrual Basis: The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP. In 2009 the Government Accounting Standards Board (GASB) issued Statement 54 which clarified the definitions of government fund types. As required, beginning in Fiscal Year '12, the following funds are now reported in the City's General Fund, rather than as Special Revenue Funds: Historical Committee, Gale Center, Senior Committee, Street lighting, Public Arts, and Risk Management.

Budget Document: The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

Balanced Operating Budget: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

Investment of Funds: The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Revenue Diversification: An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

Revenue Stabilization Reserves: The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 25% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

One Time Revenues: The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more

equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

Capital Improvement Plan: The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

Capital Needs Financing: The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

Enterprise Funds: In general, Enterprise Funds should be self-supporting if:

the benefits largely accrue to the users of the service,

collecting a fee from the end user is administratively feasible, and

the service can effectively be priced at its full cost without detracting from the purpose of the fund.

Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

Inter-Fund Borrowing / Transactions Defined: Transfers between funds are justified in limited situations:

Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the

General Fund in administering the activity.

Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.

Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.

Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.

Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.

Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.

Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

Compensation Committee: Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

Risk Management: The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

Budget Adjustments:

Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.

Budget transfers between departments, but within the same fund, requires both Department Directors authorization.

Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

Budget Oversight: The City Manager has authority to move line items to a “frozen appropriation” status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages/ Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

Priority Based Budgeting: A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

Audit Committee: The City Council created an Audit Committee in 2012. The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

Independent Audit: State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office’s Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City’s Audit Committee.

Fund Balance and Reserves

South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund's current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

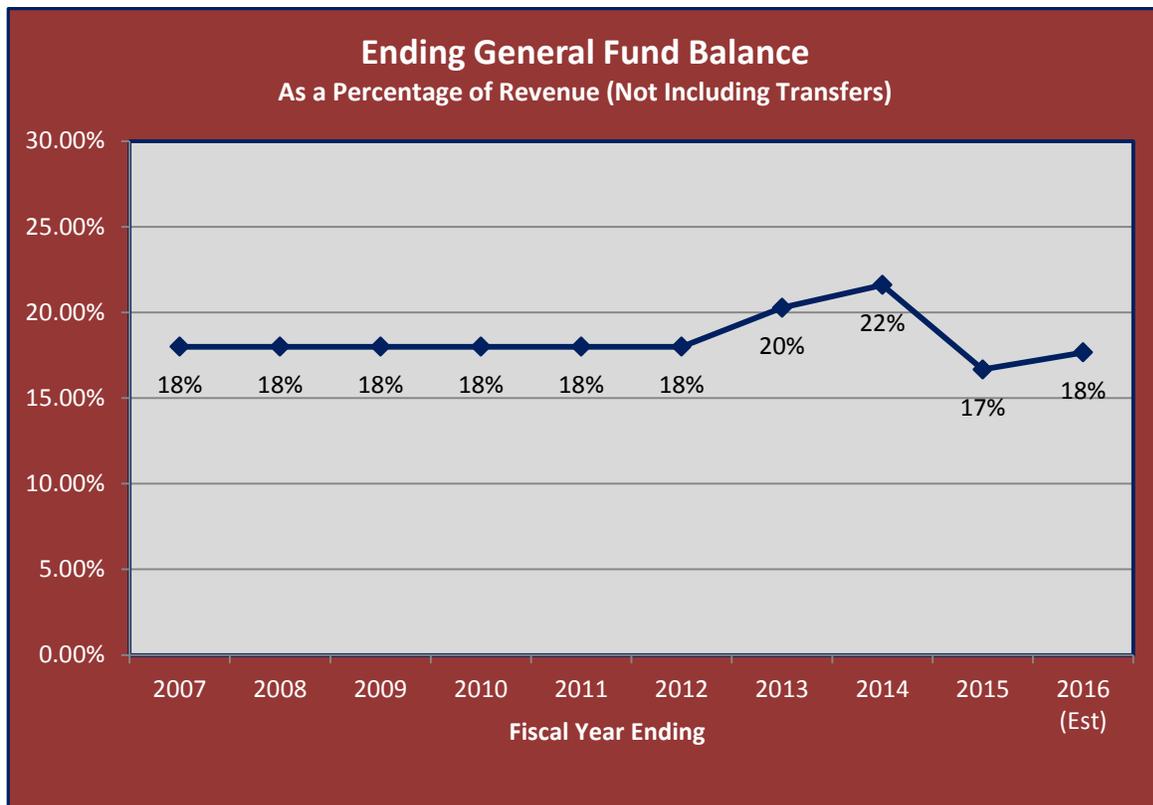
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, As amended in 2013, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 25% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 25% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 25% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2015-16 is estimated to be at 18% in the amount of \$7,207,692. The City will continue to build its reserve to the 25% maximum.



Fund Balance and Reserves

The state does not impose limits on accumulation of fund balances for enterprise or special revenue funds. However, South Jordan defines fund balance for enterprise funds as current assets minus current liabilities and strives to maintain a target reserve of 35% of next year’s revenue for the storm drain and secondary water funds. For the culinary water, sanitation, and recycling funds, the target reserve is 25% of the next year’s budgeted revenues. The Governmental Funds table below illustrates the

estimated beginning and projected ending fund balances for South Jordan’s major and non-major governmental funds. The 6.17% increase in General fund balance is due to partially comply with Resolution R2015-81 passed in fiscal year 2016 and the 16.37% decrease in RDA fund balance is due to project area reimbursements. The 73.74% decrease in Capital fund balance is due to planned expenditures and completion of projects started in prior fiscal years.

Changes in Fund Balance - Governmental Funds						
	General	Debt Service	RDA	Capital	Nonmajor Funds	Total Governmental Funds
Financing Sources						
Revenues	40,813,304	880,638	10,393,000	24,290	4,299,246	56,410,478
Transfers In	260,274	1,700,222	415,110	4,295,185	723,244	7,394,035
Total Financing Sources	41,073,578	2,580,860	10,808,110	4,319,475	5,022,490	63,804,513
Financing Uses						
Expenditures	37,382,650	2,502,785	10,389,139	16,885,129	5,213,192	72,372,895
Transfers Out	3,271,803	-	2,527,166	1,403,972	186,185	7,389,126
Total Financing Uses	40,654,453	2,502,785	12,916,305	18,289,101	5,399,377	79,762,021
Excess (Deficiency) of Sources over Uses	419,125	78,075	(2,108,195)	(13,969,626)	(376,887)	(15,957,508)
Actual Unrestricted Fund Balance - July 1, 2015	6,788,567	3,817	12,877,989	18,945,700	6,640,627	45,256,700
Projected Fund Balance - June 30, 2016	7,207,692	81,892	10,769,794	4,976,074	6,263,740	29,299,192
Percentage Change	6.17%	2045.45%	-16.37%	-73.74%	-5.68%	-35.26%

The table below illustrates the estimated beginning and projected ending fund balances for South Jordan’s enterprise funds. The 22.25% decrease in the Water fund balance is due to planed capital project expenditures and

to complete prior year capital projects. During fiscal year 2015 the City Council elected to pay off the Mulligans bond early, which resulted in decreased debt service payments leading to a fund balance increase of 147.47%.

Changes in Fund Balance - Enterprise Funds				
	Water	Mulligans	Sanitation	Total Enterprise Funds
Financing Sources				
Revenues	16,324,462	1,279,152	3,110,096	20,713,710
Transfers In	5,253,514	-	-	5,253,514
Total Financing Sources	21,577,976	1,279,152	3,110,096	25,967,224
Financing Uses				
Expenditures	21,526,591	845,234	3,099,987	25,471,812
Transfers Out	5,257,682	469	272	5,258,423
Total Financing Uses	26,784,273	845,703	3,100,259	30,730,235
Excess (Deficiency) of Sources over Uses	(5,206,297)	433,449	9,837	(4,763,011)
Estimated Fund Balance - July 1, 2015	23,398,097	293,924	1,997,704	25,689,725
Projected Fund Balance - June 30, 2016	18,191,800	727,373	2,007,541	20,926,714
Percentage Change	-22.25%	147.47%	0.49%	-18.54%

Work

Emergency Medical Service Amazing Save Award

Jordan Valley Medical Center presented two Emergency Medical Service Amazing Save Awards to the South Jordan Fire Department and Police Department for their life-saving actions on two cardiac arrest incidents.

Firefighters from Station 62, Platoon C saved a man's life after he suffered from a cardiac arrest while driving. South Jordan Police Sergeant Josh Whatcott and Firefighters from Station 61, Platoon C saved the life of a 65-year old male as he suffered a heart attack while riding his bike along the Jordan River Parkway. The quick response and immediate delivery of CPR saved these men's lives.



Fund Balance Summary - All Funds

	FY2015 Fund Balance	FY2016 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
Governmental Funds						
General Fund	7,479,782	8,229,782	43,047,341	(39,637,304)	(2,946,985)	8,692,834
Debt Service Fund	2,668,761	2,668,761	879,965	(2,495,477)	1,703,326	2,756,575
Redevelopment Fund	13,276,274	13,776,274	4,675,000	(3,325,482)	(1,618,713)	13,507,079
Capital Projects Fund	30,755,095	26,855,095	-	(7,227,600)	3,086,877	22,744,372
Fitness Center Fund	1,571,467	1,631,467	1,702,282	(1,698,319)	(949)	1,634,481
Storm Drain Fund	4,723,597	5,103,597	2,425,675	(1,943,095)	(1,004,941)	4,581,236
Municipal Building Authority	345,626	345,626	1,750	(728,044)	726,294	345,626
Total Governmental Funds	60,820,602	58,610,602	52,732,013	(57,055,321)	(55,091)	54,232,203
Proprietary Funds						
Water Operations Fund	13,301,769	12,001,769	17,521,293	(15,398,806)	(4,173,017)	9,951,239
Water Capital	8,452,142	6,952,142	-	(6,161,869)	4,168,849	4,959,122
Mulligans	128,356	528,356	1,285,000	(928,218)	(65,469)	819,669
Sanitation	2,285,683	2,295,683	3,214,943	(2,776,606)	(272)	2,733,748
Total Proprietary Funds	24,167,950	21,777,950	22,021,236	(25,265,499)	(69,909)	18,463,778
Total	84,988,552	80,388,552	74,753,249	(82,320,820)	(125,000)	72,695,981

Consolidated Budget

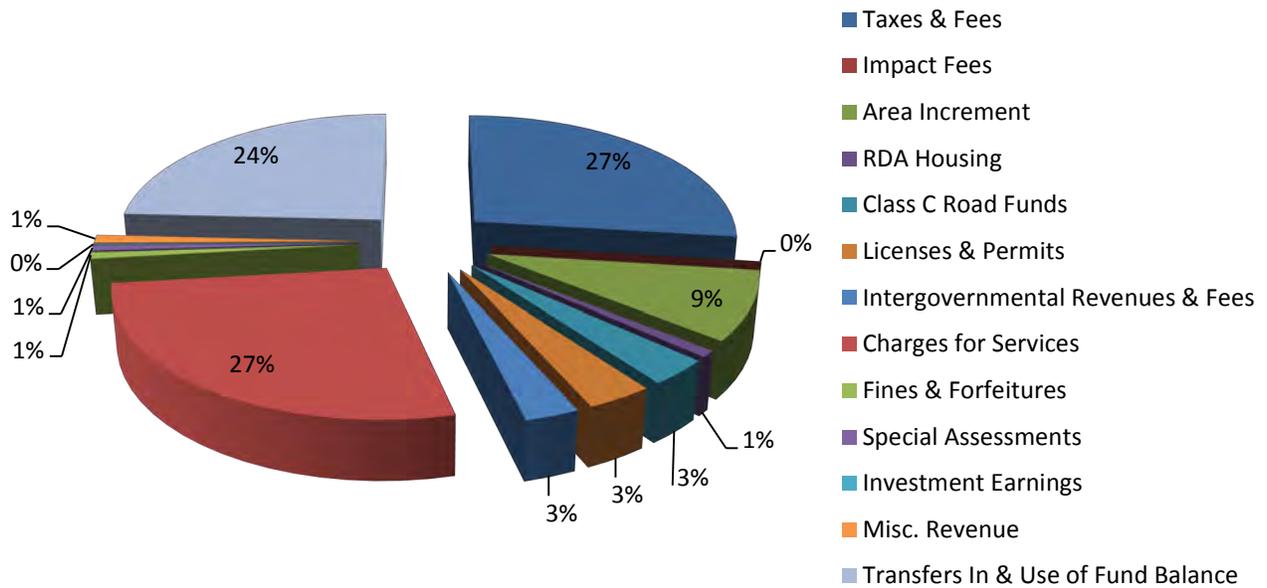
	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Financing Sources:				
Taxes & Fees	24,902,996	26,518,115	26,773,807	28,582,854
Impact Fees	4,687,572	0	0	0
Area Increment	11,006,324	9,245,000	9,245,000	9,255,000
RDA Housing	1,155,777	1,028,000	1,028,000	885,000
Class C Road Funds	1,817,790	1,790,620	1,850,000	3,473,700
Licenses & Permits	2,947,781	3,968,422	3,586,495	3,694,090
Intergovernmental Revenues & Fees	442,644	312,303	342,830	3,010,634
Charges for Services	31,798,610	30,107,118	29,731,722	28,879,939
Fines & Forfeitures	867,748	824,865	860,000	865,000
Special Assessments	651,909	726,925	726,925	726,754
Investment Earnings	353,768	98,250	99,284	111,264
Misc. Revenue	6,236,194	2,079,955	971,112	1,052,811
Transfers In & Use of Fund Balance	16,653,522	21,679,827	26,866,300	25,390,551
Total Financing Sources	103,522,635	98,379,400	102,081,474	105,927,596
Financing Uses:				
Wages & Benefits	25,966,312	29,536,685	29,286,685	31,264,846
Materials & Supplies	2,253,681	2,293,187	2,293,187	2,392,420
Operating Expenses	23,179,665	24,463,290	24,487,283	25,806,458
Debt Expenditures	5,261,267	7,750,911	7,750,911	7,714,122
Project Expenditures	15,657,836	19,847,277	24,604,798	22,420,839
Transfers Out & Contribution to Fund Balance	31,203,873	14,488,050	13,658,610	16,328,911
Total Financing Uses	103,522,634	98,379,400	102,081,474	105,927,596

Notes to the Consolidated Budget:

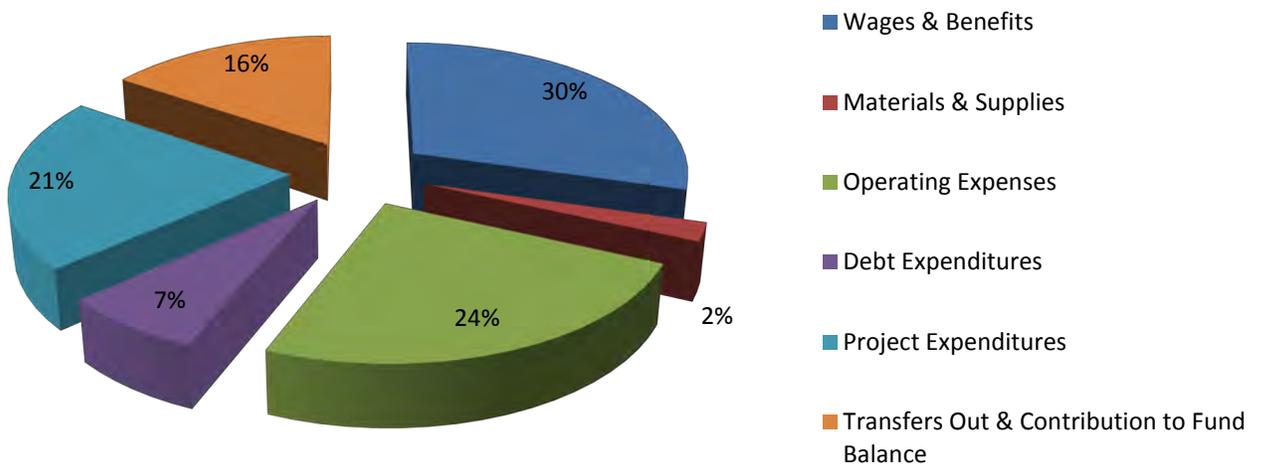
The above Consolidated Budget is a consolidation of all budgets included in the FY 2016-2017 Budget Book.

Consolidated Financing Sources & Uses

Consolidated Financing Sources

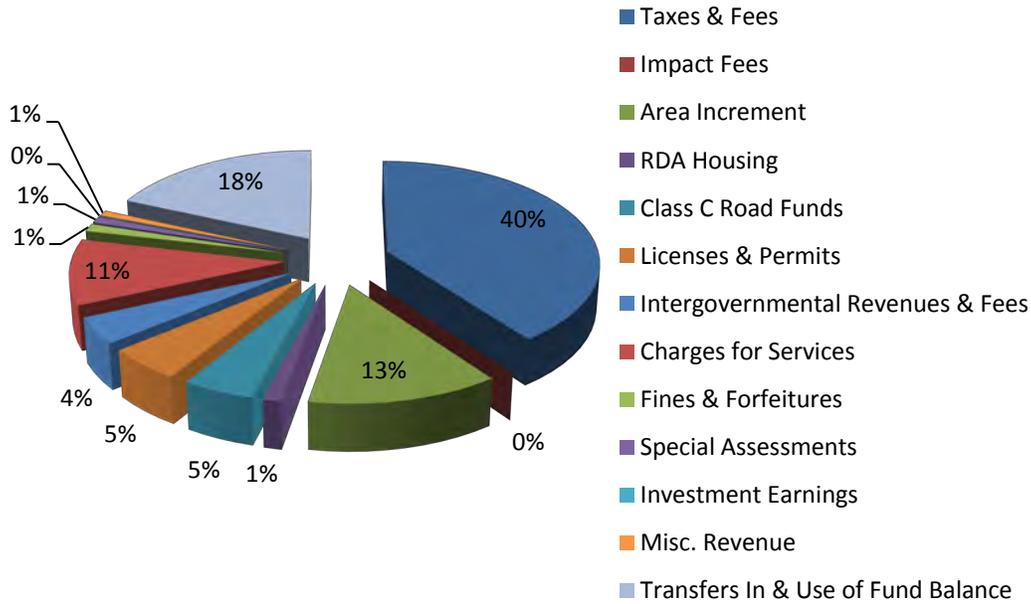


Consolidated Financing Uses

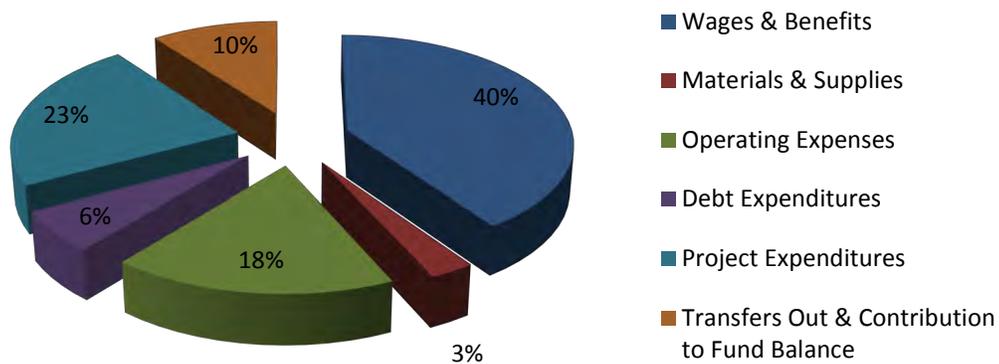


Sources & Uses - Governmental Funds

Governmental Funds Financing Sources

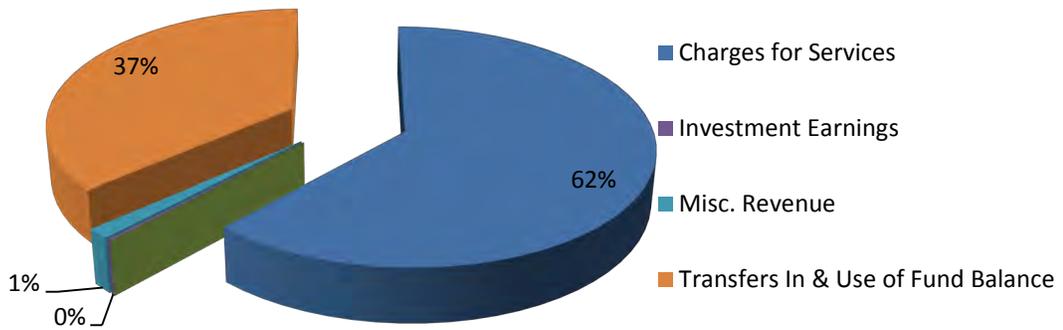


Governmental Funds Financing Uses

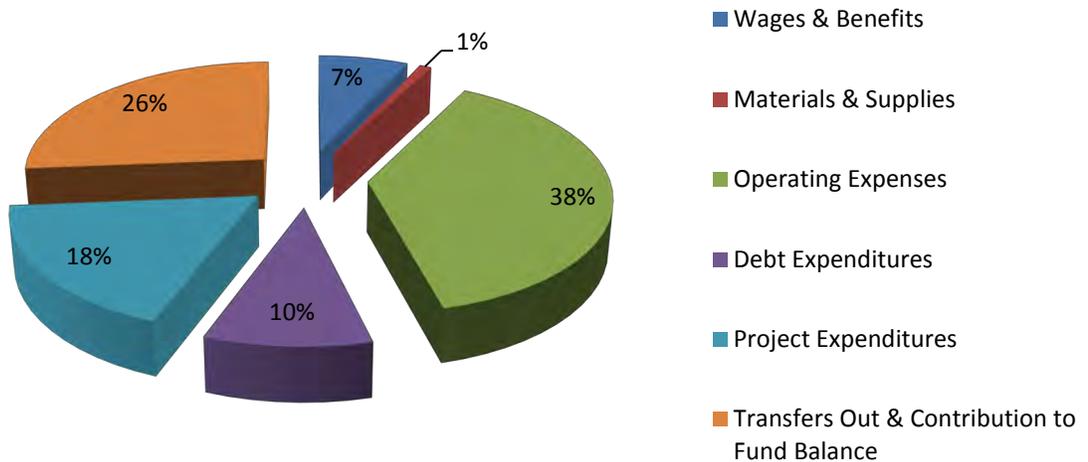


Sources & Uses - Enterprise Funds

Enterprise Funds Financing Sources



Enterprise Funds Financing Uses



Fund Types - Descriptions

Governmental Funds

Major Fund Descriptions:

General Fund - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Redevelopment Agency (RDA) Fund - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

Capital Projects Fund - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

Non-Major Fund Descriptions:

Storm Drain Fund - The storm drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

CDBG Fund - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Fitness Center Fund - The Fitness Center fund is used to account for the fees charged to users and expenditures dealing with operation and maintenance of the facility.

Municipal Building Authority (MBA) Fund - The MBA fund is used to account for the construction of the City's capital facilities.

Proprietary Funds

Major Fund Descriptions:

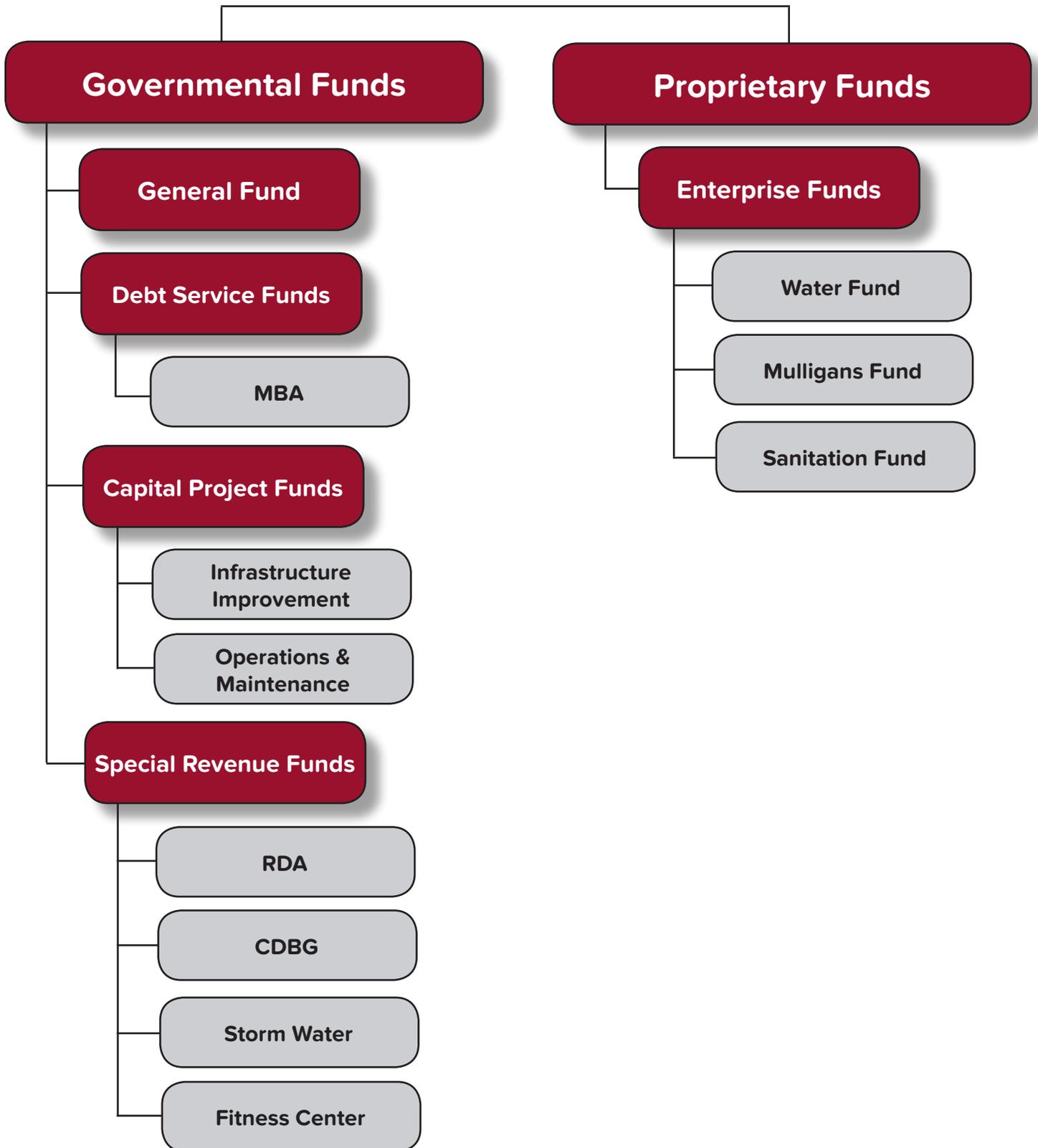
Water Fund - The water fund is used to account for the activities of the City's water operations.

Mulligans Fund - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, a driving range, and batting cages.

Non-Major Fund Descriptions:

Sanitation Fund - The sanitation fund is used to account for the activities of the City's sanitation operations.

Fund Types - Fund Organizational Chart



Revenue Introduction

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation fund
- Recycling Fund
- Mulligans
- Fitness Center
- Stormwater Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

Reviews and updates of the sources, statutes, and data in the revenue section will take place approximately every five years.

Departments or individuals noting inaccuracies, receiving new information, or making rate changes should notify the department of Finance.

For complete fee schedules of funds within this section, please see pages 181-197.



Property Tax

Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City's second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors included in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as "truth in taxation". The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name "truth in taxation" is derived. The last time that South Jordan adopted a rate higher than the certified rate was 2007.

For FY 2015-2016 the city accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the page, South Jordan's property tax rate is comparable to other cities in the Salt Lake County.

Fund/Org/Object

- Property Tax - Current: 100-100-400000
- Property Tax - Delinquent: 100-100-403000
- Property Tax - Green Belt: 100-100-404000

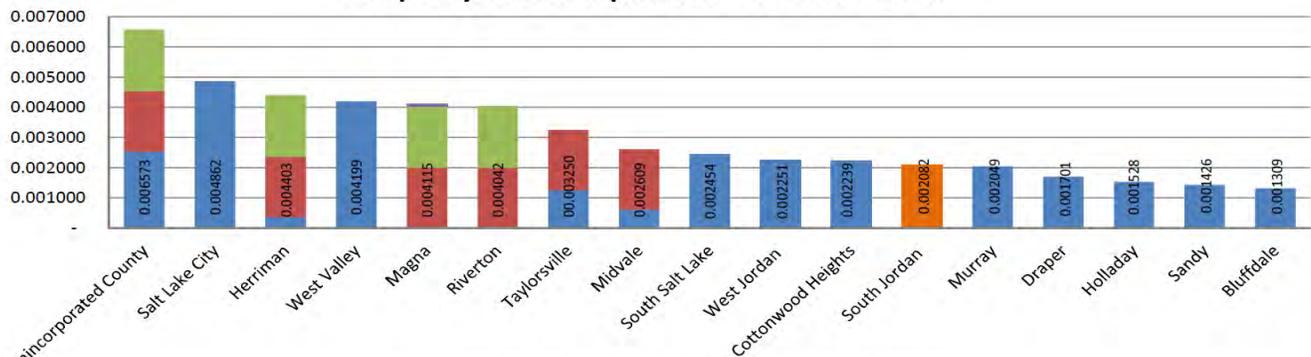
Department

Finance

Definition:

Ad valorem is Latin for "according to value". An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

Property Tax Comparison - Tax Year 2015



Comparative Rates Based on the Total Cost of Providing Municipal Services

Data Provided by Utah Tax Commission

■ Municipal Rate ■ Unified Fire Authority ■ Unified Police Department ■ County Municipal

Property Tax

Current Formula

$$\frac{\text{Previous Year's Budgeted Revenues}}{\text{Current Year's Adjusted Taxable value} - \text{Less New Growth}}$$

Current Rate

The current (FY 15-16) property tax rate in South Jordan is .002082.

Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

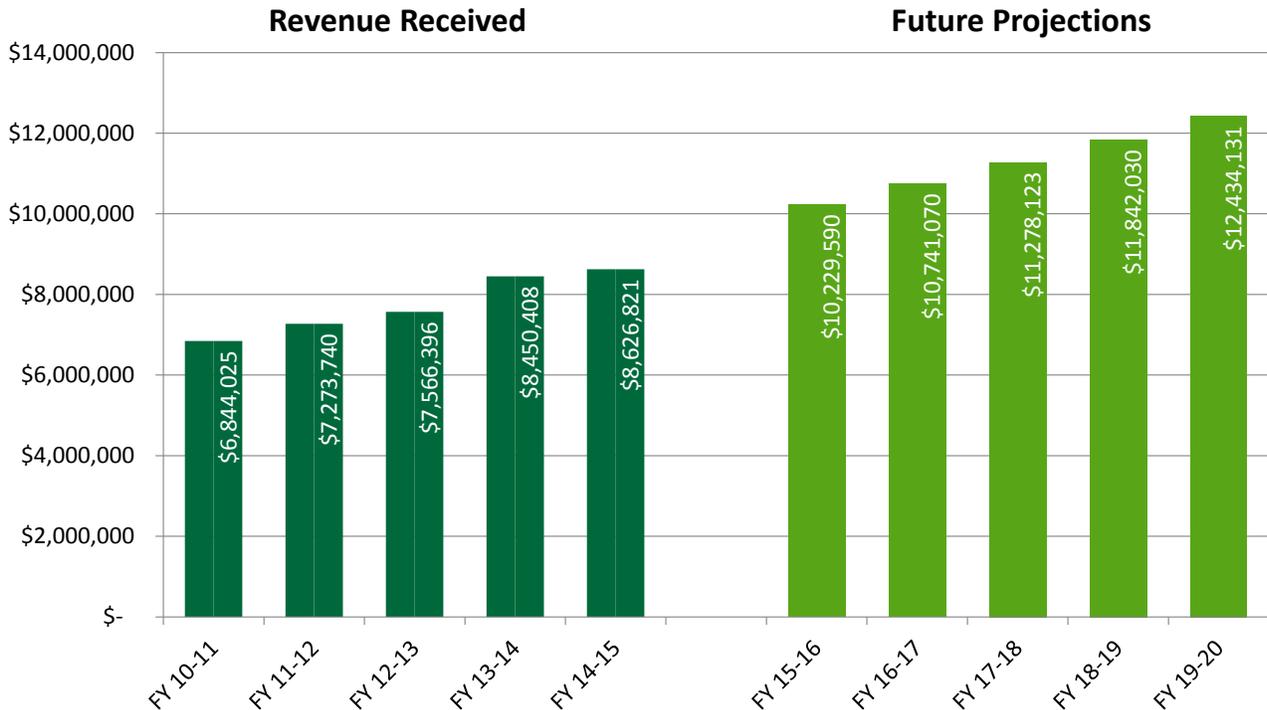
Authorized Uses

General fund, unrestricted.

Taxing Entity Allocation of Property Tax (rate as of 2015):

Organization	% Of Total Mill Levy
Mosquito Abatement	.17%
South Valley Sewer	3.22%
Jordan Valley Water	3.63%
Central Utah Water	3.68%
Salt Lake County Library	6.20%
South Jordan City	18.91%
Salt Lake County	22.99%
Jordan School District	41.20%

Collection History & Future Projections



Sales & Use Tax

Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales Tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Org/Object

100-100-406000

Department

Finance

Current Rate

As of FY 2015-16, the current sales tax rate in South Jordan City is 6.85%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (6.85%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each

local jurisdiction based on each city's population as a percentage of statewide population.

4.70% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

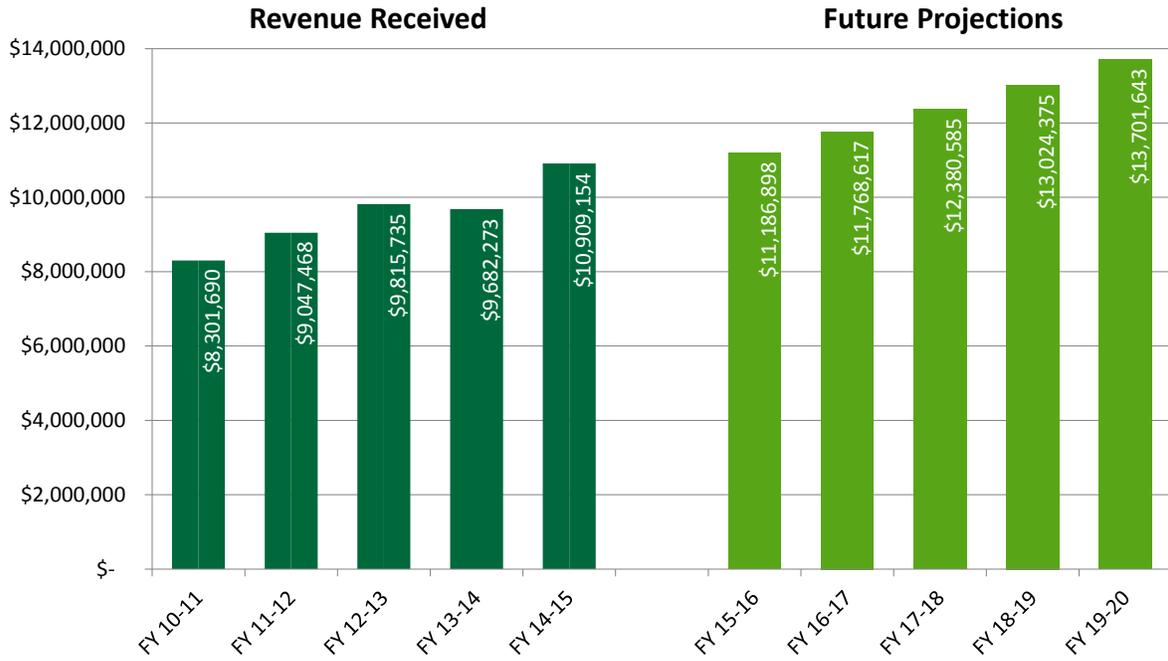
Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

Authorized Uses

The City Council appropriates sales tax revenues to the general fund.

Sales & Use Tax

Collection History & Future Projections



Energy Sales & Use Franchise Tax

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Questar and PacifiCorp currently remit a monthly collection of 5.5%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Questar & PacifiCorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Org/Object

100-100-408000

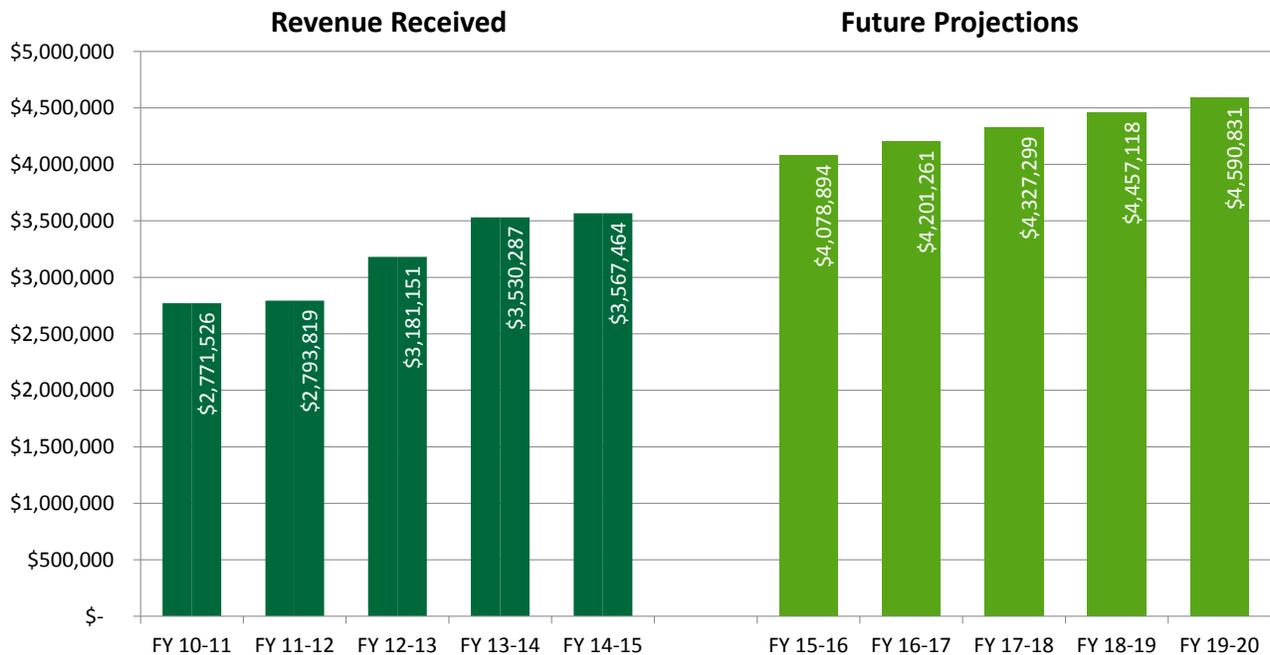
Department

Finance

Current Rate

As of FY 15-16, 5.5% of revenue earned in South Jordan goes to the City.

Collection History & Future Projections



Telecommunications License Tax

Summary

A business providing telecommunication services is required to have a telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

Fund/Org/Object

100-100-409000

Department

Finance

Current Rate

As of FY 15-16, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

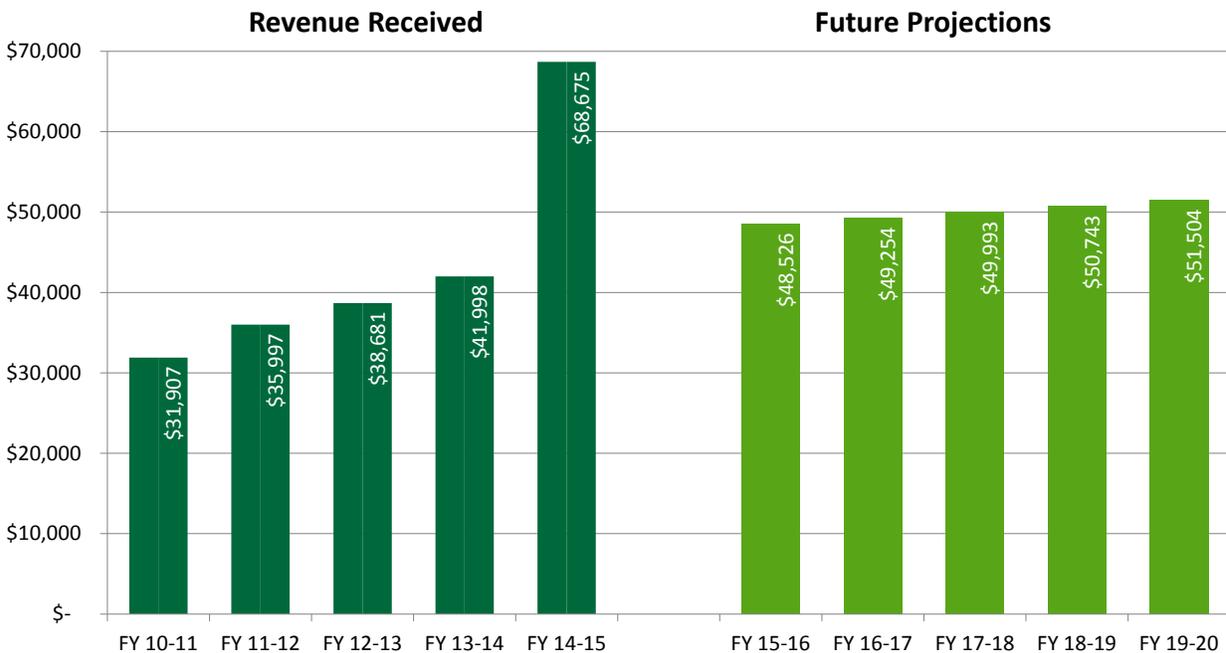
Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Transient Room Tax

Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Org/Object

100-100-401101

Department

Finance

Current Rate

As of FY 15-16, the current rate collected by South Jordan City is 1%.

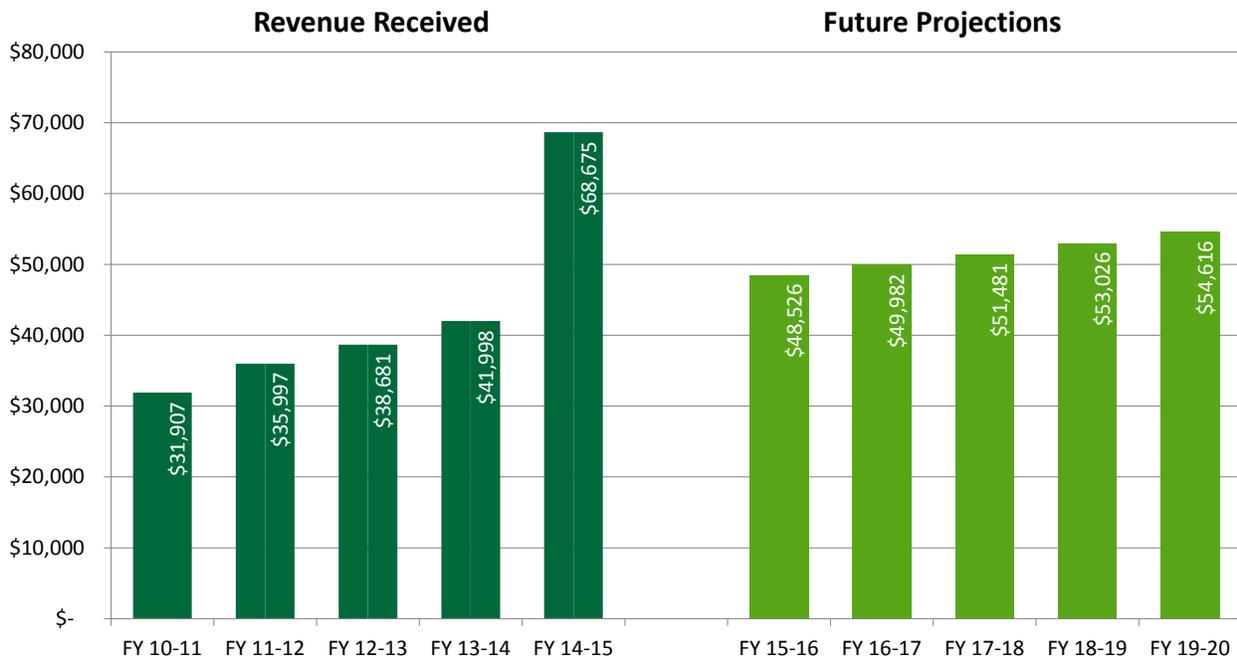
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Cable Television Franchise Tax

Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 15-16, the only two entities that provide this service are Century Link and Comcast.

Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

Fund/Org/Object

100-100-401100

Authorized Uses

General fund, unrestricted.

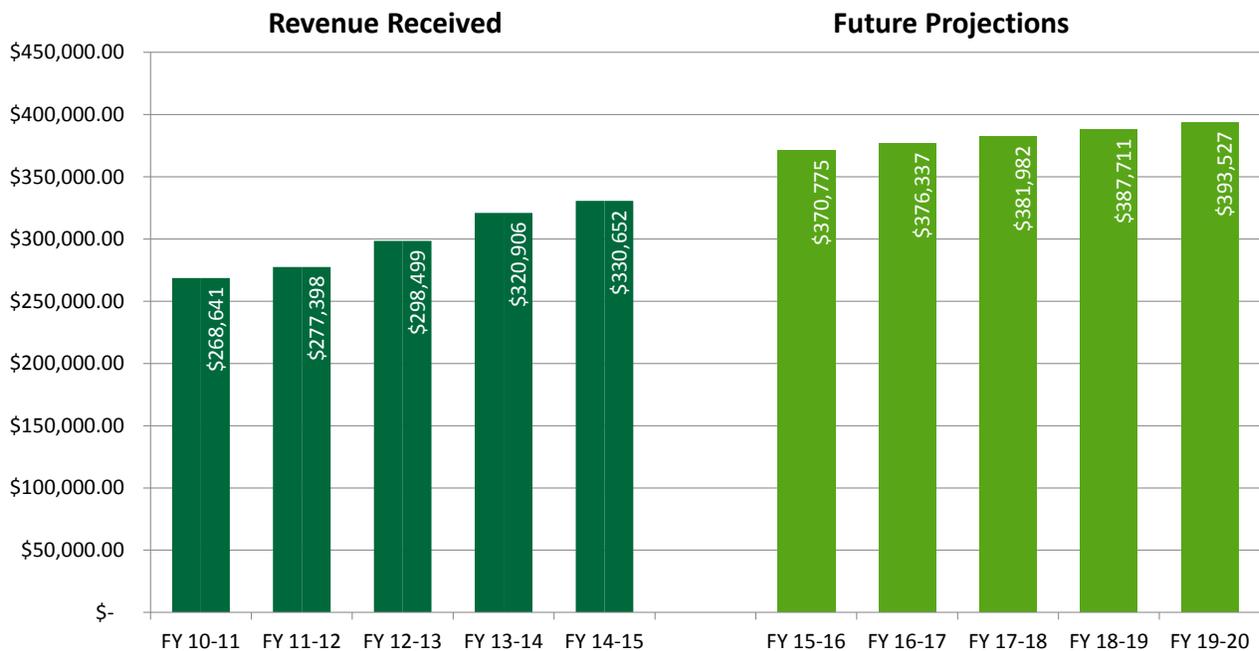
Department

Finance

Current Rate

As of FY 15-16, the current rate is 5%.

Collection History & Future Projections



Water Fund

Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Primary Activities

- Proactive and reactive maintenance of 340 miles of pipe, 19,036 water connections, and 3,305 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

Method Received

Water Bills are sent out monthly and paid by the resident.

Authorized Uses

All collected funds are restricted to use within the Water Fund.

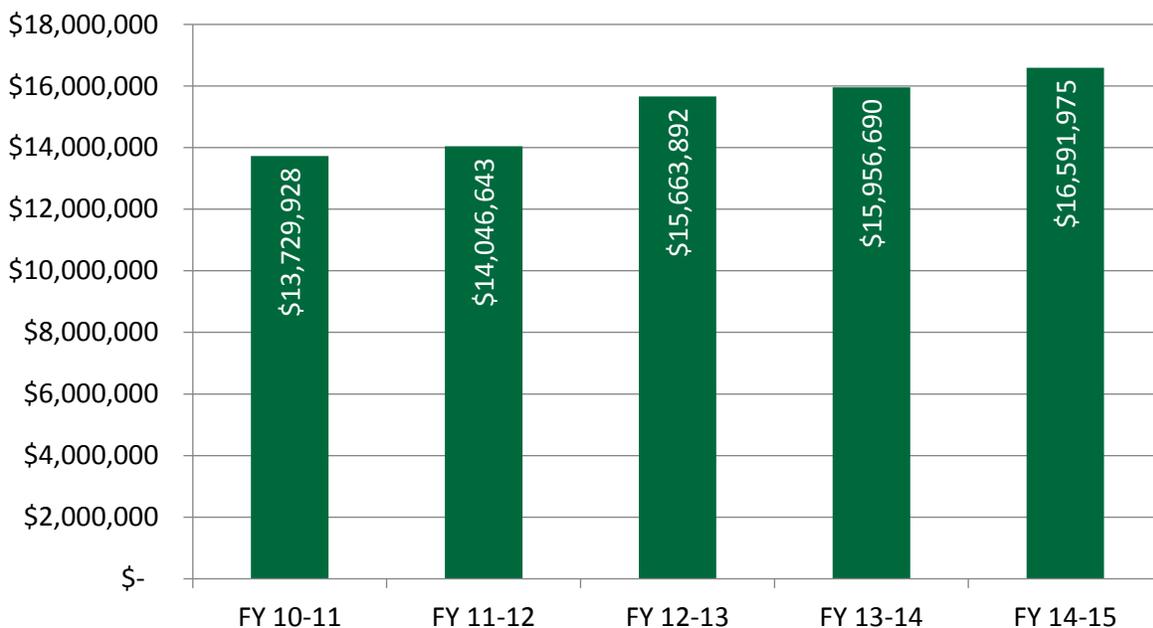
Fund/Org/Object

600-600-432100	Water Sales
600-600-432300	Water Meter Sets
600-600-432400	Hydrant Meter Rental
600-600-432500	Commercial & Landscape Meters
600-600-450000	Other Donations & Reimbursements
600-600-450100	Finance Charges
600-600-450400	Interest Income
600-600-450700	Water Share Lease
600-600-450800	Miscellaneous
600-600-471000	Sale of Capital Assets

Fee Schedule

For the complete fee schedule, see pages 181-197.

Revenue History



Secondary Water Fund

Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,500 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 3,500+ secondary water connections and 95 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the city.

Fund/Org/Object

220-432000	Secondary Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Secondary Water Fees are sent out by monthly utility bill and paid by the resident.

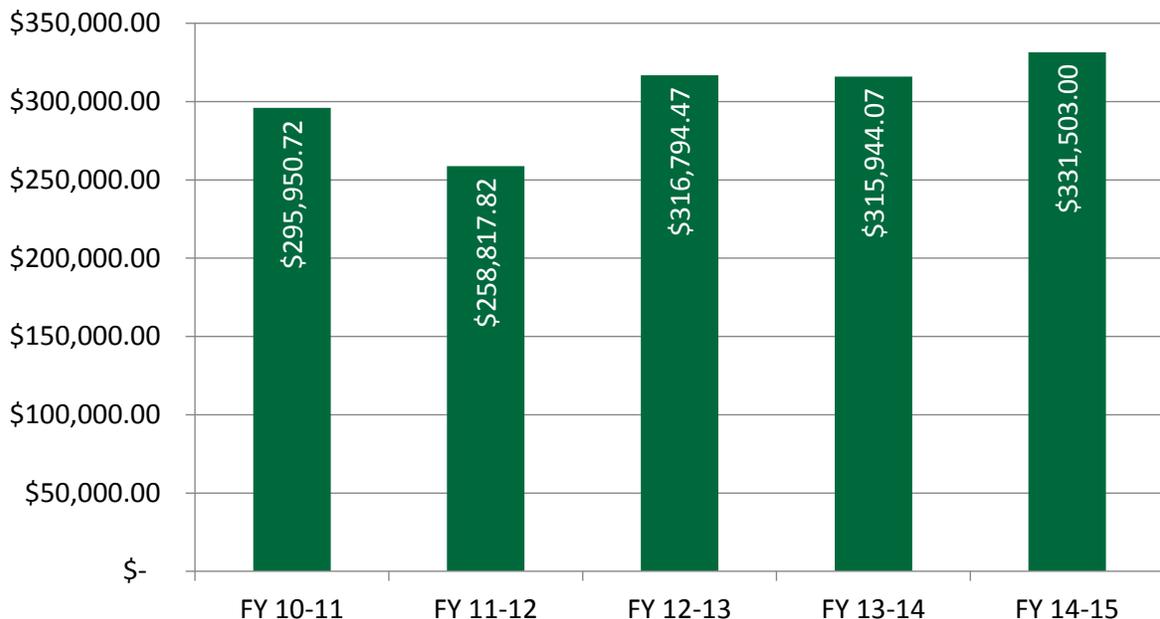
Authorized Uses

All collected funds are restricted to use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Revenue History



Sanitation Fund

Summary

The Sanitation division administers and manages solid waste and refuse services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage pickup. The Sanitation division provides residences with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 21,000 containers.

Primary Activities

- Residential curbside pickup of garbage material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

Fund/Org/Object

620-620-432600	Garbage Fees
620-620-423620	Neighborhood Cleanup
620-620-423630	Special Service Pickup
620-620-450900	Other Miscellaneous

Method Received

Sanitation Bills are sent out by monthly and paid by the resident.

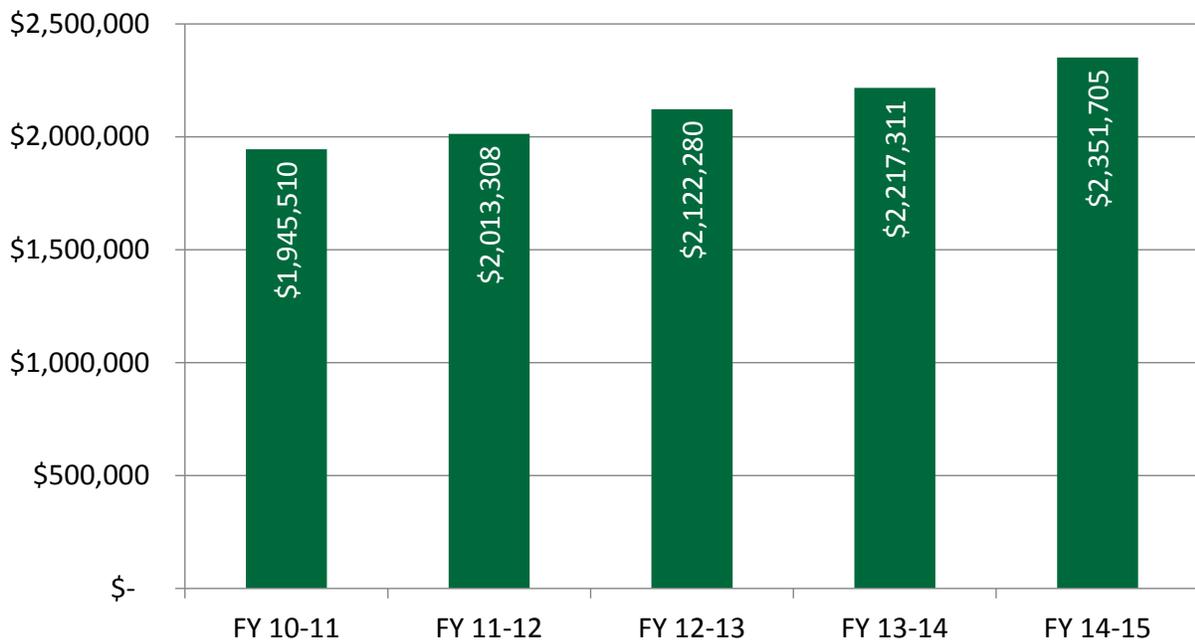
Authorized Uses

All collected funds are restricted to use within the Sanitation Fund.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Revenue History



Recycling Fund

Summary

The recycling division administers and manages curbside recycle pickup and additional recycle services. The City maintains 17,000 residential co-mingle recycling cans.

Primary Activities

- Residential curbside recycle pickup performed by the City contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage glass recycle program.

Fund/Org/Object

630-630-432600	Recycling Fees
630-630-450900	Other Miscellaneous

Method Received

Recycling Bills are sent out by monthly as part of the utility bill and paid by the resident.

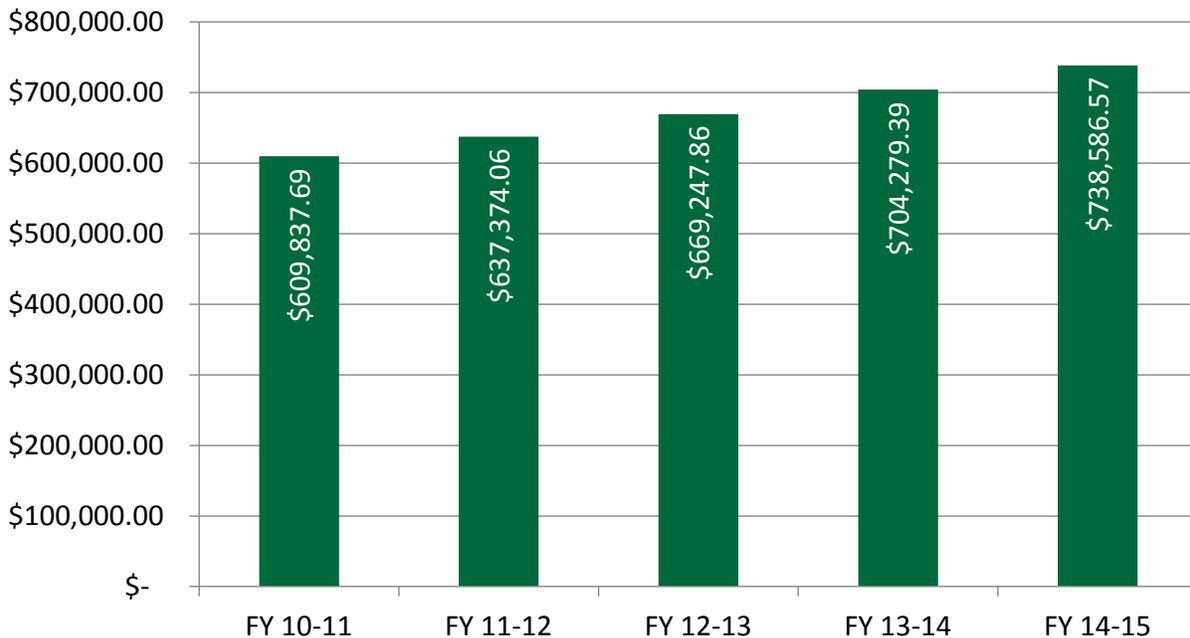
Authorized Uses

All collected funds are restricted to use within the Recycling Fund.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Revenue History



Mulligans

Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

Maintaining and operating:

- Two Nine hole golf courses.
- Driving range with 32 covered and heated stalls.
- 36 holes of miniature golf.
- Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Fund/Org/Object

640-640-435000	Instructor Fees
640-640-435010	Driving Range
640-640-435020	Greens Fees
640-640-435030	Miniature Golf
640-640-435040	Program Revenue
640-640-435050	Golf Cart Rental
640-640-435060	Batting Cages
640-640-435070	Food & Beverages
640-640-435080	Golf Shop
640-640-435090	Rental Revenue
640-640-450900	Other Miscellaneous

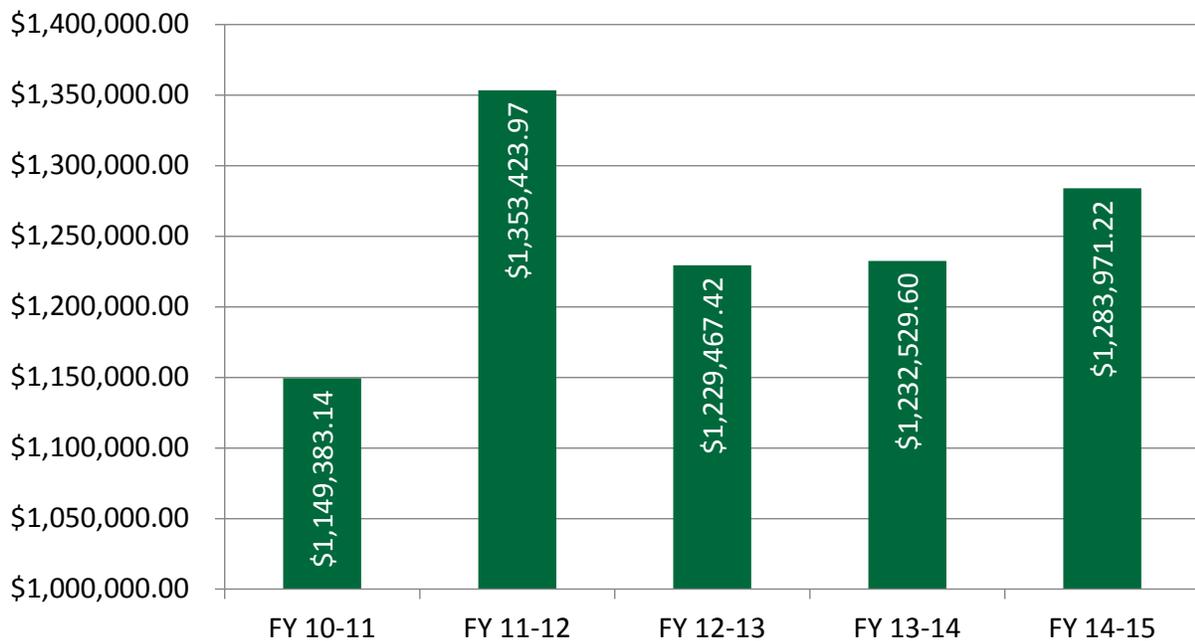
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted to use within Mulligans operations.

Revenue History



Fitness Center

Summary

The fitness and Aquatics Center provides daily fitness, aquatic, and recreational programs for youth and adults. Fitness classes range from personal training to group classes and take place at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim and pre-comp swim team. A variety of year-round recreation programs are also available.

Primary Activities

- Provides daily fitness, aquatic, and recreational programs for youth and adults.

Fee Schedule

For the complete fee schedule, see pages 181-197.

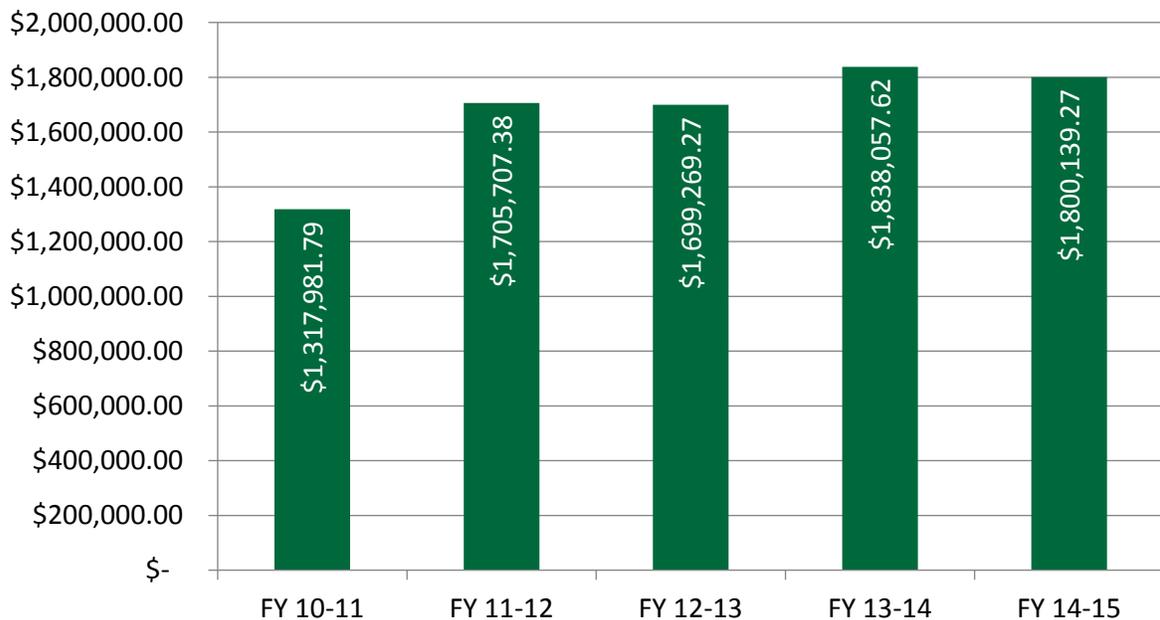
Method Received

All funds come from customer payments for services.

Fund/Org/Object

230-434000	Membership Fees
230-434010	Day Pass Fees
230-434020	Silver Sneaker
230-434025	Silver & Fit
230-434030	Daycare
230-434040	Aquatic Programs
230-434050	Adult Programs
230-434060	Camps
230-434070	Recreation Revenue
230-434080	Vending Revenues
230-434090	Pro Shop
230-434100	Outside Organizations
230-434110	Room Rental
230-434120	SoJo Marathon
230-435070	Food & Beverages
230-437060	Facility Rental
230-450000	Other Donations and Reimburse
230-450900	Other Miscellaneous
230-471000	Sale of Capital Assets

Revenue History



Storm Water Fund

Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

Fund/Org/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Storm water Bills are sent out monthly as part of the utility bill and paid by the resident.

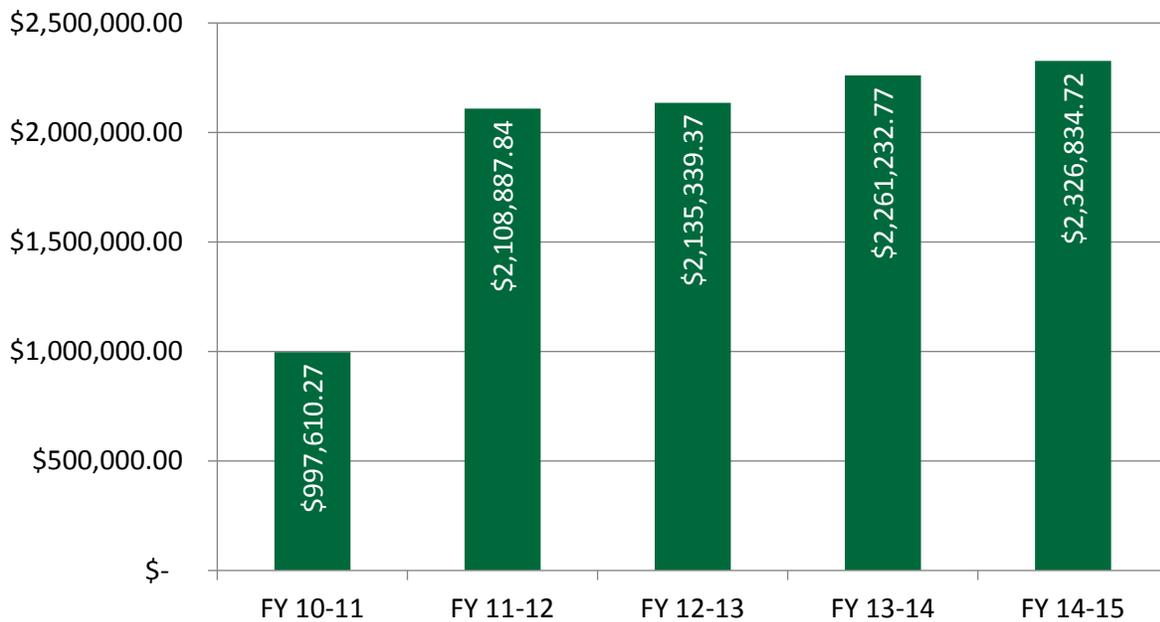
Authorized Uses

All collected funds are restricted to use within the Storm water Fund.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Revenue History



Redevelopment Agency (RDA)

Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with city staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting,
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses

Department

Redevelopment Agency

Fund/Org/Object

200-401000-20000 - Prop Tax Increment-Project 1
 200-401000-20001 - Prop Tax Increment-Project 2
 200-401000-20002 - Prop Tax Increment-Project 3
 200-401000-20003 - Prop Tax Increment-Project 5
 200-401000-20004 - Prop Tax Increment-Project 6
 200-401000-20005 - Prop Tax Increment-Project 7
 200-401000-20006 - Prop Tax Increment-Project 8
 200-401000-20007 - Prop Tax Increment-Project 10
 200-401000-20008 - Prop Tax Increment-Project 11
 200-402000-20000 - Prop Tax Haircut-Project 1
 200-436060 - Administrative Fees-CDA
 200-450400 - Interest Income

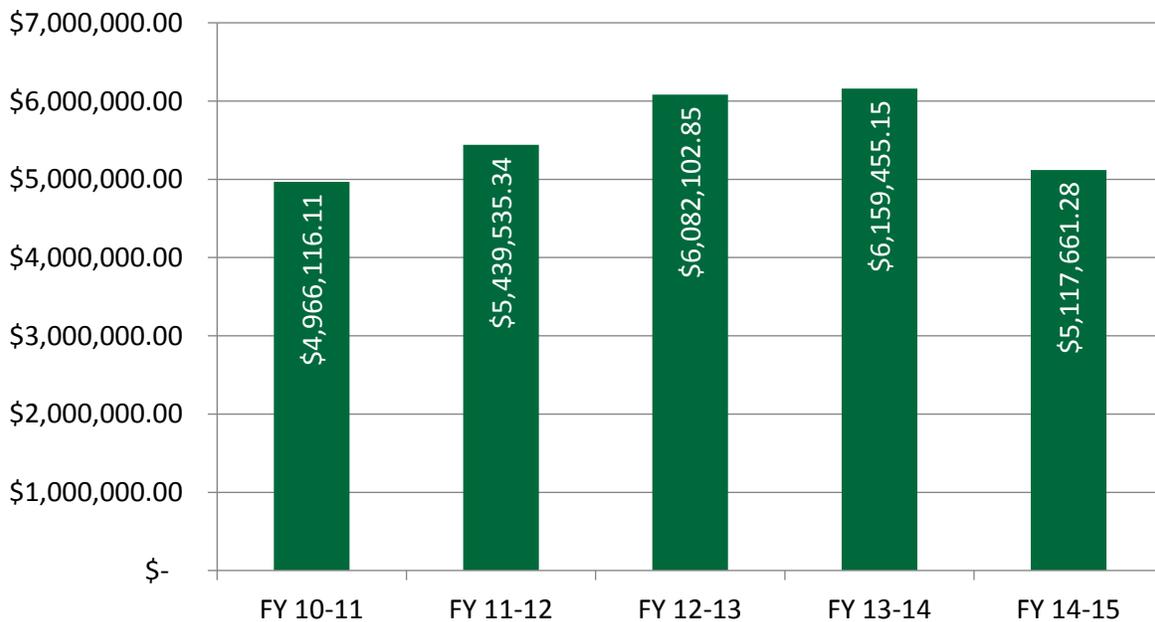
Method Received

RDA funds are remitted annually by SL County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History



RDA Housing

Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project ares must be used to encourage the development of low income housing.

Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting and accounting and facilitating project proposals for City Council coordination.

Fund/Org/Object

- 201-401000-20002 - Prop Tax Increment-Project 3
- 201-401000-20003 - Prop Tax Increment-Project 5
- 201-401000-20005 - Prop Tax Increment-Project 7
- 201-401000-20006 - Prop Tax Increment-Project 8
- 201-401000-20007 - Prop Tax Increment-Project 10
- 201-401000-20008 - Prop Tax Increment-Project 11
- 201-450400 - Interest Income

Department

Redevelopment Agency

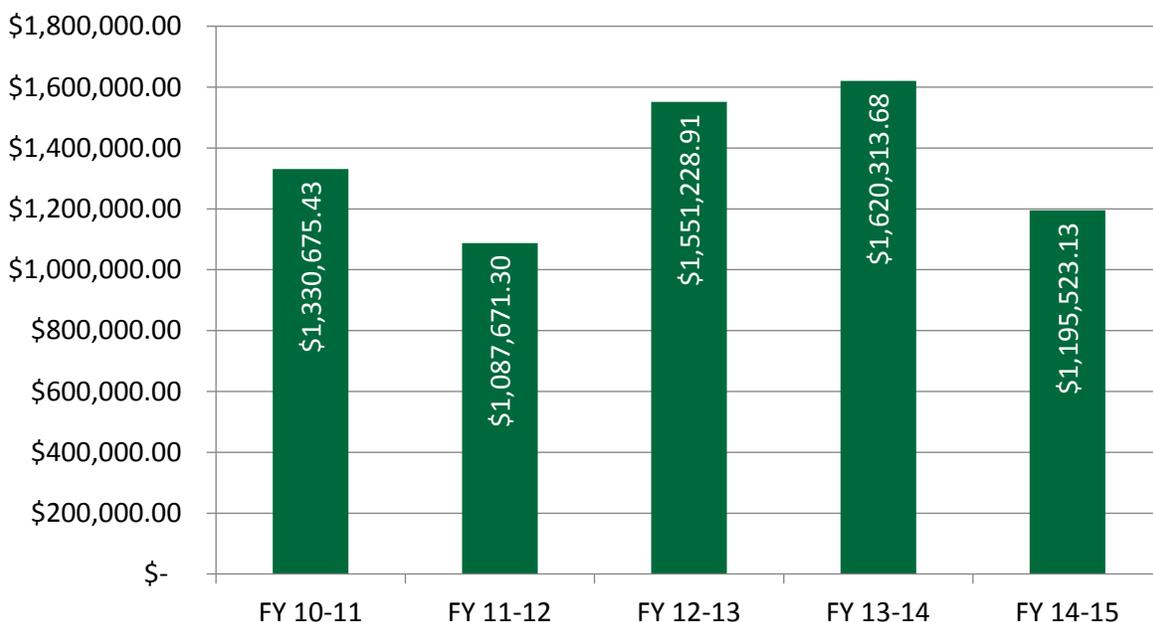
Authorized Uses

RDA Housing funds are restricted to use within statutory guidelines set by the State of Utah.

Method Received

The City's RDA housing budget is based on tax

Revenue History



CDA

Summary

The South Jordan Community Development Area is part of the City's Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Org/Object

202-401000-20009 - Prop Tax Increment-Project 12
 202-401000-20010 - Prop Tax Increment-Project 13
 202-450400 - Interest Income

Method Received

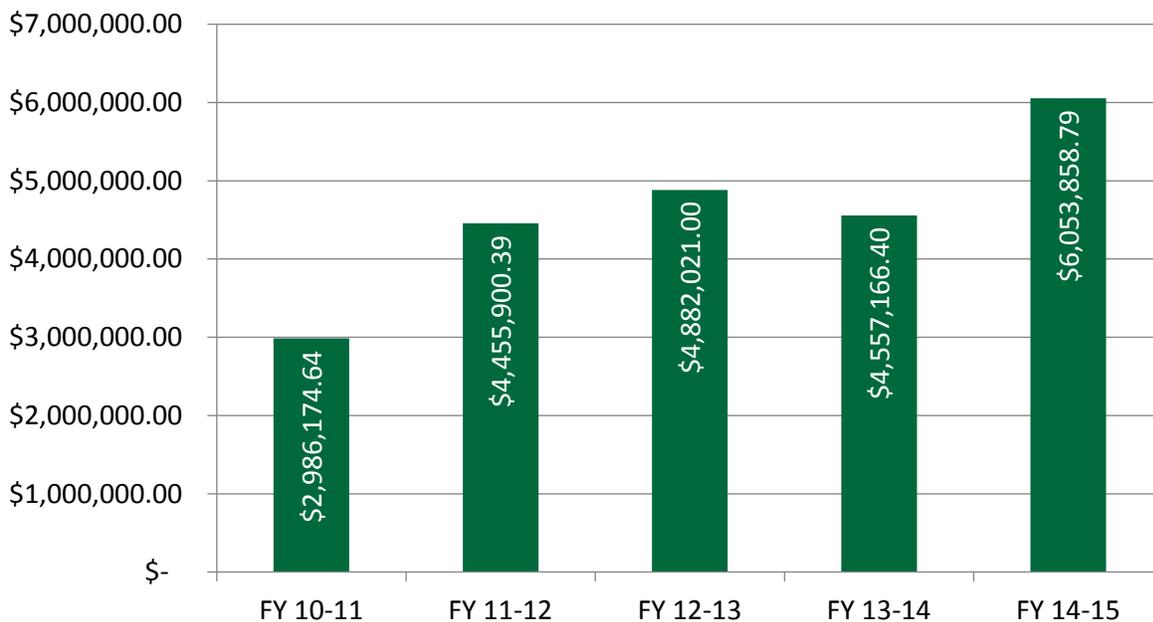
Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted to use within state statute and authorized by the RDA Board.

Revenue Section

Revenue History



CDBG

Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

Department

Development Services

Fund/Org/Object

210-420400 - CDBG Revenue

Method Received

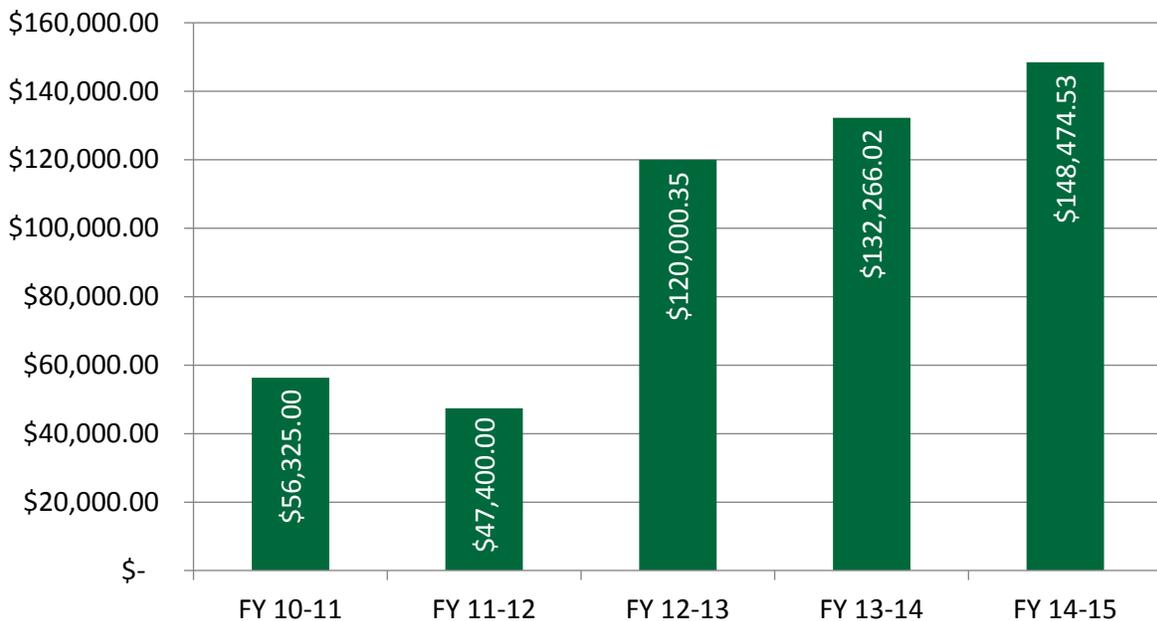
CDBG funds are reimbursed by HUD after funds are spent.

Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

*Explanation of revenue increase in FY 12-13
Based on population, in FY 12-13 South Jordan became an “entitlement” city and began directly receiving CDBG funds from the HUD. Previous to FY 12-13, the City received CDBG funds from Salt Lake County by contract.

Revenue History



Fines & Forfeitures

Summary

Fines and forfeitures primarily originate from the city court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Department

Court

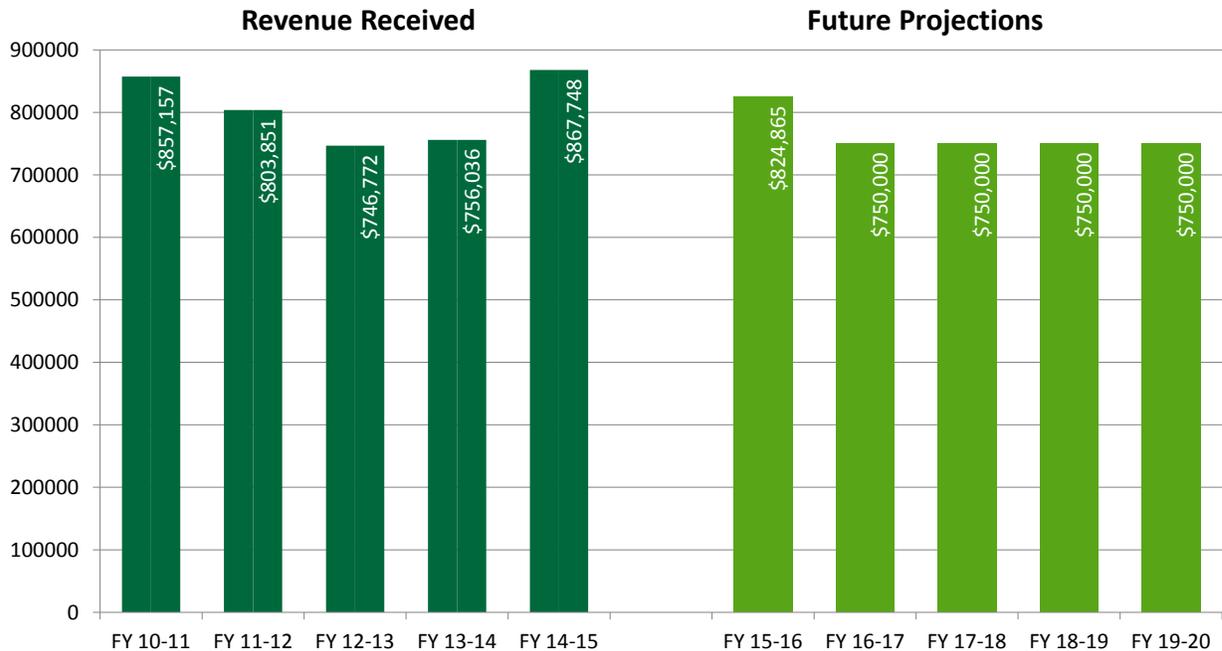
Fund/Org/Object

100-100-431000

Method Received

Traffic citations and other fines/fees are paid by the individual and are collected by the municipal court.

Collection History & Future Projections



Licenses & Permits

Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

Current Rate

Fees vary. For the complete fee schedule, see pages 181-197.

Method Received

Permit & License fees are collected by the city as permits are applied for.

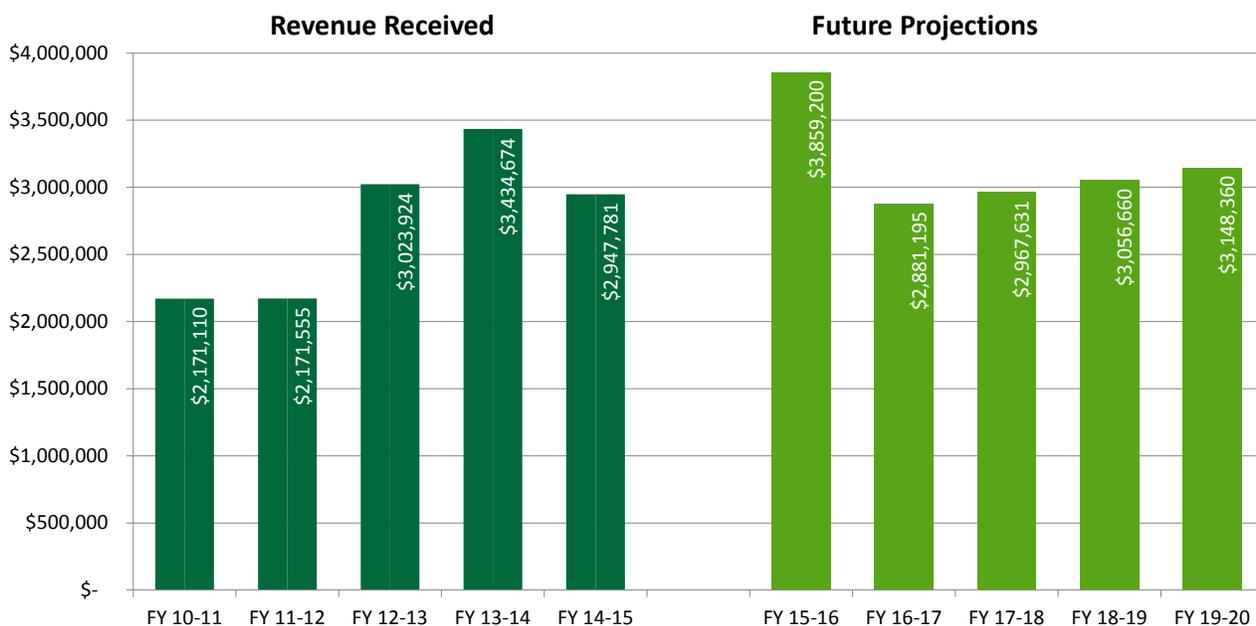
Authorized Uses

General Fund, unrestricted.

Fund/Org/Object

- 100-100-410000 - Building Permits
- 100-100-411000 - Electrical, Plumbing, & Mechanical Permits
- 100-100-416000 - Fire Department Permits
- 100-100-412000 - Business Licenses
- 100-100-413000 - Special Events Permits
- 100-100-414000 - Road Cut Permits
- 100-100-415000 - Sign Permits
- 100-100-418000 - Dog Licenses
- 100-100-417000 - Solid Waste License Fee

Collection History & Future Projections



Charges for Services

Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of development services fees.

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Fund/Org/Object

- 100-100-431000 - Engineering Fees
- 100-100-431200 - After Hours Inspection Fees
- 100-100-431300 - RMP Connection Fee
- 100-100-437050 - Miscellaneous Fees
- 100-100-431700 - Zoning & Subdivision Fees
- 100-100-437030 - Maps & Publication Fees
- 100-100-436000 - General Public Sanitation Fee
- 100-100-437040 - Cell Tower Lease

- 100-100-430000 - Ambulance Fee
- 100-100-430100 - Ambulance Fee-Transport
- 100-100-433000 - Burial Fees
- 100-100-433100 - Plot Fees
- 100-100-433200 - Perpetual Care
- 100-100-430300 - Animal Control Impound Fee
- 100-100-430200 - False Alarm Charges
- 100-100-433300 - Park Use Fees

Method Received

Collected by the city through various methods specific to the fund.

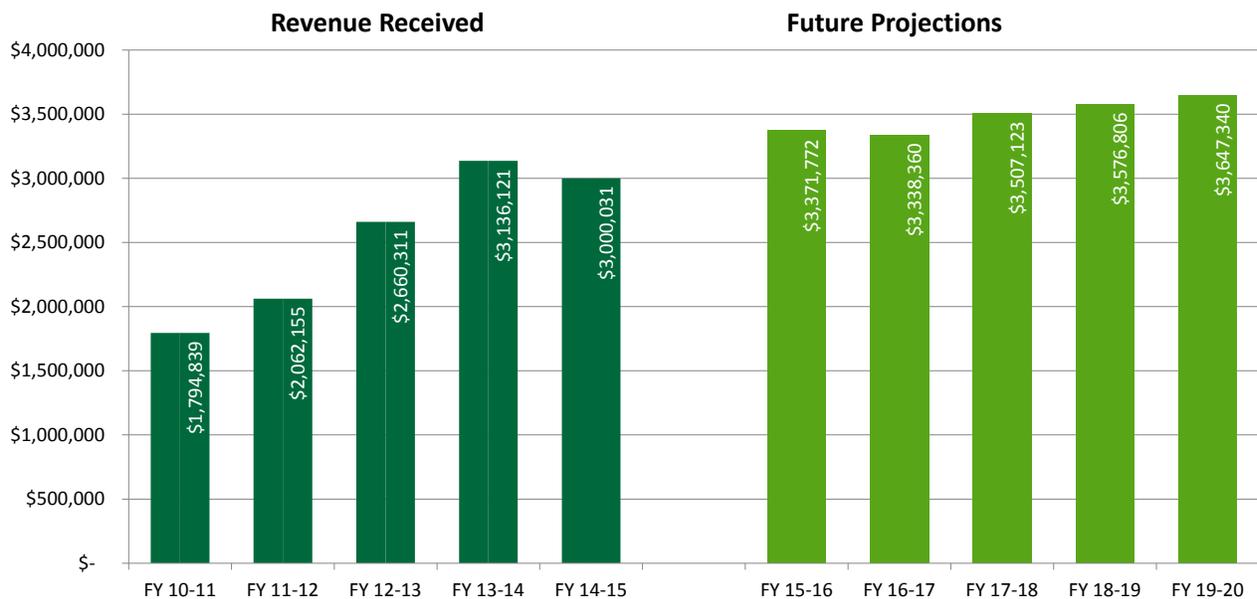
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 181-197.

Collection History & Future Projections



General Fund Summary

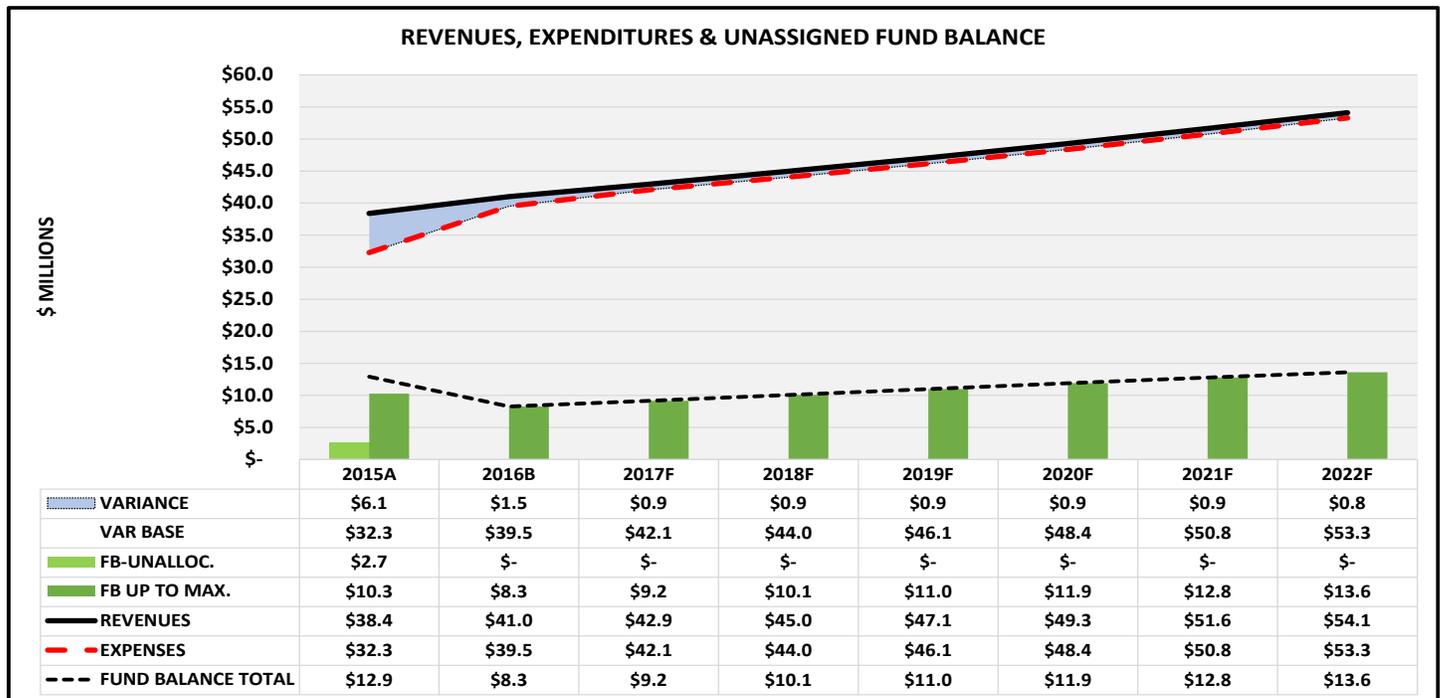
	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
REVENUES				
Sales Tax	\$10,909,154	\$11,186,898	\$12,218,252	\$13,440,077
Property Taxes	8,950,318	10,229,590	9,395,810	9,796,759
Franchise Taxes	4,306,989	4,274,017	4,393,129	4,568,854
Transient Room Tax	68,675	48,526	72,796	75,707
Motor Vehicle Fees	667,860	779,084	693,820	701,456
Class C Road Funds	1,817,790	1,790,620	1,850,000	3,473,700
Licenses & Permits	2,947,781	3,968,422	3,586,495	3,694,090
Intergovernmental Revenues	170,560	117,500	144,034	395,034
Administration Fees	2,207,322	2,212,245	2,212,244	2,296,804
Charges for Services	3,349,888	3,619,132	3,243,737	3,313,260
Fines and Forfeitures	867,748	824,865	860,000	865,000
Miscellaneous Revenue	2,129,984	1,674,242	378,524	426,600
Total General Fund Revenue	38,394,069	40,725,141	39,048,840	43,047,341
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	8,818	278,818	258,818	8,818
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	8,818	278,818	258,818	8,818
Total Rev, Trans in, and Use of Fund Balance	38,402,887	41,003,959	39,307,658	43,056,159
EXPENDITURES				
Wages and Benefits	22,441,025	25,687,581	25,437,581	27,359,880
Materials and Supplies	1,420,205	1,400,526	1,400,526	1,553,067
Operating Expenditures	8,401,641	9,151,115	9,151,115	10,724,357
Total General Fund Expenditures	32,262,871	36,239,222	35,989,222	39,637,304
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	5,995,876	3,271,803	3,271,803	2,985,803
Contribution to Fund Balance	144,140	1,492,934	46,633	433,052
Total Transfers Out and Contribution to Fund Balance	6,140,016	4,764,737	3,318,436	3,418,855
Total Exp, Trans Out, and Cont to Fund Balance	38,402,887	41,003,959	39,307,658	43,056,159

Notes to the General Fund:

1. Total New Positions: 16 Full-Time
2. Current Ratio: 64/36

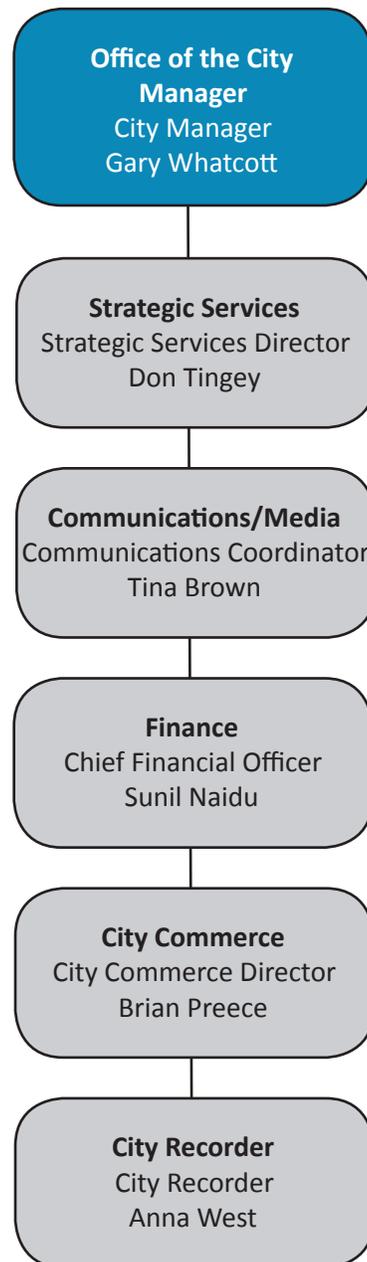
General Fund - Five Year Forecast

	2018F	2019F	2020F	2021F	2021F
PROPERTY TAXES	\$11,064,325	\$11,506,898	\$11,967,174	\$12,445,861	\$12,943,695
SALES TAX	12,569,599	13,323,775	14,123,201	14,970,593	15,868,829
OTHER TAXES-ASSESSMENTS	5,732,188	6,076,119	6,440,687	6,827,128	7,236,755
LICENSES & PERMITS	4,210,099	4,332,402	4,466,494	4,600,489	4,738,503
OTHER REVENUES & SOURCES	11,375,643	11,830,668	12,303,895	12,796,051	13,307,893
TOTAL REVENUES & SOURCES	\$44,951,853	\$47,073,862	\$49,301,451	\$51,640,121	\$54,095,676
SALARIES & WAGES	17,039,899	17,551,096	18,077,629	18,619,958	19,178,556
RETIREMENT	4,830,135	4,878,436	4,927,220	4,976,493	5,026,258
HEALTH INSURANCE	5,489,258	6,038,184	6,642,002	7,306,203	8,036,823
OTHER BENEFITS	390,619	410,150	430,658	452,190	474,800
OTHER EXPENDITURES & USES	16,290,415	17,267,840	18,303,910	19,402,145	20,566,274
TOTAL EXPENDITURES & USES	\$44,040,326	\$46,145,706	\$48,381,419	\$50,756,988	\$53,282,710
NET SURPLUS/(DEFICIT)	911,527	928,156	920,031	883,133	812,965
UNASSIGNED FUND BALANCE	\$10,066,790	\$10,994,946	\$11,914,977	\$12,798,110	\$13,611,076



General Fund - Office of the City Manager

The Office of the City Manager houses and provides management direction and support for Strategic Services, Communications/Media, the Finance division, the City Commerce division and the City Recorder's Office.



**Office of the City Manager
at a Glance:**

FY 2016-17
Total Office of the City Manager
Budget

\$3,936,335

Full-Time Employees

20

General Fund - Executive

South Jordan operates under a Manager by Ordinance form of Government and is a City of the third class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the title of the City Manager’s budget.

Core Programs - Executive

- Budget/Finance Accountability
- Operational Excellence
- Policy Development
- Strategic Planning
- Communications
- Risk Management Oversight
- Resident Issue Resolution
- Contract/Agreement Coordination
- Program/Project Analysis
- Property Disposition
- Inter-governmental Liaison
- Boards & Commissions

FY 2015 - 16 Results - Executive

- Increased community engagement activities: neighborhood meetings; new resident survey; issue specific surveys.
- Developed a newly elected official orientation.
- Implemented Leadership Team 360° evaluations.
- Implemented Priority Based Budgeting methods.

FY 2016 17 Goals - Executive

Strategic Initiative: Fiscal Responsible Governance

- Implement Land Use Sustainability model, consistently applying it to all land use proposals.
- Create and implement a long range fiscal forecasting model and apply it during the budget process and throughout the year as needed.
- Implement a Priority Based Program accountability program including the use of PPB online system, benchmarks and key-performance indicators.
- Conduct a Strategic Planning session with staff.
- Conduct the annual community survey, effectively identifying opportunities for improvement.

Department at a Glance:

FY 2016-17

\$1,607,600

Full-Time Employees

4

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Executive

Department Staffing - Executive

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	4	4	4
Full Time Employees	4	4	4
Executive	4	4	4
City Manager	1	1	1
Judge	1	1	1
Executive Assistant	1	1	1
Strategic Services Director	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Department Budget - Executive

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Executive				
Wages and Benefits	814,902	1,154,201	1,154,201	1,230,592
Materials and Supplies	53,320	84,546	84,546	84,546
Operating Expenditures	549,845	274,962	274,962	292,462
Total Executive	1,418,067	1,513,709	1,513,709	1,607,600

General Fund - Communications/Media

The Communications Coordinator assists elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, the City Communication Coordinator manages and maintains the City's social media sites.

Core Programs - Communications/Media

- Community Outreach
- Special Events
- Social Media
- Public Information Officer
- Branding
- Broadcasting

FY 2015 - 16 Results - Communications/Media

- Developed and Implemented a South Jordan City Public Outreach Campaign.
- Continued the City's longitudinal survey through a thirf party survey company.
- Continued to promote and develop the City's social media web pages and presence and increased followers and users.

FY 2016 - 17 Goals - Communications/Media

Strategic Initiative: Engaged Community

- Develop a Joint Information System by working with the South Jordan EOC manager and surrounding cities and agencies.
- Develop a Crisis Communications Plan for the City by Winter 2017.
- Finalize the City's new website with projected launch in early Summer 2017.
- Increase electronic communications to residents about City services by implementing an online newsletter subscription service.
- Continue to promote and develop the City's social media pages and presence and increase the number of followers and users.

Division at a Glance:

FY 2016-17

\$151,108

Full-Time Employees

1

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Communications/Media

Division Staffing - Communications/Media

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	1	1	1
Full Time Employees	1	1	1
Communications/Media	1	1	1
Communications Coordinator	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Communications/Media

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Communications/Media				
Wages and Benefits	0	88,933	88,933	92,908
Materials and Supplies	0	17,500	17,500	17,500
Operating Expenditures	0	40,700	40,700	40,700
Total Communications/Media	0	147,133	147,133	151,108

General Fund - Finance

The Finance division provides useful, timely and reliable financial information and support to City Staff, Management, Council, Citizens and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City and producing the City's Annual Financial Report (CAFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Core Programs - Finance

- Budget Development
- External Audit
- Strategic Planning & Visioning
- Internal Audit, Internal Controls & Policy Analysis
- CAFR Preparation
- Accounts Payable
- Cash Investment Management
- General Ledger Maintenance
- Budget Management & Monitoring
- Long-Term Financial Forecasting
- Transparency Reporting
- Water Utility Billing & Collections
- Debt Management
- Budget Analysis and Forecasting
- RFP and Bid Management
- Financial Policy and Procedure Management
- Development Agreement Tracking
- Tax Auditing
- Utility Data Reporting & Analysis
- Utility Work Orders
- Emergency Purchase Order Management
- Purchasing Card Program Administration
- Fixed Asset Management
- Grants Management
- Document Management

FY 2015 - 16 Results - Finance

- Assisted Human Resources and Information Services with implementation of the Munis ERP solution for Payroll.
- Assisted Public Works with the implementation of AMI (Automated Meter Infrastructure) system west of 4800 W.

FY 2016 - 17 Goals - Finance

Strategic Initiative: Fiscally Responsible Governance

- Implement Munis ERP system for Utility Billing and revenue modules by December 2016.
- Select and engage a qualified external auditor to audit the City's financials by July 2016.
- Have the Audit completed and CAFR finished by the deadline set by the City Council, no later than October 2016.

Division at a Glance:

FY 2016-17

\$1,587,168

Full-Time Employees

11

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Finance

Division Staffing - Finance

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	10	11	11
Full Time Employees	10	11	11
Finance	10	11	11
Chief Financial Officer	1	1	1
Controller	1	1	1
Assistant Controller	0	0	1
Senior Financial Analyst/City Treasurer	1	1	1
Senior Accountant	1	1	0
Purchasing Coordinator/Treasurer	0	1	0
Capital Analyst	1	1	1
Accounting Technician	1	1	1
Accounts Payable Technician	1	1	1
Accountant II	0	0	1
Accountant I	1	1	1
Billing Supervisor	1	1	1
Billing Clerk	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Finance

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Finance				
Wages and Benefits	824,154	1,052,923	1,052,923	1,082,780
Materials and Supplies	186,424	238,175	238,175	255,175
Operating Expenditures	365,734	249,213	249,213	249,213
Total Finance	1,376,312	1,540,311	1,540,311	1,587,168

General Fund - City Commerce

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

Core Programs - City Commerce

- Business Licensing
- Business Expansion (non-Redevelopment Agency)
- Business Recruitment (non-Redevelopment Agency)
- Business Retention (non-Redevelopment Agency)

FY 2015 - 16 Results - City Commerce

- Implemented electronic business license applications.

FY 2016 - 17 Goals - City Commerce

Strategic Initiative: Economic Development

- Provide professional, accurate and timely information regarding business licensing qualifications and requirements to the public, licensees, business owners and industry leaders and partners.
- Ensure continuous two-way communication to customers regarding business licensing program and updates via website and online services.
- Promote online application and renewal processes to achieve efficiencies and enhanced delivery of services.
- Identify South Jordan companies with plans to expand and facilitate expansion in South Jordan, provide assistance with City processes and strengthen relationships.
- Identify companies looking to relocate to South Jordan, provide assistance with City processes and build relationships.
- Identify South Jordan companies at risk of leaving/downsizing, provide assistance with City processes to help prevent this and strengthen relationships.

Division at a Glance:

FY 2016-17

\$245,587

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - City Commerce

Division Staffing - City Commerce

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
City Commerce	2	2	2
City Commerce Director	1	1	1
Executive Assistant	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - City Commerce

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
City Commerce				
Wages and Benefits	213,007	241,689	241,689	224,987
Materials and Supplies	8,209	14,210	14,210	14,210
Operating Expenditures	2,071	6,390	6,390	6,390
Total City Commerce	223,287	262,289	262,289	245,587

General Fund - City Recorder

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests and public meeting agendas, minutes and recordings.

Core Programs - City Recorder

- Planning Commission Support
- Record Management
- City Council Support
- Redevelopment Agency, Advisory Boards, Committee Support
- Government Records Management Act (GRAMA) Requests
- Municipal Code
- Record Retention
- Municipal Election

FY 2015 - 16 Results - City Recorder

- Provided accurate, efficient, and timely support to City staff, City Council, Planning Commission and residents in their needs in areas covered by the Recorder's Office.

FY 2016 - 17 Goals - City Recorder

Strategic Initiative: Fiscally Responsible Governance

- Prepare for and manage the 2017 municipal election.
- Receive and facilitate all GRAMA requests received.
- Prepare meeting agendas and packets for City Council, Planning Commission and Redevelopment Agency.

Division at a Glance:

FY 2016-17

\$344,872

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - City Recorder

Division Staffing - City Recorder

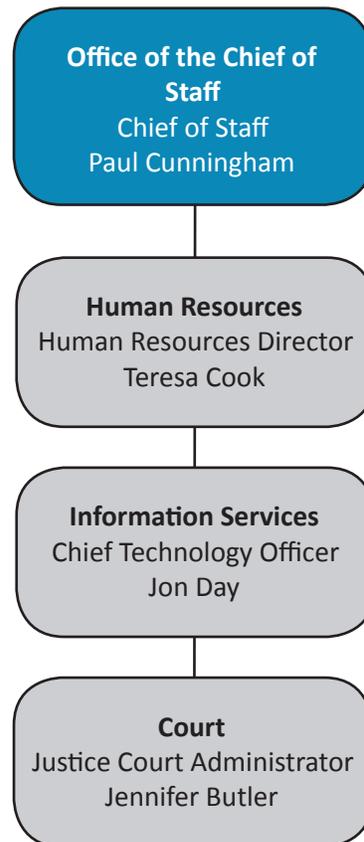
	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
City Recorder	2	2	2
City Recorder	1	1	1
Deputy City Recorder	1	1	1
Staffing Notes:			
No changes for FY 2016-17.			

Division Budget - City Recorder

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
City Recorder				
Wages and Benefits	162,747	181,913	181,913	192,142
Materials and Supplies	14,505	63,925	63,925	31,050
Operating Expenditures	12,717	121,680	121,680	121,680
Total City Recorder	189,969	367,518	367,518	344,872

General Fund - Office of the Chief of Staff

The Office of the Chief of Staff houses and provides management direction and support for the Human Resources division, Information Services division and the Justice Court.



**Office of the Chief of Staff
at a Glance:**

FY 2016-17
Total Office of the Chief of Staff
Budget

\$2,697,271

Full-Time Employees

21

General Fund - Office of the Chief of Staff

The Office of the Chief of Staff is responsible for management direction and support for all City operations departments, oversight of the Human Resources, Information Services, and the Justice Court division, as well as special projects related to City Code, City-wide policies, and other issues.

Core Programs - Office of the Chief of Staff

- Provide leadership to City operations.
- Budget/Finance Accountability
- Operational Excellence
- Policy Development

FY 2015 - 16 Results - Office of the Chief of Staff

- Modified and strengthened internal City budget review process, including education of expanded Leadership Team.
- Updated City-wide Purchasing Policy.
- Created City GRAMA Committee.
- Implemented Contributory to Non-contributory Retirement conversion for civilian employees.
- Finalized Business Licensing Chapter of City Code.

FY 2016 - 17 Goals - Office of the Chief of Staff

- See Executive Department goals.

Department at a Glance:

FY 2016-17

\$258,077

Full-Time Employees

1

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Office of the Chief of Staff

Department Staffing - Office of the Chief of Staff

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	1	1	1
Full Time Employees	1	1	1
Office of the Chief of Staff	1	1	1
Chief of Staff	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Department Budget - Office of the Chief of Staff

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Office of the Chief of Staff				
Wages and Benefits	143,852	145,861	145,861	147,535
Materials and Supplies	2,812	21,063	21,063	17,963
Operating Expenditures	26,020	89,479	89,479	92,579
Total Office of the Chief of Staff	172,684	256,403	256,403	258,077

General Fund - Human Resources

The Human Resources division is the employee-solving hub of the City. Daily functions support managers in recruiting and hiring the most suitable applicants, employee relations, employee payroll, investigations and performance administration. Benefits are evaluated annually and administered for all qualified employees. Federal and State labor laws and Employee Handbook policies are interpreted and applied to ensure City compliance. Communication between employees and managers is often facilitated through Human Resources staff. Supervisor and employee training is created and presented annually to educate, provide resources and minimize City liability.

Core Programs - Human Resources

- City Leadership Training
- Succession Planning
- Employee Handbook Development & Maintenance
- Employment Verification & Background Checks
- Federal and State Law Compliance & Reporting
- Classification/Compensation/ Salary Survey/Authorized Position Maintenance
- Employee Performance Evaluation Management
- Employee Recruitment & Selection Administration
- Benefits Management & Administration
- Employee Orientation & Exit Interview Processing
- Management/Supervisory Resource Guidance & Policy Interpretation
- Employee Leave Management & Administration
- Employee Recognition, Retention & Appreciation
- Communication, Engagement & Conflict Resolution
- Payroll Processing & Reporting
- Drug & Alcohol Testing Administration
- Unemployment Claims Administration
- Employee Database Maintenance/Management
- HR Reception Desk Support
- Citywide Volunteer Coordination

Division at a Glance:

FY 2016-17

\$572,615

Full-Time Employees

5

Location

City Hall Annex
1645 W. Towne Center Dr., Suite #4

FY 2015 - 16 Results - Human Resources

- Expanded recruitment strategies to include social media mediums, which will assist the City in attracting more applicants and create better hiring pools.
- Provided at least three employee/supervisor trainings covering the Employee Handbook policies and federal regulations.

FY 2016 - 17 Goals - Human Resources

Strategic Initiative: Fiscally Responsible Governance

- Set-up and implement the "Personnel Actions" function of the Munis database in order to increase efficiency and decrease paperwork.
- Set up and implement the Applicant Tracking module of the Munis database.
- Provide in-house Harassment training (partnering with Legal) in 2016 to City Leadership and regular employees. Target 80% of employees in attendance.

General Fund - Human Resources

Division Staffing - Human Resources

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	5	5	5
Full Time Employees	5	5	5
Human Resources	5	5	5
Human Resource Director	1	1	1
HR Analyst	1	1	1
HR Generalist	2	2	2
Payroll Coordinator	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Human Resources

	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 14-15	FY 15-16	FY 15-16	FY 16-17
Human Resources				
Wages and Benefits	366,689	443,531	443,531	452,055
Materials and Supplies	20,157	17,488	17,488	31,488
Operating Expenditures	81,297	91,201	91,201	89,072
Total Human Resources	468,143	552,220	552,220	572,615

General Fund - Information Services

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the city. This division provides and maintains all software programs and data storage including all relative hardware.

Core Programs - Information Services

- Geographical Information Services (GIS)
- Software Purchase & Disposition
- Software Maintenance
- Data Management - Backup
- Audio & Video System Operations & Maintenance
- User Interface/Maintenance & Disposition
- Data Management
- Hardware Purchase & Disposition
- Hardware Maintenance Support
- Operation Computer Support
- Data Management - File Storage

FY 2015 - 16 Results - Information Services

- Installed voice and data networks and equipment at the new building to accommodate growth.
- Moved data storage to cloud-based storage for redundancy.
- Installed point to point data circuit to VECC.

FY 2016 - 17 Goals - Information Services

Strategic Initiative: Fiscally Responsible Governance

- Install a replacement citywide telephone system and go live by December 2016.
- Install data storage for police body cameras by end of July 2016.
- Install OnBase software, replacing SIRE, and go live by May 2016.
- Upgrade Microsoft exchange e-mail and office 2016 and go live by end of July 2016.

Division at a Glance:

FY 2016-17

\$1,384,869

Full-Time Employees

9

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Information Services

Division Staffing - Information Services

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	7	9	9
Full Time Employees	7	9	9
Information Services	7	9	9
Chief Technology Officer	1	1	1
Lan/Web Developer	1	1	1
Senior IS Tech	1	1	1
Network Administrator	1	1	1
IS Technician	1	2	2
GIS Coordinator	1	1	1
GIS Specialist	1	1	1
Systems Administrator	0	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Information Services

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Information Services				
Wages and Benefits	618,116	800,958	800,958	802,002
Materials and Supplies	21,577	22,540	22,540	22,540
Operating Expenditures	380,804	445,623	445,623	560,327
Total Information Services	1,020,497	1,269,121	1,269,121	1,384,869

General Fund - Court

The Justice Court Judge exercises authority over matters within the court’s jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

Core Programs - Court

- Manage Court Funds
- Court Security
- Prisoner Management
- Judicial Actions
- Warrant Service
- Records Management

FY 2015 - 16 Results - Court

- Established a new multi-year Public Defender contract.
- Remodeled the reception and clerk area to enhance functionality and security.
- Completed Court recertification.
- Purchased digital fingerprints machine.

FY 2016 - 17 Goals - Court

Strategic Initiative: Fiscally Responsible Governance

- Implement State Debt Collection process by Jan 1, 2017.
- Create a spreadsheet and populate with a historical report of “Time to Disposition” data for criminal, civil, and traffic cases, with comparison with State courts average and Judicial Council guideline of 95%. (July 1, 2016)
- Conduct monthly meetings between City Prosecutor, Legal Defender, and Court Administrator to review “Time to Disposition” Report, with access progress. (FY16-17)

Division at a Glance:

FY 2016-17

\$481,710

Full-Time Employees

6

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Court

Division Staffing - Court

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	6	6	6
Full Time Employees	6	6	6
Court	6	6	6
Justice Court Administrator	1	1	1
Justice Court Clerk II	3	3	3
Justice Court Officer	2	2	2

Staffing Notes:

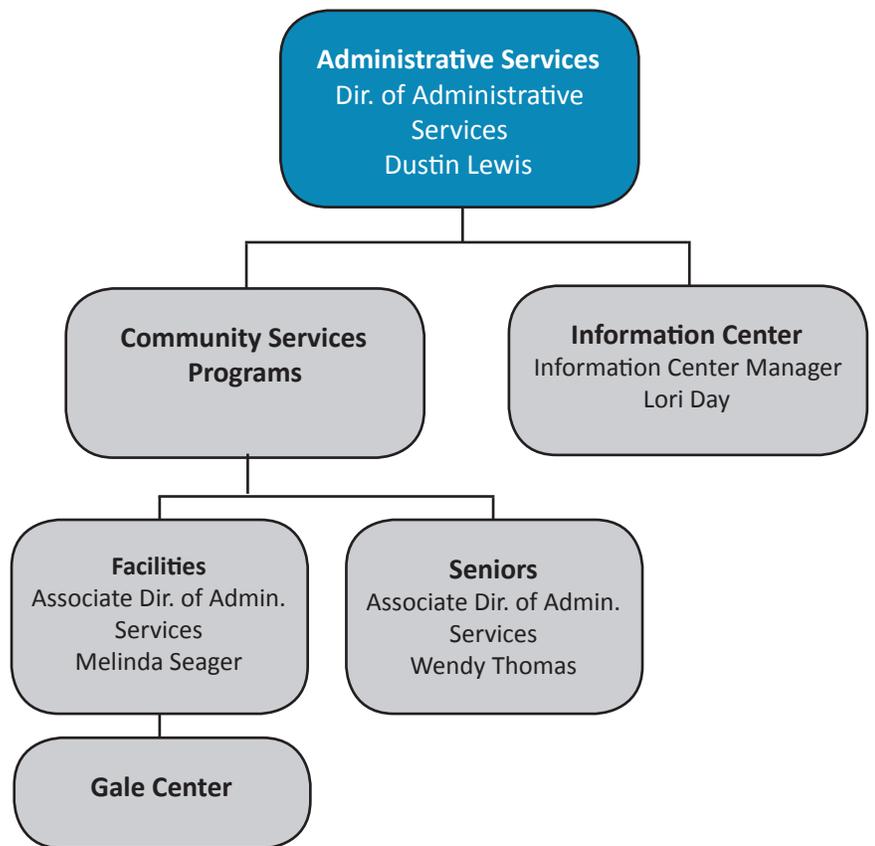
No changes for FY 2016-17.

Division Budget - Court

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Court				
Wages and Benefits	368,978	397,858	397,858	401,944
Materials and Supplies	31,650	18,532	18,532	18,532
Operating Expenditures	54,682	61,234	61,234	61,234
Total Court	455,310	477,624	477,624	481,710

General Fund - Administrative Services

The Administrative Services department provides leadership and administrative support for Emergency & Risk Management, Information Center, Community Services Programs, Facilities, Gale Center, Seniors, Fitness Center and Mulligans.



**Administrative Services
at a Glance:**

FY 2016-17
Total Administrative Services
Budget

\$3,829,818

Full-Time Employees

28

General Fund - Administrative Services

Administrative Services is responsible for coordinating the City's emergency management efforts and works with all levels of government and various volunteer organizations to assist and protect the residents of South Jordan from the effects of disasters, both natural and man-made. Administrative Services provides leadership and administrative support for Emergency & Risk Management, Information Center, Community Services Programs, Facilities, Gale Center, Seniors, Fitness Center and Mulligans.

Core Programs - Admin Services/Emergency Management

- Emergency Operations Center
- Emergency Communications
- Jurisdictional Coordination
- Emergency/Disaster Response Exercises

FY 2015 - 16 Results - Admin Services/Emergency Management

- Increased public education and outreach efforts.
- Hosted a preparedness week with a variety of courses for residents.
- Participated in emergency preparedness exercises.

FY 2016 - 17 Goals - Admin Services/Emergency Management

Strategic Initiative: Safe Community

- Participation in 4 disaster related training or exercises each quarter.
- Attain a 90% completion rate for NIMS training requirements for full time employees.
- Continue to revise and enhance the City's Emergency Management Plan.

Department at a Glance:

FY 2016-17

\$293,128

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Administrative Services

Department Staffing - Administrative Services

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
Administrative Services	2	2	2
Director of Administrative Services	1	1	1
Emergency/Safety Manager	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Department Budget - Administrative Services

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Administrative Services				
Wages and Benefits	244,419	267,987	267,987	269,553
Materials and Supplies	7,515	10,075	10,075	9,800
Operating Expenditures	28,830	13,500	13,500	13,775
Total Administrative Services	280,764	291,562	291,562	293,128

General Fund - Risk Management

Risk Management exists to encourage, develop and maintain a safe work place and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. These efforts include awareness through training and education, adherence to policies and procedures adopted in compliance with State and Federal law and recommendations by the Utah Risk Mutual Management Association and others for best management practices. This also extends to working in the community to promote the general health, safety and welfare of our residents and visitors to our community.

Core Programs - Risk Management

- Incident Investigation & Review
- Property Insurance
- Safety Program Management
- Liability Insurance
- Loss Management Re-Capture
- Subrogation
- Workers Compensation Administration
- Surety Bonding
- Third Party Claim Management

FY 2015 - 16 Results - Risk Management

- Provided a risk management program based on sound risk management principles that maximize capabilities, reduce losses, and protects the City's financial resources.
- Continued to develop and foster a culture of risk management in the City.

FY 2016 - 17 Goals - Risk Management

Strategic Initiative: Fiscally Responsible Governance

- Attain an URMMA annual inspection score of 90% or higher.
- Maintain an e-mod rating of better than .85
- Continue to foster a culture of risk management among employees by holding a risk management conference/seminar with Sr. Leadership during the second quarter.

Division at a Glance:

FY 2016-17

\$641,607

Full-Time Employees

1

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Risk Management

Division Staffing - Risk Management

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	1	1	1
Full Time Employees	1	1	1
Risk Management	1	1	1
Risk Management Analyst	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Risk Management

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Risk Management				
Wages and Benefits	60,848	64,643	64,643	72,471
Materials and Supplies	0	0	0	0
Operating Expenditures	559,463	569,136	569,136	569,136
Total Risk Management	620,311	633,779	633,779	641,607

General Fund - Information Center

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

Core Programs - Information Center

- E-Payments
- Department Support
- Mail Processing
- Service Request Processing
- Dog Licensing
- New Resident Orientations
- Shut Offs
- Final Assessments
- Business Licensing Support
- Information Management/City Rep

FY 2015 - 16 Results - Information Center

- Redesigned the Agents work stations to improve visibility to the front counter, increasing our customer service level.

FY 2016 - 17 Goals - Information Center

Strategic Initiative: Fiscally Responsible Governance

- Continue providing a high level of customer service to internal departments and community stakeholders.
- Certify 2 information agents as a Notary Public (first quarter).
- Re-evaluate and determine the Inter-department Liaison program impact on maintaining the knowledge base (second quarter).
- Identify and implement a solution for visually displaying call volume/activity in the information center (third quarter).

Division at a Glance:

FY 2016-17

\$469,805

Full-Time Employees

7

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Information Center

Division Staffing - Information Center

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	7	7	7
Full Time Employees	7	7	7
Information Center	7	7	7
Information Center Manager	1	1	1
Information Center Agents	6	6	6

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Information Center

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Information Center				
Wages and Benefits	404,276	443,130	443,130	430,830
Materials and Supplies	38,406	4,500	4,500	37,375
Operating Expenditures	770	1,600	1,600	1,600
Total Information Center	443,452	449,230	449,230	469,805

General Fund - Community Services Programs

The Community Services Program division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, Miss South Jordan and the Arts Council.

Core Programs - Community

Services Programs

- Grants Giving & Management
- Public Art Displays, Contest & Events
- Arts at the Gale
- Literary Contest
- Summer Fest
- Volunteer Coordination
- South Jordan University (SJU)/ Citizens Academy
- Youth Council
- Holiday Events
- Summer Events & Promotions
- Farmers Market
- Recreation Programs Content Marketing
- Leisure Guide
- South Jordan Fit Radio
- Miss South Jordan Pageant Program
- South Jordan City Parade Float

FY 2015 - 16 Results - Community Services Programs

- New event week developed and implemented: Safety and Preparedness Week (and Fair).
- Sights and Sounds of Summer season featured specialty food truck roundup.
- Continued strategies to increase revenue to support and enhance the Summer Fest event.
- Recruited new advisory members and increased community participation in Historical Committee meetings.
- Recruited additional high school youth to become Arts Council board members in order to engage young people.

FY 2016 - 17 Goals - Community Services Programs

Strategic Initiative: Engaged Community

- Develop and implement text messaging content marketing program.
- Increase online views and impression rate by 5%.
- Develop and implement instrument to determine Leisure Guide views and impression baseline statistics.
- Measure efficacy of FitRadio program by creating special SoJo Marathon discount code associated just with FitRadio listenership.

Strategic Initiative: Engaged Community

- Complete focus group and market research on events.
- Develop and implement SoJo Summerfest marketing strategies.

Strategic Initiative: Engaged Community

- Identify and complete additional arts-based trainings for arts council members.
- Literary contest: Improve and increase participation in literary contest by developing and implementing a more aggressive outreach and promotion strategies to attract more participation.

Division at a Glance:

FY 2016-17

\$963,857

Full-Time Employees

7

Locations

Gale Center
10300 S. Beckstead Ln.

Fitness & Aquatics Center
10866 S. Redwood Rd.

General Fund - Community Services Programs

Division Staffing - Community Services Programs

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	7	7	7
Full Time Employees	7	7	7
Community Services Programs	7	7	7
Associate Director of Admin. Services	2	2	2
Program Coordinator	4	4	4
Marketing Coordinator	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Community Services Programs

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Community Services Programs				
Wages and Benefits	555,811	603,195	603,195	608,696
Materials and Supplies	65,072	61,572	61,572	69,696
Operating Expenditures	293,013	265,465	265,465	285,465
Total Community Services Programs	913,896	930,232	930,232	963,857

General Fund - Gale Center

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork and educational exhibits.

Core Programs - Gale Center

- Auditorium Maintenance and Rental
- Exhibit Maintenance, Preservation and Development
- Volunteer Management and Coordination
- Terrific Tuesday's Education Program
- Gingerbread House Contest
- Historical Committee Projects and Activities

FY 2015 - 16 Results - Gale Center

- Promoted and marketed the museum as well as worked closely with community groups in order to increase patron attendance by 5-10%.

FY 2016 - 17 Goals - Gale Center

Strategic Initiative: Desirable Amenities & Open Space

- Update and include three (3) new Terrific Tuesday classes.
- Update and expand current Native American artifacts exhibit.

Strategic Initiative: Engaged Community

- Increase annual visitor numbers from 10,000 to 12,000 museum visitors.
- Increase auditorium reservation rate by 10% (from 180 to 200 reservations).

Division at a Glance:

FY 2016-17

\$42,682

Full-Time Employees

0

Locations

Gale Center
10300 S. Beckstead Ln.

General Fund - Gale Center



Gale Center of History & Culture

Division Budget - Gale Center

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Gale Center				
Wages and Benefits	0	0	0	0
Materials and Supplies	19,599	4,220	4,220	4,220
Operating Expenditures	35,934	38,462	38,462	38,462
Total Gale Center	55,553	42,682	42,682	42,682

General Fund - Facilities

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate facilities utility related equipment to effectively conserve power or natural gas costs.

Core Programs - Facilities

- Planned Projects Management
- Oquirrh Shadows Park Splash Pad Maintenance
- Aquatic Center Maintenance
- Preventive Facility Maintenance
- Corrective Maintenance: Work Orders
- Data Management - Facility Maintenance
- Building Assessments , Maintenance, Inspections and Repairs
- Parks & Outdoor Amenities Maintenance, Repair, and Operation
- Electrical, Mechanical and HVAC Systems Repair and Maintenance
- Fire Alarm, Elevator and Security Inspections and Certifications.
- Towne Center Fountain and Ice Rink Maintenance
- Custodial Services - Internal
- Special Events Support
- Key Coordination Management

FY 2015 - 16 Results - Facilities

- Scanned all invoicing and paper receipts with digital record keeping software.
- Installed new turf in the turf field at the Fitness Center.
- Tracked electrical and gas usage of City facilities to monitor utilities utilization.
- Continued to improve preventative maintenance program.
- Consolidated custodial services to include Community Center.
- Developed and managed in-house HVAC corrective and preventative maintenance schedule.

FY 2016 - 17 Goals - Facilities

Strategic Initiative: Sustainable Growth

- Update building audit. Complete full audits of City Hall (and new upgrades); Gale Center; and Community Center.
- Complete energy use audit--focusing on full audits for City Hall, the Gale Center, and the Community Center.
- Develop and implement city-wide "spring cleaning" program.

Division at a Glance:

FY 2016-17

\$1,184,480

Full-Time Employees

9

Locations

Facilities Office
4034 W. South Jordan Pkwy.

General Fund - Facilities

Division Staffing - Facilities

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	8	9	9
Full Time Employees	8	9	9
Facilities	8	9	9
Preventative Maintenance Worker	1	1	1
Facilities Coordinator	1	1	1
Facilities Worker	3	3	3
Facilities Administrative Assistant	1	1	1
Custodian	2	2	2
HVAC/Facilities Maintenance Worker	0	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Facilities

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Facilities				
Wages and Benefits	516,251	654,134	654,134	663,095
Materials and Supplies	143,355	146,153	146,153	146,153
Operating Expenditures	408,975	375,232	375,232	375,232
Total Facilities	1,068,581	1,175,519	1,175,519	1,184,480

General Fund - Seniors

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is “home base” for the South Jordan Youth Council.

Core Programs - Seniors

- Daily Operations/Customer Service
- Community Senior Recreation Programs
- Food Management - Senior Meals
- Facility Rental - Elections
- Custodial
- Fleet Maintenance - Transportation Vehicles
- Beauty Salon

FY 2015 - 16 Results - Seniors

- Implemented admittance procedure to improve tracking of program attendance.
- Continued quarterly evaluations to find areas to improve.
- Increased distribution of the monthly Senior Programs Newsletter.
- Planned, promoted, implemented and evaluated Senior Center month activities.

FY 2016 - 17 Goals - Seniors

Strategic Initiatives: Desirable Amenities & Open Space

- Create and implement senior program volunteer training program. Train volunteers in their area of service within two weeks of volunteer orientation.
- Collaborate with Senior Advisory Committee on a monthly basis to provide needed community services to senior citizens.
- Conduct quarterly evaluations on services and programs to continue improvement.
- Utilize CDBG Funding to complete projects that will improve accessibility and enhance the physical environment of the Community Center.

Division at a Glance:

FY 2016-17

\$234,259

Full-Time Employees

2

Locations

Community Center
10778 S. Redwood Rd.

General Fund - Seniors

Division Staffing - Seniors

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
Seniors	2	2	2
Senior Program Assistant	1	1	1
Driver	1	1	1

Staffing Notes:

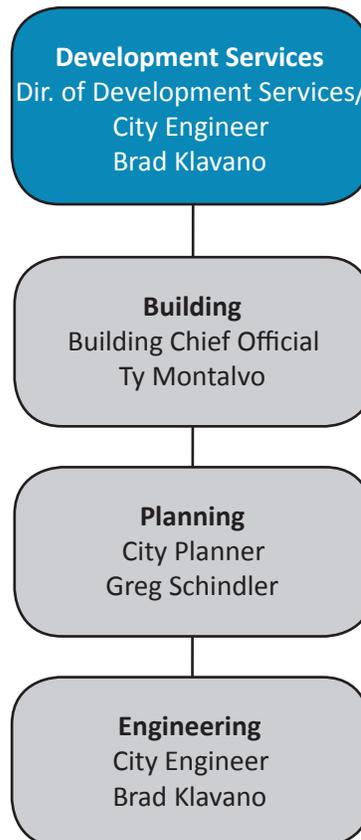
No changes for FY 2016-17.

Division Budget - Seniors

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Seniors				
Wages and Benefits	146,541	168,157	168,157	181,699
Materials and Supplies	21,276	9,550	9,550	12,050
Operating Expenditures	28,437	43,010	43,010	40,510
Total Seniors	196,254	220,717	220,717	234,259

General Fund - Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Code Enforcement, Planning & Zoning and Engineering.



**Development Services
at a Glance:**

FY 2016-17
Total Development Services
Budget

\$3,918,002

Full-Time Employees

39

General Fund - Building

The Building and Safety Division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair, and impartial manner, Code Compliance Inspectors assist in maintaining the aesthetic appeal and property values of the City.

Division at a Glance:

FY 2016-17

\$1,409,474

Full-Time Employees

15

Locations

City Hall
1600 W. Towne Center Dr.

Core Programs - Building

- Commercial Inspections
- Residential Inspections
- Issuance of Certificates of Occupancy
- Plan Reviews
- Field Inspections
- Commercial Energy Inspection
- Review Field Modifications
- Inspection of temporary structures
- Over The Counter Permits
- Demolition Permits
- State Construction Registry
- Census data collection FW Dodge/ U of U
- Conduct Pre-Construction Meetings
- Second Floor Reception Counter
- Trees and Shrubs in the right of way
- Landscape/ Property Maintenance
- Weed Abatement
- Noise Abatement
- Dust Abatement
- Ordinance Enforcement
- Building Permit (work without a permit)
- Signs and Banners
- Open Storage
- Commercial Vehicle storage
- Business License / Home Occupation
- Underground Tank Inspection
- Fire Code Plan Review
- Fire Sprinkler Plan Review
- Fire Sprinkler Inspection
- Fire Alarm Plan Review
- Fire alarm inspection
- hazardous Materials inspection
- Commercial Hood Inspection
- Daycare Inspections
- Temporary Business Inspection
- Fireworks display inspection
- AED enforcement
- Business License Inspection/ Review
- Pre-plan of commercial buildings

FY 2015 - 16 Results - Building

- Created a Code Committee that fairly decides applications of code before legal enforcement.
- Selected a new Development Services Software.

FY 2016 - 17 Goals - Building

Strategic Initiative: Sustainable Growth

- Complete 90% of requested inspections completed within 24 hours.
- Complete 90% of plan reviews completed within 2 weeks.
- Become 75% paperless by Jan 1st 2017.
- Attain 90% of fire code compliance acted on within 24 hours.

General Fund - Building

Division Staffing - Building

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	15	15	15
Full Time Employees	15	15	15
Building	15	15	15
Building Chief Official	1	1	1
Fire Marshal	1	1	1
Plans Examiner	2	2	2
Building Inspector/Code Supervisor	1	1	1
Building Inspector I/II/III	5	5	5
Building Support Staff Supervisor	1	1	1
Building Assistant	2	2	2
Code Inspector	2	2	2

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Building

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Building				
Wages and Benefits	1,136,509	1,264,801	1,264,801	1,287,184
Materials and Supplies	23,969	21,930	21,930	21,930
Operating Expenditures	95,680	93,460	93,460	100,360
Total Building	1,256,158	1,380,191	1,380,191	1,409,474

General Fund - Planning

The Planning and Zoning Division guides the planned physical development of the city in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City’s adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City’s Land Use and Development Codes. In addition, the Division does analysis and prepares reports pertaining to the development and maintenance of the General Plan, the drafting of new and the amendment of existing land use ordinances and the review of private development projects. The division also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes and how they apply to their property or to development project proposals. It is always the Planning and Zoning division’s goal to fulfill the objectives of the General Plan, provide applicants with efficient review of proposed projects and provide South Jordan residents appropriate opportunities to participate in land use and development decisions.

Core Programs - Planning

- Zoning Administration
- Long Range Planning
- Development Application Review & Processing: Land Use Map Amendment & Rezoning
- Development Application Review & Processing: Subdivision
- Development Application Review & Processing: Site Plan
- Plan Review and Inspection
- Development Application Review & Processing: Annexation
- Development Application Review & Processing: Conditional Use
- Planning Counter
- Development Application Review & Processing: Accessory Permits (chickens, ALU, accessory bldgs.)
- Development Application Review & Processing: Signs & Banners
- Community Development Block Grant Administration
- Board of Adjustment
- Planning Commission & Architectural Review Committee

FY 2015 - 16 Results - Planning

- With City Council direction, continued to amend and update zoning and development regulations.
- Continued to review all development applications in a timely manner.

FY 2016 - 17 Goals - Planning

Strategic Initiative: Sustainable Growth

- Update Land Use and Development Codes as directed by City Council. Current priority given to Redwood Road Zones and Sign Ordinance.
- Begin the process to update the general plan process to begin in 2017-2018.

Division at a Glance:

FY 2016-17
\$667,135
 Full-Time Employees
 7
 Locations
 City Hall
 1600 W. Towne Center Dr.

General Fund Planning

Division Staffing - Planning

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	7	7	7
Full Time Employees	7	7	7
Planning	7	7	7
City Planner	1	1	1
Planner I/II/III	3	3	3
Planning Assistant	1	1	1
Long Range Planner	1	1	1
Planning Permit Technician	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Planning

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Planning				
Wages and Benefits	548,788	608,802	608,802	627,253
Materials and Supplies	16,431	18,218	18,218	18,218
Operating Expenditures	21,925	21,664	21,664	21,664
Total Planning	587,144	648,684	648,684	667,135

General Fund - Engineering

The Engineering Division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering Division ensures that projects are constructed in accordance with City codes, plans, and other appropriate industry specifications. The Division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP Projects. In addition, the Division addresses traffic concerns and issues within the City.

Division at a Glance:

FY 2016-17

\$1,841,393

Full-Time Employees

17

Locations

City Hall
1600 W. Towne Center Dr.

Municipal Services
10996 S. Redwood Rd.

Core Programs - Engineering

- Site Plan Review
- Subdivision Plan Review
- Bike and Pedestrian Planning
- Traffic Signal Maintenance Management
- Site Inspections
- Traffic Calming and Speed Management
- Development Review Committee
- Traffic Counts
- Development Project Management
- Land Disturbance Permit for Developments
- Foundation Drain Inspections
- Construction Inspection
- Capital Improvement Project (CIP) Design
- Water Modeling
- Encroachment Permits
- Capital Improvement Program (CIP) Oversight
- Infrastructure Survey
- Capital Improvement Project (CIP) Construction Management and Oversight
- Land Disturbance Permits
- Designing and Bidding projects for the Street Maintenance Program (Overlays, Slurry Seals, HA5 Treatments, etc.)
- Public Works Support to the Street Maintenance Program (Overlays, Slurry Seals, HA5 Treatments, etc.)

FY 2015 - 16 Results - Engineering

- Performed 39 traffic studies.
- Installed rapid flash pedestrian crossing at 4000 W Cedar Wood Ln.
- Completed 3200 W roadside improvements.

FY 2016 - 17 Goals - Engineering

Strategic Initiative: Sustainable Growth

- Review Subdivision and Site Plans in a timely manner such as 3 weeks for initial review and 1 week for subsequent reviews.
- Increase the number of traffic counts and studies to 45 for the year.
- Plan and implement more bike lanes on City collector roads.

Strategic Initiative: Civic Development

- Have next fiscal years proposed projects ready for City Manger’s review by December 1st.
- Have all street maintenance projects out to bid by May 1st.
- Balanced Regulatory Environment
- Spot check more land disturbance permits for compliance.

General Fund - Engineering

Division Staffing - Engineering

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	17	17	17
Full Time Employees	17	17	17
Engineering	17	17	17
Director of Development Services	1	1	1
Assistant City Engineer	1	1	1
Senior Engineer	3	3	3
Construction Manager	1	1	1
Engineering Inspector Supervisor	1	1	1
Engineering Inspector	4	4	4
Associate Engineer	1	1	2
Engineering Designer	2	2	1
Executive Assistant	1	1	1
Survey Technician	1	1	1
Engineering Permit Technician	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Engineering

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Engineering				
Wages and Benefits	1,532,547	1,617,899	1,617,899	1,675,343
Materials and Supplies	38,265	41,500	41,500	41,500
Operating Expenditures	107,493	114,550	114,550	124,550
Total Engineering	1,678,305	1,773,949	1,773,949	1,841,393

General Fund - Fire Department

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of two stations, in FY 2016 (the period from July 1, 2015 – June 30, 2016) the fire department responded to 2,055 calls for assistance with a projected total number of calls to be 4,100 - 4,200 by June 30, 2016. These calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls as well as inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

Core Programs - Fire Department

- Other Prevention Programs
- Public Access AED
- Fire Prevention Education
- Annual Business Inspections
- Community Education
- Flu Vaccinations
- Fire - EMS Emergency Service
- Emergency Ground Ambulance Service
- Hazardous Materials Service
- Urban Search & Rescue Service
- Facility and Equipment Maintenance
- Technical Rescue - Structural Collapse
- Technical Rescue - Vehicle / Machinery Extrication
- Technical Rescue - Confined Space
- Technical Rescue - High Angle / Slope
- Technical Rescue - Water and Ice Rescue
- Standby Service
- Interfacility Ground Ambulance Service
- Training/Certification

Fire Department at a Glance:

FY 2016-17
Total Fire Department
Budget

\$6,717,055

Full-Time Employees

63

Locations

Fire Station 61
10758 S. Redwood Rd.

Fire Station 62
4022 W. South Jordan Pkwy.

FY 2015 - 16 Results - Fire Department

- Completed customer feedback program.
- Continued the construction process of Fire Station 63 (Scheduled for completion Oct. 2016).

FY 2016 - 17 Goals - Fire Department

Strategic Initiative: Safe Community

- Maintain current level of fire and EMS 911 service to include four (4) personnel on each fire apparatus, two personnel on each ambulance and improve response time by 15% by June 2017.
- Create a shared Hazardous Material Service with Metro Fire Agency that will create, refine and modify a combined response model to ensure hazardous materials technician readiness by June 2017.
- The Urban Search and Rescue (USAR) program will combine efforts with the Valley Training Alliance to participate in one training exercise each month during FY 2016-17.

Strategic Initiative: Sustainable Growth

- In conjunction with the Metro Fire Testing Consortium, interview, hire and train fifteen (15) new firefighters over the course of a year period to allow for staffing at the new Station 63. Training will begin July 1, 2016 and conclude by April 20, 2017.

General Fund - Fire Department

Department Staffing - Fire Department

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	48	48	63
Full Time Employees	48	48	63
Fire Department	48	48	63
Fire Chief	1	1	1
Battalion Chief	3	3	4
Fire Captain	7	7	6
Fire Training Captain	1	1	1
Firefighter Paramedic	17	17	14
Firefighter Engineer	6	6	6
Senior Firefighter/Firefighter AEMT	13	13	30
Fire Assistant	1	1	1

Staffing Notes:

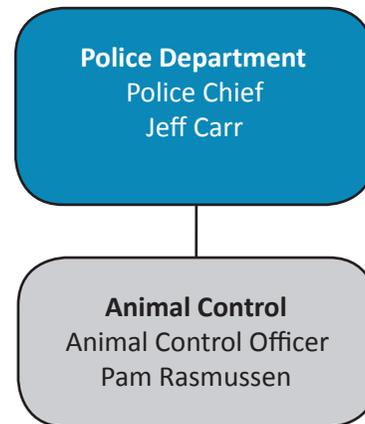
Additional 14 Firefighter AEMT positions and 1 additional Firefighter Paramedic position for FY 2016-17. For the new Fire Station 63.

Department Budget - Fire Department

	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 14-15	FY 15-16	FY 15-16	FY 16-17
Fire Department				
Wages and Benefits	4,596,402	4,981,730	4,981,730	6,291,826
Materials and Supplies	92,486	92,526	92,526	112,360
Operating Expenditures	417,616	292,290	292,290	312,869
Total Fire Department	5,106,504	5,366,546	5,366,546	6,717,055

General Fund - Police Department

The Police Department houses and provides administrative support for the Animal Control Division.



Police Department at a Glance:

FY 2016-17
Total Police Department
Budget

\$6,894,238

Full-Time Employees

60

General Fund - Police Department

The Police Department is fully dedicated to providing an environment of safety, security confidence and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence and creative problem solving.

Core Programs - Police Department

- Police Administration
- Recruiting
- Criminal Investigations
- Victim Services
- Support Services
- Records Management
- Evidence Management
- School Resource
- Crossing Guards
- Training
- Quartermaster
- Tactical Unit
- Community Services
- DARE
- Citizen Academy
- City Special Events
- Patrol Operations
- Traffic Enforcement
- Traffic Investigations
- K-9 Unit

FY 2015 - 16 Results - Police Department

- Conducted community outreach through the City Out and About, Neighborhood Watch, Safety Events, as well as social media and other technological outreach.
- Achieved Utah Chiefs of Police Accreditation.
- Continued to protect lives and property while fostering a sense of security for all people within the community, providing well trained professional law enforcement services in a timely, efficient, fair and impartial manner.

FY 2016 - 17 Goals - Police Department

Strategic Initiative: Safe Community

- Complete one community policing project in each 14 police beats within the city by June 2017.
- Conduct active shooter training in all middle schools and high schools in the city by June 2017.
- Reduce active case investigations by 5% during FY 2016-17.
- Reduce traffic accidents by 5% during FY 2016-17.
- Schedule every officer in the police department for 80 hours of quality law enforcement training based upon identified organizational needs during FY 2016-17.

Strategic Initiative: Fiscally Responsible Governance

- Reach and maintain 95% staffing levels by June 2017.

Department at a Glance:

FY 2016-17

\$6,707,889

Full-Time Employees

58

Locations

City Hall
1600 W. Towne Center Dr.

General Fund - Police Department

Department Staffing - Police Department

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	56	57	58
Full Time Employees	56	57	58
Police Department	56	57	58
Chief of Police	1	1	1
Deputy Police Chief	0	0	1
Police Lieutenant	3	3	2
Master/Senior/Police Officer	37	38	40
Police Sergeant	9	9	8
Evidence Technician	1	1	1
Special Program Admin	0	0	1
Support Staff Supervisor	1	1	1
Records Supervisor	1	1	0
Records Technician	2	2	2
Victim Advocate Coordinator	1	1	1

Staffing Notes:

Additional 1 Police Officer positions for FY 2016-17.

Department Budget - Police Department

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Police Department				
Wages and Benefits	5,137,061	5,919,755	5,919,755	6,081,621
Materials and Supplies	110,450	112,611	112,611	105,617
Operating Expenditures	464,289	467,932	467,932	520,651
Total Police Department	5,711,800	6,500,298	6,500,298	6,707,889

General Fund - Animal Control

The Animal Control division is responsible for the safety and well-being of animals of all types. The division is well trained to investigate animal related complaints, enforce relevant laws and ordinances, apprehend unlicensed or stray animals and remove dead or injured animals as needed. They also manage the animal control shelter, where basic care such as food, water and appropriate medical attention are provided to any housed animals as needed.

Core Programs - Animal Control

- Animal Services
- Animal Licensing
- Animal Sheltering

FY 2015 - 16 Results - Animal Control

- Increased animal adoptions and rescues to achieve a no kill policy.
- Continued to seek outside sources for food and supply donations.

FY 2016 - 17 Goals - Animal Control

Strategic Initiative: Safe Community

- Development of an Animal Control policy and procedures manual.
- Establish and advertise Licensing and Rabies Vaccination Clinics twice per year.

Division at a Glance:

FY 2016-17

\$186,349

Full-Time Employees

2

Locations

Animal Control
10882 S. Park Rd.

General Fund - Animal Control

Division Staffing - Animal Control

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
Animal Control	2	2	2
Animal Control Officer	2	2	2

Staffing Notes:

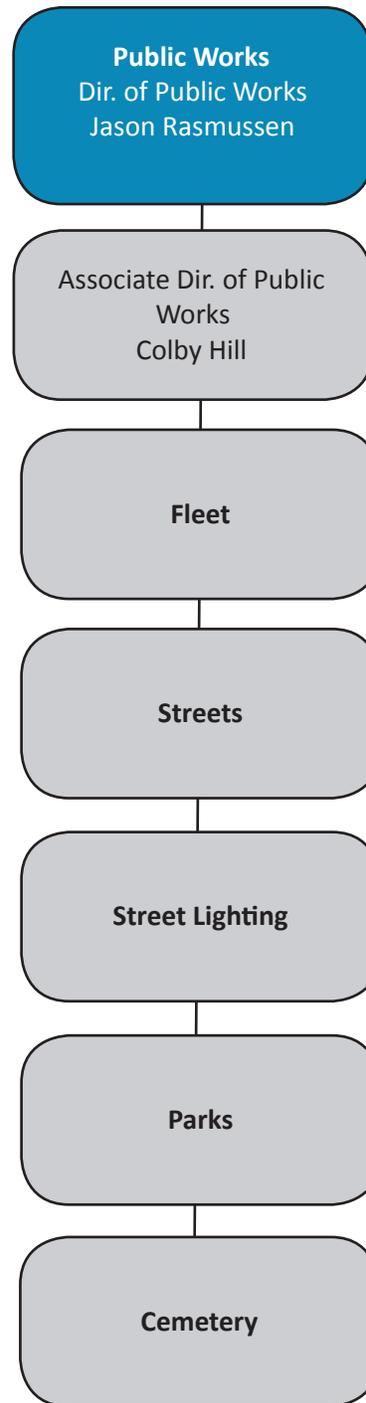
No changes for FY 2016-17.

Division Budget - Animal Control

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Animal Control				
Wages and Benefits	161,143	170,239	170,239	171,131
Materials and Supplies	5,189	5,932	5,932	5,932
Operating Expenditures	7,481	9,286	9,286	9,286
Total Animal Control	173,813	185,457	185,457	186,349

General Fund - Public Works

The Public Works department provides leadership and administrative support for Fleet, Parks, Street Lighting and the Streets divisions.



Public Works at a Glance:

FY 2016-17
Total Public Works Budget

\$10,782,116

Full-Time Employees

48

General Fund - Public Works Admin

Public Works Administration consists of one director, one associate director, and three administrative support positions. Public Works Admin oversees the following divisions; Streets, Street Lighting, Water, Secondary Water, Storm Water, Sanitation, Recycling, Parks Maintenance, and Fleet Management.

Core Programs - Public Works Admin

- Department Strategic Planning
- Budget Oversight
- Safety Program
- Performance Management
- Policy & Procedure Administration
- Division Operations Support

FY 2015 - 16 Results - Public Works Admin

- Achieved APWA Re-Accreditation Status.
- Updated Department Strategic Plan.

FY 2016 - 17 Goals - Public Works Admin

- To support and facilitate the accomplishment of Public Works Division's goals (see individual Public Works Division's goals).

Department at a Glance:

FY 2016-17

\$541,295

Full-Time Employees

6

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Public Works Admin

Department Staffing - Public Works Admin

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	6	6	6
Full Time Employees	6	6	6
Public Works Admin	6	6	6
Director of Public Works	1	1	1
Associate Director of Public Works	1	1	1
Operations Manager	1	1	1
Public Works Administrative Assistant	1	1	1
Public Works Customer Service Assistant	2	2	2

Staffing Notes:

No changes for FY 2016-17.

Department Budget - Public Works Admin

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Public Works Admin				
Wages and Benefits	436,990	458,632	458,632	487,333
Materials and Supplies	14,695	16,120	16,120	16,120
Operating Expenditures	27,012	37,842	37,842	37,842
Total Public Works Admin	478,697	512,594	512,594	541,295

General Fund - Fleet

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a diesel/gasoline fuel station located in the Public Works maintenance yard.

Core Programs - Fleet

- City Fleet Committee
- Vehicle Repairs
- Vehicle & Equipment Acquisition
- Vehicle Preventative Maintenance
- Vehicle & Equipment Replacement Program
- Vehicle Warranty Administration
- Bulk Fuel Acquisition and Fuel Site Management
- Vehicle & Equipment Disposal
- Special Event Support

FY 2015 - 16 Results - Fleet

- Achieved performance target of on time preventative vehicle maintenance work - 80%.
- Upgraded fleet management software to an SQL database, which will provide more useful reporting functionality for data driven decision making.

FY 2016 - 17 Goals - Fleet

Strategic Initiative: Sustainable Growth

- Average vehicle availability rate of 96% or greater. Comeback rate less than 2%.
- Preventive maintenance performed 80% or greater on-time.
- 100% of repairs eligible for warranty work completed.
- Zero occurrences of fuel shortage.

Department at a Glance:

FY 2016-17

\$2,268,059

Full-Time Employees

5

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Fleet

Division Staffing - Fleet

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	5	5	5
Full Time Employees	5	5	5
Fleet	5	5	5
Fleet Manager	1	1	1
Mechanic	3	3	3
Fleet Assistant	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Fleet

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Fleet				
Wages and Benefits	371,697	405,930	405,930	404,042
Materials and Supplies	87,385	22,794	22,794	22,794
Operating Expenditures	2,168,369	2,142,407	2,142,407	1,841,223
Total Fleet	2,627,451	2,571,131	2,571,131	2,268,059

General Fund - Parks

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items; playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, horseshoes and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

Core Programs - Parks

- Active Park Program
- Open Space Maintenance Program
- New Development Infrastructure Review
- Tree Management & Maintenance
- Snow Removal
- Trails Management & Maintenance Program
- Arbor Day Celebration/Tree Planting Events
- Special Event Support - Summer Fest
- Streetscape Maintenance
- Special Event Support - Light the Night
- Special Event Support - Community Events
- Holiday Lights
- Special Event Support - Sights and Sounds of Summer
- Special Event Support - Farmer's Market
- Disaster Response

FY 2015 - 16 Results - Parks

- Successfully implemented and administered outsourcing of park strip maintenance.
- Implemented asphalt trail maintenance program.

FY 2016 - 17 Goals - Parks

Strategic Initiative: Desirable Amenities & Open Space

- Maintain active and passive park space by mowing weekly at 3", cleaning regularly and responding to complaints within two business day.
- Maintain streetscape landscaping, mowing weekly at 3" and clean-up weekly.
- Maintain open spaces by mowing monthly at 6", controlling noxious weeds and responding timely to complaint.
- Add variety of species to our city and educate the public on the importance of tree programs.

Strategic Initiative: Safe Community

- To provide safe walk routes for schools and residents on major collector and city owned properties between 4am and 10pm.

Department at a Glance:

FY 2016-17
\$2,173,707
 Full-Time Employees
 19
 Locations
 Municipal Services
 10996 S. Redwood Rd.

General Fund - Parks

Division Staffing - Parks

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	19	19	19
Full Time Employees	19	19	19
Parks	19	19	19
Parks Manager	1	1	1
Forest/Trails/Open Space Supervisor	1	1	1
Parks Maintenance Lead Worker	2	2	3
Parks Maintenance Worker	15	15	14

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Parks

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Parks				
Wages and Benefits	1,236,426	1,418,039	1,418,039	1,396,201
Materials and Supplies	315,369	222,297	222,297	232,297
Operating Expenditures	442,846	545,209	545,209	545,209
Total Parks	1,994,641	2,185,545	2,185,545	2,173,707

General Fund - Cemetery

Every effort is made to maintain the cemetery with the respect deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

Core Programs - Cemetery

- Facilities Maintenance
- Grounds Maintenance
- Burial Services
- Irrigation Maintenance
- Holiday Programs
- Marketing and Sales

FY 2015 - 16 Results - Cemetery

- Reviewed and recommended changes to the Cemetery fee schedule.

FY 2016 - 17 Goals - Cemetery

Strategic Initiative: Desirable Amenities & Open Space

- Build awareness, make the Cemetery more 'desirable' increasing the number of plot sales by 5%.
- Mow, trim, edge, and blow the cemetery grounds on a weekly basis
Make the Cemetery a beautiful, peaceful place for the deceased and for those visiting.

Strategic Initiative: Sustainable Growth

- Work with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.
- Inspect and record 33% of monuments annually.

Department at a Glance:

FY 2016-17

\$748,626

Full-Time Employees

2

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Cemetery

Division Staffing - Cemetery

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
Cemetery	2	2	2
Cemetery Sexton	1	1	1
Maintenance Worker	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Cemetery

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Cemetery				
Wages and Benefits	106,424	136,457	136,457	137,799
Materials and Supplies	10,861	24,730	24,730	34,807
Operating Expenditures	15,844	586,097	586,097	576,020
Total Cemetery	133,129	747,284	747,284	748,626

General Fund - Street Lighting

The Streetlight division manages and maintains over 5,600 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The streetlight division employees assist all city departments with electrical installing, changes and repair in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

Core Programs - Street Lighting

- Snow Removal
- Blue Staking Infrastructure
- Disaster Response
- New Development Infrastructure Review
- Christmas Lights and Banners
- City Wide Electrical Support
- Street Light Maintenance
- Gate Scheduled Maintenance

FY 2015 - 16 Results - Street Lighting

- Improved street light repair response time to no more than 2 days.
- Surveyed 15% of all existing street light wires and added to the GIS database.

FY 2016 - 17 Goals - Street Lighting

Strategic Initiative: Safe Community

- Respond to resident requests for non-working street lights within 3 working days.
- Meet state blue stake law of marking city utilities within 48 hours of request.

Department at a Glance:

FY 2016-17

\$169,506

Full-Time Employees

2

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Street Lighting

Division Staffing - Street Lighting

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	2	2
Full Time Employees	2	2	2
Street Lighting	2	2	2
Electrician	1	1	1
Street Light Tech II	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Street Lighting

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Street Lighting				
Wages and Benefits	115,799	145,414	145,414	147,971
Materials and Supplies	8,541	10,700	10,700	16,825
Operating Expenditures	3,083	4,310	4,310	4,710
Total Street Lighting	127,423	160,424	160,424	169,506

General Fund - Streets

The Streets division maintains roads, sidewalks, street signs, and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting, and creative problem solving.

Core Programs - Streets

- Street Sign Maintenance/ Inventory and Management
- City Wide Street Stripping
- Bridge Inventory and Maintenance
- Concrete, Asphalt Pavement, Road Inventory and Condition Management and Maintenance
- Traffic Control
- Snow Plowing
- Curb and Gutter Maintenance
- Easement Inspection
- Resident Tree Trimming Services
- Right of Way (ROW) Weed Control
- Development Infrastructure Review
- Alleyway Maintenance
- Collector Street Fencing
- Event Support
- Disaster Response
- Asphalt and Concrete Recycling
- City Wide Fabrication

FY 2015 - 16 Results - Streets

- Increased asphalt treatment by 10%.
- Implemented new asphalt maintenance software to optimize road maintenance budget spending decisions.
- Decreased sign repairs to 1.0 days.

FY 2016 - 17 Goals - Streets

Strategic Initiative: Safe Community

- Replace downed stop signs within 1 hour of notification and street signs within 24 hours of notification.
- Repair sidewalk defects according to 5-year plan.

Strategic Initiative: Civic Development

- Repair potholes within 2 working days of notification.
- Increase resident satisfaction rating by 5%.

Department at a Glance:

FY 2016-17

\$4,880,923

Full-Time Employees

14

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Streets

Division Staffing - Streets

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	13	14	14
Full Time Employees	13	14	14
Streets	13	14	14
Streets Manager	1	1	1
Streets Maintenance Lead Worker	2	2	2
Streets Maintenance Worker	10	11	11

Staffing Notes:

No changes for FY 2016-17.

Division Budget - Streets

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Streets				
Wages and Benefits	849,235	1,005,901	1,005,901	1,025,009
Materials and Supplies	31,978	36,494	36,494	106,744
Operating Expenditures	23,957	27,005	27,005	275,470
Total Streets	905,170	1,069,400	1,069,400	1,407,223
Class C Road Funds				
Operating Expenditures	1,751,988	2,074,210	2,074,210	3,473,700
Total Class C Road Funds	1,751,988	2,074,210	2,074,210	3,473,700

General Fund - Office of the City Attorney

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel. The Office provides services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

Core Programs - Office of the City Attorney

- Internal Legal Support - Civil Case Legal Advice
- Internal Legal Support - Civil Case Investigation
- Internal Legal Support - Document Review
- Internal Legal Support - Case Management (Civil)
- State and Federal Legislative Affairs
- Intergovernmental Affairs
- Internal Legal Support - Case Management (Criminal)
- Internal Legal Support - Criminal Proceedings Document Review
- Internal Legal Support - Criminal Case Legal Advice

FY 2015 - 16 Results - Office of the City Attorney

- Continued high level in-house counsel services to City Council and staff.
- Developed personnel training for Leadership Team and required training for City Council.

FY 2016 - 17 Goals - Office of the City Attorney

Strategic Initiative: Fiscally Responsible Governance

- Finish acquisition and implementation of legal case management software.
- Use case management software to develop management reporting system.
- Support Court's goal to participate in monthly meeting and review "Time to Disposition" report with access progress.
- Continue to develop attorney knowledge base.

Department at a Glance:

FY 2016-17

\$862,469

Full-Time Employees

7

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Office of the City Attorney

Department Staffing - Office of the City Attorney

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	7	7	7
Full Time Employees	7	7	7
Office of the City Attorney	7	7	7
City Attorney	1	1	1
Assistant City Attorney/Prosecutor	1	1	1
Assistant City Attorney	1	1	1
Staff Attorney	1	1	1
Intergovernmental Affairs Specialist	1	1	1
Executive Legal Assistant	1	1	1
Legal Assistant	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Department Budget - Office of the City Attorney

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Office of the City Attorney				
Wages and Benefits	771,413	844,869	844,869	773,878
Materials and Supplies	30,709	40,625	40,625	45,625
Operating Expenditures	25,466	47,966	47,966	42,966
Total Office of the City Attorney	827,588	933,460	933,460	862,469

Work



South Jordan Public Works Receives National Recognition

South Jordan Public Works was recently recognized for their Trench and Shoring program, which outlines what employees need to stay safe while on the job. The American Public Works Association calls South Jordan's program a model program that all other Public Works agencies should follow throughout the U.S.

Congratulations to the Public Works Department on becoming the only accredited public works agency in the state of Utah and for continuing to find ways to make our City a wonderful place to live, work and play.



Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

Fitness Center

The Fitness Center fund is used to account for the fees charged to users and expenditures dealing with operation and maintenance of the facility.

Special Revenue Fund Summary

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
REVENUES				
RDA Project Area Increment	\$4,989,962	\$5,345,000	\$5,345,000	\$4,555,000
RDA Housing	1,155,777	1,028,000	1,028,000	885,000
CDA Project Area Increment	6,016,362	3,900,000	3,900,000	4,700,000
Grant Revenue (CDBG)	148,475	194,803	198,796	198,796
User Fees	4,089,452	4,072,200	4,072,200	4,091,443
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	113,734	26,000	26,000	27,014
Other Miscellaneous	8,596	500	500	9,500
Total Special Revenue Fund Revenue	16,642,358	14,686,503	14,690,496	14,586,753
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	60,000	60,000	60,000	125,000
Use of Fund Balance	1,027,954	1,271,207	1,271,207	2,160,625
Total Transfers In and Use of Fund Balance	1,087,954	1,331,207	1,331,207	2,285,625
Total Rev, Trans in, and Use of Fund Balance	17,730,312	16,017,710	16,021,703	16,872,378
EXPENDITURES				
Wages and Benefits	1,384,623	1,523,881	1,523,881	1,544,765
Materials and Supplies	584,275	552,550	552,550	524,900
Operating Expenditures	1,344,299	1,929,677	1,933,670	1,947,109
Debt Expenditures	1,207,798	1,197,117	1,197,117	1,196,617
Project Expenditures	9,040,191	8,143,779	8,143,779	9,031,370
Total Special Revenue Fund Expenditures	13,561,186	13,347,004	13,350,997	12,244,761
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	2,957,698	2,174,490	2,174,490	2,624,603
Contribution to Fund Balance	1,211,427	496,216	496,216	3,014
Total Transfers Out and Contribution to Fund Balance	4,169,125	2,670,706	2,670,706	2,627,617
Total Exp, Trans Out, and Cont to Fund Balance	17,730,311	16,017,710	16,021,703	16,872,378

Special Revenue - Redevelopment Agency

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

Core Programs - Redevelopment Agency

- Provide administration of the Redevelopment Agency

FY 2015 - 16 Results - Redevelopment Agency

- Fulfilled the goals and policies laid out in the RDA & EDA Project Area Plans.

FY 2016 - 17 Goals - Redevelopment Agency

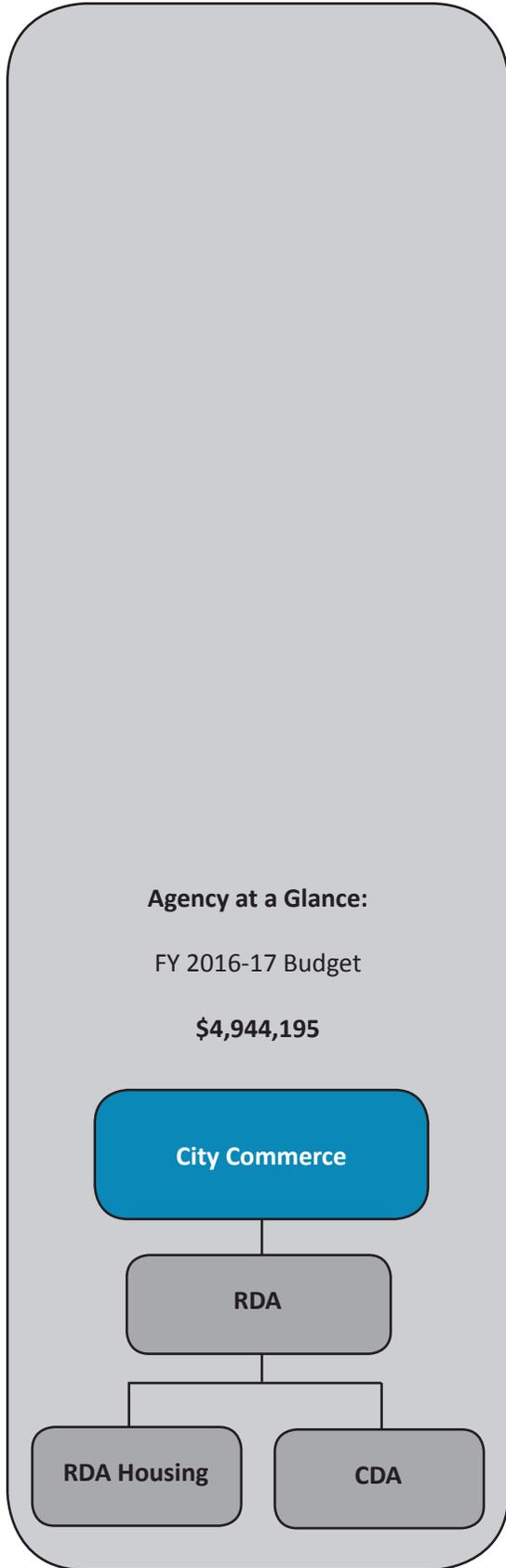
Strategic Initiative: Economic Development

- Identify South Jordan companies with plans to expand, provide assistance with RDA tools when appropriate to assist expansion in South Jordan and strengthen relationships.
- Identify companies with plans to relocate to South Jordan, provide assistance with RDA tools when appropriate and build relationships.
- Identify South Jordan companies at risk of leaving/downsizing provide assistance with RDA tools when appropriate to prevent this and strengthen relationships.

Agency at a Glance:

FY 2016-17 Budget

\$4,944,195



Project Areas			
Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	2014
2	The Landings (Harmon's)	2002	2022
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	2016
6	South I-15 Frontage Road	2006	2031
7	North Jordan Gateway	2003	2018
8	South Jordan Towne Center	2005	2020
9	Gateway Central	TBD	TBD
10	The District	2006	2021
11	Merit Medical	2007	2022

Special Revenue - Redevelopment Agency

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Project #1 Towers Increment	468,204	350,000	350,000	415,000
Project #2 Harmons	332,730	325,000	325,000	230,000
Project #5 South Jordan Parkway Increment	536,908	750,000	750,000	620,000
Project #6 South I-15 Frontage	584,517	500,000	500,000	390,000
Project #7 North Jordan Gateway Increment	521,358	700,000	700,000	540,000
Project #8 South Towne Center Increment	259,830	320,000	320,000	230,000
Project #10 South Bangerter	1,359,108	1,500,000	1,500,000	1,240,000
Project #11 Merit Medical	927,307	900,000	900,000	890,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	7,699	0	0	0
Total Revenues	5,117,661	5,465,000	5,465,000	4,675,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	731,944	0	0	269,195
Total Transfers In and Use of Fund Balance	731,944	0	0	269,195
Total Rev, Trans in, and Use of Fund Balance	5,849,605	5,465,000	5,465,000	4,944,195
Operating Expenditures				
Wages and Benefits	61,945	73,175	73,175	67,075
Operating Expenditures	341,285	668,833	668,833	543,489
Debt Service	877,223	866,097	866,097	865,735
Trustee Fees	1,813	1,813	1,813	1,813
Total Operating Expenditures	1,282,266	1,609,918	1,609,918	1,478,112
Project Expenditures				
Tax Increment Commitments	1,673,531	1,627,870	1,627,870	1,847,370
Total Project Expenditures	1,673,531	1,627,870	1,627,870	1,847,370

Special Revenue - Redevelopment Agency

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Transfers Out and Contribution to Fund Balance				
Transfer to General Debt Service Fund	764,963	767,337	767,337	767,400
Transfer to CDA	60,000	60,000	60,000	125,000
Transfer to CIP General	1,344,157	620,000	620,000	0
Transfer to MBA	724,669	723,244	723,244	726,294
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	0	56,612	56,612	0
Total Transfers Out and Contribution to Fund Balance	2,893,808	2,227,212	2,227,212	1,618,713
Total Exp, Trans Out, and Cont to Fund Balance	5,849,605	5,465,000	5,465,000	4,944,195

Notes to the Redevelopment Agency Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2016-2017 budget year, calculations were submitted to Salt Lake County in November 2015. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

RDA Expenditures - Major expenses include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing Bond.

RDA Contribution to Fund Balance (including current year contribution) - Will be used for business development incentives and future RDA infrastructure projects.

Fiscal Year 2016-2017 Annual Budget

South Jordan Towne Center



The District

Special Revenue - RDA Housing

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

Core Programs - RDA Housing

- RDA Housing Initiatives

FY 2015 - 16 Results - RDA Housing

- Took the next steps towards fulfilling goals and policies laid out in the City/RDA Affordable Housing Plan by implementing programs as directed by the Redevelopment Agency Board.

FY 2016 - 17 Goals - RDA Housing

Strategic Initiative: Economic Development

- Identify affordable housing opportunities for moderate income seniors, civil servants and others and provide assistance from RDA Housing Funds when appropriate.
- Provide RDA Housing Funds to assist eligible low income housing organizations such as the Olene Walker Fund and the Pamela Atkinson Homeless Trust fund, when appropriate.

RDA Housing at a Glance:

FY 2016-17 Budget

\$974,756

Locations

City Hall
1600 W. Towne Center Dr.



Four Seasons Apartments

Special Revenue - RDA Housing

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Housing Revenue	1,155,777	1,028,000	1,028,000	885,000
Investment Earnings	39,746	0	0	0
Total Revenues	1,195,523	1,028,000	1,028,000	885,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	133,239	71,207	71,207	89,069
Total Transfers In and Use of Fund Balance	133,239	71,207	71,207	89,069
Total Rev, Trans in, and Use of Fund Balance	1,328,762	1,099,207	1,099,207	974,069
Operating Expenditures				
Debt Service	328,575	328,520	328,520	328,382
Trustee Fees	187	687	687	687
Total Operating Expenditures	328,762	329,207	329,207	329,069
Project Expenditures				
Housing Program	1,000,000	770,000	770,000	645,000
Total Project Expenditures	1,000,000	770,000	770,000	645,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,328,762	1,099,207	1,099,207	974,069

Notes to RDA Housing Fund:

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2016-2017 budget year, calculations were submitted to Salt Lake County in November 2015. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures - The major expense of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

RDA Housing Contribution to Fund Balance (including current year contribution) - Are being accumulated for future housing projects and initiatives.

Special Revenue - CDA

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan & #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.

Core Programs - CDA

- Provides administration of the Redevelopment Agency

FY 2015 - 16 Results - CDA

- Finalized the Riverton Chevrolet CDA Project area.

FY 2016 - 17 Goals - CDA

- See Redevelopment Agency goals.

CDA at a Glance:

FY 2016-17 Budget

\$6,105,000

Locations

City Hall
1600 W. Towne Center Dr.

Project Areas			
Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2030
13	South Station	2010	2030
14	Tim Dahle Nissan	2014	2026
15	Riverton Chevrolet	2016	2026

Special Revenue - CDA

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Project #12 Commerce Park	5,046,587	3,000,000	3,000,000	3,900,000
Project #13 South Station	969,775	900,000	900,000	800,000
Investment Earnings	37,497	0	0	0
Total Revenues	6,053,859	3,900,000	3,900,000	4,700,000
Transfers In and Use of Fund Balance				
Transfer from RDA	60,000	60,000	60,000	125,000
Use of Fund Balance	162,771	1,200,000	1,200,000	1,280,000
Total Transfers In and Use of Fund Balance	222,771	1,260,000	1,260,000	1,405,000
Total Rev, Trans in, and Use of Fund Balance	6,276,630	5,160,000	5,160,000	6,105,000
Operating Expenditures				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	56	100,000	100,000	150,000
Total Operating Expenditures	120,056	220,000	220,000	270,000
Project Expenditures				
Tax Increment Commitments	6,156,574	4,480,000	4,480,000	5,585,000
Capital Reserve	0	460,000	460,000	250,000
Total Project Expenditures	6,156,574	4,940,000	4,940,000	5,835,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	6,276,630	5,160,000	5,160,000	6,105,000

Notes to CDA Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2016-2017 budget year, calculations were submitted to Salt Lake County in November 2015. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures - The major expense is tax increment commitments within the project areas.

CDA Contribution to Fund Balance (including current year contribution) - Will be used for future school district building obligation. In addition, part of the accumulated fund balance will be used to fulfill agreements with eBay and Kennecott.

Special Revenue - CDBG

The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

Core Programs - CDBG

- Housing for low and moderate income persons

FY 2015 - 16 Results - CDBG

- Supported public services and public facilities needed by residents.
- Assisted emergency home repairs and upkeep.
- Facilitated public and residential accessibility improvements.

FY 2016 - 17 Goals - CDBG

Strategic Initiative: Sustainable Growth

- Support selected public services organizations as approved in the annual action plan.
- Complete neighborhood improvement projects as approved in the annual action plan.
- Complete Senior Center improvement projects as approved in the annual action plan.

CDBG at a Glance:

FY 2016-17 Budget

\$198,796

Finance

CDBG



South Jordan Community Center

Special Revenue - CDBG

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
CDBG Grant	148,475	194,803	198,796	198,796
Total Revenues	148,475	194,803	198,796	198,796
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	148,475	194,803	198,796	198,796
Operating Expenditures				
Public Facilities	90,737	120,583	133,996	133,996
Senior Transportation	5,575	5,000	4,500	4,500
The Road Home	5,000	5,000	5,000	5,000
South Valley Sanctuary	5,000	5,000	3,300	3,300
Family Support Center	2,072	5,000	4,500	4,500
ASSIST	6,522	10,000	10,000	10,000
Legal Aid Society of Utah	3,500	3,500	3,000	3,000
Salt Lake Community Action Program	3,720	3,720	4,500	4,500
Community Health Clinic	2,000	2,000	5,000	5,000
Administrative Charges	24,348	35,000	25,000	25,000
Total Operating Expenditures	148,474	194,803	198,796	198,796
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	148,474	194,803	198,796	198,796

Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

Special Revenue - Storm Water

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.

Core Programs - Storm Water

- Utah Pollutant Discharge Elimination System (UPDES) Compliance
- New Development Infrastructure Review
- Flood Prevention
- Storm Water Infrastructure Maintenance
- Street Cleaning
- Snow Removal
- Storm Water Incident Response
- Storm Water Education
- Tree Trimming Support
- Disaster Response
- Sub-Surface Drain Response
- Event Support

FY 2015 - 16 Results - Storm Water

- Evaluated and increased the volume/effectiveness of the ROW tree cutting program.

FY 2016 - 17 Goals - Storm Water

Strategic Initiative: Balanced Regulatory Environment

- Meet all requirements federal & state storm water permit requirements.
- Reduce water contamination.

Strategic Initiative: Civic Development

- Prevent and mitigate storm water flooding incidents through effective preventative maintenance program and new capital projects.

Storm Water at a Glance:

FY 2016-17 Budget

\$2,948,036

Full-time Employees

9

Public Works

Storm Water

Special Revenue - Storm Water

Division Staffing - Storm Water

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	9	9	9
Full Time Employees	9	9	9
Storm Water	9	9	9
Storm Water Manager	1	1	1
UPDES Program Coordinator	0	0	1
Storm Water Inspector	1	1	1
Storm Water Maintenance Lead Worker	1	1	1
Storm Water Maintenance Worker I/II/III	6	6	5

Staffing Notes:

No changes for FY 2016-17.

Special Revenue - Storm Water

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Storm Water Fees	2,293,280	2,306,700	2,306,700	2,396,661
Investment Earnings	28,792	26,000	26,000	27,014
Other Miscellaneous	4,763	500	500	2,000
Total Revenues	2,326,835	2,333,200	2,333,200	2,425,675
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	522,361
Total Transfers In and Use of Fund Balance	0	0	0	522,361
Total Rev, Trans in, and Use of Fund Balance	2,326,835	2,333,200	2,333,200	2,948,036
Operating Expenditures				
Employee Wages and Benefits	623,763	690,109	690,109	696,746
Materials and Supplies	52,357	55,625	55,625	55,625
Operating Expenditures	359,156	444,141	444,141	526,724
Total Operating Expenditures	1,035,276	1,189,875	1,189,875	1,279,095
Project Expenditures				
Storm Water Master Plan	6,000	60,000	60,000	0
Capital Expenditures	49,154	450,000	450,000	644,000
Misc Storm Drain Projects	104,173	250,909	250,909	20,000
Total Project Expenditures	159,327	760,909	760,909	664,000
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	2,941	2,341	2,341	2,341
Transfer to General Fund	0	600	600	600
Transfer to General CIP	60,000	0	0	1,002,000
Contribution to Fund Balance	1,069,291	379,475	379,475	0
Total Contribution to Fund Balance	1,132,232	382,416	382,416	1,004,941
Total Exp, Trans Out, and Cont to Fund Balance	2,326,835	2,333,200	2,333,200	2,948,036

Notes to Storm Water Fund:

Rate Study will begin in FY 2016.

Special Revenue - Fitness Center

The Fitness and Aquatics Center provides daily fitness, aquatic and recreational programs for youth and adults. Fitness classes range from personal training to group classes at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim and pre-comp swim team. A variety of year round recreation programs are also available for youth and adults.

Core Programs - Fitness Center

- Aquatic Facility Administration and Operations
- Swim Lessons, Classes and Certification Programs
- Membership Sales
- Group Fitness
- Facility Rental
- Community Events & Outreach
- Personal Trainers
- Child Care
- Softball Leagues and Tournaments
- Tennis Leagues and Programs
- Running Programs
- Adult Basketball Leagues
- Volleyball Leagues
- Education and Learning Programs
- Other Youth Programs
- Kids Camp
- Gymnastics and Tumbling
- Dance Programs
- Martial Arts
- Ice Skating
- Administration of Programs

FY 2015 - 16 Results - Fitness Center

- Increased engagement through open houses, free admittance days and special events.
- Improved presence on the City website, the internet and through improved social media presence.
- Involved South Jordan businesses in the planning and execution of the SoJo Marathon.

FY 2016 - 17 Goals - Fitness Center

Strategic Initiative: Desirable Amenities & Open Space

- Expand and enhance facility rental offerings through improved party packages.
- Improve community presence through free program offerings at a variety of community events.

Strategic Initiative: Fiscally Responsible Governance

- Improve safety and quality through monthly facility and equipment assessments.
- Streamline scheduling and associated fees for community partners that utilize parks and open space.

Strategic Initiative: Desirable Amenities & Open Space

- Evaluation of current recreation programs and events at the conclusion of every season or session.
- Addition of biannual community showcase for programs to exhibit increases in skill or completed projects.
- Increase total Race Series participation by 10%.
- Improve the customer experience through creative and unique merchandise, uniforms and branding.

Fitness Center at a Glance:

FY 2016-17 Budget

\$1,702,282

Full-time Employees

6

Administrative Services

Fitness Center

Special Revenue - Fitness Center

Division Staffing - Fitness Center

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	6	6	6
Full Time Employees	6	6	6
Fitness Center	6	6	6
Recreation Customer Service Supervisor	1	1	1
Recreation Program Manager	1	1	1
Program Coordinator	1	1	1
Aquatics Supervisor	1	1	1
Custodian	2	2	2

Staffing Notes:

No changes for FY 2016-17.

Special Revenue - Fitness Center

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Membership Revenues	612,825	635,000	635,000	595,000
Day Pass Revenues	259,313	255,000	255,000	225,582
Silver Sneakers	64,108	57,500	57,500	70,000
Silver and Fit	494	0	0	2,200
Day Care	19,203	14,000	14,000	14,000
Aquatic Programs	80,172	85,000	85,000	85,000
Adult Programs	9,790	10,000	10,000	9,500
Recreation Revenue	467,521	435,000	435,000	457,500
Camp Programs	138,939	125,500	125,500	75,000
Vending Revenues	20,752	20,000	20,000	17,500
Concessions Revenue	0	0	0	20,000
Pro Shop	5,170	3,500	3,500	3,500
Outside Organization Revenue	30,948	30,000	30,000	40,000
Food & Beverages	2,314	0	0	0
Room Rental	35,493	40,000	40,000	30,000
SoJo Marathon Revenue	49,130	55,000	55,000	50,000
Other Miscellaneous	(67)	0	0	5,000
Sale of Surplus Property	3,900	0	0	2,500
Total Revenues	1,800,005	1,765,500	1,765,500	1,702,282
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	1,800,005	1,765,500	1,765,500	1,702,282
Operating Expenditures				
Employee Wages and Benefits	760,860	833,772	833,772	848,019
Materials and Supplies	469,973	423,750	423,750	402,200
Operating Expenditures	375,328	401,900	401,900	408,100
Total Operating Expenditures	1,606,161	1,659,422	1,659,422	1,658,319
Project Expenditures				
Capital Replacement Reserve	50,759	45,000	45,000	40,000
Total Project Expenditures	50,759	45,000	45,000	40,000

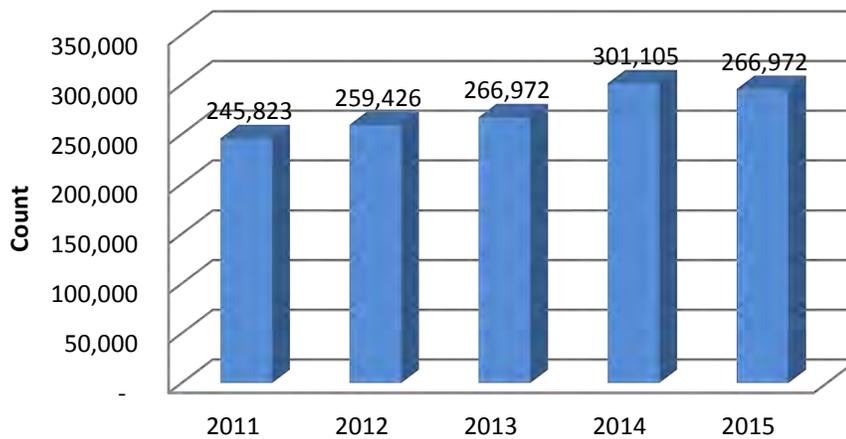
Special Revenue - Fitness Center

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	949	949	949	949
Contribution to Fund Balance	142,136	60,129	60,129	3,014
Total Transfers Out and Contribution to Fund Balance	143,085	61,078	61,078	3,963
Total Exp, Trans Out, and Cont to Fund Balance	1,800,005	1,765,500	1,765,500	1,702,282

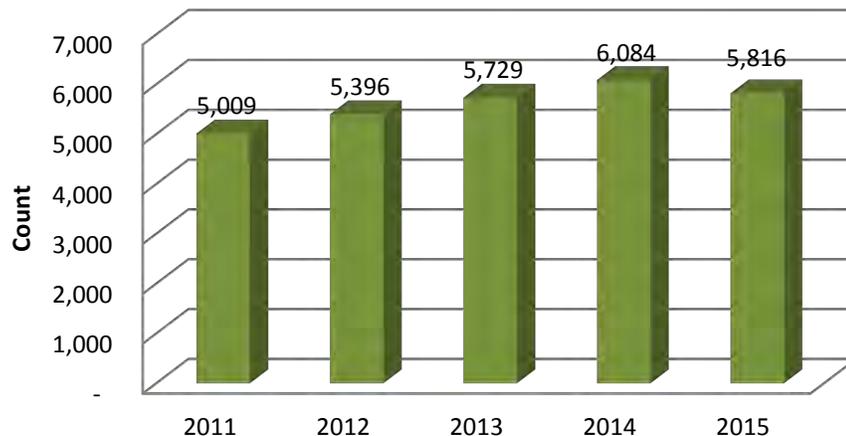
Notes to the Fitness Center Fund:

65% of Fitness Center Director Salary transferred from Community Services Programs.

Annual Attendance Count



Unique Memberships



Enterprise Funds

Used to track those functions which charge fees to cover most or all associated costs.

Water

The Water fund is used to account for the activities of the City's water operations.

Secondary Water

The Secondary Water fund is used to account for the activities of the City's secondary water operations.

Sanitation

The Sanitation fund is used to account for the activities of the City's sanitation operations.

Recycling

The Recycling fund is used to account for the activities of the City's recycling operations.

Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

Enterprise Fund Summary

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
REVENUES				
User Fees	4,706,116	4,546,248	4,546,248	4,487,943
Sales	17,328,832	15,537,293	15,537,293	16,987,293
Finance Charges	204,171	204,000	204,000	204,000
Investment Earnings	172,990	65,000	65,000	77,000
Miscellaneous Revenue	2,190,954	53,000	53,000	265,000
Impact Fees	1,679,010	0	0	0
Total Enterprise Fund Revenue	26,279,073	20,405,541	20,405,541	22,021,236
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	4,086,001	5,253,514	5,471,794	8,154,889
Use of Fund Balance	89,403	3,078,740	3,128,740	4,100,276
Total Transfers In and Use of Fund Balance	4,175,404	8,332,254	8,600,534	12,255,165
Total Rev, Trans in, and Use of Fund Balance	30,454,477	28,737,795	29,006,075	34,276,401
EXPENDITURES				
Wages and Benefits	2,140,664	2,325,223	2,325,223	2,360,201
Materials and Supplies	249,201	340,111	340,111	314,453
Operating Expenditures	13,412,375	13,361,148	13,381,148	13,113,642
Debt Expenditures	1,308,147	3,347,365	3,347,365	3,315,334
Project Expenditures	1,778,539	3,557,498	3,927,667	6,161,869
Total Enterprise Fund Expenditures	18,888,926	22,931,345	23,321,514	25,265,499
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	4,090,910	5,278,423	5,156,534	8,224,798
Contribution to Fund Balance	7,474,641	528,027	528,027	786,104
Total Transfers Out and Contribution to Fund Balance	11,565,551	5,806,450	5,684,561	9,010,902
Total Exp, Trans Out, and Cont to Fund Balance	30,454,477	28,737,795	29,006,075	34,276,401

Enterprise Funds - Water

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Core Programs - Water

- Culinary Water Delivery
- Culinary Water System Maintenance
- Safe Drinking Water Act Compliance
- New Construction Water Line Testing and Meter Setting
- Water Conservation Program
- Water Quality Testing
- Cross Connection Control
- Water Purchasing Contract
- New Development Infrastructure Review
- Bluestakes - Water Utility Marking
- Water Meter Reading
- Special Event Support
- Disaster Response
- Hydrant Meter Rental

FY 2015 - 16 Results - Water

- Implemented phase 2 of fixed network project which will increase water utility operational efficiencies and provide residents access to water consumption data for an additional 3,300 residences.
- Installed communication system upgrades for SCADA backup system.
- Completed parks/secondary water feasibility and design study.
- Developed formalized water system asset management plan.

FY 2016 - 17 Goals - Water

Strategic Initiative: Sustainable Growth

- Reduction of per capita water use by 5% by 2020.
- Same day response & investigation to resident water quality complaints.

Water at a Glance:

FY 2016-17
Water Operating Budget

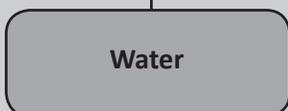
\$20,672,496

Water CIP Budget

\$8,154,889

Full-time Employees

17



Enterprise Funds - Water

Division Staffing - Water

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	16	17	17
Full Time Employees	16	17	17
Water	16	17	17
Water Manager	1	1	1
Water Maintenance Lead Worker	2	2	3
Water Maintenance Worker	10	10	10
Water Backflow Tech	1	1	0
Water Meter Reader	1	1	1
Water Conservation Coordinator	1	1	1
Water Quality Tech	0	1	1

Staffing Notes:

No changes for FY 2016-17.

Enterprise Funds - Water

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Donations/Reimbursements	23,802	0	0	0
Water Sales - Base Rate	16,591,975	14,800,000	14,800,000	8,209,033
Water Sales - Consumption	0	0	0	8,040,967
Finance Charges	204,171	204,000	204,000	204,000
Investment Earnings	120,345	65,000	65,000	65,000
Water Share Lease	6,987	5,000	5,000	0
Miscellaneous Revenue	14,826	5,000	5,000	5,000
Water Meter Sets	262,400	150,000	150,000	200,000
Hydrant Meter Rental Income	29,473	20,000	20,000	20,000
Commercial/Landscape Meters	44,843	30,000	30,000	30,000
Donated Infrastructure	2,010,341	0	0	0
Sale of Capital Assets	21,432	0	0	10,000
Total Revenues	19,330,595	15,279,000	15,279,000	16,784,000
Transfers In and Use of Fund Balance				
Transfer from Water Impact Fees	1,696,016	1,696,016	1,696,016	1,993,020
Use of Fund Balance	0	1,382,724	1,382,724	1,895,476
Total Transfers In and Use of Fund Balance	1,696,016	3,078,740	3,078,740	3,888,496
Total Rev, Trans in, and Use of Fund Balance	21,026,611	18,357,740	18,357,740	20,672,496
Operating Expenditures				
Employee Wages and Benefits	1,294,602	1,395,290	1,395,290	1,387,005
Materials and Supplies	79,765	92,512	92,512	92,550
Operating Expenditures	10,356,104	9,979,616	9,979,616	9,952,781
Principal on Bonds	0	2,250,000	2,250,000	2,330,000
Bond Interest Payment	1,186,250	1,093,365	1,093,365	981,334
Trustee Fees	3,000	4,000	4,000	4,000
Total Operating Expenditures	12,919,721	14,814,783	14,814,783	14,747,670
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	2,957	2,957	2,957	2,957
Transfer to Water CIP General	2,389,985	3,540,000	3,540,000	5,921,869
Contribution to Fund Balance	5,713,948	0	0	0
Total Contribution to Fund Balance	8,106,890	3,542,957	3,542,957	5,924,826
Total Exp, Trans Out, and Cont to Fund Balance	21,026,611	18,357,740	18,357,740	20,672,496

Notes to Water Fund:

No rate increase projected. Rate Study will begin in FY 2016.

Fiscal Year 2016-2017 Annual Budget

Enterprise Funds - Water

City of South Jordan

Water Revenue & Refunding Bonds Series 2007

Fiscal Yr	Principal	Interest	Rates
2008	175,000.00	969,240.36	4.500%
2009	210,000.00	999,955.00	4.500%
2010	205,000.00	990,167.50	4.500%
2011	235,000.00	981,305.00	4.000%
2012	425,000.00	869,105.00	4.000%
2013	425,000.00	951,105.00	4.000%
2014	450,000.00	933,605.00	4.000%
2015	1,525,000.00	886,480.00	5.000%
2016	1,625,000.00	807,730.00	5.000%
2017	1,680,000.00	725,105.00	5.000%
2018	1,800,000.00	638,105.00	5.000%
2019	1,875,000.00	550,917.50	4.500%
2020	2,000,000.00	463,730.00	4.500%
2021	2,050,000.00	372,605.00	4.500%
2022	1,910,000.00	285,415.00	4.500%
2023	2,000,000.00	199,350.00	4.500%
2024	2,100,000.00	107,100.00	4.500%
2025	400,000.00	50,350.00	4.750%
2026	420,000.00	30,875.00	4.750%
2027	440,000.00	10,450.00	4.750%
Total	21,950,000.00	11,921,695.36	

Original Bond:

Water Revenue Bonds Series 2003

Refunded:

May 2007

Term:

20 Years

Purpose:

Culinary Water System Upgrade and Water Storage Tanks

Funding Source:

Water User Fees, Water Impact Fees

Call Date:

11/1/2017

Callable Amount:

\$13,195,000

Note: Current water rates are sufficient to cover remaining debt service.

City of South Jordan

Water Revenue Bonds Series 2009

Fiscal Yr	Principal	Interest	Rates
2010	475,000.00	445,210.67	4.500%
2011	500,000.00	397,291.26	4.500%
2012	550,000.00	376,291.26	4.500%
2013	550,000.00	354,291.26	4.000%
2014	575,000.00	334,666.26	4.000%
2015	600,000.00	314,041.26	4.000%
2016	625,000.00	285,635.01	4.000%
2017	650,000.00	256,228.76	5.000%
2018	685,000.00	226,103.76	5.000%
2019	725,000.00	190,853.76	5.000%
2020	750,000.00	157,728.76	5.000%
2021	785,000.00	126,538.13	4.500%
2022	815,000.00	93,028.75	4.500%
2023	850,000.00	57,435.00	4.500%
2024	890,000.00	19,580.00	4.300%
Total	10,025,000.00	3,634,923.90	

Original Bond:

Water Revenue Bonds Series 20039

Refunded:

Cannot be refunded until after 11/1/2018

Term:

15 Years

Purpose:

Water Infrastructure Improvements, Master Plan Update

Funding Source:

Water User Fees

Call Date:

11/1/2018

Callable Amount:

\$4,090,000

Note: Current water rates are sufficient to cover remaining debt service.

Enterprise Funds - Water CIP

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$2,776,869 toward Water Infrastructure and \$3,385,000 toward Water Operations & Maintenance for FY 2016-2017.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.

Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Impact on Operating Budget				
	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Infrastructure Projects						
Tank Mixers	\$160,000	-	-	-	-	-
Convert Parks to Secondary Water	1,131,204	3,000	3,000	3,000	3,000	3,000
Zone 6 Storage	1,215,665	-	-	-	-	-
Park Strip Master Plan	50,000	-	-	-	-	-
Shelbrooke Secondary Weir	50,000	-	-	-	-	-
Secondary Flow Meters	50,000	-	-	-	-	-
Bison Ridge Pump Station	120,000	1,000	1,000	1,000	1,000	1,000
Maintenance & Operations Projects						
Transite Replacements	1,300,000	-	-	-	-	-
SCADA System Upgrades	100,000	200	200	200	200	200
10400 South Waterline Relocation	600,000	-	-	-	-	-
Fixed Network Installation Phase III	1,300,000	4,000	4,000	4,000	4,000	4,000
Upgrade Park Strips to Central Control	65,000	250	250	250	250	250
Secondary Pump Stations SCADA	20,000	200	200	200	200	200
Total Water Capital Projects	\$6,161,869					

Enterprise Funds - Water CIP

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Water Impact Fees	1,679,010	0	0	0
Investment Earnings	28,122	0	0	0
Other Revenue	12,843	0	0	0
Total Revenues				
Transfers In and Use of Fund Balance				
Transfer from Water Operations	2,389,985	3,540,000	3,758,280	5,921,869
Transfer from Secondary Water	0	17,498	17,498	240,000
Water Impact Fee Use of Fund Balance	89,403	1,696,016	1,746,016	1,993,020
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	2,479,388	5,253,514	5,521,794	8,154,889
Total Rev, Trans in, and Use of Fund Balance	4,199,363	5,253,514	5,521,794	8,154,889
Project Expenditures				
Water Projects	1,237,453	3,540,000	3,847,487	5,921,869
Secondary Water Projects	541,086	17,498	17,498	240,000
Water Capital Equipment	0	0	62,682	0
Total Project Expenditures	1,778,539	3,557,498	3,927,667	6,161,869
Transfers Out and Contribution to Fund Balance				
Transfer to Water Operations	1,696,016	1,696,016	1,594,127	1,993,020
Contribution to Fund Balance	724,808	0	0	0
Total Contribution to Fund Balance	2,420,824	1,696,016	1,594,127	1,993,020
Total Exp, Trans Out, and Cont to Fund Balance	4,199,363	5,253,514	5,521,794	8,154,889

Enterprise Funds - Secondary Water

The Secondary Water division manages the delivery of irrigation water to 3,500 South Jordan residential properties via a gravity and pumped distribution system.

Core Programs - Secondary Water

- Snow Removal
- Secondary Water Delivery
- New Development Infrastructure Review
- Special Event Support
- Water Share Leasing & Management
- Disaster Response

FY 2015 - 16 Results - Secondary Water

- Installed new weir screen on Palomino Cove weir which will eliminate debris from entering system to improve water delivery.
- Installed 7 drain valves which will improve quality of water through better flushing capabilities.

FY 2016 - 17 Goals - Secondary Water

- See Water Division goals.

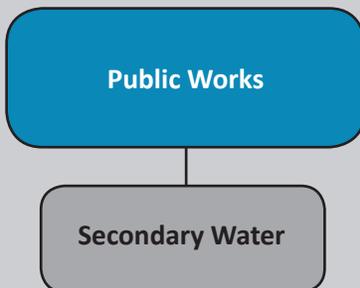
Secondary Water at a Glance:

FY 2016-17 Budget

\$892,347

Full-time Employees

3



Secondary Water Canal

Enterprise Funds - Secondary Water

Division Staffing - Secondary Water

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	3	3	3
Full Time Employees	3	3	3
Secondary Water	3	3	3
Water Maintenance Lead Worker	1	1	1
Water Maintenance Worker II	1	1	1
Water Maintenance Worker	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Enterprise Funds - Secondary Water

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Irrigation Water Sales	736,857	737,293	737,293	737,293
114th South Loan Interest Income	517	0	0	0
Investment Earnings	12,218	0	0	0
Other Miscellaneous	(1,645)	0	0	0
Total Revenues	747,947	737,293	737,293	737,293
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	155,054
Total Transfers In and Use of Fund Balance	0	0	0	155,054
Total Rev, Trans in, and Use of Fund Balance	747,947	737,293	737,293	892,347
Operating Expenditures				
Employee Wages and Benefits	225,960	217,426	217,426	230,509
Materials and Supplies	12,059	16,873	16,873	16,845
Operating Expenditures	352,376	401,058	401,058	403,782
Total Operating Expenditures				
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to Water CIP	0	17,498	17,498	240,000
Contribution to Fund Balance	156,341	83,227	83,227	0
Total Contribution to Fund Balance	157,552	101,936	101,936	241,211
Total Exp, Trans Out, and Cont to Fund Balance	747,947	737,293	737,293	892,347

Enterprise Funds - Sanitation

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residences with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 21,000 containers.

Core Programs - Sanitation

- Snow Removal
- Spring Clean-up Program
- Residential Curbside Solid Waste Pickup
- Residential Curbside Recycle Pickup
- Neighborhood Dumpster Program
- Special Service Pickup
- Disaster Response
- Fall Leaf Collection Program
- Greenwaste and Yard Debris Solid Waste Disposal Hauling
- Event Support
- Glass Recycle Program
- Christmas Tree Disposal Program
- Solid Waste/Recycle - City Facilities
- Special Waste Disposal Service

FY 2015 - 16 Results - Sanitation

- Implemented a proactive residential container repair program.

FY 2016 - 17 Goals - Sanitation

Strategic Initiative: Sustainable Growth

- Increase customer satisfaction ratings for solid waste and recycle services by 10% by through increase public outreach and providing quality services.

Sanitation at a Glance:

FY 2016-17 Budget

\$2,439,743

Full-time Employees

3

Public Works

Sanitation

Enterprise Funds - Sanitation

Division Staffing - Sanitation

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	2	3	3
Full Time Employees	2	3	3
Sanitation	2	3	3
Sanitation Maintenance Worker III	1	1	1
Sanitation Maintenance Worker II	1	2	2

Staffing Notes:

No changes for FY 2016-17.

Enterprise Funds - Sanitation

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Garbage Fees	2,297,731	2,339,748	2,339,748	2,386,543
Neighborhood Cleanup	40,070	36,000	36,000	40,000
Special Service Pickup	992	1,200	1,200	1,200
Investment Earnings	12,305	0	0	12,000
Miscellaneous Revenue	407	0	0	0
Increase in Landfill Equity	106,496	0	0	0
Total Revenues	2,458,001	2,376,948	2,376,948	2,439,743
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	2,458,001	2,376,948	2,376,948	2,439,743
Operating Expenditures				
Employee Wages and Benefits	119,359	196,927	196,927	203,198
Materials and Supplies	78,993	113,722	113,722	94,929
Operating Expenditures	1,733,211	1,883,016	1,883,016	1,646,553
Capital Expenditures	0	180,000	180,000	0
Total Operating Expenditures				
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	272	272	272	272
Contribution to Fund Balance	526,166	3,011	3,011	494,791
Total Contribution to Fund Balance	526,438	3,283	3,283	495,063
Total Exp, Trans Out, and Cont to Fund Balance	2,458,001	2,376,948	2,376,948	2,439,743

Enterprise Funds - Recycling

The Recycling division administers and manages curbside recycle pickup and additional recycle services. The City maintains 17,000 residential co-mingle recycling cans in the field.

Core Programs - Sanitation

- Snow Removal
- Spring Clean-up Program
- Residential Curbside Solid Waste Pickup
- Residential Curbside Recycle Pickup
- Neighborhood Dumpster Program
- Special Service Pickup
- Disaster Response
- Fall Leaf Collection Program
- Greenwaste and Yard Debris Solid Waste Disposal Hauling
- Event Support
- Glass Recycle Program
- Christmas Tree Disposal Program
- Solid Waste/Recycle - City Facilities
- Special Waste Disposal Service

FY 2015 - 16 Results - Recycling

- Continued to evaluate, and create a plan to better advertise all the programs offered by the sanitation/recycling division in an attempt to increase awareness and participation for available services.

FY 2016 - 17 Goals - Recycling

- See Sanitation Division goals.

Recycling at a Glance:

FY 2016-17 Budget

\$831,926

Full-time Employees

0



South Jordan Municipal Services Building

Enterprise Funds - Recycling

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Garbage Fees	737,442	685,148	685,148	775,200
Other Miscellaneous	1,145	48,000	48,000	0
Total Revenues	738,587	733,148	733,148	775,200
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	56,726
Total Transfers In and Use of Fund Balance	0	0	0	56,726
Total Rev, Trans in, and Use of Fund Balance	738,587	733,148	733,148	831,926
Operating Expenditures				
Materials and Supplies	44,641	72,089	72,089	60,000
Operating Expenditures	626,154	654,233	654,233	771,926
Total Operating Expenditures	670,795	726,322	726,322	891,926
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	67,792	6,826	6,826	0
Total Contribution to Fund Balance	67,792	6,826	6,826	0
Total Exp, Trans Out, and Cont to Fund Balance	738,587	733,148	733,148	831,926

Enterprise Funds - Mulligans

Mulligans offers golfing and entertainment opportunities for the entire family including 2 nine hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

Core Programs - Mulligans

- Mini-golf
- Batting Cages
- Driving Range
- Facility Rentals
- Facility Maintenance - Golf Course
- Footgolf
- Golf Courses - Tournaments
- Golf Courses - Landscaping
- Facility Maintenance - Batting

Cages

- Facility Maintenance - Pro Shop & Concessions
- Facility Maintenance - Mini Golf Course
- Facility Maintenance - Shops & parking Areas
- Golf Courses - Irrigation
- Golf Courses - Golf Cart Rentals
- Golf Courses - Mowing
- Golf Instruction / Lessons

FY 2015 - 16 Results - Mulligans

- Completed Mulligans Master Plan
- Evaluated and addressed capital needs in order to provide desirable amenities which will increase facility usage.

FY 2016 - 17 Goals - Mulligans

Strategic Initiative: Desirable Amenities & Open Space

- Increase customer counts by 5% in each area of operations (Golf, Driving Range, Mini-golf, Lessons, Foot Golf and the Batting Cages) over the FY15-16 customer numbers.
- Continue the process of working with the Mulligans Commission to recommend masterplan for adoption by the City Council during the first quarter and begin to implement the changes.

Strategic Initiative: Civic Development

- Develop a plan that addresses the structural needs of the double decker during the first quarter.

Mulligans at a Glance:

FY 2016-17 Budget

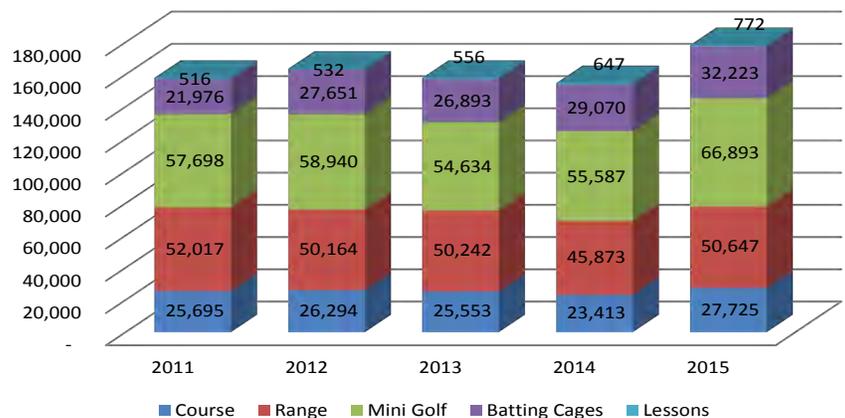
\$1,285,000

Full-time Employees

5



Activity Usage



Enterprise Funds - Mulligans

Division Staffing - Mulligans

	Actual		Proposed
	2014-15	2015-16	2016-17
Department Total	5	5	5
Full Time Employees	5	5	5
Mulligans	5	5	5
Golf Professional/Manager	1	1	1
Mulligan's Customer Service Supervisor	1	1	1
Greenskeeper	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1
Mulligan's Landscaper	1	1	1

Staffing Notes:

No changes for FY 2016-17.

Enterprise Funds - Mulligans

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Instructor Fees	43,532	30,000	30,000	40,000
Driving Range	372,911	385,000	385,000	380,000
Greens Fees	196,148	205,152	205,152	205,000
Miniature Golf	336,802	325,000	325,000	325,000
Program Revenue	1,484	0	0	0
Golf Cart Rental	70,607	76,000	76,000	75,000
Batting Cages	155,865	150,000	150,000	145,000
Food & Beverages	38,679	47,000	47,000	50,000
Pro Shop	47,898	46,000	46,000	50,000
Rental Revenue	19,252	15,000	15,000	15,000
Other Miscellaneous	790	0	0	0
Total Revenues	1,283,968	1,279,152	1,279,152	1,285,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	1,283,968	1,279,152	1,279,152	1,285,000
Operating Expenditures				
Employee Wages and Benefits	500,743	515,580	515,580	539,489
Materials and Supplies	33,743	44,915	44,915	50,129
Operating Expenditures	344,530	263,225	283,225	338,600
Bond Interest Payment	113,672	0	0	0
Trustee Fees	1,900	0	0	0
Arbitrage Compliance	3,325	0	0	0
Total Operating Expenditures	997,913	823,720	843,720	928,218
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	469	469	469	469
Transfer to General Fund	0	20,000	0	0
Transfer to General CIP	0	0	0	65,000
Contribution to Fund Balance	285,586	434,963	434,963	291,313
Total Contribution to Fund Balance	286,055	455,432	435,432	356,782
Total Exp, Trans Out, and Cont to Fund Balance	1,283,968	1,279,152	1,279,152	1,285,000

Debt Service Funds

Used to account for money that will be used to pay the interest and principal of long-term debts.

General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund.

SID Bond

The SID Bond fund is used to account for the debt service and other expenses related to the 2007 Special Improvement District Bonds. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

MBA

The MBA Bond fund is used to account for the debt service and other expenses related to the 2011 Municipal Authority Bonds. These bonds were originally issued in 2002 for the construction of the City's Fitness and Aquatic Center.

Debt Service Funds - Legal Debt Margin

(dollars in thousands)	2011	2012	2013	2014	2015
Assessed Value	\$4,102,389	\$4,015,318	\$4,065,865	\$4,305,841	\$4,860,457
Debt limit (12% of assessed value)	492,287	481,838	487,904	516,701	583,255
Amount of debt applicable to debt limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	492,287	481,838	487,904	516,701	583,255

BOND RATINGS

The City currently has no general obligation debt. The most recent bond ratings for South Jordan include: the Series 2008 Sales Tax Revenue Bonds; the Series 2009 Water Revenue Bonds; the Series 2005 and 2011 MBA Lease Revenue Bonds.

The Series 2008 Sales Tax Revenue Bonds received a Standard & Poor's rating of "AA" and a Fitch rating of "AA+". Fitch has rated the remaining sales tax revenue bonds "AA+" and assigned an implied "AAA" general obligation rating.

The Series 2009 Water Revenue Bonds received a Standard & Poor's rating of "AA".

The Series 2005 and 2011 MBA Lease Revenue Bonds received a Standard & Poor's rating of "AA+" and a Fitch rating of "AA". During fiscal year 2014, the City's 2005 MBA Lease Revenue Bonds and 2011 MBA Lease Revenue Bonds were upgraded by Standard & Poor's from "AA" to "AA+" and said the outlook for the bond rating was "stable".

Standard & Poor's specifically identified the City's assigned and unassigned general fund reserve levels, low debt levels relative to market value, and strong financial management policies and practices.

Debt Service Funds Summary

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
REVENUES				
Investment Earnings	14,051	7,250	7,250	7,250
Reimbursement-Boyer/Tenfold Construction	148,427	148,213	148,213	147,711
Special Assessments	651,909	726,925	726,925	726,754
Total Debt Service Fund Revenue	814,387	882,388	882,388	881,715
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	2,324,132	2,423,466	2,423,466	2,429,620
Use of Fund Balance	73,695	0	0	0
Total Transfers In and Use of Fund Balance	2,397,827	2,423,466	2,423,466	2,429,620
Total Rev, Trans in, and Use of Fund Balance	3,212,214	3,305,854	3,305,854	3,311,335
EXPENDITURES				
Operating Expenditures	21,350	21,350	21,350	21,350
Debt Expenditures	2,745,322	3,206,429	3,206,429	3,202,171
Total Debt Service Fund Expenditures	2,766,672	3,227,779	3,227,779	3,223,521
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	0	0	0	0
Contribution to Fund Balance	445,542	78,075	78,075	87,814
Total Transfers Out and Contribution to Fund Balance	445,542	78,075	78,075	87,814
Total Exp, Trans Out, and Cont to Fund Balance	3,212,214	3,305,854	3,305,854	3,311,335

Debt Service Funds - General Debt Service

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other city funds. Regular payments are then made to the City’s creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City’s Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows:

Under state law, the City’s outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

Includes:

- 2006 Sales Tax Revenue Bond - This bond is a refund of the 2001 sales Tax Revenue Bond, which was issued for City Hall construction and road improvements.
- 2008 Sales Tax Revenue Bond - This bond was issued for road improvements.

Rating:

2006 Sales Tax Bond: AAA by Standard & Poor’s
 2008 Sales Tax Bond: AAA by Standard & Poor’s

Funding Sources:

2006 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.
 2008 Sales Tax Bond - RDA, Tax Increment

Additional Information:

See complete Debt Payment Summary on pages 165-167.

Outstanding Principal as of 6/30/16:

2006 Sales Tax Bond - \$8,880,000
 2008 Sales Tax Bond - \$5,040,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/16				
	Issued	Principal	Interest	Total
Governmental Funds				
Sales Tax Bonds	2006	\$8,880,000	\$2,118,984	\$10,998,984
Sales Tax Bonds	2008	5,040,000	1,095,620	6,135,620
RDA TIF	2008	4,212,000	466,441	4,678,441
Special Assessment	2007	1,329,000	77,211	1,406,211
Lease Revenue Bonds	2011	5,105,000	677,816	5,782,816
RDA Sales Tax Bonds	2015	13,035,000	5,647,350	18,682,350
Total Governmental Funds		\$37,601,000	\$10,083,422	\$47,684,422
Enterprise Funds				
Water Revenue Bond	2007	16,675,000	3,434,003	20,109,003
Water Revenue Bond	2009	6,150,000	1,127,497	7,277,497
Total Enterprise Funds		\$22,825,000	\$4,561,499	\$27,386,499
Total		\$60,426,000	\$14,644,921	\$75,070,921

Debt Service Funds - General Debt Service

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Investment Earnings	10,944	5,500	5,500	5,500
Reimbursement-Boyer/Tenfold Construction	148,427	148,213	148,213	147,711
Total Revenues	159,371	153,713	153,713	153,211
Transfers In and Use of Fund Balance				
Transfer from General Fund	438,426	634,803	634,803	634,803
Transfer from Road Impact Fees	151,113	151,004	151,004	151,154
Transfer from Fire Impact Fees	82,619	84,874	84,874	87,242
Transfer from Police Impact Fees	62,023	62,204	62,204	62,727
Transfer from Capital Equipment	100,319	0	0	0
Transfer from RDA	764,963	767,337	767,337	767,400
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	1,599,463	1,700,222	1,700,222	1,703,326
Total Rev, Trans in, and Use of Fund Balance	1,758,834	1,853,935	1,853,935	1,856,537
Operating Expenditures				
Principal on Long-Term Debt	530,000	1,130,000	1,130,000	1,175,000
Interest on Long-Term Debt	677,473	640,360	640,360	588,223
Capital Lease Payments	100,319	0	0	0
Trustee Fees	5,500	5,500	5,500	5,500
Total Operating Expenditures	1,313,292	1,775,860	1,775,860	1,768,723
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	445,542	78,075	78,075	87,814
Total Contribution to Fund Balance	445,542	78,075	78,075	87,814
Total Exp, Trans Out, and Cont to Fund Balance	1,758,834	1,853,935	1,853,935	1,856,537

Notes to Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Transfer from General Fund for Debt Reduction Plan (\$634,803)

Debt Service Funds - General Debt Service

City of South Jordan Sales Tax Revenue Ref Bonds 2006

Fiscal Yr	Principal	Interest	Rates
2007	-	145,387.00	4.00%
2008	50,000.00	401,610.00	4.00%
2009	50,000.00	399,610.00	4.00%
2010	50,000.00	397,610.00	4.00%
2011	50,000.00	395,610.00	4.00%
2012	50,000.00	393,610.00	4.00%
2013	50,000.00	391,610.00	4.00%
2014	50,000.00	389,610.00	4.00%
2015	55,000.00	387,510.00	4.00%
2016	630,000.00	373,023.00	4.25%
2017	650,000.00	345,823.00	4.25%
2018	685,000.00	318,310.00	4.00%
2019	725,000.00	290,110.00	4.00%
2020	750,000.00	260,610.00	4.00%
2021	765,000.00	230,310.00	4.00%
2022	800,000.00	199,010.00	4.00%
2023	830,000.00	166,410.00	4.00%
2024	865,000.00	132,510.00	4.00%
2025	900,000.00	96,760.00	4.10%
2026	935,000.00	59,143.00	4.10%
2027	975,000.00	19,988.00	4.10%
Total	9,915,000.00	5,794,174.00	

<u>Original Bond:</u>	Sales Tax Revenue Bonds 2001
<u>Refunded:</u>	2006
<u>Term:</u>	20 Years
<u>Purpose:</u>	\$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million
<u>Funding Source:</u>	General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company
<u>Call Date:</u>	8/15/2016
<u>Callable Amount:</u>	\$8,880,000

City of South Jordan Sales Tax Revenue Bonds 2008

Fiscal Yr	Principal	Interest	Rates
2009	-	76,485.00	4.00%
2010	385,000.00	380,112.00	4.00%
2011	400,000.00	364,412.00	4.00%
2012	425,000.00	347,912.00	4.00%
2013	435,000.00	328,537.00	5.00%
2014	455,000.00	308,562.00	4.00%
2015	475,000.00	289,962.00	4.00%
2016	500,000.00	267,337.00	5.25%
2017	525,000.00	242,400.00	4.50%
2018	550,000.00	216,838.00	5.00%
2019	575,000.00	188,713.00	5.00%
2020	610,000.00	158,325.00	5.25%
2021	650,000.00	125,250.00	5.25%
2022	675,000.00	90,469.00	5.25%
2023	710,000.00	55,000.00	5.00%
2024	745,000.00	18,625.00	5.00%
Total	8,115,000.00	3,458,939.00	

<u>Original Bond:</u>	Sales Tax Revenue Bonds 2008
<u>Refunded:</u>	cannot be refunded until after 8/15/2018
<u>Term:</u>	25 Years
<u>Purpose:</u>	Road improvement projects
<u>Funding Source:</u>	RDA, tax increment
<u>Call Date:</u>	8/15/2016
<u>Callable Amount:</u>	\$3,390,000

Debt Service Funds - SID Bond

The City Administers one special improvement district - Riverpark Corporate Center. This district was established to assist with the construction of infrastructure assets in the district. Assessments for this area are collected annually from property owners in this area. These funds are then used to pay bondholders.

Includes:

2007 SID Bond - This bond was originally issued in 2002 for Riverpark Corporate Center and was refunded 2007.

Rating:

Nonrated

Funding Source:

Although these bonds are issued in the City's name and the City is legally responsible for payment, no revenue is used to make payments.

Additional Information:

See complete Debt Payment Summary on pages 165-167.

Outstanding Principal as of 6/30/16:

\$1,329,000



Riverpark Corporate Center

Debt Service Funds - SID Bond

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Special Assessments	651,909	726,925	726,925	726,754
Investments Earnings	3,044	0	0	0
Total Revenues	654,953	726,925	726,925	726,754
Transfers In and Use of Fund Balance				
Use of Fund Balance	72,258	0	0	0
Total Transfers In and Use of Fund Balance	72,258	0	0	0
Total Rev, Trans in, and Use of Fund Balance	727,211	726,925	726,925	726,754
Operating Expenditures				
Operating Expenditures	21,350	21,350	21,350	21,350
Principal on Bonds	605,000	628,000	628,000	652,000
Bond Interest Payment	98,611	75,325	75,325	51,154
Trustee Fees	2,250	2,250	2,250	2,250
Total Operating Expenditures	727,211	726,925	726,925	726,754
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	727,211	726,925	726,925	726,754

Notes to SID Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds - SID Bond

**Special Assessment Bonds No. 99-1
(RiverPark SID) Series 2007**

Fiscal Yr	Principal	Interest	Rates
2008	504,000.00	199,878.57	3.849%
2009	501,000.00	202,688.34	3.849%
2010	520,000.00	183,404.85	3.849%
2011	540,000.00	163,390.05	3.849%
2012	561,000.00	142,605.45	3.849%
2013	582,000.00	121,012.56	3.849%
2014	605,000.00	98,611.38	3.849%
2015	628,000.00	75,324.93	3.849%
2016	652,000.00	51,153.21	3.849%
2017	677,000.00	26,057.73	3.849%
Total	5,770,000.00	1,264,127.07	

Original Bond:

Special Assessment Bonds
Series 2002, \$7,740,000

Refunded:

December 2007

Term:

10 Years

Purpose:

Issued on behalf of Riverpark LLC

Funding Source:

Riverpark LLC

Call Date:

Non-callable

Note: This bond is solely paid for by the developer.

Debt Service Funds - MBA

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

Includes:

2011 MBA Bond - This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011.

Rating:

AA by Standard & Poor's

Funding Sources:

RDA tax increment

Additional Information:

See complete Debt Payment Summary on pages 165-167.

Outstanding Principal as of 6/30/16:

\$5,105,000



South Jordan Fitness and Aquatic Center

Debt Service Funds - MBA

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Investment Earnings	63	1,750	1,750	1,750
Total Revenues	63	1,750	1,750	1,750
Transfers In and Use of Fund Balance				
Transfer from RDA	724,669	723,244	723,244	726,294
Use of Fund Balance	1,437	0	0	0
Total Transfers In and Use of Fund Balance	726,106	723,244	723,244	726,294
Total Rev, Trans in, and Use of Fund Balance	726,169	724,994	724,994	728,044
Operating Expenditures				
Principal on Bonds	540,000	555,000	555,000	575,000
Bond Interest Payment	184,669	168,244	168,244	151,294
Trustee Fees	1,500	1,750	1,750	1,750
Total Operating Expenditures	726,169	724,994	724,994	728,044
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	726,169	724,994	724,994	728,044

Notes to Municipal Building Authority Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds - MBA

Municipal Building Authority of South Jordan
City Lease Revenue Bond Series 2011

Fiscal Yr	Principal	Interest	Rates
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
Total	6,880,000.00	1,520,797.75	

Original Bond:

Municipal Building Authority
Lease Revenue Bond Series
2002 for \$939,000

Refunded:

November 2011

Term:

13 Years

Purpose:

Construction of Fitness Center
\$8,640,000, renovate Gale Center
\$750,000

Funding Source:

RDA Haircut

Call Date:

10/1/2021

Callable Amount:

\$1,395,000

Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.

Debt Payment Summary

FY 16-17 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2006 Sales Tax	2008 Sales Tax	2007 SID	2008 RDA	2011 MBA	2007 Water Revenue	2009 Water Revenue	TOTAL
Principal Payments	\$650,000	\$525,000	\$652,000	\$1,009,000	\$575,000	\$1,680,000	\$650,000	\$5,741,000
Interest Payments	345,823	242,400	51,153	185,117	151,294	725,105	256,229	1,957,121
Total Debt Service	\$995,823	\$767,400	\$703,153	\$1,194,117	\$726,294	\$2,405,105	\$906,229	\$7,698,121
Funding Sources:								
General Fund	\$546,989							\$546,989
RDA		767,400		1,194,117				1,961,517
RDA Haircut					726,294			726,294
Developer	147,711							147,711
Road Impact Fees	151,154							151,154
Police Impact Fees	62,727							62,727
Fire Impact Fees	87,242							87,242
SID Assessment			703,153					703,153
Water Impact Fees						1,594,127		1,594,127
Water Operations						810,978	906,229	1,717,207
Total	\$995,823	\$767,400	\$703,153	\$1,194,117	\$726,294	\$2,405,105	\$906,229	\$7,698,121

FY 17-18 DEBT PAYMENT SUMMARY - ALL FUNDS									
	2006 Sales Tax	2008 Sales Tax	2007 SID	2008 RDA	2015 RDA	2011 MBA	2007 Water Revenue	2009 Water Revenue	TOTAL
Principal Payments	\$685,000	\$550,000	\$677,000	\$1,054,000	\$605,000	\$590,000	\$1,800,000	\$685,000	\$6,646,000
Interest Payments	318,310	216,838	26,058	140,772	283,550	133,819	638,105	226,104	1,983,556
Total Debt Service	\$1,003,310	\$766,838	\$703,058	\$1,194,772	\$888,550	\$723,819	\$2,438,105	\$911,104	\$8,629,556
Funding Sources:									
General Fund	\$554,205								\$554,205
RDA		766,838		1,194,772	888,550				2,850,160
RDA Haircut						723,819			723,819
Developer	147,381								147,381
Road Impact Fees	150,319								150,319
Police Impact Fees	61,909								61,909
Fire Impact Fees	89,496								89,496
SID Assessment			703,058						703,058
Water Impact Fees							1,594,127		1,594,127
Water Operations							843,978	911,104	1,755,082
Total	\$1,003,310	\$766,838	\$703,058	\$1,194,772	\$888,550	\$723,819	\$2,438,105	\$911,104	\$8,629,556

Debt Payment Summary

FY 18-19 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2006 Sales Tax	2008 Sales Tax	2008 RDA	2015 RDA	2011 MBA	2007 Water Revenue	2009 Water Revenue	TOTAL
Principal Payments	\$725,000	\$575,000	\$1,100,000	\$665,000	\$610,000	\$1,875,000	\$725,000	\$6,275,000
Interest Payments	290,110	188,713	94,449	548,950	115,819	550,918	190,854	1,979,813
Total Debt Service	\$1,015,110	\$763,713	\$1,194,449	\$1,213,950	\$725,819	\$2,425,918	\$915,854	\$8,254,813
<u>Funding Sources:</u>								
General Fund	\$710,090							\$710,090
RDA		763,713	1,194,449	1,213,950				3,172,112
RDA Haircut					725,819			725,819
Road Impact Fees	150,811							150,811
Police Impact Fees	62,232							62,232
Fire Impact Fees	91,977							91,977
Water Impact Fees						1,594,127		1,594,127
Water Operations						831,791	915,854	1,747,645
Total	\$1,015,110	\$763,713	\$1,194,449	\$1,213,950	\$725,819	\$2,425,918	\$915,854	\$8,254,813

FY 19-20 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2006 Sales Tax	2008 Sales Tax	2008 RDA	2015 RDA	2011 MBA	2007 Water Revenue	2009 Water Revenue	TOTAL
Principal Payments	\$750,000	\$610,000	\$1,049,000	\$685,000	\$625,000	\$2,000,000	\$750,000	\$6,469,000
Interest Payments	260,610	158,325	46,104	529,000	96,513	463,730	157,729	1,712,011
Total Debt Service	\$1,010,610	\$768,325	\$1,095,104	\$1,214,000	\$721,513	\$2,463,730	\$907,729	\$8,181,011
<u>Funding Sources:</u>								
General Fund	\$703,100							\$703,100
RDA		768,325	1,095,104	1,214,000				3,077,429
RDA Haircut					721,513			721,513
Road Impact Fees	150,437							150,437
Police Impact Fees	62,543							62,543
Fire Impact Fees	94,530							94,530
Water Impact Fees						1,594,127		1,594,127
Water Operations						869,603	907,729	1,777,332
Total	\$1,010,610	\$768,325	\$1,095,104	\$1,214,000	\$721,513	\$2,463,730	\$907,729	\$8,181,011

Debt Payment Summary

FY 20-21 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2006 Sales Tax	2008 Sales Tax	2015 RDA	2011 MBA	2007 Water Revenue	2009 Water Revenue	TOTAL
Principal Payments	\$765,000	\$650,000	\$715,000	\$645,000	\$2,050,000	\$785,000	\$5,610,000
Interest Payments	230,310	125,250	501,600	76,681	372,605	126,538	1,432,984
Total Debt Service	\$995,310	\$775,250	\$1,216,600	\$721,681	\$2,422,605	\$911,538	\$7,042,984
<u>Funding Sources:</u>							
General Fund	\$775,204						\$775,204
RDA		775,250	1,216,600				1,991,850
RDA Haircut				721,681			721,681
Road Impact Fees	150,507						150,507
Police Impact Fees	61,224						61,224
Fire Impact Fees	8,375						8,375
Water Impact Fees					296,556		296,556
Water Operations					2,126,049	911,538	3,037,587
Total	\$995,310	\$775,250	\$1,216,600	\$721,681	\$2,422,605	\$911,538	\$7,042,984

Capital Projects

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$1,804,600 in general capital funds available for FY 2016-2017. City Council has full discretion on which capital projects this money is spent on.

The City Maintains a revenue stabilization reserve at a level equal to 19% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 170. Capital equipment to be purchased during this fiscal year are listed on page 172. There are no major non-recurring projects for FY 2017.

In addition, the Council approved leasing of public safety vehicles including fire trucks and two dump trucks.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council - this body decides if funding will be requested from Council or not.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project

Capital Projects - Infrastructure Improvement

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Parks Impact Fees	1,451,763	0	0	0
Storm Drain Impact Fees	656,113	0	0	0
Road Impact Fees	565,650	0	0	0
Police Impact Fees	203,753	0	0	0
Fire Impact Fees	131,283	0	0	0
Other Grants	123,609	0	0	0
Investment Earnings	51,864	0	0	0
Sale of Capital Assets	28,093	0	0	0
Other Miscellaneous	1,168,495	0	0	0
Total Revenues	4,380,623	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	5,507,450	0	0	500,000
Transfer from RDA	1,344,157	620,000	620,000	0
Transfer from Storm Drain	60,000	0	0	1,002,000
Park Impact Fee Use of Fund Balance	0	0	1,939,247	1,765,000
Road Impact Fee Use of Fund Balance	476,339	151,004	633,829	391,154
Fire Impact Fee Use of Fund Balance	11,573	410,247	410,247	87,242
Police Impact Fee Use of Fund Balance	0	62,204	62,204	62,727
Storm Drain Impact Fee Use of Fund Balance	0	0	28,722	0
Use of Fund Balance	0	5,433,627	5,433,627	1,804,600
Total Transfers In and Use of Fund Balance	7,399,519	6,677,082	9,137,876	5,612,723
Total Rev, Trans in, and Use of Fund Balance	11,780,142	6,677,082	9,137,876	5,612,723
Project Expenditures				
General Projects	32,083	0	0	0
Transportation Projects	609,058	1,258,000	2,159,629	240,000
Parks Projects	955,045	250,000	453,748	2,212,000
Miscellaneous Road Projects	897,950	91,000	91,000	150,000
Facilities Projects	564,603	110,000	300,000	650,000
Storm Drain Projects	706,574	0	362,500	1,002,000
Miscellaneous Projects	0	0	64,167	0
Fire Projects	114,452	3,800,000	3,800,000	175,000
Total Project Expenditures	3,879,765	5,509,000	7,231,044	4,429,000

Capital Projects - Infrastructure Improvement

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	0	250,000	250,000	0
Transfer to General Debt Service Fund	295,755	298,082	298,082	301,123
Transfer to Capital Equipment	1,534,000	0	738,750	882,600
Contribution to Fund Balance	6,070,622	620,000	620,000	0
Total Transfers Out and Contribution to Fund Balance	7,900,377	1,168,082	1,906,832	1,183,723
Total Exp, Trans Out, and Cont to Fund Balance	11,780,142	6,677,082	9,137,876	5,612,723

PROJECTS OVER \$50,000 MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PROCESS BEGINS.

Capital Projects - Infrastructure Improvement	Proposed Construction Budget FY 16-17	Impact on Operating Budget				
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Annual Fleet Replacement (Non-Public Safety)	882,600	(26,950)	(23,900)	(22,400)	(21,400)	(24,250)
Fire Station 63 Fixtures, Furnishings & Equipment	175,000	-	-	-	-	20,000
Median on 11800 South	10,000	551	568	585	602	620
Public Works Facility Projects	150,000	-	-	-	-	-
Hawk Signal	80,000	1,800	1,800	1,800	1,800	1,800
Cemetery Landscaping & Improvements Phase II	250,000	15,000	15,000	15,000	15,000	15,000
Utah Lake Canal Lining	22,000	200	200	200	200	200
Wasatch Meadows Stairs to Bingham Creek Phase II	125,000	300	300	300	300	300
Openspace Beautification	50,000	2,000	2,000	2,000	2,000	2,000
11010 South Intersection	60,000	503	518	533	549	566
Total Projects Funded by Surplus Funds	1,804,600					
Park Impact Fee Study	15,000	-	-	-	-	-
Midas Creek Trail	250,000	1,000	1,000	500	500	500
Welby Park Construction Phase I	1,500,000	-	-	-	-	-
Total Projects Funded by Parks Impact Fees	1,765,000					
Koridine Drive Storm Drain	100,000	203	209	215	222	229
Sediment Bins	217,000	-	-	-	-	-
Florence Way Drainage Improvements	635,000	294	303	312	322	331
Irrigation Connection to Storm Drain	50,000	10	10	10	11	11
Total Projects Funded by Storm Water	1,002,000					
2700 West Improvements (ROW)	220,000	-	-	-	-	-
Traffic Signal Head	20,000	-	-	-	-	-
Total Projects Funded by Road Impact Fees	240,000					
Total Infrastructure Improvement Projects	4,811,600					

Capital Projects - Maintenance & Operations

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Investment Earnings	0	0	0	0
Other Miscellaneous	0	0	0	0
Total Revenues	0	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	0	1,851,000	1,851,000	1,851,000
Transfer from Mulligans	0	0	0	65,000
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	1,851,000	1,851,000	1,916,000
Total Rev, Trans in, and Use of Fund Balance	0	1,851,000	1,851,000	1,916,000
Project Expenditures				
Transportation Projects	0	255,000	255,000	530,000
Street Maintenance Projects	0	0	0	30,000
Parks Projects	0	560,000	560,000	121,000
Cemetery Projects	0	300,000	300,000	0
Fire Projects	0	0	0	195,000
Facilities Projects	0	736,000	736,000	1,040,000
Total Project Expenditures	0	1,851,000	1,851,000	1,916,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	0	1,851,000	1,851,000	1,916,000

PROJECTS OVER \$50,000 MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PROCESS BEGINS.

Capital Projects - Maintenance & Operations			
FY 16-17 Maintenance Projects	Project Total	FY 16-17 Maintenance Projects	Project Total
SCBA Replacement	195,000	City Wall/Fence Repairs	200,000
Towne Center Paver Replacement	250,000	Country Crossing - Playground Equipment	75,000
City Park Tennis Court Resurfacing	36,000	Facility Parking Lot Maintenance	30,000
Skye Park Basketball Resurfacing	10,000	City Hall Carpet Replacement	250,000
Baseball Fields - Remodel Restrooms	120,000	Ice Sheet Rental	250,000
Gale Center - Remodel Restrooms	85,000	Replace Traffic Signals	300,000
VAV Box Actuator Valve	20,000	Repair Double Decker	65,000
Replace Back Plate on Signals	30,000		
Total Maintenance & Operations Projects	1,916,000		

Capital Projects - Capital Equipment

	Prior Year Actual FY 14-15	Adopted Budget FY 15-16	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Revenues				
Investment Earnings	1,129	0	1,034	0
Other Miscellaneous	37,015	0	0	0
Sale of Capital Assets	320,459	0	186,875	0
Total Revenues	358,603	0	187,909	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	50,000	786,000	786,000	0
Transfer from General CIP	1,534,000	0	738,750	882,600
Use of Fund Balance	0	0	1,738,649	0
Total Transfers In and Use of Fund Balance	1,584,000	786,000	3,263,399	882,600
Total Rev, Trans in, and Use of Fund Balance	1,942,603	786,000	3,451,308	882,600
Project Expenditures				
Computer Software & Equipment	246,886	0	1,692,704	0
Fire Equipment	1,920	10,000	155,130	0
Police Equipment	183,017	0	0	0
Fleet Equipment	527,518	261,000	996,270	882,600
Streets Equipment	0	382,000	382,000	0
Parks Equipment	0	133,000	133,000	0
Sanitation Equipment	0	0	92,204	0
Total Project Expenditures	959,341	786,000	3,451,308	882,600
Transfers Out and Contribution to Fund Balance				
Transfer to General Debt Service Fund	100,319	0	0	0
Contribution to Fund Balance	882,943	0	0	0
Total Contribution to Fund Balance	983,262	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,942,603	786,000	3,451,308	882,600

Capital Projects - Capital Equipment			
FY 16-17 Equipment	Project Total	FY 16-17 Equipment	Project Total
Ford F-150 (2)	70,000	Wing Plow	225,000
1-ton Plow	50,000	Toyota Tacoma 4 door (2)	69,000
Ford F550 (Repairs)	18,000	Frazer	225,000
Honda Rancher	10,000	Kubota Skid Steer	45,000
SCAG Turf Tig (2)	30,000	Tilt Deck	18,000
Ford Escape (2)	50,000	Toyota Tacoma Extended Cab (2)	57,000
Swenson Salter (2)	15,600		
Total Capital Equipment	882,600		

Fiscal Year 2016-2017 Annual Budget

South Jordan Municipal Services Building



South Jordan Fitness and Aquatic Center

History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.



adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.

Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built which would extend beyond the front of the hillside using

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's



History of South Jordan

history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Third Class Designation

Governor Calvin L. Rampton signed an Executive Proclamation on July 3, 1967 designating seven cities, including South Jordan, as cities of the third class based on their population surpassing eight hundred residents.

Upon becoming a City of the Third Class, South Jordan began operating under the direction of a Mayor and Council rather than a Board President and Town Board, as had been the practice since incorporation.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy

that is the worst in South Jordan's history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.1 square miles and is home to more than 54,000 residents. The average household size is 3.77 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.



South Jordan At A Glance



Incorporation

1935

Government

The City of South Jordan operates under the Council-Manager form of government

County

Salt Lake County

www.slco.org

School District

Jordan School District

www.jordandistrict.org

Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City

Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23.

Area

22.26 square miles

Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,216 feet along state road U-111

Parks & Open Space

400 acres

Credit Rating

AAA

Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

South Jordan At A Glance

POPULATION

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 11th



largest city in the state. South Jordan's population was 64,033 in 2015. This represents a 12 percent increase over the previous year and a 117 percent increase since 2000. Approximately 35 percent is under the age of 18, and the median age is 30.1.

EDUCATION

South Jordan is part of the Jordan School District. Over 96 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 38 percent have obtained a bachelor's degree or higher.

INCOME

South Jordan's median household income on average from 2009 to 2013 was \$89,709 and the per capita income in 2013 was 29,271.

PERSONS PER HOUSEHOLD

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.52 in 2010, compared 3.92 per household in 2000.

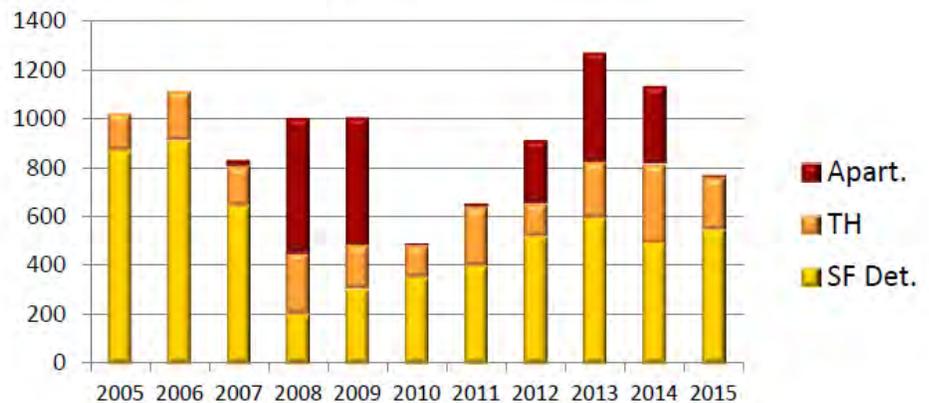
HOUSING UNITS

In 2010, 81.2 percent of the 14,943 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant. In 2000, there were 7,507 housing units - 89.7 percent owner occupied, 10.3 percent renter-occupied, and 2.8 percent were vacant. There were 99 percent more total housing units from 2000 to 2010.

BUILDING PERMITS

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 1,000 residential and 100 commercial building permits in fiscal year 2015.

RESIDENTIAL BUILDING PERMITS



Source: South Jordan City Development Services Department, Jan. 2016

South Jordan At A Glance

Fire Protection

FY 2015	Number
Full-time employees	48
Part-time employees	8
Fire stations	2
ISO Rating	3
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	3,297
Flu vaccinations	300
Emergency calls for service (EMS)	3,252
Emergency calls for service (non EMS)	875
Patient transports	2,032
Cancelled calls	267
Other (refused care, transferred care, DOA)	952
Average response time (Fire)	9:10 min
Average response time (Medical)	7:37 min
Inter-facility	12:32 min



Police Protection

FY 2015	Number
Full-time police officers	51
Priority 1 Response time	5:54 min
All other Response time	7:26 min
2014 Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson)	1,420
2014 Crimes per 1,000 population	22.62
Total calls for police services	35,974
Police case reports	18,409

Fleet

FY 2015	Number
City vehicles & equipment maintained	326

Streets & Street Lighting

FY 2015	Number
Street lane miles maintained	514.33
Miles of sidewalk maintained	359.73
Number of street lights maintained	5,616
Number of street signs maintained	6,977

Water

FY 2015	Number
Residential accounts	18,706
Commercial accounts	612
Miles of water lines	348.16
Fire hydrants	3,372
Average daily water demand (mgd)	12,500,000
Daily water conveyance capacity (mgd)	29,890,000
Miles of secondary water lines	95.42
Secondary water accounts	3,523

South Jordan At A Glance

Storm Water

FY 2015	Number
Miles of storm water pipe	165.51
Storm water detention ponds	184
Storm clean out boxes	10,129

Sanitation

FY 2015	Number
Tons of waste recycled annually	5,115
Tons of refuse collected annually	22,122
Residential sanitation accounts	16,918

Parks

FY 2015	Number
Number of parks	40
Total acreage	340 acres
Natural open space area	243.94 acres
Trails	9.2 miles
Park loop walkways	4.85 miles
Number of park playgrounds	22 units

Recreation

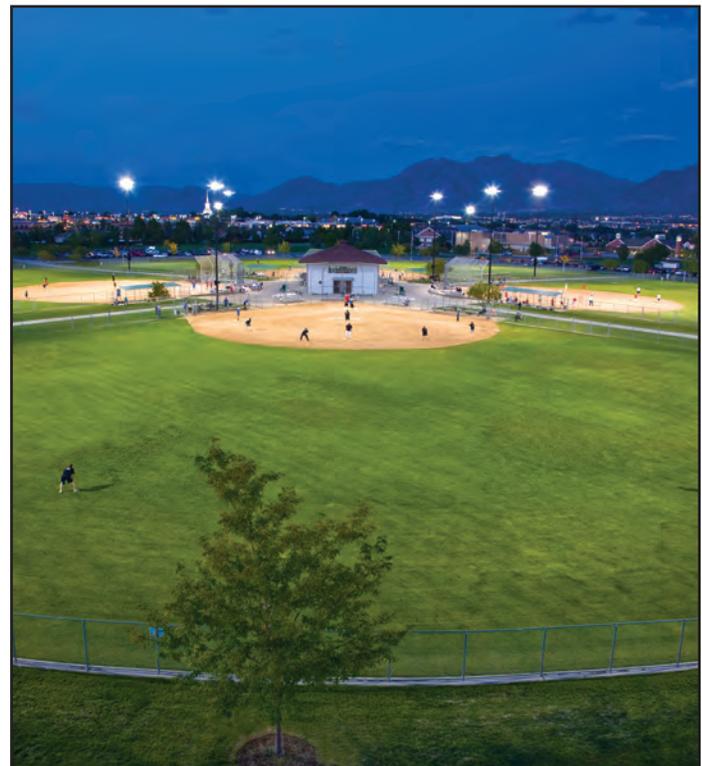
FY 2015	Number
Recreation sports leagues	54
Fitness & Aquatic Center:	
Size of complex	76,000 sq. ft.
Size of swimming pool	190,000 gal
Size of wading pool (for kids)	561 sq. ft.
Number of members	11,912
Group fitness rooms	2
Running track	1
Basketball courts	2
Indoor turf field	1

The Fitness & Aquatic Center offers 93 land & water fitness classes weekly from A to Z: Athletic Challenge to Zumba. Check out the website for a detailed listing of classes and

times. Our balmy leisure pool features a lazy river and a large splash and play structure. The Fitness & Aquatic Center also offers community events, youth soccer leagues, volleyball, dance, gymnastics, tennis, recreational basketball, facility rentals, and much, much more.

Economics

FY 2015	Number
Sales Tax:	
Taxable Sales	1,271,267,062
Sales Tax Revenue	10,909,154
Property Tax:	
Assessed taxable property value	4,859,484,483
Property Tax Rate	0.002082%
Bond Ratings:	
Fitch Ratings	AAA
Debt:	
The City has no General Obligation debt, which means no debt attached to property tax.	



South Jordan At A Glance

Top 25 Major Sales/Use Tax Contributors, FY 2015

Walmart	Dell Marketing	Carmax Superstore
Costco Wholesale	Kennecott Utah Copper	Tim Dahle Nissan
Sam's Club	Jerry Seiner	Gordmans
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Hitachi Data Systems	Smiths Food & Drug
Sprouts Farmers Market	JCPenney Corp	Questar Gas Company
Merit Medical Systems	Perry Brothers Honda	USTC Motor Vehicle
Utah Water Sports	Hobby Lobby	
Target	Ultradent Products	

Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$1.27 billion in 2015, an increase of 14.4 percent from the \$1.11 billion in the prior year. Sales and use tax revenue totaled

\$10.9 million in fiscal year 2015, an increase of \$1.22 million, or 12.7 percent, compared to \$9.68 million in fiscal year 2014.



Principal Property Taxpayers, FY 2015

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$227,124,300
2	Boyer Jordan Heights	\$130,366,700
3	Kennecott Land	\$126,644,325
4	eBay Inc	\$90,498,700
5	Merit Medical Systems Inc	\$61,931,280
6	San Tropez Holdings LLC	\$59,098,930
7	Walmart	\$52,691,500
8	Ivory Development LLC	\$32,283,160
9	Sterling Village Partners LLC	\$29,283,980
10	Pheasant Hollow Business Park	\$27,148,700
	Total	\$837,071,575

Fee Schedule

DESCRIPTION		FY 2016-2017
Business License Fees		
Home Occupation	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1,365 (disproportionate) = \$1,559
	Renewal	\$105 (base) + \$1,365 (disproportionate) = \$1,470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Collection Fees		
Standard Collection (In-State)		30% of amount owed
Legal (In-State)		30% of amount owed
Standard Collection (Out-of-State)		50% of amount owed
Legal (Out-of-State)		50% of amount owed
Returned Check Fee	\$20	
Returned EFT/ACH Fee	\$20	per returned transaction

Fee Schedule

DESCRIPTION	FY 2016-2017
Court Fees	
Traffic School	\$50 As per Admin. Office of Court
Small Claims Counter Affidavit \$2,000 or Less	\$50 As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70 As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120 As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60 As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100 As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185 As per Admin. Office of Court
Small Claims Appeal	\$235 \$225 to District Court, \$10 to City
Garnishment Filing Fee	\$50 As per Admin. Office of Court
Expungement	\$65 \$30 per Certified Copy
Certified Copy (per document)	\$4 plus \$.50 per page. As per Admin. Office of Court
Record Fees:	CJA Rule 4-202.08
Audio CD	\$10
Paper	\$0.25 per image
Mailing	Actual cost
Fax	\$5 for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time	First 15 min. free
Clerical Assistant	\$15 per hour
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)	
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.	
Total Valuation:	
\$1.00 to \$500.00	\$28
\$501.00 to \$2,000.00	\$28.43 for the first \$500.00 plus \$3.70 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$83.93 for the first \$2,000.00 plus \$16.94 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$473.53 for the first \$25,000.00 plus \$12.22 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$779.05 for the first \$50,000.00 plus \$8.47 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,202.55 for the first \$100,000.00 plus \$6.77 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,910.55 for the first \$500,000.00 plus \$5.74 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,780.55 for the first \$1,000,000.00 plus \$4.41 for each additional \$1,000.00, or fraction thereof

Fee Schedule

DESCRIPTION	FY 2016-2017
Building Permit Demolition	\$43.87
Building Permits Commercial Additions/Tenant Improvements	\$377.46 base
\$0-\$500	\$441.50
\$501-\$2,000	\$540.84
\$2,001-\$40,000	\$797.29
\$40,001-\$100,000	\$1,149.10
\$100,001-\$500,000	\$1,663.00
\$500,001+	\$3,021.00
Building Permits New Commercial Building/General	\$586.17 base
\$0-\$100,000	\$2,873.67
\$100,001-\$500,000	\$6,172.92
\$500,001-\$1,000,000	\$9,576.20
\$1,000,001-\$5,000,000	\$17,549.89
\$5,000,001+	\$31,139.40
Building Permits New Commercial R-2	\$586.17 base
\$0-\$500,000	\$4,294.23
\$500,001-\$1,000,000	\$6,350.45
\$1,000,001-\$5,000,000	\$18,459.53
\$5,000,001+	\$32,620.80
Building Permits Plumbing, Mechanical, Electrical (PME) Only (No Review)	\$27.80 base
Residential	\$94.30
Commercial	\$132.92
Solar	\$127.73
Building Permits Residential Alterations (Basement/Interior Remodel)	\$93.59 base
\$0-\$500	\$230.46
\$501-\$2,000	\$369.85
\$2,001-\$40,000	\$456.76
\$40,001-\$100,000	\$850.94
\$100,001+	\$977.01
Building Permits Residential Additions (Detached Garage/Pool/etc.)	\$108.73 base
\$0-\$500	\$435.94
\$501-\$2,000	\$355.87
\$2,001-\$40,000	\$576.18
\$40,001-\$100,000	\$874.40
\$100,001+	\$1,339.91
Building Permits Single Family Residential and Multi-Family Residential	\$383.39 base
\$0-\$500,000	\$2,395.65
\$500,001+	\$2,871.38

Fee Schedule

DESCRIPTION	FY 2016-2017
Inspections outside of normal business hours	\$54.00 per hour (minimum charge - 2 hours)
Reinspection fees assessed under provisions of Sec. 305.8	\$54.00 per hour
Re-inspection Fee	\$108.15
Inspections for which no fee is specifically indicated	\$54.00 per hour (minimum charge - 1/2 hour)
Additional plan review required by changes, additions, or revisions	\$54.00 per hour (minimum charge - 1/2 hour)
Additional Plan Review Fee	\$122.49
For use of outside consultants for plan checking and inspections	Actual costs
Accessibility & Energy Review Fee	\$25
Off Site Cleaning Fee	\$78
Concept Plan (sub., condo, site plan)	\$281
Preliminary Subdivision	\$720 plus \$46/lot
Subdivision Preliminary	\$1,489.03 base + \$65.62 per lot
Final Subdivision	\$720 plus \$46/lot
Subdivision Final	\$1,477.38 base + \$297.02 per lot
Amended Subdivision	\$720 plus \$46/lot
Subdivision Amendment (same regardless of size)	\$1,352.06
Site Plan (including conditional use permit)	\$900 plus \$65/acre
Site Plan Review (Small site 0-3 acres)	\$4,428.98
Site Plan Review (All other site 3+ acres)	\$5,511.38
Minor Site Plan Amendment	\$146
Minor Site Plan Amendment	\$504.27
Small Residential Development	\$263
Small Residential Development	\$1,161.18
Accessory Living Unit Planning Commission Review	\$285
Accessory Living Unit Planning Commission Review	\$682.22
Accessory Living Unit Staff Review	\$74
Accessory Living Unit Staff Review	\$134.78
Conditional Use Permit	\$288
Conditional Use Permit	\$625.86
Land Use Amendment	\$756 plus \$17 per additional sign
Land Use Amendment	\$1,004.64
Zone Charge	\$756 plus \$17 per additional sign
Rezone	\$1,413.50
Rezone with Master Development Plan (MDP) - Required with all Mixed Use Rezones, Land Use Amendments	\$2,226.95
Rezone with Development Agreement (Optional)	\$2,557.28
Rezone and Land Use Amendment	\$1,413.50
Zone Text Amendment	\$900
Text Amendment	\$1,616.40

Fee Schedule

DESCRIPTION	FY 2016-2017	
Development Code and Land Use Code Amendment	\$1,614.74	
Zone Charge to P-C	\$23	per acre
Annexation (including land use and rezoning)	\$756	
Annexation	\$1,196.88	
Sign Permit	\$74	
Sign Permit	\$198.45	
Master Sign Design Guidelines Review	\$288	
Appeal to Planning Commission	\$288	
Appeal to City Council (Title 11)	\$375	
Appeals to City Council	\$818.83	
Appeal to Board of Adjustment (Title 12)	\$288	
Board of Adjustment	\$456.18	
Bond Landscaping Fee	\$50	
Impounded Sign release Fee	\$30	
Nonconforming Use/Lot Review Fee	\$39	
Wind Energy Conversion Systems PC Zone	\$74	
Wind Energy Conversion Systems	\$608.15	
Residential Chicken Permit	\$35	
Residential Chicken Permit	\$57.61	
Banner Permit	\$25	permit needed
Temporary Banner/Sign Permit	\$45.02	
Time Extension Fee		Half of application type base fee
Lot Line Adjustment Fee	\$288	plus \$25 per affected lot
Lot Line Adjustment	\$260.43	
Open House Directional Sign Fee	\$1	per sign
Zoning Compliance Letter	\$85	
Zoning Compliance Letter	\$250.35	
Engineering Review Fees		
Commercial Fees	\$1,126	plus 1% of bond amount
Industrial Fees	\$1,126	plus 1% of bond amount
Residential Single Family	\$1,126	plus \$274 per lot
Residential Multiple Family	\$1,126	plus 1% of bond amount
Overtime Inspector fee	\$61	per hour
Overtime Truck Fee	\$53	per day
Street Sweeping Fee (Contractor failure to clean up)	\$530	plus personnel & equipment costs
Encroachment Permit Fee (Drive Approaches with Building Permits)	\$160 plus	\$5.00 Technology Fee
Encroachment Permit Fee for Temporary Uses	\$160 plus	\$5.00 Technology Fee
Curb Cut Encroachment Permit	\$151.17	

Fee Schedule

DESCRIPTION		FY 2016-2017	
Encroachment Permit Fee		\$258 Plus	Surfacing < 3 yrs. Old = \$.50/sq ft (for work in pavement) Surfacing > 3 yrs. Old = \$.25/sq ft (for work in pavement) Concrete Cutting = \$.25/sq ft (if applicable) Boring Fee = \$.50/LF (if applicable) Traffic Control = \$50/day (if applicable) \$5.00 Technology Fee
Standard Encroachment Permits		\$245.28	
Re-Issuance of Encroachment Permit Fee		\$129	
Land Disturbance Permit		\$300 plus	\$5.00 Technology Fee
Land Disturbance Fee		\$349.58	
Re-Issuance of Land Disturbance Permit		\$150	
TV Video Inspection Fee		\$72.02	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee		\$200	
Cold Weather Paving Application Fee		\$196.70	
Facility Rental Fees			
Community Center			
Security Deposit	Resident	\$120	Refundable if no damage and nothing missing
	Non-resident	\$160	Refundable if no damage and nothing missing
All Meeting Rooms/Open Seating Area			
Resident			
Weekdays 8am-5pm (min 2 hrs)		\$25	per hour, limited availability
Weekdays after 5pm (min 2 hrs)		\$45	per hour
Saturdays (min 2 hrs)		\$45	per hour
Non-resident			
Weekdays 8am-5pm (min 2 hrs)		\$45	per hour, limited availability
Weekdays after 5pm (min 2 hrs)		\$65	per hour
Saturdays (min 2 hrs)		\$65	per hour
Auditorium			
Resident			
Weekdays 8am-5pm (min 2 hrs)		\$75	per hour, limited availability
Weekdays after 5pm (min 2 hrs)		\$95	per hour
Saturdays (min 2 hrs)		\$95	per hour
Non-resident			
Weekdays 8am-5pm (min 2 hrs)		\$110	per hour, limited availability
Weekdays after 5pm (min 2 hrs)		\$130	per hour
Saturdays (min 2 hrs)		\$130	per hour
Kitchen		Available upon request with meeting room & auditorium rental	
Gale Center			

Fee Schedule

DESCRIPTION		FY 2016-2017
Security Deposit		\$120 Refundable if no damage and nothing missing
Auditorium (hourly)		
Resident		
Weekdays 8am-5pm		\$25 per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$45 per hour, Minimum 2 hours
Saturdays		\$45 per hour, Minimum 2 hours
Non-resident		
Weekdays 8am-5pm		\$45 per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$65 per hour, Minimum 2 hours
Saturdays		\$65 per hour, Minimum 2 hours
Finance Fees		
Annual Report		\$20
Fire Department Fees		
Fire Inspection/Permit Fees		
Annual Life Safety Inspection		Initial inspection included with license fee \$50 For each re-inspection after the 2nd
Commercial Sprinkler Plan Review//System Inspection		Per ICC/SJC Valuation Fee Schedule \$135 For each re-inspection after the 2nd
Residential Sprinkler Plan Review/System Inspection		\$135 \$50 For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation		\$350 per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal		\$300 per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125 per site
Tent/Canopy/Air Supported Structure		\$50 1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$60 per display
Medical Gas Test		\$50
Hydrant Flow Test		\$50 per request
Emergency Services - Ambulance		
Non-Transport, No Care Provided		No Charge
Non-Transport, Care Provided	\$25 or less in Supplies	No Charge
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)
	Basic	Maximum allowed by BEMS plus appropriate surcharges
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges
Ambulance Transport	ALS	Maximum allowed by BEMS plus appropriate surcharges
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.

Fee Schedule

DESCRIPTION		FY 2016-2017	
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS	
Consumable Medications		Bundled Fee	
Emergency Services- Cost Recovery/Standby			
Apparatus: All		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)	
Equipment: Fire Suppression, Rescue, and Hazardous Materials		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables)	
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative		Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment)	
Personnel: All positions at Grade 18 or less		\$35	per person per hour
Personnel: All positions greater than Grade 18		\$55	per person per hour
Personnel: All positions		\$45	per person per hour
Community Education			
CPR/AED	Resident		Free
	Non-resident	\$50	preference given to SJ residents
C.E.R.T.	Resident		Actual cost of supplies only
	Non-resident	\$85	preference given to SJ residents
First Aid Training	Resident		Actual cost of supplies only
	Non-resident	\$50	preference given to SJ residents
Disaster Preparedness Training	Resident		Free
	Non-resident	\$50	preference given to SJ residents
	Resident		Actual cost of supplies only
Fire Extinguisher Training	Resident	\$10	per extinguisher used
	Non-resident	\$25	preference given to SJ residents
Other			
Flu Vaccination		\$25	
Fire Applicant Test		Testing fee as determined by the Metro Fire Testing Consortium (not to exceed \$50)	
GIS Fees			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies

Fee Schedule

DESCRIPTION		FY 2016-2017	
GRAMA Fees			
Photocopy or print out of regular size record		\$0.25	Per page for records smaller than 11" X 17"
Black and white photocopy or print out of oversized record		\$7	Per page for records larger than 11" X 17"
Color photocopy or print out of oversized record		\$12	Per page for records larger than 11" X 17"
Electronic records, per DVD		\$4	
Electronic records, per CD		\$4	
Electronic records, per DVD, CD, USB Drive		Charge actual cost of device provided	
Video records, per tape		\$5	
Audio records, per tape		\$2	
Audio records, per tape		\$10	
Fax request (long distance within US) per fax number		\$2	
Fax request (long distance outside US) per fax number		\$5	
Mail request (address within US) per address		\$2	
Mail request (address outside US) per address		\$5	
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	
Parks & Recreation Fees			
Pavilion		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
Horse Arena		No charge for use. Grandfather in existing groups, otherwise charge \$20/hr power/water. Must have liability insurance in the amount of \$2 million with South Jordan City as additional insured.	
Horse Arena		No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.	
Skate Park Rental		\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.
Special Event Permit Application Fee		\$100	
Expedited Special Events Permit		\$150	Collected if application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$10	per hour per field

Fee Schedule

DESCRIPTION		FY 2016-2017	
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$25	per hour per field
Softball Field Lighting		\$15	per hour per field
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Ice Skating Rink			
Ice Skate Rentals		\$2	per pair
Group Ice Skate Rental		\$1.75	per pair (15 people or more)
Mulligans Golf & Games			
Miniature Golf			
Adult (before 5:00 pm)		\$6	
Adult (after 5:00 pm)		\$7	
Children (11 & under, before 5:00 pm)		\$5	
Children (11 & under, after 5:00 pm)		\$6	
Re-rounds (same course)		\$3	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$9.50	
The Meadows (9 holes)		\$7.50	
Golf Cart (per cart)		\$12	
(per person per cart)		\$6	
Pull Carts		\$2	
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices
Rental Clubs		\$8	9 holes
Range			
Large Bucket (120 balls)		\$9.50	
20 Punch Pass		\$150	
10 Punch Pass		\$78.50	
5 Punch Pass		\$45	

Fee Schedule

DESCRIPTION	FY 2016-2017	
Medium Bucket (80 balls)	\$8	
20 Punch Pass	\$126	
10 Punch Pass	\$66	
5 Punch Pass	\$34	
Small Bucket (40 balls)	\$6	
20 Punch Pass	\$92.50	
10 Punch Pass	\$48.50	
5 Punch Pass	\$25	
Golf Instruction		contract agreement
Passes		
Season Pass - Range Only	\$750	per year
Season Pass - Range & Golf	\$800	per year
Season Pass - Junior Golf & Range	\$500	per year
Season Golf Cart Pass	\$450	per year
Golf Cart Punch Pass (20 Punches)	\$100	per year
Senior Punch Pass (20 Punches)	\$120	per year
Recreation Center		
Resident Membership Rates (Annual)		
Adult (18+ years)	\$220	3 months - \$90
Senior (60+) or Adult with Qualified Disability	\$120	3 months - \$50
Youth (4-17)	\$120	3 months - \$50
Child (0-3)	Free	
Add'l Adult (18+ years)	\$105	3 months - \$50
Add'l Senior (60+) or Adult with Qualified Disability	\$55	3 months - \$25
Add'l Youth (4-17)	\$30	3 months - \$13
Non-Resident Membership Rates (Annual)		
Adult (18+ years)	\$270	3 months - \$110
Senior (60+) or Adult with Qualified Disability	\$145	3 months - \$60
Youth (4-17)	\$145	3 months - \$60
Child (0-3)	Free	
Add'l Adult (18+ years)	\$130	3 months - \$60
Add'l Senior (60+) or Adult with Qualified Disability	\$65	3 months - \$30
Add'l Youth (4-17)	\$38	3 months - \$16
Employee Membership Rates		
FT Employee or Elected Official	Free	
PT Employee or Elected Official	\$3.75	per pay period
Add'l Adult (18+ years)	\$4.04	per pay period
Add'l Senior (60+) or Adult with Qualified Disability	\$2.12	per pay period

Fee Schedule

DESCRIPTION	FY 2016-2017	
Add'l Youth (4-17)	\$1.15	per pay period
Electronic Fund Transfer (EFT) Fee	3%	per account per month
Day Pass		\$5 Adult, \$3 Senior or Youth
Fitness Classes		
	Resident	\$40
10 - Pass Card	Non-resident	\$40
	Senior/Youth	\$40 Senior & Youth will have 15 punches
Basketball Court Rental	\$65	Per Hour
Turf Room Rental	\$80	per hour, \$10 per hour discount for those renting more than 10 hours.
Group Ex Room Rental	\$45	Per Hour
Splash Room Rental	\$75	Per Hour (Includes 15 Youth Day Passes)
Sundeck Rental	\$100	up to 20 people -- additional \$3 per person
Sundeck Rental	\$100	per hour
Horseshoes Pit		No charge for regular play
Tennis Courts		No charge for regular play
Private Court Use Reservation	\$10	per court (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract
Memorial Park (Cemetery)		
Purchase of grave (Resident)	\$750	
Purchase of grave (Non-Resident)	\$1,125	
Perpetual Care fund	\$438	
Opening & Closing of Grave (Resident)	\$567	
Opening & Closing of Grave (Non-Resident)	\$750	
Infant Opening & Closing of Grave	\$220	
Cremation Opening & Closing of Grave	\$220	
Weekend/Holiday (Resident)	\$500	
Weekend/Holiday (Non-Resident)	\$750	
Monument Location Fee	\$35	
Repairs	\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
Police Department Fees		
Fingerprinting	\$10	per card
Background Checks	\$10	
Right of Access	\$10	
Police Reports	\$5	
Traffic Accident Report	\$5	
Personnel Costs - Standby	\$30	

Fee Schedule

DESCRIPTION	FY 2016-2017	
Vehicle Fee for Contractual Service	\$7	per hour
Police Clearance Letter	\$9	notary and a background check
Shopping Cart - Recovery Fee	\$5	per occurrence
Shopping Cart - Impound Fee	\$15	per cart
Shopping Cart - Application Fee	\$50	for exemption or administrative hearing
Sex Offender Registry Fee	\$25	
Sex Offender DNA Fee	\$25	
Animal Control Fees		
Dog License	\$10	
Dog License renewal (Sterilized)	\$5	annually
Dog License renewal (Unsterilized)	\$20	annually
Vicious Dog Fee (Sterilized)	\$150	annually
Vicious Dog Fee (Unsterilized)	\$250	annually
Late Fee	\$17	
Impound Fee		
Domestic Animals	\$32	plus \$8 per day
Second Impound	\$50	plus \$8 per day
Third and Above Impound	\$100	plus \$8 per day
Livestock	\$60	plus \$12 per day
Microchip Service	\$20	
Euthanasia + Disposal	\$25	Resident
	\$35	Non-Resident
Adoption	\$25	
Disposal	\$25	
False Alarm Fees		
False Alarms	\$54	per occurrence over 3 in any 12 month
False Alarms	\$124	
1st Time	\$22	
1st Time	No Charge	
2nd Time	\$32	
2nd Time	No Charge	
Thereafter	\$54	
Thereafter	\$62	
False Alarm Late Fee	\$11	minimum or 18% Annual Interest Rate
Failure to Respond Fee	\$54	
Alarm User Permit Fee	\$12	One time fee
Solid Waste Regulatory Fees		
Commercial Hauler	6%	of all gross receipts payable monthly

Fee Schedule

DESCRIPTION	FY 2016-2017	
Private Hauler	\$120	Annually
Storm Drain Fees		
Residential (excluding KMS development)	\$8.50	per month (total residential storm drain fee = 1 ERU*)
Residential (all properties in KMS development)	\$6.50	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-Residential (excluding KMS development)	\$8.50	per month (total non-residential rate storm drain fee per ERU*)
Non-residential (all properties in KMS development)	\$6.50	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee		
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.50 = \$46.75)		
TV Video Inspection Fee	\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee	\$250 base	plus \$250 per hour
Storm Water Inlet Marker	\$5	
Inlet Filter BMP	\$20-\$30	depending on size
Maintenance Agreement Inspection	\$250	
Work Reinstatement Fee	\$250	
Street Sweeping Fee (contractor failure to clean up)	\$530	plus personnel & equipment costs
Waste Collection Fees		
Dumpster	\$40	per weekday
	\$80	per weekend
Overweight or Overfilled Dumpsters	\$250	
Unaccepted Items in Dumpster	\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee	\$100	per container
1st Can	\$9.70	per month
Each additional can	\$8.45	per month
Senior Option (70 gallon can)	\$9.35	per month
Early Return of 2nd can < 1 yr	\$54	
Recycling	\$3.80	per container per month
Suspension Fee (period must be >30 days)	\$22	
Special Services	\$10	minimum fee. Fees will be assessed based on the type of items and quantity of items and/or determination by the Public Services Director.
Special Services Pickup	\$15	Trash 5'x5'x5' pile of debris
New Move-Ins & Misc. (Trash 5'x5'x5' pile of debris)	\$15	per pile

Fee Schedule

DESCRIPTION		FY 2016-2017	
Christmas Tree Pickup		\$10	
Water Rates			
Secondary Water	Base Rate	\$17.25	per month for pumped/non-pumped connections
	Pumped Rate	\$4.10	per month for additional tier applied to pumped connections only
Culinary Water			
Residential Rate			
Area A			
	Monthly Base Rate	\$34.88	
	Monthly Usage Rate		
	up to 10,000 gal.	\$1.55	per 1000 gallons
	10,001 to 28,000 gal.	\$1.77	per 1000 gallons
	28,001 to 48,000 gal.	\$1.96	per 1000 gallons
	48,001 gal. and up	\$2.15	per 1000 gallons
Area B			
	Monthly Base Rate	\$34.88	
	Monthly Usage Rate		
	up to 10,000 gal.	\$1.64	per 1000 gallons
	10,001 to 28,000 gal.	\$1.84	per 1000 gallons
	28,001 to 48,000 gal.	\$2.05	per 1000 gallons
	48,001 gal. and up	\$2.25	per 1000 gallons
Area C			
	Monthly Base Rate	\$34.88	
	Monthly Usage Rate		
	up to 10,000 gal.	\$1.71	per 1000 gallons
	10,001 to 28,000 gal.	\$1.93	per 1000 gallons
	28,001 to 48,000 gal.	\$2.13	per 1000 gallons
	48,001 gal. and up	\$2.36	per 1000 gallons
*HOA Rates apply to landscape, clubhouse, and common area meters. Rates are a reduction from the Commercial Rate, which was previously charged, and will take effect on the first utility bill mailed after July 1, 2007.			
HOA Landscape Rate			
Area A			
	Monthly Base Rate	\$47.64	
	Monthly Usage Rate		
	up to 10,000 gal.	\$1.63	per 1000 gallons
	10,001 to 28,000 gal.	\$1.80	per 1000 gallons
	28,001 to 48,000 gal.	\$1.98	per 1000 gallons
	48,001 to 75,000 gal.	\$2.16	per 1000 gallons
	75,001 to 100,000 gal.	\$2.38	per 1000 gallons
	100,001 gal. and up	\$2.63	per 1000 gallons
Area B			
	Monthly Base Rate	\$47.64	

Fee Schedule

DESCRIPTION		FY 2016-2017	
Monthly Usage Rate	up to 10,000 gal.	\$1.70	per 1000 gallons
	10,001 to 28,000 gal.	\$1.88	per 1000 gallons
	28,001 to 48,000 gal.	\$2.07	per 1000 gallons
	48,001 to 75,000 gal.	\$2.26	per 1000 gallons
	75,001 to 100,000 gal.	\$2.50	per 1000 gallons
	100,001 gal. and up	\$2.77	per 1000 gallons
Area C			
Monthly Base Rate		\$47.64	
Monthly Usage Rate	up to 10,000 gal.	\$1.76	per 1000 gallons
	10,001 to 28,000 gal.	\$1.97	per 1000 gallons
	28,001 to 48,000 gal.	\$2.17	per 1000 gallons
	48,001 to 75,000 gal.	\$2.37	per 1000 gallons
	75,001 to 100,000 gal.	\$2.60	per 1000 gallons
	100,001 gal. and up	2.90	per 1000 gallons
Commercial Rate			
Zone A			
Monthly Base Rate		\$73.98	per month with 8000 gal
Monthly Overage Rate	over 8,000 gal.	\$1.84	per 1000 gallons
	over 25,000 gal.	\$1.99	per 1000 gallons
	over 50,000 gal	\$2.17	per 1000 gallons
	over 75,000 gal	\$2.40	per 1000 gallons
	over 100,000 gal	\$2.66	per 1000 gallons
	Zone B		
Monthly Base Rate		\$73.98	per month with 8000 gal
Monthly Overage Rate	over 8,000 gal.	\$1.93	per 1000 gallons
	over 25,000 gal.	\$2.10	per 1000 gallons
	over 50,000 gal	\$2.28	per 1000 gallons
	over 75,000 gal	\$2.51	per 1000 gallons
	over 100,000 gal	\$2.79	per 1000 gallons
	Zone C		
Monthly Base Rate		\$73.98	per month with 8000 gal
Monthly Overage Rate	over 8,000 gal.	\$2.00	per 1000 gallons
	over 25,000 gal.	\$2.19	per 1000 gallons
	over 50,000 gal	\$2.38	per 1000 gallons
	over 75,000 gal	\$2.62	per 1000 gallons
	over 100,000 gal	\$2.91	per 1000 gallons
	Secondary Water Share Leasing Administration Fee		\$5
Cash in lieu of water shares required by development			Market Rate (per acre foot)

Fee Schedule

DESCRIPTION	FY 2016-2017
New Service Fee	\$17
Transfer of Service within City Limits	\$12
Turn on service (excluding new of transferred service)	\$35
Turn off service (excluding permanent discontinuance of service)	\$35
Re-connection Fee	\$75
Residential Construction Water (Shall not be prorated)	\$212 for each 90 days
Commercial Construction Water (Shall not be prorated)	\$2.18 per 1000 gallons used
Commercial/Landscape Meter Set	\$310 Plus Cost of Meter
Fire Hydrant Usage (shall not be prorated)	\$2.18 per 1000 gallons used
Fire Hydrant Meter Deposit	\$1,400 refundable use \$10/day rental including weekends for the days remaining in the 1st month. Each month thereafter \$100 per month.
Fire Hydrant Administration Fee	\$55
Failure to Have Fire Hydrant Meter Read Fee	\$250
Flushing Fee	\$250 plus the cost of water
Commercial Backflow Inspection	\$130
Water Pressure Inspection Fee	\$65
After Hours Contractor Work Request	\$43 per hour
Water Sample Fee	\$65
Water Meter Installation Call Back	\$40 and \$40 per additional call back
Water Meter Tampering Fee	\$70 per tampering
Water Meter Fee (3/4")	\$333
Water Meter Fee (1")	\$427
Non-Metered Base Rate Service Fee	\$1.50 per month
Broken Transponder Replacement Fee	\$102.50
Late Fee	\$0.50 or 5% per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100
Third & Subsequent Violations of the Water Shortage Management Plan	\$500

Note: Impact Fees are not included in Fee Schedule

Play

Arbor Day Foundation Names South Jordan City Tree City USA

The City of South Jordan was named a “Tree City USA” for 2015 for the seventh year in a row. This recognition from the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters, recognizes those cities in the United States which have made commitments to four points of the Tree City USA program, including a tree care ordinance, an Arbor Day proclamation and commemoration, an annual community forestry budget of at least \$2.00 per capita, and a tree board or department.



Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 12-13 Actual</u>	<u>FY 13-14 Actual</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Actual</u>	<u>FY 16-17 Proposed</u>
General Fund					
Executive	3	3	4	4	4
Communications/Media	*	*	1	1	1
Budget & Strategic Planning Admin	1	*	*	*	*
Finance	9	11	10	11	11
Utility Billing	3	*	*	*	*
City Commerce & Sustainability	2	2	2	2	2
City Recorder	2	2	2	2	2
Operations Admin	1	1	*	*	*
Office of the Chief of Staff	2	2	1	1	1
Court	7	7	6	6	6
Human Resources	2	3	5	5	5
Information & Records Admin	1	*	*	*	*
Information Services	7	8	7	9	9
Administrative Services	2	2	2	2	2
Risk Management	*	*	1	1	1
Communication Center	6	7	7	7	7
Community Services Admin	2	2	*	*	*
Community Services Programs	5	5	7	7	7
Gale Center	1	1	*	*	*
Facilities	10	9	8	9	9
Seniors	2	2	2	2	2
Community Development Admin	1	1	*	*	*
Building	12	12	15	15	15
Code Compliance	2	2	*	*	*
Planning	6	6	7	7	7
Engineering	17	17	17	17	17
Fire	48	48	48	48	63
Police	56	56	56	57	58
Animal Control	2	2	2	2	2
Public Works Admin	7	7	6	6	6
Fleet	5	5	5	5	5
Street Lighting	3	2	2	2	2
Streets	13	13	13	14	14
Parks	20	19	19	19	19
Cemetery	*	*	2	2	2
City Attorney	7	7	7	7	7
Total General Fund	267	264	264	270	286

Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 12-13 Actual</u>	<u>FY 13-14 Actual</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Actual</u>	<u>FY 16-17 Proposed</u>
Enterprise Fund					
Mulligans	6	6	5	5	5
Sanitation	2	2	2	3	3
Water	16	15	16	17	17
Secondary Water	3	3	3	3	3
Total Enterprise Funds	27	26	26	28	28
Special Revenue Funds					
Storm Drain	9	9	9	9	9
Fitness Center	6	6	6	6	6
Total Special Revenues Funds	15	15	15	15	15
Total Full Time Benefited Employees	309	305	305	313	329

Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Tax – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City's budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including “++ or “1” designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

CAFR – (see Comprehensive Annual Financial Report).

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Fiscal Year 2016-2017 Annual Budget

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Comprehensive Annual Financial Report (CAFR) – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year 2016-2017 Annual Budget

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund’s assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government

entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Fiscal Year 2016-2017 Annual Budget

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where

the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government's legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

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