

South Jordan City

Job Description

Title:	Mulligan's Landscaper	Effective Date:	2/1/16
Org:	640280	FLSA:	Non-Exempt
Pay Grade:	8	Workers Comp:	Municipal

GENERAL PURPOSE

Perform landscaping duties, all grounds maintenance and enhancement programs for aesthetics at Mulligan's Miniature Golf, Batting Cages, Double Decker, Front Areas, and Pro Shop surrounds. Perform the following duties personally or through subordinate staffing.

SUPERVISOR

Golf Professional/Manager

POSITION(S) SUPERVISED

None

ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's manager.

Job attendance is required, except for authorized leave.

Maintain operations, esthetics and development for the recreational landscaping and maintenance needs of Mulligan's Miniature Golf, Batting Cages, Double Decker, Front Areas, and Pro Shop surrounds.

Recommend, suggest and implement ideas of enhancements, renovations and repairs. Assist with recreational programs and their relation to individuals and groups through recommendations and staff assignments.

Operate and maintain irrigation systems in these recreational areas, including minor repairs and adjustments.

Plan, organize, and implement proper care and planting of trees, ornamental plants, and bulbs.

Review and inspect facility and operations for safety hazards and other potential problems.

Analyze for disease, insect and other related pest or turf grass and a variety of other plant life.

Operate various mowers, trimmers, sprayers, and numerous types of equipment in the day-to-day operation, maintenance and modification of the Miniature golf course and recreational facilities.

Responsible for recommending, selecting, pricing and purchasing of equipment, supplies and materials for repairs, maintenance and playability of the Miniature Golf, Batting Cages, Double Decker, Front Areas, and Pro Shop surrounds. Ensure that equipment is properly maintained and safely operated.

Cooperate with recreation, greens/parks and non-recreation personnel.

Provide administrative support by answering questions, maintaining correspondence with other divisions or agencies; lead scheduled tours; interface with community groups, and actively promote the facility throughout the community.

Perform other duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from High school or G.E.D.
- AND
- B. One (1) year of experience in related field;

2. Special Qualifications:

Valid Utah Class D Drivers License.

Ability to work a flexible schedule including evenings, weekends, and holidays.

3. Knowledge, Skills and Abilities:

Ability to operate a personal computer and Microsoft products; must have knowledge of turf, plant, and tree care, specific seasonal plant life, and maintenance procedures; knowledge of operations at recreational facilities or other comparable facilities; general knowledge and background of golf and other recreational programs; general knowledge and experience in planning, prioritizing, and organizing a complex workload.

Excellent public relation and communication skills.

Ability to establish and maintain effective working relationships with co-workers, the public, news media and other departments and agencies; ability to follow written and oral instructions; ability to create effective working relationships with employees and the public; ability to write reports, business correspondence and procedure manuals; ability to effectively present information and respond to questions from groups of managers, clients, customers and general public.

Understanding of manual control, electrical control and/or radio control irrigation systems.

4. Working Conditions:

Incumbent of the position generally performs in an outdoor environment. Moderate exposure to elements such as heat, cold, dampness, fumes, noise, dust, or grease; Tasks require variety of physical activities, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, critical thinking and creative problem solving. Frequent local travel required in normal course of job performance.

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.

Human Resources Use Only

Job Class:	Municipal Non-Exempt	EEO-4 Class:	Serv/Maint
Location:	Mulligan's	EEOP Class:	Serv/Maint
Group/BU:	General Pay Plan	Tech-Net Match:	Comb.-1235