

South Jordan City

Job Description

Title:	Seasonal Parks Maintenance Worker	Effective Date:	4/3/17
Org:	100540	FLSA:	Non-Exempt
Pay Grade:	S-9	Workers Comp:	Municipal

This is an “at-will” position. The employee or the City may end the employment relationship at any time, with or without cause or explanation.

GENERAL PURPOSE

Perform a variety of entry-level duties related to the construction, installation, maintenance, upkeep, beautification and repair of parks buildings, cemetery, trails, parks grounds and general environs.

SUPERVISOR

Parks Manager

POSITION(S) SUPERVISED

None

ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee’s manager.

Job attendance is required, except for authorized leave.

Perform general cleaning, maintenance, and repairs to restrooms, pavilions, storage facilities, small buildings, playgrounds, picnic areas, benches and other facilities. Assist in maintaining baseball/softball, soccer, and football fields.

Operate powered equipment such as mowers, trimmers, edgers, sod cutters, chippers, etc.

Use hand tools such as shovels, rakes, clippers, shears, saws, and axes.

May perform any of the following duties as directed: janitorial work including minor repairs and upkeep for City properties, support City programs through setting up tables, lights, equipment, etc.

Gather and remove litter.

May install and maintain sprinkler systems, perform landscape construction and maintenance, including but not limited to mowing, aerating, pruning landscape, and planting trees, shrubs, sod, flowers, and lawn seed. May assist in burials at grave sites and maintain cemetery grounds.

Remove snow from walks, driveways and parking lots. Spread salt as necessary.

Perform other duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

One (1) year of experience in related field preferred.

2. Special Qualifications:

Valid Utah Class D Driver License preferred.

3. Knowledge, Skills and Abilities:

Knowledge of maintenance equipment such as mowers, aerators, trimmers, etc.; landscape and sprinkler system installation; safety precautions associated with equipment operations; interpersonal communication skills.

Ability to communicate both verbally and in writing.

Ability to develop effective working relationships with supervisor, subordinates, and the public.

4. Working Conditions:

Tasks require variety of physical activities, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, and critical thinking. Frequent local travel may be required.

Daily exposure to weather extremes and seasonal conditions (above 90 F degrees and below 32 F degrees), rain, and snow. Daily exposure to tasks that require protective gear such as safety shoes, protective eye wear, gloves, hard hats, and hearing protection.

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.

Human Resources Use Only

Job Class:	Municipal Part Time	EEO-4 Class:	Serv/Maint
Location:	Parks	EEOP Class:	Serv/Maint
Group/BU:	Part Time Pay Plan	Tech-Net Match:	