

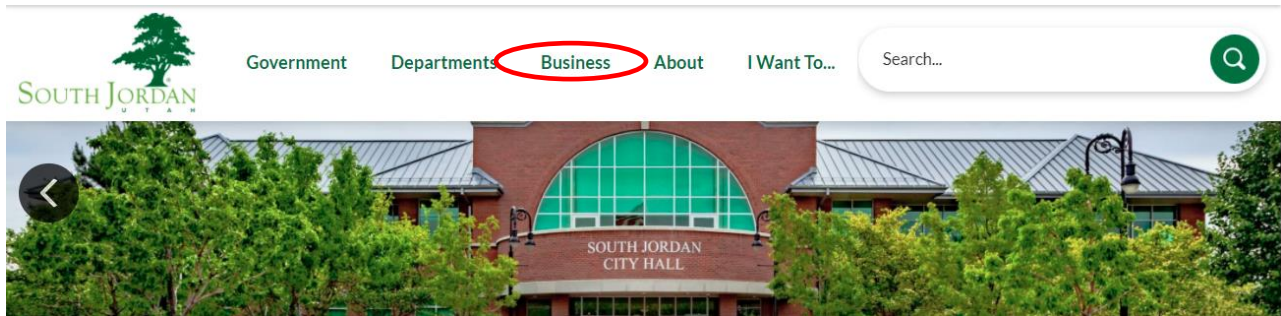
South Jordan City Business Licensing



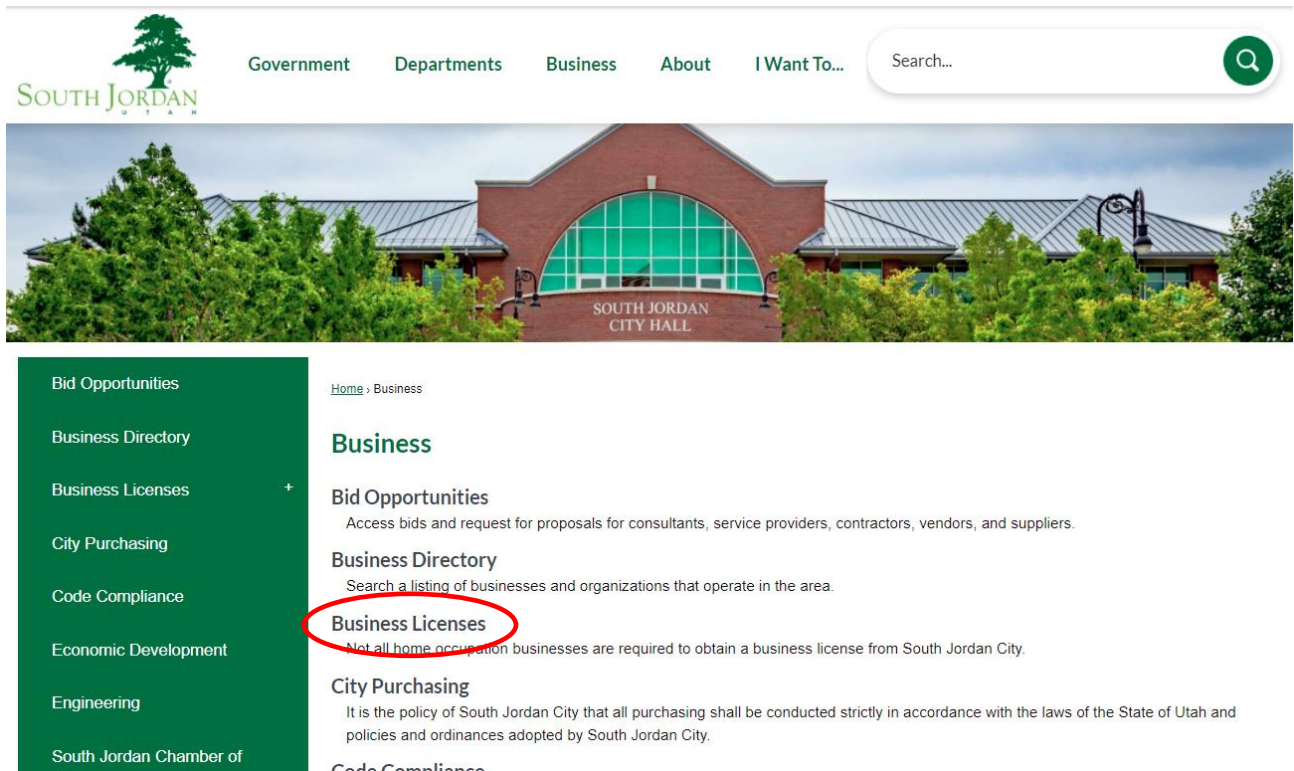
NOTE: Before you can renew a business license you must register to create a Portal account. See the website instructions for “How to Register for a South Jordan Online Portal Account”.

How to Renew Your Business License

On the [South Jordan City website](#), in the top ribbon, click **Business**



Click **Business Licenses**



Under **Renew** click [Renew a business license](#)



Business License Procedure

Home Occupation

[Home](#) > [Business](#) > [Business Licenses](#)

Business Licenses

View more information on [Home Occupation Licenses](#).

License Applications & Renewals

[Visit the South Jordan Online Portal](#)

*All applications and renewals are processed through the South Jordan Online Portal system

Register

[Create a portal account](#)

- [How To Register for a South Jordan Online Portal Account \(PDF\)](#)

Apply

[Apply for a new business license](#)

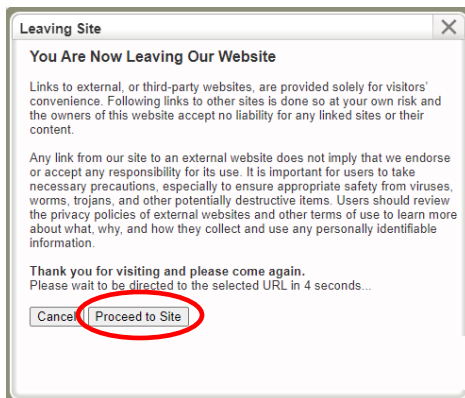
- [How to Apply for a New Business License \(PDF\)](#)
- Additional Home Occupation Documents:
 - [Floorplan Worksheet \(PDF\)](#)
 - [Ordinance Agreement \(PDF\)](#)
- [How to Apply for a New Alcohol License \(PDF\)](#)

Renew

[Renew a business license](#)

- [How to Renew Your Business License \(PDF\)](#)

You will be redirected to the **SOUTH JORDAN ONLINE PORTAL**





Click **Sign In**

SOUTH JORDAN ONLINE PORTAL

[Sign In](#) [Register](#) [Portal Home](#) [Property Search](#)

Click **My Items**.

SOUTH JORDAN ONLINE PORTAL

Welcome YOUR NAME

[Sign Out](#) [My Account](#) [My Items](#) [Portal Home](#) [Property Search](#)

Click **My Business License Items**

SOUTH JORDAN ONLINE PORTAL

Welcome YOUR NAME

[Sign Out](#) [My Account](#) [My Items](#) [Portal Home](#) [Property Search](#)

My Items

Expand All / Collapse All

- > **My Business License Items** -
- > My Code Enforcement Complaints -
- > My Permit Applications -
- > My Engineering Permit Applications -
- > My Planning Applications -
- > My Upcoming Inspections -



Click **Pay Fees**

My Items

Expand All / Collapse All

– **My Business License Items** _____

Show Active ▾

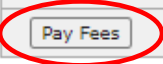
Reference Number *	Name *	Address *	Status *	Date Created *
LCB9999	Business Name	Business Address	Active	02/21/2008
<input type="button" value="Pay Fees"/>				

[Apply for a Business License](#)

– **My Code Enforcement Complaints** _____

– **My Permit Applications** _____

– **My Engineering Permit Applications** _____



Enter the number of South Jordan based employees and click **Make Payment**



SOUTH JORDAN ONLINE PORTAL

Welcome YOUR NAME
[Sign Out](#) [My Account](#) [My Items](#) [Portal Home](#) [Property Search](#)

Business License Application Fees

LCB9999

Fee Type	Amount	Amount Paid
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$90.60	\$90.60
Legacy Fee - See Description	\$90.60	\$90.60
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Legacy Fee - See Description	\$92.20	\$92.20
Renewal Base Fee - Commercial Business or MFV	\$105.00	\$105.00
Renewal Base Fee - Commercial Business or MFV	\$105.00	\$105.00
Renewal Base Fee - Commercial Business or MFV	\$105.00	\$105.00
Renewal Base Fee - Commercial Business or MFV	\$105.00	\$105.00
Renewal Base Fee - Commercial Business or MFV	\$105.00	\$0.00

Total Number of*
Employees:

Number of Full*
Time Employees:


Number of Part*
Time Employees:

Totals:	\$1,351.60	\$1,246.60
Total Amount Payable Online:	\$105.00	

Click on the type of payment you wish to use and proceed with payment.



Credit Card **Bank Account** (USA Only)

 Card Number *

Exp. Date * Card Code

Billing Address

First Name Last Name

Billing Country
USA ▼ Zip

Street Address City

State Phone Number

You will be notified via email when the new license has been issued. The new license will be available to print in the Portal under **My Items > My Business License Items > Documents & Images**

NOTE: A copy of your business license will NOT be mailed to you. You are responsible for printing the license yourself from the Portal. See website instructions for “How to Print a Business License”.

If you need assistance please contact Business Licensing via email at businesslicensing@sjc.utah.gov or by phone at (801)254-3742.