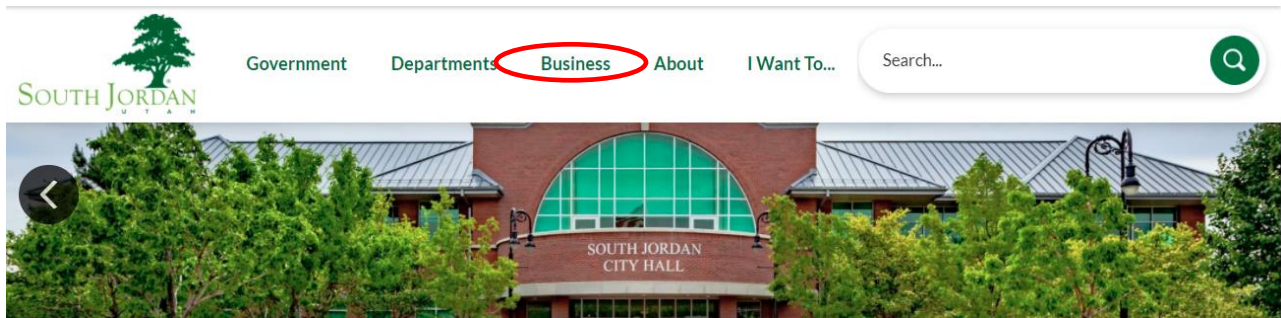# South Jordan City Business Licensing
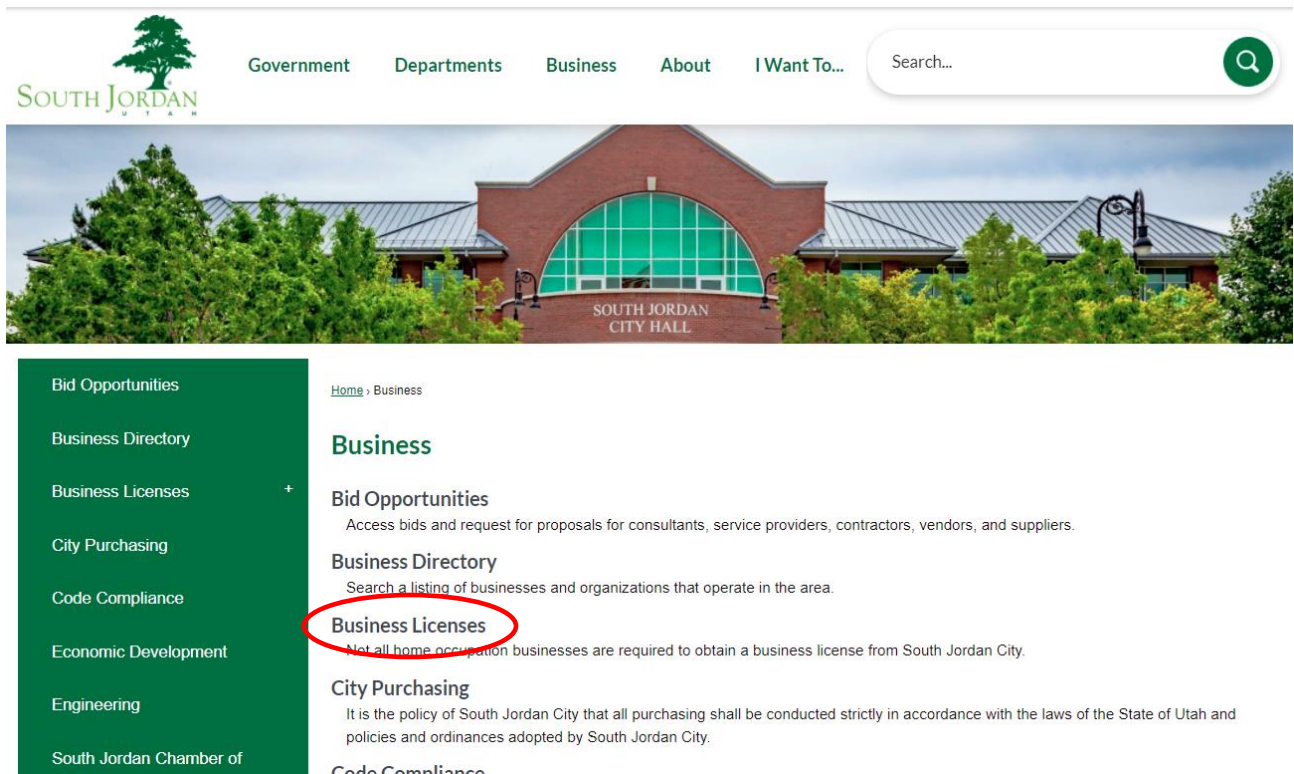
NOTE: Before you can print a business license you must register to create a Portal account.
See the website instructions for "How to Register for a South Jordan Online Portal Account".

How to Print Your Business License

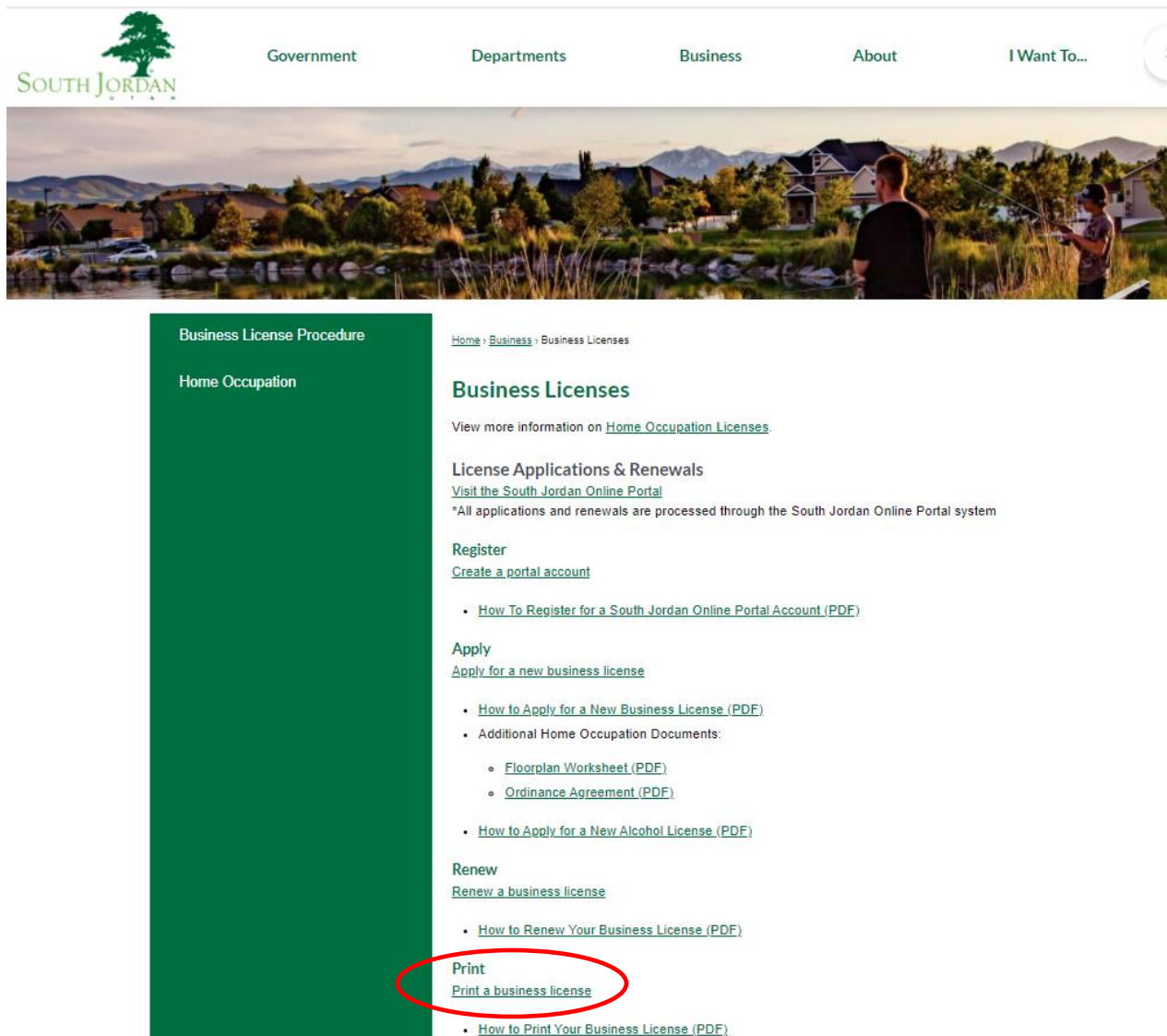**Step 1:** On the South Jordan City website, in the top ribbon, click **Business**
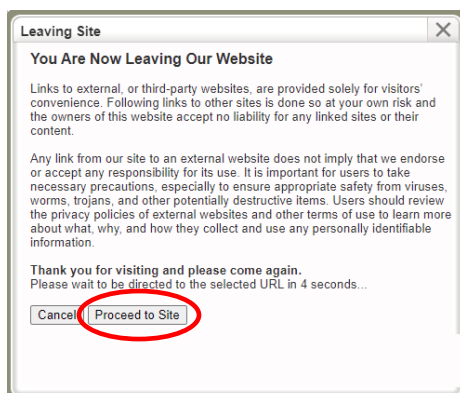

Click **Business Licenses**
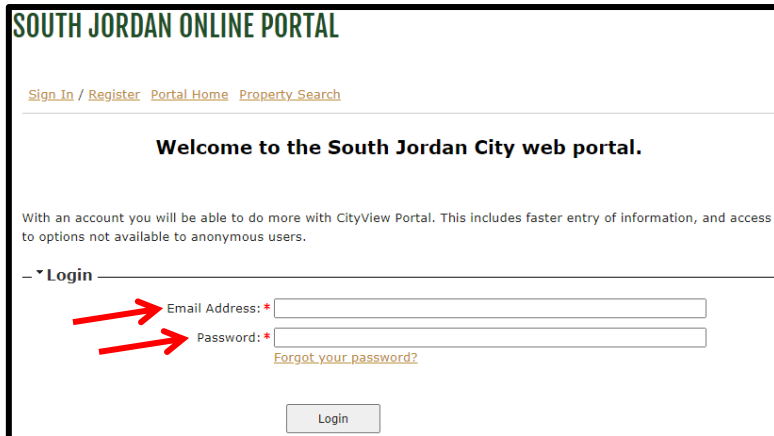
Under **Print** click Print a business license

You will be redirected to the **SOUTH JORDAN ONLINE PORTAL**

Step 2: Sign in to South Jordan Online Portal using the same email and password you previously registered with.
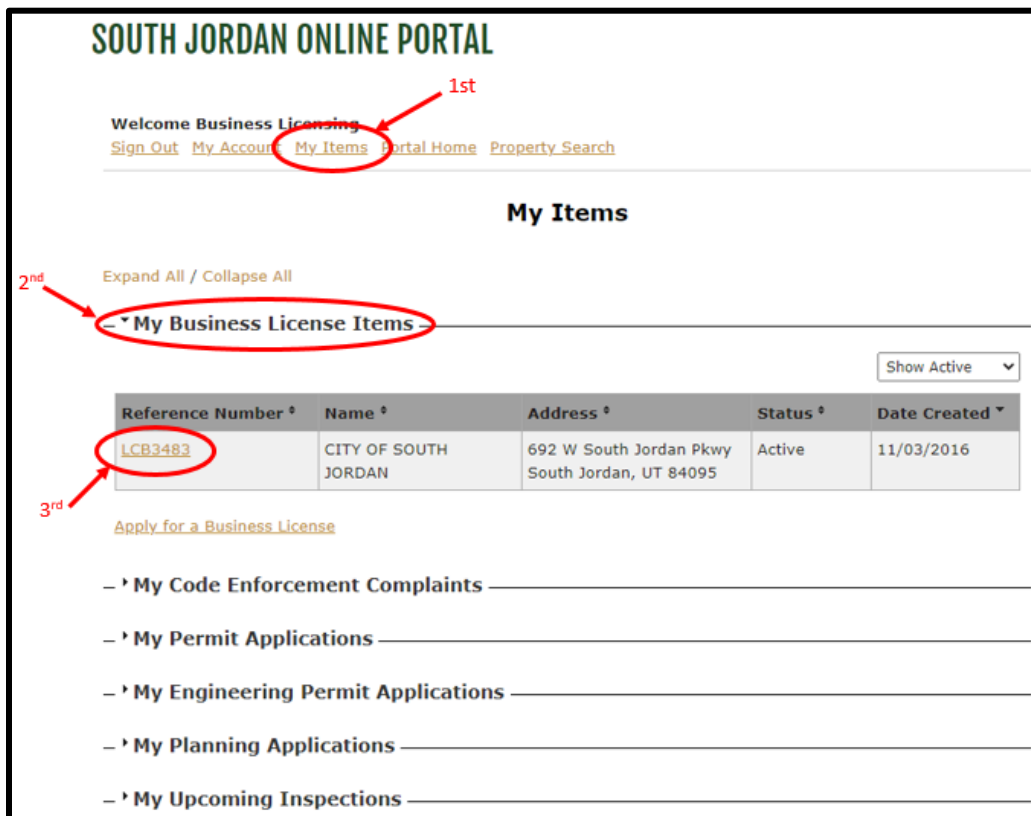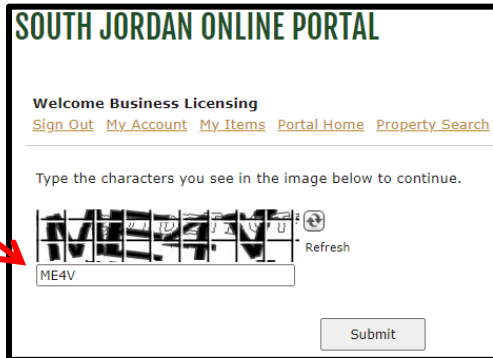

SOUTH JORDAN ONLINE PORTAL

Sign In / Register   Portal Home   Property Search

SOUTH JORDAN ONLINE PORTAL

Sign In / Register   Portal Home   Property Search

Welcome to the South Jordan City web portal.

With an account you will be able to do more with CityView Portal. This includes faster entry of information, and access to options not available to anonymous users.

— Login

Email Address: *

Password: *

Forgot your password?

Login

Step 3: Click:

My Items
My Business License Items
Reference Number (your license number)

SOUTH JORDAN ONLINE PORTAL

1st

Welcome Business Licensing

Sign Out   My Account   My Items   Portal Home   Property Search

My Items

2nd

Expand All / Collapse All

— My Business License Items

Show Active

Reference Number	Name	Address	Status	Date Created
LCB3483	CITY OF SOUTH JORDAN	692 W South Jordan Pkwy South Jordan, UT 84095	Active	11/03/2016

3rd

Apply for a Business License

— My Code Enforcement Complaints

— My Permit Applications

— My Engineering Permit Applications

— My Planning Applications

— My Upcoming Inspections
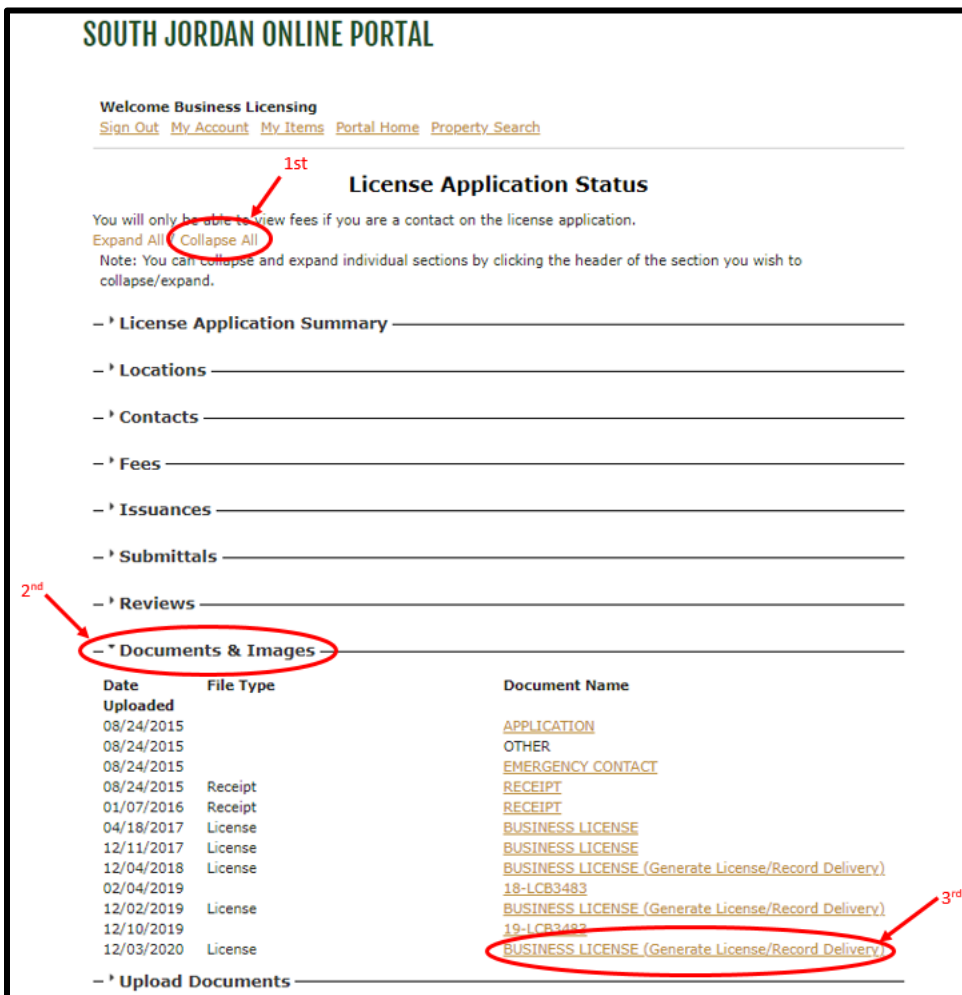
Step 4: Type the characters you see in the image

Step 5: Click:
Collapse All
Documents & Images
BUSINESS LICENSE (this will generate a .pdf document of your license that you can print)