

CITY OF SOUTH JORDAN
GRAMA Record Request
Fax: 801-254-3393



The following form should be completely filled out and returned to the City Recorder's office. The City is allowed 10 business days in which to respond to your request. Presently, South Jordan City Charges .25¢ per page. The City may assess other fees for records compiled in a form other than that maintained. Research or Services Fee may be charged as provided by Utah Code 63G-2-203.

Requestor's Name: James Smock
Address: [Redacted] City: SJ State: Ut Zip: 84095
Phone: [Redacted] Daytime Fax: _____ email: [Redacted]

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s) specifically described as:

All Records pertaining to my residence: 975 W Charlotte Dr.
Please email documents

which I believe are collected, filed and/or used by the City of South Jordan, 1600 W. Towne Center Drive, South Jordan, Utah 84095 (801) 254-3742.

I would like to view/inspect the record(s).
 I would like to receive a copy of the record(s) described above. I understand that the City charges a fee for copies of records and the copies will be provided subject to fees being paid. I authorize cost of up to \$ emailed if costs are greater than the amount I have specified, I further understand that the office will contact me and will not respond to a request for copies if I have not authorized adequate costs.

[Signature] Signature Date Aug 11, 16

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CITY'S RESPONSE TO RECORD REQUEST - FOR OFFICE USE ONLY

APPROVED - Requestor notified on: 8.11.16, 20____
 DENIED - Written denial sent on: _____, 20____
 NO RECORDS ON FILE - Notice sent to requestor on: _____, 20____
 Requestor notified that this office does not maintain the record(s); and, if known, was also notified of the name and address of agency that does maintain the record(s) on: _____, 20____
 Extension of time for extraordinary circumstances. Required notice sent to requestor on: _____, 20____

COPY FEES: \$ emailed If waived, approved by: _____
[Signature] Signature Date 8.11.16