

SOUTH JORDAN CITY
CITY COUNCIL MEETING

July 7, 2015

Present: Mayor David Alvord, Councilman Steve Barnes, Councilman Chris Rogers, Councilman Mark Seethaler, CM Gary Whatcott, Fire Chief Andrew Butler, Administrative Services Director Dustin Lewis, Police Chief Jeff Carr, Strategic Services Director Don Tingey, Development Services Director Brad Klavano, Attorney Steven Schaefermeyer, COS Paul Cunningham, City Commerce Director Brian Preece, Finance Director Sunil Naidu, IS Director John Day, Public Works Director Jason Rasmussen, City Council Secretary MaryAnn Dean

Others: Arnie Widerberg, Aaron Kennard, Robert Poll, James B. Gerritsen, John H. Geilmann, Thom Geilmann

REGULAR MEETING – 6:00 PM

A. Welcome and Roll Call – *Mayor David Alvord*

Mayor Alvord welcomed everyone present. Councilman Shelton and Councilman Newton were excused.

B. Invocation – *By Councilman Chris Rogers*

Zeek Brown, scout, offered the invocation.

C. Pledge of Allegiance

Kaden Lavato, scout from Troop 1727, led the audience in the Pledge of Allegiance.

D. Minute Approval

1. June 16, 2015 Study Meeting
2. June 16, 2015 Regular Meeting

Councilman Rogers made a motion to approve the June 16, 2015 study meeting minutes and the June 16, 2015 regular meeting minutes, as printed. Councilman Seethaler seconded the motion. The vote was 3-0 in favor, with Councilman Newton and Councilman Shelton absent.

E. Public Comment:

James B. Gerritsen, 2802 W. 11460 S., said his address was changed a year and a half ago. His property was agricultural based. He said his property was supposed to be shown as the future phase of the project next to him. He said he sent several emails, one to the City Council and

building official. That plat map has never shown his property as phase 1. His phone line was never re-hooked, the irrigation grate is not safe, the ditch is huge, there is an unsafe elevation along the drive where it curves. He has called engineering more than once. He said the park strip was never fixed, the utility lines were not run correctly. He said he would like this revisited how he become phase 1. He is not supposed to be zoned for no animals. He said he has an attorney involved and would like help resolving this with Harold.

Robert Poll, 11508 S. 2700 W., said his northern property line borders Seville Estates. He said he didn't oppose the subdivision. He sent a letter to Shane in Engineering in August of last year, along with a copy to Mayor Alvord and Councilman Barnes. He said he never received a response to the question about why the road is so high. He said they live in a fish bowl now. He is disappointed that he couldn't get a legitimate answer. The sidewalk was higher than the grade was previously. There was a property exchange for the road. Now code enforcement is telling the Gerritson's they have to landscape and they're trying to take away animals rights. He feels the Gerritson's are being taken advantage of and blindsided by this development. He objects with them coming down with a heavy hammer on the Gerritson's.

CM Whatcott said staff will look into the issue further.

Arnie Widerberg, resident for 36 years, lives at 1387 W. Y Worry Lane, said he used to be an employee in the Public Works department and they opened and closed the graves. He said he owns 5 plots in the north section, one is used for his granddaughter. He said they used to replace the sod with original sod when a grave was opened. Now, they replace it with new sold. The sod is not growing back and there are weeds throughout. He proposed that they return to the process of reusing the existing sod. That will maintain the natural look of the grass. He will meet with the Public Works Department and share his expertise. He invited the Mayor, City Council and staff to visit the cemetery and see the disarray down there.

John Geilmann, 1134 Crystal View Way, welcomed Chief Carr, and said he is taking the reins of the best Police Department anywhere. He noted that in the study session, the City Council thanked Bob McKinley for the great job he is doing on the UTA Board. He said he submitted Mr. McKinley's name to get him on the Board. He noted an email given to 1 City Council candidate regarding the Welby Pit and the work being done on that project. He said he was one that was instrumental in getting that started and he has a great interest in that project. He said there are 13 candidates. If they are going to inform, they should fully inform all. He asked that all candidates be given the same information and be able to utilize that information as part of their campaign to help the city move these things along.

F. Presentations:

1. Oath of Office: New Police Chief, L. Jeff Carr

Mayor Alvord noted the attendance of many police and fire employees.

City Recorder, Anna West, administered the oath of office to Police Chief L. Jeff Carr.

Mr. Carr recognized his family and addressed the officers. He said character, competence, trust and transparency is what they are about. He expressed appreciation to the force.

2. Oath of Office: New Youth Council Mayor – Jake Hawkins
New Youth Council Mayor Pro Tem – Tiffany Ferrel

Mayor Alvord administered the Oath of Office to the new Youth Council Mayor – Jake Hawkins and new Youth Council Mayor Pro Tem Tiffany Ferrel.

3. Help Line Campaign. *(By Communications Coordinator, Tina Brown)*

Communications Coordinator Brown said the information center at the city is unique. They have 6 agents take calls. They are going to promote the information center to the residents. The phone number is easy to remember 801-446-HELP. This will connect the residents to the information center. She showed a video that has been done advertising the help line campaign. They will start promoting the number at the end of the month.

- G. **Action Item:** Resolution R2015-45; Annual Ratification of the South Jordan Employee Handbook. *(By COS, Paul Cunningham)*

COS Cunningham reviewed the background information on this item.

Councilman Seethaler thanked staff for their work to keep the handbook up to date. He asked that they include a document from staff explaining the rationale for each change (Attachment A).

Councilman Seethaler asked if there is anything that resonates that it wouldn't be defensible by the city if there was an error in payroll? Is a year sufficient time? Attorney Steven Schaefermeyer said he feels a year is sufficient time.

Councilman Seethaler made a motion to approve Resolution R2015-45. Councilman Barnes seconded the motion. The vote was 3-0 in favor, with Councilman Newton and Councilman Shelton absent.

- H. **Action Item:** Resolution R2015-46; Authorizing and Implementation of certain Infrastructure Improvement, Maintenance and Operation Projects. *(By Development Services Director, Brad Klavano)*

Councilman Seethaler indicated that he would like to go through each project individually as we discuss them and make that discussion part of the public record. Mayor Alvord said this was discussed and vetted through the budget process. Councilman Seethaler said it is a level of repeat, but the difference is timing, and they need to determine if the priority is still there and if the project needs to be started on. Then they can say they approved certain funds for certain projects.

Councilman Barnes said the budget was just barely passed. He noted the explanation on these items from Development Services Director Klavano (Attachment B). Councilman Seethaler asked that they go through the items individually.

1. Converting Parks to Secondary water (\$100,000)

It was noted that there will be payback no greater than 8 years on each park.

CM Whatcott said this is a fulfillment of one priority of the citizen's committee secondary water study.

2. Transite water line pipe replacement (\$2,700,000)

Councilman Seethaler asked how many linear feet or miles of pipe is being replaced? Development Services Director Klavano said they are not sure. All transite pipe has been identified. Public Works Director Rasmussen said it is a 10 year plan to get rid of all transite water lines. This is year 2 or 3.

3. Skye Drive (9800 South) 4000 West Intersection (\$340,000)

The City Council had no questions on this project.

4. Waterline/Vales Relocation and Installation (\$60,000)

Councilman Seethaler said on Redwood Road, if the water line breaks, finding and repairing the line could take some time. Development Services Director Klavano said the urgency to move ahead with this project is because UDOT will be widening South Jordan Parkway to I-15 in 2017. They need to get this project done before that road widening project.

Mr. Rasmussen indicated that this proposal is to get the design detail to send out to bid to install new infrastructure. They are not putting in any new lines; this is just field work and design. Next year, they will likely ask for funding for the project. He noted that they have had issues in the past with valves in the area.

5. Turf Replacement in the Recreation Center (\$60,000)

It was noted that the lifespan of the turf is 5-6 years. CM Whatcott said they may get longer wear on the newer turf.

6. Water seepage issues at Fire Station #62 (\$50,000)

Fire Chef Butler said there are water seepage issues causing mold. It is a result of the block not being sealed correctly. They anticipate this will fix the problem.

7. Air handler at the Gale Center (\$150,000)

Councilman Seethaler asked about the long term viability of the Gale Center? Are they going to spend money now that they will not benefit from later?

CM Whatcott said this is an immediate need. There is no other location for a museum. It could be 5-10 years before that changes. He believes this is the wisest choice for the Gale Center. It is for the air conditioning and heating. The current unit is close to 40 years old. We will save a lot of money in maintenance.

8. City hall carpet replacement (\$150,000)

It was noted that this is a 3 year program. The current carpet is 13 years old. This is part of the renovations that are underway now.

9. JVVCD Pocket Park (\$250,000)

Development Services Director Klavano said this \$250,000 will cover everything planned such as designed landscaping, irrigation, trees, turf, vegetation and some hard scape with benches and pavilion and small playground. If JVVCD (Jordan Valley Water Conservancy District) participates, it will save them some money. JVVCD owns the 2 ½ acre park. The annual maintenance is expected to be \$5,000-\$8,000. The ongoing operations and maintenance has been put in the budget calculations.

10. Jordan River Bank Stabilization (\$90,000)

Councilman Seethaler asked how many feet of river bank will be stabilized? Public Works Director Rasmussen said 100-200 ft. Development Services Director Klavano said the complexity is getting approvals from the many different groups associated with the Jordan River.

Councilman Barnes asked if they will be able to get any help from the Jordan River Commission? Development Services Director Klavano said they are looking into that.

It was noted that maintenance costs will be minimal.

11. City Park North Playground Equipment (\$100,000)

The current playground equipment is 17 years old. It is expected to last 12-15 years. Staff's intention is to introduce 1-2 more play elements.

Development Services Director Klavano said the best time to buy the play equipment is in the fall after peak season. It was noted that the metal could be recycled. There are also risk management issues with older equipment.

Councilman Rogers asked that they make sure heat resistant materials are used.

12. Park Sign Replacement Program (\$150,000)

Public Works Director Rasmussen reviewed what level 1, level 2, and level 3 signs are (See Attachment C). The signs are meant to have little to no maintenance.

13. Riverfront east Playground Equipment Replacement (\$80,000)

14. Riverfront West Playground Equipment Replacement (\$80,000)

15. Ascot Downs Playground Replacement (\$60,000)

The City Council addressed items 13, 14, and 15 at the same time. CM Whatcott said they are trying to find equipment at the best price. Strategic Services Director Tingey said they will also try to find like equipment so that they don't change the age level of the kids playing on the equipment.

16. Cemetery Landscaping & Improvements Phase I (\$550,000)

Councilman Seethaler asked, if budget allows, that the ground maintenance and patchwork of sod on the graves that was addressed tonight be a priority. Public Works Director Rasmussen said yes, they are planning on it.

It was noted that the plans are for grass and irrigation on the west end of the cemetery. More amenities will be added to the existing cemetery such as roads, entrances, a drinking fountain, and restrooms. CM Whatcott said there may be property available to expand the cemetery in the future. He estimated that the western section of the cemetery will be complete in approximately a year.

17. Cemetery fence replacement (\$300,000)

CM Whatcott said they want to separate the cemetery from the back yard of the neighbors. There are also some boundary issues. He said the neighbors are in favor of a solid fence. They have had discussions with some of the neighbors, but not all of them.

Councilman Seethaler noted that all of the items being discussed are included in the city budget. They are just highlighting them for individual attention.

18. 3200 West – 10400 South to 10080 South (\$1,068,000)

Councilman Seethaler asked if it is their plan to continue having park strips that require being watered? Development Services Director Klavano said staff will meet and discuss options. They have a number of lots that face the street. A lot of those homes are flood irrigated and that causes issues. They will be having a neighborhood meeting this week to get their input.

CM Whatcott said there are not very many park strips left. There are more in the Daybreak area, but a lot of those will be irrigated with secondary water. Development Services Director Klavano said the park strips that are left are infill. CM Whatcott said they could consider a replacement material that makes more sense long term.

Councilman Barnes said they could consider options for the park strips in a future discussion. CM Whatcott noted that concrete has challenges as well.

Councilman Seethaler said he is always in favor of sustainable long term solutions.

19. South Ridge Signal Installation (\$110,000)

It was noted that the developer will be paying \$40,000 towards this project. The total cost is \$150,000, the city cost is \$110,000.

20. Hawk Pedestrian Crossing Signal (\$80,000)

There was no objection or discussion from the City Council on this item.

21. City Wall/Fence Repairs (\$200,000)

Councilman Seethaler noted a chart that is done to address the fence repairs over time. They have a need to figure out a longer term solution. Their constraint is cost. He asked about the Springfield subdivision fence repairs. Public Works Director Rasmussen said that was addressed in the 9400 South and 2200 West projects.

22. Storm Drain Utility Rate Study (\$50,000)

Councilman Seethaler noted that it has been over 5 years since the last rate study was done.

23. Dunsinane Storm Drain Pond Improvements (\$80,000)

It was noted that staff is not aware of other ponds that are in need of similar repairs. There were no objections from the City Council.

24. Street Maintenance Projects(\$924,945)

Councilman Seethaler said he feels this money represents the revenue that is left. He has no objection with this.

25. Fire Station 63 (\$3,800,000)

Councilman Seethaler said this item has been reviewed many times previously.

Councilman Rogers made a motion to approve Resolution R2015-46, and to take a break. Councilman Seethaler seconded the motion. Roll call vote. The vote was 3-0 in favor, with Councilman Newton and Councilman Shelton absent.

- I. **Public Hearing: Ordinance 2015-10; Zone Text Amendment Amending Title 17** (Planning and Land Use Ordinance) by the addition of Chapters 17.30 (Agricultural Zones) and 17.40 (Residential Zones), the Amendment of Chapter 17.18 (Uses), and the Repeal of Chapters 17.24 (Agricultural A-5 Zone), 17.28 (Agricultural A-1 Zone), 17.32 (Residential R-1.8 Zone), 17.36 (Residential R-2.5 Zone), 17.40 (Residential R-3 Zone), 17.45 (Residential R-4 Zone), 17.46 (Residential R-5 Zone) and 17.48 (Residential R-M Zone). (*By Planner, Jake Warner*)

Planner Jake Warner reviewed the background information on this item. He reviewed a couple corrections to the Ordinance.

Mayor Alvord opened the public hearing. There were no comments. He closed the public hearing.

Councilman Seethaler asked how the changes affect Daybreak area? Mr. Warner said it doesn't. He said a long term goal is to have all zones apply to the uses chapter. They would need to meet with Kennecott and make sure all of the original agreements are still being met.

Mr. Warner clarified that a text amendment applies to everything currently zoned with that zone, irrespective of the development on the property. As the city makes changes, uses become legal non-conforming, sometimes referred as grandfathered.

Councilman Seethaler asked if the Architectural Review Committee will not be serving the same purpose, or did they just not make reference to it? Mr. Warner said currently the Architectural Review Committee it is not a formalized committee. It is a tool used by the Planning Commission. Staff feels it is a good tool it depends on whether we formalize it or not and how we address it. In the process of doing something like this we discover some of these issues that need to be addressed and that is one of the issues.

Councilman Rogers commended staff for their work on this time intensive project. This is headed in the right direction.

Councilman Rogers expressed some concern about bringing back the RM-8 zone. The main concern is that someone could submit an application and be entitled to that zone. He has been assured that there are no current RM-8 zoned properties that are un-developed or un-entitled. Mr. Warner said that is correct. Councilman Rogers said this just adds another tool but it won't allow any developer to start using the RM-8 zone without coming forward with a zone change request. He said he is fine with it being a tool for Council.

Councilman Rogers expressed concern with the way the PUD is structured. If a developer wants high densities, they are incentivized to do a PUD. Mr. Warner said it is a tool that has been used

for a long time. They like the flexibility in the zoning ordinance. There are additional requirements, such as increased house size and an increase in the amount of brick and stone used. It is only allowed on projects that are 5 acres or larger. The density does not increase. Development Services Director Klavano said private streets are still discouraged.

Councilman Rogers said he is concerned about the low side yard standard. Can they adjust that upward? Mr. Warner said that has been the standard; they are not proposing a change. With the RM-8 zone, they look closely at drainage. They need a minimum 5 ft. setback.

Councilman Rogers noted the smaller footprint for a PUD in the RM zone. He asked if they can change that to 2400 sq. ft.? Mr. Warner said he is okay with that. Councilman Rogers said he feels that will help dis-incentivize the developer.

They discussed the landscaping provision. There is currently no provision of hardscape versus landscape. Mr. Warner said they would like to see less than 50 percent hardscape, but they are trying to consider driveway needs.

Councilman Rogers asked why not have a lighting plan for all developments in residential zones? Mr. Warner said there is not a lot to consider on a house unless they want a house to have a certain amount of lighting. This refers to a daycare, a police station, etc. There is a lighting plan required for a PUD.

Councilman Rogers asked if they should set a minimum lot area requirement for the R-M zone? Mr. Warner said he is comfortable because of the other open space requirements. He said he would be okay setting the minimum lot area to 800 sq. ft.

Councilman Rogers noted that multi family is not an allowed use. There is increased review with single family attached housing (town homes). No apartments are allowed. Mr. Warner said that is correct.

A typo on the required impact control measures table was noted.

Councilman Rogers made a motion to approve Ordinance 2015-10, and under exhibit B, residential zones, that they edit the paragraph under 17.40.030 Planned Unit Development subparagraph F to state that the RM zone has a minimum floor area of 2400 sq. ft., and under subparagraph J of the same section, that should be edited to say the minimum PUD lot area for the RM zone be changed to 800 sq. ft., and in exhibit C, under 17.18.030.30, under residential use regulations, subparagraph B2 Institutional Facility , include the language “or any other institutional facility.”, and to include the correction of the typo on the required impact control measures table, subparagraph H. of the impact control measures 17.18.040, footnote 1, to include all corrections previously noted by Mr. Warner – section 17.18.030.30 A.1. include at the end “except for temporary uses needed for construction or disposal,” that was referring to the trash enclosures in the front yard and in 17.40.030 I. to remove the word “required” referencing what was in previous draft referring to a required front porch; and 17.040.030 O. the covered parking shall refer to

guest parking. Councilman Barnes seconded the motion. Roll call vote. The vote was 3-0 in favor, with Councilman Newton and Councilman Shelton absent.

- J. **Public Hearing:** Ordinance 2015-11; amending Chapter 17.124.020 regarding the appointment and members of City Historic Preservation Committee. *(By Councilman Chris Rogers)*

Councilman Rogers said the idea is to let more people serve. Whoever wants to help and serve should be able to.

Mayor Alvord opened the public hearing. There were no comments. He closed the public hearing.

Councilman Barnes said the more participation they have on the committee, the better. It was noted that any member of the City Council can appoint someone. Councilman Rogers concurred. He said the committee does not want to exclude anyone from participating.

Councilman Barnes suggested they have each Councilmember be able to nominate at least two members to the committee. Councilman Rogers said currently, their nomination doesn't have to live in their district. He agreed to that provision.

Councilman Rogers made a motion to approve Ordinance 2015-11, with the amendment in section 1 that the Historical Committee be no less than 6 members, no more than 15 members, and that each City Council member may appoint at least 2 members to the committee. Councilman Barnes seconded the motion. Roll call vote. The vote was 3-0 in favor, with Councilman Newton and Councilman Shelton absent.

- K. **Reports and Comments:** *(Mayor, City Council, City Manager, and City Attorney)*

Mayor Alvord noted his meeting with Mayor McAdams, Carlton Christensen, and CM Whatcott. They were pleased to find Mayor McAdams in agreement for what they were hoping for. He said the next step is to set some dates for benchmarks.

Councilman Barnes said he found the email referred to by Mr. Poll regarding Seville Estates. He said he hopes they can look into the issues brought up tonight.

Councilman Seethaler said they have made progress with the Mulligans Commission. They will make a presentation to the City Council in two weeks.

Administrative Services Director Lewis said they will be working with Andy Staples (Staples Golf). He will be coming the first week of August, looking at the golf course, and setting up times to meet with the City Council. Mr. Staples will hold an open house, and write a report and give good detailed information on options that they have for the property.

Councilman Seethaler said Mr. Staples designs PGS quality golf courses and community level golf and recreation spaces. The open house will be for the public. He is excited to work with Mr. Staples.

CM Whatcott said he met with Smith/Hartvigsen to discuss strategy on how to help move reuse water projects forward. They are putting a working group together to work on the project. He would like a member of the City Council to serve on that group, and he has asked Councilman Rogers. Councilman Rogers indicated that he was willing to serve. The City Council concurred for Councilman Rogers to serve with that group.

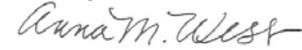
CM Whatcott said staff got behind on the curb and park strip maintenance and they are not up to city standard. He apologized and said they have learned lessons this year. Public Works Director Rasmussen said they have plans to make sure that does not happen again.

Administrative Services Director Lewis said they are working to reschedule the fireworks for August 14th in conjunction with the health and safety preparedness week and during the County Fair.

ADJOURNMENT

The July 7, 2015 meeting adjourned at 9:26 p.m.

This is a true and correct copy of the July 7, 2015 Council meeting minutes, which were approved on July 21, 2015.


South Jordan City Recorder

6-30-15 Employee Handbook Updates Summary

- | | | |
|-------------------|--|---|
| 1-03. 1-04(4) | City Attorney Duties | Updates section to reflect City Attorney reporting directly to the City Council, and supervision of the City Attorney's employees. |
| Rationale: | Comply with City Council previous actions to make changes to the City Attorney's reporting and follow City Code, and employment contracts. | |
| 1-04 (5) | Employee Handbook | Establishes annual ratification process by Council each July. |
| Rationale: | As previously agreed with the City Council in order to ensure regular visibility to existing employee practices and modifications thereto. | |
| 2-01 (1) | Anti-Nepotism | Additional limitations on hiring relatives both under state law and City policy direction. |
| Rationale: | Comply with the recent changes to state regulations (added grandfather, grandmother, grandson, and granddaughter) which were on HB 73. Prohibited relatives beyond the state limits were added (current or former foster children, step-relationships, or any of their spouses) to avoid potential conflicts, avoid public criticism, and to provide a consistent policy city-wide. In the past, departments were given the discretion to hire relatives of part-time employees and now that discretion will be replaced with policy for hiring relatives of full-time or part-time employees. | |
| 2-01 (2), 4-01(1) | Sexual Orientation | Adds sexual orientation and gender identification to the list of legally protected classes in City policies relating to employment. |
| Rationale: | Compliance with SB 296, which added sexual orientation and gender identify to Utah's legally protected status list. | |
| 3-01 (3) f. | Payroll Errors | Established joint responsibility for identifying payroll errors, limits retroactivity. |
| Rationale: | Create expectation for employees to be responsible for reviewing paystub and notify payroll if there appears to be an error. Limit City's liability to one year to make the correction and avoids tax issues. | |

3-01 (12) Severance Payments Creates severance payments for At-Will/Full-time employees whose employment is ended at the initiative of the City.

Rationale: Create a consistent, non-discriminatory method to determine severance payments for at-will/full-time employees that end employment at the initiative of the city, this method is based upon years of service with the City. One year of service in the at-will/full-time position must have passed to be eligible for this type of severance payment.

3-02 (10) Breastfeeding Implements requirements of new state law.
Rationale: To document our compliance with state law (HB 242) within the Employee Handbook.

4-01 (13) Recording Employees Prohibits one employee recoding another except as authorized by the policy.
Rationale: Create notification for employees that may be recorded without their knowledge, which can lead to mistrust and decreased verbal communication within the City.

4-02 (3) Co-worker Marriage Require specific notification when employees who have reported a relationship marry.
Rationale: The Employee Handbook previously required employees to notify the ending or beginning of a relationship to make sure the relationship complies with the Personal Employee Relationships policy and to avoid potential conflicts. However, the other possibility of the relationship outcome (marriage) wasn't included. Without this notification, the relationship status isn't updated and the City cannot determine if any operational changes are appropriate. For example, in the Police Department, Officers that are married are not permitted to work on the same shift for a variety of legal reasons.

4-03(3)e. (2) Medication notification Expands requirements for medication notifications by safety sensitive employees.
Rationale: Creates standard for how often employees should update the Prescription Disclosure form and sustains a safe work environment. For example, employees that hold a CDL license should not be allowed to operate a vehicle if he/she is taking/prescribed a medication that causes drowsiness.

5-02 (1) Travel Policies Updates to website link, clarification of amount paid when employee choose to drive rather than fly, etc.

Rationale: Address frequent questions from employees and ensures City costs are managed appropriately.

7-02 (1) Vehicle Issue Reports Use Employee Incident Report form, required by end of shift.

Rationale: Provide clarification on the expectation of when an incident report form should be submitted if an accident occurs and creates driver accountability.

7-02 (8) Prohibited Use Reminds employees to comply with the state law prohibiting use of a handheld wireless communication device while operating a vehicle.

Rationale: Compliance with the Traffic Code – HB 63 Distracted Driver Amendments.

Index Updated.

9-18-14 Employee Handbook Updates Summary

New City Manager Letter

Updated Table of Contents

1-03	City Manager Duties	Updates section to reflect City Manager is Chief Administrative Officer, consistent with City Ordinance change.
Rationale:	Comply with City Council previous actions to make changes to the City Manager's role, and follow City Code and employment contracts.	
Service Values		Deleted while under review.
1-04 (5)	Employee Handbook	Establishes annual ratification process by Council each July.
Rationale:	As previously agreed with the City Council in order to ensure regular visibility to existing employee practices and modifications thereto.	
2-01 (2)	Anti-Nepotism	Strengthens the limitations on hiring relatives and sets a City-wide standard.
Rationale:	In the past, departments were given the discretion to hire relatives of full-time employees and now that discretion will be replaced with policy prohibiting hiring relatives of full-time.	
City Vehicle Use for Commuting		Deleted, now covered by City-wide Policy 200-08.
3-03 (8)	Service Award Program	Eliminated one year award to meet IRS guidelines to ensure awards to employees are not taxable.
4-01 (7) d.	Tattoos/Branding	Creates a City policy standard for tattoos/branding.
Rationale:	As tattoos have become increasingly common in the workforce, the City Manager determined that for consistency the standard be set City-wide, with the exception of Police and Fire.	
4-01 (8)	City Equipment	Moves authorization level for personal use of certain City equipment to the City Manager.
Rationale:	Previously such authorization could be made at the department level. The City Manager determined that given his accountability, he alone would make such decisions.	

4-04 (2) E-cigarettes Establishes restrictions on use the same as other tobacco products.

Rationale: Provided definitive answer to supervisor and employee questions about the applicability of the Utah Indoor Clean Air Act to e-cigarettes.

4-07 (1) Grievance Definition Broadened from “employment status” to “working conditions”.

Rationale: Response to a legal analysis during review of adequacy of current policy, broadened scope of grievances in effort to encourage use of grievance policy.

Index Updated.

Anna West

Subject: FW: 25 Capital Budget Requests - Clarifications Please ...
Attachments: 0241_SouthJordanParkSignage_v 2.pdf; Copy of Park Sign Inventory and Replacement.xlsx

From: MaryAnn Dean
Sent: Thursday, July 09, 2015 11:34 AM
To: Anna West
Subject: FW: 25 Capital Budget Requests - Clarifications Please ...

Anna,

The email below is correspondence between Brad Klavano and the City Council regarding 25 CIP projects. His responses are in Red Bold lettering. That correspondence is Attachment B from the 7-7-15 Regular City Council Meeting.

The Attached documents regarding signage are Attachment C.

Please let me know if you have any questions.

Thanks,
MaryAnn

From: Brad Klavano
Sent: Thursday, July 09, 2015 10:08 AM
To: MaryAnn Dean
Subject: FW: 25 Capital Budget Requests - Clarifications Please ...

MaryAnn

Here you go ... Sorry I have not been in my office to much the last couple of days To many meetings.

Thanks

Brad Klavano | Director of Development Services/City Engineer | City of South Jordan
1600 W. Towne Center Drive | South Jordan, UT 84095
Office: 801.254.3742 | Fax: 801.253.5235 | Direct: 801.253.5203 ext 1239



From: Brad Klavano
Sent: Tuesday, July 07, 2015 10:46 AM
To: Mark Seethaler; Gary Whatcott; Jason Rasmussen; Sunil Naidu
Cc: CITY_COUNCIL_EMAIL
Subject: RE: 25 Capital Budget Requests - Clarifications Please ...

Mayor and City Councilmembers

I will attempt to answer the questions from Councilmember Seethaler as best as I can as **Highlighted in RED BELOW IN THE BODY OF THE EMAIL**

I hope there are not to many typo's but wanted to get this out as soon as I could this morning.

Thanks

Brad Klavano | Director of Development Services/City Engineer | City of South Jordan

1600 W. Towne Center Drive | South Jordan, UT 84095

Office: 801.254.3742 | Fax: 801.253.5235 | Direct: 801.253.5203 ext 1239



From: Mark Seethaler

Sent: Monday, July 06, 2015 4:09 PM

To: Gary Whatcott; Brad Klavano; Jason Rasmussen; Sunil Naidu

Cc: CITY_COUNCIL_EMAIL

Subject: FW: 25 Capital Budget Requests - Clarifications Please ...

As we prepare to vote on 'releasing' the funds for 25 of the capital budget items included in the recently-passed Fiscal 2016 budget - I first wish share my appreciation that -

1. All items are budgeted against available funds. There is no issue about funding to decide.
2. The priority is set and established through our cooperative process. There is no need to question priority at this point.
3. There are opportunities (as in past years) for new/emergency projects to be presented during Fiscal 2016 - and receive priority over certain projects in the 'original' budget for this year ahead.

My questions (in advance of tomorrow evening's Council meeting) are as follows -

1. If my addition is correct, these 25 requests total \$11,582,945. **THAT IS CORRECT IT TOTALS A LITTLE OVER \$11.6 Million**
 - o What portion of our available F'16 CIP (and fund-specific) budgets does this \$11.6 million represent? **ABOUT 75%**
 - o Which of the 25 requests could reasonably be delayed for at least two months with no impact on the City's ability to execute each project? **ALL OF THESE PROJECTS OVER THE NEXT TWO MONTHS WILL HAVE SOME AMOUNT OF WORK PERFORMED ON THEM, WHETHER THAT IS SURVEYING, DESIGN, RIGHT OF WAY PURCHASE, EASEMENT ACQUISITION, UTILTIY COMPANY WORK, PURCHASING, HIRING OF CONSULTANTS, BIDDING, CONSTRUCTION, ETC...**
 - o Here is my concern: the spirit of requiring projects over \$50,000 to be approved (as they were ready to present) was to -
 - Recognize that at the time of budgeting (months - and even up to a year ahead of when the project will begin) not everything is locked down. **I HAVE MET WITH ALL OF THE STAFF AND THESE ARE THE PROJECTS THAT WERE NEEDED TO MOVE FORWARD ON AT THIS TIME. THIS IS NOT ALL OF THE BUDGETED PROJECTS.**
 - Review the project in enough detail to be assured that it is 'still' the right thing and that our approach will give maximum value to our residents **BY BEING IN THE BUDGET THESE WERE**

ALL HIGH PRIORITY PROJECTS THAT ARE VERY BENEFICIAL TO THE RESIDENTS AND OPERATIONS OF THE CITY AND IN ADDITION TO SAVE ON LONGER TERM COSTS BY COMPLETING THE MAINTENANCE PROJECTS ON TIME.

- Allow for ready re-prioritization, as is the case with emergency requests or timing for state participation, etc. **EVEN THOUGH THESE ARE BEING ON APPROVED AT THIS TIME AND WORK WILL TAKE PLACE IF THE ITEMS ARE NOT PURCHASED OR BID THEY COULD ALWAYS BE BROUGHT BACK TO THE CITY COUNCIL TO RE-PRIORITIZE**
 - Given this ... my concern is that by approving these significant dollars with 25 projects all at once, we are back to approving a 'budget' with lists of projects that have not been well socialized or commonly understood, jeopardizing sup-points 2 and 3 above. **I DISAGREE THESE WERE TALKED ABOUT AND VETED EXTENSIVELY IN THE BUDGET PROCESS. IF THE CITY COUNCIL WOULD LIKE BETTER UPDATES, STATUS, OR DESCRIPTIONS NOW OR LATER IN THE PROCESS WE CAN DO THAT BY MANY WAYS AND MEANS.**
2. \$100,000 for planning/design of parks secondary water for the future -
- What is the inventory of city parks on and targeted to come on to secondary water? **CURRENTLY TO DATE WE HAVE RIVERPARK WEST AND CITY PARK USING SECONDARY WATER. PLANNING AND DESIGN WILL INCLUDE PROSPECTOR PARK, JORDAN RIDGE PARK, AND RIVERFRONT EAST PARK. THERE MAY BE A FEW ADDITIONAL PARK PROPERTIES ADDED BASED ON COST. A FULL REPORT WILL BE PROVIDED TO COUNCIL ONCE THE ECONOMICS FOR HAVE BEEN DETERMINED.**
 - What are the basic economics of converting future parks to secondary water? **ABOUT 4 YEARS AGO A COST ANALYSIS WAS PERFORMED. THESE PARKS HAD A PAYBACK PERIOD OF NO LONGER THAN 8 YEARS.**
 - What is the scope of this \$100,000 request? Exactly what parks will be included in the planning, and which parks will still be without expectation of secondary water delivery? **THERE WILL BE 4-6 ADDITIONAL PARKS CONVERTED TO SECONDARY WATER. OTHER PROPERTIES ARE EITHER TOO SMALL FOR THE ECONOMICS TO WORK OR ARE NOT ANYWHERE NEAR A SECONDARY WATER SOURCE. THIS PROJECT IS TO ANALYSE AND DESIGN THE PARK CONVERSION THEN HOLD FOR PROJECT BUDGETING NEXT FISCAL YEAR.**
3. \$2.7 million Transite Water Line replacement
- Will you please define both Transite Water Line pipe and C-900 pipe. **TRANSITE: IS AN OLD CEMENT CULINARY WATER PIPE THAT CONTAINS ASBESTOS AND IS VERY BRITTLE AND OVERTIME WILL BREAK FOR VARIOUS REASON CAUSE ISSUES WITH THE CITY WATER SYSTEM, THAT WAS THE PIPE OF CHOICE UNFORTUNATLY IN THE 1970's AND INTO THE EARLY 1980's. C-900: NEW WATER PIPE Made OF PVC THAT IS THE CITY AND INDUSTRY STANDARD, THIS IS WHAT IS INSTALLED ON ALL NEW WATER LINES.**
4. \$340,000 Sky Drive & 40000 West
- I believe this is to repair the recent road failure ... money taken from water and storm funds - what are the steps to legal recourse and fund recovery for these emergency repairs? **THAT IS INCORRECT WHERE WE HAD THE ROADWAY FAILURE WAS ON 4800 WEST AT BINGHAM CREEK. THIS IS LOCATED AT THE INTERSECTION OF 4000 WEST AND SKYE DRIVE (9800 SOUTH). THE INTERSECTION HAS HAD FLOODING ISSUES DURING CERTAIN STORM EVENTS. IT HAS BEEN IDENTIFIED TO UPGRADE/UPSIZE THE INLETS (CATCH BASINS) TO GET THE WATER INTO THE STORM DRAIN PIPE QUICKER. IN ADDITION IT WAS DECIDED SINCE WE ARE TEARING UP THE INTERSECTION WITH THE STORM PROJECT THERE IS A TRANSITE WATER LINE THAT IS SCHEDULED OT BE REPLACES SO IT MADE SENSE TO DO THIS AT THE SAME TIME AS WELL THERE IS A NEED FOR BETTER LIGHTING SO A STREET LIGHT WAS ALSO ADDED.**
 - What professional opinion can be given re: the likely failure of this newly-opened road in other locations? **THIS IS NOT APPLICABLE HERE.**
5. \$60,000 Redwood/10400 S waterline valve work mapping
- How big of a problem is unmapped water lines and valves? Is this a real anomaly or something our city will need to spend more and more in the future to achieve? **THIS WORK IS VERY SIGNIFICANT BECAUSE WHEN UDOT CONSTRUCTED REDWOOD ROAD 15 YEARS AGO AND INSTALLED THE ADDITIONAL PIPING AND VALVES THEY WERE DONE VERY INEFFICIENT AND ARE PROBLEMATIC FROM AN OPERATIONAL AND MAINTENANCE PERSPECTIVE. IF THERE WERE A WATER LINE BREAK IN THE INTERSECTION FINDING AND REPARING IT COULD**

TAKE?DAYS?WEEKS AND MOST LIKELY WOULD SHUT DOWN THE INTERSECTION OF 10400 SOUTH/REDOWD ROAD.

- Are we able to use the 'latest' technology in our approach, or is that cost-prohibitive? **HOW THE WATER SYSTEM EXISTS IN THIS INTERSECTION IS AN ANOMALY.**
6. \$60,000 Recreation Center Turf replacement
- Is ALL the turf being replaced? **YES**
 - If not, how much turf will remain for future replacement? **NONE**
 - Will the expenditure of this \$60,000 from the Capital Projects M&O budget be reflected anywhere within the SJ Fitness & Aquatic Center's financial statements? **NOT UNLESS THE FINANCE DEPARTMENT MAKES TRANSFERS BETWEEN THE TWO BUDGETS. GENERALLY CIP PROJECTS ARE NOT SHOWN IN THE SPECIAL REVENUE FUNDS, IT'S NOT A PREFERRED ACCOUNTING PRACTICE.**
7. \$150,000 Gale Center Air Handler replacement
- Is this major expenditure part of a multi-year plan to renovate the Gale Center facility? **THERE IS CURRENTLY NOT A MULTI-YEAR PLAN TO RENOVATE THE GALE CENTER, THE CURRENT SYSTEM IS 38+ YEARS OLD AND JUST NEEDS TO BE REPLACED.**
 - What is the broader plan and expected expense of the Gale Center 'full' renovation? **A FULL PLAN HAS NOT BEEN DEVELOPED TO RENOVATE THE FACILITY AT THIS TIME. THERE IS A NEED TO RENOVATE THE RESTROOMS TO BRING THEM UP TO DATE WITH ADA REQUIREMENTS.**
8. \$150,000 City Hall Carpet replacement
- Which floor(s) and what percentage of the City Hall carpet will be replaced with these budgeted funds? **WE ANTICIPATE STARTING THE REPLACEMENT ON THE 2nd FLOOR FIRST. THIS WILL REPLACE ABOUT 1/3 OF THE CARPET.**
9. \$250,000 JVVCD Pocket Park @ 10200 South
- What exactly does a quarter-million dollars get us with this park? **THIS WILL INCLUDE DESIGN, LANDSCAPING (INCLUDING IRRIGATION SYSTEM, TREES, TURF, OTHER VEGETATION), SOME HARDSCAPE (BENCHES, SIDEWALKS, TABLES, SMALL PAVILION), AND A SMALL PLAYGROUND. JORDAN VALLEY IS EXPECTED TO PARTICIPATE IN THE COSTS, HOWEVER AT THIS POINT THAT DOLLAR AMOUNT IS UNKNOWN.**
 - Will this expenditure fully complete our investment in this park? **YES**
 - What is the expected annual maintenance cost of this particular park once online? **WE ANTICIPATE THAT OUR ANNUAL MAINTENANCE COST FOR THIS PARK WILL BE BETWEEN \$5,000 and \$8,000.**
10. \$90,000 Jordan River Bank Stabilization
- Please explain what is meant by "The project is to stabilize the Jordan River Bank erosion from taking out the trail along the Jordan River" - what is the scope of this project? **THE RIVER IS CUTTING CLOSE TO THE ASPHALT TRAIL ALONG THE RIVER GENERALLY LOCATED NEAR THE EAST RIVER PARK PAVILLION. THE CITY CREWS HAVE INSTALLED A SAFETY FENCE ALING THE BACK DUE TO THE PROXIMITY OF THE BANK OF THE RIVER WHICH DROPS ABOUT 10 FEET. MATERIAL THAT WILL BE USES IS SIMILAR TO OTHER STABILIZATION PROJECTS WE HAVE COMPELTED, LARGELY THE USE OF RIP RAP (LARGE ROCKS).**
 - What is the expected next 'hot spot' along the Jordan River needing bank stabilization - when is that work contemplated and how does it compare in scope to this project? **HISTORIC PHOTOS OF THE RIVER PATH THROUGH THE CITY HAS SHOWN MOEVMET OF THE RIVER THROUGH VARIOUS AREAS. IT IS HARD TO PREDICT WHERE THE NEXT BANK EROSION WILL TAKE PLACE. THERE IS AN ONGOING INSPECTION OF THE RIVER AND I AM SURE WE WILL HAVE ANOTHER ONE OF THESE PROJECTS IN A DIFFERENT LOCATION IN THE FUTURE THAT IS THE NATURE OF A RIVER.**
11. \$100,000 City Park North Playground Equipment replacement
- What playground equipment will be removed? **THERE ARE TWO PLAYGROUNDS IN CITY PARK. THIS PROJECT WILL REMOVE AND REPLACE THE ENTIRE PLAYGROUND ON THE NORTH END OF THE PARK, ADJACENT TO THE FOOTBALL FIELDS. THE EXISTING PLAYGROUND WAS INSTALLED IN 1998. PLAYGROUND MANUFACTURERS STOP MANUFACTURING REPLACEMENT PARTS FOR THEIR RESPECTIVE PLAY STRUCTURES IN AROUND THE 12-15 YEAR RANGE. THIS PLAYGROUND IS BEYOND THAT TIMEFRAME AND IT IS GETTING DIFFICULT TO FIND REPLACEMENT PARTS.**
 - What playground equipment will stay? **NONE**

- What items of playground equipment will be installed new? **THIS IS YET TO BE DETERMINED, HOWEVER OUR INTENTION IS TO REPLACE WITH SOMETHING SIMILAR OR BETTER. WE INTEND TO KEEP THE SAME NUMBER OF PLAY ELEMENTS, IF NOT INTRODUCE A FEW MORE.**
12. \$150,000 Park Sign Replacement
- Can you please provide a link to the 'signage master plan'. **SEE THE TWO ATTACHMENTS**
 - What would our city staff suggest are quantifiable benefits to spending this amount of funds on park signs in a single year? **THE MAJORITY OF OUR CURRENT SIGN INVENTORY IS MADE UP OF WOODEN SIGNS ATTACHED TO RAILROAD TIES INSTALLED UPRIGHT IN THE GROUND. THESE SIGNS TAKE SOME ABUSE FROM OUR IRRIGATION SYSTEMS, THE EXTREMES IN OUR WEATHER, AND FROM LESS THAN SAVORY VISITORS TO OUR PARKS. EVERY YEAR OUR PARKS STAFF REMOVES OUR CURRENT SIGNS FOR SANDING, REPAIRS, AND REPAINTING. BY REPLACING THESE SIGNS, WE CREATE A UNIQUE BRAND FOR OUR PARKS AND SIGNIFICANTLY DECREASE OUR MAINTENANCE OF OUR PARK SIGNAGE INVENTORY. THE PDF ATTACHMENT DESCRIBES THREE DIFFERENT LEVELS OF SIGNS WE WILL BE USING, AND THE EXCEL SPREADSHEET DESCRIBES THE DIFFERENT PARK LOCATIONS AND NUMBER OF SIGNS FOR EACH LOCATION (BASED ON THE SIZE OF THE PARK AND PLACEMENT OF THE SIGN).**
13. \$80,000 Riverfront East Playground Equipment replacement Same as #11 ... what stays, goes, and is installed new for this amount?
- PLAYGROUND MANUFACTURERS STOP MANUFACTURING REPLACEMENT PARTS FOR THEIR RESPECTIVE PLAY STRUCTURES IN AROUND THE 12-15 YEAR RANGE. THIS PLAYGROUND IS BEYOND THAT TIMEFRAME AND IT IS GETTING DIFFICULT TO FIND REPLACEMENT PARTS. ALL EXISTING PLAYGROUND EQUIPMENT WILL BE REMOVED. OUR INTENTION IS TO REPLACE WITH SOMETHING SIMILAR OR BETTER. WE INTEND TO KEEP THE SAME NUMBER OF PLAY ELEMENTS, IF NOT INTRODUCE A FEW MORE.**
14. \$80,000 Riverfront West Playground Equipment replacement
- Same as #13 ... what stays, goes, and is installed new for this amount? **SAME AS #13**
15. \$60,000 Ascot Downs Playground Equipment replacement
- Same as #14 ... what stays, goes, and is installed new for this amount **SAME AS #13**
16. \$550,000 Cemetery Landscaping & Improvements, Phase I
- Are all of these planned improvements for the newer west end of the Cemetery to be developed - or are any of these funds identified to improving the quality of the existing cemetery sod and landscaping? **WE HAVE BEEN MEETING WITH THE HISTORICAL COMMITTEE AS WE PRIORITIZED THE IMPROVEMENTS TO THE CEMETERY. AS A RESULT OF OUR COORDINATION WITH THEM, WE HAVE DETERMINED THAT THE TOP THREE IMPROVEMENTS THAT NEED TO BE MADE TO THE CEMETERY ARE ADDITIONAL PARKING (TO BE INSTALLED IN THE NEWER SECTION OF THE CEMETERY), IMPROVED ENTRY FEATURES AT THE ENTRANCES TO THE CEMETERY, AND ADDITIONAL LANDSCAPING/AMENITIES (INCLUDING BENCHES, DRINKING FOUNTAINS, LANDSCAPING IN THE UNDEVELOPED SECTION, ETC.).**
 - With current service levels constrained, what is the future plan to allocate sufficient maintenance resources to the existing and the new cemetery sections? **AS WE CONTINUE TO DEVELOP THE CEMETERY, WE WILL ASSESS THE MAINTENANCE NEEDS OF THE CEMETERY. AT THIS POINT, WE FEEL COMFORTABLE THAT ANY ADDITIONAL DEVELOPMENT CAN BE MAINTAINED BY OUR CURRENT FULL-TIME MAINTENANCE WORKER. WE DON'T ANTICIPATE ASKING FOR ANY ADDITIONAL FULL-TIME HELP, HOWEVER WE DO FORESEE A TIME WHERE WE WILL BE ASKING FOR SOME PART-TIME FUNDING TO SUPPLEMENT OUR CURRENT FULL-TIME MAINTENANCE WORKER, BUT NOT UNTIL THE CEMETERY DEVELOPS.**
 - How does the planned 'Level of Service' for our cemetery improve the existing ground which is weedy, dry, and patchy in locations? **AS WE CONTINUE TO MAKE IMPROVEMENTS TO THE CEMETERY, THERE WILL BE AN OPPORTUNITY TO REVIEW OUR CURRENT IRRIGATION SYSTEM AND MAKE IMPROVEMENTS TO IT. THIS WILL SIGNIFICANTLY HELP WITH THE HEALTH OF THE TURF, WHICH IN TURN WILL HELP KEEP THE WEEDS OUT.**
17. \$300,000 Cemetery Fence replacement
- Please describe the type and locations of this fence. **THIS PROJECT IS TO REPLACE THE EXISTING CHAIN LINK FENCE THAT SURROUNDS THE PERIMETER OF THE CEMETERY. WE ARE CONSIDERING TWO TYPES OF FENCE AT THIS TIME, ONE IS A DECORATIVE PRECAST POST AND PANEL FENCE AND THE OTHER IS A WROUGHT IRON TYPE OF FENCE. AS WE MOVE THROUGH THE PROCESS WE WILL MAKE A DETERMINATION ON THE TYPE OF FENCING.**

- Who 'needs' or is asking for such a fence? **THE HISTORICAL COMMITTEE WENT THROUGH A FEW EXERCISES TO HELP DETERMINE WHAT THE PRIORITIES ARE FOR THE PLANNED IMPROVEMENTS AT THE CEMETERY. IN THE FUTURE WE WILL CONTINUE TO WORK WITH THE COMMITTEE AS WE CONTINUE WITH THE PLANNED IMPROVEMENTS.**
18. \$1.068 million 3200 West curb, gutter, park strip, sidewalk, and asphalt
- Only question - are the park strips expected to be landscaped with sprinklers and grass - and what decisions would need to be made to stop this practice with new construction in certain areas? **AT THIS POINT WE ARE UN-CLEAR WITH THE DIRECTION. IN THE AREAS THAT ARE IN FRONT OF 3200 WEST STREET FACING HOMES WE WILL TALK TO THE PROPERTY OWNERS AND DETERMINE WHAT WILL WORK BEST. IN THE AREAS THAT ARE AT THE REAR OR SIDE YARDS OF LOTS (COLLECTOR STREET TYPE PARK-STRIPS) WE ARE WORKING WITH PUBLIC WORKS TO DETERMINE IF WE CAN GO WITH A MORE WATER CONSERVATIVE APPLICATION.**
19. \$150,000 South Ridge Signal installation
- No questions other than what is the expected timing of this installation? **WE CONTRACT WITH THE COUNTY TO INSTALL AND NEED TO DO A INTERLOCAL AGREEMENT. IT IS LOOKING LIKE IN 2-3 MONTHS SHOULD BE COMPLETED.**
20. \$80,000 Ruston View Drive Hawk Crossing Signal installation
- No questions other than what is the expected timing of this installation? **WE CONTRACT WITH THE COUNTY TO INSTALL AND NEED TO DO A INTERLOCATION AGREEMENT. IT IS LOOKING LIKE IN 2-3 MONTHS.**
21. \$200,000 City wall/fence repairs
- I know Jason is working on a priority use of this money (which he will address) and realize that any other funding instrumentality for wall repairs/replacement is yet to be developed.
 - I am working on such an approach - with others, to socialize and refine to manage not just annual repairs but eventual replacements. **SEE TABLE FOR THE PROJECTS THAT WILL BE WORKED ON THIS FISCAL YEAR**

Year	Location	Address	Type	Weighted Condition Score	Estimated Repair Costs	Repai
2015-16	9400 S Southside	1770 W to 1740 W 9400 S	Block	1.0	19,232.27	181,...
	9800 S Northside	3735 W to 3770 W 9800 S	Block	1.0	20,951.47	
	Skye Dr Southside	4350 W to 4260 W Skye Dr	Rod Iron	1.0	19,059.83	
	9400 S Southside	2150 W to 1850 W	Block	1.0	110,501.21	
	2200 W Eastside	9400 S to 9525 S	Block			
	2700 W Westside	9600 S 2700 W	Rod Iron	1.0	11,399.51	
	2700 W Westside	9590 S 2700 W	Rod Iron			

22. \$50,000 Utility Rate Study
- Do we know who is likely to provide this study, if it will go out for RFQ and be competitively bid? **AN RFP WILL BE CREATED AND GO OUT TO BID.**
 - Per the summary 'It has been well over 5 years' since the last study. What is the preferred interval of time between utility rate studies, by law or practice? **5 YEARS IS A GOOD STANDARD HOWEVER THE IDEAL INTERCAL BETWEEN RATE STUDIES SHOULD BE DETERMINED BY CIRCUMSTANCES, INCLUDING: CHANGES IN REVENUE, EXPENSES, OPERATING CONDITIONS, CHANGES IN INFRASTRUCTURE PROJECT NEEDS, CHANGES IN STATE/FEDERAL MANDATES THAT AFFECT THE UTILITY, COORDINATION WITH MASTER PLANS, ETC.**
23. \$80,000 Dunsinanne Storm Drainage Pond Improvements
- What is the location of this project? **APPROXIMATELY 9950 SOUTH DUNSINANE DRIVE (3845 WEST)**
 - Given the brief description (filling in and lost capacity), what is the expectation for maintenance like assets in the upcoming years? In other words, how significant is this issue beyond this one pond? **AT THIS POINT WE ARE NOT AWARE OF ANY OTHER DRAINAGE PONDS IN THIS SITUATION THAT WILL NEED THIS TYPE OF REPAIR.**
24. \$924,945 Street Maintenance Projects
- No questions.

25. \$3,800,000 Fire Station 63
- No questions.

MAJOR ENTRANCE SIGN

MATERIALS:

- Gabian Baskets with corner covers
- Metal Cutout Stainless Steel Letters and Logo (Silver)
- Corten Metal Plates

Note for production: Basket covers may open?

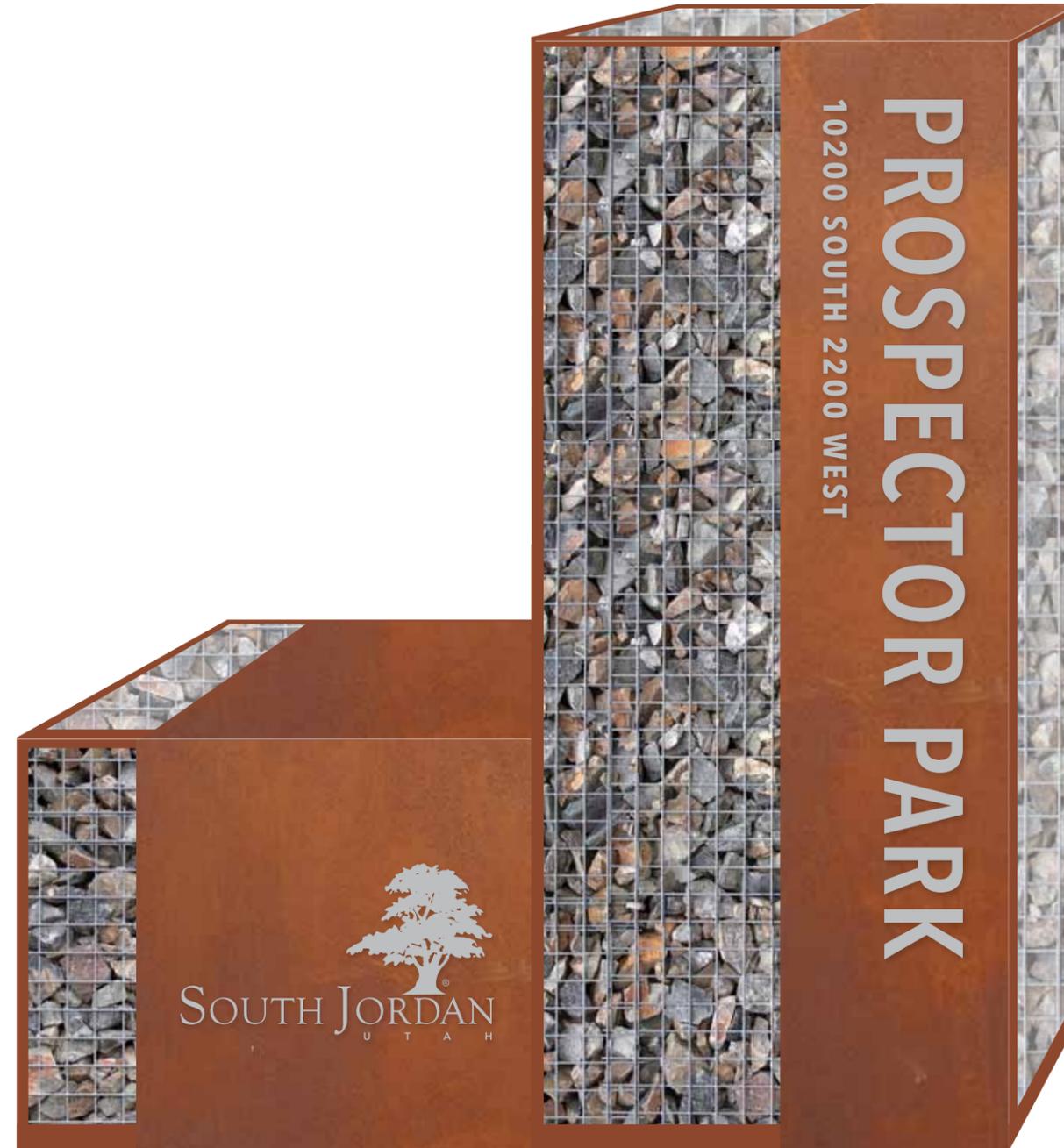
SIGNAGE SIZE (Need to check with preset sizes):

Tall piece: 3'w x 6.5't x 3'd

Short piece: 3'w x 2.5't x 3'd



CUTOUT LETTERS ON RUSTY METAL EXAMPLE:



SOUTH JORDAN CITY PARK SIGNAGE DESIGN

2ND LEVEL ENTRANCE SIGN (PARKS & TRAILS)

MATERIALS:

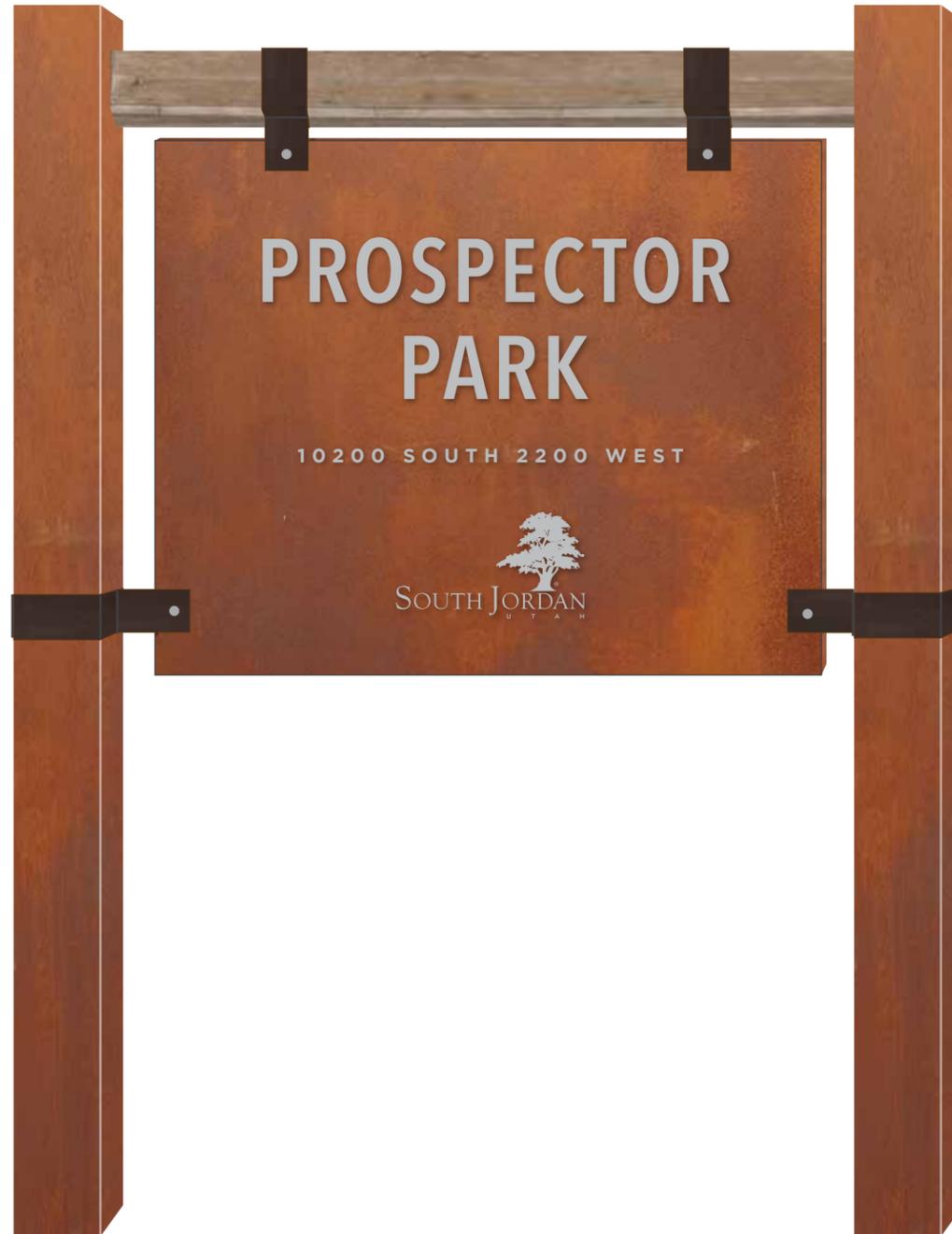
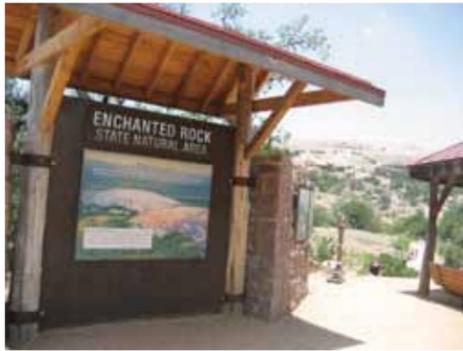
- Metal Cutout Stainless Steel Letters and Logo (Silver)
- Corten Metal Plates
- Dark painted steel fasteners with heavy duty bolts

Note for production: Basket covers may open?

SIGNAGE SIZE:

4.5'w x 6't

CORTEN METAL SIGN EXAMPLES:



SOUTH JORDAN CITY PARK SIGNAGE DESIGN

3RD LEVEL PARK SIGN

MATERIALS:

- Metal Cutout Stainless Steel Logo (Silver)
- Corten Metal Plates
- Cutout Knocked out Letters
- Dark painted steel fastners with Chains

Note for production: Basket covers may open?

SIGNAGE SIZE:

Post Height: 7'

Panel Size: 2'w x 1.5't

ONE POST SIGN EXAMPLES:



Park Name	Level 1	Level 2	Level 3
Ascot Downs Park		1	
Beckstead Ponds			
Bolton Park			1
Callendar Square		1	
Cemetery			
City Park	1	2	5
Country Crossing		1	
Dunsinane Park			1
Fish Ponds		1	
Gateway Park			
Glenmoor Ball Park		1	
Heritage Park		1	
High Pointe Park		1	1
Hillside Park		1	
Ivory Park		1	
Jordan Ridge Park		1	2
Jordan River Trail		3	7
Kilmuir North			
Kilmuir South			
Lucas Dell Park		1	
Midas Creek Park		1	
Oquirrh Shadows Park		2	
Prospector Park		1	
Riverfront East		1	2
Riverfront West		1	
Samuel E Holt Farmstead			
Shields Lane Park			
Skye Park		1	
Stonehaven Park		1	1
Sunrise Mountain	1		1
Sunstone Park		1	
Triangle Park		1	
Yorkshire Park		1	2

2 27 23