

SOUTH JORDAN CITY  
CITY COUNCIL MEETING

September 1, 2015

**Present:** Mayor David Alvord, Councilman Steve Barnes, Councilman Chuck Newton, Councilman Chris Rogers, Councilman Mark Seethaler, Councilman Don Shelton, CM Gary Whatcott, Fire Chief Andrew Butler, Administrative Services Director Dustin Lewis, Police Chief Jeff Carr, Strategic Services Director Don Tingey, Development Services Director Brad Klavano, City Attorney Ryan Loose, COS Paul Cunningham, City Commerce Director Brian Preece, Finance Director Sunil Naidu, IS Director John Day, Public Works Director Jason Rasmussen, City Council Secretary MaryAnn Dean

**Others:** See Attachment A

**REGULAR MEETING – 6:00 PM**

**A. Welcome and Roll Call** – *Mayor David Alvord*

Mayor Alvord welcomed everyone present. All members of the City Council were present, as listed.

**B. Invocation** – *By Councilman Don Shelton*

Councilman Shelton offered the invocation.

**C. Pledge of Allegiance**

Andrew Boswell, led the audience in the Pledge of Allegiance.

Mayor Alvord recognized the scouts in attendance.

**D. Minute Approval**

1. August 18, 2015 Board of Canvass Meeting
2. August 18, 2015 Study Meeting
3. August 18, 2015 Regular Meeting

Some changes were noted.

**Councilman Shelton made a motion to approve the August 18, 2015 Board of Canvass meeting minutes, as amended, the August 18, 2015 Study meeting minutes, as amended, and the August 18, 2015 Regular meeting minutes, as amended. Councilman Rogers seconded the motion. The vote was unanimous in favor.**

**E. Public Comment**

None.

**F. Presentations:**

1. Youth Council Oaths – Group #1. *(By Mayor David Alvord)*

Mayor Alvord administered the Youth Council Oath of Office to Youth Council Group #1.

2. American Heart Association Mission Lifeline Bronze Award presentation to the South Jordan Fire Department.

Laura Western, Executive Director for the American Heart Association for the State of Utah, said this award is given to few Fire Departments across the nation. It is one of only two awards given in the state. It is prestigious and takes a great deal of effort. She said time matters for those suffering from heart disease and strokes; South Jordan has done an amazing job with their response times. Their guidelines are saving lives. She presented the award to the South Jordan Fire Department.

CM Whatcott recognized Battalion Chief Edginton for his contribution and the value he brings to the Fire department. This award and those related to their medical programs are because of the contributions of Battalion Chief Edginton. He was thanked for his service.

- G. Action Item:** Resolution R2015-56, authorizing the expenditure of budgeted funds for General Fund Vehicles and Equipment Purchases. *(By Public Works Director, Jason Rasmussen)*

Public Works Director Rasmussen reviewed a presentation on the FY 2015-16 fleet purchasing Resolution (Attachment B). He reviewed the budgeting process for fleet replacement requests. He recommended approval of the Resolution.

Councilman Rogers said there is a large amount of public safety vehicles that are being replaced from years 2011-2013. Mr. Rasmussen said the City Council committed to replace the patrol vehicles every 3 years to avoid higher maintenance costs and down time when they get past the warranty period. A lot of downtime starts to occur in years 4-5. He noted the 3 year replacement was for public safety vehicles only.

CM Whatcott said because the cars have a lot of idle time and city miles, 80,000 on one of the patrol cars compares to 120,000-130,000.

Councilman Barnes asked if they had caught up or is there room to go for replacement guidelines? Mr. Rasmussen said they are doing well. The funding level is good. Having reliable vehicles is a huge morale boost for staff.

Councilman Newton asked if it lessened the demand on the mechanics since they have moved to the new system? Mr. Rasmussen said that will be determined after the first 3 year rotation.

Councilman Newton asked if the new police vehicles should have an hour meter built in so they are not just tracking miles? Tom Volt, fleet manager, said the new police vehicles have an hour meter built in.

Councilman Newton noted the steering problem that was found with the Dodge Ram trucks. Mr. Volt said all of the recalls have been taken care of.

Councilman Shelton said he feels good about the request.

Councilman Seethaler asked for clarification on proceeds when a city fleet vehicle is sold. Finance Director Naidu said it goes towards future vehicle purchases. It goes to the fleet fund, not a specific department.

Councilman Seethaler requested that the new worksheets and email correspondence on this issue be included in the record (Attachment C).

**Councilman Barnes made a motion to approve Resolution R2015-56. Councilman Shelton seconded the motion. Roll call vote. The vote was unanimous in favor.**

- H. **Action Item:** Resolution 2015-61, authorizing an exception to the City of South Jordan City Purchasing Policy for Professional Services and to authorize the City Engineer to enter into two contracts with Hansen Allen & Luce for the design and construction services for the Zone 7 & 8 Culinary Water Tank and the design and construction services for the Zone 7 & 8 Transmission Line. *(By City Engineer, Brad Klavano)*

Development Services Director Klavano reviewed the background information on this item. Staff feels the price is good, based on the percentage of the cost of the entire project.

Councilman Barnes asked if they have gone through the proper steps required for this exception? City Attorney Loose said yes. This is at their legislative discretion.

**Councilman Newton made a motion to approve Resolution 2015-61. Councilman Seethaler seconded the motion. Roll call vote. The vote was unanimous in favor.**

Councilman Seethaler requested that the email correspondence on this item be included in the record (Attachment D).

- I. **Reports and Comments:** *(Mayor, City Council, City Manager, and City Attorney)*

Councilman Barnes thanked staff for meeting with him, and for their work on issues relative to the youth council.

Councilman Barnes complimented the Fire Department for their recent event of unveiling the new apparatus.

Councilman Barnes asked about changes to the Interlocal agreement for the Jordan River Commission. City Attorney Loose said he has not yet seen those changes.

Councilman Shelton noted the Chamber of Commerce golf tournament. He said he also met with the Mulligans Commission. They are meeting again this week and hope to be able to review the initial report from the consultants.

Councilman Shelton gave his support for re-nominating Scott Osborne to the JVWCD Board. He noted that Bingham will be playing Bishop Gorman this week. Bishop Gorman is ranked #1 in the nation.

Councilman Newton concurred with Councilman Barnes comments. He said the fire department's event on Saturday was great. He thanked staff for their work on the agenda items tonight as well as issues on Country Crossing Drive.

Councilman Newton said he has had requests from parents to do a heat canopy for the splash pad. Administrative Services Director Lewis said staff will get some numbers for the upcoming budget discussions.

Councilman Newton said there are some power poles west of the neighborhood Walmart and west of Bangarter Highway that have turned white and look unsightly. It is affecting the look of the neighborhood. He said those poles are overseen by Rocky Mountain Power. He asked that they see what it would take to take over the poles from Rocky Mountain Power.

Councilman Newton asked that they discuss the Jordan River Commission and what they are doing at a future work meeting.

Mayor Alvord said there has been a request to add bleachers for the Bingham/Bishop Gorman game. It was noted that staff is working on it.

Mayor Alvord said he has joined the Federal Funds Commission. They will meet 6-10 times a year. Their duty is to anticipate what would happen when and if the federal government stops sending money to Utah; 25-33 percent of the state's budget is subsidized by the federal government. The federal government is in debt nearly 20 trillion dollars. That is not sustainable. He said the state hired consultants who developed a webpage. All the metrics have been outlined. It outlines remedies to deficiencies in funds, like increasing taxes, reducing services, increasing debt, and spending reserve funds. There will be impacts to cities if the federal funds dry up to the state.

Mayor Alvord noted an interview he did with Fox 13. They wanted to talk about the growth of schools in our district. He expressed thanks to Councilman Newton and Councilman Seethaler

and everyone who brought the concerns with the school district to the forefront. He noted that they were able to do an Interlocal agreement. He thanked staff for their work on the Interlocal agreement and the Memorandum of Understanding.

Mayor Alvord noted that the building construction costs for schools will be coming down. If the school district asks for a bond, it will be smaller than the last request. He feels South Jordan was key in bringing out the changes and he noted their improved working relationship.

CM Whatcott said September 17-23 is Constitution Week. They have had a request from Susan Holt with the Daughters of the American Revolution to pass a Resolution in support of that. The City Council was okay drafting that Resolution to bring forward at the next City Council meeting.

City Attorney Loose passed out a draft letter regarding the transportation sales tax (Attachment E). He said staff will put the issue on the agenda next week. \*Note – the City Council discussed this item briefly at the end of the meeting.

City Attorney Loose said staff continued to research the King Benjamin/Holland Park gate payment issue with Salt Lake County. They have determined that the city followed the correct process, but the city will have to bill for the assessment. If, after 5 years, someone is not paying, they can charge the property owner through the tax rolls. It is similar to how the sewer district is handled. He said staff is planning on doing the first billing next month. He said staff also clarified that Holland Park will only pay for maintenance of the gate. The developer already paid for their cost of the gate.

City Attorney Loose said the County has indicated that they don't have a way to charge the fees on the property tax notice. Councilman Seethaler asked if it will be billed separately or part of the water bill? City Attorney Loose said they are not sure. They will put the notice on letterhead from the Special Service District Board since that is a separate legal entity than the City Council.

Councilman Newton asked how they handle payment for secondary water projects that have been done in neighborhoods in the city? City Attorney Loose said it is done with a separate billing, but the difference in those cases is that it is not a separate legal entity. He said for the King Benjamin/Holland Park gate issue, the cover letter will make it clear who it is from and what it is for.

City Attorney Loose reviewed the process to dissolve the special service district, after the debt and liabilities are paid, if they determine that they want to dissolve it. He reviewed the assessment that the residents will be charged. Staff will circulate the draft letter before it goes out to the residents. CM Whatcott suggested that they hold a neighborhood meeting to see if there is a desire of the neighborhood to get rid of the gate.

The City Council again addressed the letter regarding the transportation sales tax (Attachment E). Mayor Alvord said he would sign it if they delete the 3<sup>rd</sup> paragraph and specify UTA.

Councilman Newton suggested they put the issue on a work agenda to review.

Councilman Seethaler said he likes the suggestion to clarify UTA, and would also clarify Salt Lake County and South Jordan City.

Councilman Newton suggested that they include a statement that money that comes to the county will come back to the cities for projects.

It was noted that when the Resolution was voted on it passed with a 3-0 vote. Councilman Barnes said he was absent, but was in favor of it.

Councilman Seethaler asked why does the Mayor have to sign it? Can they prepare the letter with City Council signatures? City Attorney Loose said yes. It was noted that they could also assign a Mayor Pro Tempore to sign it, if they choose.

Mayor Alvord said his issue with the 3<sup>rd</sup> paragraph is the statement that road rehabilitation will save us money. He said that is true, but it is not reliant on this tax passing. That money could come out of other budgets. He also feels it is misleading to say that government spending supports an economic development return. He said there is a limit to that.

Councilman Newton suggested they add the UTA reference, as well as identifying the City and Salt Lake County. He also suggested they add a statement about the potential of county funds coming to the city.

Councilman Rogers said if they include one side of the argument, they need to include the counter argument. He would prefer to strike the paragraph, and delete the first sentence of the 4<sup>th</sup> paragraph. City Attorney Loose indicated that he would amend the wording in the second sentence of the 4<sup>th</sup> paragraph.

Councilman Barnes said he is okay to lose the last part of the 3<sup>rd</sup> paragraph, but he feels the first 2 sentences in the 3<sup>rd</sup> paragraph are good.

Councilman Newton asked if they can include the graph from staff indicating where they are going to be in 2021? City Attorney Loose said if they give out information, it opens the forum and they have to let others provide the alternative perspective. Councilman Rogers said they need to make sure they are not taking sides. City Attorney Loose said staff would try to point the public where to get their information, but not give them the information.

## **ADJOURNMENT**

**Councilman Newton made a motion to adjourn. Councilman Barnes seconded the motion. The vote was unanimous in favor.**

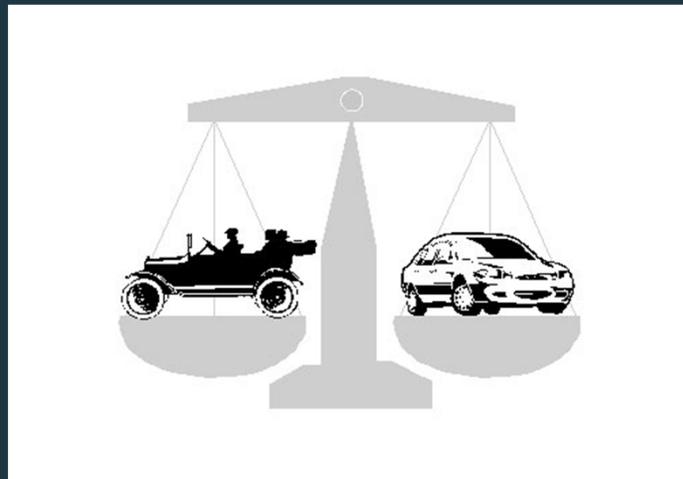
The September 1, 2015 City Council meeting adjourned at 7:38 p.m.

**This is a true and correct copy of the September 1, 2015 Council Meeting minutes, which were approved on September 15, 2015.**

*Anna M. West*  
**South Jordan City Recorder**



# **FY2015-16 FLEET PURCHASING RESOLUTION**



**09-01-2015**

# FLEET REPLACEMENT STRATEGY

- What vehicles should we buy?
- When should we buy?
- How long should we keep?
- How should we dispose of vehicles?



# ANNUAL FLEET REPLACEMENT PROCESS

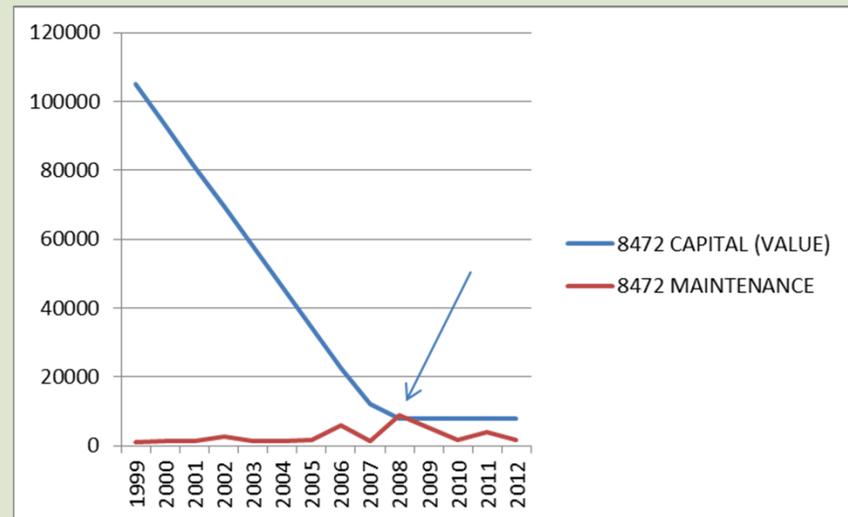
- Vehicle Replacement Guidelines – City Fleet Policy
- Asset Lifecycle Cost Analysis
- Vehicle Reliability & Downtime
- Vehicle Replacement Point System Analysis
- Department User Needs

## 3.2.2 Replacement Cycles (guidelines based on the age and cumulative mileage):

Car	8 years / 90,000
Police patrol car	5 years / 90,000
Pickup, sport utility vehicle, 1-ton truck	8 years / 100,000
Van (passenger & cargo)	10 years / 100,000
Medium & heavy dump trucks, utility truck, bucket truck, Flatbed & stake bed truck	8 years
Non-landfill - track loader, track backhoe, rubber tire loader, self-elevating loader, paving machine, and curbing machine	10 years
Golf carts	5 years
Backhoe/loader combination	1 year lease
Forklift	15 years
Grader	10 years
Tractors	10 years
Lawn mowers	3-6 years
Trailer mounted compressor	10 years
Skid-steer loader	5 years
Trailers and non-motorized equipment:	10-15 years
Snow plow & salt spreader	
<b>Fire apparatus:</b>	
“Wild land” truck	10-15 years
Fire engine	10-12 years
Ladder truck	10-12 years
Ambulance	5-8 Years

# ANNUAL FLEET REPLACEMENT PROCESS

- Vehicle Replacement Guidelines – City Fleet Policy
- **Asset Lifecycle Cost Analysis**
- Vehicle Reliability & Downtime
- Vehicle Replacement Point System Analysis
- Department User Needs



**Purchase, Operation/Repair, Downtime & Depreciation Costs are factored in determining when a vehicle is more expensive to keep vs. replace.**

# ANNUAL FLEET REPLACEMENT PROCESS

- Vehicle Replacement Guidelines – City Fleet Policy
- Asset Lifecycle Cost Analysis
- **Vehicle Reliability & Downtime**
- Vehicle Replacement Point System Analysis
- Department User Needs



The true alternative cost of not replacing equipment on a regular schedule is not just an ever escalating maintenance cost but also a general deterioration of all programs supported by that equipment.

# ANNUAL FLEET REPLACEMENT PROCESS

- Vehicle Replacement Guidelines – City Fleet Policy
- Asset Lifecycle Cost Analysis
- Vehicle Reliability & Downtime
- **Vehicle Replacement Point System Analysis**
- Department User Needs

Fleet Replacement Worksheet			
Unit Number	2201		
Class Code	3		
Mileage	68718		
In Service Date	9/17/2001	NOTE	
Purchase Price	\$13,639		
Maintenance Cost	\$5,273		
NO. Repairs Orders last 12 months	7		
Overall Condition	3		1 equals Excellent 2 equals Good 3 equals Fair 4 equals Poor 5 equals Unsatisfactory
<b>Factor</b>	<b>Data</b>	<b>Points</b>	
Age of Vehicle	09/17/01	14	1 point for each chronological age
Mileage	68,718	6	1 point for every 10,000 miles
Type of Service	3	3	1,3 or 5 Depending on Class Code
Reliability	0.58	1	NO.Repairs in 12 Months/12 .50 to .85 equals 1 .86 to 1.5 equals 3 1.5 and Above equals 5
Overall Condition	Fair	3	Rating over 3 Requires Estimate
Maintenance Cost %	39%	2	1 equals 20% to 29% of purchase price 2 equals 30% to 39% of purchase price 3 equals 40% to 59% of purchase price 4 equals 60% to 84% of purchase price 5 equals 85% or more of purchase price
<b>Total</b>		<b>29</b>	Under 18 points Excellent 18 to 22 points Good 23 to 27 Qualifies for replacement 28 and above needs immediate consideration

# ANNUAL FLEET REPLACEMENT PROCESS

- Vehicle Replacement Guidelines – City Fleet Policy
- Asset Lifecycle Cost Analysis
- Vehicle Reliability & Downtime
- Vehicle Replacement Point System Analysis
- **Department User Needs**



# ANNUAL FLEET REPLACEMENT PROCESS

## ■ The Process

- Fleet Manager develops initial list of vehicles & equipment eligible for replacement based on policy
- Lifecycle cost analysis is calculated
- Worksheet is created for eligible units (Points)
- Fleet Manager consults with fleet users
- Fleet Manager develops draft replacement list for upcoming fiscal year

VEHICLE #	YEAR	MAKE	VEH MODEL	ODOMETER	PLATE #	FUEL	DEPARTMENT	CUSTOMER	PURCHASE DATE	CLASS CODE	POINTS	COST	Term	Annual Payment	SURPLUS
5681	2005	FORD	CROWN VICTORIA	120,941	9335EX	U	POLICE DEPARTMENT	POLICE DEPT.	10/4/2004	2	27	\$ 46,000	60	\$ 10,290.77	\$ 2,600
5691	2005	TOYOTA	CAMRY	103,181	748 VPW	U	POLICE DEPARTMENT	POLICE DEPT.	6/21/2005	2	28	\$ 35,000	60	\$ 7,829.89	\$ 2,500
7625	2007	DODGE	CHARGER	104,565	102869EX	U	POLICE DEPARTMENT	POLICE DEPT.	8/15/2007	2	28	\$ 46,000	60	\$ 10,290.77	\$ 2,500
5675	2005	FORD	CROWN VICTORIA	106,952	92547EX	U	POLICE DEPARTMENT	POLICE DEPT.	10/4/2004	2	28	\$ 46,000	60	\$ 10,290.77	\$ 2,600
5685	2005	TOYOTA	CAMRY	125,594	788 VCL	U	POLICE DEPARTMENT	POLICE DEPT.	8/12/2004	2	28	\$ 35,000	60	\$ 7,829.89	\$ 2,500
5694	2005	FORD	CROWN VICTORIA	80,355	95986EX	U	POLICE DEPARTMENT	POLICE DEPT.	8/22/2005	2	28	\$ 46,000	60	\$ 10,290.77	\$ 2,000
5682	2005	FORD	CROWN VICTORIA	93,272	93354EX	U	POLICE DEPARTMENT	POLICE DEPT.	10/4/2004	2	28	\$ 46,000	60	\$ 10,290.77	\$ 2,000
5690	2005	TOYOTA	CAMRY	95,110	749 VPW	U	POLICE DEPARTMENT	POLICE DEPT.	6/28/2005	2	28	\$ 35,000	60	\$ 7,829.89	\$ 3,000
6695	2006	FORD	CROWN VICTORIA	102,375	96234EX	U	POLICE DEPARTMENT	POLICE DEPT.	10/27/2005	2	28	\$ 46,000	60	\$ 10,290.77	\$ 2,000
5693	2005	FORD	CROWN VICTORIA	98,148	95987EX	U	POLICE DEPARTMENT	POLICE DEPT.	8/22/2005	2	27	\$ 46,000	60	\$ 10,290.77	\$ 2,500
6697	2006	FORD	CROWN VICTORIA	87,017	96226EX	U	POLICE DEPARTMENT	POLICE DEPT.	10/27/2005	2	27	\$ 46,000	60	\$ 10,290.77	\$ 2,500
6320	2006	FORD	EXPEDITION	100,430	20490EX	U	FIRE DEPARTMENT	FIRE DEPT.	7/14/2005	13	34	\$ 50,000	84	\$ 8,409.92	\$ 3,000
6319	2006	FORD	EXPEDITION	91,911	148 NWR	U	POLICE DEPARTMENT	POLICE DEPT.	7/14/2005	13	29	\$ 50,000	60	\$ 11,185.63	\$ 3,000
3501	2003	CHEVY	S10	75,212	83194EX	U	COMMUNITY SERVICES	CUSTODIAL/ADMIN	9/20/2002	3	26	\$ 25,000	84	\$ 4,204.90	\$ 2,500
2209	2002	CHEVY	S10	61,271	81491EX	U	ENGINEERING	BUILDING DEPT.	9/19/2001	3	27	\$ 25,000	84	\$ 4,204.90	\$ 3,000
3502	2003	CHEVY	S10	67,717	50028EX	U	GOVERNMENTAL SERVICES	ENGINEERING	9/20/2002	3	27	\$ 30,000	84	\$ 5,045.90	\$ 3,000
2703	2002	CHEVY	S10	54,124	82703EX	U	PARKS DEPT.	PARKS DEPT.	9/19/2001	3	27	\$ 30,000	84	\$ 5,045.90	\$ 3,000
3214	2003	CHEVY	C/K 1500	77,678	97048EX	U	ENGINEERING	BUILDING	9/23/2002	4	28	\$ 30,000	84	\$ 5,045.90	\$ 2,500
8472	1998	FORD	LT9000	50,204	507550EX	D	PUBLIC WORKS	STREETS DEPT.	1/1/1998	5	28	\$ 225,000	84	\$ 37,845.07	\$ 8,000
2436	2003	INTERNATIONAL	7600	50,250	207430EX	D	PUBLIC WORKS	STREETS DEPT.	12/15/2002	5	27	\$ 225,000	84	\$ 37,845.07	\$ 10,000
2439	2002	FORD	F550	3,990	86385EX	D	PUBLIC WORKS	STREET LIGHTING	10/1/2002	6	28	\$ 150,000	84	\$ 25,230.01	\$ 5,000
6138	2006	DOXIE CHOPPER	MOWER XT330-60	872	NONE	U	PARKS DEPT.	PARKS DEPT.	7/13/2006	8	N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,000
8148	2006	DOXIE CHOPPER	MOWER XT330-60	1,559	NONE	U	PARKS DEPT.	PARKS DEPT.	9/6/2007	8	N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,000
8149	2008	WALKER	MOWER	546	NONE	U	PARKS DEPT.	PARKS DEPT.	11/1/2002	8	N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,000
447	2002	BOBCAT	337 MINI-EX	1,904	NONE	D	PUBLIC WORKS	STREETS DEPT.	9/12/2003	9	N/A	\$ 55,000	84	\$ 9,250.93	\$ 6,000
5132	2005	KROMER	ATF400 SPRAYER	395	NONE	U	PARKS DEPT.	PARKS DEPT.	8/22/2005	10	N/A	\$ 25,000	84	\$ 4,204.90	\$ 500
T1102	2004	WILLIAMSON	TRAILER	-	51352EX	N	PARKS DEPT.	PARKS DEPT.	7/1/2004	12	N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,500
T1103	2004	WILLIAMSON	TRAILER	-	92891EX	N	PARKS DEPT.	PARKS DEPT.	7/20/2004	12	N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,500
3687	2003	POLARS	RANGER	2,363	NONE	U	PARKS DEPT.	PARKS DEPT.	11/1/2002	15	N/A	\$ 25,000	84	\$ 4,204.90	\$ 3,500
5134	2005	HONDA	FOREMAN	3,656	NONE	U	PARKS DEPT.	PARKS DEPT.	11/01/2005	15	N/A	\$ 10,000	84	\$ 1,681.89	\$ 1,500
4508	2003	FORD	E450	76,159	501700EX	U	BUSINESS SERVICES	SI SENIOR CITIZENS	12/11/2003	20	28	\$ 100,000	84	\$ 16,819.96	\$ 2,500
6474	2006	CHEVY	C/K 1500	64,326	96432EX	U	PUBLIC WORKS	STREETS DEPT.	11/14/2005	4	25	\$ 32,000	84	\$ 5,382.31	\$ 3,500
4805	2004	CHEVY	C/K 2500	81,307	90378EX	U	COMMUNITY SERVICES	FACILITIES DEPT.	12/11/2003	4	28	\$ 30,000	84	\$ 5,045.90	\$ 3,000
432	1999	CATPILLER	CB-214C ROLLER	350	NONE	D	PUBLIC WORKS	STREETS DEPT.	1/1/1999	14	N/A	\$ 50,000	84	\$ 8,402.92	\$ 8,000
5224	2005	TOYOTA	COROLLA	73,008	99478EX	U	COMMUNITY SERVICES	CUSTODIAL/ADMIN	1/5/2005	1	20	\$ 25,000	84	\$ 4,204.90	\$ 3,500
4712	2004	TOYOTA	CAMRY	71,095	92478EX	U	PUBLIC WORKS	POOL VEHICLE/USERS	6/30/2004	1	20	\$ 25,000	84	\$ 4,204.90	\$ 3,000
431	1999	INGERSOLL-RAND	185 COMPRESSOR	345	NONE	D	PARKS DEPT.	PARKS DEPT.	1/1/1999	24	N/A	\$ 25,000	84	\$ 4,204.90	\$ 1,500
4473	2004	CRAFCO	CRAFC-SALER	2,064	507041EX	D	PUBLIC WORKS	STREETS DEPT.	6/30/2004	24	N/A	\$ 35,000	84	\$ 5,986.91	\$ 2,000
NEW	2014	VACTRON	SKID MOUNT				PARKS DEPT.	PARKS DEPT.			N/A	\$ 55,000	84	\$ 9,250.93	
70506	2014	PJ TRAILERS	16,000LB DUMP-TRAILER				STREETS	STREETS DEPT.			N/A	\$ 15,000	84	\$ 2,522.89	\$ 1,500
												PURCHASE	LEASE	SURPLUS	
												W/NEW	\$ 1,895,000	\$ 347,769.62	\$ 114,500

# **ANNUAL FLEET REPLACEMENT PROCESS**

## **■ The Process**

- **Fleet Committee meets to review draft replacement list**
- **Fleet Manager coordinates with Finance for Fleet funding needs**
- **Fleet Committee approves final replacement list**
- **Replacement list/funding added to proposed budget for City Council Approval**

## **■ Fleet Committee**

- **Chief of Staff**
- **Fleet Manager**
- **Fire**
- **Police**
- **Admin Services**
- **Engineering**
- **Finance**
- **Building**
- **Public Works**

# FY2015-16 GENERAL FUND REPLACEMENT

## ■ Highlights

- Expenditure of \$786,000
- 22 Vehicles Funded
- 3 Truck Rebuilds



# FY2015-16 ENTERPRISE FUND FLEET PURCHASES

FY2015-16 Water Vehicles & Equipment Purchases								
Surplus Vehicles					Replacement Vehicles (New)			
Vehicle #	Year	Make	Model	Surplus Value	Make	Model	Description	Purchase Cost
7588	2008	FORD	RANGER	\$ 7,000	FORD	F150	1/2 TON PICKUP	\$ 34,000
3558	2003	FORD	F550	\$ 12,000	FORD	F550	2 TON DUMP TRUCK	\$ 90,000
8155	2008	DODGE	DAKOTA	\$ 7,000	TOYOTA	TACOMA	LIGHT PICKUP TRUCK	\$ 34,000
ADDITION					TOYOTA	TACOMA	LIGHT PICKUP TRUCK	\$ 34,000
<b>TOTAL SURPLUS VALUE: \$ 26,000</b>					<b>TOTAL COST: \$ 192,000</b>			

FY2015-16 Storm Water Vehicles & Equipment Purchases								
Surplus Vehicles					Replacement Vehicles (New)			
Vehicle #	Year	Make	Model	Surplus Value	Make	Model	Description	Purchase Cost
6475	2006	ELGIN	SWEEPER	\$ 40,000	TYMCO	600	SWEEPER TRUCK	\$ 260,000
7485	2007	FORD	F550	\$ 18,000	FORD	F550	2 TON DUMP TRUCK	\$ 85,000
ADDITION					DEWEZE	ATM70	SIDE HILL MOWER	\$ 45,000
ADDITION					VERMEER	CHIPPER	TRAILER MOUNTED WOOD CHIPPER	\$ 30,000
<b>TOTAL SURPLUS VALUE: \$ 58,000</b>					<b>TOTAL COST: \$ 420,000</b>			

FY2015-16 Sanitation Vehicles & Equipment Purchases								
Surplus Vehicles					Replacement Vehicles (New)			
Vehicle #	Year	Make	Model	Surplus Value	Make	Model	Description	Purchase Cost
9501	2009	STERLING	L8500	\$ 25,000	FREIGHTLINER	108 SD	SINGLE-AXEL DUMP TRUCK W/ HOOKLIFT	\$ 180,000
<b>TOTAL SURPLUS VALUE: \$ 25,000</b>					<b>TOTAL COST: \$ 180,000</b>			

# FY2015-16 PUBLIC SAFETY FLEET PURCHASES

FY2015-16 Public Safety Vehicles & Equipment Purchases								
Surplus Vehicles					Replacement Vehicles (New)			
Vehicle #	Year	Make	Model	Surplus Value	Make	Model	Description	Purchase Cost
8327	2008	FORD	EXPLORER	\$ 4,500	FORD	F150	Patrol	\$ 46,000
8626	2008	FORD	EXPEDITION	\$ 4,500	FORD	F150	Patrol	\$ 50,000
8630	2008	DODGE	CHARGER	\$ 5,500	DODGE	CHARGER	Patrol	\$ 46,000
8631	2008	DODGE	CHARGER	\$ 5,500	DODGE	CHARGER	Patrol	\$ 46,000
9634	2009	FORD	EXPLORER	\$ 4,500	FORD	F150	Patrol	\$ 46,000
9635	2009	FORD	EXPLORER	\$ 4,500	DODGE	CHARGER	Patrol	\$ 46,000
9632	2009	DODGE	CHARGER	\$ 6,000	DODGE	CHARGER	Patrol	\$ 46,000
9633	2009	DODGE	CHARGER	\$ 6,000	DODGE	CHARGER	Patrol	\$ 46,000
9640	2010	FORD	EXPLORER	\$ 7,500	DODGE	CHARGER	Patrol	\$ 46,000
7622	2007	DODGE	CHARGER	\$ 4,500	DODGE	CHARGER	Patrol	\$ 46,000
1645	2011	DODGE	DURANGO	\$ 15,000	DODGE	CHARGER	Patrol	\$ 46,000
1646	2011	DODGE	DURANGO	\$ 15,000	DODGE	CHARGER	Patrol	\$ 46,000
1647	2011	DODGE	DURANGO	\$ 15,000	DODGE	CHARGER	Patrol	\$ 46,000
1648	2011	DODGE	DURANGO	\$ 15,000	DODGE	CHARGER	Patrol	\$ 46,000
1649	2011	DODGE	DURANGO	\$ 15,000	DODGE	CHARGER	Patrol	\$ 46,000
3602	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
3603	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
3604	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
3605	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
3606	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
3607	2013	DODGE	DURANGO	\$ 17,000	DODGE	CHARGER	Patrol	\$ 46,000
<b>SURPLUS VALUE:</b>				<b>\$ 230,000</b>	<b>TOTAL COST:</b>			<b>\$ 970,000</b>

# FLEET DIVISION



**THOMAS VOLT**  
**FLEET MANAGER**



**PAM ALLEN**  
**FLEET ASSISTANT**



**KELLY DAVIES**  
**FLEET MECHANIC**



**BARRY BLACKETT**  
**FLEET MECHANIC**



**VIRGIL KELLY**  
**FLEET MECHANIC**

**QUESTIONS?**

## Attachment C

**Anna West**

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**To:** Anna West (AWest@sjc.utah.gov)  
**Subject:** FW: QUESTIONS re: R2015-56 ~ Vehicle and Equipment Replacements

**From:** Mark Seethaler  
**Sent:** Tuesday, September 01, 2015 12:45 PM  
**To:** Jason Rasmussen; Sunil Naidu  
**Cc:** Gary Whatcott; Dustin Lewis; Andy Butler; Paul Cunningham; Don Tingey; CITY\_COUNCIL\_EMAIL; Thomas Volt; Anna West; MaryAnn Dean  
**Subject:** RE: QUESTIONS re: R2015-56 ~ Vehicle and Equipment Replacements

Excellent clarifications and schedules, [Jason](#) - thank you! I request that this correspondence, the revised schedules, and the presentation material from this evening review by Mr. Rasmussen of this issue be included in today's Council meeting minutes.

Great processes and clarifications. Public Works is effective in both planning and execution - benefitting all who live in and visit South Jordan.

Thank you.  
Mark Seethaler

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**From:** Jason Rasmussen  
**Sent:** Monday, August 31, 2015 5:17 PM  
**To:** Mark Seethaler; Sunil Naidu  
**Cc:** Gary Whatcott; Dustin Lewis; Andy Butler; Paul Cunningham; Don Tingey; CITY\_COUNCIL\_EMAIL; Thomas Volt  
**Subject:** RE: QUESTIONS re: R2015-56 ~ Vehicle and Equipment Replacements

Mark,  
Please see my responses below to your inquiry. As noted, I will be taking some time to review the City's Fleet replacement program and processes during the resolution presentation.

Thanks.

**Jason Rasmussen | Public Works Director | City of South Jordan**  
10996 S. Redwood Road | South Jordan UT 84095  
O: 801.254.3742 | F: 801.253-0617

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**From:** Mark Seethaler  
**Sent:** Sunday, August 30, 2015 11:37 PM  
**To:** Jason Rasmussen; Sunil Naidu  
**Cc:** Gary Whatcott; Dustin Lewis; Andy Butler; Paul Cunningham; Don Tingey; CITY\_COUNCIL\_EMAIL  
**Subject:** QUESTIONS re: R2015-56 ~ Vehicle and Equipment Replacements

Jason - thank you for your sponsorship of this resolution for Tuesday evening's meeting. I have the following questions (and hope to have included the right folks on this message, without over-sending).

1. **Budget** - The total \$786,000 is listed in four categories in the F'16 budget (Fire 10,000, Fleet 261,000, Streets 382,000, and Parks 133,000), all of which are part of the General Fund Capital Equipment listing
  - o This request appears to utilize the TOTAL of all such General Fund allocations for the current fiscal year, is that correct?

Yes

- The 'Background' section of the Council packet references enterprise fund vehicles and equipment. Follow-on requests for Mulligans, Water, etc. seem to be completely separate from this resolution; true?

Enterprise Fund and Public Safety vehicles and equipment have been funded within their respective operating budget and were approved with the FY2015-16 budget. I will be sharing the list of these replacements during tomorrow's council meeting (I've also attached the lists), however a separate resolution for the enterprise fund and public safety vehicles is not planned due the funding coming from an operating budget line item.

2. **Timing** - With the passage of this resolution, approximately what will be the timeframe for the purchase/replacement of all identified vehicles and equipment?  
Purchasing of the identified items will take place September – December, based on equipment ordering availability. Actual replacement will occur November-March as vehicles are received and upfitted as necessary.
3. **Attachment A** - Having given this a pretty good review, I am not satisfied that the schedule identified as Attachment A is complete enough for clear communication. Will you please consider re-drafting a schedule that more clearly states the request in support of this Resolution, grouped by the four categories/amounts as identified in #1 above -
  - New asset -
    - description
    - cost (total and F'16 cash amount\*)
    - method of financing
  - Corresponding asset being replaced, if any
  - Expected net proceeds of assets being replaced (sale or salvage value, less costs of disposition)
    - To the extent that obligations are in place for assets being replaced, I realize that there may be little to no (to negative?) net disposition proceeds

See attached spreadsheet. General fund vehicles will be purchased with cash. Enterprise fund vehicles will be purchased with cash from each respective fund. Public Safety equipment is being financed according the financing arrangements already in place and managed by the Finance Department. Funds received from the sale of general fund vehicles/equipment are rolled over and used for future year vehicles purchases. Funds received from the sale of enterprise fund vehicles/equipment are recorded as revenue within each respective budget.

Note: \* It is important to understand the total value of assets being acquired, the total obligation to the city (beyond the \$786,000 - in the event of financing), and what is happening (physically and financially) to the assets being retired. Attachment A as it is summarized reflects years ranging from 1999 to 2016 ... while assets identified with the earlier years would logically reflect assets being retired, they each have a value associated which, in total, equals \$786,000 - the amount of this 'new expenditure' request. So, logically it's a challenge to rationalize the 3/4 million request from the summary provided.

The summary provided was the same format used last year (FY14-15) for supporting documentation. I've updated the FY15-16 lists to include what you've requested.

4. **Replacement Guidelines.** Finally, I am very appreciative of the five points of review (as stated in the Findings section of your write-up) these asset replacement decisions have undergone. I'd like to highlight this process for the public record. So, will you please either identify more fully these five points of replacement consideration (in total - not for individual assets, of course) in your written email response, or be prepared to discuss each during Council meeting for recording in the minutes of the meeting.

I will be sharing a presentation tomorrow night that will review this process and the five points.

Great progress - sincere thanks to all involved,

Mark Seethaler  
City Council

# Attachment D

**Anna West**

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**From:** Mark Seethaler  
**Sent:** Tuesday, September 01, 2015 12:39 PM  
**To:** Brad Klavano  
**Cc:** Gary Whatcott; Sunil Naidu; CITY\_COUNCIL\_EMAIL; Jason Rasmussen; Anna West; MaryAnn Dean  
**Subject:** RE: HAL - No Bid Contract

Thank you Brad. This is substantial and valuable information and I ask that this correspondence be placed in today's City Council minutes, as we are covering this issue.

Grateful to you. Our city is significantly benefitted from your professional service.  
Mark Seethaler

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**From:** Brad Klavano  
**Sent:** Tuesday, September 01, 2015 7:43 AM  
**To:** Mark Seethaler  
**Cc:** Gary Whatcott; Sunil Naidu; CITY\_COUNCIL\_EMAIL; Jason Rasmussen  
**Subject:** RE: HAL - No Bid Contract

Councilmember Seethaler:

The process to select professional services is not often based on price but instead on qualifications. With the State and most agencies use what is called Quality Based Selection. This means that the professional services are selected based on qualifications and not price and once the professional firm is selected then price is negotiated. With South Jordan and our purchasing policy we can do a Request for Qualifications (RFQ) and have price as a factor but it does not have to be the only factor and can be rated lower than other items.

But to the question at hand the price for the tank design from Hansen Allen & Luce (HAL) was at \$244,378.00 however; \$30,411 of that cost was for permitting with Salt Lake County and this process as we understand is very onerous. Therefore, the actual design and construction service cost from HAL was at \$213,967.00. The Tanks is estimated to cost (Construction) \$3,750,000.00 thereby putting the engineering design and construction services costs at 5.7% of the cost of the project. In the Professional Engineering world design costs are usually at 8-12% of the project costs with the average around 10%. As can be seen the costs from HAL at 5.7% is a very good rate. In addition if any other firm was used there would be very significant costs (time) to City staff to bring another Professional Engineering Firm up to speed.

As for the Transmission Pipeline design and construction services the cost from HAL is at \$102,130.00 and the estimated construction costs are at \$2,650,000.00 putting the percentage of engineering costs at 3.85% and as stated above this is way below the 10%.

The reasons that HAL can give us such a good rate is that they are familiar with our water system, our standards, and our requirements. In addition, they have already designed two separate 5 million gallon water tanks for the City and they are able to use some of that design work in this project. As for the transmission line a significant amount of this line will be in Baccus Highway and HAL has been doing work for Jordan Valley Water Conservancy for their new line in Baccus Highway, so they are able to use that knowledge and experience to help in saving on costs for this project.

I hope this is not too long winded and answers your question.

Thanks

**Brad Klavano | Director of Development Services/City Engineer | City of South Jordan**

1600 W. Towne Center Drive | South Jordan, UT 84095

Office: 801.254.3742 | Fax: 801.253.5235 | Direct: 801.253.5203 ext 1239



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**From:** Mark Seethaler

**Sent:** Monday, August 31, 2015 1:18 PM

**To:** Brad Klavano

**Cc:** Gary Whatcott; Sunil Naidu; CITY\_COUNCIL\_EMAIL

**Subject:** HAL - No Bid Contract

Brad -

Thank you for the write-up on the water infrastructure for the Daybreak area. Clearly Hansen Allen & Luce are well qualified as a firm for the work to be contracted. You mention in your summary that their expertise, local experience, authorship of master designs for water delivery, and coordinating work with JWCD are all qualifying factors. I do not disagree.

My question has to do with amount. How is it we have confidence that the bids (\$244,378 and \$102,130) are financially competitive? There is nothing in the documentation that identifies the process for comparison pricing, historical costs of like structures, other recent projects within the valley, etc. What assurances can you provide to our Council that this contract should be awarded to HAL at the dollar amounts they have proposed?

Thank you kindly.  
mark

### **South Jordan City Council Statement on Transportation Sales Tax**

The South Jordan City Council has spent considerable time over the past two years examining the future transportation infrastructure needs in the City and the current funding for transportation infrastructure. A safe and efficient transportation system is part of residents' quality of life by serving as the foundation for economic growth, improved air quality, and public health. The creation and maintenance of that safe and efficient transportation infrastructure is a core responsibility of local government.

In November of 2015, Salt Lake County will place the question of whether or not to impose a 0.25% general sales tax (exempting food purchases) dedicated to funding transportation. In areas with transit service such as South Jordan, the funds would be allocated as follows:

- 0.10% to the transit provider
- 0.10% to cities, towns, and unincorporated county areas
- 0.05% to the county

The City Council encourages voters to carefully consider the potential impacts resulting from supporting or denying the 0.25% general sales tax local option. Utah Department of Transportation research points to road rehabilitation costing six times as much as road maintenance, and road reconstruction costing ten times as much as road maintenance. A recent Utah transportation study by the Economic Development Research Group found that investment in a coordinated transportation plan will return \$1.94 for every \$1 invested or a two to one return based on the resulting growth in jobs, economic development, population growth, and resulting income and sales taxes.

Many decisions on the funding of public needs, including transportation needs, happen without a vote of residents. The South Jordan City Council feels that this historic change in how transportation infrastructure is funded needs informed input from South Jordan residents. The South Jordan City Council hopes that all South Jordan residents will take the time to understand the many facets of transportation funding and participate in the vote on November 4, 2015.