

New Commercial buildings

The following is a list of required plans and documents to be submitted electronically to the Portal.

- Architectural drawings with architect's electronic stamp.
- Civil drawings to include site, grading, utility, and landscape plans with details. Drawings to have architect's and/or engineer's wet stamps.
- Structural drawings and calculations with engineer's wet stamp.
- Plumbing, mechanical & electrical drawings with engineer's wet stamp.
- ComCheck 2018 IECC showing building envelope compliance.
- Approval letter From South Valley Sewer District will be required before permit will be issued; not required at submittal.
- Soils report will be required at footing inspection.
- Buildings over 6000 square feet are required to be fire sprinkled. Sprinkler drawings need to be submitted electronically to the Existing Building Permit application via City Portal prior to Building Permit issuance.

All drawings to meet City Ordinances, 2018 International Building Codes, and 2017 NEC.
Contact Planning & Zoning for City ordinances.