

FISCAL YEAR

2018-2019



SOUTH JORDAN
U T A H



Annual Budget

**City of South Jordan
State of Utah**



The City of South Jordan
Annual Budget
Fiscal Year 2018-2019

City of South Jordan
1600 West Towne Center Drive
South Jordan, UT 84095
www.sjc.utah.gov
Phone: (801) 254-3742
Fax: (801) 253-5250



Elected Officials

Mayor and City Council

Mayor Dawn R. Ramsey

Councilmember Patrick Harris

Councilmember Brad Marlor

Councilmember Donald J. Shelton

Councilmember Tamara Zander

Councilmember Jason T. McGuire

Appointed by City Council

Gary L. Whatcott, City Manager

Ryan Loose, City Attorney

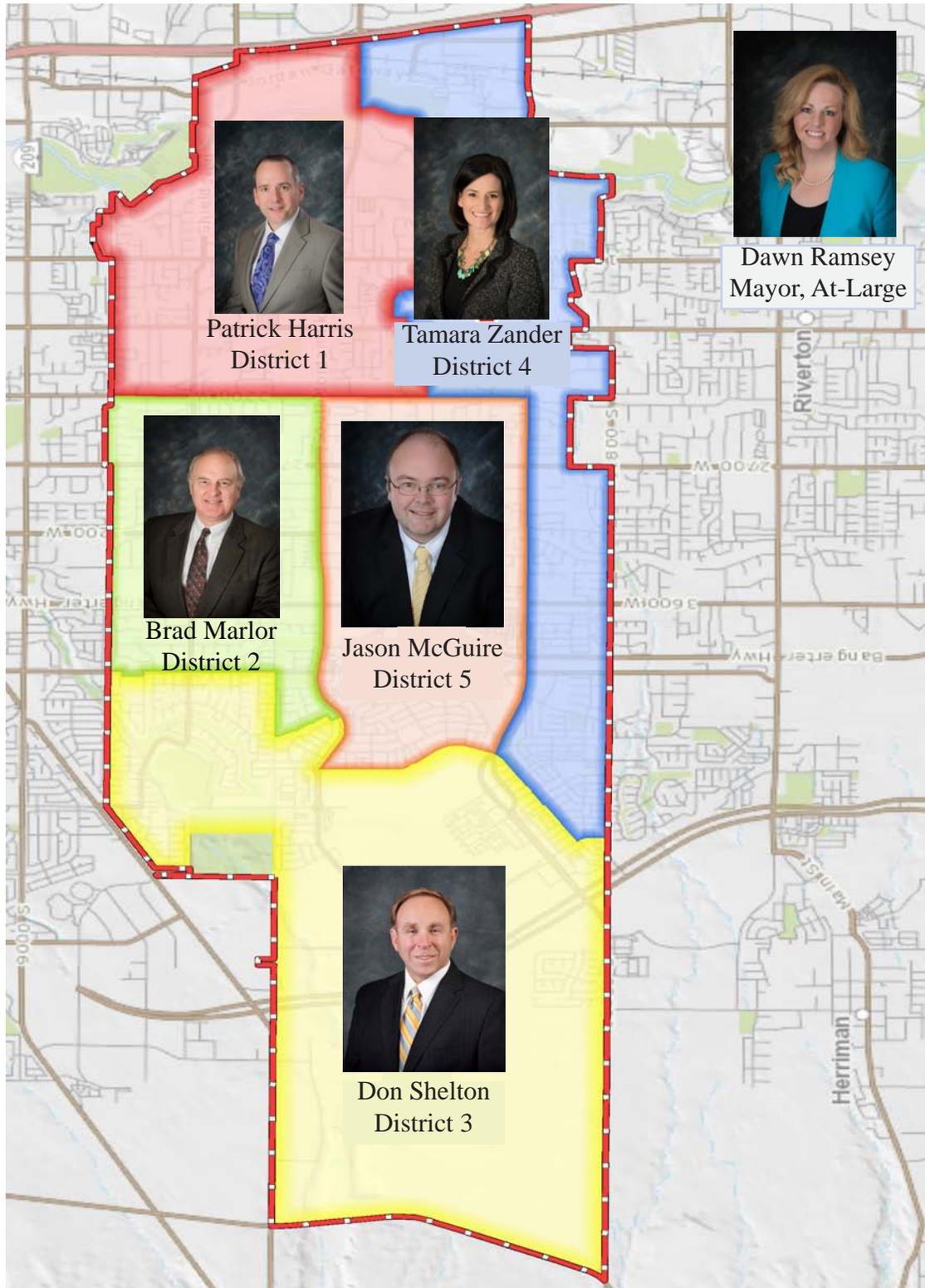
Michael Boehm, Municipal Court Judge

Sunil K. Naidu, Chief Financial Officer/Budget Officer

Chip Dawson, City Treasurer

Anna West, City Recorder

City Council Districts



City Staff

Executive Team

Gary L. Whatcott, City Manager

Dustin Lewis, Assistant City Manager

Ryan Loose, City Attorney

Don Tingey, Director of Strategic Services

Teresa Cook, Director of Human Resources

Sunil K. Naidu, Chief Financial Officer/Budget Officer

Jeff Carr, Police Chief

Brian Preece, Director of City Commerce & Sustainability

Brad Klavano, Director of Development Services/City Engineer

Jason Rasmussen, Director of Public Works

Andrew Butler, Fire Chief

Spencer Kyle, Director of Administrative Services

Finance Staff

Jeff Standiford, Associate Director of Finance

Nick Geer, Assistant Controller

Chip Dawson, City Treasurer

Shannon Ashby, Senior Financial Analyst

Eileene Luthi-Conklin, Accountant I

Trang Tran, Accountant II

Reid Sanderson, Accountant II

Leah Hardy, Accounts Payable Technician

Stephanie Carter, Accounting Technician

Abigail Patonai, Purchasing Coordinator

Dorothy Johnson, Finance Specialist

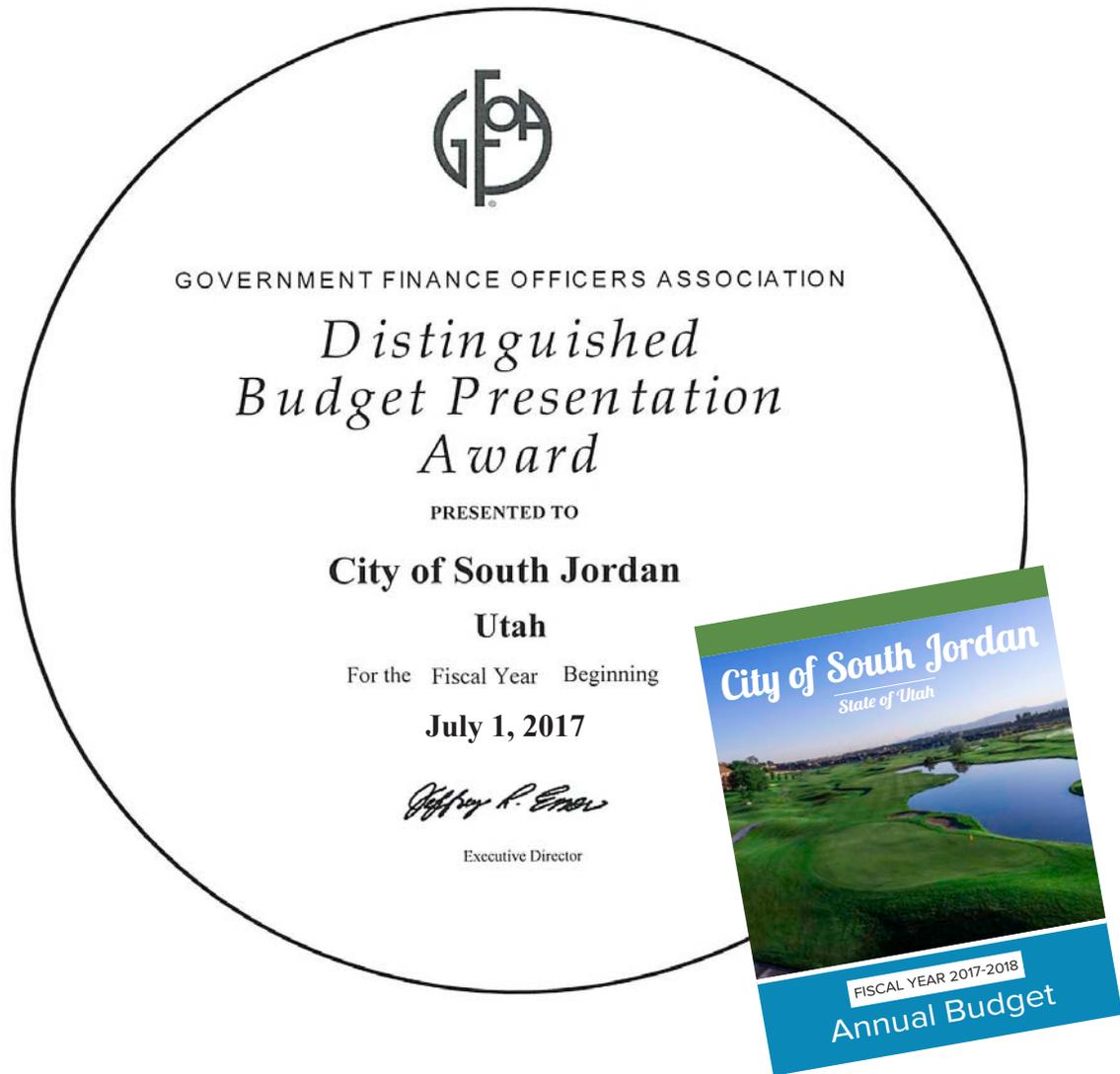
Joy Stirland, Utility Billing Supervisor

Kailey Densley, Billing Clerk

Violet Toledo, Billing Clerk

Michael Miller, Billing Clerk

Budget Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

Table of Contents

Introduction..... ii

- Elected Officials..... ii
- City Council Districts iii
- City Staff..... iv
- Budget Award v
- City Manager’s Letter 1
- Strategic Plan 3
- Organization Chart 7

Budget Overview 9

- Budget Process..... 9
- Timeline 10
- Process Calendar..... 11
- Key Fiscal Management Practices 12
- Fund Balance and Reserves 15
- Fund Balance Summary - All Funds..... 18
- Consolidated Budget..... 19
- Fund Types 23
- Revenue Section..... 25

General Fund 48

- General Fund Summary 48
- General Fund Five-Year Forecast..... 49
- General Fund - All Departments 50

Special Revenue Funds 115

- Special Revenue Fund Summary 116
- Redevelopment Agency 117
- RDA Housing 121
- CDA 123
- CDBG 125
- Storm Water..... 127
- Fitness Center 130

Enterprise Funds..... 134

- Enterprise Fund Summary 135
- Water Fund Five-Year Forecast..... 136
- Water 137
- Water CIP 141
- Secondary Water..... 143
- Sanitation 146
- Recycling 149
- Mulligans Golf & Games 151

Table of Contents

Debt Service Funds.....	154
Legal Debt Margin.....	155
Debt Service Funds Summary.....	156
General Debt Service.....	157
SID Bonds.....	160
MBA.....	163
Debt Payment Summary.....	166
Capital Projects.....	169
Capital Projects - Infrastructure Maintenance.....	170
Capital Projects - Maintenance & Operations.....	172
Capital Equipment.....	173
City Information.....	175
History of South Jordan.....	175
South Jordan at a Glance.....	177
Additional Information.....	182
Fee Schedule.....	182
Full Time Benefited Employee Summary.....	198
Glossary of Key Terms.....	200

City Manager's Letter

To the Mayor, City Council, and Community:

This letter is the introduction to our budget submittal for the Fiscal Year 2018-2019. The budget is the foundation for all that is accomplished within the City. Therefore, as in the past the budget was approached with careful planning and with conservative fiscal overtones. The budget is the key to unlocking the potential for extraordinary accomplishments. This fiscal year's budget includes continued delivery of exceptional services, while maintaining healthy reserves that provide resiliency in responding to everyday changes or events which are ever more prominent in our environment.



City Manager
Gary L. Whatcott

The City Council insight and direction helped to create a budget that supports a very comprehensive strategic plan, and further reinforces key initiatives demanded by residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of priority-driven budget. Priority principles drive the budget process. These principles help identify the most important strategic priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with the priorities. The City has long honored its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

Some of the major accomplishments of this budget are; a) transfer up to \$950,000 toward our reserve fund, b) fortification of our employee retention program c) a retention of our current property tax rate, which will create an increase equivalent to 2% (or approximately \$16.00 per year for the average home owner) for construction of a new public safety building on the west side of the city, d) funds for infrastructure, maintenance and projects totaling \$5,614,500, e) funding for future arts and public works facilities f) hiring 12 full time employees,

including 6 police officers, 2 public works employees, an attorney, a transportation engineer, a GIS specialist, and a fire inspector.

Being a high growth City provides us with some unique challenges. This budget, as presented, meets those growth challenges by providing several crucial new infrastructure maintenance and facility projects. As a growth City we do not balance our budget with one-time growth money, we employ a strategy with reliance on sustainable growth values. These values endear land use balance, long-range vision, and economic development.

The City must continue to build a tax base that is multifaceted, reliable, and truthful. This budget year we will once again review elements of our planning zones through a new general plan update. The general plan process will include its associated land uses to ensure they are balanced, viable and are reflective of our community desires. As we move to adopt these various planning scenarios, they will become the necessary tools to confirm that our fiscal health remains excellent now and into the future. It is so important to be prepared to sustain our levels of service when we reach build out.

This budget also keeps our debt ratio comparatively low which helps the City maintain very high credit rating in our general fund. Dollars are needed to support public safety operations, core municipal services, and the maintenance of infrastructure now and into the immediate future. We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add public amenities. We are committed to maintain policies to strengthen our core service levels and sustain our reserves into the future.

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, evidence base decision making and similar issues; we must also become advocates and entrepreneurs more than just regulators. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation. This budget begins to put South Jordan on a pathway for this new way of thinking by using priority based budgeting to support strategic priorities.

City Manager's Letter

One of the reasons for South Jordan's great success is its well-educated and successful residents. This type of success has created a place with a lifestyle that has been nationally recognized. We have to realize that it is our residents who are our greatest economic asset. This budget delivers the resources required to continue to market and brand the City within a context of quality of life to attract and retain our best resource, its residents. It is our goal to do that in a fiscally responsible way.

This budget is the product of considerable time and attention over the past 6 months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.



Gary L. Whatcott
City Manager

Strategic Plan

The FY 2018-19 Strategic Action Plan consists of the following elements: 1) Mission Statement, 2) Core Service Values, 3) Strategic Initiatives, and 4) Program Goals.

Mission Statement

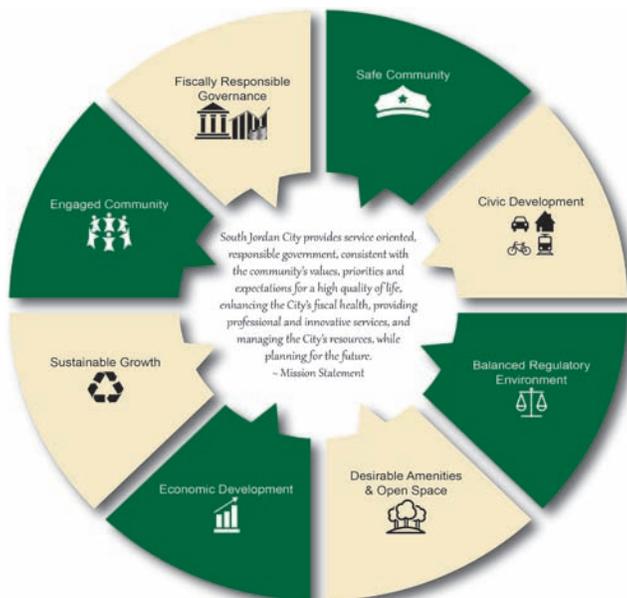
The Mayor and City Council support the South Jordan City **Mission** as follows:

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Service Values

The South Jordan leadership team established and adheres to the following **Core Service Values** while accomplishing this mission. These values include:

- **Integrity**
"We do the right thing, even when no one is looking."
- **Service**
"We listen, understand, and deliver."
- **Professionalism**
"We are committed to be the best."
- **Communication**
"We are respectful and collaborative."
- **Excellence**
"We continue to raise the bar on our performance."



Key Strategic Initiatives

South Jordan City accomplishes its mission by focusing efforts and resources on eight (8) **Key Strategic Initiatives** and their associated subcomponents. These initiatives were established during a strategic planning session and reconfirmed by the current Mayor and City Council:

Safe Community

Public Safety Response

Offers protection, enforces the law, and is well-prepared to promptly and effectively respond to emergencies and calls for service

Personal Security

Fosters a feeling of personal safety and security for individuals in their neighborhoods, commercial areas, public facilities, and outdoor spaces throughout the community

Public Safety Presence

Maintains a visible public safety presence that addresses community concerns and focuses on prevention and intervention

Infrastructure

Provides for efficient, well-maintained public infrastructure systems that ensures safe travel for vehicles and pedestrians and ensures the safe and reliable delivery of utility services

Design & Regulations

Promotes and sustains a well-designed, properly regulated, economically thriving, and visually appealing community

Informed & Responsible Community

Builds an informed, engaged, and educated community that shares in the responsibility for its safety and well-being

Civic Development

Park & Recreation Facilities

Develops and provides quality well-maintained parks, trails, open spaces, public spaces and public use facilities that meet the needs of the community

Transportation Infrastructure

Plans, builds, repairs and continuously enhances a well-designed, sustainable and well-maintained transportation infrastructure network that ensures safe traffic flow and offers public transit options

Aligned Resources

Prioritizes funding and supports resource allocation to maintain planned and existing infrastructure assets

Public Utilities

Provides for a well-maintained, well-planned and highly reliable public utility system that serves the needs of the community

Strategic Plan

Balanced Regulatory Environment

Regulations

Provides for a long-term safe and attractive community through an efficient and appropriate set of effective well-balanced and consistently applied regulations that meet the communities expectations

Land-Use

Develops and implements strategic land-use plans, zoning plans and regulatory policies that are clear and fairly managed, ensure compliance with current standards and encourage community growth and development

Community Responsibility & Pride

Educates, engages and partners with the community to develop a sense of shared responsibility and instill community pride

Enforcement

Establishes and enforces codes that maintain a clean, orderly and sustainable environment

Desirable Amenities and Open Space

Parks & Recreation Facilities

Develops and maintains park and recreation venues and facilities that are attractive and connected to a comprehensive parks and trail system that provides the community with safe and accessible family recreational opportunities

Recreation Programs

Provides a variety of programs that meet the diverse recreational and leisure-time needs for all ages and abilities

Cultural & Heritage

Preserves its unique history, heritage and 'rural feel' by preserving open space and sustaining well-maintained, inviting and accessible open spaces, water-ways, entry-ways and public rights of way

Park & Recreation Partners

Partners and collaborates with aligned stakeholders to expand parks and recreation facility access and programming

Economic Development

Business Investment

Retains, expands and selectively attracts diverse mix of high quality employers and commercial/retail businesses that contribute to the communities economic sustainability and offer opportunities for employment

Safe & Attractive

Promotes itself as a safe, attractive place to live and work, providing for the basic needs and desires of the community and offering opportunities for entertainment, shopping, dining, recreation and family outings

Quality of Life

Focuses on well-planned, well-regulated mixed use development that meets the unique needs and desires of

the community and provides for a secure and attractive community and preserves the high quality of life residents expect

Sustainable Tax Base

Maintains a dynamic and sustainable tax base that balances taxes, fees and charges

Development Process

Create predictable, efficient development process that encourage and support business development and fosters a high degree of collaboration with the development community

Infrastructure

Plans, develops and maintains transportation and utilities' infrastructure networks that support current residential and commercial needs and meet future economic growth objectives

Sustainable Growth

Land Use Planning

Comprehensively plans for balanced, well-managed land use and development that considers the optimal mix of residential and commercial buildings

Conservation

Encourages and supports energy conservation, environmental sustainability, recycling and resource preservation

Fiscal Sustainability

Creates policies and programs that ensure the community is self-sustaining and preserves its long-term financial well-being by funding priorities with sustainable resources

Quality Services

Offers a safe, inviting and well-regulated place to live, offering quality services that meet residents basic needs and creates a feeling of community

Infrastructure Needs

Maintains and enhances its existing infrastructure, ensuring long-term transportation needs are incorporated into growth plans

Water Resources

Develops future water resources through a variety of innovative methods including conservation

Engaged Community

Response

Responds to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner

Community Pride

Fosters a feeling of growing community pride and a sense of shared responsibility

Open Communication

Ensures an environment that fosters open, two-way communication and solicits feedback from community

Strategic Plan

members through a variety of media channels

Participation

Provides ample opportunities to engage, educate, inform and involve the community, encouraging participation, partnerships volunteerism

Vibrancy

Supports a vibrant, stable, orderly, well-planned and highly serviced community that promotes special events, recreational activities and the arts

Fiscally Responsible Governance

Workforce

Attracts, motivates, develops and retains a high-quality, engaged and productive workforce

Transparency

Fosters fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations

Resource Alignment

Protects, manages, optimizes and invests in its Human, Financial, Physical and Technology Resources and Ensures they are aligned with planning and budget

Regulatory Compliance

Provides assurance of regulatory and policy compliance to minimize and mitigate risk

Communication

Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

Vision & Planning

Supports decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning

Tax Burden

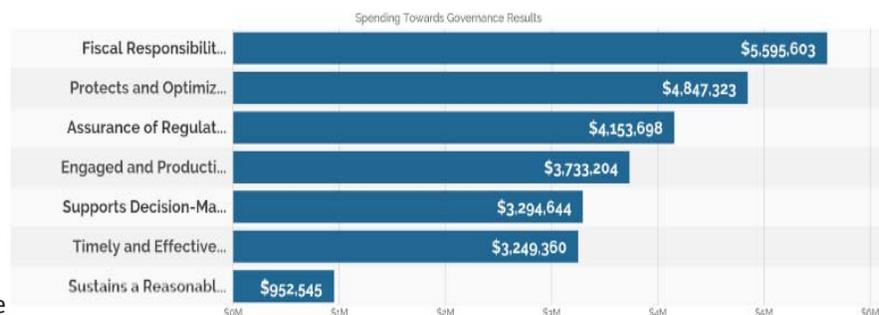
Sustains a reasonable tax burden and finds ways to reduce tax burden when appropriate

initiatives as follows (specific department goals are found within their respective department budget):

<u>Strategic Initiative</u>	<u>Goals</u>
• Safe Community	14
• Civic Development	2
• Balanced Regulatory Environment	4
• Desirable Amenities & Open Space	9
• Economic Development	5
• Sustainable Growth	8
• Engaged Community	15
• <u>Fiscally Responsible Governance</u>	<u>25</u>
Total Program Goals	82

South Jordan has adopted a process to review and align its strategic plan with available resources. As South Jordan City refines its alignment among its strategic initiatives, program results and available resources the City will perform more efficiently and effectively in meeting the increasing needs of a growing community – continuing to make South Jordan a better place live, work and play.

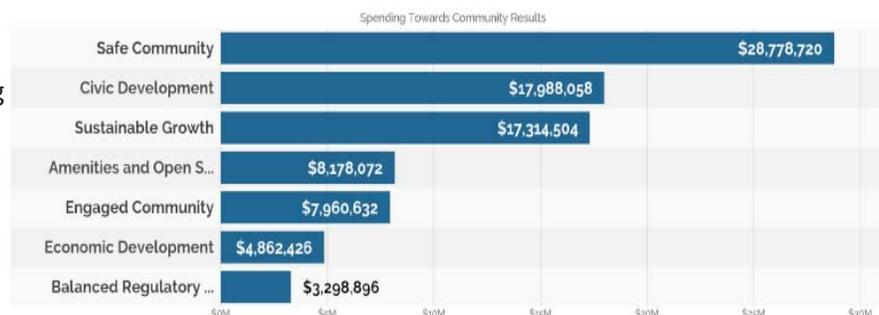
Spending Towards Governance Results



Program Goals

South Jordan City recently adopted the Governmental Finance Officer Association's (GFOA) best practice Priority/Program Based Budgeting (PBB) methodology. The PBB methodology assists the City in aligning approximately 350 individual programs and their respective results with strategic initiatives assuring that available resources are appropriately aligned to accomplish that which matters most. In the FY 2018-19 strategic planning/budgeting process, core **Program Goals** are associated with strategic

Spending Towards Community Results



Live



Best Place to Live

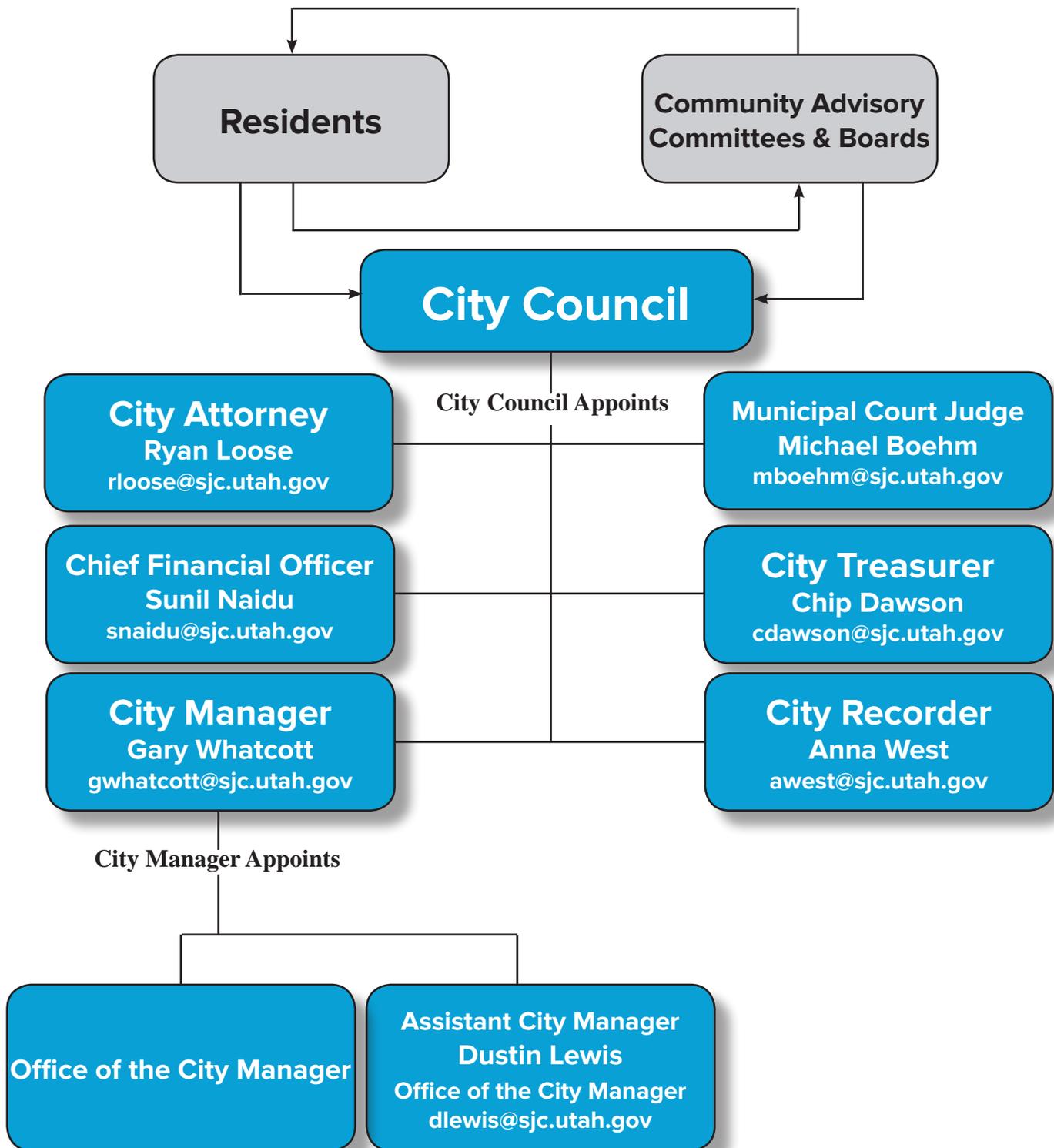
South Jordan City was named the 46th "Best Place to Live in the Country," by USA Today. USA Today contributes this ranking to the high quality of life in South Jordan and the City's low poverty and unemployment rates.

Source: usatoday.com

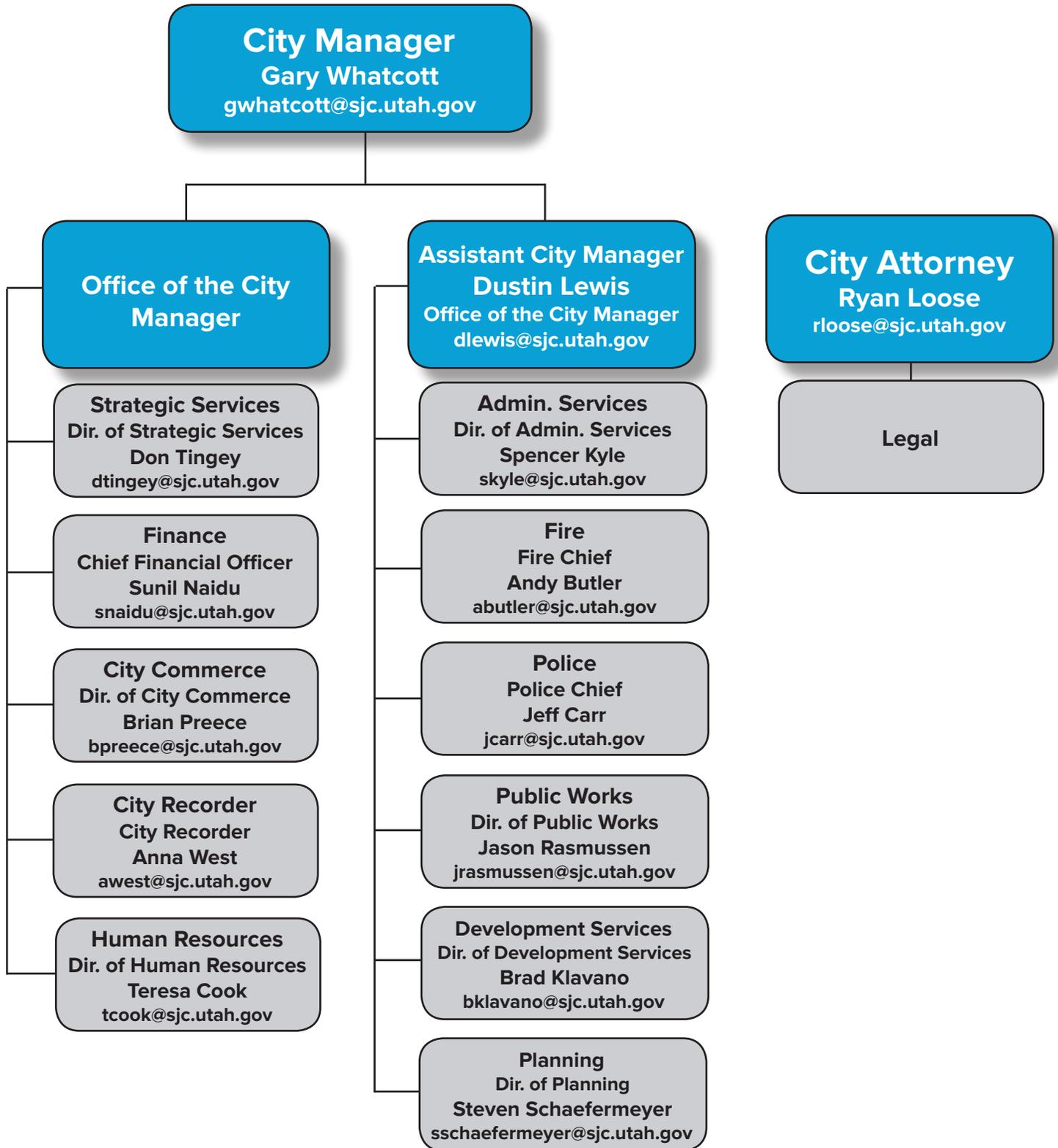
Published: October 13, 2017



Organization Chart



Fiscal Year 2018-2019 Annual Budget



Budget Process

The City of South Jordan's budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2017-2018 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2018-2019 budget for each division, department, and fund includes actual expenditures for one prior year, the current year's adopted budget, the current year's estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2018-2019 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City's various programs and services.

Basis of accounting and budgeting

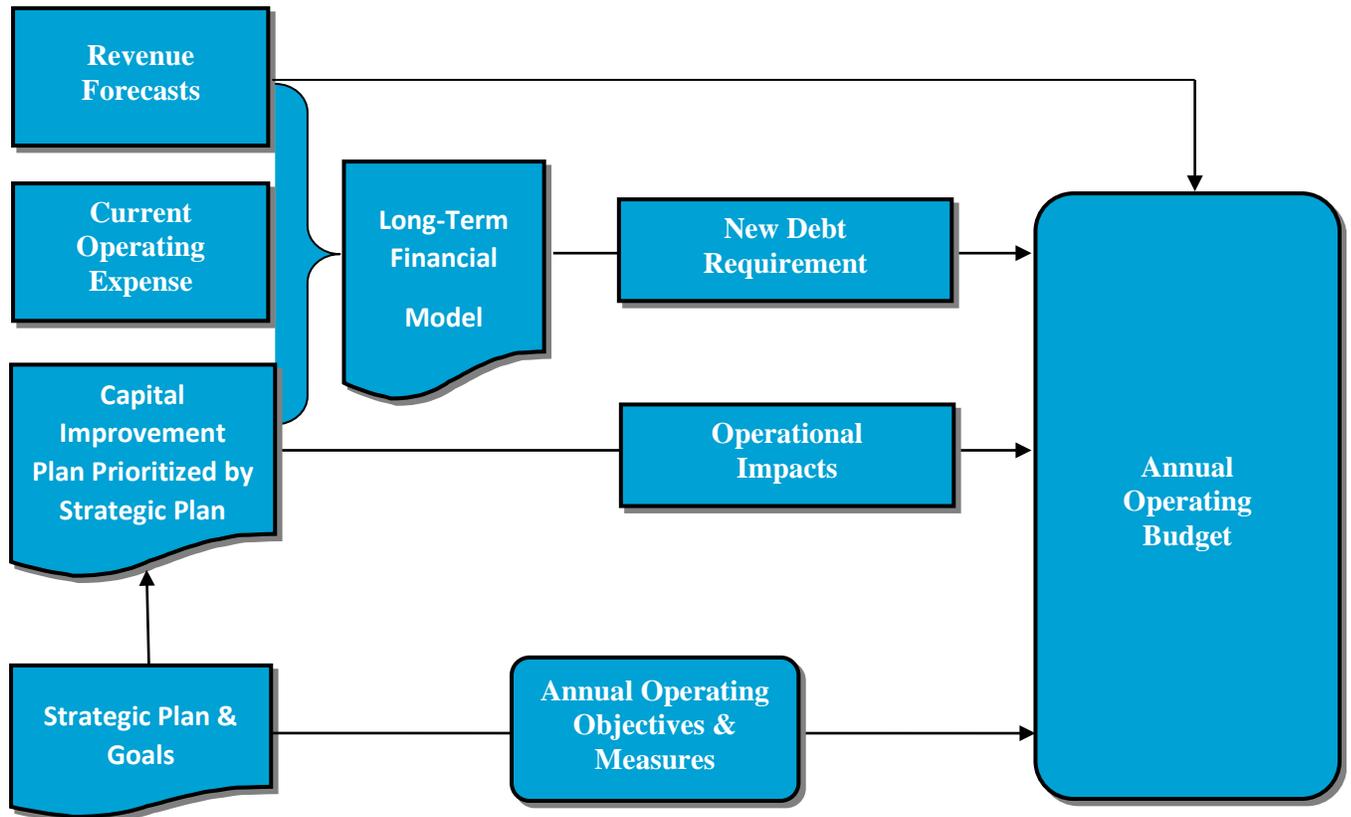
All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Proprietary Funds	Modified Accrual	Modified Accrual

Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

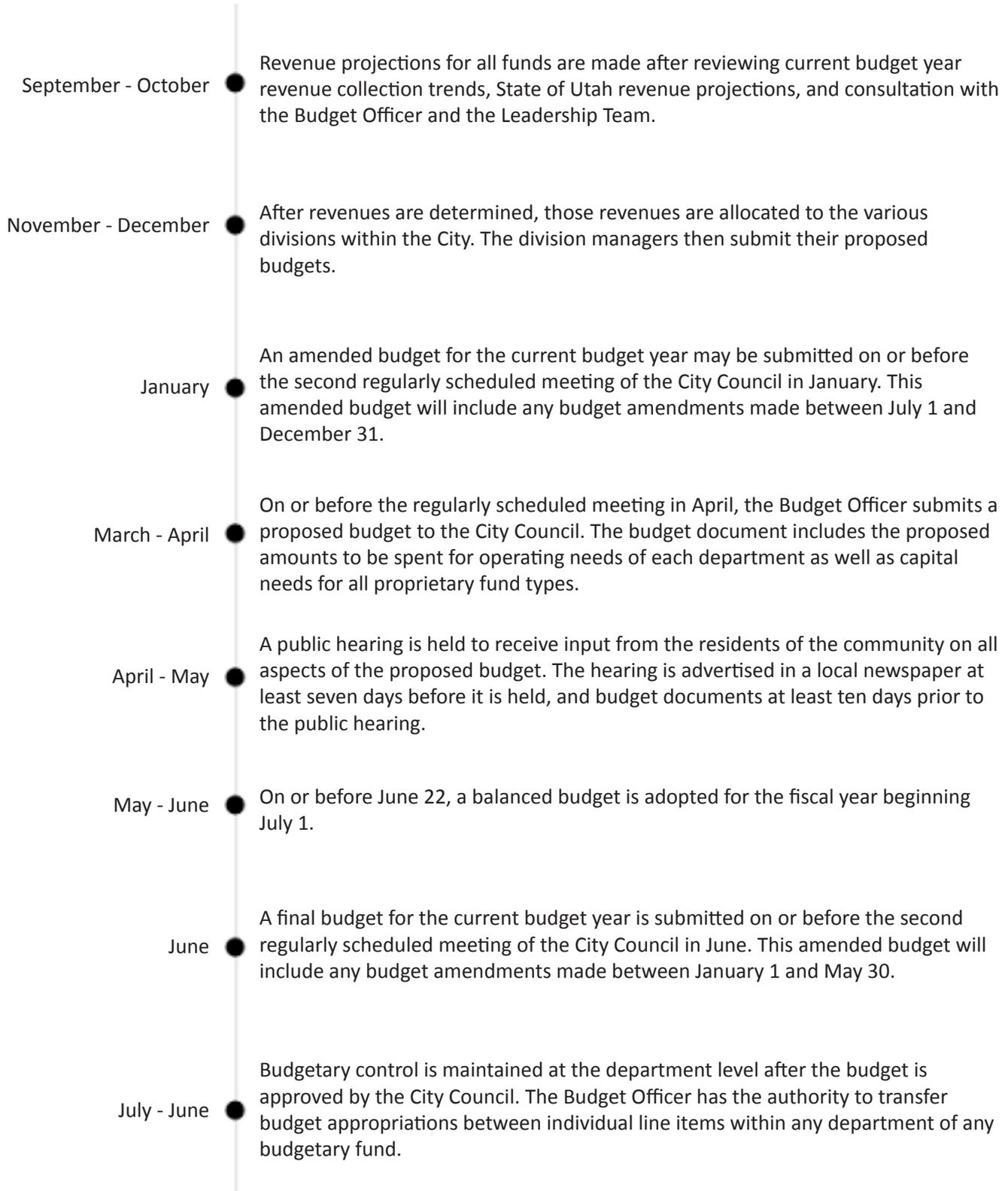
Budget Process

Relationship between the Budget Process and Long-Range Planning



Budget Process

The following are the procedures and timeline followed by the City in the budget process:



Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2019.

Compliance with Fiscal Standards: The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

Modified Accrual Basis: The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

Budget Document: The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

Balanced Operating Budget: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year-end operating surpluses

will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

Investment of Funds: The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Revenue Diversification: An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

Revenue Stabilization Reserves: The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 25% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

One Time Revenues: The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

Capital Improvement Plan: The City has developed a five-year capital improvement plan which is updated yearly in order to

anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

Capital Needs Financing: The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

Enterprise Funds: In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

Inter-Fund Borrowing / Transactions Defined: Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by

Resolution.

- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.
- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

Compensation Committee: Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

Risk Management: The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

Budget Adjustments:

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council

approval which is obtained through the budget amendment process.

Budget Oversight: The Budget Officer has authority to move line items to a “frozen appropriation” status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

Priority Based Budgeting: A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

Audit Committee: The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

Independent Audit: State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office’s Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City’s Audit Committee.

Fund Balance and Reserves

South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund's current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

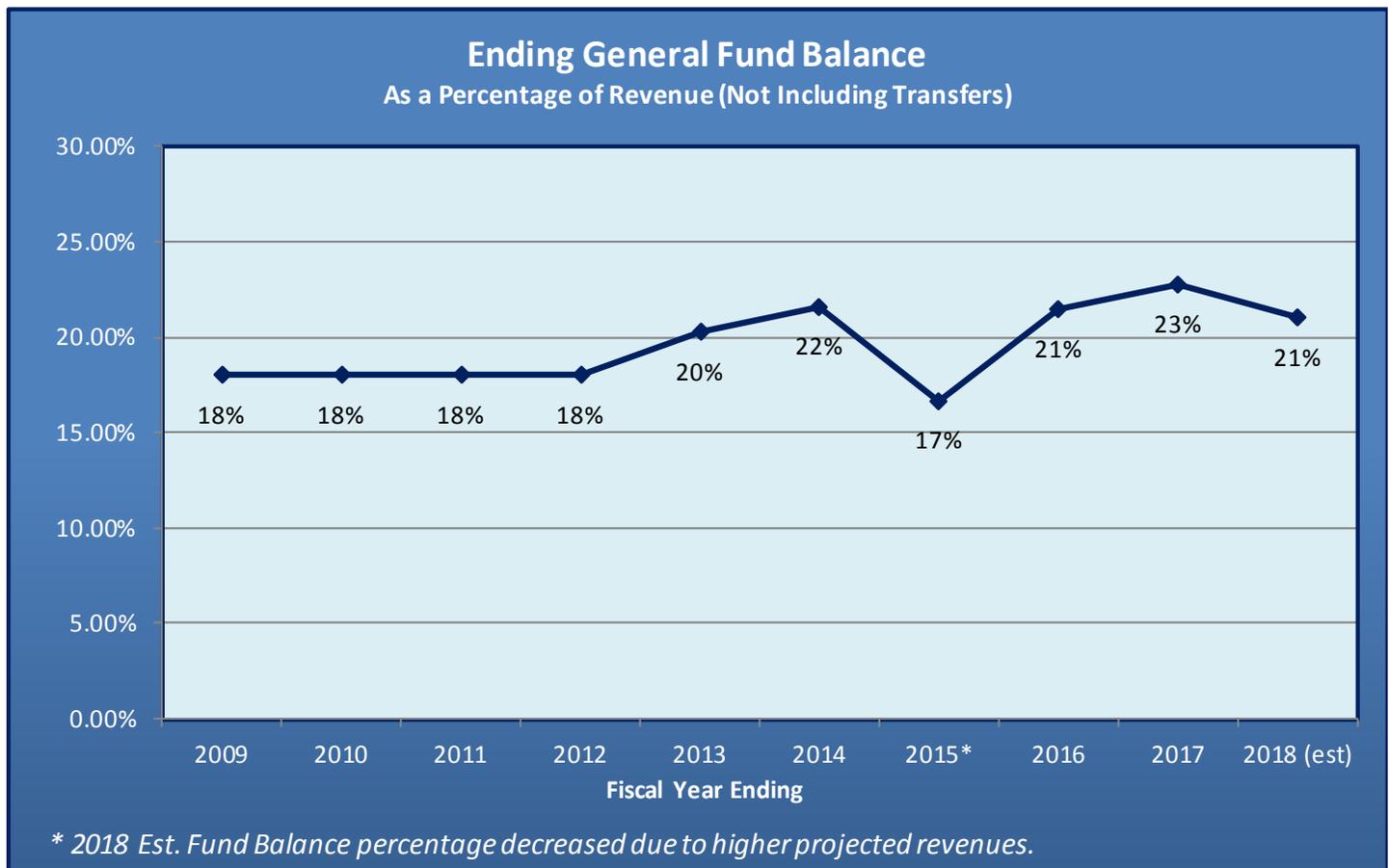
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2013, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 25% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 25% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 25% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2017-18 is estimated to be at 21% in the amount of \$9,820,018. The City will continue to build its reserve to the 25% maximum.



Fund Balance and Reserves

The state does not impose limits on accumulation of fund balances for enterprise or special revenue funds. However, South Jordan defines fund balance for enterprise funds as current assets minus current liabilities and strives to maintain a target reserve of 35% of next year's revenue for the storm drain and secondary water funds. For the culinary water, sanitation, and recycling funds, the target reserve is 25% of the next year's budgeted revenues.

The Governmental Funds table below illustrates the estimated

beginning and projected ending fund balances for South Jordan's major and non-major governmental funds. The 1.43% increase in General fund balance is due to partially comply with Resolution R2015-81 passed in Fiscal Year 2016 and the 21.25% decrease in RDA fund balance is due to project area reimbursements. The 3.18% increase in Capital fund balance is due to planned expenditures and completion of projects started in prior fiscal years.

Changes in Fund Balance - Governmental Funds						
	General	Debt Service	RDA	Capital	Nonmajor Funds	Total Governmental Funds
Financing Sources						
Revenues	47,418,062	6,500	10,260,000	-	4,160,604	61,845,166
Transfers In	8,818	2,444,417	125,000	7,077,500	725,819	10,381,554
Total Financing Sources	47,426,880	2,450,917	10,385,000	7,077,500	4,886,423	72,226,720
Financing Uses						
Expenditures	44,455,284	2,362,488	11,761,769	6,346,000	4,694,262	69,619,803
Transfers Out	2,832,774	88,429	1,614,551	-	586,390	5,122,144
Total Financing Uses	47,288,058	2,450,917	13,376,320	6,346,000	5,280,652	74,741,947
Excess (Deficiency) of Sources over Uses	138,822	-	(2,991,320)	731,500	(394,229)	(2,515,227)
Committed/Assigned Fund Balance - July 1, 2017	40,382	251,855	14,074,117	23,020,430	6,659,459	44,407,243
Unassigned Fund Balance - July 1, 2017	9,279,814	-	-	-	-	9,279,814
Projected Fund Balance - June 30, 2018	9,820,018	251,855	11,082,797	23,751,930	6,265,230	51,171,830
Percentage Change	1.43%	0.00%	-21.25%	3.18%	-5.92%	-4.68%

The table below illustrates the estimated beginning and projected ending fund balances for South Jordan's enterprise funds. The 0.41% decrease in the Water fund balance is due to planned capital project expenditures and to complete prior year

capital projects. During Fiscal Year 2015 the City Council elected to pay off the Mulligans bond early, which resulted in decreased debt service payments leading to a fund balance increase of 13.48%.

Changes in Fund Balance - Enterprise Funds				
	Water	Mulligans	Sanitation	Total Enterprise Funds
Financing Sources				
Revenues	18,068,793	1,305,000	3,435,187	22,808,980
Transfers In	5,918,254	-	-	5,918,254
Total Financing Sources	23,987,047	1,305,000	3,435,187	28,727,234
Financing Uses				
Expenditures	19,561,256	1,162,811	2,852,165	23,576,232
Transfers Out	4,541,797	469	272	4,542,538
Total Financing Uses	24,103,053	1,163,280	2,852,437	28,118,770
Excess (Deficiency) of Sources over Uses	(116,006)	141,720	582,750	608,464
Estimated Fund Balance - July 1, 2017	28,295,859	1,051,435	3,193,154	32,540,448
Projected Fund Balance - June 30, 2018	28,179,853	1,193,155	3,775,904	33,148,912
Percentage Change	-0.41%	13.48%	18.25%	1.87%



Work

South Jordan Firefighters help with firefighting in California

South Jordan firefighters joined dozens of other firefighters from agencies around Utah to help with firefighting in some of the devastating fires in California.



Fund Balance Summary - All Funds

	FY2017 Fund Balance	FY2018 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
Governmental Funds						
General Fund	9,681,196	10,431,196	47,918,062	(44,594,106)	(3,323,956)	10,431,196
Debt Service Fund	1,922,376	1,922,376	6,500	(2,862,488)	2,944,417	2,010,805
Redevelopment Fund	14,447,671	14,947,671	4,675,000	(3,683,020)	(1,789,551)	14,150,100
Capital Projects Fund	70,574,785	66,674,785	2,867,820	(6,339,500)	1,909,570	65,112,675
Fitness Center Fund	1,799,327	1,859,327	1,693,750	(1,757,513)	(949)	1,794,615
Storm Drain Fund	4,519,377	4,899,377	2,156,250	(1,900,926)	(585,441)	4,569,260
Municipal Building Authority	340,802	340,802	1,750	(727,569)	725,819	340,802
Total Governmental Funds	103,285,534	101,075,534	59,319,132	(61,865,122)	(120,091)	98,409,453
Proprietary Funds						
Water Operations Fund	15,856,805	14,556,805	18,533,950	(21,029,034)	(1,305,041)	10,756,680
Water Capital	5,639,779	4,139,779	1,460,970	(2,895,000)	1,300,873	4,006,622
Mulligans	965,062	1,365,062	1,276,000	(1,025,915)	(469)	1,614,678
Sanitation	3,375,618	3,385,618	3,567,052	(3,041,626)	(272)	3,910,772
Total Proprietary Funds	25,837,264	23,447,264	24,837,972	(27,991,575)	(4,909)	20,288,752
Total	129,122,798	124,522,798	84,157,104	(89,856,697)	(125,000)	118,698,205

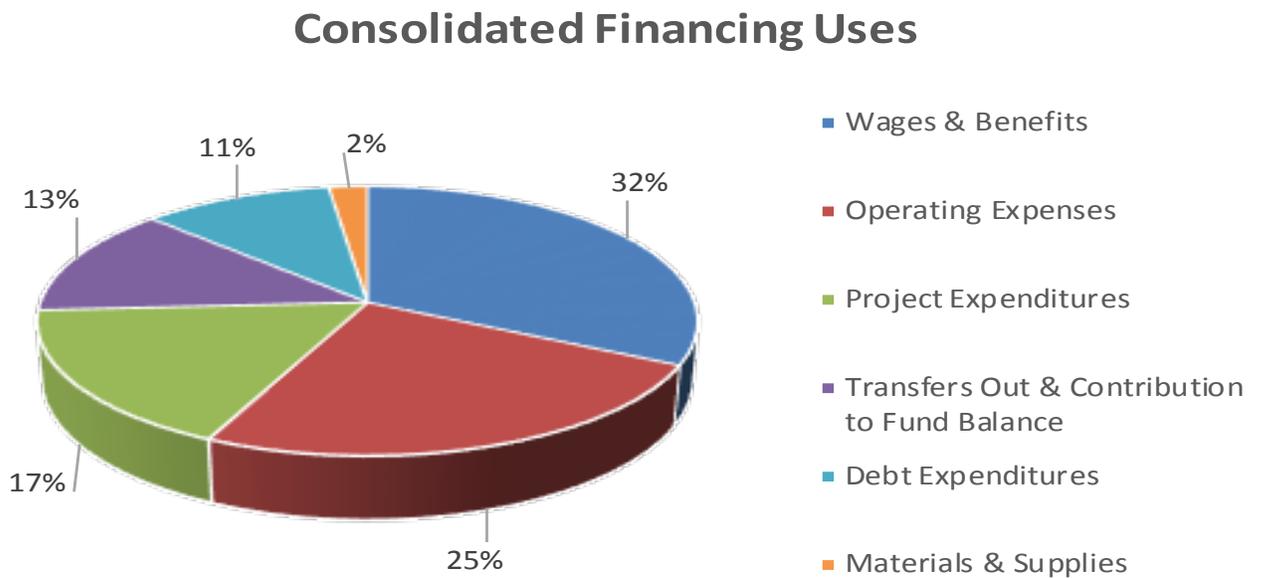
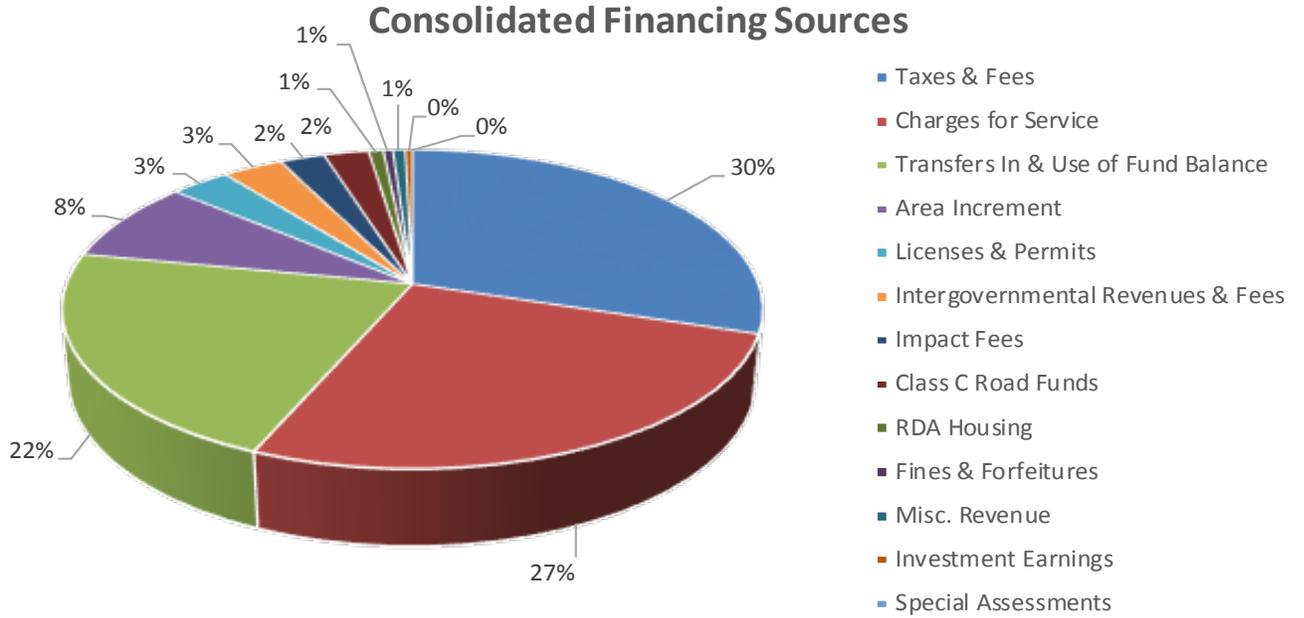
Consolidated Budget

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Financing Sources:				
Taxes & Fees	29,025,471	31,864,661	31,353,096	34,220,245
Impact Fees	3,990,216	0	5,597,366	4,177,940
Area Increment	11,921,455	9,255,000	9,255,000	9,255,000
RDA Housing	1,101,834	885,000	885,000	885,000
Class C Road Funds	2,707,091	2,477,603	2,477,603	2,713,553
Licenses & Permits	3,481,021	4,599,413	3,550,642	3,620,261
Intergovernmental Revenues & Fees	447,487	605,752	700,354	3,665,612
Charges for Services	34,201,150	32,302,291	32,213,559	29,759,614
Fines & Forfeitures	593,952	786,772	786,773	576,133
Special Assessments	1,039,910	724,408	724,408	0
Investment Earnings	762,311	142,700	272,700	428,100
Misc. Revenue	8,436,961	883,481	888,031	749,500
Transfers In & Use of Fund Balance	27,008,503	25,306,185	26,097,652	23,367,983
Total Financing Sources	124,717,362	109,833,266	114,802,184	113,418,941
Financing Uses:				
Wages & Benefits	28,591,314	32,937,066	32,937,066	36,460,856
Materials & Supplies	2,298,504	2,411,181	2,392,681	2,424,884
Operating Expenses	24,500,942	27,432,036	27,450,238	27,674,378
Debt Expenditures	7,235,812	7,952,265	7,956,590	12,515,224
Project Expenditures	22,610,450	22,477,285	22,749,435	19,168,870
Transfers Out & Contribution to Fund Balance	39,480,340	16,623,433	21,316,174	15,174,729
Total Financing Uses	124,717,362	109,833,266	114,802,184	113,418,941

Notes to the Consolidated Budget:

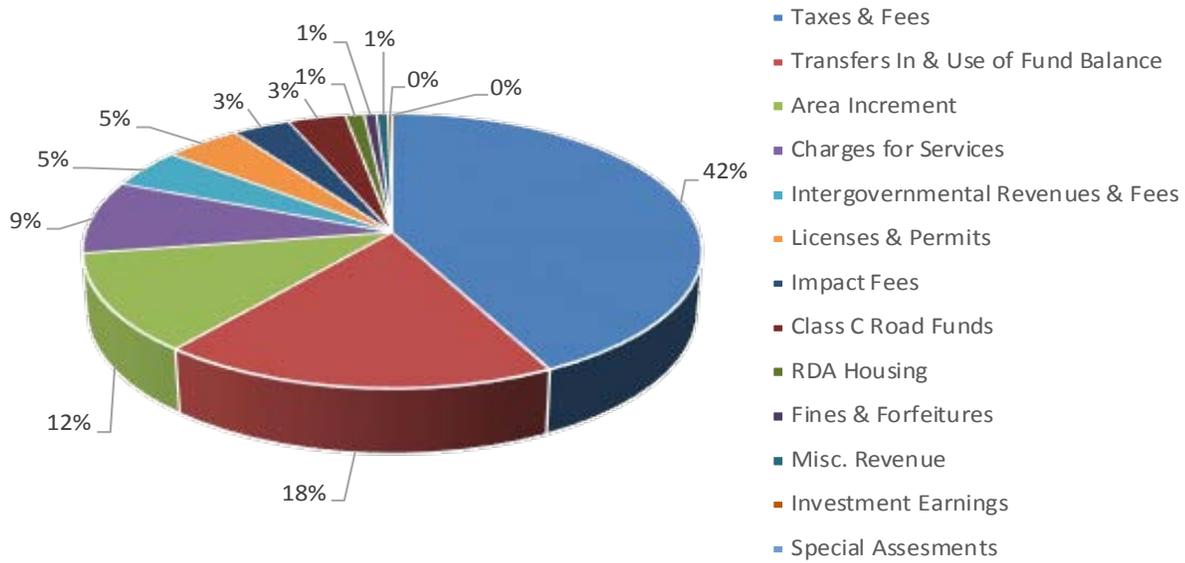
The above Consolidated Budget is a consolidation of all budgets included in the FY 2018-2019 Budget Book.

Consolidated Financing Sources & Uses

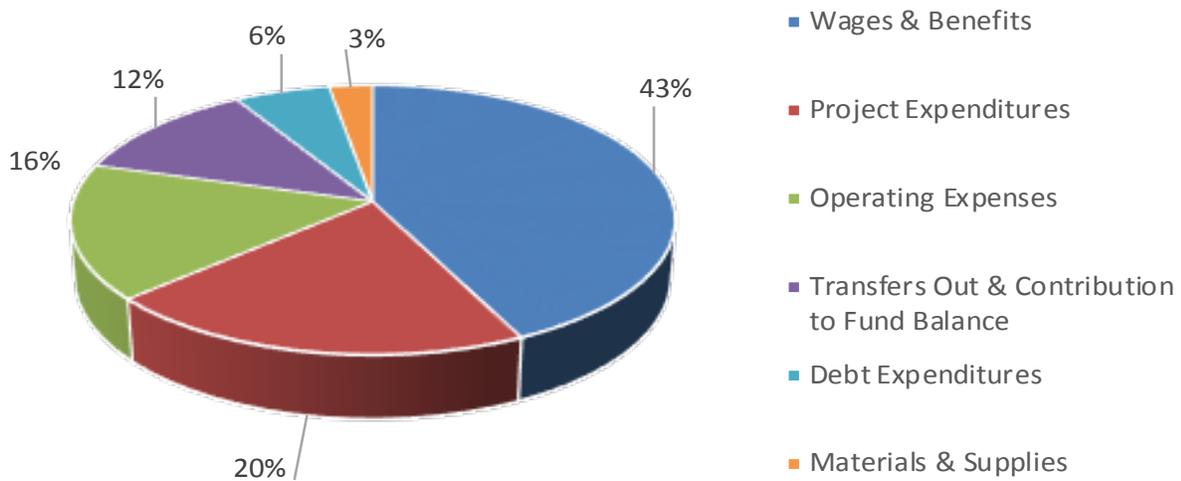


Sources & Uses - Governmental Funds

Governmental Funds Financing Sources

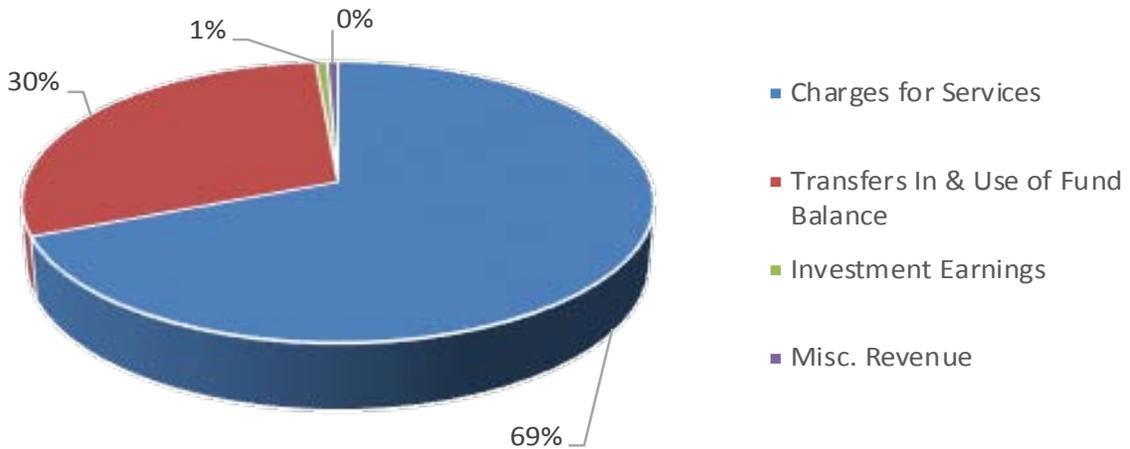


Governmental Funds Financing Uses

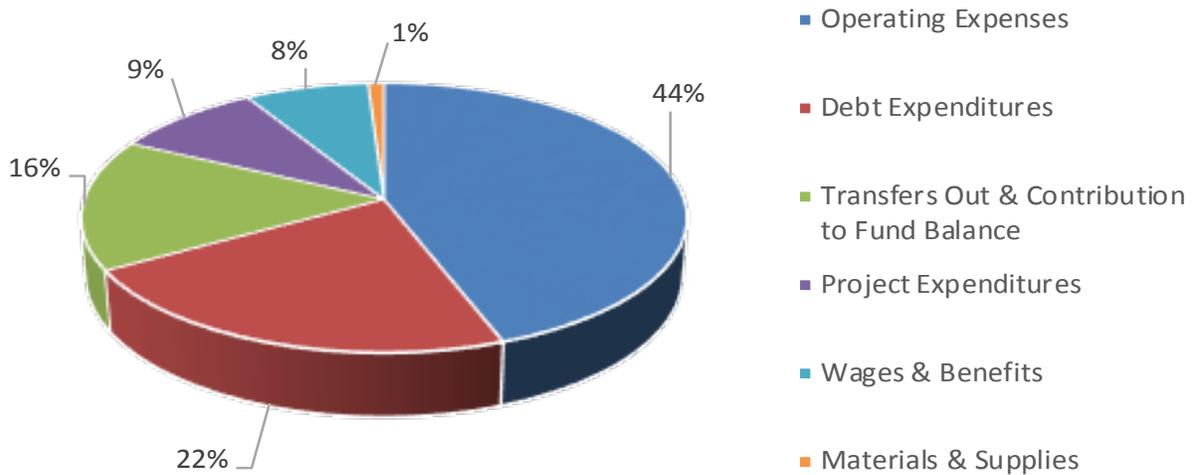


Sources & Uses - Enterprise Funds

Enterprise Funds Financing Sources



Enterprise Funds Financing Uses



Fund Types - Descriptions

Governmental Funds

Major Fund Descriptions:

General Fund - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Redevelopment Agency (RDA) Fund - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

Capital Projects Fund - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

Non-Major Fund Descriptions:

Storm Drain Fund - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

CDBG Fund - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Fitness Center Fund - The Fitness Center fund is used to account for the fees charged to users and expenditures dealing with operation and maintenance of the facility.

Municipal Building Authority (MBA) Fund - The MBA fund is used to account for the construction of the City's capital facilities.

Proprietary Funds

Major Fund Descriptions:

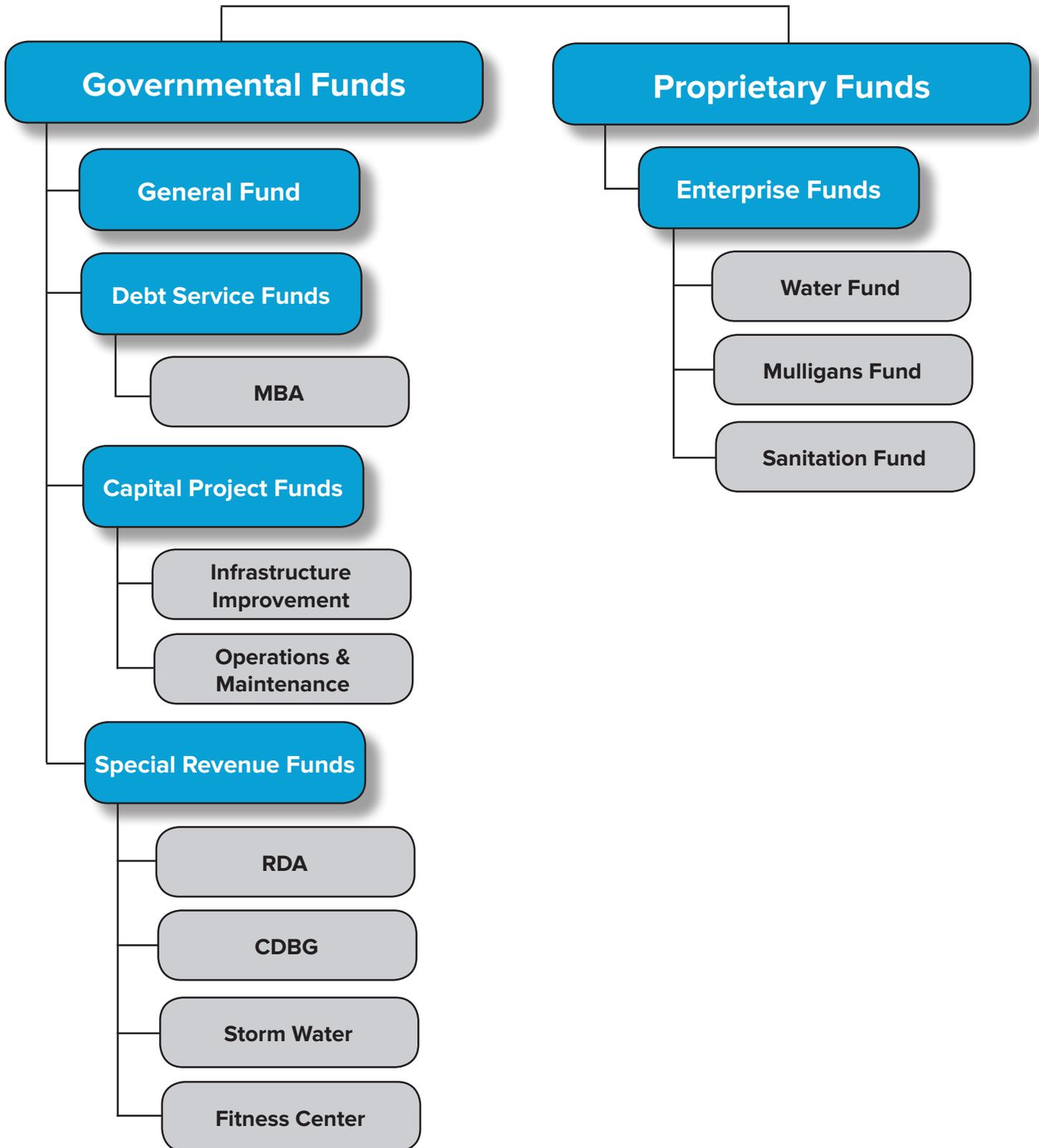
Water Fund - The water fund is used to account for the activities of the City's water operations.

Mulligans Fund - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

Non-Major Fund Descriptions:

Sanitation Fund - The sanitation fund is used to account for the activities of the City's sanitation operations.

Fund Types - Fund Organizational Chart



Revenue Manual

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Fitness Center
- Stormwater Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedules of funds within this section, please see pages 181-195.



Property Tax

Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City’s second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “truth in taxation”. The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “truth in taxation” is derived. The last time that South Jordan adopted a rate higher than the certified rate was 2007.

For FY 2017-2018, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the page, South Jordan’s property tax rate is comparable to other cities in the Salt Lake County.

Fund/Object

- Property Tax - Current: 100-400000
- Property Tax - Delinquent: 100-403000
- Property Tax - Green Belt: 100-404000

Department

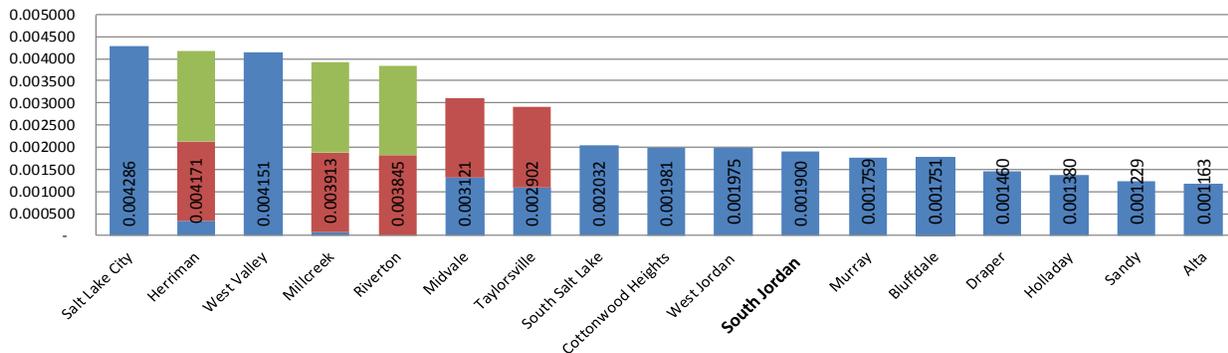
Finance

Definition:

Ad valorem is Latin for “according to value”. An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

45% exempt on primary resident.

Property Tax Comparison - Tax Year 2017



Comparative Rates Based on the Total Cost of Providing Municipal Services

Data Provided by Utah Tax Commission

■ Municipal Rate

■ UFA (.001858)

■ UPD (.002139)

Property Tax

Current Formula

$$\frac{\text{Previous Year's Budgeted Revenues}}{\text{Current Year's Adjusted Taxable Value} - \text{less New Growth}}$$

Revenue Neutral

Current Rate

The current (FY 17-18) property tax rate in South Jordan is .001900.

Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

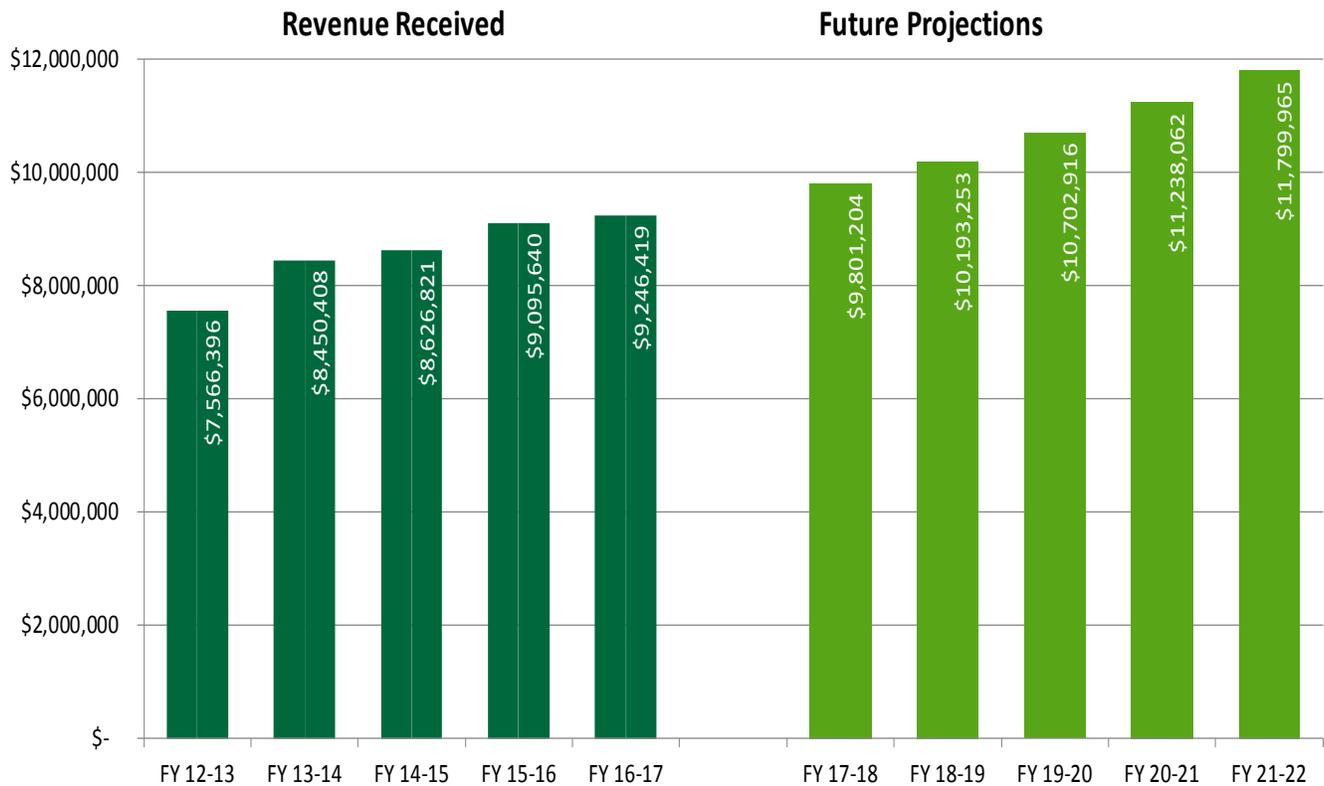
Authorized Uses

General fund, unrestricted.

Taxing Entity Allocation of Property Tax (rate as of 2017):

Organization	% Of Total Mill Levy
Mosquito Abatement	.14%
South Valley Sewer	2.52%
Jordan Valley Water	3.18%
Central Utah Water	3.18%
Salt Lake County Library	4.87%
South Jordan City	15.13%
Salt Lake County	17.82%
Jordan School District	37.30%

Collection History & Future Projections



Revenue Section

Sales & Use Tax

Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Object

100-406000

Department

Finance

Current Rate

As of FY 2017-18, the current sales tax rate in South Jordan City is 6.85%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (6.85%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each

local jurisdiction based on each city's population as a percentage of statewide population.

4.70% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

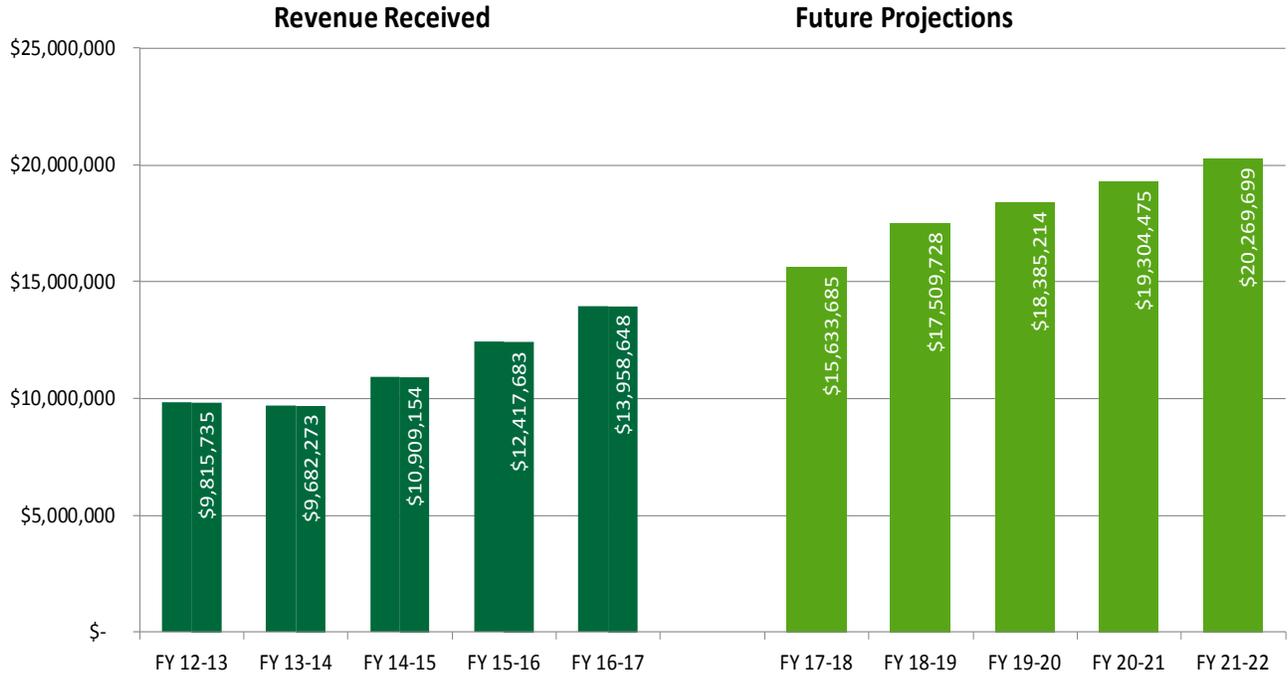
Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

Authorized Uses

The City Council appropriates sales tax revenues to the general fund.

Sales & Use Tax

Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

Energy Sales & Use Franchise Tax

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and PacifiCorp as of July 1, 2018 will remit a monthly collection of 6%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & PacifiCorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Object

100-408000

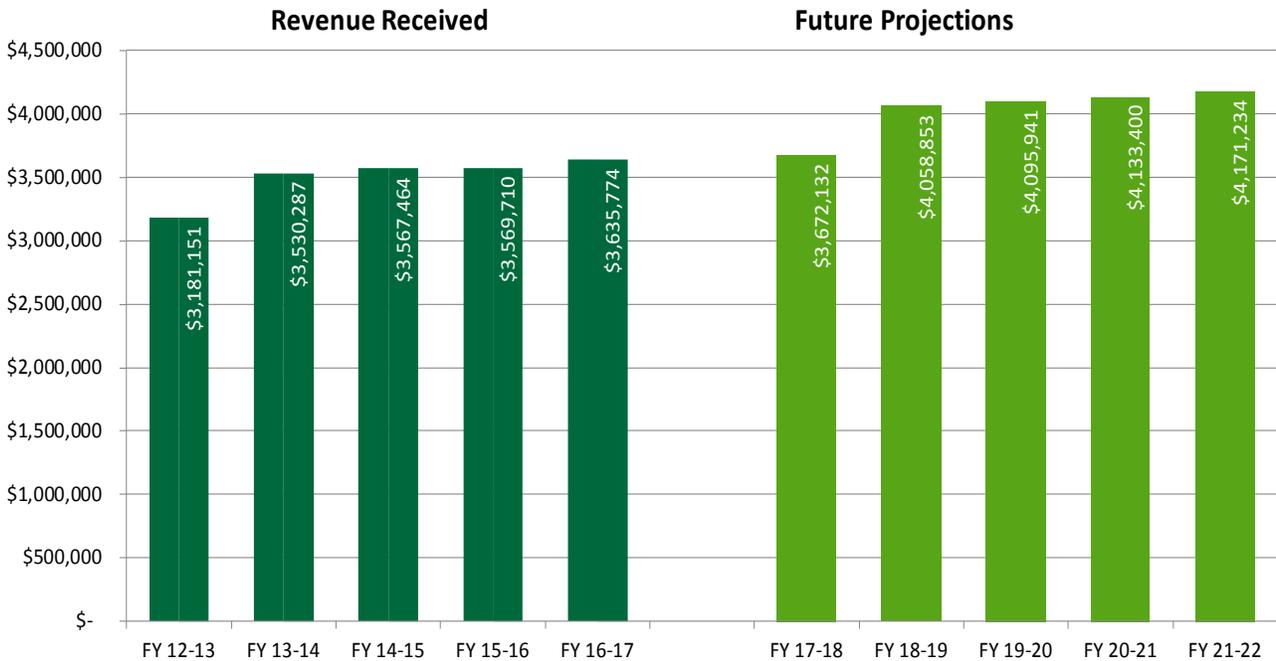
Department

Finance

Current Rate

As of July 1, 2018 the rate will increase to 6%.

Collection History & Future Projections



Telecommunications License Tax

Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

Fund/Object

100-409000

Department

Finance

Current Rate

As of FY 17-18, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

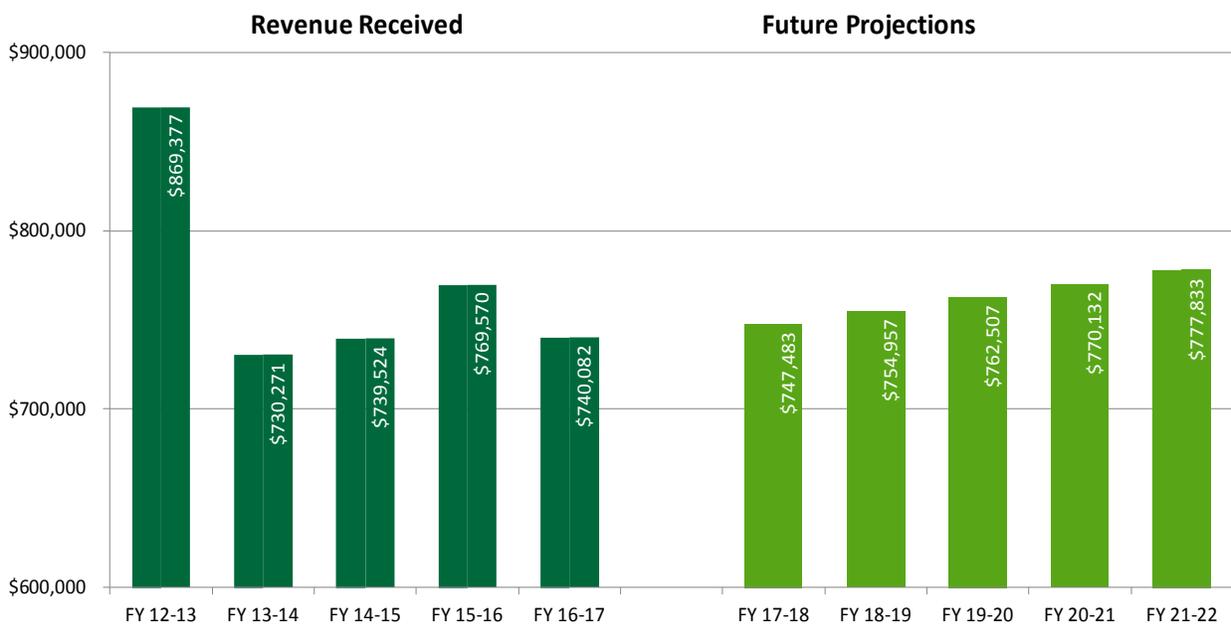
Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Transient Room Tax

Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Object

100-401101

Department

Finance

Current Rate

As of FY 17-18, the current rate collected by South Jordan City is 1%.

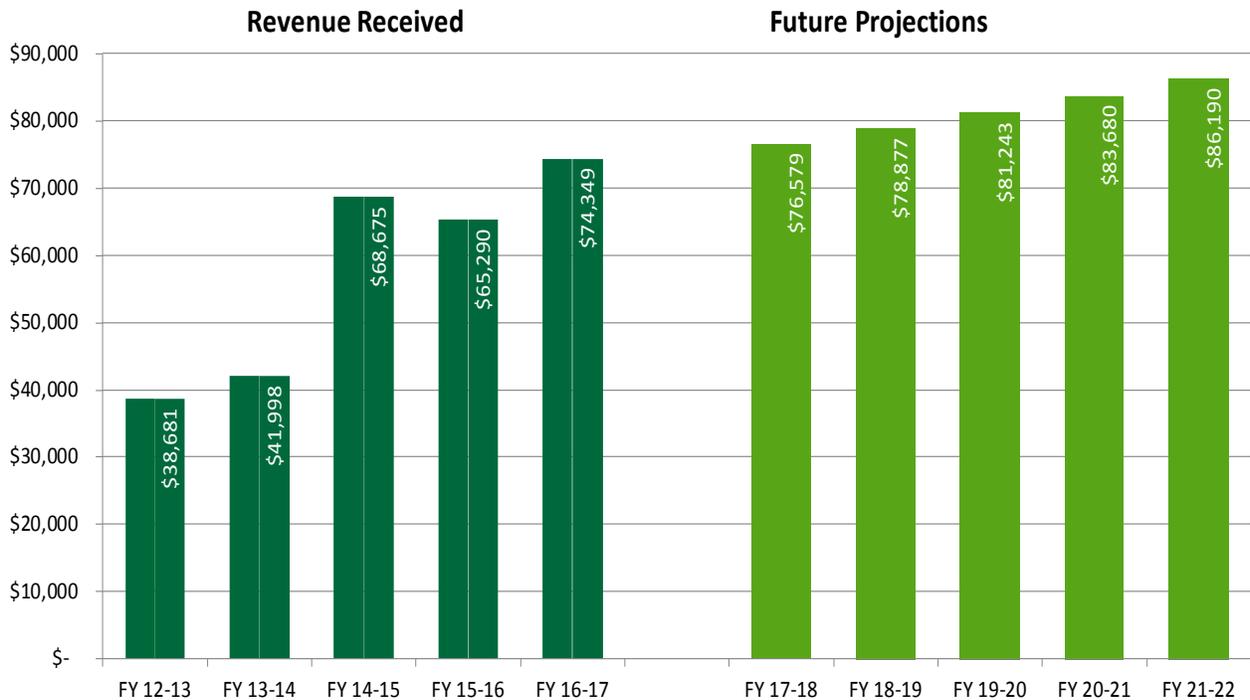
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Cable Television Franchise Tax

Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 17-18, the only two entities that provide this service are Century Link and Comcast.

Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

Fund/Object

100-401100

Authorized Uses

General fund, unrestricted.

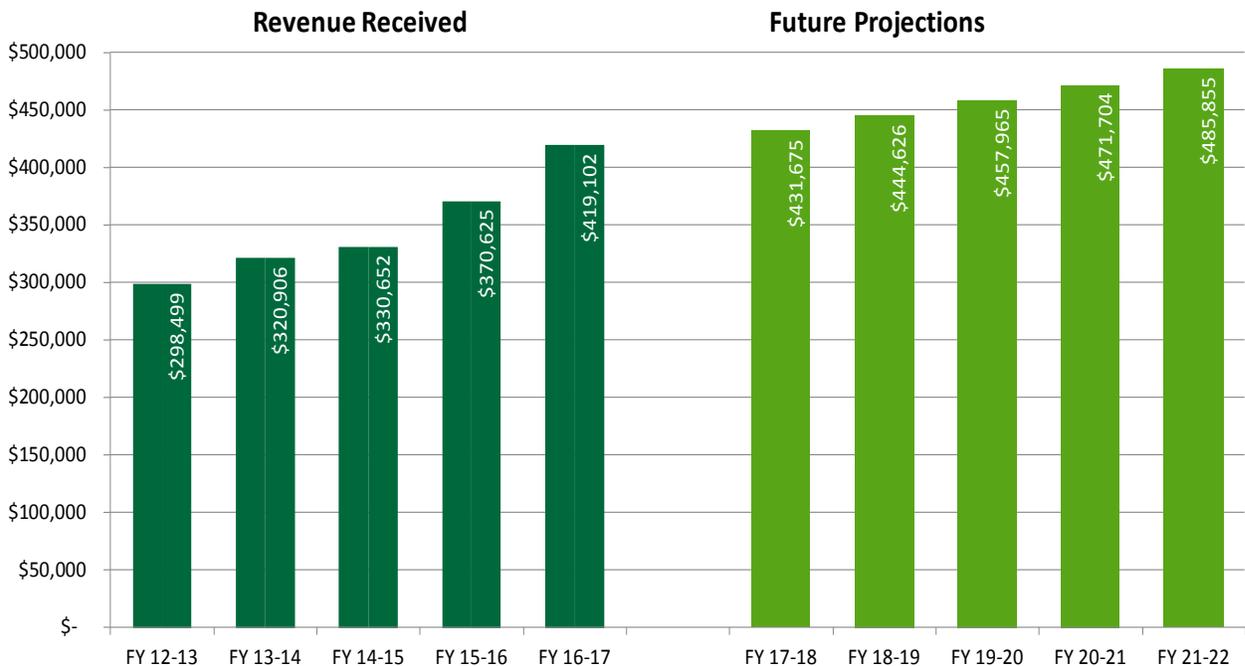
Department

Finance

Current Rate

As of FY 17-18, the current rate is 5%.

Collection History & Future Projections



Water Fund

Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Primary Activities

- Proactive and reactive maintenance of 360.66 miles of pipe, 19,946 water connections, and 3,470 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

Method Received

Water Bills are sent out monthly and paid by the resident.

Authorized Uses

All collected funds are restricted to use within the Water Fund.

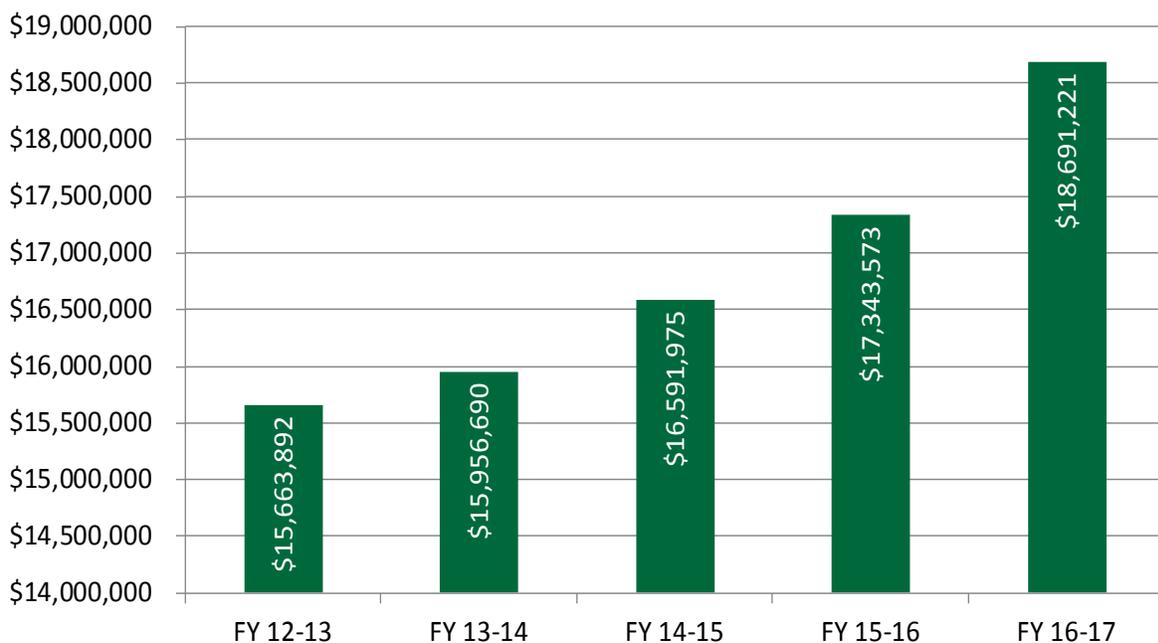
Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

Fee Schedule

For the complete fee schedule, see pages 182-196.

Revenue History



Secondary Water Fund

Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,500 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 3,500+ secondary water connections and 174.81 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

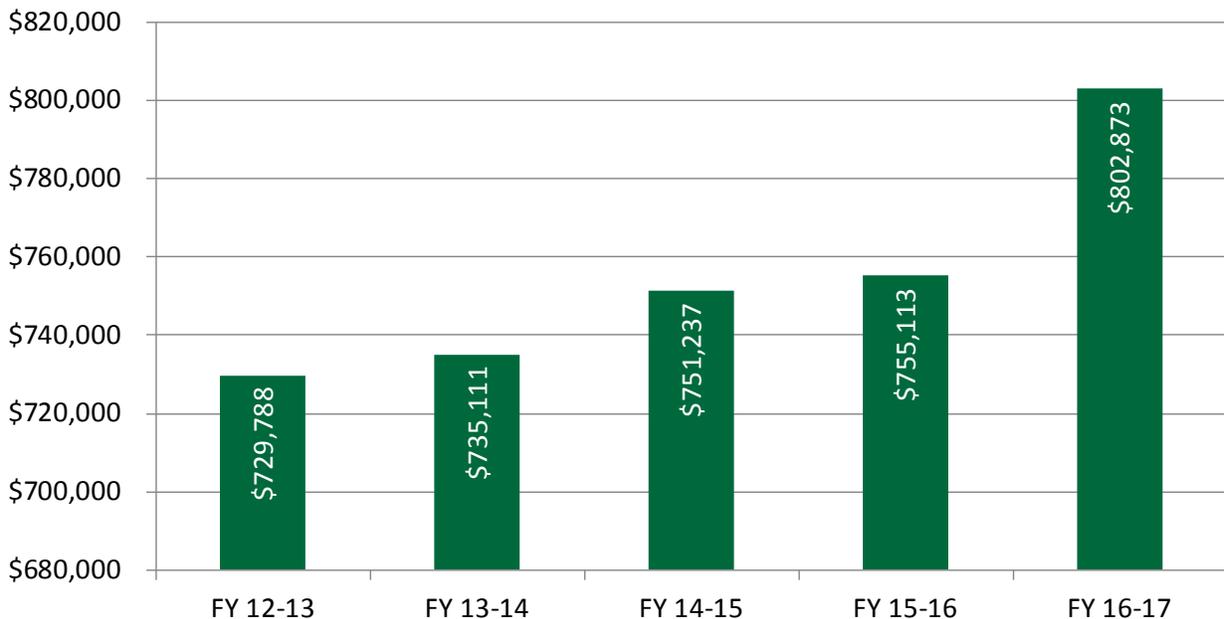
Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Revenue History



Sanitation Fund

Summary

The Sanitation division administers and manages solid waste and refuse services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 21,000 containers.

Primary Activities

- Residential curbside pickup of garbage material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

Fund/Object

620-432600	Garbage Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

Method Received

Sanitation Bills are sent out by monthly and paid by the resident.

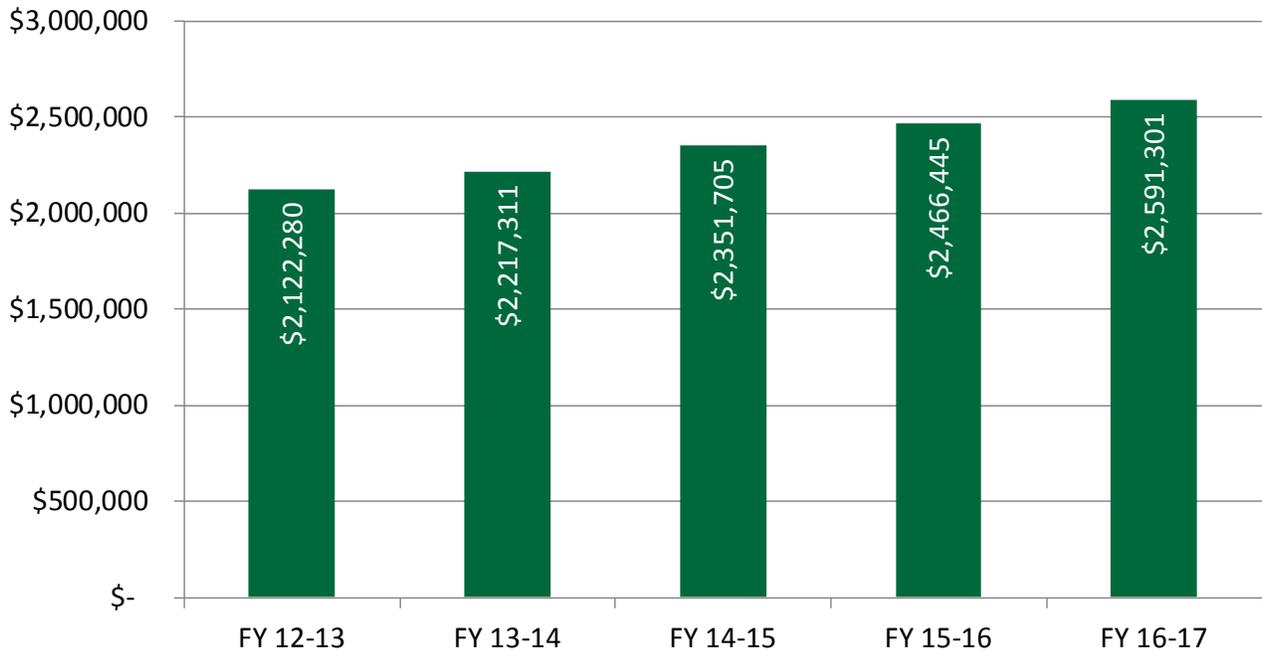
Authorized Uses

All collected funds are restricted for use within the Sanitation Fund.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Revenue History



Recycling Fund

Summary

The recycling division administers and manages curbside recycle pickup and additional recycle services. The City maintains 17,000 residential co-mingle recycling cans.

Primary Activities

- Residential curbside recycle pickup performed by the City contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage glass recycle program.

Cost of recycling increased for FY 18-19. Recycling rate will increase by \$.54.

Fund/Object

630-432600 Recycling Fees
630-450900 Other Miscellaneous

Method Received

Recycling Bills are sent out monthly as part of the utility bill and paid by the resident.

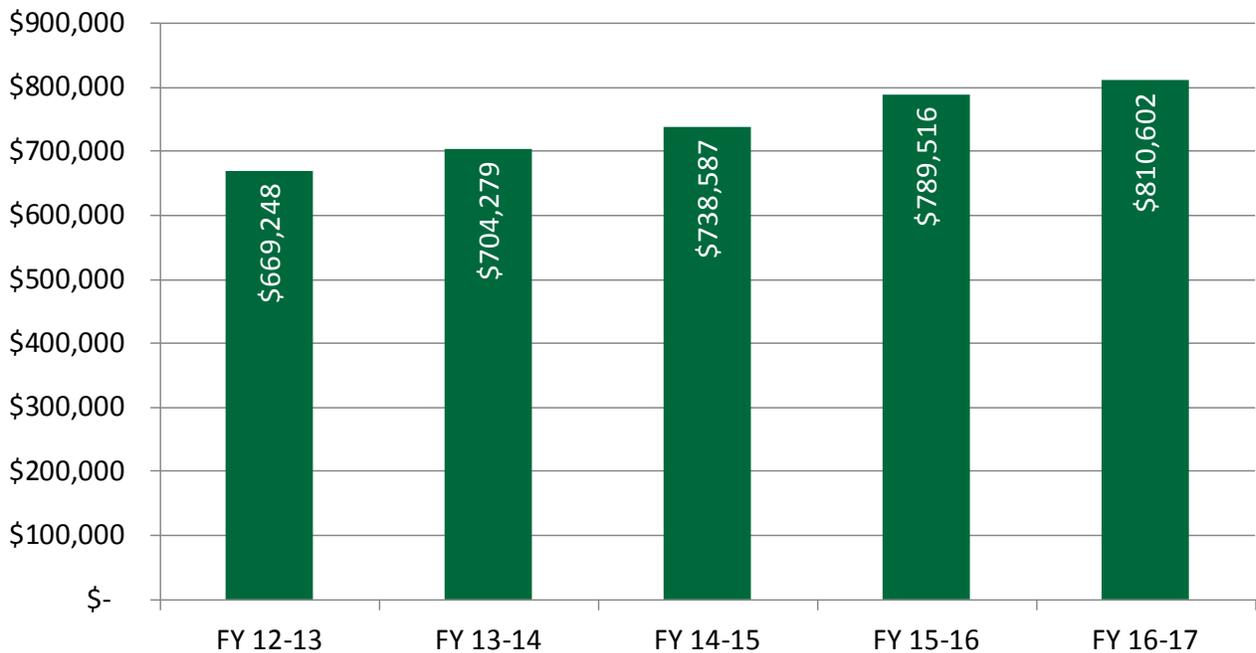
Authorized Uses

All collected funds are restricted for use within the Recycling Fund.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Revenue History



Mulligans

Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

Maintaining and operating:

- Two 9-hole golf courses.
- Driving range with 32 covered and heated stalls.
- 36 holes of miniature golf.
- Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

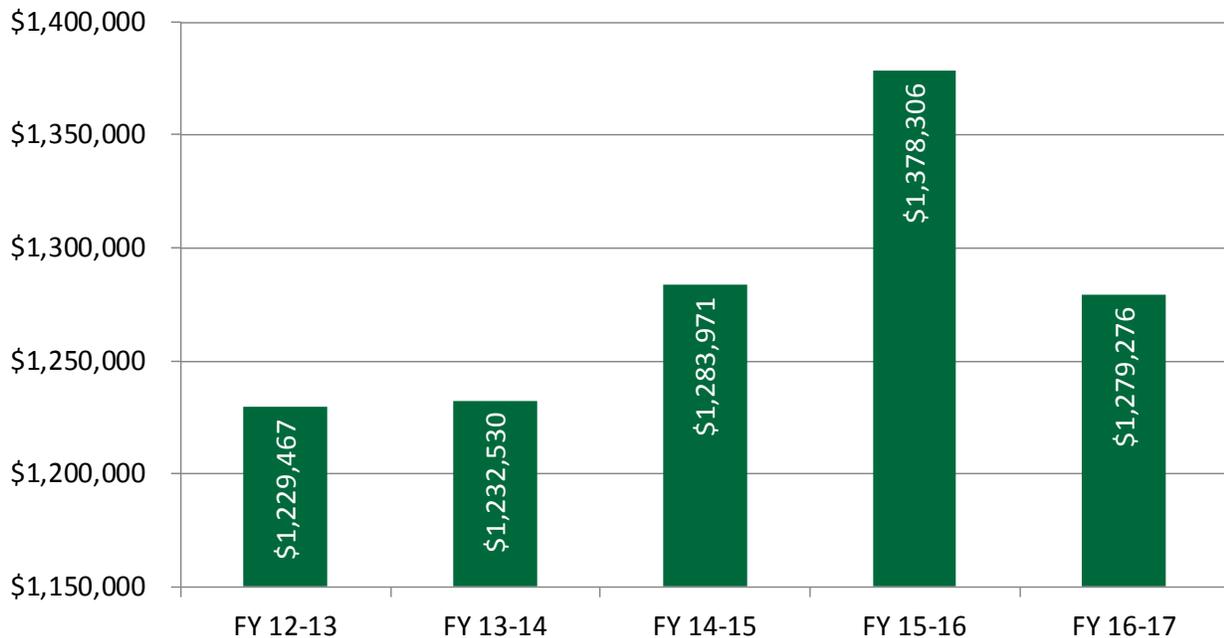
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted for use within Mulligans operations.

Revenue History



Fitness Center

Summary

The Fitness and Aquatics Center provides daily fitness, aquatic, and recreational programs for youth and adults. Fitness classes range from personal training to group classes and take place at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim, and pre-comp swim team. A variety of year-round recreation programs are also available.

Primary Activities

- Provides daily fitness, aquatic, and recreational programs for youth and adults.

Fee Schedule

For the complete fee schedule, see pages 182-196.

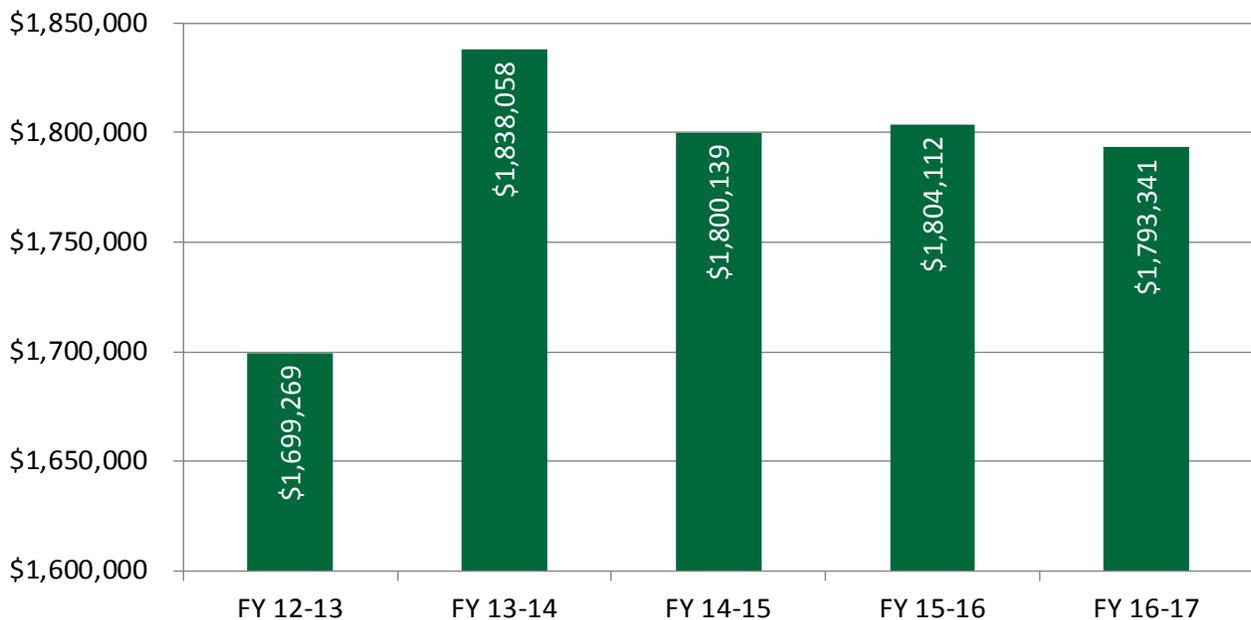
Method Received

All funds come from customer payments for services.

Fund/Object

230-434000	Membership Fees
230-434010	Day Pass Fees
230-434020	Silver Sneaker
230-434025	Silver & Fit
230-434030	Daycare
230-434040	Aquatic Programs
230-434050	Adult Programs
230-434060	Camps
230-434070	Recreation Revenue
230-434080	Vending Revenues
230-434085	Concessions Revenues
230-434090	Pro Shop
230-434100	Outside Organizations
230-434110	Room Rental
230-434120	SoJo Marathon
230-435070	Food & Beverages
230-437060	Facility Rental
230-450000	Other Donations and Reimburse
230-450900	Other Miscellaneous
230-471000	Sale of Capital Assets

Revenue History



Storm Water Fund

Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

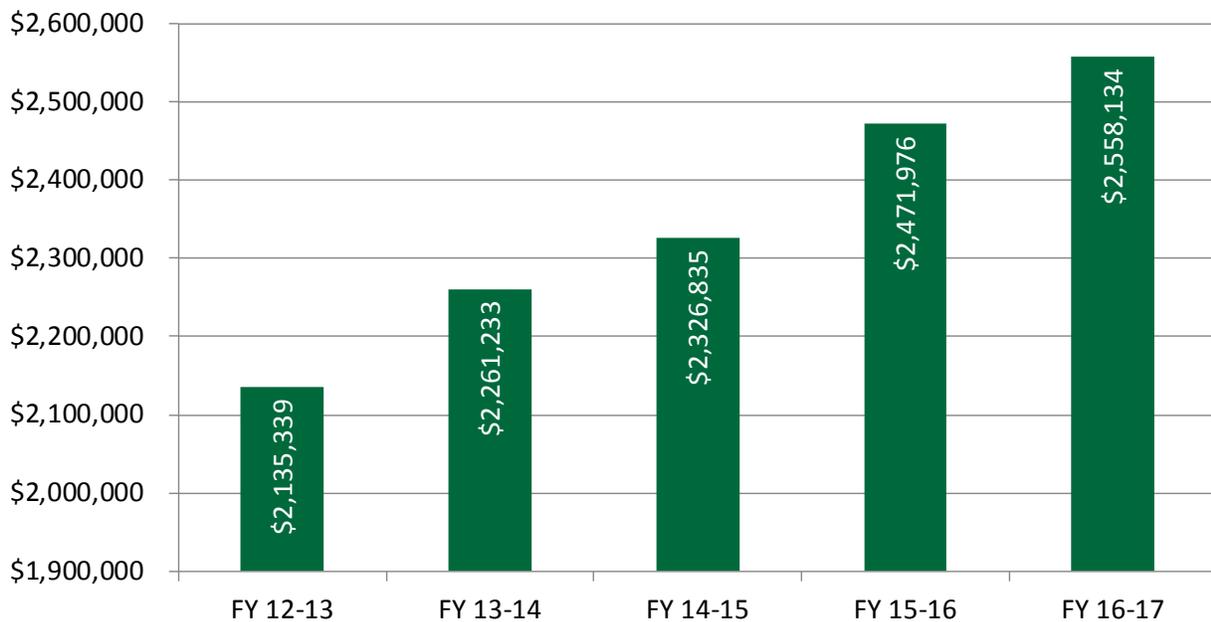
Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Revenue History



Redevelopment Agency (RDA)

Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department

Redevelopment Agency

Fund/Object

- 200-401000-20000 - Prop Tax Increment-Project 1
- 200-401000-20001 - Prop Tax Increment-Project 2
- 200-401000-20002 - Prop Tax Increment-Project 3
- 200-401000-20003 - Prop Tax Increment-Project 5
- 200-401000-20004 - Prop Tax Increment-Project 6
- 200-401000-20005 - Prop Tax Increment-Project 7
- 200-401000-20006 - Prop Tax Increment-Project 8
- 200-401000-20007 - Prop Tax Increment-Project 10
- 200-401000-20008 - Prop Tax Increment-Project 11
- 200-402000-20000 - Prop Tax Haircut-Project 1
- 200-436060 - Administrative Fees-CDA
- 200-450400 - Interest Income

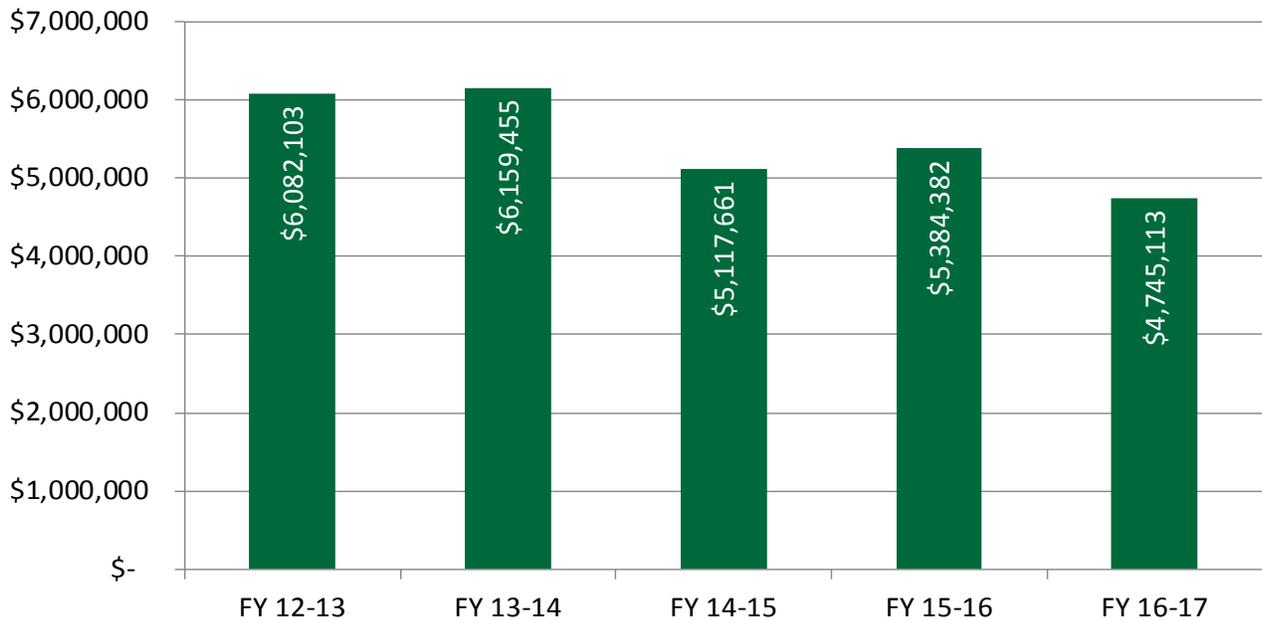
Method Received

RDA funds are remitted annually by Salt Lake County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History



RDA Housing

Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

Department

Redevelopment Agency

Method Received

The City's RDA housing budget is based on tax

increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project ares must be used to encourage the development of low income housing.

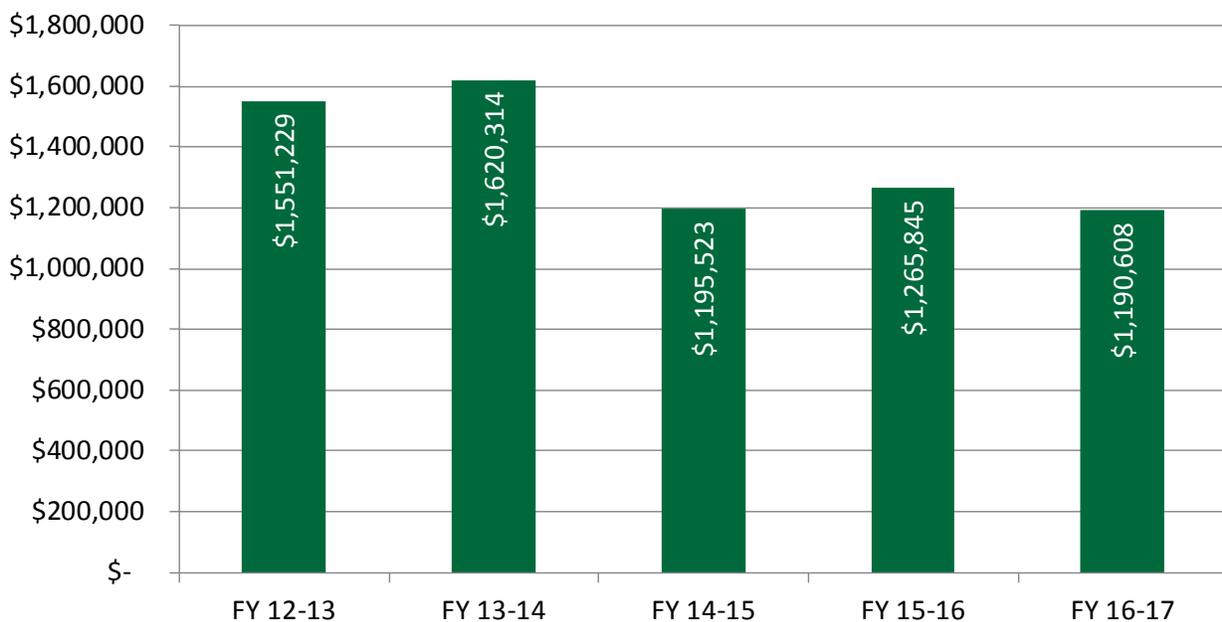
Fund/Object

- 201-401000-20002 - Prop Tax Increment-Project 3
- 201-401000-20003 - Prop Tax Increment-Project 5
- 201-401000-20005 - Prop Tax Increment-Project 7
- 201-401000-20006 - Prop Tax Increment-Project 8
- 201-401000-20007 - Prop Tax Increment-Project 10
- 201-401000-20008 - Prop Tax Increment-Project 11
- 201-450400 - Interest Income

Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah. In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

Revenue History



CDA

Summary

The South Jordan Community Development Area is part of the City's Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Object

- 202-401000-20009 - Prop Tax Increment-Project 12
- 202-401000-20010 - Prop Tax Increment-Project 13
- 202-450400 - Interest Income

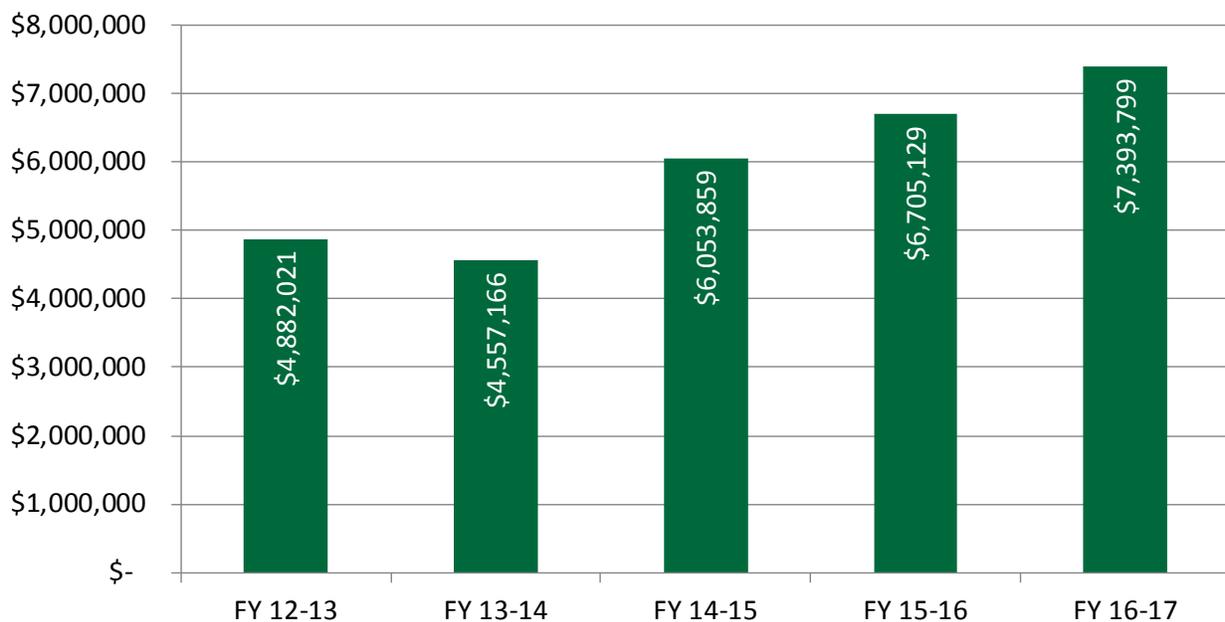
Method Received

Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

Revenue History



CDBG

Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

Department

Development Services

Fund/Object

210-420400 - CDBG Revenue

Method Received

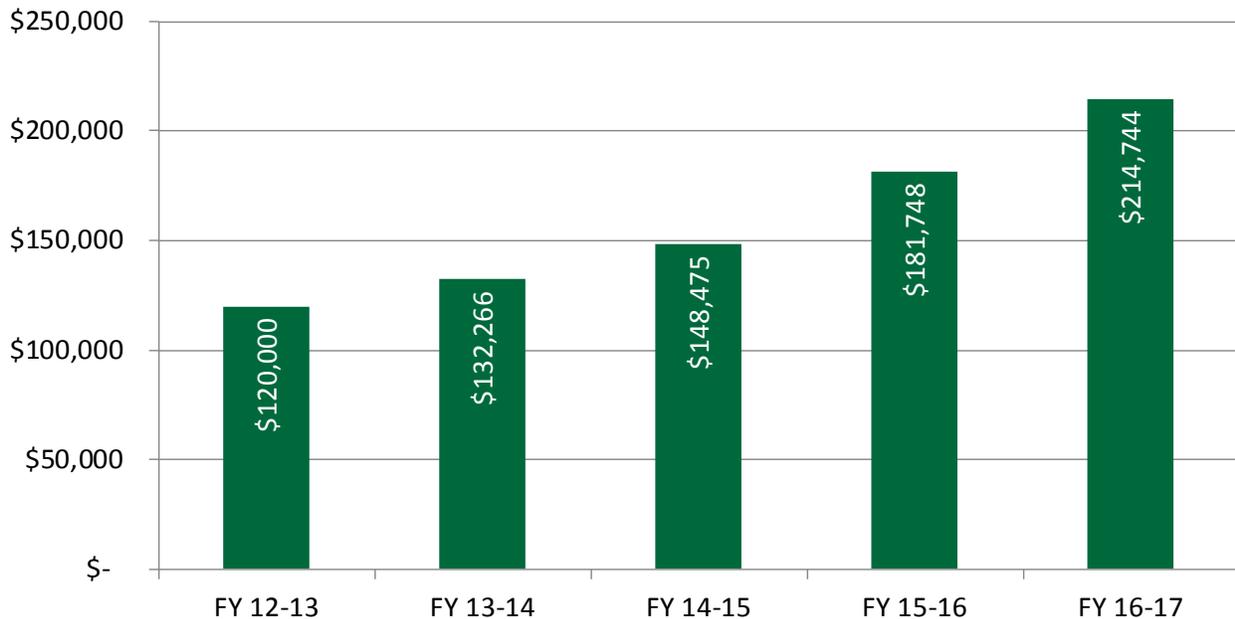
CDBG funds are reimbursed by HUD after funds are spent.

Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

*Explanation of revenue increase in FY 12-13
Based on population, in FY 12-13 South Jordan became an “entitlement” city and began directly receiving CDBG funds from the HUD. Previous to FY 12-13, the City received CDBG funds from Salt Lake County by contract.

Revenue History



Fines & Forfeitures

Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Department

Court

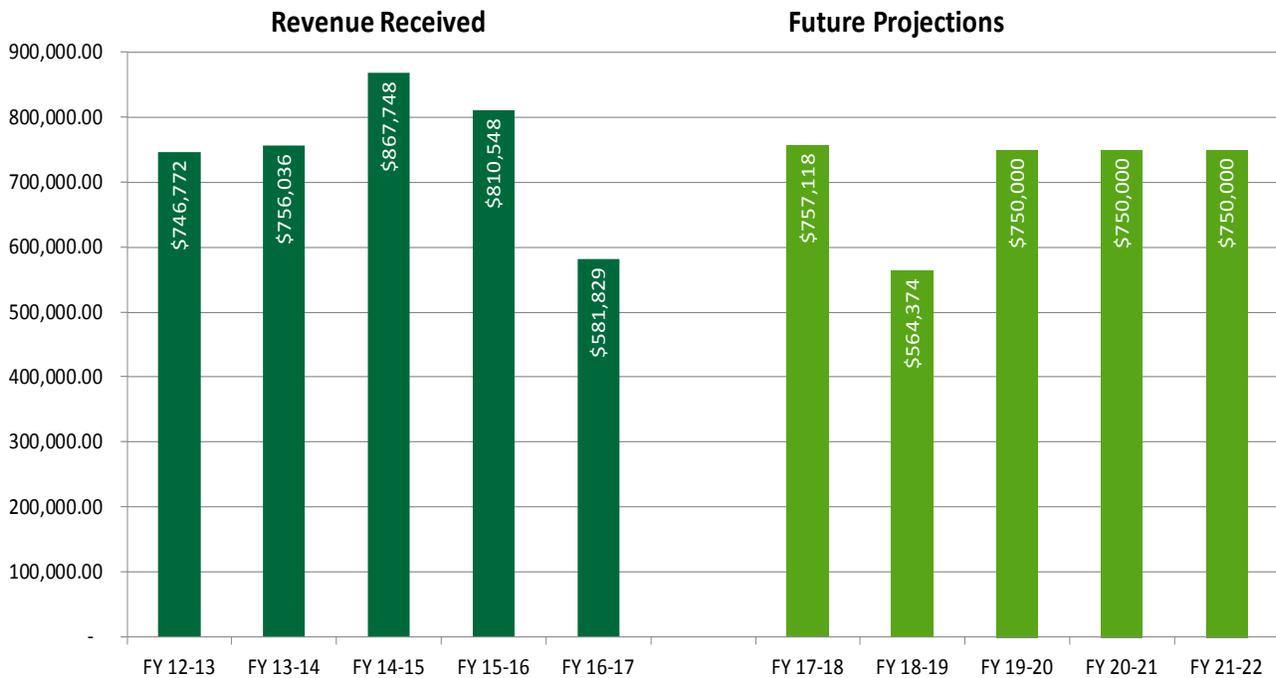
Fund/Object

100-100-440000

Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

Collection History & Future Projections



Licenses & Permits

Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

Current Rate

Fees vary. For the complete fee schedule, see pages 182-196.

Method Received

Permit & License fees are collected by the City as permits are applied for.

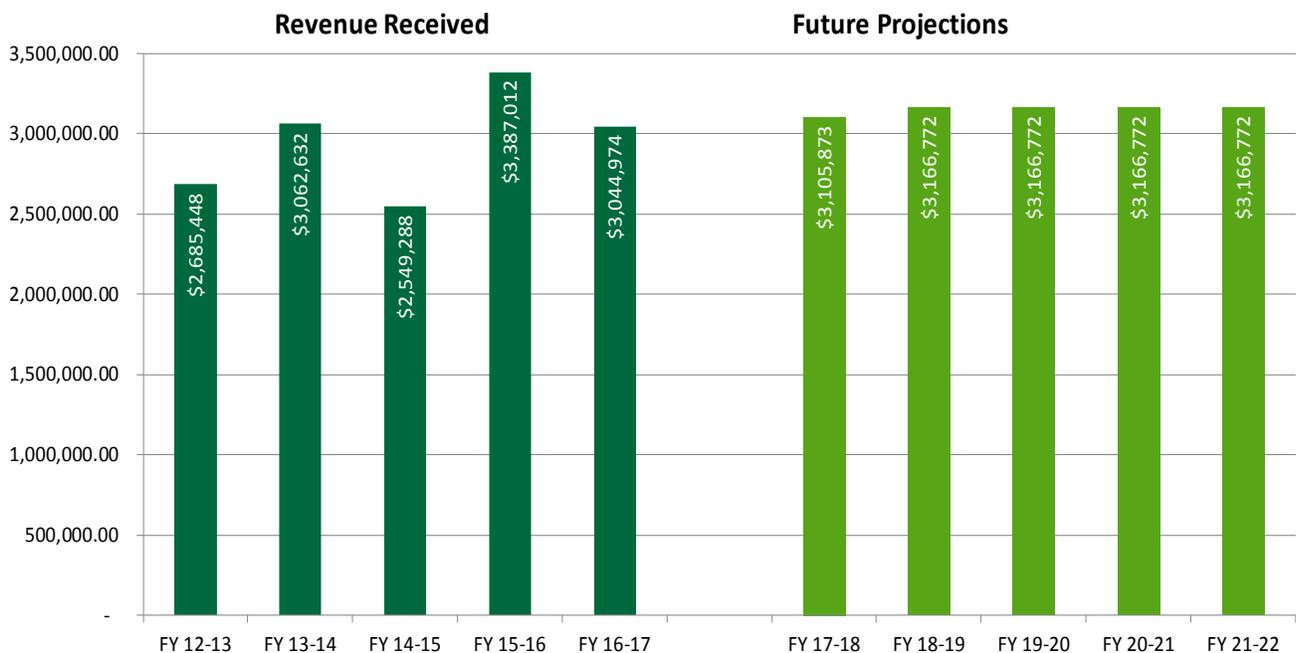
Authorized Uses

General Fund, unrestricted.

Fund/Object

- 100-410000 - Building Permits
- 100-411000 - Electrical, Plumbing, & Mechanical Permits
- 100-416000 - Fire Department Permits
- 100-412000 - Business Licenses
- 100-413000 - Special Events Permits
- 100-414000 - Road Cut Permits
- 100-415000 - Sign Permits
- 100-418000 - Dog Licenses
- 100-417000 - Solid Waste License Fee

Collection History & Future Projections



Charges for Services

Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of development services fees.

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Fund/Object

- 100-431000 - Engineering Fees
- 100-431200 - After Hours Inspection Fees
- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-431700 - Zoning & Subdivision Fees
- 100-437030 - Maps & Publication Fees
- 100-436000 - General Public Sanitation Fee
- 100-437040 - Cell Tower Lease

- 100-430000 - Ambulance Fee
- 100-430100 - Ambulance Fee-Transport
- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee
- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees

Method Received

Collected by the City through various methods specific to the fund.

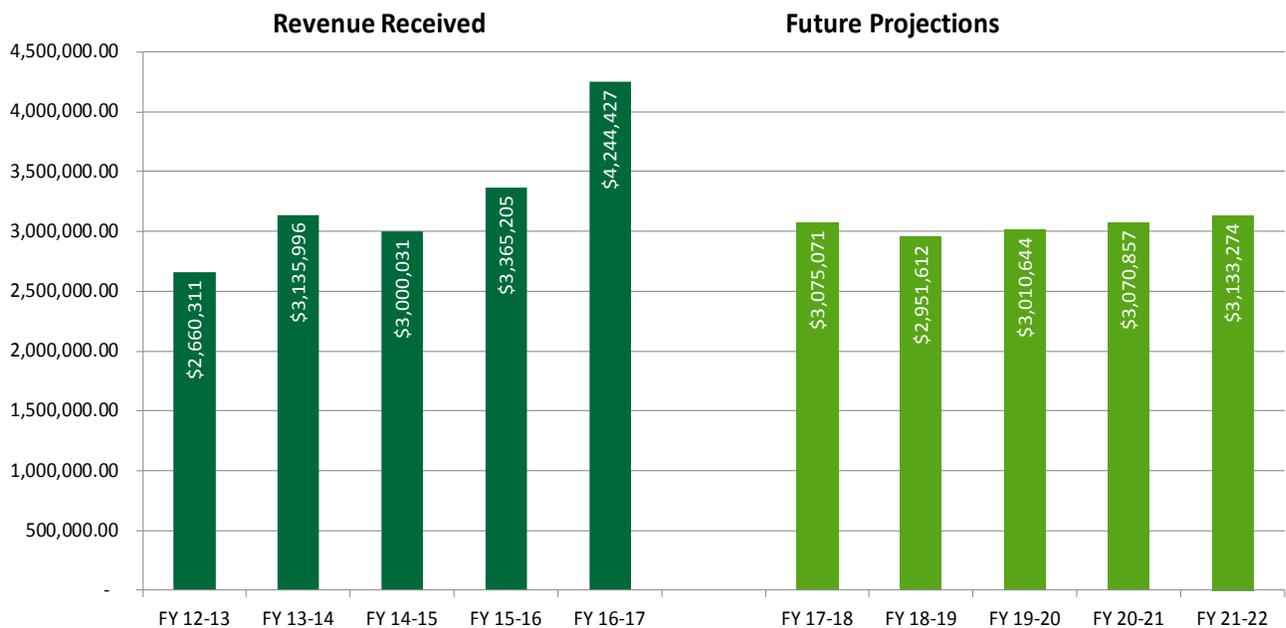
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 182-196.

Collection History & Future Projections



General Fund Summary

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
REVENUES				
Sales Tax	13,958,648	15,576,742	15,633,685	17,509,728
Property Taxes	9,494,177	10,650,703	10,063,827	10,966,380
Franchise Taxes	4,375,856	4,426,500	4,419,614	4,463,810
Transient Room Tax	74,349	67,901	76,579	78,877
Cable TV Fees	419,102	415,099	431,675	444,626
Motor Vehicle Fees	703,339	727,716	727,716	756,824
Penalties & Interest	13,603	8,200	8,200	9,000
Class C Road Funds	2,707,091	2,477,603	2,477,603	2,713,553
Licenses & Permits	3,481,021	4,599,413	3,550,642	3,620,261
Intergovernmental Revenues	398,232	391,500	391,500	393,952
Administration Fees	2,296,804	2,494,594	2,494,594	2,842,806
Charges for Services	3,010,045	3,354,128	3,373,196	3,009,812
Fines and Forfeitures	593,952	786,772	786,773	576,133
Miscellaneous Revenue	726,503	446,350	446,150	532,300
Total General Fund Revenue	42,252,722	46,423,221	44,881,754	47,918,062
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	100,775	8,818	8,818	8,818
Use of Fund Balance	0	0	791,467	0
Total Transfers In and Use of Fund Balance	100,775	8,818	800,285	8,818
Total Rev, Trans in, and Use of Fund Balance	42,353,497	46,432,039	45,682,039	47,926,880
EXPENDITURES				
Wages and Benefits	25,072,598	29,002,086	29,002,086	32,259,744
Materials and Supplies	1,492,968	1,555,111	1,555,111	1,567,424
Operating Expenditures	9,520,528	10,912,584	10,912,584	10,766,938
Total General Fund Expenditures	36,086,094	41,469,781	41,469,781	44,594,106
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	5,853,803	4,212,258	4,212,258	3,332,774
Contribution to Fund Balance	413,600	750,000	0	0
Total Transfers Out and Contribution to Fund Balance	6,267,403	4,962,258	4,212,258	3,332,774
Total Exp, Trans Out, and Cont to Fund Balance	42,353,497	46,432,039	45,682,039	47,926,880

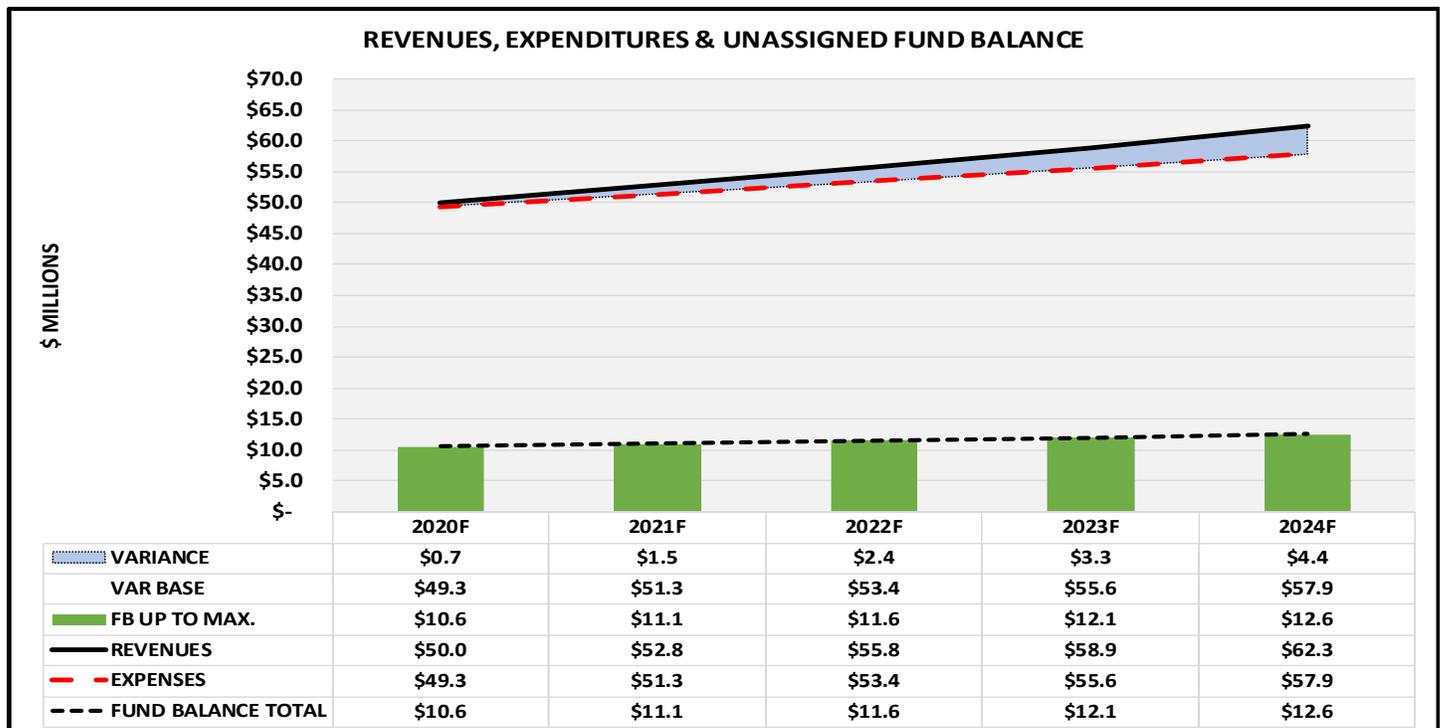
Notes to the General Fund:

1. Total New Positions: 11 Full-Time
2. Current Ratio: 68/32

General Fund Five-Year Forecast

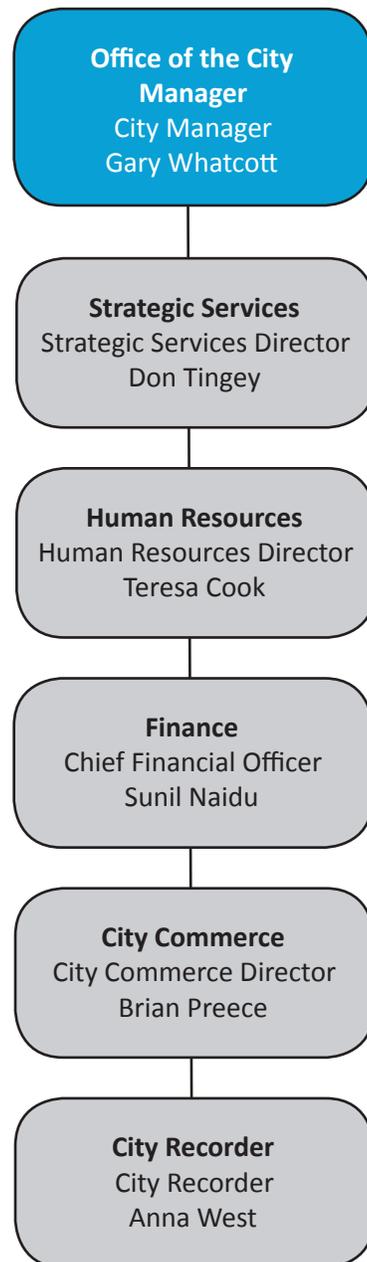
The City of South Jordan provides a five-year forecast based on calculations utilizing historical data, the City's General Plan, and the goals established by the Strategic Plan (page 3). Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees. Expenditures are calculated using information provided by City departments to anticipate required staffing levels, obligations to employee benefits, and future operating expenses. The result is projected future revenues, estimated expenditures, and anticipated fund balances in order to achieve long-term sustainability for the City. Staff performs continuous reevaluation of the five-year forecast to consider the changes to economic environment to ensure sound long-range planning.

	2020F	2021F	2022F	2023F	2024F
Property Taxes	11,094,363	11,760,025	12,465,626	13,213,564	14,006,377
Sales Tax	18,910,506	20,423,347	22,057,214	23,821,792	25,727,535
Other Taxes-Assessments	5,925,731	6,103,503	6,286,608	6,475,206	6,669,463
Licenses & Permits	3,728,870	3,840,736	3,955,958	4,074,637	4,196,876
Other Revenues & Sources	10,379,694	10,691,085	11,011,818	11,342,172	11,682,437
Total Revenues & Sources	50,039,164	52,818,695	55,777,224	58,927,370	62,282,688
Salaries & Wages	21,731,969	22,601,248	23,505,298	24,445,510	25,423,330
Retirement	6,293,746	6,309,480	6,325,254	6,341,067	6,356,920
Health Insurance	4,952,893	5,101,480	5,254,524	5,412,160	5,574,525
Other Benefits	297,677	298,422	299,168	299,916	300,665
Other Expenditures & Uses	16,055,964	17,019,322	18,040,481	19,122,910	20,270,285
Total Expenditures & Uses	49,332,250	51,329,952	53,424,725	55,621,563	57,925,725
Net Surplus/(Deficit)	706,915	1,488,744	2,352,499	3,305,808	4,356,963
Unassigned Fund Balance	10,552,724	11,052,724	11,552,724	12,052,724	12,552,724



General Fund - Office of the City Manager

The Office of the City Manager houses and provides management direction and support for Strategic Services, Human Resources, Finance, City Commerce and the City Recorder's Office.



**Office of the City Manager
at a Glance:**

FY 2018-19
Total Office of the City Manager
Budget

\$4,921,919

Executive	\$1,533,028
Human Resources	\$578,751
Finance	\$2,083,395
City Commerce	\$284,686
City Recorder	\$442,059

Full-Time Employees

27

General Fund - Executive

South Jordan operates under a Manager by Ordinance form of Government and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the title of the City Manager's budget.

Core Programs - Executive

- Budget & Finance Accountability
- Operational Excellence
- Policy Development
- Strategic Planning
- Inter-governmental Liaison
- Boards & Commissions

FY 2017 - 18 Results - Executive

- Continued implementing Priority Based Program including the use of PPB online system, benchmark and key-performance indicators.
- Conducted an annual strategic planning exercise for elected officials and staff.
- Conducted the annual community survey, effectively identifying opportunities for improvement.

FY 2018 - 19 Goals - Executive

Strategic Initiative: Fiscal Responsible Governance

- Work with departments to establish Key Performance indicators for essential (Quartile 1) programs by February 2019.
- Work with departments to identify and implement program efficiency measures. Report measured improvements at bi-annual priority based budgeting summits.
- Conduct a strategic planning session with elected officials and leadership in the Fall 2018.

Department at a Glance:

FY 2018-19

\$1,533,028

Full-Time Employees

4

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Executive

Department Staffing - Executive

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	4	4	4
Full Time Employees	4	4	4
Executive	4	4	4
City Manager	1	1	1
Assistant City Manager	0	0	1
Judge	1	1	0
Executive Assistant	1	1	1
Strategic Services Director	1	1	1

Staffing Notes:

Moved Judge to Court and Assistant City Manager to Executive FY 2018-19.

Department Budget - Executive

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Executive				
Wages and Benefits	881,258	1,109,827	1,109,827	1,207,720
Materials and Supplies	52,098	84,546	84,546	89,246
Operating Expenditures	333,618	292,462	292,462	236,062
Total Executive	1,266,974	1,486,835	1,486,835	1,553,028

General Fund - Human Resources

The Human Resources division is the employee-solving hub of the City. Daily functions support managers in recruiting and hiring the most suitable applicants, employee relations, employee payroll, investigations and performance administration. Benefits are evaluated annually and administered for all qualified employees. Federal and State labor laws and Employee Handbook policies are interpreted and applied to ensure City compliance. Communication between employees and managers is often facilitated through Human Resources staff. Supervisor and employee training is created and presented annually to educate, provide resources and minimize City liability.

Core Programs - Human Resources

- City Leadership Training
- Succession Planning
- Employee Handbook Development & Maintenance
- Employment Verification & Background Checks
- Federal and State Law Compliance & Reporting
- Classification, Compensation, Salary Survey, Authorized Position Maintenance
- Employee Performance Evaluation Management
- Employee Recruitment & Selection Administration
- Benefits Management & Administration
- Employee Orientation & Exit Interview Processing
- Management & Supervisory Resource Guidance & Policy Interpretation
- Employee Leave Management & Administration
- Employee Recognition, Retention & Appreciation
- Communication, Engagement & Conflict Resolution

FY 2017 - 18 Results - Human Resources

- Completed Annual Employee Engagement Survey to assess employee engagement and provide feedback to leadership.

FY 2018 - 19 Goals - Human Resources

Strategic Initiative: Fiscally Responsible Governance

- Conduct annual Employee Engagement survey to assess employee engagement and provide feedback to leadership.
- Create one recruitment video to advertise South Jordan City jobs and facilitate City participation for at least two Career or Job Fairs in Utah.
- Provide at least two (2) effective trainings for the workforce that covers either best practices for supervisors, Employee Handbook policies, or federal regulations.

Division at a Glance:

FY 2018-19

\$578,751

Full-Time Employees

4

Location

City Hall Annex
1645 W. Towne Center Dr., Suite #4

General Fund - Human Resources

Division Staffing - Human Resources

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	5	5	4
Full Time Employees	5	5	4
Human Resources	5	5	4
Human Resource Director	1	1	1
HR Generalist	3	3	3
Payroll Coordinator	1	1	0

Staffing Notes:

Moved 1 FTE to Finance for FY 2018-19.

Division Budget - Human Resources

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Human Resources				
Wages and Benefits	450,536	482,954	482,954	443,642
Materials and Supplies	17,036	36,938	36,938	38,938
Operating Expenditures	88,695	89,072	89,072	96,171
Total Human Resources	556,267	608,964	608,964	578,751

General Fund - Finance

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (CAFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Core Programs - Finance

- Budget Development
- External Audit
- Strategic Planning & Visioning
- Internal Audit, Internal Controls & Policy Analysis
- CAFR Preparation
- Accounts Payable
- Cash Investment Management
- General Ledger Maintenance
- Long-Term Financial Forecasting
- Transparency Reporting
- Water Utility Billing & Collections
- Debt Management
- Budget Analysis and Forecasting
- RFP and Bid Management
- Financial Policy and Procedure Management
- Development Agreement Tracking
- Utility Work Orders
- Emergency Purchase Order Management
- Fixed Asset Management
- Payroll Processing & Reporting

FY 2017 - 18 Results - Finance

- Increased utility billing e-Billing participation to 20.13% of all accounts.
- Created Munis training videos for some modules.

FY 2018 - 19 Goals - Finance

Strategic Initiative: Fiscally Responsible Governance

- Implement CAFR (Comprehensive Annual Financial Report) preparation software by December 2018.
- Increase accounts payable ACH/EFT payment participation rate to 15-20% of all regular vendors by June 2019.
- Increase utility billing e-Billing participation rate to 30% of all accounts by June 2019.
- Split commercial utility billing routes and fully test by June 2019.
- Accept RFP for new payment processing company and get 20% of all utility accounts signed up for online payment processing by June 2019.

Division at a Glance:

FY 2018-19

\$2,083,395

Full-Time Employees

15

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Finance

Division Staffing - Finance

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	11	13	15
Full Time Employees	11	13	15
Finance	11	13	15
Chief Financial Officer	1	1	1
Controller	1	1	0
Associate Director of Finance	0	0	1
Assistant Controller	0	1	1
Senior Financial Analyst	0	1	1
City Treasurer	1	1	1
Purchasing Coordinator	1	1	1
Capital Analyst	1	0	0
Accounting Technician	1	1	1
Accounts Payable Technician	1	1	1
Finance Specialist	0	0	1
Accountant II	1	1	2
Accountant I	1	1	1
Billing Supervisor	1	1	1
Billing Clerk	1	2	2

Staffing Notes:

Moved 1 FTE from Human Resources and 1 FTE from Police for FY 2018-19.

Division Budget - Finance

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Finance				
Wages and Benefits	951,388	1,687,410	1,687,410	1,549,395
Materials and Supplies	248,275	255,175	255,175	255,175
Operating Expenditures	208,073	464,213	464,213	278,825
Total Finance	1,407,736	2,406,798	2,406,798	2,083,395

General Fund - City Commerce

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

Core Programs - City Commerce

- Business Licensing
- Business Expansion (non-Redevelopment Agency)
- Business Recruitment (non-Redevelopment Agency)
- Business Retention (non-Redevelopment Agency)

FY 2017 - 18 Results - City Commerce

- Promoted online application and renewal processes to achieve efficiencies and enhance delivery services.

FY 2018 - 19 Goals - City Commerce

Strategic Initiative: Economic Development

- Schedule and visit each of South Jordan's top 10 businesses to discuss retention and expansion opportunities by June 2019.
- Submit potential business recruitment proposals when available and as appropriate.

Division at a Glance:

FY 2018-19

\$284,686

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - City Commerce

Division Staffing - City Commerce

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
City Commerce	2	2	2
City Commerce Director	1	1	1
Executive Assistant	1	1	1
Staffing Notes:			
No changes for FY 2018-19.			

Division Budget - City Commerce

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
City Commerce				
Wages and Benefits	233,409	238,744	238,744	264,086
Materials and Supplies	15,620	14,210	14,210	14,210
Operating Expenditures	1,575	6,390	6,390	6,390
Total City Commerce	250,604	259,344	259,344	284,686

General Fund - City Recorder

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

Core Programs - City Recorder

- Planning Commission Support
- Record Management
- City Council Support
- Redevelopment Agency, Advisory Boards, Committee Support
- Government Records Management Act (GRAMA) Requests
- Municipal Code
- Record Retention
- Municipal Election

FY 2017 - 18 Results - City Recorder

- Prepared for and managed the 2017 municipal election.
- Received and facilitated all GRAMA requests received.
- Prepared meeting agendas and packets for City Council, Planning Commission and Redevelopment Agency.

FY 2018 - 19 Goals - City Recorder

Strategic Initiative: Fiscally Responsible Governance

- Prepare, monitor and update information for the 2019 Municipal election.
- Receive and process all GRAMA requests within statutory guidelines.
- Prepare agendas, packets and meeting minutes in accordance to statutory requirements for the Planning Commission, City Council, Redevelopment Agency and other assigned City committees.

Division at a Glance:

FY 2018-19

\$442,059

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - City Recorder

Division Staffing - City Recorder

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
City Recorder	2	2	2
City Recorder	1	1	1
Deputy City Recorder	1	1	1

Staffing Notes:

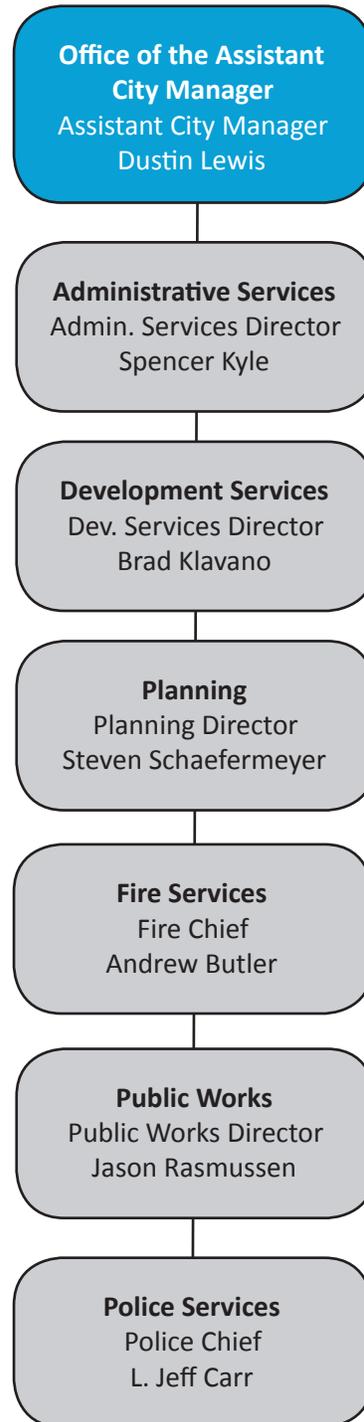
No changes for FY 2018-19.

Division Budget - City Recorder

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
City Recorder				
Wages and Benefits	180,684	209,969	209,969	226,529
Materials and Supplies	10,528	31,050	31,050	31,050
Operating Expenditures	14,548	184,480	184,480	184,480
Total City Recorder	205,760	425,499	425,499	442,059

General Fund - Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Development Services, Fire Services, Public Works and Police Services.



**Office of the Assistant City Manager
at a Glance:**

FY 2018-19

Total Office of the Assistant City
Manager Budget

\$38,526,769

Assistant City Manager	\$137,617
Admin Services	\$9,238,001
Development Services	\$3,824,991
Planning	\$794,818
Fire Services	\$7,148,636
Police Services	\$8,719,424
Public Works	\$8,663,282

Full-Time Employees

273

General Fund - Assistant City Manager

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.

Core Programs - Assistant City Manager

- Provide leadership to City operations.
- Budget/Finance Accountability
- Operational Excellence
- Policy Development

FY 2017 - 18 Results - Assistant City Manager

- Organized an internal energy audit team to identify areas of cost savings and implement activities that reduce the City's energy consumption.

FY 2018 - 19 Goals - Assistant City Manager

Strategic Initiative: Fiscally Responsible Governance

- Develop strategic plans for implementing the 2020 census process and include public education and outreach strategies to increase participation by Jan 1, 2019.
- Establish a template that can be used to produce an Annual Report on City operations to be published within the first quarter following the end of the fiscal year.

Department at a Glance:

FY 2018-19

\$137,617

Full-Time Employees

0

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Assistant City Manager

Department Staffing - Assistant City Manager

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	1	1	0
Full Time Employees	1	1	0
Assistant City Manager	1	1	0
Assistant City Manager	1	1	0

Staffing Notes:

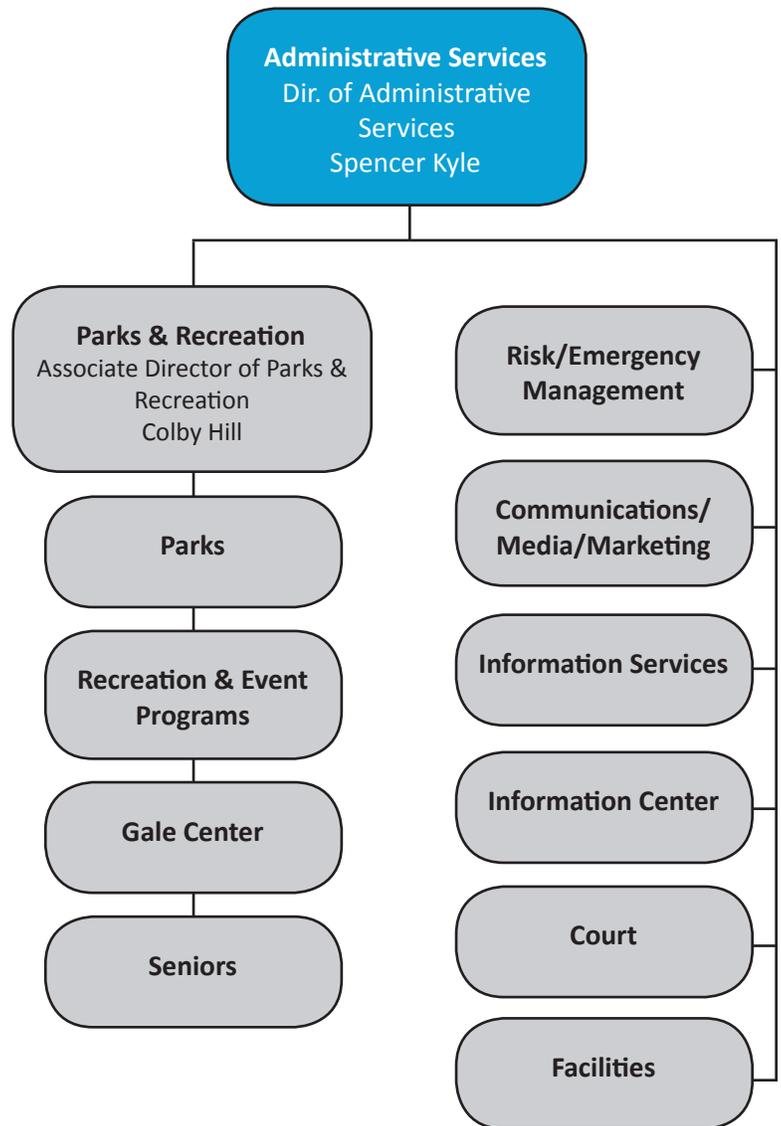
Moved Assistant City Manager to Executive for FY 2018-19.

Department Budget - Assistant City Manager

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Assistant City Manager				
Wages and Benefits	203,181	176,586	176,586	0
Materials and Supplies	7,195	17,963	17,963	17,963
Operating Expenditures	77,284	87,129	87,129	119,654
Total Assistant City Manager	287,660	281,678	281,678	137,617

General Fund - Administrative Services

The Administrative Services department provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors, Fitness Center and Mulligans.



Administrative Services at a Glance:

FY 2018-19
Total Administrative Services Budget

\$9,238,001

Admin Services	\$579,949
Emerg./Risk Management	\$811,282
Communications/Media	\$364,068
Information Services	\$1,586,000
Court	\$508,866
Information Center	\$526,406
Recreation & Event Prog	\$829,329
Parks	\$2,457,892
Gale Center	\$42,682
Facilities	\$1,271,990
Seniors	\$259,537

Full-Time Employees

66

General Fund - Administrative Services

Administrative Services provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors, Fitness Center and Mulligans.

Core Programs - Admin Services

- Department Strategic Planning
- Division Operations Support

FY 2017 - 18 Results - Admin Services

- Supported and facilitated the accomplishment of Administrative Services Division's goals (see individual Administrative Services Division's goals).

FY 2018 - 19 Goals - Admin Services

- See individual Department's goals.

Department at a Glance:

FY 2018-19

\$579,949

Full-Time Employees

3

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Administrative Services

Department Staffing - Administrative Services

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	6	7	3
Full Time Employees	6	7	3
Administrative Services	6	7	3
Director of Administrative Services	1	1	1
Associate Director of Admin. Services	1	1	0
Multi Media Coordinator	0	1	0
Emergency/Safety Manager	1	1	0
Associate Director of Parks & Recreation	1	1	1
Marketing Specialist	1	1	0
Parks & Recreation Admin Assistant	1	1	1

Staffing Notes:

Moved 1 FTE to the Fitness Center, moved Multi Media Coordinator and Marketing Specialist to Communications/Media and moved Emergency/Safety Manager to Risk/Emergency Management for FY 2018-19.

Department Budget - Administrative Services

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Administrative Services				
Wages and Benefits	464,395	703,265	703,265	510,074
Materials and Supplies	9,592	9,800	9,800	5,800
Operating Expenditures	80,686	75,775	75,775	64,075
Total Administrative Services	554,673	788,840	788,840	579,949

General Fund - Emerg./Risk Management

Emergency/Risk Management exists to encourage, develop, and maintain a safe work place and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. It is also responsible for coordinating the City's emergency management efforts and works with all levels of government and various volunteer organizations to assist and protect the residents from the effects of disasters, both natural and man-made.

Core Programs - Emergency/Risk Management

- Incident Investigation & Review
- Property Insurance and Administration
- Safety Program Management
- Liability Insurance and Administration
- Loss Management Re-Capture
- Subrogation
- Workers Compensation Administration
- Surety Bonding
- Third Party Claim Management
- Emergency Planning
- Emergency Communications
- Emergency/Disaster Response Exercises
- Jurisdictional Coordination

FY 2017 - 18 Results - Emergency/Risk Management

- Participated in 4 disaster related trainings or excercises.
- Attained a 90% completion rate for NIMS training requirement.
- Maintained an e-mod rating better than .90.

FY 2018 - 19 Goals - Emergency/Risk Management

Strategic Initiative: Safe Community

- Maintain an e-mod rating better than 0.90 by April 2019.
- Encourage culture of risk management and accountability among employees by holding quarterly risk management meetings with the Leadership Team.
- Maintain an URMMA annual inspection score of 90% or higher by June 2019.
- Complete Emergency Management Plan and submit to City Council for approval by December 2018.

Division at a Glance:

FY 2018-19

\$811,282

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Emerg./Risk Management

Division Staffing - Emergency/Risk Management

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	1	1	2
Full Time Employees	1	1	2
Emergency/Risk Management	1	1	2
Risk Management Analyst	1	1	1
Emergency/Safety Manager	0	0	1

Staffing Notes:

Emergency/Safety Manager moved from Admin. Services for FY 2018-19.

Division Budget - Emergency/Risk Management

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Emergency/Risk Management				
Wages and Benefits	71,786	75,593	75,593	213,336
Materials and Supplies	0	0	0	8,600
Operating Expenditures	620,081	569,136	569,136	589,346
Total Emergency/Risk Management	691,867	644,729	644,729	811,282

Note: Increase in operations was due to the merge of Emergency Management and Risk Management.

General Fund - Communications/Media

The Communications Coordinator assists elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, the City Communication Coordinator manages and maintains the City's social media sites.

Core Programs - Communications/Media/Marketing

- Community Outreach
- Special Events
- Social Media
- Public Information Officer
- Branding
- Broadcasting
- Leisure Guide
- Recreation Program Content Marketing
- Community Outreach (Focus Newsletter)
- South Jordan Fit Radio

FY 2017 - 18 Results - Communications/Media/Marketing

- Developed a Safety Public Relations Campaign for the Police Department.
- Reviewed website analytics and adjust layout if necessary.
- Coordinated City messaging with Daybreak HOA.
- Received training to better utilize digital marketing aspects.

FY 2018 - 19 Goals - Communications/Media/Marketing

Strategic Initiative: Engaged Community

- Develop and initiate implementation of a communication outreach initiative for South Jordan City's General Plan by June 2019.
- Increase resident communication email database by 30% by June 2019.
- Determine at least 5 pages on our website that have a high bounce rate by July 31, 2018 and redesign them to lower their bounce rates by at least 10% by June 2019.

Division at a Glance:

FY 2018-19

\$364,068

Full-Time Employees

3

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Communications/Media

Division Staffing - Communications/Media/Marketing

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	1	1	3
Full Time Employees	1	1	3
Communications/Media/Marketing	1	1	3
Communications Specialist/PIO	1	1	1
Multi Media Coordinator	0	0	1
Marketing Specialist	0	0	1

Staffing Notes:

Moved Multi Media Coordinator and Marketing Specialist from Admin. Services for FY 2018-19.

Division Budget - Communications/Media/Marketing

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Communications/Media/Marketing				
Wages and Benefits	100,367	117,567	117,567	248,762
Materials and Supplies	20,125	17,500	17,500	72,206
Operating Expenditures	42,895	40,700	40,700	43,100
Total Communications/Media/Marketing	163,387	175,767	175,767	364,068

General Fund - Information Services

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

Core Programs - Information Services

- Geographical Information Services (GIS)
- Software Purchase & Disposition
- Software Maintenance
- Data Management - Backup
- Audio & Video System Operations & Maintenance
- User Interface/Maintenance & Disposition
- Data Management
- Hardware Purchase & Disposition
- Hardware Maintenance Support
- Operation Computer Support
- Data Management
- File Storage

FY 2017 - 18 Results - Information Services

- Upgraded Gale Center network.
- Updated GIS servers.

FY 2018 - 19 Goals - Information Services

Strategic Initiative: Engaged Community

- Install fiber optic cable connection between City Hall and the new Police Department building by September 2018.
- Design and install deploy audio/visual capabilities in the new court room and multiple purpose room in the new police building by December 2018.
- Design, install and deploy audio/visual capabilities in the new City Council Chamber in City Hall by August 2019.

Division at a Glance:

FY 2018-19

\$1,586,000

Full-Time Employees

10

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Information Services

Division Staffing - Information Services

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	9	9	10
Full Time Employees	9	9	10
Information Services	9	9	10
Chief Technology Officer	1	1	1
Lan/Web Developer	1	1	1
Senior IS Technician	1	1	1
IS Technician	2	2	2
GIS Coordinator	1	1	1
GIS Specialist	1	1	2
Systems Administrator	2	2	2

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Information Services

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Information Services				
Wages and Benefits	761,171	878,420	878,420	1,003,133
Materials and Supplies	13,848	22,540	22,540	19,540
Operating Expenditures	476,111	560,327	560,327	563,327
Total Information Services	1,251,130	1,461,287	1,461,287	1,586,000

General Fund - Court

The Justice Court Judge exercises authority over matters within the court’s jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

Core Programs - Court

- Manage Court Funds
- Court Security
- Prisoner Management
- Judicial Actions
- Court Process Service
- Records Management

FY 2017 - 18 Results - Court

- Worked on having both new clerks cross-trained to be in-court clerks.
- Worked on getting our civil time to disposition report equal to, or better than the state average.

FY 2018 - 19 Goals - Court

Strategic Initiative: Fiscally Responsible Governance

- Scan all DUI retention files into the system by June 2019.

Strategic Initiative: Balanced Regulatory Environment

- Dispose of 90% of cases within 90 days of first court appearance by June 2019.

Division at a Glance:

FY 2018-19

\$508,866

Full-Time Employees

5

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Court

Division Staffing - Court

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	6	4	5
Full Time Employees	6	4	5
Court	6	4	5
Judge	0	0	1
Justice Court Administrator	1	1	1
Justice Court Clerk II	3	3	3
Justice Court Officer	2	0	0

Staffing Notes:

Moved Judge from Executive for FY 2018-19.

Division Budget - Court

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Court				
Wages and Benefits	333,865	341,624	341,624	464,283
Materials and Supplies	15,833	18,532	18,532	18,532
Operating Expenditures	26,724	59,426	59,426	26,051
Total Court	376,422	419,582	419,582	508,866

Note: Decrease in operations was due to legal defender expenses being moved to the Office of the City Attorney.

General Fund - Information Center

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

Core Programs - Information Center

- E-Payments
- Department Support
- Mail Processing
- Service Request Processing
- Dog Licensing
- New Resident Orientations
- Delinquent Account Support
- Final Utility Account Assessments
- Business Licensing Support
- Information Management

FY 2017- 18 Results - Information Center

- Certified 2 information center agents as a Notary Public.
- Continued providing a high level of customer service to internal departments and community stakeholders.
- Re-evaluated the inter-department liaison program and determined that each department would have a designated staff member work closely with the Information Center to update the Knowledge Base.

FY 2018 - 19 Goals - Information Center

Strategic Initiative: Engaged Community

- Certify all Information Center employees as Notary Publics by June 2019.
- Answer 90% of all calls within three (3) rings each month.
- Information Center staff will handle 80% of all inbound calls without calls transferred each month.

Division at a Glance:

FY 2018-19

\$526,406

Full-Time Employees

7

Location

City Hall
1600 W. Towne Center Dr.

General Fund - Information Center

Division Staffing - Information Center

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	7	7	7
Full Time Employees	7	7	7
Information Center	7	7	7
Information Center Manager	1	1	1
Information Center Agents	6	6	6

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Information Center

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Information Center				
Wages and Benefits	439,783	454,238	454,238	487,431
Materials and Supplies	39,435	37,375	37,375	37,375
Operating Expenditures	391	1,600	1,600	1,600
Total Information Center	479,609	493,213	493,213	526,406

General Fund - Recreation & Event Programs

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.

Core Programs - Community

- Summer Events & Promotions
- Farmers Market
- South Jordan City Parade Float

Services Programs

- Grants Giving & Management
- Public Art Displays, Contest & Events
- Arts at the Gale
- Literary Contest
- SoJo Summer Fest
- Volunteer Coordination
- Historical Committee
- Youth Council
- Holiday Events

FY 2017 - 18 Results - Recreation & Event Programs

- Finalized the schedule for the summer (May-Aug) special events 2018 by December 29th.
- Evaluated the Sights and Sounds of Summer movie events and activities.
- Ensured that the recreation aides had adequate training and the necessary certificates, permits to perform all job requirements.

FY 2018 - 19 Goals - Recreation & Event Programs

Strategic Initiative: Desirable Amentities and Open Space

- Create and implement a standard process and forms for coordinators to use to track their programs/event information (registration statistics, financial information, staffing, etc.) for use in the future decision making, resource needs justification, etc. by January 2018.
- Develop and implement a survey feedback system to collect information from program and event participants, to include an inquiry regarding their likelihood of repeat participation with the objective of achieving an 80% rate of those likely to participate again by January 2019.

Strategic Initiative: Engaged Community

- Market special events through multiple media sources, including Facebook, Instagram, newsletters, radio, schools, etc., to reach an even larger population. Utilize survey results to determine residency of participants and effectiveness of marketing by June 2019.

Division at a Glance:

FY 2018-19

\$829,329

Full-Time Employees

5

Locations

Gale Center
10300 S. Beckstead Ln.

Fitness & Aquatics Center
10866 S. Redwood Rd.

General Fund - Recreation & Event Programs

Division Staffing - Recreation & Event Programs

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	5	5	5
Full Time Employees	5	5	5
Recreation & Event Programs	5	5	5
Program Coordinator	4	4	4
Special Events Coordinator	1	1	1
Staffing Notes:			
No changes for FY 2018-19.			

Division Budget - Recreation & Event Programs

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Recreation & Event Programs				
Wages and Benefits	494,119	529,772	529,772	538,104
Materials and Supplies	70,483	69,696	69,696	12,115
Operating Expenditures	210,602	500,465	500,465	279,110
Total Recreation & Event Programs	775,204	1,099,933	1,099,933	829,329

Note: Decrease in operations was due to the one-time expenditures for Tour of Utah.

General Fund - Parks

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items; playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, horseshoes and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

Core Programs - Parks

- Parks Maintenance
- Parks Planning
- Tree Management & Maintenance
- Snow Plowing
- Trails & Open Space Maintenance
- Arbor Day Celebration/Tree Planting Events
- Event Support - Summer Fest
- Streetscape Maintenance
- Event Support - Light the Night
- Event Support - Community Events
- Holiday Lights
- Event Support - Sights and Sounds of Summer
- Event Support - Farmer’s Market

FY 2017 - 18 Results - Parks

- Maintained active and passive park space by mowing weekly at 3", cleaning regularly and responding to complaints within two business days.
- Maintained streetscape landscaping, mowing weekly at 3" and cleaned-up weekly.

FY 2018 - 19 Goals - Parks

Strategic Initiative: Desirable Amenities and Open Space

- Replace the main pavilion at South City Park to improve the structure, aesthetics, restrooms, and capacity to better accomodate resident's needs and improve the quality of the park by June 2019.
- Finish construction of a new park from the current storm water basins located on River Heights Drive to include amenities such as a playground, pavilion, and open turf for informal activities by January 2019.
- Replace the existing play structure at Riverfront East with an inclusive play structure, creating opportunities for children of all abilities to play and recreate together and providing a location in the city that is a regional example and destination of inclusive play by October 2018.

Department at a Glance:

FY 2018-19

\$2,457,892

Full-Time Employees

20

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Parks

Division Staffing - Parks

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	19	20	20
Full Time Employees	19	20	20
Parks	19	20	20
Parks Manager	1	1	1
Urban Forestry/Open Space Coordinator	1	1	1
Parks Maintenance Lead Worker	3	3	3
Parks Maintenance Worker	14	15	15

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Parks

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Parks				
Wages and Benefits	1,263,534	1,439,925	1,439,925	1,533,086
Materials and Supplies	237,032	237,193	237,193	236,431
Operating Expenditures	649,893	629,113	629,113	688,375
Total Parks	2,150,459	2,306,231	2,306,231	2,457,892

Note: Increase in operations was due to contracting out holiday light installation.

General Fund - Gale Center

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

Core Programs - Gale Center

- Auditorium Maintenance and Rental
- Exhibit Maintenance, Preservation and Development
- Volunteer Management and Coordination
- Terrific Tuesday's Education Program
- Gale Center Activities

FY 2017 - 18 Results - Gale Center

- Increased Gale Center Museum tours to 190.
- Marketed Gale Center Museum and events monthly through the Focus, South Jordan Journal, website, Facebook, Now Playing Utah, and email.

FY 2018 - 19 Goals - Gale Center

Strategic Initiative: Engaged Community

- Create and present a plan for traveling exhibits in an effort to encourage return patronage of the museum by June 2018.

Division at a Glance:

FY 2018-19

\$42,682

Full-Time Employees

0

Locations

Gale Center
10300 S. Beckstead Ln.

General Fund - Gale Center



Gale Center of History & Culture

Division Budget - Gale Center

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Gale Center				
Materials and Supplies	11,248	4,220	4,220	4,220
Operating Expenditures	29,891	38,462	38,462	38,462
Total Gale Center	41,139	42,682	42,682	42,682

General Fund - Facilities

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

Core Programs - Facilities

- Planned Projects Management
- Oquirrh Shadows Park Splash Pad Maintenance
- Fitness & Aquatic Center Maintenance
- Preventive Facility Maintenance
- Work Orders
- Facility Maintenance Data Management
- Building Assessments , Maintenance, Inspections and Repairs
- Parks & Outdoor Amenities Maintenance, Repair, and Operation
- Electrical, Mechanical and HVAC Systems Repair and Maintenance
- Fire Alarm, Elevator and Security Inspections and Certifications.
- Custodial Services
- Events Support
- Key Coordination Management

FY 2017 - 18 Results - Facilities

- Updated 2013 building audit on Fitness and Aquatic Center.
- Completed a new building audit on new Fire Station 63 facility (identified floor plans, equipment model/serial numbers, and other facility assets.)

FY 2018 - 19 Goals - Facilities

Strategic Initiative: Sustainable Growth

- Retrofit Public Works, Community Center, Fitness and Aquatics Center lighting to LED lighting by June 2019.
- Proactively identify preventative maintenance items by increasing the number of work orders initiated by 20% by June 2019.

Strategic Initiative: Fiscally Responsible Governance

- Complete building audits on Community Center, Public Works and Fire Station 61 by June 2019.

Division at a Glance:

FY 2018-19

\$1,271,990

Full-Time Employees

9

Locations

Facilities Office
4034 W. South Jordan Pkwy.

General Fund - Facilities

Division Staffing - Facilities

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	9	9	9
Full Time Employees	9	9	9
Facilities	9	9	9
Preventative Maintenance Worker	1	1	1
Facilities Supervisor	1	1	1
Facilities Worker	3	3	3
Facilities Administrative Assistant	1	1	1
Custodian	2	2	2
HVAC/Facilities Maintenance Worker	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Facilities

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Facilities				
Wages and Benefits	641,469	675,712	675,712	736,605
Materials and Supplies	152,044	146,153	146,153	145,153
Operating Expenditures	382,535	390,232	390,232	390,232
Total Facilities	1,176,048	1,212,097	1,212,097	1,271,990

General Fund - Seniors

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is “home base” for the South Jordan Youth Council.

Core Programs - Seniors

- Daily Operations & Customer Service
- Community Senior Recreation Programs
- Food Management - Senior Meals
- Senior Transportation
- Beauty Salon

FY 2017 - 18 Results - Seniors

- Evaluated and organized all the transportation log data for Senior Programs.

FY 2018 - 19 Goals - Seniors

Strategic Initiative: Engaged Community

- Increase the number of senior programs participants who suffer from memory impairment by implementing a memory care program by June 2019.

Division at a Glance:

FY 2018-19

\$259,537

Full-Time Employees

2

Locations

Community Center
10778 S. Redwood Rd.

General Fund - Seniors

Division Staffing - Seniors

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
Seniors	2	2	2
Senior Program Assistant	1	1	1
Driver	1	1	1

Staffing Notes:

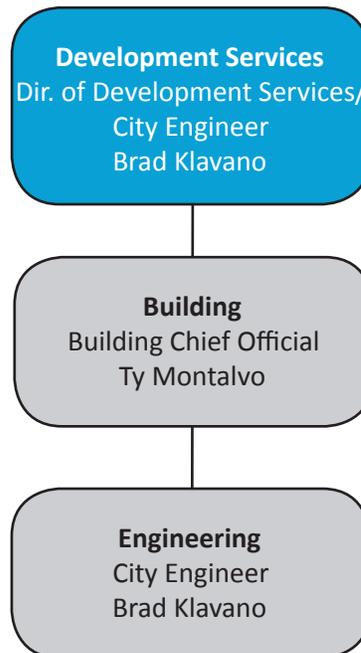
No changes for FY 2018-19.

Division Budget - Seniors

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Seniors				
Wages and Benefits	173,667	191,754	191,754	200,977
Materials and Supplies	20,919	12,050	12,050	10,050
Operating Expenditures	31,296	44,010	44,010	48,510
Total Seniors	225,882	247,814	247,814	259,537

General Fund - Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Code Enforcement, Planning & Zoning, and Engineering.



Development Services at a Glance:

FY 2018-19
Total Development Services
Budget

\$3,824,991

Building	\$1,587,940
Engineering	\$2,237,051

Full-Time Employees

33

General Fund - Building

The Building and Safety Division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair, and impartial manner, Code Compliance Inspectors assist in maintaining the aesthetic appeal and property values of the City.

Core Programs - Building

- Commercial Inspections
- Residential Inspections
- Residential Plan Review
- Commercial Plan Review
- Property Maintenance
- Building Permit
- Signs and Banners Compliance
- Business License/Home Occupation Compliance
- Fire Plan Review
- Fire Inspection

FY 2017 - 18 Results - Building

- Completed all plan reviews within 2 weeks.
- Completed 90% of requested inspections within 24 hours.
- Implemented City View Software.

FY 2018 - 19 Goals - Building

Strategic Initiative: Balanced Regulatory Environment

- Complete all Buildings' portions of plan reviews within 2 weeks.

Strategic Initiative: Sustainable Growth

- Maintain completing 90% of requested building inspections within 24 hours.

Division at a Glance:

FY 2018-19

\$1,587,940

Full-Time Employees

15

Locations

City Hall
1600 W. Towne Center Dr.

General Fund - Building

Division Staffing - Building

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	15	15	15
Full Time Employees	15	15	15
Building	15	15	15
Building Chief Official	1	1	1
Fire Marshal	1	1	1
Plans Examiner	2	2	2
Assistant Building Official	1	1	1
Building Inspector I/II/III	5	5	5
Permit Specialist	1	1	1
Development Services Assistant I/II	2	2	2
Code Inspector	2	2	2

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Building

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Building				
Wages and Benefits	1,180,310	1,275,926	1,275,926	1,400,650
Materials and Supplies	17,510	21,930	21,930	21,930
Operating Expenditures	210,463	100,360	100,360	165,360
Total Building	1,408,283	1,398,216	1,398,216	1,587,940

General Fund - Engineering

The Engineering Division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering Division ensures that projects are constructed in accordance with City codes, plans, and other appropriate industry specifications. The Division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP Projects. In addition, the Division addresses traffic concerns and issues within the City.

Core Programs - Engineering

- Site Plan Review
- Subdivision Plan Review
- Bike and Pedestrian Planning
- Traffic Signal Maintenance Management
- Site Inspections
- Traffic Calming and Speed Management
- Development Review Committee
- Traffic Counts
- Development Project Management
- Land Disturbance Permit
- Foundation Drain Inspections
- Construction Inspection
- Capital Improvement Project (CIP) Design
- Water Modeling
- Encroachment Permits
- Capital Improvement Program (CIP) Oversight
- Infrastructure Survey
- Capital Improvement Project (CIP) Construction Management and Oversight
- Land Disturbance Permits
- Designing and Bidding projects for the Street Maintenance Program (Overlays, Slurry Seals, HA5 Treatments, etc.)
- Street Maintenance Program Support

Division at a Glance:

FY 2018-19

\$2,237,051

Full-Time Employees

18

Locations

City Hall

1600 W. Towne Center Dr.

Municipal Services

10996 S. Redwood Rd.

FY 2017 - 18 Results - Engineering

- IIMO projects for next fiscal year were to the City Manager by December 1st.
- Implemented City View Software.

FY 2018 - 19 Goals - Engineering

Strategic Initiative: Balanced Regulatory Environment

- Review subdivision and site plans for development within three (3) weeks for initial submittal and one (1) week for subsequent reviews.

Strategic Initiative: Sustainable Growth

- Integrate City View modules more effectively through training and process improvements by December 2018.

Strategic Initiative: Engaged Community

- Improve communication with community stakeholders on construction project schedules and impacts through social media and other outlets as available.

General Fund - Engineering

Division Staffing - Engineering

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	17	17	18
Full Time Employees	17	17	18
Engineering	17	17	18
Director of Development Services	1	1	1
Assistant City Engineer	1	1	1
Senior Engineer	3	3	3
Construction Manager	1	1	1
Engineering Inspector Supervisor	1	1	1
Engineering Inspector	4	4	5
Associate Engineer	2	2	2
Engineering Designer	1	1	1
Operations Support Supervisor	1	1	1
Survey Technician	1	1	0
Engineering Permit Technician	1	1	1
Transportation Engineer	0	0	1

Staffing Notes:

New Transportation Engineer Position for FY 2018-19.

Division Budget - Engineering

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Engineering				
Wages and Benefits	1,682,650	1,751,319	1,751,319	2,051,001
Materials and Supplies	41,823	41,500	41,500	41,500
Operating Expenditures	119,467	129,550	129,550	144,550
Total Engineering	1,843,940	1,922,369	1,922,369	2,237,051

General Fund - Planning

The Planning and Zoning Department guides the planned physical development of the city in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City’s adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City’s Land Use and Development Codes. In addition, the department does analysis and prepares reports pertaining to the development and maintenance of the General Plan, the drafting of new and the amendment of existing land use ordinances and the review of private development projects. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes and how they apply to their property or to development project proposals.

Core Programs - Planning

- Zoning Administration
- Long Range Planning
- Development Application Review & Processing
- Plan Review and Inspection
- Planning Administration
- Community Development Block Grant Administration
- Planning Commission & Architectural Review Committee
- Variance Application and Appeals Processing

FY 2017 - 18 Results - Planning

- Completed General Plan update.
- Implemented City View Software.

FY 2018 - 19 Goals - Planning

Strategic Initiative: Sustainable Growth

- Update and implement approved Comprehensive General Plan.

Strategic Initiative: Engaged Community

- Coordinate with the Communications and Marketing Team the public outreach component of the 2019 General Plan including effective use of available social media platforms, electronic and print communication, and website resources.

Department at a Glance:

FY 2018-19

\$794,818

Full-Time Employees

7

Locations

City Hall
1600 W. Towne Center Dr.

General Fund Planning

Department Staffing - Planning

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	7	7	7
Full Time Employees	7	7	7
Planning	7	7	7
Director of Planning	0	0	1
City Planner	1	1	1
Planner I/II/III	3	3	3
Development Services Assistant	1	1	1
Long Range Planner	1	1	0
Planning Permit Technician	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Department Budget - Planning

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Planning				
Wages and Benefits	624,784	657,279	657,279	754,936
Materials and Supplies	15,563	18,218	18,218	18,218
Operating Expenditures	17,905	21,664	21,664	21,664
Total Planning	658,252	697,161	697,161	794,818

General Fund - Fire Department

As leaders in fire, rescue, and pre-hospital emergency medicine, the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of two stations, in FY 2017 the fire department is expected to respond to 4,200 - 4,500 calls for service. These calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls as well as inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

Core Programs - Fire Department

- Public Access AED
- Fire Prevention Education
- Annual Business Inspections
- Community Education
- Fire - EMS Emergency Service
- Emergency Ground Ambulance Service
- Hazardous Materials Service
- Urban Search & Rescue Service
- Facility and Equipment Maintenance
- Technical Rescue - Structural Collapse
- Technical Rescue - Vehicle / Machinery Extrication
- Technical Rescue - Confined Space
- Technical Rescue - High Angle / Slope
- Standby Service
- Interfacility Ground Ambulance Service
- Training/Certification

Fire Department at a Glance:

FY 2018-19
Total Fire Department
Budget

\$7,148,636

Full-Time Employees

64

Locations

Fire Station 61
10758 S. Redwood Rd.

Fire Station 62
4022 W. South Jordan Pkwy.

Fire Station 63
10451 South 1055 West

FY 2017 - 18 Results - Fire Department

- Identified and sent 3 candidates through our leadership development program to ensure there are qualified personnel to meet growth demands.

FY 2018 - 19 Goals - Fire Department

Strategic Initiative: Safe Community

- Update and revise the fire department's standards of cover document by March 1, 2019.
- Secure funding for the purchase of at least 100 Stop The Bleed kits and deploy all 100 kits into the community with at least 100 people trained in the use of the kits by March 1, 2019.
- Train at least two individuals on each shift (six total) to fill the role of acting-officer in the event of an officer being absent, acting-driver in the event of a driver being absent, and train at least three captains to fill the role of acting battalion chief in the event of a battalion chief being absent and for succession planning by July 1, 2019.
- Fully revise and implement the fire department policy manual and standard operating procedures within the newly implemented Lexipol system by July 1, 2019.

General Fund - Fire Department

Department Staffing - Fire Department

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	63	63	64
Full Time Employees	63	63	64
Fire Department	63	63	64
Fire Chief	1	1	1
Deputy Fire Chief	0	0	1
Battalion Chief	4	4	3
Fire Captain	6	6	9
Fire Training Captain	1	1	0
Firefighter Paramedic	14	14	15
Firefighter Engineer	6	6	9
Firefighter Advanced EMT	30	30	24
Fire Assistant	1	1	1
Fire Inspector	0	0	1

Staffing Notes:

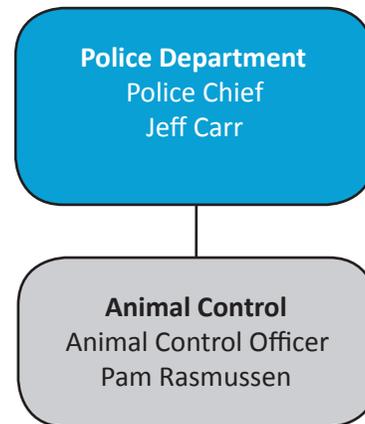
New Fire Inspector Position for FY 2018-19.

Department Budget - Fire Department

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Fire Department				
Wages and Benefits	5,467,099	6,066,897	6,066,897	6,689,836
Materials and Supplies	87,209	100,525	100,525	104,525
Operating Expenditures	421,303	386,155	386,155	354,275
Total Fire Department	5,975,611	6,553,577	6,553,577	7,148,636

General Fund - Police Department

The Police Department houses and provides administrative support for the Animal Control Division.



Police Department at a Glance:

FY 2018-19
Total Police Department
Budget

\$8,719,424

Police	\$8,484,546
Animal Control	\$234,878

Full-Time Employees

72

General Fund - Police Department

The Police Department is fully dedicated to providing an environment of safety, security confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation, and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving.

Core Programs - Police Department

- Police Administration
- Criminal Investigations
- Records Management
- Crossing Guards
- Training
- Quartermaster
- Tactical Unit
- Community Services
- Citizen Academy
- City Special Events
- Patrol Operations
- Traffic Enforcement
- Traffic Investigations
- K-9 Unit
- Professional Standards

FY 2017 - 18 Results - Police Department

- Traffic Education Campaign "Safer South Jordan". The 4 "S" Pledge: Slow down, Stop at all stop signs and traffic lights, Stay off your phone, and wear your Seatbelt. Goal is to encourage all city residents to drive responsibly to create a safer community.

FY 2018 - 19 Goals - Police Department

Strategic Initiative: Safe Community

- Coordinate with Jordan School District to conduct active shooter training in all middle schools and high schools in the City starting in the 2018 school year.
- Complete re-accreditation for the South Jordan Police Department from the Utah Chiefs of Police Accreditation process.
- Implement at least one functioning neighborhood watch program in each of the six districts within the City.
- Develop a crime prevention pamphlet and deliver it to all retail and other appropriate businesses in an effort to reduce theft and fraud crimes within our business community.

Department at a Glance:

FY 2018-19

\$8,484,546

Full-Time Employees

70

Locations

City Hall
1600 W. Towne Center Dr.

General Fund - Police Department

Department Staffing - Police Department

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	58	65	70
Full Time Employees	58	65	70
Police Department	58	65	70
Chief of Police	1	1	1
Deputy Police Chief	1	1	1
Police Lieutenant	2	2	2
Master/Senior/Police Officer	40	47	52
Police Sergeant	8	8	9
Property/Evidence Coordinator	1	1	1
Special Program Admin	1	1	0
Support Staff Supervisor	1	1	1
Records Technician	2	2	2
Victim Advocate Coordinator	1	1	1

Staffing Notes:

New Police Sergeant and 5 New Police Officer Positions for FY 2018-19.

Department Budget - Police Department

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Police Department				
Wages and Benefits	5,525,661	6,595,632	6,595,632	7,807,198
Materials and Supplies	143,399	117,017	117,017	118,017
Operating Expenditures	566,664	553,331	553,331	559,331
Total Police Department	6,235,724	7,265,980	7,265,980	8,484,546

General Fund - Animal Control

The Animal Control division is responsible for the safety and well-being of animals of all types. The division is well trained to investigate animal related complaints, enforce relevant laws, and ordinances, apprehend unlicensed or stray animals, and remove dead or injured animals as needed. They also manage the animal control shelter, where basic care such as food, water, and appropriate medical attention are provided to any housed animals as needed.

Core Programs - Animal Control

- Animal Code Enforcement
- Adoption

FY 2017 - 18 Results - Animal Control

- Completed an Animal Control policy and procedures manual.

FY 2018 - 19 Goals - Animal Control

- See Police Department goals.

Division at a Glance:

FY 2018-19

\$234,878

Full-Time Employees

2

Locations

Animal Control
10882 S. Park Rd.

General Fund - Animal Control

Division Staffing - Animal Control

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
Animal Control	2	2	2
Animal Control Officer	2	2	2

Staffing Notes:

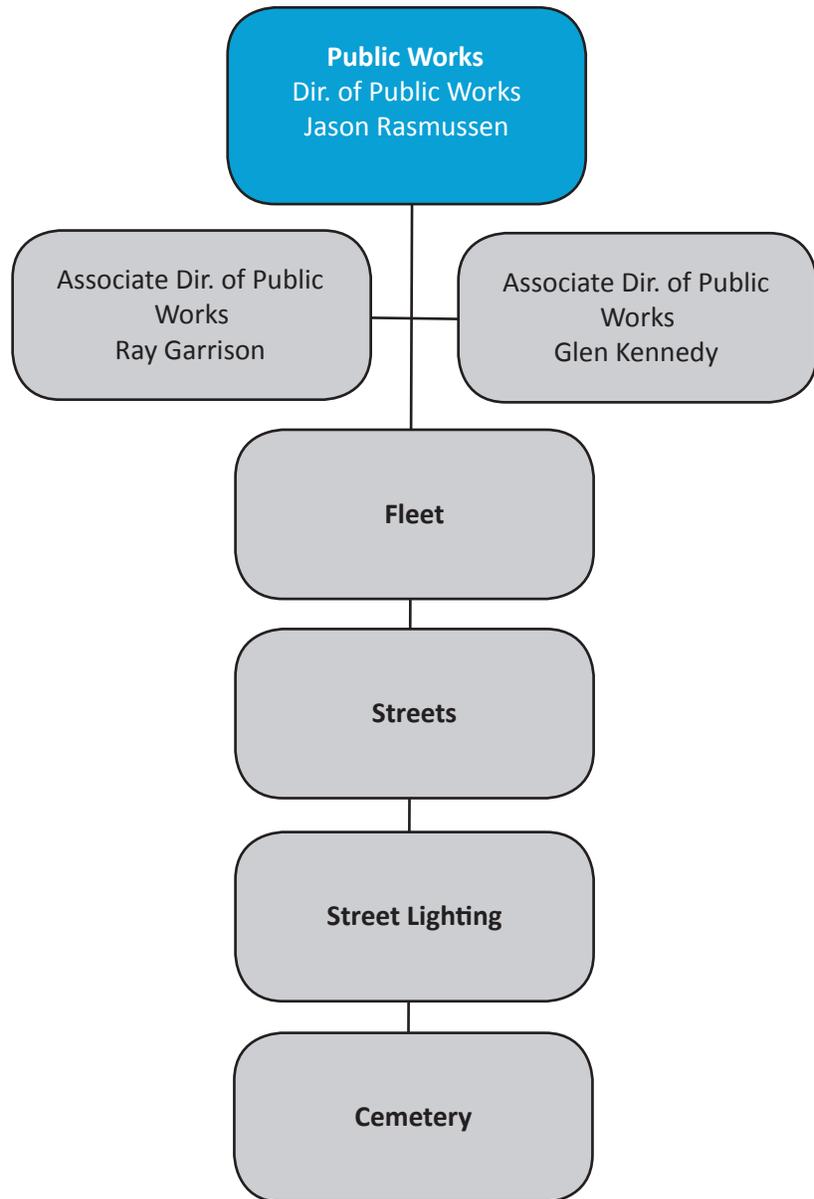
No changes for FY 2018-19.

Division Budget - Animal Control

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Animal Control				
Wages and Benefits	173,115	181,605	181,605	215,410
Materials and Supplies	3,137	6,432	6,432	6,432
Operating Expenditures	12,250	13,036	13,036	13,036
Total Animal Control	188,502	201,073	201,073	234,878

General Fund - Public Works

The Public Works department provides leadership and administrative support for Fleet, Cemetery, Street Lighting, and the Streets divisions.



Public Works at a Glance:

FY 2018-19
Total Public Works Budget

\$8,663,282

Public Works Admin	\$768,079
Fleet	\$2,583,200
Cemetery	\$835,210
Street Lighting	\$277,037
Streets	\$4,199,756

Full-Time Employees

32

General Fund - Public Works Admin

Public Works Administration consists of one director, one associate director, and three administrative support positions. Public Works Admin oversees the following divisions; Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation, Recycling, and Fleet Management.

Core Programs - Public Works Admin

- Department Strategic Planning
- Budget Oversight
- Safety Program
- Performance Management
- Policy & Procedure Administration
- Division Operations Support

FY 2017 - 18 Results - Public Works Admin

- Created and implemented a Cartegraph committee.

FY 2018 - 19 Goals - Public Works Admin

Strategic Initiative: Civic Development

- Meet the existing and future needs of community by updating Public Works strategic plan. To be completed by March 2019.
- Improve department service and maintenance data and processes used for optimizing resource allocation and project planning by implementing best practices for data and process management. To be fully implemented by June 2019.

Department at a Glance:

FY 2018-19

\$768,079

Full-Time Employees

7

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Public Works Admin

Department Staffing - Public Works Admin

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	5	7	7
Full Time Employees	5	7	7
Public Works Admin	5	7	7
Director of Public Works	1	1	1
Associate Director of Public Works	1	2	2
Operations Supervisor	1	1	1
Public Works Administrative Assistant	1	1	1
Public Works Customer Service Assistant	1	2	2

Staffing Notes:

No changes for FY 2018-19.

Department Budget - Public Works Admin

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Public Works Admin				
Wages and Benefits	544,956	593,661	593,661	714,117
Materials and Supplies	16,774	16,120	16,120	18,620
Operating Expenditures	56,473	37,842	37,842	35,342
Total Public Works Admin	544,956	647,623	647,623	768,079

General Fund - Fleet

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

Core Programs - Fleet

- Fleet Repairs
- Fleet Acquisition/Surplus and Replacement
- Fleet Preventative Maintenance
- Fleet Warranty Administration
- Bulk Fuel Acquisition and Fuel Site Management

FY 2017 - 18 Results - Fleet

- Implemented annual Fleet User Survey.

FY 2018 - 19 Goals - Fleet

Strategic Initiative: Fiscally Responsible Governance

- Evaluate and implement options to improve Fleet maintenance shop scheduling, efficiency and labor utilization. To be completed by September 2018.

Division at a Glance:

FY 2018-19

\$2,583,200

Full-Time Employees

5

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Fleet

Division Staffing - Fleet

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	5	5	5
Full Time Employees	5	5	5
Fleet	5	5	5
Fleet Manager	1	1	1
Mechanic	3	3	3
Fleet Assistant	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Fleet

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Fleet				
Wages and Benefits	399,832	421,098	421,098	468,361
Materials and Supplies	26,345	22,794	22,794	22,794
Operating Expenditures	1,943,810	2,248,526	2,248,526	2,092,045
Total Fleet	2,369,987	2,692,418	2,692,418	2,583,200

General Fund - Cemetery

Every effort is made to maintain the cemetery with the respect deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

Core Programs - Cemetery

- Facilities Maintenance
- Grounds Maintenance
- Burial Services
- Memorial Day
- Cemetery Administration

FY 2017 - 18 Results - Cemetery

- Created a Master Plan for future development.

FY 2018 - 19 Goals - Cemetery

Strategic Initiative: Safe Community

- Increase safety of aged cemetery structures by developing and implementing cemetery structures asset plan. To be completed by December 2018.

Division at a Glance:

FY 2018-19

\$835,210

Full-Time Employees

2

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Cemetery

Division Staffing - Cemetery

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
Cemetery	2	2	2
Cemetery Sexton	1	1	1
Maintenance Worker	1	1	2

Staffing Notes:

New Maintenance Worker Position for FY 2018-19.

Division Budget - Cemetery

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Cemetery				
Wages and Benefits	137,845	158,008	158,008	224,383
Materials and Supplies	19,330	34,807	34,807	34,807
Operating Expenditures	125,409	576,020	576,020	576,020
Total Cemetery	282,584	768,835	768,835	835,210

General Fund - Street Lighting

The Streetlight division manages and maintains over 5,600 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

Core Programs - Street Lighting

- Snow Removal
- Blue Staking Infrastructure
- Holiday Lights and Banners
- City Wide Electrical Support
- Street Light Maintenance

FY 20167- 18 Results - Street Lighting

- Worked on upgrading street lighting to LED type.

FY 2018 - 19 Goals - Street Lighting

Strategic Initiative: Sustainable Growth

- Continue implementation of LED Street Lighting program by installing 1000 LED lights. To be completed by June 2019.

Division at a Glance:

FY 2018-19

\$277,037

Full-Time Employees

2

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Street Lighting

Division Staffing - Street Lighting

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	2	2	2
Full Time Employees	2	2	2
Street Lighting	2	2	2
Electrician	1	1	1
Street Light Technician	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Street Lighting

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Street Lighting				
Wages and Benefits	144,789	150,262	150,262	168,729
Materials and Supplies	59,451	62,325	62,325	62,325
Operating Expenditures	66,583	46,543	46,543	45,983
Total Street Lighting	270,823	259,130	259,130	277,037

General Fund - Streets

The Streets division maintains roads, sidewalks, street signs, and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting, and creative problem solving.

Core Programs - Streets

- Street Sign Maintenance
- City Wide Street Striping
- Snow Plowing
- Road and Bridge/Culvert Maintenance
- Sidewalk, Curb and Gutter Maintenance
- Right of Way (ROW) Weed Control
- Collector Street Fencing Maintenance
- Event Support
- City Wide Fabrication

FY 2017 - 18 Results - Streets

- Implemented asphalt treatments research, testing & analysis.
- Worked on inspecting and adding condition rating for sidewalks (asset management).

FY 2018 - 19 Goals - Streets

Strategic Initiative: Fiscally Responsible Governance

- Evaluate all services and work provided by the division to determine the appropriate mix of work provided by staff vs. contract work. Have plan for updated service delivery completed by December 2018.

Division at a Glance:

FY 2018-19

\$4,199,756

Full-Time Employees

16

Locations

Municipal Services
10996 S. Redwood Rd.

General Fund - Streets

Division Staffing - Streets

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	14	16	16
Full Time Employees	14	16	16
Streets	14	16	16
Streets Manager	1	1	1
Streets Maintenance Lead Worker	2	2	2
Streets Maintenance Worker	11	13	13

Staffing Notes:

No changes for FY 2018-19.

Division Budget - Streets

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Streets				
Wages and Benefits	890,583	1,132,354	1,132,354	1,203,763
Materials and Supplies	96,460	62,311	62,311	64,961
Operating Expenditures	305,110	236,552	236,552	246,552
Total Streets	1,292,153	1,431,217	1,431,217	1,515,276
Class C Road Funds				
Operating Expenditures	2,335,611	2,477,613	2,477,613	2,684,480
Total Class C Road Funds	2,335,611	2,477,613	2,477,613	2,684,480

General Fund - Office of the City Attorney

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel. The Office provides services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

Core Programs - Office of the City Attorney

- Internal Legal Support - Civil Case Legal Advice
- Internal Legal Support - Civil Case Investigation
- Internal Legal Support - Document Review
- Internal Legal Support - Case Management (Civil)
- State and Federal Legislative Affairs
- Intergovernmental Affairs
- Internal Legal Support - Case Management (Criminal)
- Internal Legal Support - Criminal Proceedings Document Review
- Internal Legal Support - Criminal Case Legal Advice

FY 2017 - 18 Results - Office of the City Attorney

- Finished implementation of legal case management software.
- Continued to develop attorney knowledge base.

FY 2018 - 19 Goals - Office of the City Attorney

Strategic Initiative: Fiscally Responsible Governance

- Continue to develop and implement Legal Files reporting system to better manage cases and also develop management reports to measure efficiency and effectiveness by June 2019.
- Increase OCA knowledge base to better prepare for changes in staffing, developments in the law and in the individuals and issues for government relations by June 2019.

Department at a Glance:

FY 2018-19

\$1,145,418

Full-Time Employees

7

Locations

City Hall
1600 W. Towne Center Dr.

General Fund - Office of the City Attorney

Department Staffing - Office of the City Attorney

	Actual		Proposed
	2016-17	2017-18	2018-19
Department Total	7	6	7
Full Time Employees	7	6	7
Office of the City Attorney	7	6	7
City Attorney	1	1	1
Assistant City Attorney/Prosecutor	1	1	1
Associate Dir of Intergovernmental Affairs	0	0	1
Assistant City Attorney	1	1	0
Staff Attorney	1	1	2
Intergovernmental Affairs Specialist	1	0	0
Executive Legal Assistant	1	1	1
Legal Assistant	1	1	1

Staffing Notes:

New Staff Attorney Position for FY 2018-19.

Department Budget - Office of the City Attorney

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Office of the City Attorney				
Wages and Benefits	729,609	704,685	704,685	934,197
Materials and Supplies	24,656	36,191	36,191	36,691
Operating Expenditures	64,582	52,400	52,400	174,530
Total Office of the City Attorney	818,847	793,276	793,276	1,145,418

Note: Increase in operations due to Lobbyist expenditures being moved from Executive.

Work



New Public Safety Building

The City started construction on the new Public Safety Building and Civic Plaza. This building will be complete in early 2019 and is located at 10609 South Redwood Road, next to City Hall. We're looking forward to the completion of this building. The building will provide a new home to our police station, courts and some fire personnel. The Civic Plaza will feature three interactive fountains, walkable areas and library seating.



Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

Fitness Center

The Fitness Center fund is used to account for the fees charged to users and expenditures dealing with operation and maintenance of the facility.

Special Revenue Fund Summary

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
REVENUES				
RDA Project Area Increment	4,612,957	4,555,000	4,555,000	4,555,000
RDA Housing	1,101,834	885,000	885,000	885,000
CDA Project Area Increment	7,308,498	4,700,000	4,700,000	4,700,000
Grant Revenue (CDBG)	49,255	214,252	308,854	308,854
User Fees	4,253,708	3,892,589	3,784,789	3,803,500
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	230,936	36,000	36,000	36,000
Other Miscellaneous	53,058	10,750	15,500	10,500
Total Special Revenue Fund Revenue	17,730,246	14,413,591	14,405,143	14,418,854
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	125,000	125,000	125,000	125,000
Use of Fund Balance	691,523	4,291,700	4,291,700	3,561,061
Total Transfers In and Use of Fund Balance	816,523	4,416,700	4,416,700	3,686,061
Total Rev, Trans in, and Use of Fund Balance	18,546,769	18,830,291	18,821,843	18,104,915
EXPENDITURES				
Wages and Benefits	1,507,429	1,507,465	1,507,465	1,693,420
Materials and Supplies	527,545	536,275	511,775	535,125
Operating Expenditures	1,464,376	1,967,093	2,086,295	2,118,136
Debt Expenditures	1,196,117	1,196,772	1,196,772	1,524,923
Project Expenditures	8,875,886	9,497,370	9,497,370	9,857,370
Total Special Revenue Fund Expenditures	13,571,353	14,704,975	14,799,677	15,728,974
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	2,749,590	4,022,166	4,022,166	2,375,941
Contribution to Fund Balance	2,225,826	103,150	0	0
Total Transfers Out and Contribution to Fund Balance	4,975,416	4,125,316	4,022,166	2,375,941
Total Exp, Trans Out, and Cont to Fund Balance	18,546,769	18,830,291	18,821,843	18,104,915

Special Revenue - Redevelopment Agency

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

Core Programs - Redevelopment Agency

- Provide administration of the Redevelopment Agency
- See City Commerce

FY 2017 - 18 Results - Redevelopment Agency

- Provided assistance with RDA tools to companies within South Jordan.

FY 2018 - 19 Goals - Redevelopment Agency

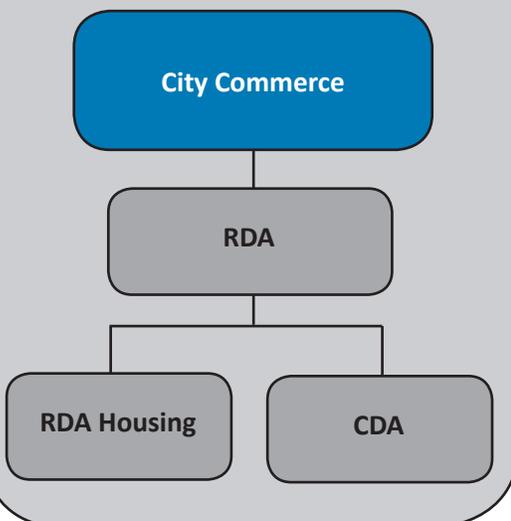
Strategic Initiative: Economic Development

- Schedule and visit each of South Jordan's top 10 businesses to discuss retention and expansion opportunities by June 2019.
- Submit potential business recruitment proposals when available and as appropriate.

Agency at a Glance:

FY 2018-19 Budget

\$5,472,571



Project Areas			
Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	2023
2	The Landings (Harmon's)	2002	2021
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	2017
8	South Jordan Towne Center	2005	2019
9	Gateway Central	2017	2032
10	The District	2006	2020
11	Merit Medical	2007	2021

Special Revenue - Redevelopment Agency

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Project #1 Towers Increment	407,233	415,000	415,000	415,000
Project #2 Harmons	368,731	230,000	230,000	230,000
Project #5 South Jordan Parkway Increment	0	620,000	620,000	620,000
Project #6 South I-15 Frontage	422,735	390,000	390,000	390,000
Project #7 North Jordan Gateway Increment	665,292	540,000	540,000	540,000
Project #8 South Towne Center Increment	255,038	230,000	230,000	230,000
Project #10 South Bangerter	1,492,372	1,240,000	1,240,000	1,240,000
Project #11 Merit Medical	1,001,556	890,000	890,000	890,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	12,157	0	0	0
Total Revenues	4,745,114	4,675,000	4,675,000	4,675,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	232,621	270,413	270,413	797,571
Total Transfers In and Use of Fund Balance	232,621	270,413	270,413	797,571
Total Rev, Trans in, and Use of Fund Balance	4,977,735	4,945,413	4,945,413	5,472,571
Operating Expenditures				
Materials and Supplies	37,010	67,075	67,075	67,075
Operating Expenditures	292,223	547,269	547,269	572,313
Debt Service	1,194,117	866,210	866,210	1,194,449
Trustee Fees	1,813	1,813	1,813	1,813
Total Operating Expenditures	1,525,163	1,482,367	1,482,367	1,835,650
Project Expenditures				
Tax Increment Commitments	1,773,859	1,847,370	1,847,370	1,847,370
Total Project Expenditures	1,773,859	1,847,370	1,847,370	1,847,370

Special Revenue - Redevelopment Agency

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Transfers Out and Contribution to Fund Balance				
Transfer to General Debt Service Fund	767,400	766,838	766,838	763,713
Transfer to CDA	125,000	125,000	125,000	125,000
Transfer to CIP General	0	0	0	175,000
Transfer to CIP General Maint	60,000	0	0	0
Transfer to MBA	726,294	723,819	723,819	725,819
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	0	0	0	0
Total Transfers Out and Contribution to Fund Balance	1,678,713	1,615,676	1,615,676	1,789,551
Total Exp, Trans Out, and Cont to Fund Balance	4,977,735	4,945,413	4,945,413	5,472,571

Notes to the Redevelopment Agency Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2018-2019 budget year, calculations were submitted to Salt Lake County in November 2017. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

RDA Expenditures - Major expenses include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing Bond.

Special Revenue - Redevelopment Agency

**Redevelopment Agency of South Jordan City
Tax Increment Revenue, Series 2008**

Fiscal Yr	Principal	Interest	Rates
2009	942,000.00	255,277.72	4.395%
2010	775,000.00	452,685.00	4.395%
2011	809,000.00	418,623.75	4.395%
2012	844,000.00	383,068.20	4.395%
2013	859,000.00	345,974.40	4.395%
2014	897,000.00	308,221.35	4.395%
2015	937,000.00	268,798.20	4.395%
2016	967,000.00	227,617.05	4.395%
2017	1,009,000.00	185,117.40	4.395%
2018	1,054,000.00	140,771.85	4.395%
2019	1,100,000.00	94,448.55	4.395%
2020	1,049,000.00	46,103.55	4.395%
	11,242,000.00	3,126,707.02	

Original Bond:

Redevelopment Agency Tax
Increment and Revenue Bonds
Series 2008

Term:

12 Years

Refunded:

Can not be refunded until after
4/1/2016

Purpose:

Reimbursement to Developer for
the District Project

Funding Source:

RDA, tax increment

Call Date:

4/1/2016

Callable Amount:

\$4,212,000

Note: This bond is solely paid by RDA, i.e. tax increment paid by business only.

Special Revenue - RDA Housing

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

Core Programs - RDA Housing

- RDA Housing Initiatives

FY 2017 - 18 Results - RDA Housing

- Provided RDA Housing Funds to assist eligible low income housing organizations.

FY 2018 - 19 Goals - RDA Housing

Strategic Initiative: Economic Development

- Provide affordable housing opportunities for moderate income seniors, civil servants and others and provide assistance from RDA Housing Funds when appropriate.

RDA Housing at a Glance:

FY 2018-19 Budget

\$1,473,661

Locations

City Hall
1600 W. Towne Center Dr.



South Ridge

Special Revenue - RDA Housing

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Housing Revenue	1,101,834	885,000	885,000	885,000
Investment Earnings	88,773	0	0	0
Total Revenues	1,190,607	885,000	885,000	885,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	588,749	588,749	588,661
Total Transfers In and Use of Fund Balance	0	588,749	588,749	588,661
Total Rev, Trans in, and Use of Fund Balance	1,190,607	1,473,749	1,473,749	1,473,661
Operating Expenditures				
Debt Service	0	328,562	328,562	328,474
Trustee Fees	187	187	187	187
Total Operating Expenditures	328,762	329,207	329,207	329,069
Project Expenditures				
Housing Program	14,865	1,145,000	1,145,000	1,145,000
Total Project Expenditures	14,865	1,145,000	1,145,000	1,145,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	1,175,555	0	0	0
Total Contribution to Fund Balance	1,175,000	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,190,607	1,473,749	1,473,749	1,473,661

Notes to RDA Housing Fund:

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2018-2019 budget year, calculations were submitted to Salt Lake County in November 2017. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures - The major expense of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

Special Revenue - CDA

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.

Core Programs - CDA

- Provides administration of the Redevelopment Agency

FY 2017 - 18 Results - CDA

- See Redevelopment Agency results.

FY 2018 - 19 Goals - CDA

- See Redevelopment Agency goals.

CDA at a Glance:

FY 2018-19 Budget

\$6,605,000

Locations

City Hall
1600 W. Towne Center Dr.

Project Areas			
Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2026

Special Revenue - CDA

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Project #12 Commerce Park	5,999,823	3,900,000	3,900,000	3,900,000
Project #13 South Station	1,308,675	800,000	800,000	800,000
Investment Earnings	85,301	0	0	0
Total Revenues	7,393,799	4,700,000	4,700,000	4,700,000
Transfers In and Use of Fund Balance				
Transfer from RDA	125,000	125,000	125,000	125,000
Use of Fund Balance	0	1,780,000	1,780,000	1,780,000
Total Transfers In and Use of Fund Balance	125,000	1,905,000	1,905,000	1,905,000
Total Rev, Trans in, and Use of Fund Balance	7,518,799	6,605,000	6,605,000	6,605,000
Operating Expenditures				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	150,000	150,000	150,000	150,000
Total Operating Expenditures	270,000	270,000	270,000	270,000
Project Expenditures				
Tax Increment Commitments	6,321,028	6,085,000	6,085,000	6,085,000
Capital Reserve	0	250,000	250,000	250,000
Total Project Expenditures	6,321,028	6,335,000	6,335,000	6,335,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	927,771	0	0	0
Total Contribution to Fund Balance	927,771	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	7,518,799	6,605,000	6,605,000	6,605,000

Notes to CDA Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2018-2019 budget year, calculations were submitted to Salt Lake County in November 2016. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures - The major expense is tax increment commitments within the project areas.

Special Revenue - CDBG

The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

Core Programs - CDBG

- See Planning Department

FY 2017 - 18 Results - CDBG

- Supported selected public service organizations as approved in the annual action plan.
- Completed neighborhood improvement projects as approved in the annual action plan.

FY 2018 - 19 Goals - CDBG

Strategic Initiative: Sustainable Growth

- Support selected public service organizations as approved in the annual action plan.
- Complete neighborhood improvement projects as approved in the annual action plan.

CDBG at a Glance:

FY 2017-18 Budget

\$308,854

Finance

CDBG



South Jordan Community Center

Special Revenue - CDBG

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
CDBG Grant	49,255	214,252	308,854	308,854
Total Revenues	49,255	214,252	308,854	308,854
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	49,255	214,252	308,854	308,854
Operating Expenditures				
Wages and Benefits	5,060	12,167	12,167	8,924
Public Facilities	3,200	147,115	235,711	238,954
Senior Transportation	0	4,500	0	0
The Road Home	5,000	5,000	4,750	4,750
South Valley Sanctuary	4,500	4,500	4,750	4,750
Family Support Center	3,750	4,500	0	0
ASSIST	491	0	0	0
Legal Aid Society of Utah	3,000	3,000	3,325	3,325
Salt Lake Community Action Program	4,500	4,500	7,125	7,125
Community Health Clinic	4,602	6,137	8,072	8,072
Inn Between	0	0	3,325	3,325
Administrative Charges	15,152	22,833	29,629	29,629
Total Operating Expenditures	49,255	214,252	308,854	308,854
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	49,255	214,252	308,854	308,854

Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

Special Revenue - Storm Water

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.

Core Programs - Storm Water

- Utah Pollutant Discharge Elimination System (UPDES) Compliance
- Storm Water Infrastructure Maintenance
- Street Cleaning
- Snow Plowing
- Storm Water Incident Response
- Storm Water Education
- Tree Trimming Support
- Sub-Surface Drain Response
- Event Support

FY 2017 - 18 Results - Storm Water

- Began implementation of a Storm Water Asset Management Plan.

FY 2018 - 19 Goals - Storm Water

Strategic Initiative: Balanced Regulatory Environment

- Decrease storm water pollutants while increasing street scape aesthetics by increasing existing level of service for street sweeping.

Storm Water at a Glance:

FY 2018-19 Budget

\$2,486,367

Full-time Employees

10

Public Works

Storm Water

Special Revenue - Storm Water

Division Staffing - Storm Water

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	9	9	10
Full Time Employees	9	9	10
Storm Water	9	9	10
Storm Water Manager	1	1	1
UPDES Program Coordinator	1	1	1
Storm Water Inspector	1	1	2
Storm Water Maintenance Lead Worker	1	1	1
Storm Water Maintenance Worker I/II/III	5	5	5

Staffing Notes:

New Storm Water Inspector Position for FY 2018-19.

Special Revenue - Storm Water

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Storm Water Fees	2,470,227	2,119,500	2,119,500	2,119,500
Investment Earnings	44,705	36,000	36,000	36,000
Other Miscellaneous	43,202	750	750	750
Total Revenues	2,558,134	2,156,250	2,156,250	2,156,250
Transfers In and Use of Fund Balance				
Use of Fund Balance	458,902	1,652,538	1,652,538	330,117
Total Transfers In and Use of Fund Balance	458,902	1,652,538	1,652,538	330,117
Total Rev, Trans in, and Use of Fund Balance	3,017,036	3,808,788	3,808,788	2,486,367
Operating Expenditures				
Employee Wages and Benefits	682,012	718,203	718,203	844,485
Materials and Supplies	43,893	48,000	48,000	48,000
Operating Expenditures	456,622	527,044	527,044	573,441
Total Operating Expenditures	1,182,527	1,293,247	1,293,247	1,465,926
Project Expenditures				
Storm Water Master Plan	16,284	0	0	0
Capital Expenditures	579,012	50,000	50,000	375,000
Misc Storm Drain Projects	169,285	60,000	60,000	60,000
Total Project Expenditures	764,581	110,000	110,000	435,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,941	2,941	2,941	2,941
Transfer to General CIP	1,066,987	2,402,600	2,402,600	582,500
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	1,069,928	2,405,541	2,405,541	585,441
Total Exp, Trans Out, and Cont to Fund Balance	3,017,036	3,808,788	3,808,788	2,486,367

Notes to Storm Water Fund:

Rate Study was completed in FY 2017.

Special Revenue - Fitness Center

The Fitness and Aquatics Center provides daily fitness, aquatic and recreational programs for youth and adults. Fitness classes range from personal training to group classes at all levels. Aquatic programs include swimming lessons, water fitness, merit badge classes, leisure swim and pre-comp swim team. A variety of year-round recreation programs are also available for youth and adults.

Core Programs - Fitness Center

- Aquatic Facility Administration and Operations
- Swim Lessons, Classes and Certification Programs
- Membership Sales
- Group Fitness
- Facility Rental
- Community Events & Outreach
- Personal Trainers
- Child Care
- Softball Leagues and Tournaments
- Tennis Leagues and Programs
- Running Programs
- Adult Basketball Leagues
- Volleyball Leagues
- Education and Learning Programs
- Youth Programs
- Kids Camp
- Gymnastics and Tumbling
- Dance Programs
- Martial Arts
- Administration of Programs

FY 2017 - 18 Results - Fitness Center

- Improved community presence through free program offerings at a variety of community events.
- Improved safety and quality through monthly facility and equipment assessments.
- Increased SoJo Race Series participation by 15%
- Generated a detailed analysis of the concessions program to determine its viability as a city-operated program.

FY 2018 - 19 Goals - Fitness Center

Strategic Initiative: Desirable Amenities and Open Space

- Design, print, and install direction and information signage at the Fitness & Aquatic Center in order to improve efficiencies at the front desk and avoid confusion in other areas of the facility by January 2019.
- Expand and enhance facility rental offerings through improved party packages including updated fees by April 2019.

Strategic Initiative: Fiscally Responsible Governance

- Simplify online card payment processes by integrating www.activityreg.com system with credit card processing. Complete integration, testing, and full implementation by June 2019.

Fitness Center at a Glance:

FY 2018-19 Budget

\$1,758,462

Full-time Employees

7

Administrative Services

Fitness Center

Special Revenue - Fitness Center

Division Staffing - Fitness Center

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	6	6	7
Full Time Employees	6	6	7
Fitness Center	6	6	7
Fitness & Aquatic Center Manager	1	1	1
Recreation Customer Service Supervisor	1	1	1
Recreation Program Manager	1	1	1
Daycare Coordinator	1	1	1
Aquatics Supervisor	0	0	1
Lead Custodian	1	1	0
Custodian	1	1	2

Staffing Notes:

Moved 1 FTE from Admin Services for FY 2018-19.

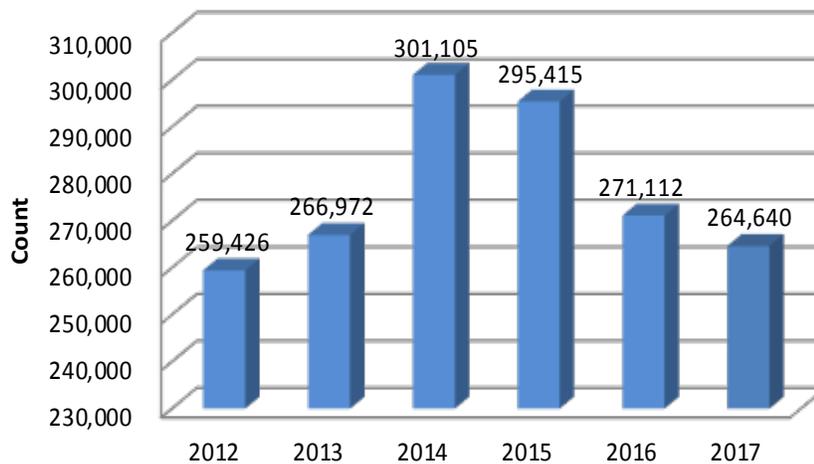
Special Revenue - Fitness Center

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Membership Revenues	563,889	606,000	586,000	580,000
Day Pass Revenues	258,959	230,000	230,000	230,000
Silver Sneakers	62,481	67,319	67,319	60,000
Silver and Fit	7,666	2,970	2,970	5,000
Day Care	21,169	16,800	14,000	14,000
Aquatic Programs	49,042	85,000	25,000	50,000
Adult Programs	5,419	9,500	9,500	9,500
Recreation Revenue	507,173	480,000	480,000	480,000
Camp Programs	111,933	112,000	102,000	102,000
Vending Revenues	47,611	20,000	30,000	30,000
Concessions Revenue	24,122	20,000	20,000	20,000
Pro Shop	4,462	3,500	3,500	3,500
Outside Organization Revenue	35,036	30,000	30,000	30,000
Food & Beverages	2,680	0	0	0
Room Rental	48,535	40,000	40,000	40,000
SoJo Marathon Revenue	33,304	50,000	25,000	30,000
Other Miscellaneous	9,760	5,000	9,750	9,750
Sale of Surplus Property	96	5,000	5,000	0
Total Revenues	1,793,337	1,783,089	1,680,039	1,693,750
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	64,712
Total Transfers In and Use of Fund Balance	0	0	0	64,712
Total Rev, Trans in, and Use of Fund Balance	1,793,337	1,783,089	1,680,039	1,758,462
Operating Expenditures				
Employee Wages and Benefits	825,417	789,262	789,262	848,935
Materials and Supplies	446,642	421,200	396,700	420,050
Operating Expenditures	396,276	408,528	433,128	393,528
Total Operating Expenditures	1,668,335	1,618,990	1,619,090	1,662,513
Project Expenditures				
Capital Replacement Reserve	1,553	60,000	60,000	40,000
Capital Expenditures	0	0	0	55,000
Total Project Expenditures	1,553	60,000	60,000	95,000

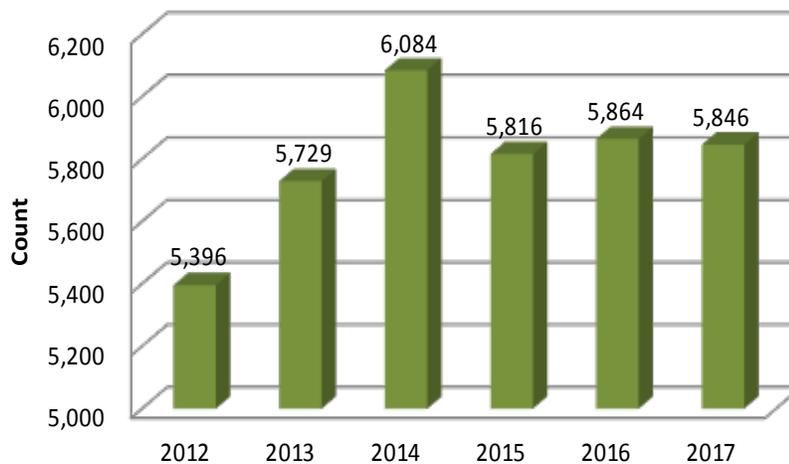
Special Revenue - Fitness Center

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	949	949	949	949
Contribution to Fund Balance	122,500	103,150	0	0
Total Transfers Out and Contribution to Fund Balance	123,449	104,099	949	949
Total Exp, Trans Out, and Cont to Fund Balance	1,793,337	1,783,089	1,680,039	1,758,462

Annual Attendance Count



Unique Memberships



Enterprise Funds

Used to track those functions which charge fees to cover most or all associated costs.

Water

The Water fund is used to account for the activities of the City's water operations.

Secondary Water

The Secondary Water fund is used to account for the activities of the City's secondary water operations.

Sanitation

The Sanitation fund is used to account for the activities of the City's sanitation operations.

Recycling

The Recycling fund is used to account for the activities of the City's recycling operations.

Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

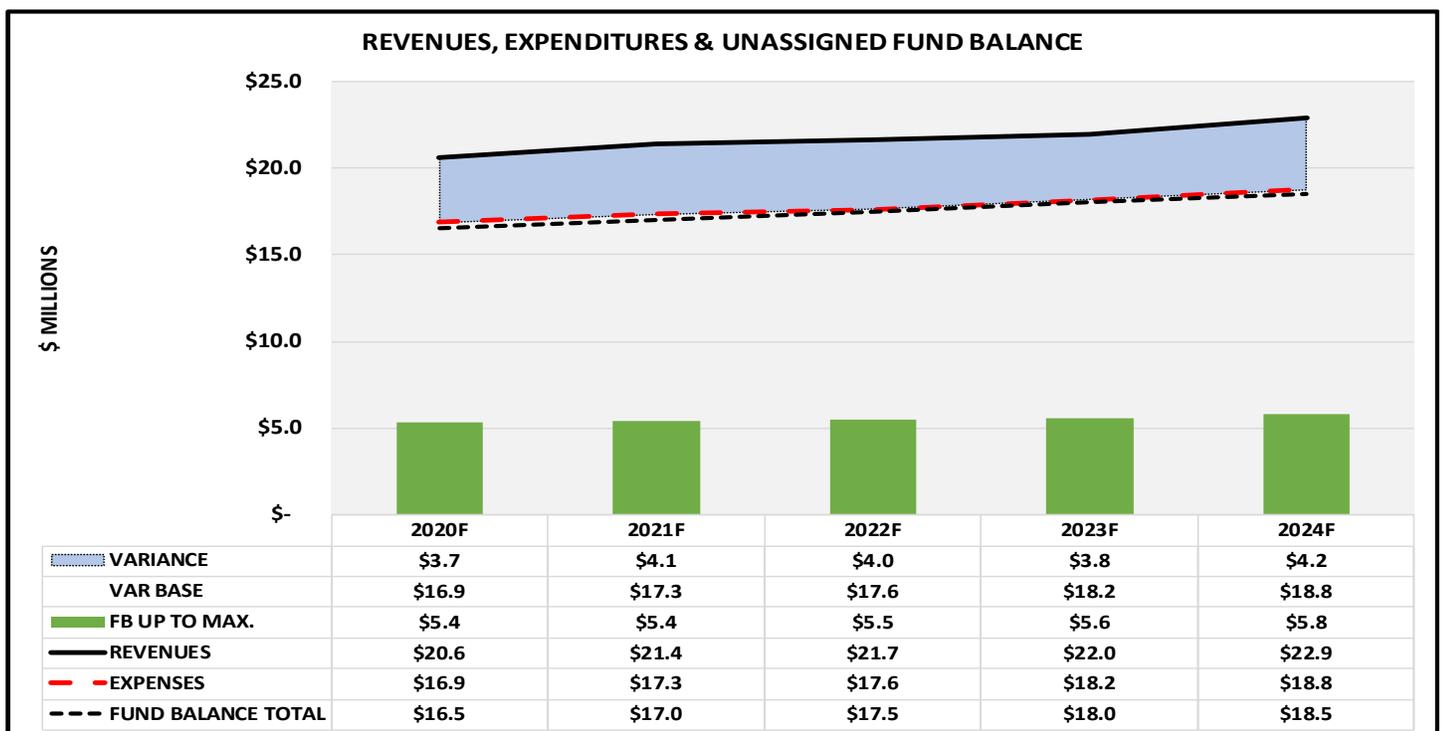
Enterprise Fund Summary

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
REVENUES				
User Fees	5,089,136	4,966,187	4,966,187	5,134,052
Sales	19,431,457	17,474,793	17,474,793	17,812,250
Finance Charges	186,756	204,000	204,000	204,000
Investment Earnings	377,297	89,000	89,000	224,000
Miscellaneous Revenue	3,852,100	75,000	75,000	2,700
Impact Fees	1,472,558	0	1,418,418	1,460,970
Total Enterprise Fund Revenue	30,409,304	22,808,980	24,227,398	24,837,972
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	12,495,771	4,324,127	4,324,127	4,489,127
Use of Fund Balance	11,344	1,757,723	1,757,723	3,995,161
Total Transfers In and Use of Fund Balance	12,507,115	6,081,850	6,081,850	8,484,288
Total Rev, Trans in, and Use of Fund Balance	42,916,419	28,890,830	30,309,248	33,322,260
EXPENDITURES				
Wages and Benefits	2,011,287	2,427,515	2,427,515	2,507,692
Materials and Supplies	277,991	319,795	325,795	322,335
Operating Expenditures	13,494,688	14,531,009	14,430,009	14,789,304
Debt Expenditures	1,018,913	3,390,763	3,390,763	7,400,244
Project Expenditures	5,662,133	2,730,000	3,002,150	2,972,000
Total Enterprise Fund Expenditures	22,465,012	23,399,082	23,576,232	27,991,575
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	8,494,798	4,329,036	4,329,036	4,494,036
Contribution to Fund Balance	11,956,609	1,162,712	2,403,980	836,649
Total Transfers Out and Contribution to Fund Balance	20,451,407	5,491,748	6,733,016	5,330,685
Total Exp, Trans Out, and Cont to Fund Balance	42,916,419	28,890,830	30,309,248	33,322,260

Water Fund Five-Year Forecast

The City of South Jordan provides a five-year forecast based on calculations utilizing historical data, the City's General Plan, and the goals established by the Strategic Plan (page 3). Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees. Expenditures are calculated using information provided by the water fund to anticipate required staffing levels, obligations to employee benefits, and future operating expenses. The result is projected future revenues, estimated expenditures, and anticipated fund balances in order to achieve long-term sustainability for the the water fund. Staff performs continuous reevaluation of the five-year forecast to consider the changes to economic environment to ensure sound long-range planning.

	2020F	2021F	2022F	2023F	2024F
Operational Revenues	20,556,820	21,370,870	21,629,458	21,958,225	22,882,667
Non-Operating Revenue	45,000	45,000	45,000	45,000	45,000
Total Revenues & Sources	20,601,820	21,415,870	21,674,458	22,003,225	22,927,667
Operational Expenses	13,529,019	14,040,416	14,571,144	15,123,390	15,682,955
Non-Operating Expenses	6,000	6,000	6,000	6,000	6,000
Debt Service	3,338,016	3,296,685	3,061,629	3,071,804	3,083,354
Total Expenditures & Uses	16,873,035	17,343,101	17,638,773	18,201,194	18,772,309
Net Surplus/(Deficit)	3,728,785	4,072,769	4,035,685	3,802,031	4,155,358
Unassigned Fund Balance	16,526,183	17,026,183	17,526,183	18,026,183	18,526,183



Enterprise Funds - Water

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Core Programs - Water

- Culinary Water Purchase Distribution
- Culinary Water System Maintenance
- Water Conservation Program
- Water Quality Compliance
- Cross Connection Control
- New Water Infrastructure
- Bluestakes - Water Utility Marking
- Water Meter Reading
- Event Support
- Snow Plowing

FY 2017 - 18 Results - Water

- Full implementation of water customer portal and utility bill water usage data.

FY 2018- 19 Goals - Water

Strategic Initiative: Fiscally Responsible Governance

- Decrease non-revenue water distribution by upgrading commercial meter infrastructure. To be completed by June 2019.

Water at a Glance:

FY 2018-19
Water Operating Budget

\$22,929,168

Water CIP Budget

\$4,489,127

Full-time Employees

19

Public Works

Water

Enterprise Funds - Water

Division Staffing - Water

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	17	19	19
Full Time Employees	17	19	19
Water	17	19	19
Water Manager	1	1	1
Water Maintenance Lead Worker	3	3	3
Water Maintenance Worker	10	12	12
Water Meter Technician	1	1	1
Water Conservation Coordinator	1	1	1
Water Quality Technician	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Enterprise Funds - Water

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Water Sales - Base Rate	9,127,489	8,455,300	8,455,300	8,536,125
Water Sales - Consumption	9,563,732	8,282,200	8,282,200	8,536,125
Connection-Reconnection Fees	89,073	0	0	0
Finance Charges	186,756	204,000	204,000	204,000
Investment Earnings	224,690	65,000	65,000	200,000
Water Share Lease	11,895	0	0	0
Miscellaneous Revenue	8,419	5,000	5,000	0
Water Meter Sets	309,404	200,000	200,000	250,000
Hydrant Meter Rental Income	66,034	20,000	20,000	50,000
Commercial/Landscape Meters	15,278	30,000	30,000	15,000
Donated Infrastructure	3,285,840	0	0	0
Sale of Capital Assets	36,450	70,000	70,000	2,700
Total Revenues	22,925,060	17,331,500	17,331,500	17,793,950
Transfers In and Use of Fund Balance				
Transfer from Water Impact Fees	1,993,020	1,594,127	1,594,127	1,594,127
Use of Fund Balance	0	0	0	3,541,091
Total Transfers In and Use of Fund Balance	1,993,020	1,594,127	1,594,127	5,135,218
Total Rev, Trans in, and Use of Fund Balance	24,918,080	18,925,627	18,925,627	22,929,168
Operating Expenditures				
Employee Wages and Benefits	1,262,917	1,507,429	1,507,429	1,586,312
Materials and Supplies	75,416	93,550	93,550	95,840
Operating Expenditures	10,400,367	11,187,655	11,187,655	11,194,044
Principal on Bonds	732,406	2,438,105	2,438,105	6,720,000
Bond Interest Payment	233,032	911,104	911,104	638,690
Trustee Fees	1,500	3,000	3,000	3,000
Arbitrage Compliance	3,150	3,325	3,325	3,325
Total Operating Expenditures	12,708,788	16,144,168	16,144,168	20,241,211
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	2,957	2,957	2,957	2,957
Transfer to Water CIP General	6,241,869	2,565,000	2,565,000	2,685,000
Contribution to Fund Balance	5,964,466	213,502	213,502	0
Total Contribution to Fund Balance	12,209,292	2,781,459	2,781,459	2,687,957
Total Exp, Trans Out, and Cont to Fund Balance	24,918,080	18,925,627	18,925,627	22,929,168

Enterprise Funds - Water

City of South Jordan Water Revenue Bonds Series 2009

Fiscal Yr	Principal	Interest	Rates
2010	475,000.00	445,210.67	4.500%
2011	500,000.00	397,291.26	4.500%
2012	550,000.00	376,291.26	4.500%
2013	550,000.00	354,291.26	4.000%
2014	575,000.00	334,666.26	4.000%
2015	600,000.00	314,041.26	4.000%
2016	625,000.00	285,635.01	4.000%
2017	650,000.00	256,228.76	5.000%
2018	685,000.00	226,103.76	5.000%
2019	725,000.00	190,853.76	5.000%
2020	750,000.00	157,728.76	5.000%
2021	785,000.00	126,538.13	4.500%
2022	815,000.00	93,028.75	4.500%
2023	850,000.00	57,435.00	4.500%
2024	890,000.00	19,580.00	4.300%
Total	10,025,000.00	3,634,923.90	

Original Bond:

Water Revenue Bonds Series 2009

Refunded:

Cannot be refunded until after 11/1/2018

Term:

15 Years

Purpose:

Water Infrastructure Improvements, Master Plan Update

Funding Source:

Water User Fees

Call Date:

11/1/2018

Callable Amount:

\$4,090,000

Note: Current water rates are sufficient to cover remaining debt service.

City of South Jordan Water Revenue & Refunding Bonds Series 2017

Fiscal Yr	Principal	Interest	Rates
2018	-	287,739.72	4.000%
2019	1,905,000.00	534,200.00	4.000%
2020	2,035,000.00	445,225.00	5.000%
2021	2,095,000.00	341,975.00	5.000%
2022	1,970,000.00	240,350.00	5.000%
2023	2,065,000.00	149,800.00	4.000%
2024	2,170,000.00	54,250.00	5.000%
Total	12,240,000.00	2,053,539.72	

Original Bond:

Water Revenue Bonds Series 2003 & 2007

Refunded:

October 2017

Term:

7 Years

Purpose:

Refinance of 2003/2007

Funding Source:

Water User Fees, Water Impact Fees

Call Date:

None

Note: Current water rates are sufficient to cover remaining debt service.

Callable Amount:

\$0

Enterprise Funds - Water CIP

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$2,685,000 toward Culinary Water Projects and \$210,000 toward Secondary Water Projects for FY 2018-2019.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

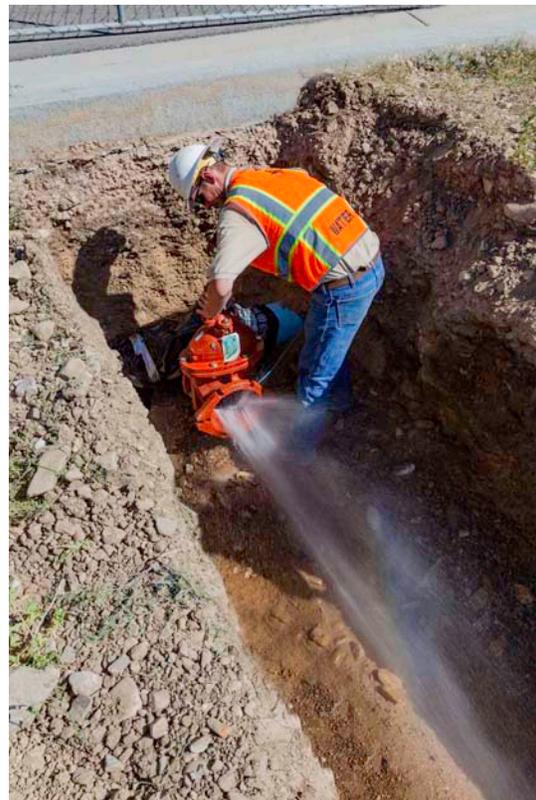
Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies

and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Culinary Water Projects	2,685,000	680	690	700	710	720
Secondary Water Projects	210,000	300	300	300	300	300
Total Water Capital Projects	\$2,895,000					

Enterprise Funds - Water CIP

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Water Impact Fees	1,472,558	0	1,418,418	1,460,970
Investment Earnings	50,803	0	0	0
Other Revenue	481,462	0	0	0
Total Revenues	2,004,823	0	1,418,418	1,460,970
Transfers In and Use of Fund Balance				
Transfer from Water Operations	6,241,869	2,565,000	2,565,000	2,685,000
Transfer from Secondary Water	240,000	165,000	165,000	210,000
Transfer from CP Bond Fund	132,693	0	0	0
Water Impact Fee Use of Fund Balance	0	1,594,127	1,594,127	133,157
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	6,614,562	4,324,127	4,324,127	3,028,157
Total Rev, Trans in, and Use of Fund Balance	8,619,385	4,324,127	5,742,545	4,489,127
Project Expenditures				
Water Projects	5,421,939	2,565,000	2,565,000	2,685,000
Secondary Water Projects	221,224	165,000	165,000	210,000
Total Project Expenditures	5,643,163	2,730,000	2,730,000	2,895,000
Transfers Out and Contribution to Fund Balance				
Transfer to Water Operations	1,993,020	1,594,127	1,594,127	1,594,127
Contribution to Fund Balance	983,202	0	1,418,418	0
Total Contribution to Fund Balance	2,976,222	1,594,127	3,012,545	1,594,127
Total Exp, Trans Out, and Cont to Fund Balance	8,619,385	4,324,127	5,742,545	4,489,127

Enterprise Funds - Secondary Water

The Secondary Water division manages the delivery of irrigation water to 3,500 South Jordan residential properties via a gravity and pumped distribution system.

Core Programs - Secondary Water

- Snow Plowing
- Secondary Water Delivery
- Event Support
- Water Share Leasing & Management

FY 2017 - 18 Results - Secondary Water

- See Water Division results.

FY 2018 - 19 Goals - Secondary Water

Strategic Initiative: Fiscally Responsible Governance

- Evaluate and determine resources needed to install water quality improvement equipment to all secondary water sources. To be completed by December 2018.

Secondary Water at a Glance:

FY 2018-19 Budget

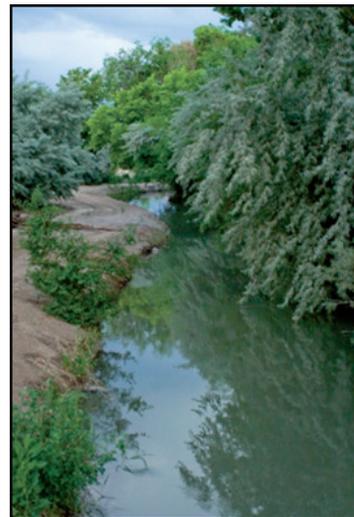
\$999,034

Full-time Employees

3

Public Works

Secondary Water



Secondary Water Canal

Enterprise Funds - Secondary Water

Division Staffing - Secondary Water

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	3	3	3
Full Time Employees	3	3	3
Secondary Water	3	3	3
Water Maintenance Lead Worker	1	1	1
Water Maintenance Worker	2	2	2

Staffing Notes:

No changes for FY 2018-19.

Enterprise Funds - Secondary Water

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Irrigation Water Sales	740,236	737,293	737,293	740,000
114th South Loan Interest Income	5	0	0	0
Investment Earnings	62,638	0	0	0
Other Miscellaneous	1,613	0	0	0
Total Revenues	804,492	737,293	737,293	740,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	11,344	116,006	116,006	259,034
Total Transfers In and Use of Fund Balance	11,344	116,006	116,006	259,034
Total Rev, Trans in, and Use of Fund Balance	815,836	853,299	853,299	999,034
Operating Expenditures				
Employee Wages and Benefits	196,384	237,422	237,422	218,698
Materials and Supplies	8,735	16,845	16,845	17,095
Operating Expenditures	369,506	432,821	432,821	552,030
Total Operating Expenditures	574,625	687,088	687,088	787,823
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to Water CIP	240,000	165,000	165,000	210,000
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	241,211	166,211	166,211	211,211
Total Exp, Trans Out, and Cont to Fund Balance	815,836	853,299	853,299	999,034

Enterprise Funds - Sanitation

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residences with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 21,000 containers.

Core Programs - Sanitation

- Snow Plowing
- Spring Clean-up Program
- Residential Curbside Solid Waste Pickup
- Neighborhood Dumpster Program
- Fall Leaf Collection Program
- Event Support
- Christmas Tree Disposal Program
- City Facilities Garbage and Recycling

FY 2017 - 18 Results - Sanitation

- Worked on recycling education.

FY 2018 - 19 Goals - Sanitation

Strategic Initiative: Safe Community

- Implement recycling education plan to reduce curbside recycling contamination and increase amount of recyclable material able to be processed.

Sanitation at a Glance:

FY 2018-19 Budget

\$2,613,914

Full-time Employees

3

```
graph TD; PW[Public Works] --- S[Sanitation]
```

Public Works

Sanitation

Enterprise Funds - Sanitation

Division Staffing - Sanitation

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	3	3	3
Full Time Employees	3	3	3
Sanitation	3	3	3
Sanitation Maintenance Worker	3	3	3

Staffing Notes:

No changes for FY 2018-19.

Enterprise Funds - Sanitation

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Garbage Fees	2,505,867	2,553,714	2,553,714	2,553,714
Neighborhood Cleanup	38,800	35,000	35,000	35,000
Special Service Pickup	2,735	1,200	1,200	1,200
Investment Earnings	34,492	24,000	24,000	24,000
Miscellaneous Revenue	3,360	0	0	0
Total Revenues	2,585,254	2,613,914	2,613,914	2,613,914
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	2,585,254	2,613,914	2,613,914	2,613,914
Operating Expenditures				
Employee Wages and Benefits	177,793	231,253	231,253	228,417
Materials and Supplies	91,766	89,500	89,500	89,500
Operating Expenditures	1,608,482	1,662,549	1,662,549	1,708,692
Total Operating Expenditures	1,878,482	1,983,302	1,983,302	2,026,609
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	272	272	272	272
Contribution to Fund Balance	706,941	630,340	630,340	587,033
Total Contribution to Fund Balance	707,213	630,612	630,612	587,305
Total Exp, Trans Out, and Cont to Fund Balance	2,585,254	2,613,914	2,613,914	2,613,914

Enterprise Funds - Recycling

The Recycling division administers and manages curbside recycle pickup and additional recycle services. The City maintains 17,000 residential co-mingle recycling cans in the field.

Core Programs - Sanitation

- Residential Curbside Solid Waste Pickup
- Glass Recycle Program

FY 2017 - 18 Results - Recycling

- See Sanitation Division results.

FY 2018 - 19 Goals - Recycling

- See Sanitation Division goals.

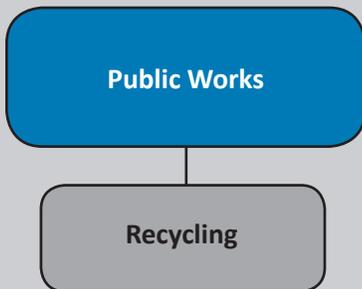
Recycling at a Glance:

FY 2018-19 Budget

\$1,015,017

Full-time Employees

0



South Jordan Recycle & Garbage Cans

Enterprise Funds - Recycling

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Garbage Fees	809,751	821,273	821,273	953,138
Other Miscellaneous	852	0	0	0
Total Revenues	810,603	821,273	821,273	953,138
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	47,590	47,590	61,879
Total Transfers In and Use of Fund Balance	0	47,590	47,590	61,879
Total Rev, Trans in, and Use of Fund Balance	810,603	868,863	868,863	1,015,017
Operating Expenditures				
Materials and Supplies	60,000	65,000	65,000	65,000
Operating Expenditures	731,554	803,863	803,863	950,017
Total Operating Expenditures	791,554	868,863	868,863	1,015,017
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	19,049	0	0	0
Total Contribution to Fund Balance	19,049	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	810,603	868,863	868,863	1,015,017

Notes to Recycling Fund:

Increased rate by \$.54 to cover for the cost passed on to the City by Rocky Mountain Recycling.

Enterprise Funds - Mulligans

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

Core Programs - Mulligans

- Mini-golf
- Batting Cages
- Driving Range
- Golf Course - Executive
- Golf Courses - Par 3
- Pro Shop & Concessions
- Golf Courses - Tournaments & Events
- Golf Instruction / Lessons

FY 2017 - 18 Results - Mulligans

- Completed schematic design and first phase of construction plans for the Mulligans revitalization plan.
- Worked on creating a detailed policy on cash handling at Mulligans.

FY 2018 - 19 Goals - Mulligans

Strategic Initiative: Desirable Amenities and Open Space

- Initiate and complete initial "Mulligans Revitalization" project(s) at Mulligans by Spring 2019.
- Improve miniature golf course aesthetics by dedicating at least 40 hours per week to maintenance during summer months.

Strategic Initiative: Engaged Community

- Improve marketing and public awareness of amenities and activities. Increase participation in footgolf by 5% in 2018.

Mulligans at a Glance:

FY 2018-19 Budget

\$1,276,000

Full-time Employees

4

Administrative Services

Mulligans

Enterprise Funds - Mulligans

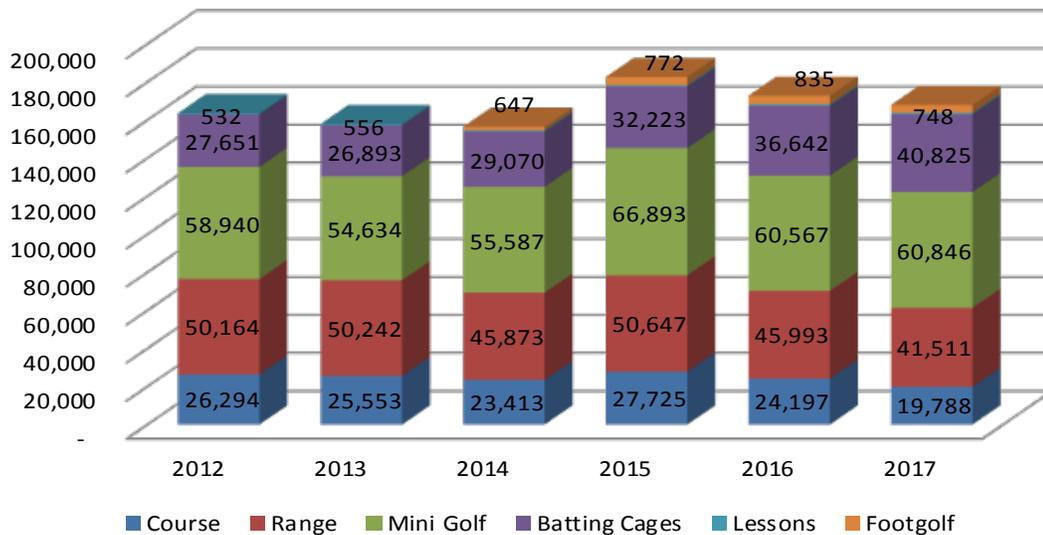
Division Staffing - Mulligans

	Actual		Proposed
	2016-17	2017-18	2018-19
Division Total	4	4	4
Full Time Employees	4	4	4
Mulligans	4	4	4
Golf Professional/Manager	1	1	1
Mulligan's Customer Service Supervisor	1	1	1
Greenskeeper	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1

Staffing Notes:

No changes for FY 2018-19.

Activity Usage



Enterprise Funds - Mulligans

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Instructor Fees	55,499	45,000	45,000	55,000
Driving Range	334,971	380,000	380,000	350,000
Greens Fees	190,686	195,000	195,000	195,000
Miniature Golf	343,138	350,000	350,000	350,000
Program Revenue	899	0	0	0
Golf Cart Rental	68,384	75,000	75,000	75,000
Batting Cages	148,896	145,000	145,000	150,000
Food & Beverages	37,239	50,000	50,000	40,000
Pro Shop	43,545	50,000	50,000	46,000
Rental Revenue	17,042	15,000	15,000	15,000
Investment Earnings	4,674	0	0	0
Other Miscellaneous	34,099	0	0	0
Total Revenues	1,279,072	1,305,000	1,305,000	1,276,000
Transfers In and Use of Fund Balance				
Transfer from General CIP	3,888,189	0	0	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	3,888,189	0	0	0
Total Rev, Trans in, and Use of Fund Balance	5,167,261	1,305,000	1,305,000	1,276,000
Operating Expenditures				
Employee Wages and Benefits	374,193	451,411	451,411	474,265
Materials and Supplies	42,074	54,900	60,900	54,900
Operating Expenditures	384,779	444,121	343,121	384,521
Capital Expenditures	18,970	0	272,150	77,000
Debt Expenditures	48,825	35,229	35,229	35,229
Total Operating Expenditures	868,841	985,661	1,162,811	1,025,915
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	15,469	469	469	469
Contribution to Fund Balance	4,282,951	318,870	141,720	249,616
Total Contribution to Fund Balance	4,298,420	319,339	142,189	250,085
Total Exp, Trans Out, and Cont to Fund Balance	5,167,261	1,305,000	1,305,000	1,276,000

Debt Service Funds

Used to account for money that will be used to pay the interest and principal of long-term debts.

General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund.

SID Bond

The SID Bond fund is used to account for the debt service and other expenses related to the 2007 Special Improvement District Bonds. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

MBA

The MBA Bond fund is used to account for the debt service and other expenses related to the 2011 Municipal Authority Bonds. These bonds were originally issued in 2002 for the construction of the City's Fitness and Aquatic Center.

Debt Service Funds - Legal Debt Margin

LEGAL DEBT MARGIN

(dollars in thousands)	2013	2014	2015	2016	2017
Assessed Value	\$4,065,865	\$4,305,841	\$4,860,457	\$5,384,506	\$5,921,222
Debt Limit (8% of Reasonable Cash Value)	472,860	511,162	578,818	641,986	709,515
Debt applicable to limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	472,860	511,162	578,818	641,986	709,515

BOND RATINGS

FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan (UT) sales tax rev bonds ser 2008	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan (UT) sales tax rev rfdg bonds ser 2006	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan Municipal Building Authority (UT) lease rev rfdg bonds ser 2011	Long Term	Upgrade	AA+	RO:Sta	10-Feb-2017

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

S&P GLOBAL RATINGS

In the most recent bond rating for Series 2017 Sales Tax bond, S&P Global Ratings assigned a rating of "AA" and viewed the outlook for this rating as stable.

Debt Service Funds Summary

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
REVENUES				
Investment Earnings	17,692	9,500	9,500	8,250
Reimbursement-Boyer/Tenfold Construction	147,757	147,381	147,381	0
Special Assessments	1,039,910	724,408	724,408	0
Total Debt Service Fund Revenue	1,205,359	881,289	881,289	8,250
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	2,429,620	3,414,726	3,414,726	3,670,236
Use of Fund Balance	1,752,236	0	0	0
Total Transfers In and Use of Fund Balance	4,181,856	3,414,726	3,414,726	3,670,236
Total Rev, Trans in, and Use of Fund Balance	5,387,215	4,296,015	4,296,015	3,678,486
EXPENDITURES				
Operating Expenditures	21,350	21,350	21,350	0
Debt Expenditures	5,020,782	3,367,205	3,371,530	3,590,057
Total Debt Service Fund Expenditures	5,042,132	3,388,555	3,392,880	3,590,057
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	345,083	0	0	0
Contribution to Fund Balance	0	907,460	903,135	88,429
Total Transfers Out and Contribution to Fund Balance	345,083	907,460	903,135	88,429
Total Exp, Trans Out, and Cont to Fund Balance	5,387,215	4,296,015	4,296,015	3,678,486

Debt Service Funds - General Debt Service

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City’s creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City’s Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows:

Under state law, the City’s outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

Includes:

- 2008 Sales Tax Revenue Bond - This bond was issued for road improvements.
- 2017 Sales Tax Revenue Bond - This bond is a refund of the 2006 Sales Tax Revenue Bond, which was issued for City Hall construction and road improvements.

Rating:

2008 Sales Tax Bond: AAA by Standard & Poor’s
 2017 Sales Tax Bond: AA by Standard & Poor's

Funding Sources:

2008 Sales Tax Bond - RDA, Tax Increment
 2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.

Additional Information:

See complete Debt Payment Summary on pages 166-168.

Outstanding Principal as of 6/30/18:

2008 Sales Tax Bond - \$3,965,000
 2017 Sales Tax Bond - \$20,880,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/18				
Governmental Funds	Issued	Principal	Interest	Total
Sales Tax Bonds	2008	\$3,965,000	\$636,382	\$4,601,382
RDA TIF	2008	2,149,000	140,552	2,289,552
Lease Revenue Bonds	2011	3,940,000	392,703	4,332,703
RDA Sales Tax & Tax Increment Revenue Bonds	2015	12,430,000	4,513,150	16,943,150
Special Assessment	2016	32,270,000	11,025,806	43,295,806
Sales Tax Bonds	2017	20,880,000	12,107,725	32,987,725
Total Governmental Funds		\$75,634,000	\$28,816,319	\$104,450,319
Enterprise Funds				
Water Revenue Bond	2009	4,815,000	645,164	5,460,164
Water Revenue Bond	2017	12,240,000	1,765,800	14,005,800
Total Enterprise Funds		\$17,055,000	\$2,410,964	\$19,465,964
Total		\$92,689,000	\$31,227,283	\$123,916,283

Debt Service Funds - General Debt Service

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Investment Earnings	9,299	5,500	5,500	6,500
Reimbursement-Boyer/Tenfold Construction	147,757	147,381	147,381	0
Total Revenues	157,056	152,881	152,881	6,500
Transfers In and Use of Fund Balance				
Transfer from General Fund	634,803	1,486,943	1,486,943	1,575,774
Transfer from Road Impact Fees	151,154	150,319	150,319	235,959
Transfer from Fire Impact Fees	87,242	89,496	89,496	143,971
Transfer from Police Impact Fees	62,727	194,836	194,836	225,000
Transfer from RDA	767,400	766,838	766,838	763,713
Use of Fund Balance	257,748	0	0	0
Total Transfers In and Use of Fund Balance	1,961,074	2,688,432	2,688,432	2,944,417
Total Rev, Trans in, and Use of Fund Balance	2,118,130	2,841,313	2,841,313	2,950,917
Operating Expenditures				
Principal on Long-Term Debt	1,175,000	825,000	825,000	1,695,000
Interest on Long-Term Debt	588,222	1,103,353	1,103,353	1,157,663
Trustee Fees	6,500	5,500	6,500	6,500
Arbitrage Compliance	3,325	0	3,325	3,325
Total Operating Expenditures	1,773,047	1,933,853	1,938,178	2,862,488
Transfers Out and Contribution to Fund Balance				
Transfer to Capital Project Bond Fund	345,083	0	0	0
Contribution to Fund Balance	0	907,460	903,135	88,429
Total Contribution to Fund Balance	345,083	907,460	903,135	88,429
Total Exp, Trans Out, and Cont to Fund Balance	2,118,130	2,841,313	2,841,313	2,950,917

Notes to Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds - General Debt Service

City of South Jordan Sales Tax Revenue Bonds 2008

Fiscal Yr	Principal	Interest	Rates
2009	-	76,485.00	4.00%
2010	385,000.00	380,112.00	4.00%
2011	400,000.00	364,412.00	4.00%
2012	425,000.00	347,912.00	4.00%
2013	435,000.00	328,537.00	5.00%
2014	455,000.00	308,562.00	4.00%
2015	475,000.00	289,962.00	4.00%
2016	500,000.00	267,337.00	5.25%
2017	525,000.00	242,400.00	4.50%
2018	550,000.00	216,838.00	5.00%
2019	575,000.00	188,713.00	5.00%
2020	610,000.00	158,325.00	5.25%
2021	650,000.00	125,250.00	5.25%
2022	675,000.00	90,469.00	5.25%
2023	710,000.00	55,000.00	5.00%
2024	745,000.00	18,625.00	5.00%
Total	8,115,000.00	3,458,939.00	

Original Bond: Sales Tax Revenue Bonds 2008

Refunded: cannot be refunded until after 8/15/2018

Term: 15 Years

Purpose: Road improvement projects

Funding Source: RDA, tax increment

Call Date: 8/15/2018

Callable Amount: \$3,390,000

City of South Jordan Sales Tax Revenue Ref Bonds, Series 2017

Fiscal Yr	Principal	Interest	Rates
2018	275,000.00	886,515.00	3.00%
2019	620,000.00	968,950.00	4.00%
2020	645,000.00	940,425.00	5.00%
2021	665,000.00	907,675.00	5.00%
2022	700,000.00	873,550.00	5.00%
2023	735,000.00	837,675.00	5.00%
2024	770,000.00	800,050.00	5.00%
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
Total	21,155,000.00	12,994,240.00	

Original Bond: Sales Tax Revenue Bonds 2001

Refinanced: 2006

Purpose: \$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006

Funding Source: General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Refunded Bond: Sales Tax Revenue Bonds 2006

Term: 22 years

Purpose: \$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source: General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Call Date: 8/15/2026

Callable Amount: \$15,935,000

Debt Service Funds - SID Bond

The City Administers one special improvement district - Riverpark Corporate Center. This district was established to assist with the construction of infrastructure assets in the district. Assessments for this area are collected annually from property owners in this area. These funds are then used to pay bondholders.

Includes:

2007 SID Bond - This bond was originally issued in 2002 for Riverpark Corporate Center and was refunded 2007.

Rating:

Nonrated

Funding Source:

Although these bonds are issued in the City's name and the City is legally responsible for payment, no revenue is used to make payments.

Additional Information:

See complete Debt Payment Summary on pages 166-168.

Outstanding Principal as of 6/30/18:

This bond has been fully paid off.



Riverpark Corporate Center

Debt Service Funds - SID Bond

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Special Assessments	1,039,910	724,408	724,408	0
Investments Earnings	8,371	2,250	2,250	0
Total Revenues	1,048,281	726,658	726,658	0
Transfers In and Use of Fund Balance				
Use of Fund Balance	1,489,685	0	0	0
Total Transfers In and Use of Fund Balance	1,489,685	0	0	0
Total Rev, Trans in, and Use of Fund Balance	2,537,966	726,658	726,658	0
Operating Expenditures				
Operating Expenditures	21,350	21,350	21,350	0
Principal on Bonds	857,000	677,000	677,000	0
Bond Interest Payment	1,655,616	26,058	26,058	0
Trustee Fees	4,000	2,250	2,250	0
Total Operating Expenditures	2,537,966	726,658	726,658	0
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	2,537,966	726,658	726,658	0

Notes to SID Debt Service Fund:

Debt - This bond has been fully paid off.

Debt Service Funds - SID Bond

Special Assessment Bonds No. 99-1 (RiverPark SID) Series 2007

Fiscal Yr	Principal	Interest	Rates
2008	504,000.00	199,878.57	3.849%
2009	501,000.00	202,688.34	3.849%
2010	520,000.00	183,404.85	3.849%
2011	540,000.00	163,390.05	3.849%
2012	561,000.00	142,605.45	3.849%
2013	582,000.00	121,012.56	3.849%
2014	605,000.00	98,611.38	3.849%
2015	628,000.00	75,324.93	3.849%
2016	652,000.00	51,153.21	3.849%
2017	677,000.00	26,057.73	3.849%
Total	5,770,000.00	1,264,127.07	

Original Bond:

Special Assessment Bonds
Series 2002, \$7,740,000

Refunded:

December 2007

Term:

10 Years

Purpose:

Issued on behalf of Riverpark LLC

Funding Source:

Riverpark LLC

Call Date:

Non-callable

Note: This bond is fully paid off.

Debt Service Funds - MBA

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

Includes:

2011 MBA Bond - This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011.

Rating:

AA by Standard & Poor's

Funding Sources:

RDA tax increment

Additional Information:

See complete Debt Payment Summary on pages 166-168.

Outstanding Principal as of 6/30/18:

\$3,940,000



South Jordan Fitness and Aquatic Center

Debt Service Funds - MBA

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Investment Earnings	22	1,750	1,750	1,750
Total Revenues	22	1,750	1,750	1,750
Transfers In and Use of Fund Balance				
Transfer from RDA	726,294	723,819	723,819	725,819
Use of Fund Balance	4,803	0	0	0
Total Transfers In and Use of Fund Balance	731,097	723,819	723,819	725,819
Total Rev, Trans in, and Use of Fund Balance	731,119	725,569	725,569	727,569
Operating Expenditures				
Principal on Bonds	575,000	590,000	590,000	610,000
Bond Interest Payment	151,294	133,819	133,819	115,819
Trustee Fees	1,500	1,750	1,750	1,750
Arbitrage Compliance	3,325	0	0	0
Total Operating Expenditures	731,119	725,569	725,569	727,569
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	731,119	725,569	725,569	727,569

Notes to Municipal Building Authority Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds - MBA

Municipal Building Authority of South Jordan City Lease Revenue Bond Series 2011

Fiscal Yr	Principal	Interest	Rates
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
Total	6,880,000.00	1,520,797.75	

Original Bond:

Municipal Building Authority
Lease Revenue Bond Series
2002 for \$9,390,000

Refunded:

November 2011

Term:

13 Years

Purpose:

Construction of Fitness Center
\$8,640,000, renovate Gale Center
\$750,000

Funding Source:

RDA Haircut

Call Date:

10/1/2021

Callable Amount:

\$1,395,000

Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.

Debt Payment Summary

FY 18-19 DEBT PAYMENT SUMMARY - ALL FUNDS									
	2008 Sales Tax	2017 Sales Tax	2016 SSA	2008 RDA	2015 RDA	2011 MBA	2009 Water Revenue	2017 Water Revenue	TOTAL
Principal Payments	\$575,000	\$620,000	\$1,255,000	\$1,100,000	\$665,000	\$610,000	\$725,000	\$1,905,000	\$7,455,000
Interest Payments	188,713	968,950	1,023,413	94,449	548,950	115,819	190,854	534,200	3,665,348
Total Debt Service	\$763,713	\$1,588,950	\$2,278,413	\$1,194,449	\$1,213,950	\$725,819	\$915,854	\$2,439,200	\$11,120,348
Funding Sources:									
General Fund		\$984,020							\$984,020
RDA	763,713			1,194,449	1,213,950				3,172,112
RDA Haircut						725,819			725,819
Road Impact Fees		235,959							235,959
Police Impact Fees		225,000							225,000
Fire Impact Fees		143,971							143,971
SSA Assessment			2,278,413						2,278,413
Water Impact Fees								1,594,127	1,594,127
Water Operations							915,854	845,073	1,760,927
Total	\$763,713	\$1,588,950	\$2,278,413	\$1,194,449	\$1,213,950	\$725,819	\$915,854	\$2,439,200	\$11,120,348

FY 19-20 DEBT PAYMENT SUMMARY - ALL FUNDS									
	2008 Sales Tax	2017 Sales Tax	2016 SSA	2008 RDA	2015 RDA	2011 MBA	2009 Water Revenue	2017 Water Revenue	TOTAL
Principal Payments	\$610,000	\$645,000	\$1,280,000	\$1,049,000	\$685,000	\$625,000	\$750,000	\$2,035,000	\$7,679,000
Interest Payments	158,325	940,425	998,063	46,104	529,000	96,513	157,729	445,225	3,371,384
Total Debt Service	\$768,325	\$1,585,425	\$2,278,063	\$1,095,104	\$1,214,000	\$721,513	\$907,729	\$2,480,225	\$11,050,384
Funding Sources:									
General Fund		\$901,126							\$901,126
RDA	768,325			1,095,104	1,214,000				3,077,429
RDA Haircut						721,513			721,513
Road Impact Fees		236,003							236,003
Police Impact Fees		300,000							300,000
Fire Impact Fees		148,297							148,297
SSA Assessment			2,278,063						2,278,063
Water Impact Fees								1,594,127	1,594,127
Water Operations							907,729	886,098	1,793,827
Total	\$768,325	\$1,585,425	\$2,278,063	\$1,095,104	\$1,214,000	\$721,513	\$907,729	\$2,480,225	\$11,050,384

Debt Payment Summary

FY 20-21 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2008 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2009 Water Revenue	2017 Water Revenue	TOTAL
Principal Payments	\$650,000	\$665,000	\$1,315,000	\$715,000	\$645,000	\$785,000	\$2,095,000	\$6,870,000
Interest Payments	125,250	907,675	958,963	501,600	76,681	126,538	341,975	3,038,682
Total Debt Service	\$775,250	\$1,572,675	\$2,273,963	\$1,216,600	\$721,681	\$911,538	\$2,436,975	\$9,908,682
Funding Sources:								
General Fund		\$1,021,628						\$1,021,628
RDA	775,250			1,216,600				1,991,850
RDA Haircut					721,681			721,681
Road Impact Fees		237,814						237,814
Police Impact Fees		300,000						300,000
Fire Impact Fees		13,233						13,233
SSA Assessment			2,273,963					2,273,963
Water Impact Fees							296,556	296,556
Water Operations						911,538	2,140,419	3,051,957
Total	\$775,250	\$1,572,675	\$2,273,963	\$1,216,600	\$721,681	\$911,538	\$2,436,975	\$9,908,682

FY 21-22 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2008 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2009 Water Revenue	2017 Water Revenue	TOTAL
Principal Payments	\$675,000	\$700,000	\$1,375,000	\$745,000	\$665,000	\$815,000	\$1,970,000	\$6,945,000
Interest Payments	90,469	873,550	905,163	473,000	56,616	93,029	240,350	2,732,177
Total Debt Service	\$765,469	\$1,573,550	\$2,280,163	\$1,218,000	\$721,616	\$908,029	\$2,210,350	\$9,677,177
Funding Sources:								
General Fund		\$1,207,260						\$1,207,260
RDA	765,469			1,218,000				1,983,469
RDA Haircut					721,616			721,616
Road Impact Fees		150,275						150,275
Police Impact Fees		207,714						207,714
Fire Impact Fees		8,301						8,301
SSA Assessment			2,280,163					2,280,163
Water Impact Fees							296,229	296,229
Water Operations						908,029	1,914,121	2,822,150
Total	\$765,469	\$1,573,550	\$2,280,163	\$1,218,000	\$721,616	\$908,029	\$2,210,350	\$9,677,177

Debt Payment Summary

FY 22-23 DEBT PAYMENT SUMMARY - ALL FUNDS								
	2008 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2009 Water Revenue	2017 Water Revenue	TOTAL
Principal Payments	\$710,000	\$735,000	\$1,420,000	\$775,000	\$685,000	\$815,000	\$2,065,000	\$7,205,000
Interest Payments	55,000	837,675	856,363	443,200	35,094	93,029	149,800	2,500,160
Total Debt Service	\$765,000	\$1,572,675	\$2,276,363	\$1,218,200	\$720,094	\$908,029	\$2,214,800	\$9,705,160
Funding Sources:								
General Fund		\$1,206,385						\$1,236,385
RDA	765,000			1,218,200				1,983,200
RDA Haircut					720,094			720,094
Road Impact Fees		150,275						150,275
Police Impact Fees		207,714						207,714
Fire Impact Fees		8,301						8,301
SSA Assessment			2,276,363					2,276,363
Water Impact Fees							296,229	296,229
Water Operations						908,029	1,918,571	2,826,600
Total	\$765,000	\$1,572,675	\$2,276,363	\$1,218,200	\$720,094	\$908,029	\$2,214,800	\$9,705,160

Capital Projects

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$2,556,500 in general capital funds available for FY 2018-2019. City Council has full discretion on which capital projects this money is spent on.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 171. Capital equipment to be purchased during this fiscal year are listed on page 173. There are no major non-recurring projects for FY 2019.

In addition, the Council approved leasing of public safety vehicles including an ambulance and two freightliner trucks.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council - this body decides if funding will be requested from Council or not.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for charges in priority, schedule and construction costs.



Road Project

Capital Projects - Infrastructure Improvement

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Road Impact Fees	644,937	0	673,117	545,450
Park Impact Fees	985,075	0	2,645,872	1,170,000
Storm Drain Impact Fees	425,115	0	268,327	475,520
Fire Impact Fees	241,890	0	242,000	245,550
Police Impact Fees	220,641	0	349,632	280,450
Investment Earnings	121,845	0	130,000	150,850
Other Donations and Reimbursements	2,148,807	0	0	0
Other Miscellaneous	973,809	0	0	0
Total Revenues	5,762,119	0	4,308,948	2,867,820
Transfers In and Use of Fund Balance				
Transfer from RDA	0	0	0	175,000
Transfer from General CIP Maint	17,000	0	0	0
Transfer from Storm Drain	1,066,987	2,402,600	2,402,600	582,500
Transfer from CP Bond Fund	463,157	0	0	0
Transfer from Park Impact Fees	250,000	0	0	0
Park Impact Fee Use of Fund Balance	3,741,645	1,500,000	1,500,000	460,000
Road Impact Fee Use of Fund Balance	391,154	900,319	900,319	1,050,959
Fire Impact Fee Use of Fund Balance	87,242	89,496	89,496	143,971
Police Impact Fee Use of Fund Balance	62,727	194,836	194,836	225,000
Storm Drain Impact Fee Use of Fund Balance	28,722	0	0	0
Use of Fund Balance	0	2,872,000	2,872,000	2,399,150
Total Transfers In and Use of Fund Balance	6,108,634	7,959,251	7,959,251	5,036,580
Total Rev, Trans in, and Use of Fund Balance	11,870,753	7,959,251	12,268,199	7,904,400
Project Expenditures				
General Projects	0	150,000	150,000	0
Transportation Projects	853,007	750,000	750,000	815,000
Parks Projects	1,439,608	4,650,000	4,650,000	460,000
Miscellaneous Road Projects	1,082,562	370,000	370,000	1,790,000
Facilities Projects	72,010	0	0	210,000
Storm Drain Projects	67,382	902,600	902,600	582,500
Miscellaneous Projects	27,888	0	0	0
Fire Projects	2,461,216	0	0	0
Total Project Expenditures	6,003,673	6,822,600	6,822,600	3,857,500

Capital Projects - Infrastructure Improvement

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Transfers Out and Contribution to Fund Balance				
Transfer to General CIP	250,000	0	0	0
Transfer to General Debt Service Fund	301,123	434,651	434,651	604,930
Transfer to Capital Equipment	1,382,600	702,000	702,000	725,000
Transfer to Mulligans	388,189	0	0	0
Contribution to Fund Balance	3,545,168	0	4,308,948	2,716,970
Total Transfers Out and Contribution to Fund Balance	5,867,080	1,136,651	5,445,599	4,046,900
Total Exp, Trans Out, and Cont to Fund Balance	11,870,753	7,959,251	12,268,199	7,904,400

PROJECTS OVER \$50,000 MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PROCESS BEGINS.

Capital Projects - Infrastructure Improvement	Proposed Construction Budget	Net Impact on Operating Budget				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	10 Years
Road Projects	1,790,000	1,800	1,800	1,800	1,800	1,800
Facilities Projects	35,000	-	-	-	-	-
Annual Fleet Replacement (Non-Public Safety)	625,000	-	-	-	-	-
Computer Equipment	100,000	-	-	-	-	-
Total Projects Funded by Surplus Funds	2,550,000					
Facilities Projects	175,000	500	500	500	500	500
Total Projects Funded by RDA	175,000					
Park Projects	460,000	1,500	1,500	1,500	2,500	8,000
Total Projects Funded by Park Impact Fees	460,000					
Transportation Projects	815,000	7,300	7,320	7,340	7,360	7,380
Total Projects Funded by Road Impact Fees	815,000					
Storm Drain Projects	582,500	175	177	180	183	185
Total Projects Funded by Storm Water	582,500					
Total Infrastructure Improvement Projects	4,000,000					

Capital Projects - Maintenance & Operations

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Other Miscellaneous	20,000	0	0	0
Total Revenues	20,000	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	1,851,000	1,820,000	1,820,000	1,757,000
Transfer from RDA	60,000	0	0	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	1,911,000	1,820,000	1,820,000	1,757,000
Total Rev, Trans in, and Use of Fund Balance	1,931,000	1,820,000	1,820,000	1,757,000
Project Expenditures				
Transportation Projects	32,428	892,000	892,000	0
Street Maintenance Projects	0	350,000	350,000	200,000
Parks Projects	328,749	223,000	223,000	985,000
Fire Projects	188,786	150,000	150,000	0
Facilities Projects	254,539	205,000	205,000	572,000
Total Project Expenditures	804,502	1,820,000	1,820,000	1,757,000
Transfers Out and Contribution to Fund Balance				
Transfer to General CIP	17,000	0	0	0
Contribution to Fund Balance	1,109,498	0	0	0
Total Contribution to Fund Balance	1,126,498	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,931,000	1,820,000	1,820,000	1,757,000

PROJECTS OVER \$50,000 MUST BE BROUGHT BEFORE COUNCIL BEFORE BIDDING PROCESS BEGINS.

Capital Projects - Maintenance & Operations	
FY 17-18 Maintenance Projects	Project Total
Streets Maintenance Projects	200,000
Parks Projects	985,000
Facilities Projects	572,000
Total Maintenance & Operations Projects	1,757,000

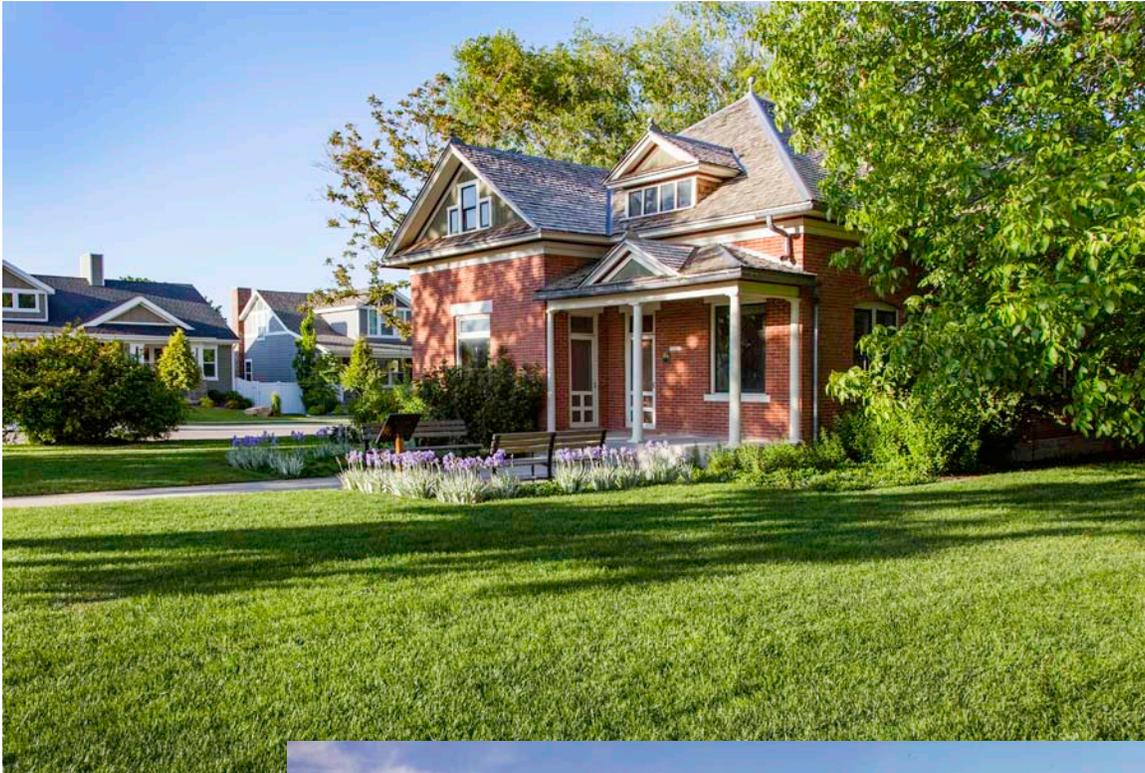
Capital Projects - Capital Equipment

	Prior Year Actual FY 16-17	Adopted Budget FY 17-18	Estimated Actual FY 17-18	Proposed Budget FY 18-19
Revenues				
Investment Earnings	938	0	0	0
Sale of Capital Assets	328,171	0	0	0
Total Revenues	329,109	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	0	905,315	905,315	0
Transfer from General CIP	1,382,600	702,000	702,000	725,000
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	1,382,600	1,607,315	1,607,315	725,000
Total Rev, Trans in, and Use of Fund Balance	1,711,709	1,607,315	1,607,315	725,000
Project Expenditures				
Computer Software & Equipment	493,112	495,315	495,315	100,000
Fire Equipment	19,603	0	0	0
Fleet Equipment	751,541	612,000	612,000	625,000
Fitness Center Equipment	0	500,000	500,000	0
Total Project Expenditures	1,264,256	1,607,315	1,607,315	725,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	447,453	0	0	0
Total Contribution to Fund Balance	447,453	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,711,709	1,607,315	1,607,315	725,000

Capital Projects - Capital Equipment			
FY 18-19 Equipment	Project Total	FY 18-19 Equipment	Project Total
Ford F150	32,000	PJ Trailer (2)	16,500
Freightliner 108 SD Hook Truck	235,000	Wanco Sign Trailer	20,000
Ford F350	74,000	Cushman Truckster	35,000
New Bed for F550	10,000	Vac Trailer	50,000
New Salter for F350	6,500	Traffic Control Trailer	6,500
HD PJ Trailer	9,500	Computer Equipment	100,000
F350 (2)	130,000		
Total Capital Equipment	725,000		

Fiscal Year 2018-2019 Annual Budget

South Jordan Aunt Mame's



South Jordan Fishing Ponds

History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.



Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built which would extend beyond the front of the hillside using

adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.

Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's



History of South Jordan

history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Second Class Designation

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth

rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.26 square miles and is home to more than 70,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.



South Jordan At A Glance



School District

Jordan School District
www.jordandistrict.org

Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City

Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

Area

22.26 square miles

Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,216 feet along state road U-111

Parks & Open Space

621 acres

Credit Rating

Implied GO = AAA

Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 11th largest city in the state. South Jordan's population was 71,102 in 2017. This represents a 3 percent increase over the previous year and a 41 percent increase since 2010. Approximately 35 percent is under the age of 18, and the median age is 33.

Education

South Jordan is part of the Jordan School District. Over 96 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 41 percent have obtained a bachelor's degree or higher.

Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Incorporation

1935

Government

The City of South Jordan operates under the Council-Manager form of government

County

Salt Lake County
www.slco.org

South Jordan At A Glance

Income

South Jordan's median household income on average from 2011 to 2016 was \$95,858 and the per capita income in 2016 was \$33,620.

Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.61 in 2016, compared 3.52 per household in 2010.

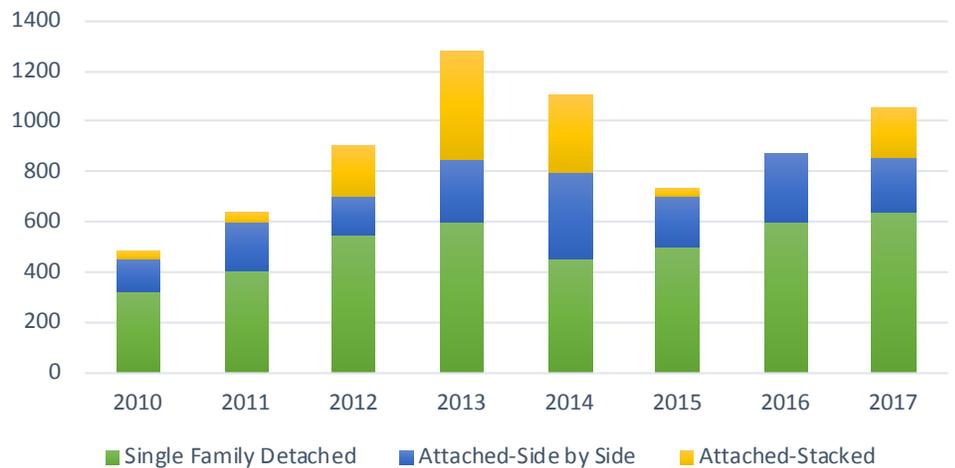
Housing Units

In 2010, 81.2 percent of the 14,943 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant. In 2000, there were 7,507 housing units - 89.7 percent owner occupied, 10.3 percent renter-occupied, and 2.8 percent were vacant. There were 99 percent more total housing units from 2000 to 2010.

Building Permits

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 900 residential and 120 commercial building permits in fiscal year 2016.

Residential Units Permitted by Year



Principal Employers, FY 2017

Rank	Taxpayer	Taxable Assessed Value
1	Merit Medical	1,645
2	Jordan School District	1,512
3	Ultradent	1,302
4	Extend Health	800
5	Alliance Medical Administration	653
6	Mediconnect.net, Inc	602
7	IHC Health Services	592
8	Morgan Stanley Smith Barney, LLC	591
9	Rio Tinto Services	524
10	City of South Jordan	471
	Total	8,692

South Jordan At A Glance

Top 25 Major Sales/Use Tax Contributors, FY 2017

Walmart	Sportsmans Warehouse	Carmax Superstore
Costco Wholesale	Kennecott Utah Copper	TIm Dahle Nissan
Sam's Club	Jerry Seiner	Verizon Wireless
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Hitachi Data Systems	Smiths Food & Drug
Sprouts Farmers Market	JCPenney Corp	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Utah Water Sports	Hobby Lobby	
Target	Ultradent	

Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$1.52 billion in 2017, an increase of 14 percent from the \$1.34 billion in the prior year. Sales and use tax revenue totaled

\$13.9 million in fiscal year 2017, an increase of \$1.5 million, or 12.4 percent, compared to \$12.4 million in fiscal year 2016.



Principal Property Taxpayers, FY 2017

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$264,338,300
2	Boyer Jordan Heights	\$146,866,600
3	eBay Inc	\$91,873,000
4	Merit Medical Systems Inc	\$66,074,532
5	San Tropez Holdings LLC	\$61,848,766
6	Walmart	\$58,103,300
7	VP Daybreak Operations/Investments LLC	\$36,032,980
8	EXCH4700 LLC	\$31,344,400
9	Ivory Development LLC	\$29,337,070
10	Pheasant Hollow Business Park	\$27,336,300
	Total	\$813,155,248

South Jordan At A Glance

Fire Protection

FY 2017	Number
Full-time employees	63
Part-time employees	14
Fire stations	3
ISO Rating	3
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	3,429
Flu vaccinations	150
Emergency calls for service (EMS)	3,614
Emergency calls for service (non EMS)	941
Patient transports	1,566
Cancelled calls	369
Other (refused care, transferred care, DOA)	197
Average response time (Combined)	8:08 min
Inter-facility	12:38 min



Police Protection

FY 2017	Number
Full-time police officers	59
Priority 1 Response time	6:51 min
All other Response time	8:45 min
Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson)	1,730
Crimes per 1,000 population	23.82
Total calls for police services	32,454
Police case reports	18,502

Fleet

FY 2017	Number
City vehicles & equipment maintained	340

Streets & Street Lighting

FY 2017	Number
Street lane miles maintained	558.29
Miles of sidewalk maintained	410.42
Number of street lights maintained	6,375
Number of street signs maintained	9,265

Water

FY 2017	Number
Residential accounts	20,648
Commercial accounts	682
Miles of water lines	360.66
Fire hydrants	3,589
Average daily water demand (mgd)	13,530,000
Daily water conveyance capacity (mgd)	31,000,000
Miles of secondary water lines	176.15
Secondary water accounts	3,512

South Jordan At A Glance

Storm Water

FY 2017	Number
Miles of storm water pipe	183
Storm water detention ponds	198
Storm clean out boxes	8,495

Sanitation

FY 2017	Number
Tons of waste recycled annually	4,962
Tons of refuse collected annually	22,835
Residential sanitation accounts	18,141

Parks

FY 2017	Number
Number of parks	36
Total acreage	383 acres
Natural open space area	238.61 acres
Trails	8.58 miles
Park loop walkways	2.9 miles
Number of park playgrounds	23 units

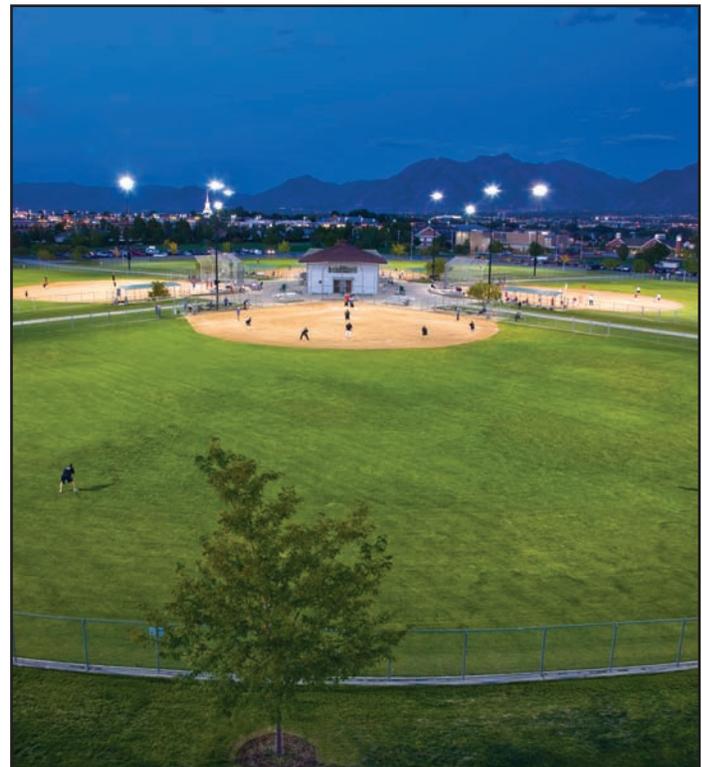
Recreation

FY 2017	Number
Recreation sports leagues	65
Fitness & Aquatic Center:	
Size of complex	76,000 sq. ft.
Size of swimming pool	190,000 gal
Size of wading pool (for kids)	561 sq. ft.
Number of members	11,080
Group fitness rooms	2
Running track	1
Basketball courts	2
Indoor turf field	1

Economics

FY 2017	Number
Sales Tax:	
Taxable Sales	1,528,045,699
Sales Tax Revenue	13,958,648
Property Tax:	
Assessed taxable property value	5,921,222,474
Property Tax Rate	0.001900%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.



Fee Schedule

DESCRIPTION		FY 2018-2019
Business License Fees		
Home Occupation	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Collection Fees		
Standard Collection (In-State)		30% of amount owed
Legal (In-State)		30% of amount owed
Standard Collection (Out-of-State)		50% of amount owed
Legal (Out-of-State)		50% of amount owed
Returned Check Fee		\$20
Returned EFT/ACH Fee		\$20 per returned transaction

Fee Schedule

DESCRIPTION	FY 2018-2019	
Court Fees		
Traffic School	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court
Small Claims Appeal	\$235	\$225 to District Court, \$10 to City
Garnishment Filing Fee	\$50	As per Admin. Office of Court
Expungement	\$135	\$30 per Certified Copy
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court CJA Rule 4-202.08
Record Fees:		
Audio CD	\$10	
Paper	\$0.25	per image
Mailing		Actual cost
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time		First 15 min. free
Clerical Assistant	\$15	per hour
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)		
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.		
Building Permit Demolition	\$44	
Building Permits Commercial Additions/Tenant Improvements	\$377 base	
\$0-\$500	\$412	
\$501-\$2,000	\$541	
\$2,001-\$40,000	\$797	
\$40,001-\$100,000	\$1,149	
\$100,001-\$500,000	\$1,663	
\$500,001+	\$3,021	
Building Permits New Commercial Building/General	\$586 base	
\$0-\$100,000	\$2,874	
\$100,001-\$500,000	\$6,173	
\$500,000-\$1,000,000	\$9,576	
\$1,000,001-\$5,000,000	\$17,550	
\$5,000,001+	\$31,139	
Building Permits New Commercial R-2	\$586 base	
\$0-\$500,000	\$4,294	
\$500,001-\$1,000,000	\$6,350	
\$1,000,001-\$5,000,000	\$18,460	
\$5,000,001+	\$32,621	

Fee Schedule

DESCRIPTION	FY 2018-2019
Building Permits Plumbing, Mechanical, Electrical (PME) Only (No Review)	\$28 base
Residential	\$94
Cpmmercial	\$133
Solar	\$128
Building Permits Residential Alterations (Basement/Interior Remodel)	\$94 base
\$0-\$500	\$230
\$501-\$2,000	\$370
\$2,001-\$40,000	\$457
\$40,001-\$100,000	\$851
\$100,001+	\$977
Building Permits Residential Additions (Detached Garare/Pool/etc.)	\$109 base
\$0-\$500	\$436
\$501-\$2,000	\$356
\$2,001-\$40,000	\$576
\$40,001-\$100,000	\$874
\$100,001+	\$1,340
Building Permits Single Family Residential & Multi-Family Residential	\$383 base
\$0-\$500,000	\$2,396
\$500,001+	\$2,871
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)
Re-inspection Fee	\$108
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)
Additional Plan Review Fee	\$122
For use of outside consultants for plan checking and inspections	Actual costs
Accessibility & Energy Review Fee	\$25
Off Site Cleaning Fee	\$78
Subdivision Preliminary	\$1,489 base + \$66 per lot
Subdivision Final	\$1,477 base + \$297 per lot
Subdivision Amendment (same regardless of lot number)	\$1,352
Site Plan Review (small site 0-3 acres)	\$4,429
Site Plan Review (all other site 3+ acres)	\$5,511
Minor Site Plan Amendment	\$504
Small Residential Development	\$1,161
Accessory Living Unit Planning Commission Review	\$682
Accessory Living Unit Staff Review	\$135
Conditional Use Permit	\$626
Land Use Amendment	\$1,005
Amendment	\$1,414
Rezone	\$1,414

Fee Schedule

DESCRIPTION	FY 2018-2019
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227
Zone to P-C Zone	\$23 per acre
Rezone with Development Agreement (optional)	\$2,557
City Code Text Amendment	\$1,615
Annexation	\$1,197
Sign Permit	\$198
Sign Permit - Temporary Banner	\$45
Master Sign Design Guidelines Review	\$288
Appeal to Planning Commission	\$288
Appeals to City Council	\$819
Appeal to Appeal and Variance Hearing Officer	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less then retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
Bond Landscaping Fee	\$50
Impounded Sign Release Fee	\$30
Nonconforming Use/Lot Review Fee	\$39
Wind Energy Conversion Systems	\$608
Residential Chicken Permit	\$58
Time Extension Fee	Half of application type base fee
Lot Line Adjustment	\$260
Zoning Compliance Letter	\$250
Overtime Inspector fee	\$61 per hour
Overtime Truck Fee	\$53 per day
Curb Cut Encroachment Permit	\$151
Standard Encroachment Permits	\$245
Re-Issuance of Encroachment Permit Fee	\$129
Land Disturbance Fee	\$350
Re-Issuance of Land Disturbance Permit	\$150
TV Video Inspection Fee	\$72 base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$197
Facility Rental Fees	
Community Center	
Security Deposit	Resident \$120 Refundable if no damage and nothing missing
	Non-resident \$160 Refundable if no damage and nothing missing
All Meeting Rooms/Open Seating Area	
Resident	
Weekdays 8am-5pm (min 2 hrs)	\$25 per hour, limited availability

Fee Schedule

DESCRIPTION	FY 2018-2019	
Weekdays after 5pm (min 2 hrs)	\$45	per hour
Saturdays (min 2 hrs)	\$45	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$45	per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$65	per hour
Saturdays (min 2 hrs)	\$65	per hour
Auditorium		
Resident		
Weekdays 8am-5pm (min 2 hrs)	\$75	per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$95	per hour
Saturdays (min 2 hrs)	\$95	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$110	per hour, limited availability
Weekdays after 5pm (min 2 hrs)	\$130	per hour
Saturdays (min 2 hrs)	\$130	per hour
Kitchen	Available upon request with meeting room & auditorium rental	
Gale Center		
Security Deposit	\$120	Refundable if no damage and nothing missing
Auditorium (hourly)		
Resident		
Weekdays 8am-5pm	\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$45	per hour, Minimum 2 hours
Saturdays	\$45	per hour, Minimum 2 hours
Non-resident		
Weekdays 8am-5pm	\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$65	per hour, Minimum 2 hours
Saturdays	\$65	per hour, Minimum 2 hours
Finance Fees		
Annual Report	\$20	
Telecommunication Franchise Fee Application	\$500	
Fire Department Fees		
Fire Inspection/Permit Fees		
Annual Life Safety Inspection	\$50	Initial inspection included with license fee For each re-inspection after the 2nd
Commercial Sprinkler Plan Review//System Inspection	\$135	Per ICC/SJC Valuation Fee Schedule For each re-inspection after the 2nd
Residential Sprinkler Plan Review/System Inspection	\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation	\$350	per site

Fee Schedule

DESCRIPTION		FY 2018-2019	
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal		\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125	per site
Tent/Canopy/Air Supported Structure		\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$60	per display
Medical Gas Test		\$50	
Hydrant Flow Test		\$50	per request
Emergency Services - Ambulance			
Non-Transport, No Care Provided		No Charge	
Non-Transport, Care Provided	\$25 or less in Supplies	No Charge	
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)	
	Basic	Maximum allowed by BEMS plus appropriate surcharges	
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges	
Ambulance Transport	ALS	Maximum allowed by BEMS plus appropriate surcharges	
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.	
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS	
Consumable Medications		Bundled Fee	
Emergency Services- Cost Recovery/Standby			
Apparatus: All			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Equipment: Fire Suppression, Rescue, and Hazardous Materials			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative			Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Personnel: All positions		\$45	per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education			
CPR/AED	Resident	\$20	
	Non-resident	\$50	preference given to SJ residents
C.E.R.T.	Resident		Actual cost of supplies only
	Non-resident	\$85	preference given to SJ residents
First Aid Training	Resident	\$20	
	Non-resident	\$50	preference given to SJ residents
Disaster Preparedness Training	Resident		Free
	Non-resident	\$50	preference given to SJ residents
	Resident	\$10	per extinguisher used

Fee Schedule

DESCRIPTION	FY 2018-2019
Other Flu Vaccination Fire Applicant Test	\$25 Testing fee as determined by the Metro Fire Testing Consortium (not to exceed \$50)
GIS Fees	
Zoning and Land Use Maps Full Color 8.5 x 11 Full Color 11 x 17 Full Color 36 x 15 Full Color 42 x 16 Full Color 36 x 24 Full Color 54 x 18 Full Color 62 x 24 Full Color 96 x 36	\$2.50 or \$1.00 for black and white copies \$5 or \$1.00 for black and white copies \$15 or \$5.00 for black and white copies \$20 or \$5.00 for black and white copies \$24 or \$5.00 for black and white copies \$27 or \$5.00 for black and white copies \$40 or \$5.00 for black and white copies \$96 or \$5.00 for black and white copies
GRAMA Fees	
Photocopy or print out of regular size record Black and white photocopy or print out of oversized record Color photocopy or print out of oversized record Electronic recors, per DVD, CD, USB Drive Video records, per tape Audio records, per tape Fax request (long distnace whithin US) per fax number Fax request (long distance outside US) per fax number Mail request (address within US) per address Mail request (address outside US) per address Research or services fee: Extended research or services fee:	\$0.25 Per page for records smaller than 11" X 17" \$7 Per page for records larger than 11" X 17" \$12 Per page for records larger than 11" X 17" Actual cost of device provided \$5 \$10 \$2 \$5 \$2 \$5 as provided by Utah Code 63-2-203 as provided by Utah Code 63-2-203
Parks & Recreation Fees	
Pavilion Horse Arena Skate Park Rental Special Event Permit Application Fee	\$50 No Cleaning Deposit \$75 No Cleaning Deposit No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit. \$50 per day If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit. \$30

Fee Schedule

DESCRIPTION		FY 2018-2019	
Expedited Special Events Permit		\$40	Collected if the application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Ice Skating Rink			
Ice Skate Rentals		\$2	per pair
Group Ice Skate Rental		\$1.75	per pair (15 people or more)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$7	
Children (11 & under)		\$5	
Rerounds (same course)		\$3	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$9.50	
The Meadows (9 holes)		\$7.50	
Golf Cart (per cart)		\$12	
(per person per cart)		\$6	
Pull Carts		\$2	
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices
Rental Clubs		\$8	9 holes

Fee Schedule

DESCRIPTION	FY 2018-2019	
Range		
Large Bucket (120 balls)	\$9.50	
20 Punch Pass	\$150	
10 Punch Pass	\$78.50	
5 Punch Pass	\$45	
Medium Bucket (80 balls)	\$8	
20 Punch Pass	\$126	
10 Punch Pass	\$66	
5 Punch Pass	\$34	
Small Bucket (40 balls)	\$6	
20 Punch Pass	\$92.50	
10 Punch Pass	\$48.50	
5 Punch Pass	\$25	
Golf Instruction	contract agreement	
Passes		
Season Pass - Range Only	\$750	per year
Season Pass - Range & Golf	\$800	per year
Season Pass - Junior Golf & Range	\$500	per year
Season Golf Cart Pass	\$450	per year
Golf Cart Punch Pass (20 Punches)	\$100	per year
Senior Punch Pass (20 Punches)	\$120	per year
Recreation Center		
Resident Membership Rates (Annual)		
Adult (18+ years)	\$220	3 months - \$90
Senior (60+) or Adult with Qualified Disability	\$120	3 months - \$50
Youth (4-17)	\$120	3 months - \$50
Child (0-3)	Free	
Add'l Adult (18+ years)	\$105	3 months - \$50
Add'l Senior (60+) or Adult with Qualified Disability	\$55	3 months - \$25
Add'l Youth (4-17)	\$30	3 months - \$13
Non-Resident Membership Rates (Annual)		
Adult (18+ years)	\$270	3 months - \$110
Senior (60+) or Adult with Qualified Disability	\$145	3 months - \$60
Youth (4-17)	\$145	3 months - \$60
Child (0-3)	Free	
Add'l Adult (18+ years)	\$130	3 months - \$60
Add'l Senior (60+) or Adult with Qualified Disability	\$65	3 months - \$30
Add'l Youth (4-17)	\$38	3 months - \$16

Fee Schedule

DESCRIPTION		FY 2018-2019	
Employee Membership Rates			
FT Employee or Elected Official		Free	
PT Employee or Elected Official		\$3.75	per pay period
Add'l Adult (18+ years)		\$4.04	per pay period
Add'l Senior (60+) or Adult with Qualified Disability		\$2.12	per pay period
Add'l Youth (4-17)		\$1.15	per pay period
Electronic Fund Transfer (EFT) Fee		3%	per account per month
Day Pass			\$5 Adult, \$3 Senior or Youth
Fitness Classes			
10 - Pass Card	Resident	\$40	
	Non-resident	\$40	
	Senior/Youth	\$40	Senior & Youth will have 15 punches
Basketball Court Rental		\$65	Per Hour
Turf Room Rental		\$80	per hour, \$10 per hour discount for those renting more than 10 hours.
Group Ex Room Rental		\$45	Per Hour
Splash Room Rental		\$75	Per Hour (Includes 15 Youth Day Passes)
Sundeck Rental		\$100	per hour
Horseshoes Pit			No charge for regular play
Tennis Courts			No charge for regular play
Private Court Use Reservation		\$10	per court (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons			negotiated by contract
Memorial Park (Cemetery)			
Purchase of grave (Resident)		\$750	
Purchase of grave (Non-Resident)		\$1,125	
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	
Certificate (Lost or Transferred)		\$5	
Monument Location Fee		\$35	
Repairs		\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)

Fee Schedule

DESCRIPTION	FY 2018-2019	
Police Department Fees		
Fingerprinting	\$10	per card
Background Checks	\$10	
Right of Access	\$10	
Police Reports	\$5	
Traffic Accident Report	\$5	
Personnel Costs - Standby	\$30	
Vehicle Fee for Contractual Service	\$7	per hour
Police Clearance Letter	\$9	notary and a background check
Shopping Cart - Recovery Fee	\$5	per occurrence
Shopping Cart - Impound Fee	\$15	per cart
Shopping Cart - Application Fee	\$50	for exemption or administrative hearing
Sex Offender Registry Fee	\$25	
Sex Offender DNA Fee	\$25	
Animal Control Fees		
Dog License	\$10	
Dog License renewal (Sterilized)	\$5	annually
Dog License renewal (Unsterilized)	\$20	annually
Vicious Dog Fee (Sterilized)	\$150	annually
Vicious Dog Fee (Unsterilized)	\$250	annually
Late Fee	\$17	
Impound Fee		
Domestic Animals	\$32	plus \$8 per day
Second Impound	\$50	plus \$8 per day
Third and Above Impound	\$100	plus \$8 per day
Livestock	\$60	plus \$12 per day
Microchip Service	\$20	
Adoption	\$25	
Disposal	\$25	
False Alarm Fees		
1st Time (in a year)	No Charge	
2nd Time (in a year)	No Charge	
3rd Time (in a year)	\$62	
Thereafter (in a year)	\$124	
False Alarm Late Fee	\$11	minimum or 18% Annual Interest Rate
Solid Waste Regulatory Fees		
Commercial Hauler	6%	of all gross receipts payable monthly
Private Hauler	\$120	Annually

Fee Schedule

DESCRIPTION	FY 2018-2019	
Storm Drain Fees		
Residential	\$7.15	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-residential	\$7.15	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee		
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.50 = \$46.75)		
TV Video Inspection Fee	\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee	\$250 base	plus \$250 per hour
Storm Water Inlet Marker	\$5	per marker
Inlet Filter BMP	\$20-\$30	per filter, depending on size
Maintenance Agreement Inspection	\$250	per inspection
Work Reinstatement Fee	\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)	\$530	plus personnel & equipment costs
Waste Collection Fees		
Dumpster	\$40	per weekday
	\$80	per weekend
Overweight or Overfilled Dumpsters	\$250	
Unaccepted Items in Dumpster	\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee	\$100	per container
1st Can	\$9.70	per month
Each additional can	\$8.45	per month
Senior Option (70 gallon can)	\$9.35	per month
Early Return of 2nd can < 1 yr	\$54	
Recycling	\$4.34	per container per month
Suspension Fee (period must be >30 days)	\$22	
Special Services Pickup	\$15.00	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup	\$10.00	
Water Rates		
Culinary Water Rates		
Monthly Culinary Water Base Rates		
Connection Size	Base Fee Multipliers	
3/4"		\$30.00
1"	1.09	\$32.80
1 1/2"	1.12	\$33.50

Fee Schedule

DESCRIPTION		FY 2018-2019
2"	1.23	\$37.00
3"	1.82	\$54.50
4"	2.47	\$74.10
6"	4.27	\$128.00
8"	6.60	\$198.00
10"	8.00	\$240.00
Volumetric Culinary Water Rate Structures		
Single Family 3/4" Meter		
Minimum	Maximum	
-	6,000	\$2.00
6,001	17,000	\$2.25
17,001	42,000	\$2.50
42,001	74,000	\$2.75
74,001	999,999,999,999	\$3.00
Single Family 1" Meter		
Minimum	Maximum	
-	7,000	\$2.00
7,001	19,000	\$2.25
19,001	46,000	\$2.50
46,001	81,000	\$2.75
81,001	999,999,999,999	\$3.00
Non-SFR 3/4" Meter		
Minimum	Maximum	
-	12,000	\$2.00
12,001	34,000	\$2.25
34,001	84,000	\$2.50
84,001	148,000	\$2.75
148,001	2,000,000,000,000	\$3.00
Non-SFR 1" Meter		
Minimum	Maximum	
-	14,000	\$2.00
14,001	38,000	\$2.25
38,001	92,000	\$2.50
92,001	162,000	\$2.75
162,001	2,000,000,000,000	\$3.00
1 1/2" Meter		
Minimum	Maximum	
-	24,000	\$2.00
24,001	68,000	\$2.25
68,001	168,000	\$2.50

Fee Schedule

DESCRIPTION		FY 2018-2019
168,001	296,000	\$2.75
296,001	4,000,000,000,000	\$3.00
2" Meter		
Minimum	Maximum	
-	48,000	\$2.00
48,001	136,000	\$2.25
136,001	336,000	\$2.50
336,001	592,000	\$2.75
592,001	8,000,000,000,000	\$3.00
3" Meter		
Minimum	Maximum	
-	90,000	\$2.00
90,001	255,000	\$2.25
225,001	630,000	\$2.50
630,001	1,110,000	\$2.75
1,110,001	15,000,000,000,000	\$3.00
4" Meter		
Minimum	Maximum	
-	150,000	\$2.00
150,001	425,000	\$2.25
425,001	1,050,000	\$2.50
1,050,001	1,850,000	\$2.75
1,850,001	25,000,000,000,000	\$3.00
6" Meter		
Minimum	Maximum	
-	336,000	\$2.00
336,001	952,000	\$2.25
952,001	2,352,000	\$2.50
2,352,001	4,144,000	\$2.75
4,144,001	56,000,000,000,000	\$3.00
8" Meter		
Minimum	Maximum	
-	576,000	\$2.00
576,001	1,632,000	\$2.25
1,632,001	4,032,000	\$2.50
4,032,001	7,104,000	\$2.75
7,104,001	96,000,000,000,000	\$3.00
10" Meter		
Minimum	Maximum	
-	720,000	\$2.00

Fee Schedule

DESCRIPTION		FY 2018-2019
720,001	2,040,000	\$2.25
2,040,001	5,040,000	\$2.50
5,040,001	8,880,000	\$2.75
8,880,001	120,000,000,000,000	\$3.00
Secondary Water Rates		
Base Rate		\$18.00
Pumped Rate		\$5.00
Secondary Water Share Leasing Administration Fee		\$5.00 on top of the canal company assessed fee
Cash in lieu of water shares required by development		Market Rate (per acre foot)
New Service Fee		\$17
Transfer of Service within City Limits		\$12
Turn on service (excluding new of transferred service)		\$35
Turn off service (excluding permanent discontinuance of service)		\$35
Reconnection Fee		\$75
Residential Construction Water (Shall not be prorated)		\$212 for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18 per 1000 gallons used
Commercial/Landscape Meter Set		\$310 Plus Cost of Meter
Fire Hydrant Usage (shall not be prorated)		\$2.18 per 1000 gallons used
Fire Hydrant Meter Deposit		\$1,525 use \$10/day rental including weekends for the days remaining in the 1st month. Each month thereafter \$100 per month. refundable
Fire Hydrant Administration Fee		\$55
Failure to Have Fire Hydrant Meter Read Fee		\$250
Flushing Fee		\$250 plus the cost of water
Commercial Backflow Inspection		\$130 per inspection
Water Pressure Inspection Fee		\$65 per inspection
After Hours Contractor Work Request		\$43 per hour
Water Sample Fee		\$65 per sample
Water Meter Installation Call Back		\$40 and \$40 per additional call back
Water Meter Tampering Fee		\$70 per tampering
Water Meter Fee (3/4")		\$333 per meter
Water Meter Fee (1")		\$427 per meter
Non-Metered Base Rate Service Fee		\$1.50 per month
Broken Transponder Replacement Fee		\$102.50
Late Fee		\$0.50 or 5% per month, whichever is larger
Second Violation of the Water Shortage Management Plan		\$100.00
Third & Subsequent Violations of the Water Shortage Management Plan		\$500.00
Note: Impact Fees are not included in Fee Schedule		

Play

South Jordan City Hosted Stage 4 for Tour of Utah

South Jordan City was a host for the Tour of Utah Bike Race on August 3, 2017. The tour began in Logan and concluded in Salt Lake City. Daily stages included four first-time hosts in Brigham City, Big Cottonwood Canyon, **South Jordan City** and Layton. South Jordan City had an official designation as a start and finish line for a circuit race.



Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Actual</u>	<u>FY 16-17 Actual</u>	<u>FY 17-18 Actual</u>	<u>FY 18-19 Proposed</u>
General Fund					
Executive	4	4	4	4	4
Finance	10	11	11	13	15
City Commerce & Sustainability	2	2	2	2	2
City Recorder	2	2	2	2	2
Human Resources	5	5	5	5	4
Office of the Chief of Staff	1	1	1	*	*
Assistant City Manager	*	*	*	1	1
Administrative Services	2	4	6	7	6
Risk Management	1	1	1	1	1
Court	6	6	6	4	4
Information Services	7	9	9	9	10
Communications/Media	1	1	1	1	1
Communication Center	7	7	7	7	7
Recreation & Event Programs	7	5	5	5	5
Facilities	8	9	9	9	9
Parks	19	19	19	20	20
Seniors	2	2	2	2	2
Building	15	15	15	15	15
Planning	7	7	7	7	7
Engineering	17	17	17	17	18
Fire	48	48	63	63	64
Police	56	57	58	65	70
Animal Control	2	2	2	2	2
Public Works Admin	6	6	5	7	7
Fleet	5	5	5	5	5
Street Lighting	2	2	2	2	2
Streets	13	14	14	16	16
Cemetery	2	2	2	2	3
City Attorney	7	7	7	6	7
Total General Fund	264	270	287	299	309

Full Time Benefited Employee Summary

<u>Department</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Actual</u>	<u>FY 16-17 Actual</u>	<u>FY 17-18 Actual</u>	<u>FY 18-19 Proposed</u>
Enterprise Fund					
Mulligans	5	5	4	4	4
Sanitation	2	3	3	3	3
Water	16	17	17	19	19
Secondary Water	3	3	3	3	3
Total Enterprise Funds	26	28	27	29	29
Special Revenue Funds					
Storm Drain	9	9	9	9	10
Fitness Center	6	6	6	6	7
Total Special Revenues Funds	15	15	15	15	17
Total Full Time Benefited Employees	305	313	329	343	355

Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Tax – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City's budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including “++ or “1” designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

CAFR – (see Comprehensive Annual Financial Report).

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Fiscal Year 2018-2019 Annual Budget

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Comprehensive Annual Financial Report (CAFR) – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year 2018-2019 Annual Budget

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund’s assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government

entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Fiscal Year 2018-2019 Annual Budget

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government’s legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

1600 W. Towne Center Drive • South Jordan, UT 84095
Tel: (801) 254-3742 • Fax: (801) 253-5250
www.sjc.utah.gov

