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Fiscal Year **2020-2021**

Annual Budget



City of South Jordan
State of Utah

The City of South Jordan
Annual Budget
Fiscal Year 2020-2021

City of South Jordan
1600 West Towne Center Drive
South Jordan, UT 84095
www.sjc.utah.gov
Phone: (801) 254-3742
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Elected and Appointed Officials

Mayor and Governing Body

Mayor Dawn R. Ramsey

Councilmember Patrick Harris

Councilmember Brad Marlor

Councilmember Donald J. Shelton

Councilmember Tamara Zander

Councilmember Jason T. McGuire

Appointed Officials

Gary L. Whatcott, City Manager

Ryan Loose, City Attorney

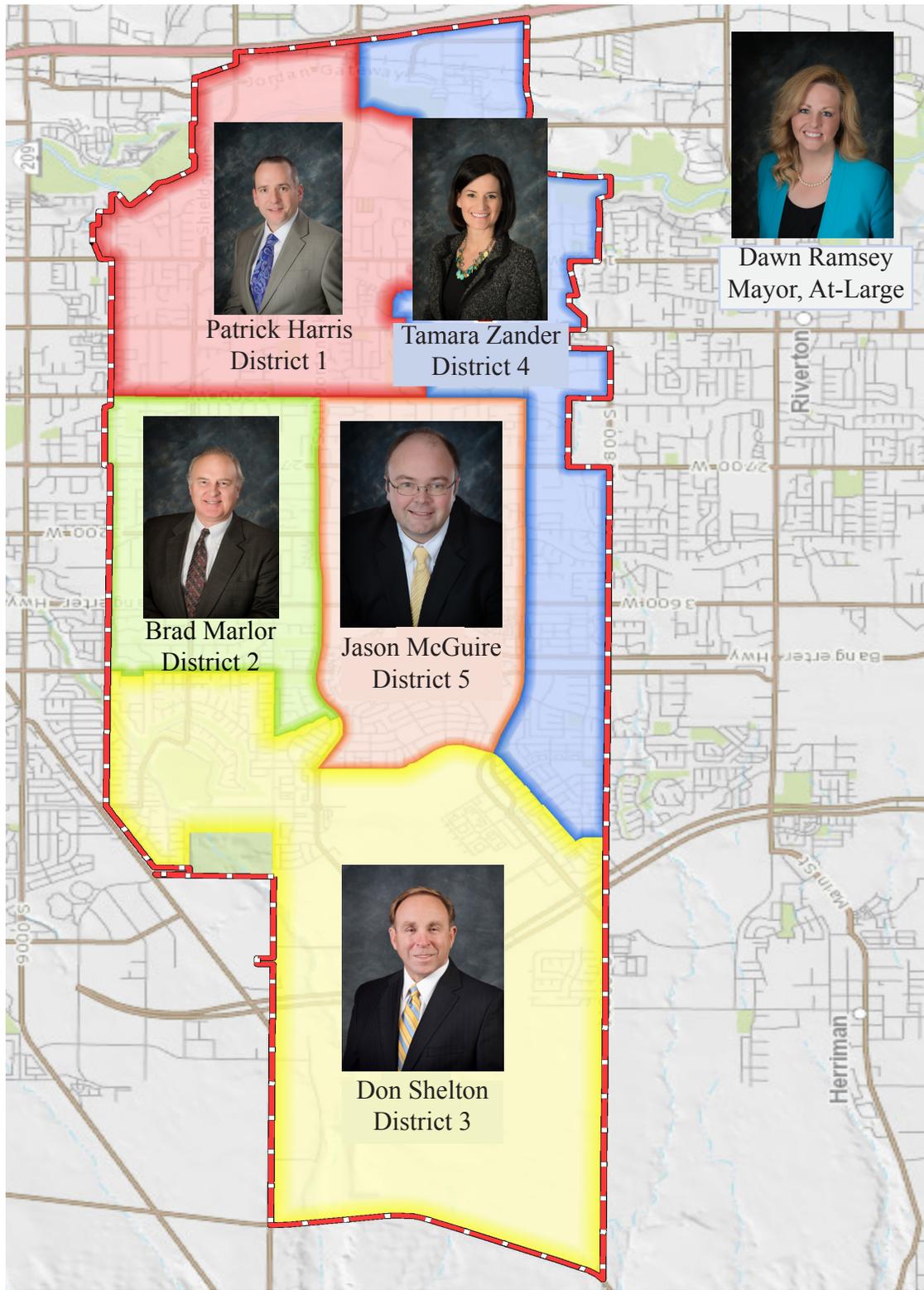
Michael Boehm, Municipal Court Judge

Sunil K. Naidu, Chief Financial Officer/Budget Officer

Chip Dawson, City Treasurer

Anna Crookston, City Recorder

City Council Districts



Executive Team

Executive Team

Gary L. Whatcott, City Manager

Dustin Lewis, Assistant City Manager

Ryan Loose, City Attorney

Don Tingey, Director of Strategic Services

Teresa Cook, Director of Human Resources

Sunil K. Naidu, Chief Financial Officer/Budget Officer

Jeff Carr, Police Chief

Brian Preece, Director of City Commerce & Sustainability

Brad Klavano, Director of Engineering/City Engineer

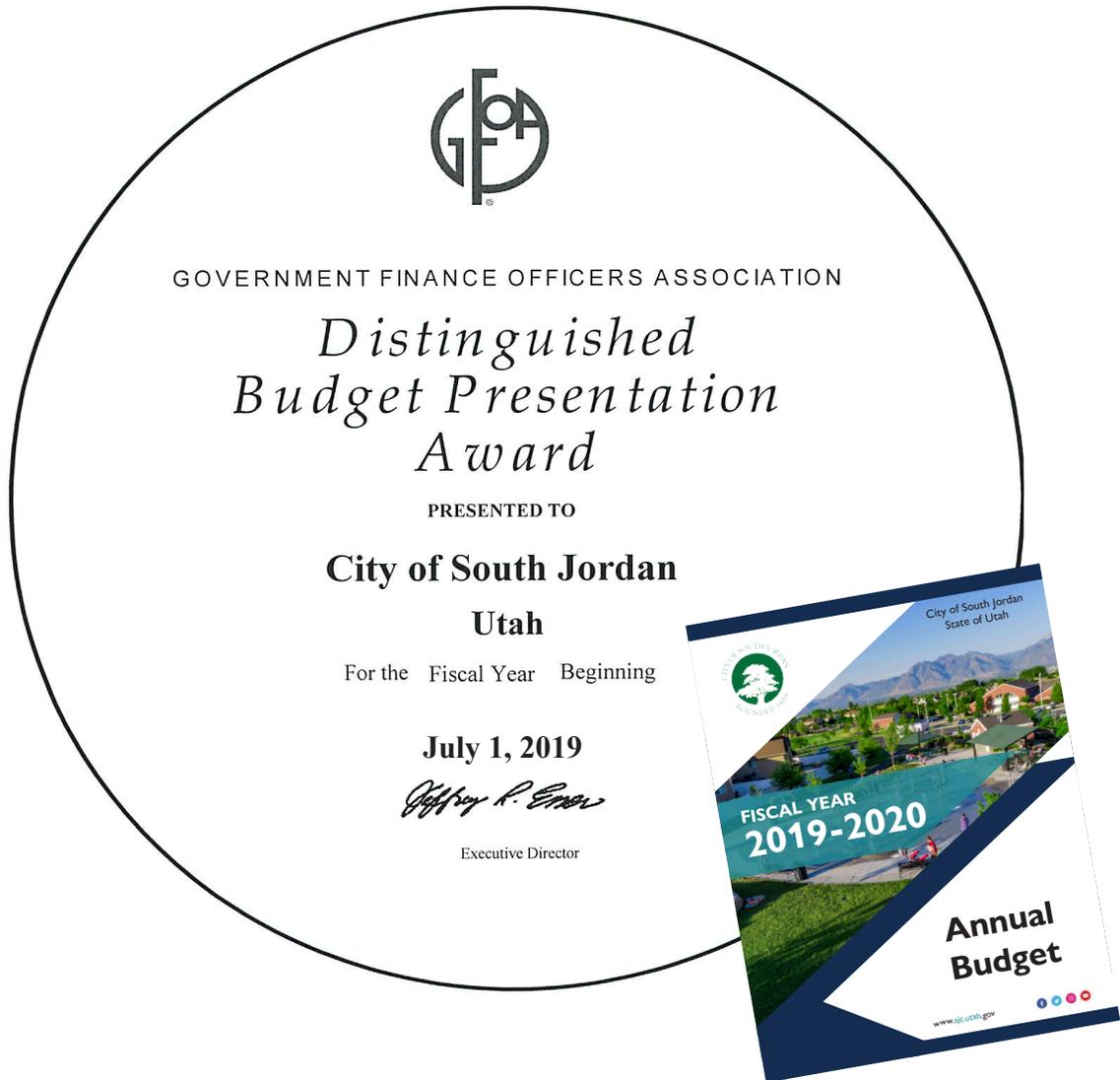
Steven Schaefermeyer, Director of Planning

Jason Rasmussen, Director of Public Works

Chris Dawson, Fire Chief

Spencer Kyle, Director of Administrative Services

Budget Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

Table of Contents

Introduction.....	ii
Elected and Appointed Officials	ii
City Council Districts	iii
Executive Team	iv
Budget Award	v
City Manager’s Letter	1
Strategic Plan	3
Organization Chart	7
 Budget Overview	 9
Budget Process.....	9
Budget in Brief	13
Long-Term Financial Plan	25
Fund Balance and Reserves	28
Fund Balance Summary	29
Consolidated Budget.....	31
General Fund Summary	32
General Fund Revenues Summary	33
General Fund Expenditures Summary	34
Fund Types	35
Department/Fund Relationship Chart.....	37
 General Fund	 38
General Fund - All Departments	38
 Special Revenue Funds.....	 99
Special Revenue Fund Summary	100
Redevelopment Agency	101
RDA Housing	104
CDA	106
Community Development Block Grant	108
Storm Water.....	110
 Enterprise Funds.....	 113
Enterprise Fund Summary	114
Water	115
Water CIP	119
Secondary Water.....	121
Sanitation	124
Recycling	127
Mulligans Golf & Games	129

Table of Contents

Debt Service Funds.....	133
Legal Debt Margin.....	134
Debt Service Funds Summary.....	135
General Debt Service.....	136
SID Bonds.....	139
MBA.....	142
Debt Payment Summary.....	145
Capital Projects.....	148
Capital Projects - Infrastructure Improvement.....	149
Capital Projects - Maintenance & Operations.....	151
Capital Equipment.....	152
Capital Improvement Program - Non-Routine Project.....	153
Fees.....	175
Fee Schedule.....	175
City Information.....	193
South Jordan at a Glance.....	193
History of South Jordan.....	198
Key Fiscal Management Practices.....	200
Revenue Source Detail.....	203
Glossary of Key Terms.....	225

City Manager's Letter

To the Mayor, City Council, and Community:

This letter introduces South Jordan City's budget for the Fiscal Year 2020-2021. The budget is the foundation for all that is accomplished within the City. Therefore, as in the past the budget was approached with careful planning, an eye on the horizon, and with conservative fiscal overtones. The budget is the key to the city staff unlocking the potential for extraordinary accomplishments. This fiscal year's budget creates the continuation of exceptional service levels, maintaining healthy reserves, and funds the building and maintenance of critical infrastructure. This budget will help to provide resiliency and elasticity in responding to everyday changes or events which are ever more prominent in our environment today.



City Manager
Gary L. Whatcott

The City Council insight and direction helped to create a budget that supports a very comprehensive strategic plan, and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. Priority fiscal principles drive the budget process. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities. The City has long honored its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

Some of the major undertakings of this budget are; a) fortification of our employee retention program b) funds for infrastructure, maintenance and projects totaling \$10,876,000, c), Heritage Park splash pad, d) hiring 12

full-time employees, including 2 police personnel, 1 water maintenance worker, and 9 firefighter/paramedics.

Being a high growth City provides us with some unique challenges. This budget, as presented, attempts to meet those growth challenges by providing several crucial new infrastructure projects, asset maintenance, and several recreation projects. As a growth City we do not balance our budget with one-time growth money, we employ a strategy with reliance on sustainable growth revenues. These revenues permit us to endear land use balance, long-range vision, and economic development.

The City must continue to build a tax base that is multifaceted, reliable, and truthful. This budget year we will once again review elements of our planning zones through a new general plan that was recently adopted. The general plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption of these various planning scenarios, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The new General Plan becomes so important in helping the City be prepared to sustain our levels of service when we reach build out.

This budget also keeps our debt ratio comparatively low which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future.

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation. This budget begins to put South Jordan on a pathway for this new way of thinking by using community driven strategic priorities.

City Manager's Letter

One of the reasons for South Jordan's great success is its well-educated and successful residents. This type of success has created a community with a lifestyle that has been nationally recognized. We have to realize that it is our residents who are our greatest economic asset. This budget delivers the resources required to continue to market and brand the City within a context of a high quality of life that will attract and retain our best resource, its residents.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.

Gary L. Whatcott City Manager



Strategic Plan

The FY 2020-21 Strategic Action Plan consists of the following elements: 1) Mission Statement, 2) Core Service Values, 3) Strategic Initiatives, and 4) Program Goals.

Mission Statement

The Mayor and City Council support the South Jordan City

Mission as follows:

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Service Values

The South Jordan leadership team established and adheres to the following **Core Service Values** while accomplishing this mission. These values include:

- **Integrity**
"We do the right thing, even when no one is looking."
- **Service**
"We listen, understand, and deliver."
- **Professionalism**
"We are committed to be the best."
- **Communication**
"We are respectful and collaborative."
- **Excellence**
"We continue to raise the bar on our performance."

Key Strategic Initiatives

South Jordan City accomplishes its mission by focusing efforts and resources on eight (8) **Key Strategic Initiatives** and their associated subcomponents. These initiatives were established during a strategic planning session and reconfirmed by the current Mayor and City Council:

Safe Community

Public Safety Response

Offers protection, enforces the law, and is well-prepared to promptly and effectively respond to emergencies and calls for service

Personal Security

Fosters a feeling of personal safety and security for individuals in their neighborhoods, commercial areas, public facilities, and outdoor spaces throughout the community

Public Safety Presence

Maintains a visible public safety presence that addresses community concerns and focuses on prevention and

intervention

Infrastructure

Provides for efficient, well-maintained public infrastructure systems that ensures safe travel for vehicles and pedestrians and ensures the safe and reliable delivery of utility services

Design & Regulations

Promotes and sustains a well-designed, properly regulated, economically thriving, and visually appealing community

Informed & Responsible Community

Builds an informed, engaged, and educated community that shares in the responsibility for its safety and well-being

Civic Development

Park & Recreation Facilities

Develops and provides quality well-maintained parks, trails, open spaces, public spaces and public use facilities that meet the needs of the community

Transportation Infrastructure

Plans, builds, repairs and continuously enhances a well-designed, sustainable and well-maintained transportation infrastructure network that ensures safe traffic flow and offers public transit options

Aligned Resources

Prioritizes funding and supports resource allocation to maintain planned and existing infrastructure assets

Public Utilities

Provides for a well-maintained, well-planned and highly reliable public utility system that serves the needs of the community

Balanced Regulatory Environment

Regulations

Provides for a long-term safe and attractive community through an efficient and appropriate set of effective well-balanced and consistently applied regulations that meet the communities expectations

Land-Use

Develops and implements strategic land-use plans, zoning plans and regulatory policies that are clear and fairly managed, ensure compliance with current standards and encourage community growth and development

Community Responsibility & Pride

Educates, engages and partners with the community to develop a sense of shared responsibility and instill community pride

Enforcement

Establishes and enforces codes that maintain a clean, orderly and sustainable environment

Strategic Plan

Desirable Amenities and Open Space

Parks & Recreation Facilities

Develops and maintains park and recreation venues and facilities that are attractive and connected to a comprehensive parks and trail system that provides the community with safe and accessible family recreational opportunities

Recreation Programs

Provides a variety of programs that meet the diverse recreational and leisure-time needs for all ages and abilities

Cultural & Heritage

Preserves its unique history, heritage and 'rural feel' by preserving open space and sustaining well-maintained, inviting and accessible open spaces, water-ways, entry-ways and public rights of way

Park & Recreation Partners

Partners and collaborates with aligned stakeholders to expand parks and recreation facility access and programming

Economic Development

Business Investment

Retains, expands and selectively attracts diverse mix of high quality employers and commercial/retail businesses that contribute to the communities economic sustainability and offer opportunities for employment

Safe & Attractive

Promotes itself as a safe, attractive place to live and work, providing for the basic needs and desires of the community and offering opportunities for entertainment, shopping, dining, recreation and family outings

Quality of Life

Focuses on well-planned, well-regulated mixed use development that meets the unique needs and desires of the community and provides for a secure and attractive community and preserves the high quality of life residents expect

Sustainable Tax Base

Maintains a dynamic and sustainable tax base that balances taxes, fees and charges

Development Process

Create predictable, efficient development process that encourage and support business development and fosters a high degree of collaboration with the development community

Infrastructure

Plans, develops and maintains transportation and utilities' infrastructure networks that support current residential and commercial needs and meet future economic growth objectives

Sustainable Growth

Land Use Planning

Comprehensively plans for balanced, well-managed land use and development that considers the optimal mix of residential and commercial buildings

Conservation

Encourages and supports energy conservation, environmental sustainability, recycling and resource preservation

Fiscal Sustainability

Creates policies and programs that ensure the community is self-sustaining and preserves its long-term financial well-being by funding priorities with sustainable resources

Quality Services

Offers a safe, inviting and well-regulated place to live, offering quality services that meet residents basic needs and creates a feeling of community

Infrastructure Needs

Maintains and enhances its existing infrastructure, ensuring long-term transportation needs are incorporated into growth plans

Water Resources

Develops future water resources through a variety of innovative methods including conservation

Engaged Community

Response

Responds to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner

Community Pride

Fosters a feeling of growing community pride and a sense of shared responsibility

Open Communication

Ensures an environment that fosters open, two-way communication and solicits feedback from community members through a variety of media channels

Participation

Provides ample opportunities to engage, educate, inform and involve the community, encouraging participation, partnerships volunteerism

Vibrancy

Supports a vibrant, stable, orderly, well-planned and highly serviced community that promotes special events, recreational activities and the arts

Fiscally Responsible Governance

Workforce

Attracts, motivates, develops and retains a high-quality, engaged and productive workforce

Strategic Plan

Transparency

Fosters fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations

Resource Alignment

Protects, manages, optimizes and invests in its Human, Financial, Physical and Technology Resources and Ensures they are aligned with planning and budget

Regulatory Compliance

Provides assurance of regulatory and policy compliance to minimize and mitigate risk

Communication

Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

Vision & Planning

Supports decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning

Tax Burden

Sustains a reasonable tax burden and finds ways to reduce tax burden when appropriate

refines its alignment among its strategic initiatives, program results and available resources the City will perform more efficiently and effectively in meeting the increasing needs of a growing community – continuing to make South Jordan a better place live, work and play.

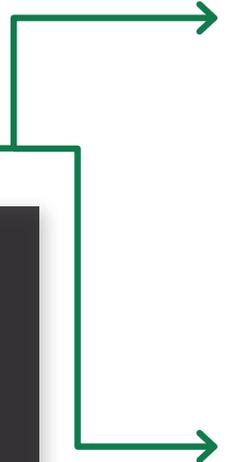
Program Goals

South Jordan City recently adopted the Governmental Finance Officer Association’s (GFOA) best practice Priority/Program Based Budgeting (PBB) methodology. The PBB methodology assists the City in aligning approximately 350 individual programs and their respective results with strategic initiatives assuring that available resources are appropriately aligned to accomplish that which matters most. In the FY 2020-21 strategic planning/ budgeting process, core **Program Goals** are associated with strategic initiatives as follows (specific department goals are found within their respective department budget):

Strategic Initiative	Goals
• Safe Community	5
• Civic Development	3
• Balanced Regulatory Environment	3
• Desirable Amenities & Open Space	8
• Economic Development	2
• Sustainable Growth	5
• Engaged Community	1
• <u>Fiscally Responsible Governance</u>	<u>29</u>
Total Program Goals	56

South Jordan has adopted a process to review and align its strategic plan with available resources. As South Jordan City

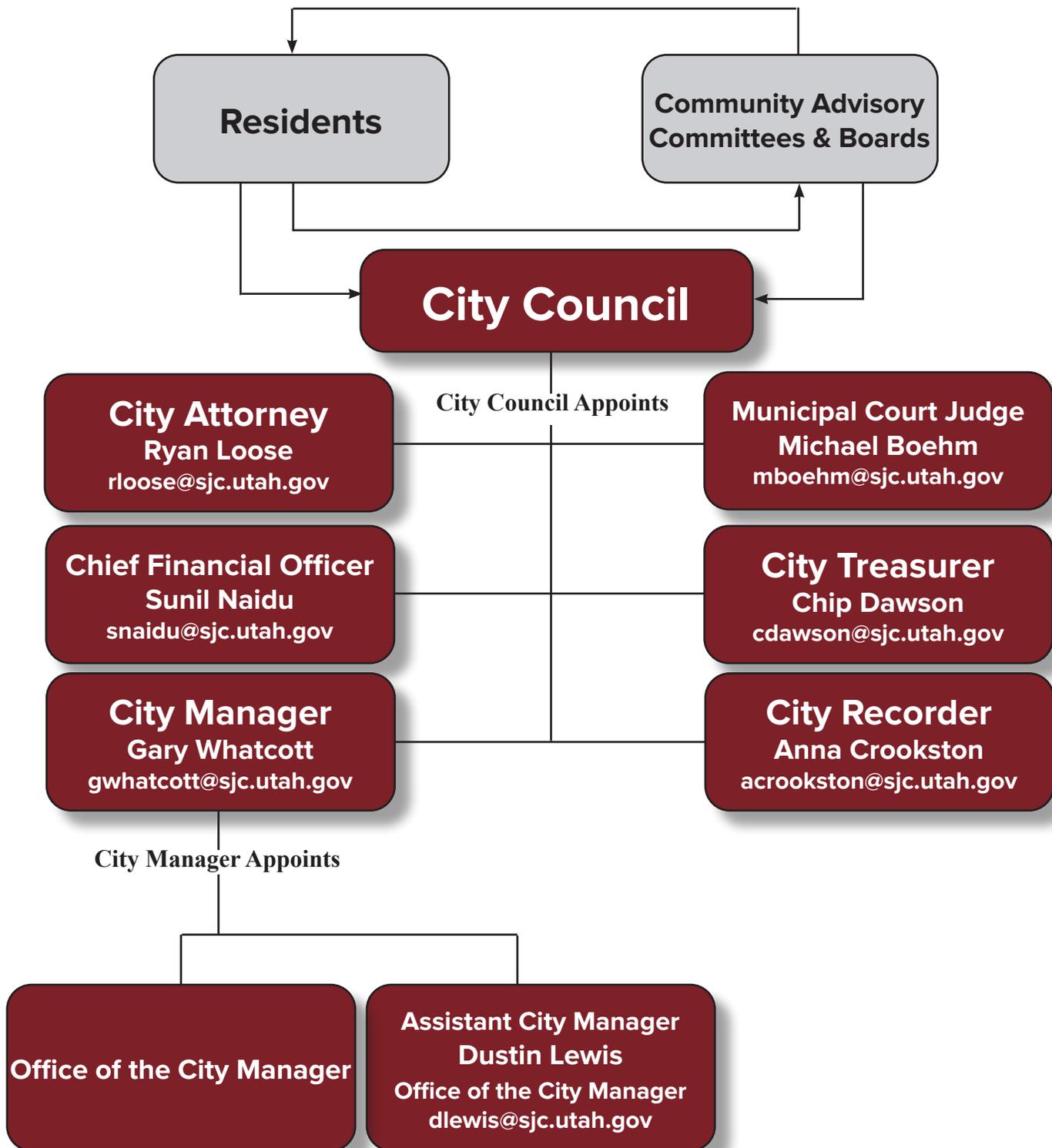
Live



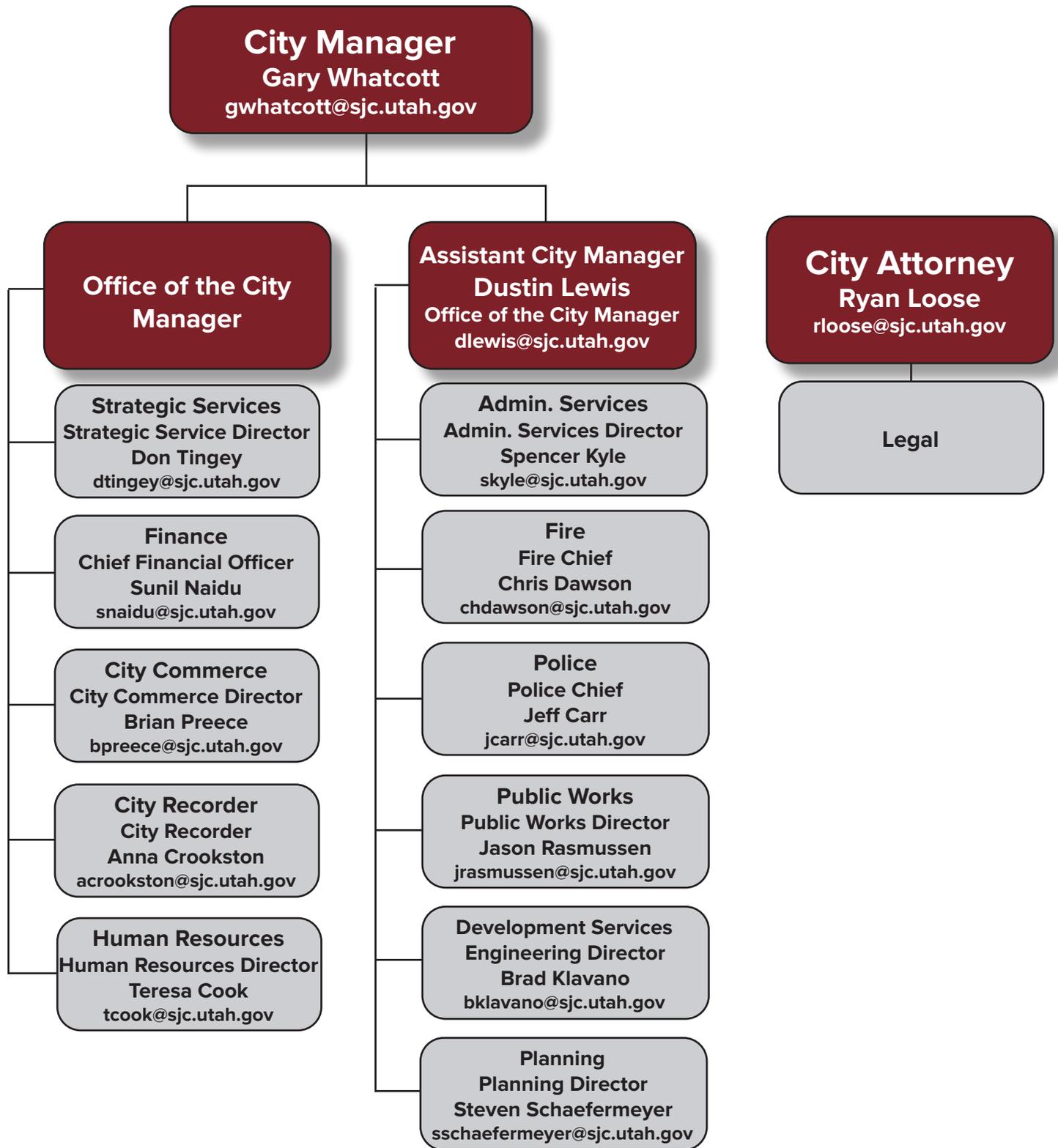
South Jordan City or "SoJo" is nestled in the Salt Lake Valley between the Wasatch Mountains on the East and the Oquirrh Mountains on the West. Downtown Salt Lake City is approximately 18 miles from SoJo and the Salt Lake Regional Airport is approximately 19 miles away. South Jordan is proud of their beautifully maintained City. SoJo is currently the 5th fastest growing City in the nation and was voted one of the "Top 20 best places to live in America" in 2010, 2012, 2014 according to Money Magazine.



Organization Chart



Organization Chart



Budget Process

The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2019-2020 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2020-2021 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2020-2021 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

Basis of accounting and budgeting

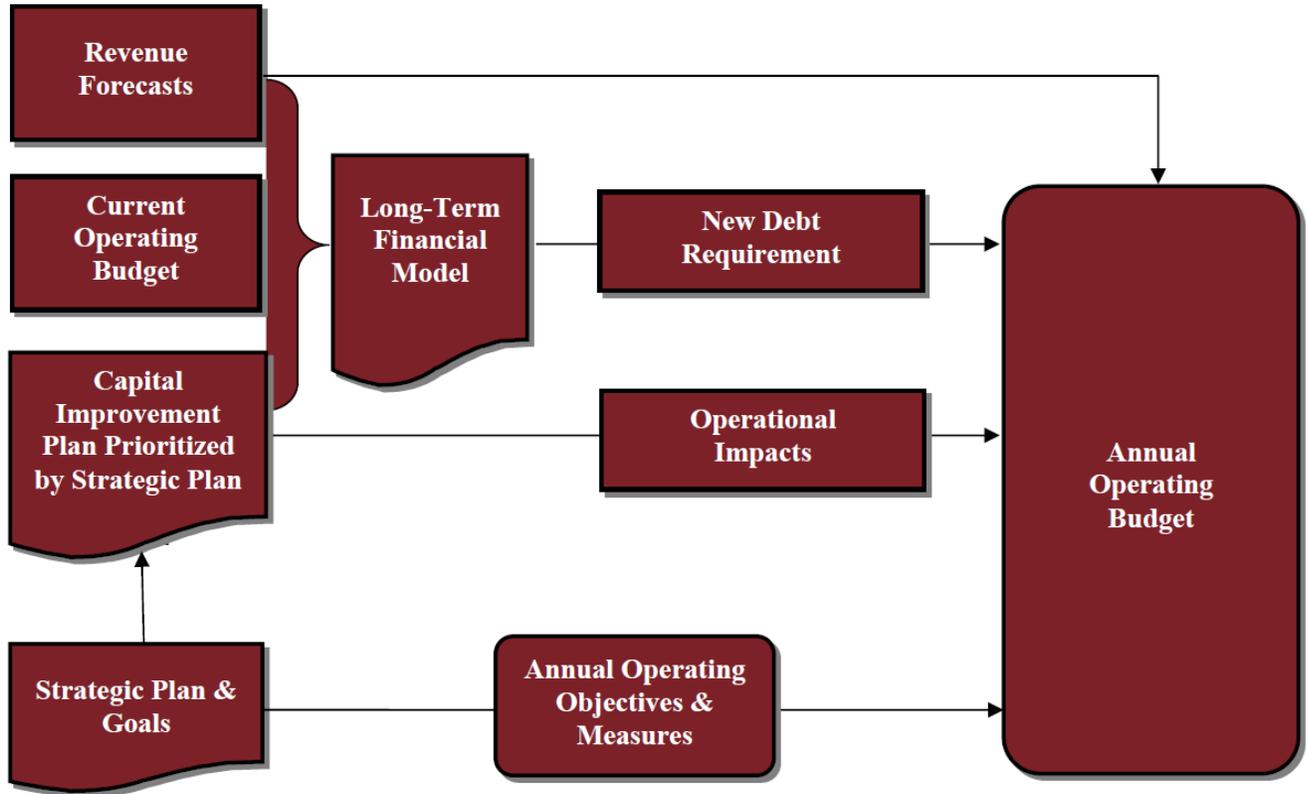
All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Proprietary Funds	Modified Accrual	Modified Accrual

Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City’s overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

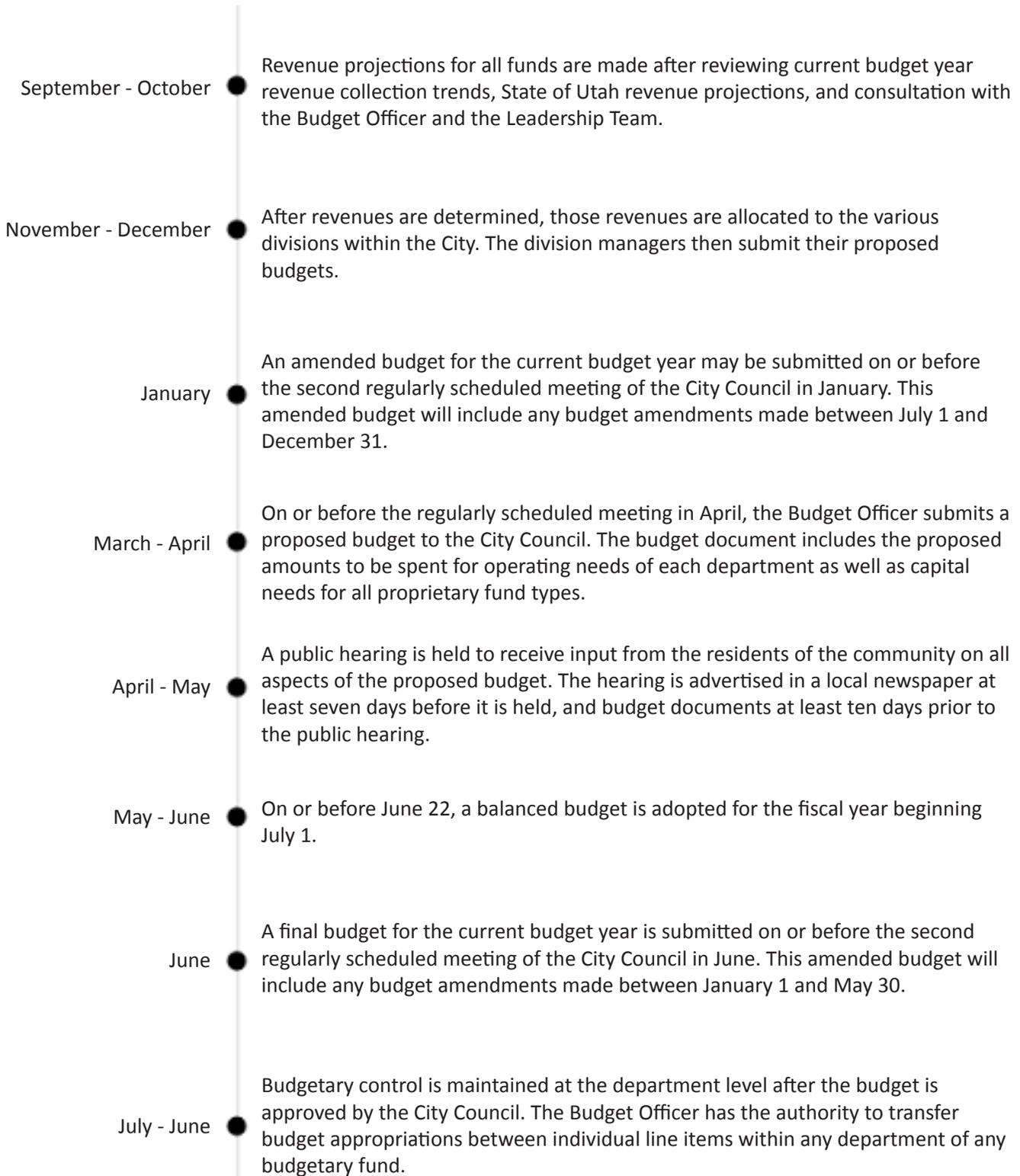
Budget Process

Relationship between the Budget Process and Long-Range Planning



Budget Process

The following are the procedures and timeline followed by the City in the budget process:



South Jordan City Dumpster Program



South Jordan City Fishing Ponds & Trails

Budget in Brief

BUDGET IN BRIEF

The City Council approved the fiscal year 2021 operating and capital budgets at the June 2, 2020 City Council meeting. The adopted FY 2021 budget is balanced without increasing property tax rates.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation (5.36% in FY 20); efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals \$61,475,250.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at www.sjc.utah.gov.

Fee Increases for Fiscal Year 2021

The following is a summary of the increased fees for 2021:

Memorial Park (Cemetery)				
Burial Type	Fees		Open/Close	
	Resident	Non-Resident	Resident	Non-Resident
<u>Outer Area</u>				
Flat Marker Space	\$1,195	\$1,695	\$567	\$750
Raised Marker Space	\$1,795	\$2,295	\$750	\$990
<u>Island Area</u>				
Flat Marker Space	\$1,895	\$2,395	\$585	\$775
Raised Marker Space	\$2,295	\$2,859	\$775	\$1,025
<u>Cremation Garden</u>				
Ossuary	\$200	\$300	\$585	\$135
Pillow Cenotaph	\$350	\$465		
Granite Tablet	\$520	\$690	\$250	\$330
Premium Companion	\$1,795	\$2,360	\$475	\$625
Premium Individual	\$1,090	\$1,430	\$475	\$625
Companion Post Marker	\$1,150	\$1,520	\$375	\$495
Individual Post Marker	\$895	\$1,180	\$375	\$495
Tree Estate	\$9,500	\$12,540	\$250	\$330
Bridge Niche	\$6,875	\$9,075	\$375	\$495
Family Columbarium	\$24,750	\$32,670	\$475	\$625
Community Columbarium	\$1,295	\$1,710	\$375	\$495
Cremation Pedestal	\$19,250	\$25,410	\$475	\$625

Budget in Brief

Memorial Park (Cemetery) - Continued				
Niche Boulder	\$2,750	\$3,630	\$250	\$330
Cremation Bench	\$8,500	\$11,220	\$475	\$625
Gale Center				
Security Deposit	\$120	Refundable if no damage and nothing missing		
Waste Collection Fees				
30 Yard Dumpster	\$160	per weekend		
1st Can	\$10.17	per month		
Each Additional Can	\$8.86	per month		
Senior Option (70 gal can)	\$9.80	per month		
Secondary Water Rates				
Pumped Rate	\$5.20			

FY 2021 ADOPTED BUDGET

The City's adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2020 through June 30,

2021. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

Operating		Capital	
General Fund	\$49,050,172	Class C Road Funds	\$3,022,000
Special Revenue Fund	\$17,144,558	Transportation Tax	\$1,300,000
Debt Service Fund	\$6,451,782	General Capital	\$3,000,000
Enterprise Fund	\$33,389,625	Capital Equipment	\$1,043,000

APPROPRIATED BUDGET BY FUND

The City's total appropriated operating budget of \$118.7 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to

the fund receiving the transfer. In order to determine the actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

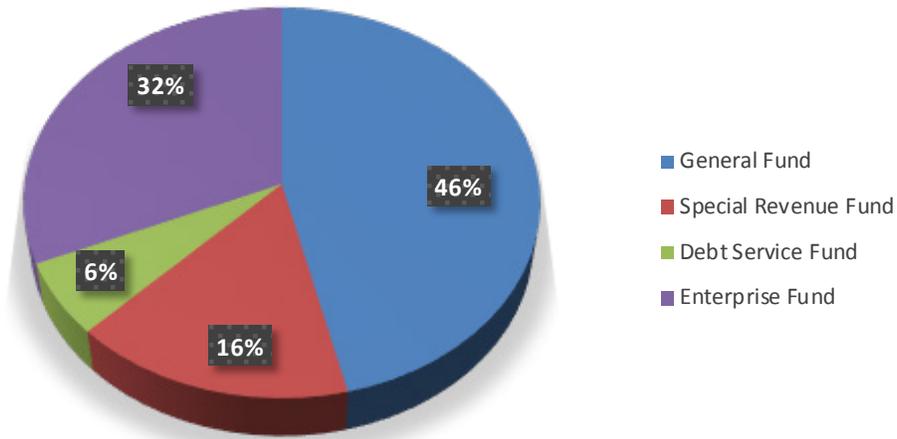
All funds are balanced in fiscal year 2021. The City's general fund is balanced in 2021.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

Budget in Brief

FY 2021 Operating Appropriations by Fund:

Operating Appropriations



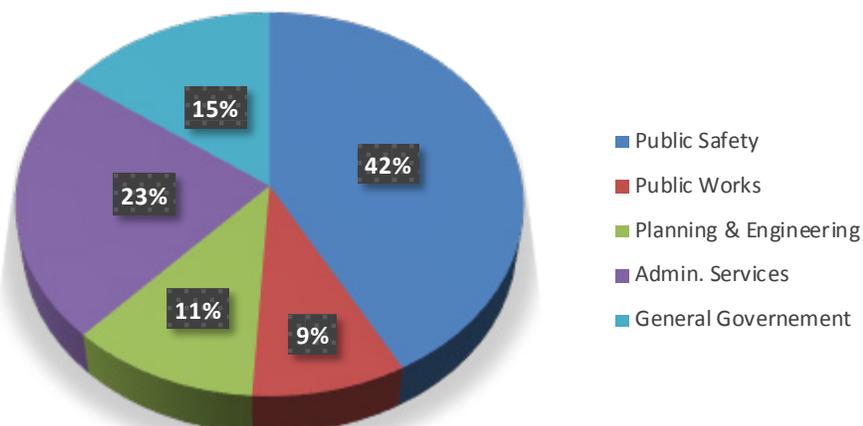
How General Fund Money is Spent

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of \$49 million and a capital budget of

\$10 million. This fund encompasses the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, engineering and development services, recreation, and general government.

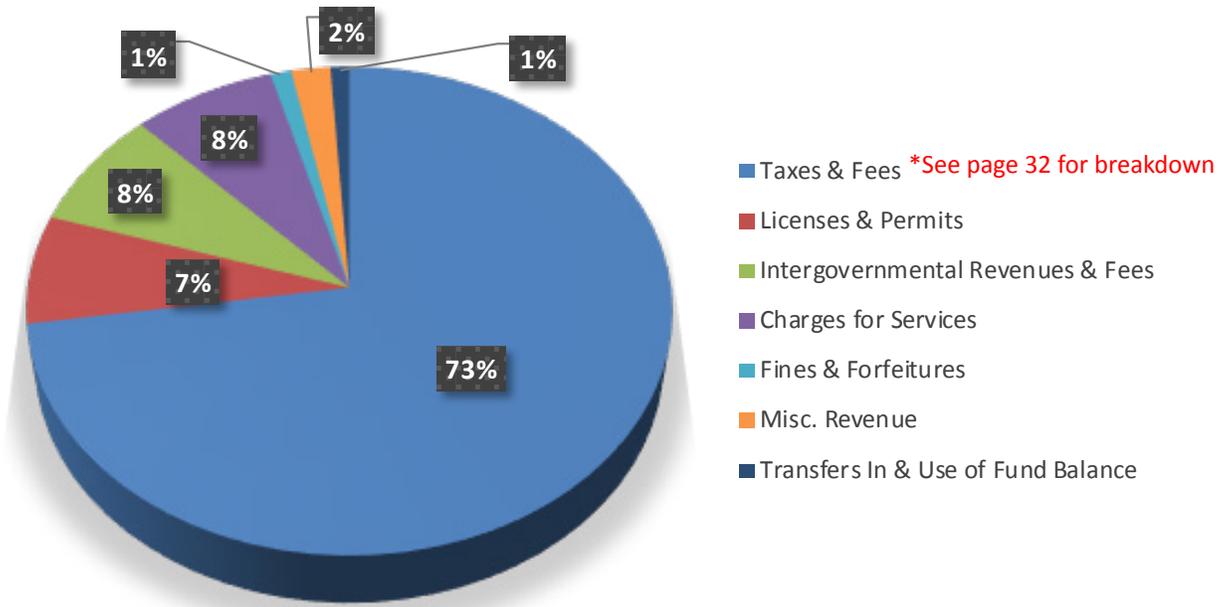
Function	Percent	Description
Public Safety	42%	Police/Animal Control/Fire
Public Works	9%	Fleet/Streets/Streetlighting/Cemetery
Planning & Engineering	11%	Planning/Engineering/Building
Admin. Services	23%	Parks/Recreation/Communications/Facilities
General Government	15%	City Manager/ACM/HR/Finance/City Commerce/City Attorney

How Money is Spent

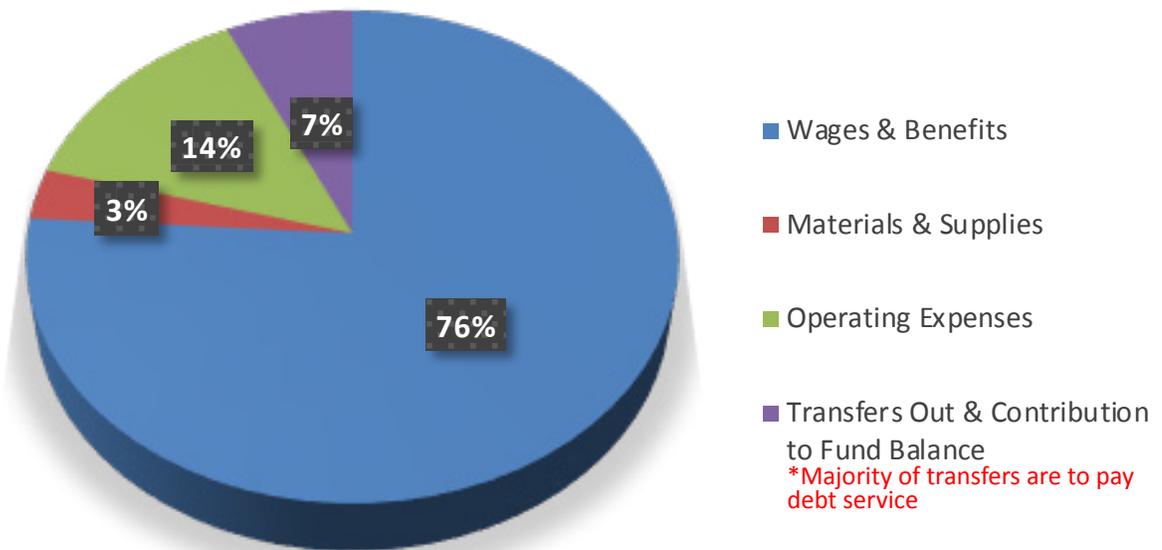


Budget in Brief

Where Money Comes From



How Money is Spent



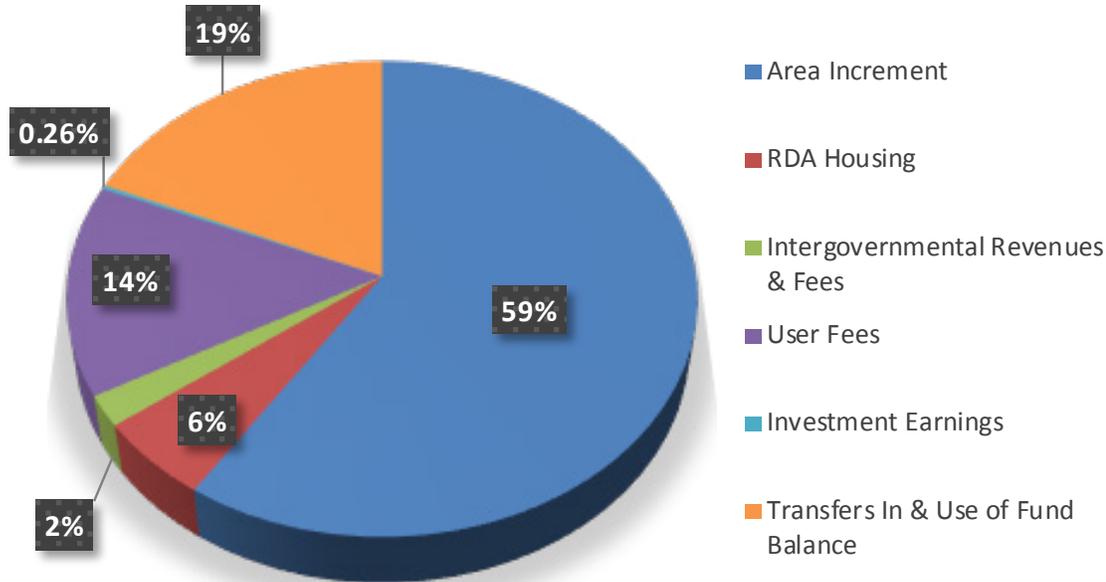
Budget in Brief

Special Revenue Fund

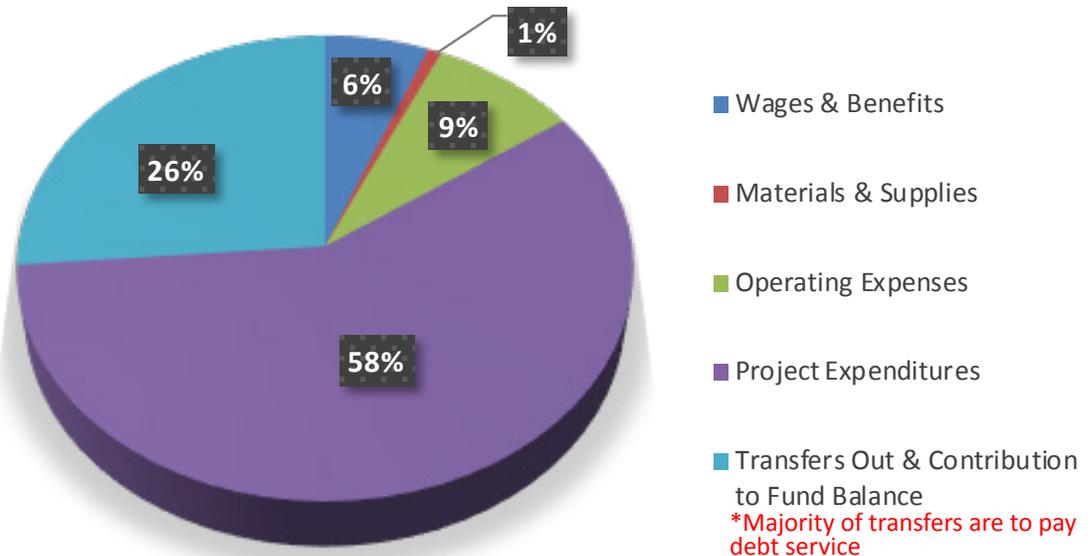
The special revenue funds have an operating budget of \$17 million. Special revenue funds are used to account for

specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG & Storm Water.

Where Money Comes From



How Money is Spent



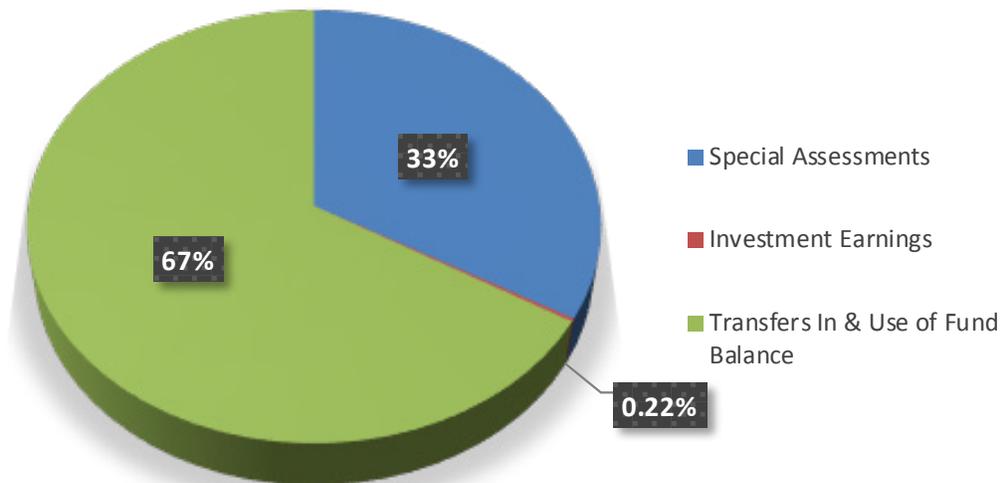
Budget in Brief

Debt Service Fund

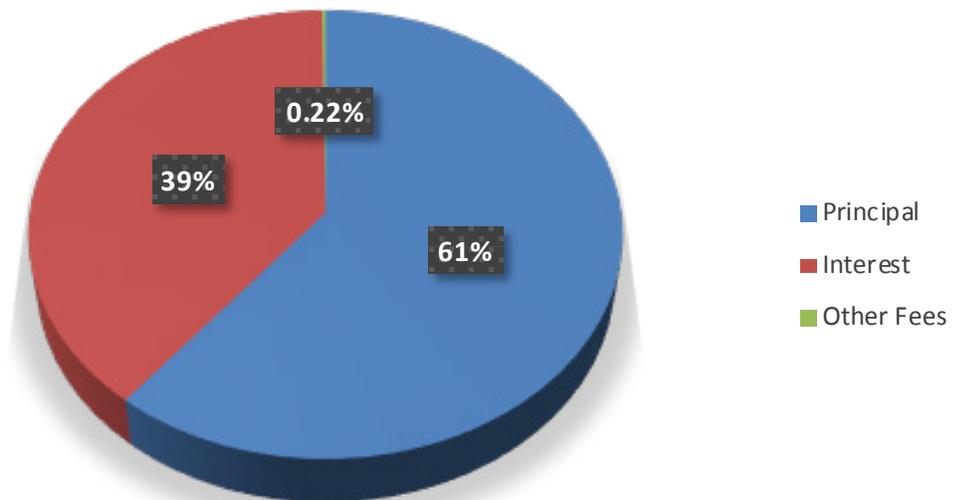
The debt service fund has an operating budget of \$6.4 million. The debt service fund is used to account for the accumulation of resources and payment of

general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Where Money Comes From



How Money is Spent



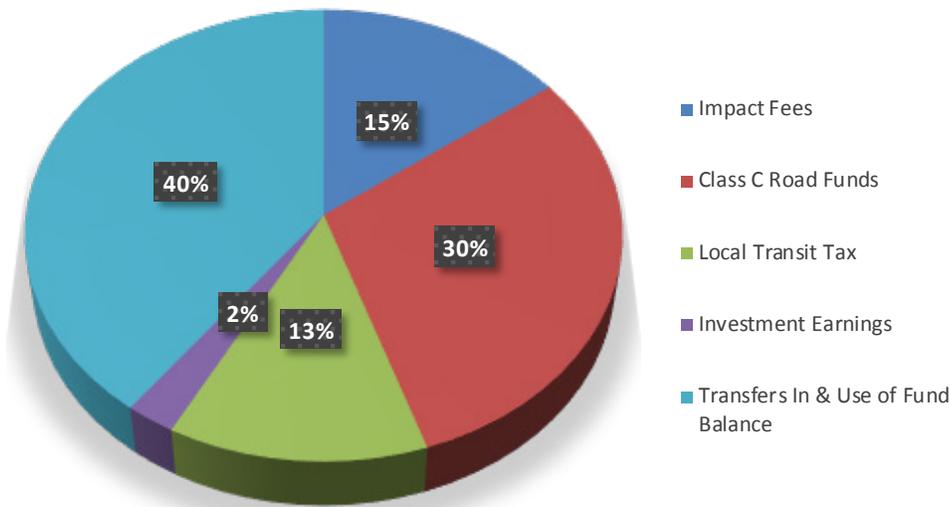
Budget in Brief

Capital Projects Fund

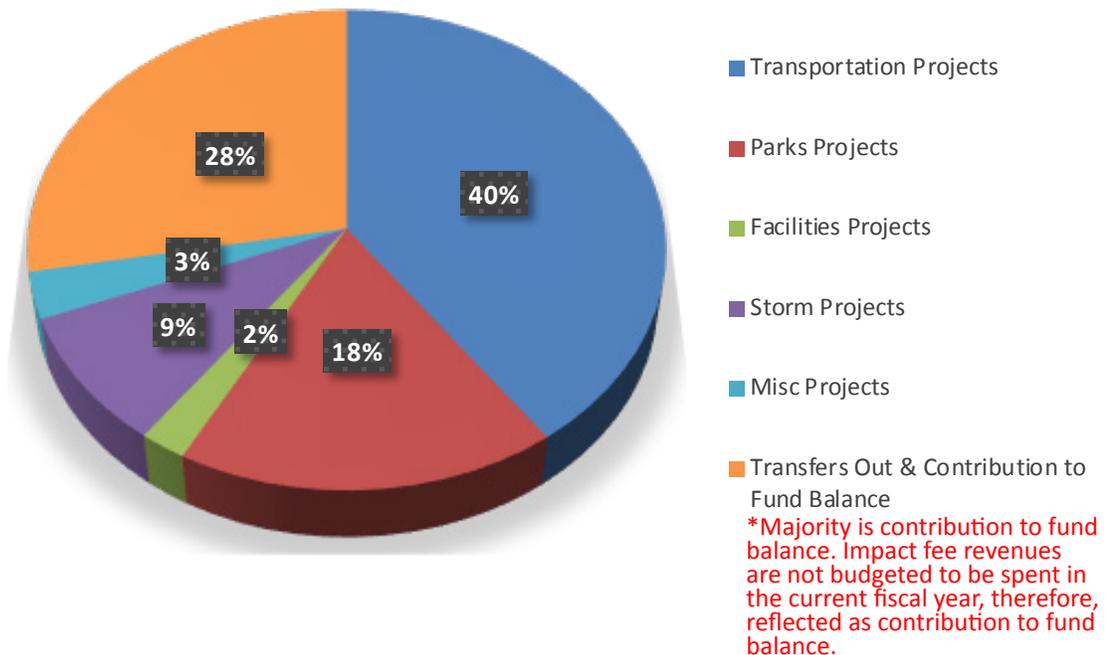
The capital project fund is used to account for new construction, expansion, renovation, or replacement

projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

Where Money Comes From



How Money is Spent



Budget in Brief

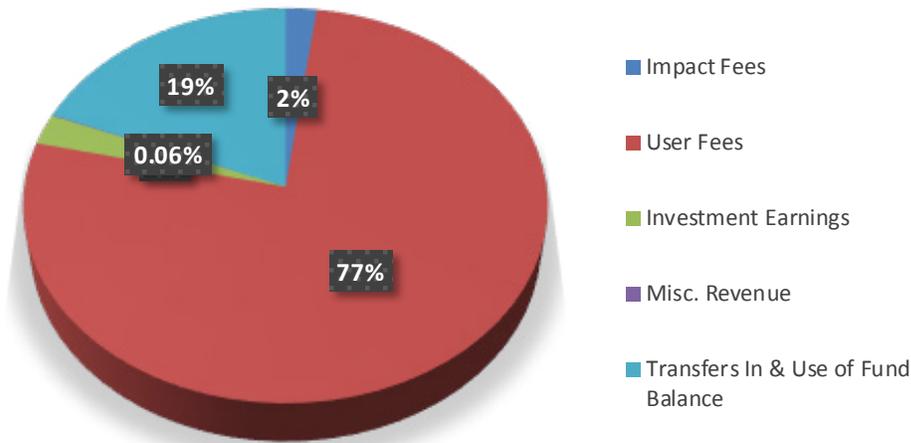
Enterprise Fund

Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the

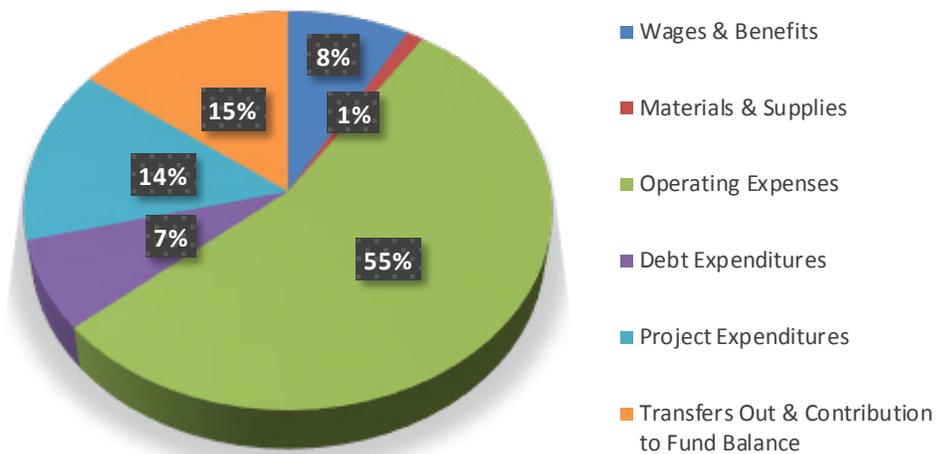
FY 2021 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2021 to support general government services total \$2,876,198.

Fund	Amount
Water	\$2,278,893
Sanitation	\$594,684
Mulligans	\$2,621

Where Money Comes From



How Money is Spent



Budget in Brief

STAFFING CHANGES

The City has 364 (FTE) employees budgeted in FY 2021. This represents a net increase of 12 FTE from FY 2020. Funding has been increased to fund the following changes to FTE's:

9.0 FTE's have been added to the Fire department to staff

new fire station 65, 2.0 FTE's added to Police, and 1.0 FTE added to water department.

Total Current FTE	364
Police	+ 2
Fire	+ 9
Water	+ 1
Total Recommended FTE FY 2021	376

SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT

<u>Department</u>	<u>FY 18-19 Actual</u>	<u>FY 19-20 Budget</u>	<u>FY 20-21 Budget</u>	<u>FY 18-19 FTE's</u>	<u>FY 19-20 FTE's</u>	<u>FY 20-21 FTE's</u>
General Fund						
Executive	\$943,948	\$1,297,582	\$1,386,343	4	5	5
Human Resources	\$447,111	\$466,686	\$485,963	4	4	4
Finance	\$1,617,429	\$1,901,547	\$1,968,966	18	18	18
City Commerce & Sustainability	\$263,760	\$278,612	\$287,206	2	2	2
City Recorder	\$211,963	\$235,128	\$243,635	2	2	2
Administrative Services	\$361,073	\$374,576	\$538,732	3	4	4
Risk Management	\$209,745	\$224,043	\$234,604	2	2	2
Communications/Media/Marketing	\$219,433	\$268,976	\$291,939	3	3	3
Court	\$470,152	\$509,398	\$469,805	5	5	5
Information Services	\$958,616	\$1,059,921	\$1,104,815	10	10	10
Information Center	\$409,573	\$391,481	\$403,918	6	6	6
Recreation & Event Programs	\$457,222	\$551,757	\$531,376	5	6	6
Parks	\$1,443,281	\$1,806,631	\$1,868,300	20	23	23
Facilities	\$727,153	\$834,606	\$879,515	9	10	10
Seniors	\$214,508	\$245,930	\$324,275	2	5	5
Building	\$1,290,819	\$1,433,184	\$1,444,078	16	15	15
Engineering	\$2,022,187	\$2,183,071	\$2,275,592	18	18	18
Planning	\$722,134	\$787,390	\$806,777	7	7	7
Fire	\$6,544,533	\$7,243,908	\$8,410,131	64	64	73
Police	\$7,226,736	\$8,643,513	\$9,213,718	72	74	76
Public Works Admin	\$685,433	\$720,620	\$729,865	7	6	6
Fleet	\$471,485	\$502,725	\$521,976	5	5	5
Cemetery	\$174,069	\$245,465	\$259,320	3	3	3
Streetlighting	\$176,942	\$255,872	\$249,310	3	3	3
Streets	\$1,040,088	\$1,260,749	\$1,314,099	15	16	16
City Attorney	\$854,576	\$1,002,553	\$1,023,149	7	7	7
Total General Fund	\$30,163,969	\$34,725,924	\$37,267,407	312	323	334

Budget in Brief

<u>Department</u>	<u>FY 18-19 Actual</u>	<u>FY 19-20 Budget</u>	<u>FY 20-21 Budget</u>	<u>FY 18-19 FTE's</u>	<u>FY 19-20 FTE's</u>	<u>FY 20-21 FTE's</u>
Enterprise Fund						
Mulligans	\$521,414	\$499,827	\$517,897	4	4	4
Sanitation	\$233,946	\$316,285	\$345,852	3	4	4
Water	\$1,455,316	\$1,521,137	\$1,589,428	16	18	19
Secondary Water	\$264,379	\$289,676	\$284,525	4	4	4
Total Enterprise Funds	\$2,475,055	\$2,626,925	\$2,737,702	27	30	31
Special Revenue Funds						
Storm Water	\$829,292	\$964,946	\$1,013,666	10	11	11
Total Special Revenue Funds	\$829,292	\$964,946	\$1,013,666	10	11	11
Total Full Benefited Employees	\$33,468,316	\$38,317,795	\$41,018,775	349	364	376

HOW IS THE BUDGET FUNDED?

Property Taxes

Police services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2021 is projected to be around 1.88 per \$1,000 of taxable valuation. It is estimated that a total of \$12,233,935 will be received from property taxes in FY 2021. This represents an increase of 4% from fiscal year 2020. For FY 2021 no property tax increase have been proposed.

Property tax increments are also generated within the 12 redevelopment areas. It is estimated that a total of \$10,165,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2021, approximately \$17,085,329 will be received in local option sales tax. This is a 7.0% increase over FY 2020. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2021 approximately \$171,002 will be received in transient room tax, \$474,028 will be received from

cable TV tax, \$4,791,029 will be received from franchise tax, and \$866,483 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates \$3,524,813 in licenses and permits in FY 2021.

Intergovernmental Revenue

Intergovernmental revenues are projected to increase 44% from FY 2020. This large increase is due to the legislature appropriating additional quarter of a quarter percent sales tax to local entities. This change will bring additional \$1,300,000 in tax revenues which can only be used for infrastructure needs. The city is estimated to receive \$396,435 in Federal and State grants.

Charges for Services

This includes revenue from charges for services for

Budget in Brief

Water, Storm water, Secondary water, and Mulligans golf course. No rate increases have been proposed for the FY 2021 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and publications, park use fees, ambulance fees, Recreation programs, etc. Other charges for services are estimated at \$3,499,446 in FY 2021.

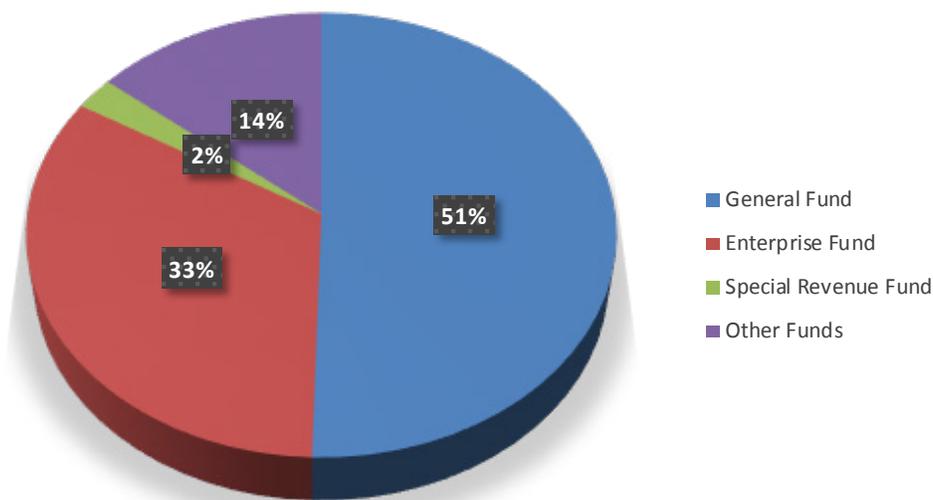
Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2021, special assessment revenue is estimated at \$3.5 million.

Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and institutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2021, the City projects the investment earnings to be \$950,000 in the General Fund and \$1,882,900 citywide.

Investment Earnings



Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring nature. Miscellaneous revenues are estimated at \$1,052,000 in FY 2019.

ADOPTED CAPITAL IMPROVEMENT PLAN

The City of South Jordan’s Capital Improvement Plan (CIP) represents the City’s five-year plan for capital improvements and totals \$61,475,250. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2021 totals \$5,977,000.

The recommended CIP reflects the City’s comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2021 totals \$7,242,000. Approximately \$1.5 million of this will be provided by last year’s unspent appropriations. Another funding source representing approximately \$1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of “cash” or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

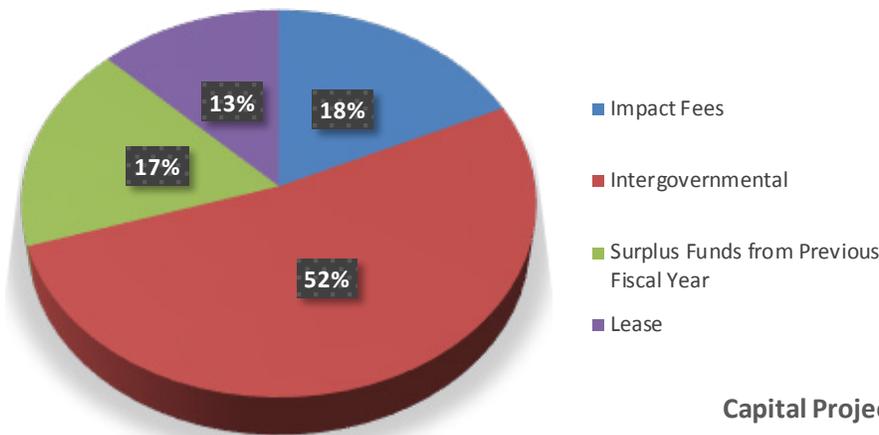
The following page provides a listing of some of the highlighted projects in the fiscal year 2021 capital budget. (refer to CIP detail page).

Budget in Brief

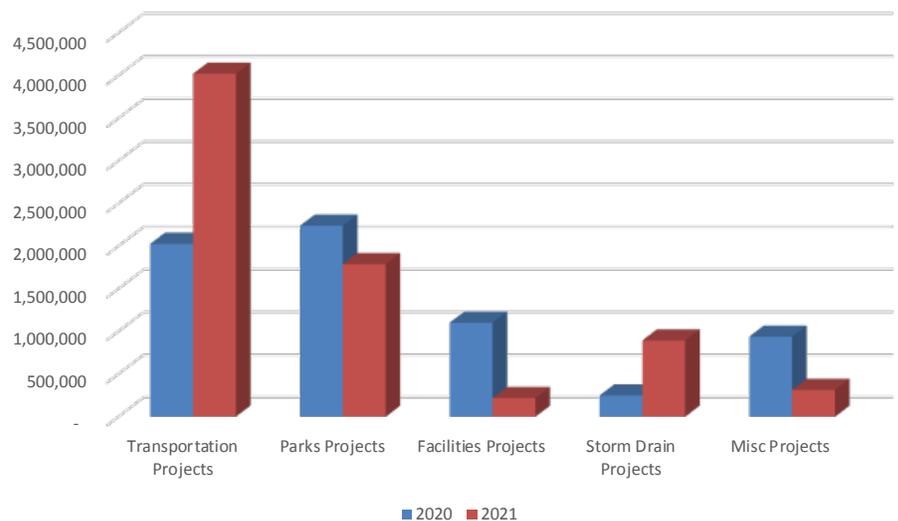
FY 2021 ADOPTED CAPITAL BUDGET HIGHLIGHTS

FY 2020-2021 CIP Funding	
Transportation Projects	\$4,022,000
Parks Projects	\$1,790,000
Facilities Projects	\$220,000
Storm Water Projects	\$895,000
Water Projects	\$3,070,000
Secondary Water Projects	\$850,000
Miscellaneous Projects	\$315,000
Fleet Equipment	\$1,459,000

Where Money Comes From



Capital Projects FY 2020 vs FY 2021



*Transportation projects increased due to an increase in class c and road tax revenue.

Long-Term Financial Plan

ALL BUDGETED FUNDS							
	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	FY 2022 Projected Budget	FY 2023 Projected Budget	FY 2024 Projected Budget	FY 2025 Projected Budget
REVENUES							
Taxes	\$32,407,645	\$35,818,915	\$35,621,806	\$37,046,678	\$38,528,545	\$40,069,687	\$41,672,475
Licenses & Permits	3,456,503	3,871,814	3,524,812	3,560,060	3,595,661	3,631,617	3,667,934
RDA Areas	13,544,622	11,905,000	11,115,000	10,000,000	9,500,000	8,000,000	7,500,000
Intergovernmental Revenues	3,434,740	3,383,174	4,959,752	5,058,947	5,160,126	5,263,329	5,368,595
Charges for Services	32,172,202	31,052,751	31,889,423	32,208,317	32,530,400	32,855,704	33,184,261
Fines & Forfeitures	582,999	564,374	560,000	550,000	550,000	550,000	550,000
Special Assessments	3,045,220	2,153,675	2,151,675	2,151,675	2,151,675	2,151,675	2,151,675
Impact Fees	2,275,348	3,095,000	2,180,000	2,180,000	2,180,000	2,180,000	2,180,000
Administration Fees	3,962,806	3,192,113	3,629,656	3,665,953	3,702,612	3,739,638	3,777,035
Investments	3,027,785	430,850	942,900	850,000	800,000	750,000	750,000
Transfers In	26,814,774	37,876,196	20,849,997	20,849,997	20,849,997	20,849,997	20,849,997
Miscellaneous Revenue	9,135,064	783,950	1,278,154	1,000,000	1,000,000	1,000,000	1,000,000
Total Revenues	133,859,708	134,127,812	118,703,175	119,121,627	120,549,017	121,041,648	122,651,971
EXPENDITURES							
Employee Expense	34,425,391	39,301,337	41,031,540	43,903,748	46,977,010	50,265,401	53,783,979
Supplies & Services	26,533,184	29,106,183	25,044,941	25,069,986	25,095,056	25,120,151	25,145,271
Administrative Fees	2,842,806	3,072,113	3,509,656	3,513,166	3,516,679	3,520,196	3,523,716
Debt Service	10,246,434	11,253,185	8,895,082	11,162,001	8,434,775	8,222,525	5,998,425
Capital Outlay & Projects	20,806,024	24,911,500	24,610,531	24,610,531	24,610,531	24,610,531	24,610,531
Transfers Out	18,370,762	22,383,670	12,406,425	12,406,425	12,406,425	12,406,425	12,406,425
Total Expenditures	113,224,601	130,027,988	115,498,175	120,665,856	121,040,476	124,145,228	125,468,347
Net Increase (Decrease) in Fund Balance	20,635,107	4,099,824	3,205,000	(1,544,229)	(491,459)	(3,103,581)	(2,816,375)
Beginning Fund Balance	133,511,509	154,146,616	158,246,440	161,451,440	159,907,211	159,415,751	156,312,171
Ending Fund Balance	154,146,616	158,246,440	161,451,440	159,907,211	159,415,751	156,312,171	153,495,795

Long-Term Financial Plan

GENERAL FUND							
	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	FY 2022 Projected Budget	FY 2023 Projected Budget	FY 2024 Projected Budget	FY 2025 Projected Budget
REVENUES							
Taxes	\$32,407,645	\$35,818,915	\$35,631,806	\$37,769,714	\$39,469,352	\$41,442,819	\$43,514,960
Licenses & Permits	3,456,503	3,871,814	3,524,812	3,665,804	3,812,437	3,964,934	4,123,531
Intergovernmental Revenues	3,205,956	3,155,141	396,435	416,257	437,070	458,923	481,869
Charges for Services	3,795,362	3,108,699	3,867,594	3,944,946	4,023,845	4,104,322	4,186,408
Fines & Forfeitures	582,999	564,374	560,000	562,800	565,614	568,442	571,284
Administration Fees	2,842,806	3,072,113	3,509,656	3,527,204	3,544,840	3,562,565	3,580,377
Investments	21,542	10,000	950,000	954,750	959,524	954,321	969,143
Transfers In	239,413	8,818	507,869	507,869	507,869	507,869	507,869
Miscellaneous Revenue	2,563,206	562,500	102,000	102,510	103,023	103,538	104,055
Total Revenues	49,115,432	50,172,374	49,050,172	51,451,855	53,423,572	55,677,733	58,039,498
EXPENDITURES							
Employee Expense	30,163,969	34,725,924	37,267,407	38,758,103	40,308,427	41,920,765	43,597,595
Supplies & Services	13,108,464	12,273,550	8,395,804	8,479,762	8,564,560	8,650,205	8,736,707
Debt Services	1,575,774	1,372,900	1,174,430	2,329,502	2,473,451	1,648,176	2,411,326
Capital Outlay & Projects	2,051,943	1,800,000	1,174,430	2,329,502	2,473,451	1,648,176	2,411,326
Transfers Out	1,500,000	-	-	-	-	-	-
Total Expenditures	48,400,150	50,172,374	49,050,172	51,782,111	53,563,396	54,438,321	56,967,023
Net Increase (Decrease) in Fund Balance	715,282	-	-	(300,256)	(139,824)	1,239,412	1,072,475
Beginning Fund Balance	10,291,567	11,006,849	11,006,849	11,006,849	10,676,593	10,536,769	11,776,180
Ending Fund Balance	11,006,849	11,006,849	11,006,849	10,676,593	10,536,769	11,776,180	12,848,655

Long-Term Financial Plan

WHY

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

EFFECT ON THE BUDGET AND BUDGET PROCESS

City revenues are not keeping up with inflationary costs; specifically the property tax rates are keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

ASSUMPTIONS

The baseline revenues and expenditures are based on the FY 2020 revised budget as well as the projected growth. The City Council opted not to raise property tax rates for FY 2021. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately \$2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

LINKING TO STRATEGIC GOALS

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.

Fund Balances and Reserves

South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund's current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

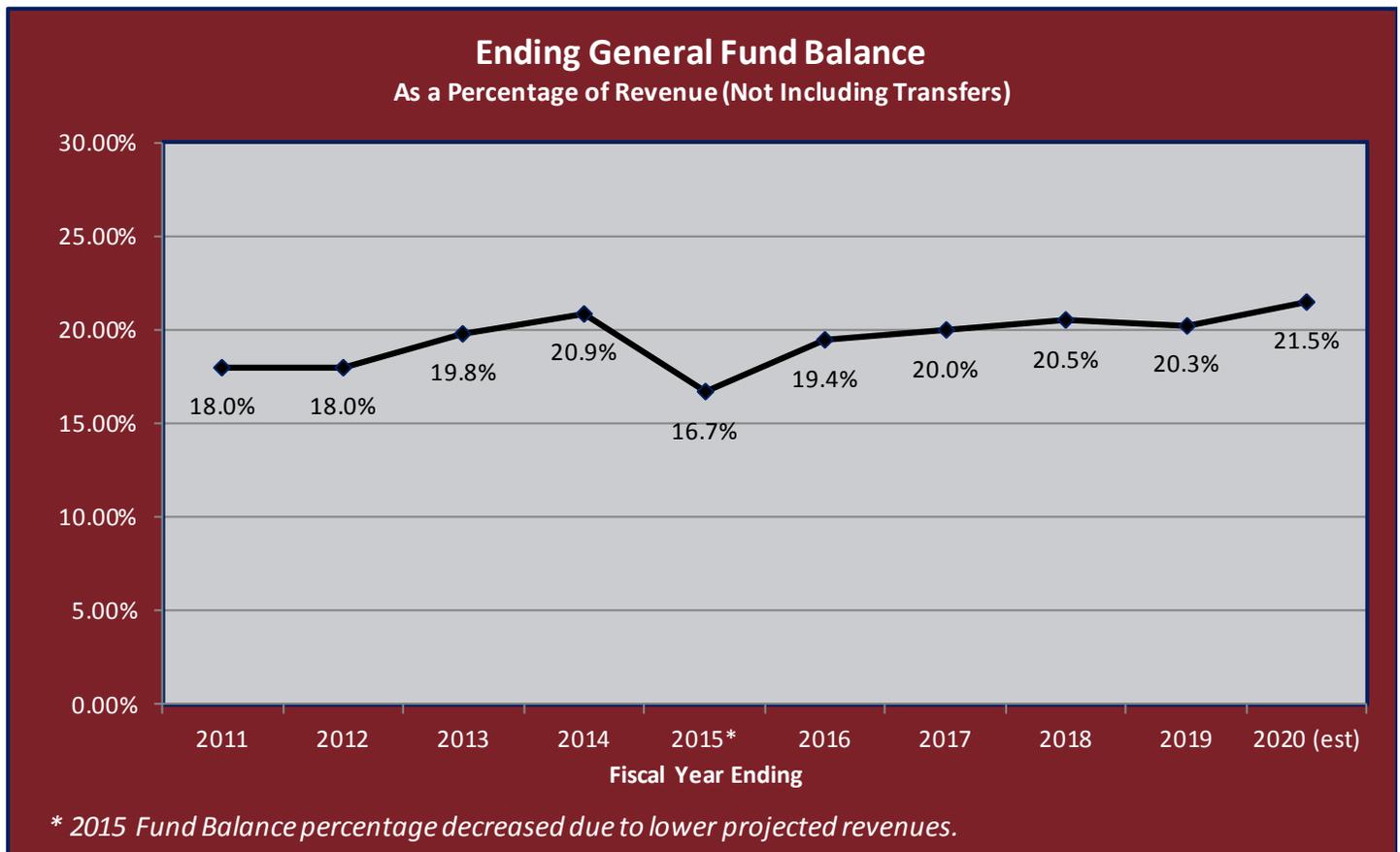
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2013, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 25% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 25% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 25% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2019-2020 is estimated to be at 21.5% in the amount of \$10,436,595. The City will continue to build its reserve to the 25% maximum.



Fund Balance Summary

ALL FUNDS						
	FY2019 Fund Balance	FY2020 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
Governmental Funds						
General Fund	10,745,112	9,704,659	48,542,303	(45,696,311)	(2,845,992)	9,704,659
Debt Service Fund	4,433,971	3,239,045	2,163,825	(5,728,350)	3,316,787	2,991,307*
Redevelopment Fund	18,441,113	14,703,854	11,235,000	(10,620,632)	(2,713,551)	12,604,671*
Capital Projects Fund	42,573,777	19,251,559	6,052,000	(9,870,531)	5,548,531	20,981,559
CDBG Fund	-	-	241,317	(241,317)	-	-
Storm Drain Fund	3,283,612	2,288,302	2,506,107	(1,776,117)	(729,990)	2,288,302
Municipal Building Authority	339,556	339,556	1,750	(723,432)	721,682	339,556
Total Governmental Funds	79,817,141	49,526,975	70,742,302	(74,656,690)	3,297,467	48,910,054
Proprietary Funds						
Water Operations Fund	19,588,181	10,548,222	21,578,999	(22,370,606)	(4,168)	9,752,447*
Mulligans	509,632	602,824	1,322,387	(1,327,318)	(469)	597,424
Sanitation	4,874,920	4,376,523	4,209,490	(4,770,236)	(272)	3,815,505*
Total Proprietary Funds	24,972,733	15,527,569	27,110,876	(28,468,160)	(4,909)	14,165,376
Total	104,789,874	65,054,543	97,853,178	(103,124,850)	3,292,558	63,075,429

* Debt Service fund balance is estimated to decrease largely due to increased debt service costs from the City's Special Assessment Bond.

*Redevelopment fund balance is estimated to decrease largely due to the City implementing a new housing assistance program.

*Water fund balance is estimated to decrease due to several planned capital projects.

*Sanitation fund balance is estimated to decrease largely due to several planned capital projects.



Work

South Jordan City broke ground on a new public safety building - Station 64 - on July 15th.

This new westside precinct building in Daybreak is slated to be finished in late 2020.

The new 30,000 square-foot building will feature a full fire station, a police substation, City administration space, including utility billing, and space for community meetings.

Having this station on the west side of town will help improve response times for police and fire and will allow residents to have City services closer to home.



Consolidated Budget

ALL FUNDS				
	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21

Financing Sources:

Taxes & Fees	32,407,645	35,818,915	33,792,263	35,621,806
Impact Fees	2,275,348	3,095,000	2,397,933	2,180,000
Area Increment*	12,304,344	10,955,000	10,955,000	10,165,000
RDA Housing	1,240,278	950,000	950,000	950,000
Class C Road Funds	2,740,405	2,758,706	2,877,426	3,022,000
Local Transit Tax	0	0	1,212,854	1,300,000
Licenses & Permits	3,456,503	3,871,814	3,466,181	3,524,812
Intergovernmental Revenues & Fees	694,335	624,468	637,752	637,752
Charges for Services	36,135,008	34,244,864	34,526,086	35,519,079
Fines & Forfeitures	582,999	564,374	564,374	560,000
Special Assessments	3,045,220	2,153,675	2,153,675	2,151,675
Investment Earnings	3,027,785	430,850	979,215	942,900
Misc. Revenue	9,135,064	783,950	3,941,019	1,278,154
Transfers In & Use of Fund Balance	26,814,774	37,876,196	43,528,862	21,514,997
Total Financing Sources	133,859,708	134,127,812	141,982,640	119,368,175

Financing Uses:

Wages & Benefits	34,425,391	39,301,337	38,211,614	41,031,540
Materials & Supplies	2,123,890	2,539,013	2,534,396	2,151,345
Operating Expenses	27,252,100	29,639,283	29,214,973	26,436,352
Debt Expenditures	10,246,434	11,253,185	10,146,781	8,895,082
Project Expenditures*	20,806,024	24,911,500	29,870,167	24,610,531
Transfers Out & Contribution to Fund Balance	39,005,870	26,483,494	32,004,709	16,243,325
Total Financing Uses	133,859,708	134,127,812	141,982,640	119,368,175

* Area Increment Revenue decreased due to completion of Project Area #7 (North Jordan Gateway).

* Project Expenditures decreased due to lower available revenues.

General Fund Summary

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
REVENUES				
Sales Tax*	15,207,236	19,057,307	15,967,597	17,085,329
Property Taxes	11,168,503	10,765,087	11,666,813	12,233,935
Franchise Taxes	4,614,844	4,538,031	4,689,016	4,791,029
Transient Room Tax	155,104	133,130	162,859	171,002
Cable TV Fees	445,215	464,733	464,733	474,028
Motor Vehicle Fees	816,743	860,627	841,245	866,483
Penalties & Interest	21,542	10,000	10,000	10,000
Class C Road Funds	2,740,405	2,758,706	2,877,426	0
Licenses & Permits	3,456,503	3,871,814	3,466,181	3,524,812
Intergovernmental Revenues	465,551	396,435	396,435	396,435
Administration Fees	2,842,806	3,072,113	3,072,113	3,509,656
Charges for Services	3,795,362	3,108,699	3,316,517	3,867,594
Fines and Forfeitures	582,999	564,374	564,374	560,000
Miscellaneous Revenue	2,563,206	562,500	1,045,000	1,052,000
Total General Fund Revenue	48,876,019	50,163,556	48,540,309	48,542,303
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	239,413	8,818	239,413	507,869
Use of Fund Balance	0	0	622,415	0
Total Transfers In and Use of Fund Balance	239,413	8,818	861,828	507,869
Total Rev, Trans in, and Use of Fund Balance	49,115,432	50,172,374	49,402,137	49,050,172
EXPENDITURES				
Wages and Benefits	30,163,969	34,725,924	33,955,687	37,267,407
Materials and Supplies	1,424,424	1,599,851	1,599,851	1,638,833
Operating Expenditures	11,684,040	10,661,961	10,661,961	6,790,071
Total General Fund Expenditures	43,272,433	46,987,736	46,217,499	45,696,311
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	5,399,500	3,184,638	3,184,638	3,353,861
Contribution to Fund Balance	443,499	0	0	0
Total Transfers Out and Contribution to Fund Balance	5,842,999	3,184,638	3,184,638	3,353,861
Total Exp, Trans Out, and Cont to Fund Balance	49,115,432	50,172,374	49,402,137	49,050,172

*Sales Tax reduction due to the legislature removing mining tax.

General Fund

Revenues Summary

	Prior Year Actual FY 18-19	Estimated Actual FY 19-20	Proposed Budget FY 20-21
REVENUES			
Taxes			
Property Tax	11,168,503	11,666,813	12,233,935
Motor Vehicle Tax	816,743	841,245	866,483
Sales and Use Tax	15,207,236	15,967,597	17,085,329
Penalties and Interest	21,542	10,000	10,000
Class C Road Funds <i>*Reporting as Capital Projects Fund as of FY 21</i>	2,740,405	2,877,426	0
Telecommunications Tax	633,834	608,480	608,480
Energy Sales and Use Tax	3,981,010	4,080,536	4,182,549
Cable TV Franchise Tax	445,215	464,733	474,028
Transient Room Tax	155,104	162,859	171,002
Total Taxes	35,169,592	36,679,689	35,631,806
Licenses and Permits			
Building Permits	2,895,084	2,909,560	2,967,751
Business Licenses	180,243	181,144	182,955
Solid Waste License Fee	117,969	117,969	117,969
Miscellaneous	263,207	257,507	256,137
Total Licenses and Permits	3,456,503	3,466,181	3,524,812
Intergovernmental Revenues			
State and Federal Grants	401,941	340,435	340,435
Liquor Allotment	63,610	56,000	56,000
Total Intergovernmental Revenues	465,551	396,435	396,435
Charges for Service			
Ambulance Fees	2,421,025	2,192,995	2,355,000
Engineering Fees	15,162	15,162	15,162
Plan Check Fees	3,649	2,709	2,700
Zoning and Subdivision Fees	694,089	701,030	701,030
Cemetery Fees	248,855	169,000	195,000
Other Services	3,255,388	3,307,734	4,108,358
Total Charges for Services	6,638,168	6,388,630	7,377,250
Fines and Forfeitures	582,999	564,374	560,000
Miscellaneous Revenue			
Investment Earnings	1,309,689	950,000	950,000
Other Miscellaneous Revenue	1,253,517	95,000	102,000
Total Miscellaneous Revenue	2,563,206	1,045,000	1,052,000
Total Revenue	48,876,019	48,540,309	48,542,303

General Fund

Expenditures Summary

	Prior Year Actual FY 18-19	Estimated Actual FY 19-20	Proposed Budget FY 20-21
EXPENDITURES			
General Government			
General Administration	1,406,368	1,586,200	1,892,588
City Commerce	272,104	297,106	307,806
City Recorder	239,752	449,792	459,165
Finance	2,238,288	2,344,120	2,502,966
Human Resources	592,536	601,771	659,300
Office of the City Attorney	1,069,000	1,128,039	1,234,370
Total General Government	5,818,048	6,407,028	7,056,195
Administrative Services			
Administration	736,684	985,220	1,015,852
Recreation/Event Programs	798,871	849,164	1,116,436
Seniors	268,172	369,850	383,835
Facilities	1,264,487	1,403,768	1,486,106
Information Services	1,573,719	1,720,572	1,769,533
Information Center	436,817	406,661	442,893
Justice Court	544,676	623,242	627,375
Parks	2,420,436	2,695,653	2,793,106
Risk Management	719,442	831,702	842,550
Total Administrative Services	8,763,304	9,885,832	10,477,686
Development Services			
Building	1,575,353	1,546,455	1,631,368
Engineering	2,207,847	2,361,223	2,473,642
Planning	749,209	804,115	846,659
Total Development Services	4,532,409	4,711,793	4,951,669
Public Works			
Administration	734,741	747,812	783,827
Cemetery	269,746	307,547	318,447
Fleet	3,203,107	2,619,116	1,128,777
Street Lighting	284,908	349,648	358,829
Streets	4,558,263	4,331,747	1,647,445
Total Public Works	9,050,765	8,355,870	4,237,325
Public Safety			
Fire	7,085,657	7,586,693	9,028,012
Police & Animal Control	8,022,250	9,270,283	9,945,424
Total Public Safety	15,107,907	16,856,976	18,973,436
Total Expenditures	43,272,433	46,217,499	45,696,311

Fund Types

Descriptions

Governmental Funds

Major Fund Descriptions:

General Fund - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Redevelopment Agency (RDA) Fund - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

Capital Projects Fund - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

Non-Major Fund Descriptions:

Storm Drain Fund - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

CDBG Fund - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Municipal Building Authority (MBA) Fund - The MBA fund is used to account for the construction of the City's capital facilities.

Proprietary Funds

Major Fund Descriptions:

Water Fund - The water fund is used to account for the activities of the City's water operations.

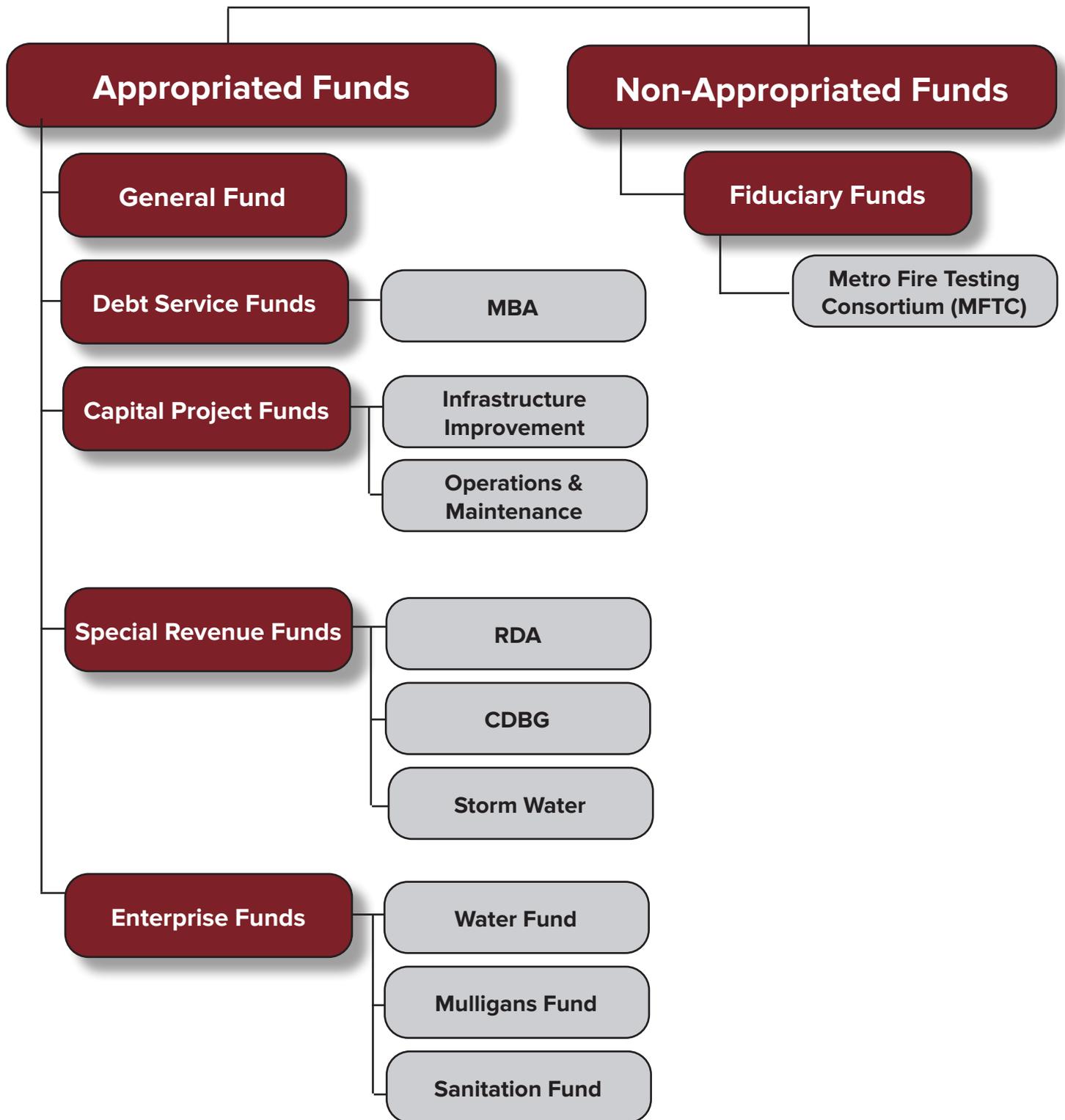
Mulligans Fund - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

Non-Major Fund Descriptions:

Sanitation Fund - The sanitation fund is used to account for the activities of the City's sanitation operations.

Fund Types

Fund Organizational Chart



Department/Fund Relationship Chart

Department	Governmental Funds						Proprietary Funds		
	Major Funds				Non Major Funds		Major Funds	Non Major Funds	
	General Fund	Debt Service	Capital Projects	Redevelopment Agency	Storm Water	CDBG	Water Fund	Sanitation Fund	Mulligans Fund
Office of the City Manager	5,821,825	6,451,782	18,310,215	14,229,183		241,317			
Administrative Services	10,477,686								1,327,787
Development Services	4,951,669								
Fire/EMS	9,028,012								
Police	9,945,424								
Public Works	4,237,325		13,332,038		2,674,058		27,291,330	4,770,508	
City Attorney	1,234,370								



City Council Chambers

General Fund

Office of the City Manager

The Office of the City Manager houses and provides management direction and support for Strategic Services, Human Resources, Finance, City Commerce and the City Recorder’s Office.

Office of the City Manager at a Glance:

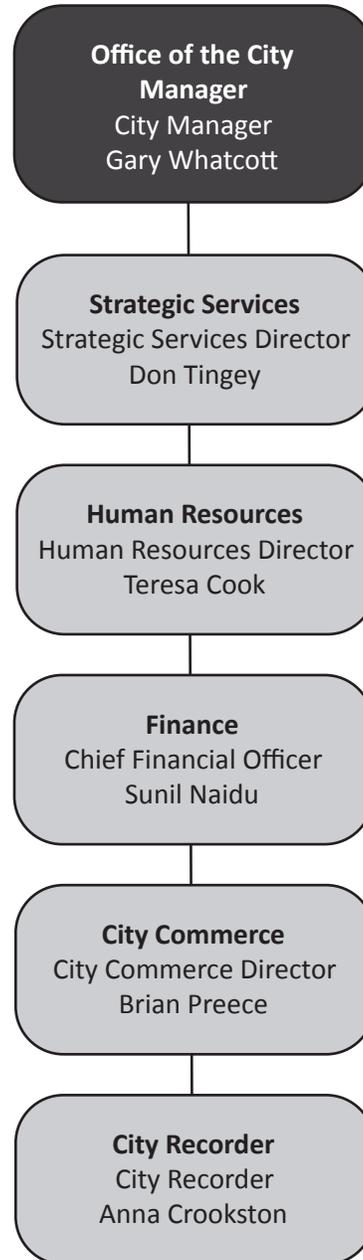
FY 2020-21
Total Office of the City Manager
Budget

\$5,615,888

Executive & Mayor	\$1,686,651
Human Resources	\$659,300
Finance	\$2,502,966
City Commerce	\$307,806
City Recorder	\$459,165

Full-Time Employees

31



Department Purpose:

South Jordan operates under a Manager by Ordinance form of Government and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the title of the City Manager's budget.

Core Programs:

- Budget & Finance Accountability
- Operational Excellence
- Policy Development
- Strategic Planning
- Inter-governmental Liaison
- Boards & Commissions

FY 2019-20 Results:

- Conducted a strategic planning session with elected officials and leadership.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Conduct an annual strategic planning session with elected officials and leadership.
- Strengthen the citywide program and service evaluation program by implementing a program metric to track ongoing citywide re-appropriations and savings.
- Create methods to implement a more flexible work environment by the end of FY 2021.
- Develop methods that will reduce employee turn over by the end of FY 2021.
- Complete Fire Station 64 on or under budget by the end of 2020.

Department at a Glance:

FY 2020-21

\$1,686,651

Full-Time Employees

5

Location

City Hall
1600 W. Towne Center Dr.

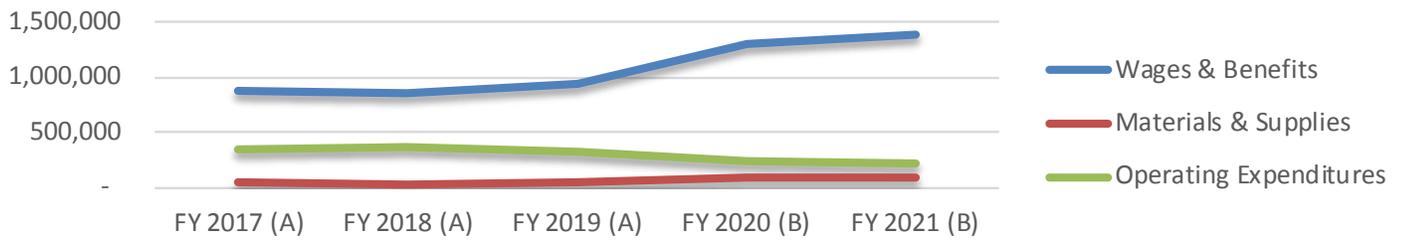
General Fund

Office of the City Manager

Executive

Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	943,948	1,297,582	1,054,955	1,386,343
Materials and Supplies	42,408	83,846	83,846	83,846
Operating Expenditures	331,651	241,462	241,462	216,462
Total Executive & Mayor	1,318,007	1,622,890	1,380,263	1,686,651



Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	4	5	5
City Manager	1	1	1
Assistant to the City Manager	0	1	1
Assistant City Manager	1	1	1
Executive Assistant	1	1	1
Strategic Services Director	1	1	1



Department Purpose:

The Human Resources division provides a variety of support services to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.

Core Programs:

- City Leadership Training
- Employee Handbook Development & Maintenance
- Employment Verification & Background Checks
- Federal and State Law Compliance & Reporting
- Classification, Compensation, Salary Survey, Authorized Position Maintenance
- Employee Performance Evaluation Management
- Employee Recruitment & Selection Administration
- Benefits Management & Administration
- Employee Orientation & Exit Interview Processing
- Management & Supervisory Resource Guidance & Policy Interpretation
- Employee Leave Management & Administration
- Employee Recognition, Retention & Appreciation
- Communication, Engagement & Conflict Resolution

FY 2019-20 Results:

- Provided at least four (4) supervisor and general employee trainings throughout the year.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Implement and updated onboarding process for new City employees, to include more involvement and cooperation with City departments by June 2021.
- Provide two (2) supervisory and general employee trainings throughout the year.

Division at a Glance:

FY 2020-21

\$659,300

Full-Time Employees

4

Location

City Hall
1600 W. Towne Center Dr.

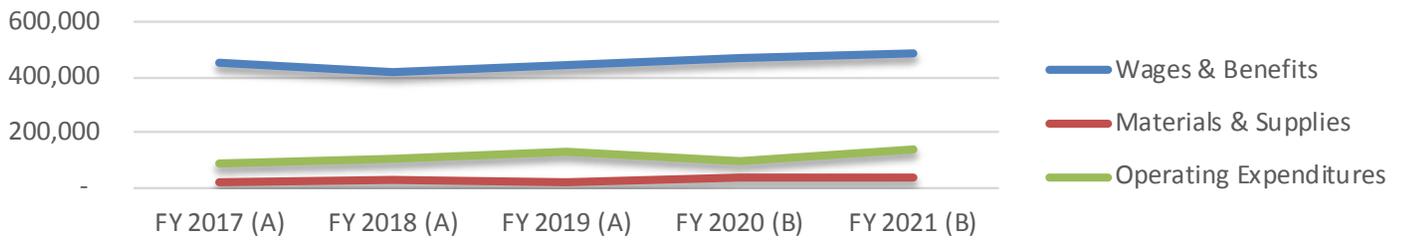
General Fund

Office of the City Manager

Human Resources

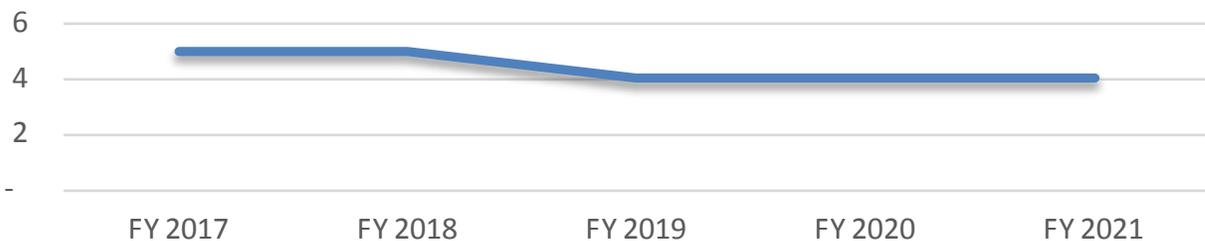
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	447,111	466,686	465,672	485,963
Materials and Supplies	18,920	38,938	38,938	37,982
Operating Expenditures	126,505	97,161	97,161	135,355
Total Human Resources	592,536	602,785	601,771	659,300



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	4	4	4
Human Resource Director	1	1	1
HR Analyst	1	1	1
HR Generalist	2	2	2



Department Purpose:

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (CAFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Core Programs:

- Budget Development
- External Audit
- Strategic Planning & Visioning
- Internal Audit, Internal Controls & Policy Analysis
- CAFR Preparation
- Accounts Payable
- Cash Investment Management
- General Ledger Maintenance
- Long-Term Financial Forecasting
- Transparency Reporting
- Water Utility Billing & Collections
- Debt Management
- Budget Analysis and Forecasting
- RFP and Bid Management
- Financial Policy and Procedure Management
- Development Agreement Tracking
- Utility Work Orders
- Emergency Purchase Order Management
- Fixed Asset Management
- Payroll Processing & Reporting

FY 2019-20 Results:

- Increased utility billing e-Billing participation rate to 30% of all accounts.
- Implemented new online payment portal for Utility Billing.
- Upgraded Munis system.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Provide convenient delivery of utility bill information through text and email by educating and promoting our online paperless bill options and increase its utilization to 40% of all active accounts by June 2021.
- Improve process efficiency by increasing the percentage of electronic file transfer (EFT) payments for repeat vendors by June 2022.
- Increase convenience and take advantage of technological options by integrating the City's dog license and other general billing functions to utilize the same online payment system as utility billing by June 2022.

Division at a Glance:

FY 2020-21

\$2,502,966

Full-Time Employees

18

Location

City Hall
1600 W. Towne Center Dr.

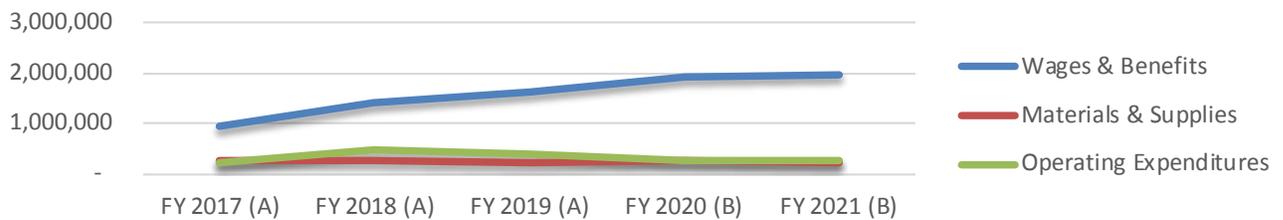
General Fund

Office of the City Manager

Finance

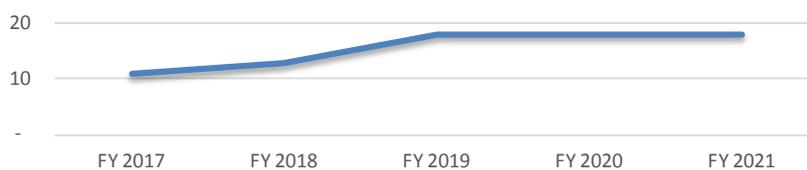
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	1,617,429	1,901,547	1,810,120	1,968,966
Materials and Supplies	216,365	265,175	265,175	265,175
Operating Expenditures	404,494	268,825	268,825	268,825
Total Finance	2,238,288	2,435,547	2,344,120	2,502,966



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	18	18	18
Chief Financial Officer	1	1	1
Associate Director of Finance	1	1	1
Assistant Controller	1	1	1
City Treasurer	1	1	1
Purchasing Coordinator	1	1	1
Project Accountant	1	1	1
Accounting Technician	1	1	1
Accounts Payable Technician	1	1	1
Finance Specialist	1	1	1
Accountant (I, II)	3	3	3
Billing Manager	1	1	1
Billing Lead	1	1	1
Billing Clerk	3	3	3
Utility Master System Technician	1	1	1



Department Purpose:

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

Core Programs:

- Business Licensing
- Business Expansion (non-Redevelopment Agency)
- Business Recruitment (non-Redevelopment Agency)
- Business Retention (non-Redevelopment Agency)

FY 2019-20 Results:

- Submitted potential business recruitment proposals when available and as appropriate.

FY 2020-21 Goals:

Strategic Initiative: Economic Development

- Working with the Planning Department, before the end of FY2021, using insights and recommendations from the 2020 Redwood Road Small Area Plan, propose possible changes to the Redwood Road Mixed Use Zones in the Title 17 for new regulatory concepts and/or incentive options to the City Council that will allow the Redwood Road Small Area Plan to be implemented.

Division at a Glance:

FY 2020-21

\$307,806

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

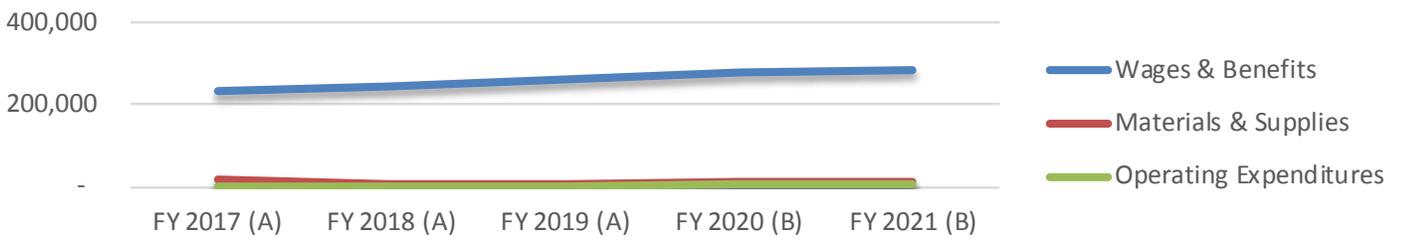
General Fund

Office of the City Manager

City Commerce

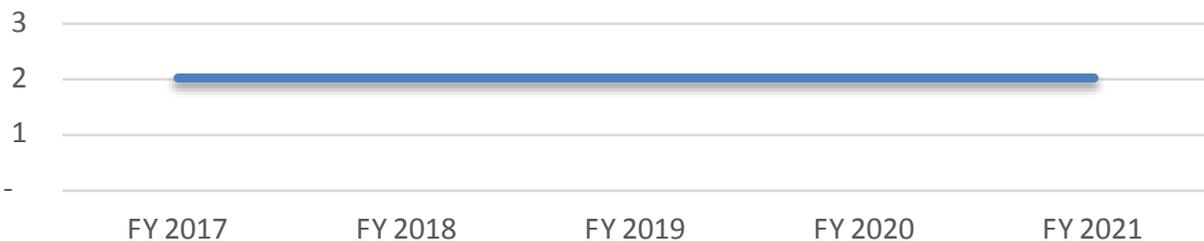
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	263,760	278,612	276,506	287,206
Materials and Supplies	7,251	14,210	14,210	14,210
Operating Expenditures	1,093	6,390	6,390	6,390
Total City Commerce	272,104	299,212	297,106	307,806



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	2	2	2
City Commerce Director	1	1	1
Executive Assistant	1	1	1



Department Purpose:

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

Core Programs:

- Planning Commission Support
- Record Management
- City Council Support
- Redevelopment Agency, Advisory Boards, Committee Support
- Government Records Management Act (GRAMA) Requests
- Municipal Code
- Record Retention
- Municipal Election

FY 2019-20 Results:

- Received and facilitated all GRAMA requests received.
- Prepared meeting agendas and packets for City Council, Planning Commission and Redevelopment Agency.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Receive appropriate training and begin certifications for new City Recorder.
- Receive and process all GRAMA requests within statutory guidelines.
- Prepare agendas, packets and meeting minutes in accordance to statutory requirements for the Planning Commission, City Council, Redevelopment Agency and other assigned City committees.

Division at a Glance:

FY 2020-21

\$459,165

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

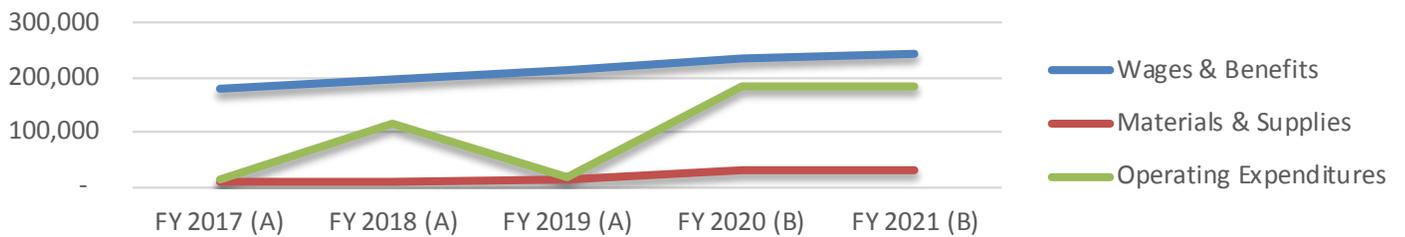
General Fund

Office of the City Manager

City Recorder

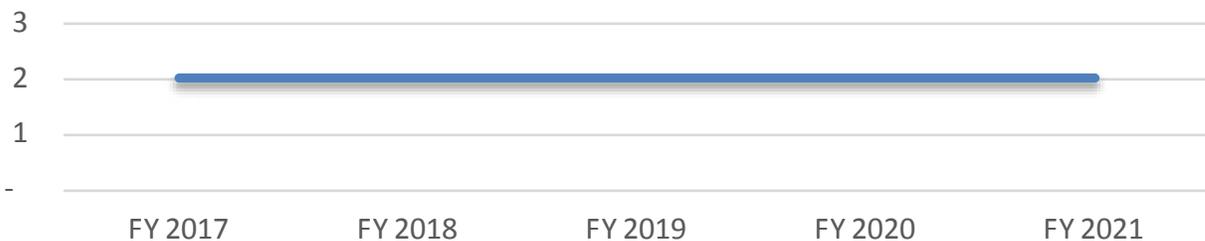
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	211,963	235,128	234,262	243,635
Materials and Supplies	11,713	31,050	31,050	31,050
Operating Expenditures	16,076	184,480	184,480	184,480
Total City Recorder	239,752	450,658	449,792	459,165



Division Staffing:

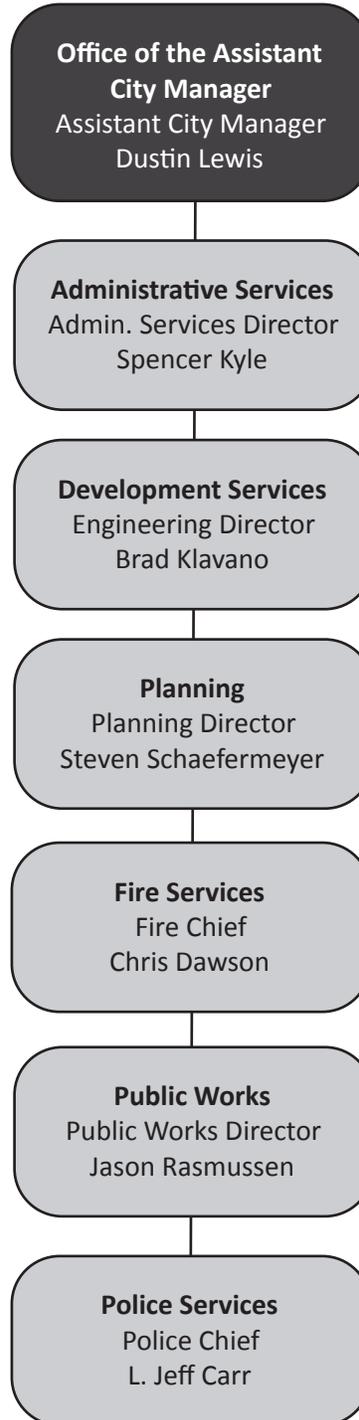
Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	2	2	2
City Recorder	1	1	1
Deputy City Recorder	1	1	1



General Fund

Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Development Services, Fire Services, Public Works and Police Services.



Office of the Assistant City Manager at a Glance:

FY 2020-21

Total Office of the Assistant City Manager Budget

\$38,846,053

Assistant City Manager	\$205,937
Admin Services	\$10,477,686
Development Services	\$4,105,010
Planning	\$846,659
Fire Services	\$9,028,012
Police Services	\$9,945,424
Public Works	\$4,237,325

Full-Time Employees

296

General Fund

Office of the Assistant City Manager

Assistant City Manager

Department Purpose:

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.

Core Programs:

- Provide leadership to City operations.
- Budget/Finance Accountability
- Operational Excellence
- Policy Development

FY 2019-20 Results:

- Conducted session two of the Effective Supervisory and Leadership Skills course.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Identify metrics to be included in the City's annual report to provide more information regarding the effectiveness and efficiency of City programs and services by December 2020.

Department at a Glance:

FY 2020-21

\$205,937

Full-Time Employees

0

Location

City Hall
1600 W. Towne Center Dr.

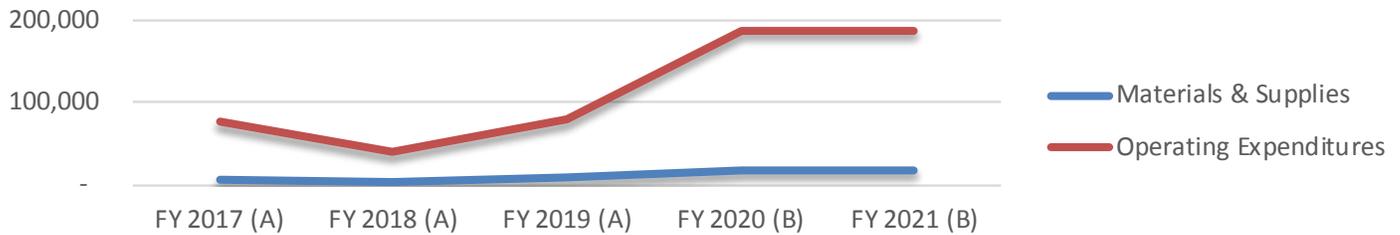
General Fund

Office of the Assistant City Manager

Assistant City Manager

Summary of Expenditures:

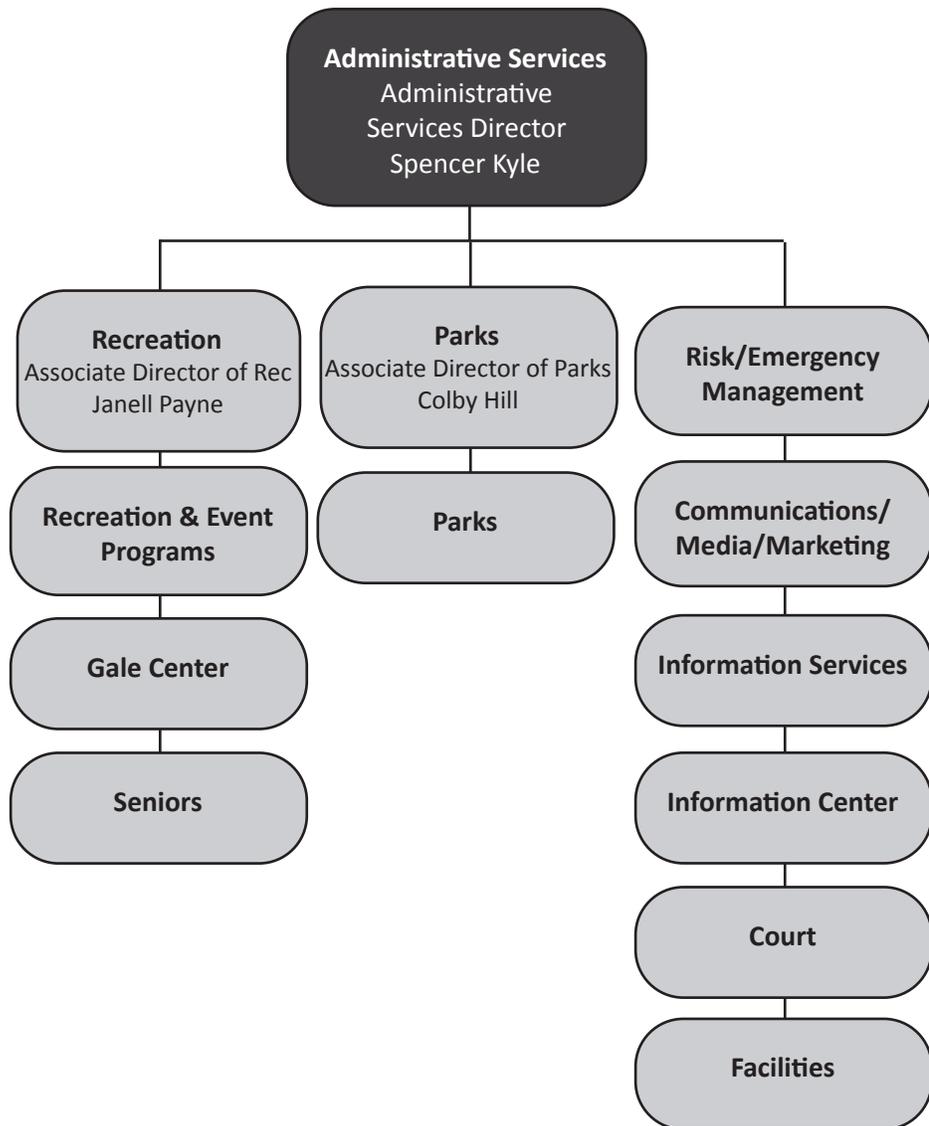
	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Materials and Supplies	7,916	17,963	17,963	17,963
Operating Expenditures	80,445	187,974	187,974	187,974
Total Assistant City Manager	88,361	205,937	205,937	205,937



General Fund

Administrative Services

The Administrative Services department provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors, Fitness Center and Mulligans.



Administrative Services at a Glance:

FY 2020-21
Total Administrative Services Budget

\$10,477,686

Admin Services	\$612,307
Emerg./Risk Management	\$842,550
Communications/Media	\$403,545
Information Services	\$1,769,533
Court	\$627,375
Information Center	\$442,893
Recreation & Event Prog	\$1,073,754
Parks	\$2,793,106
Gale Center	\$42,682
Facilities	\$1,486,106
Seniors	\$383,835

Full-Time Employees

74

General Fund

Administrative Services

Administrative Services Admin

Department Purpose:

Administrative Services provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors, Fitness Center and Mulligans.

Core Programs:

- Department Strategic Planning
- Division Operations Support

FY 2019-20 Results:

- Supported and facilitated the accomplishment of Administrative Services Division's goals (see individual Administrative Services Division's goals).

FY 2020-21 Goals:

- See individual Department's goals.

Department at a Glance:

FY 2020-21

\$612,307

Full-Time Employees

4

Location

City Hall
1600 W. Towne Center Dr.

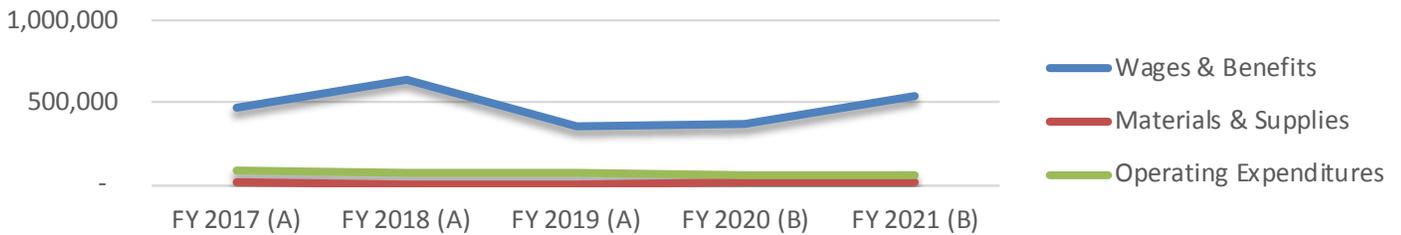
General Fund

Administrative Services

Administrative Services Admin

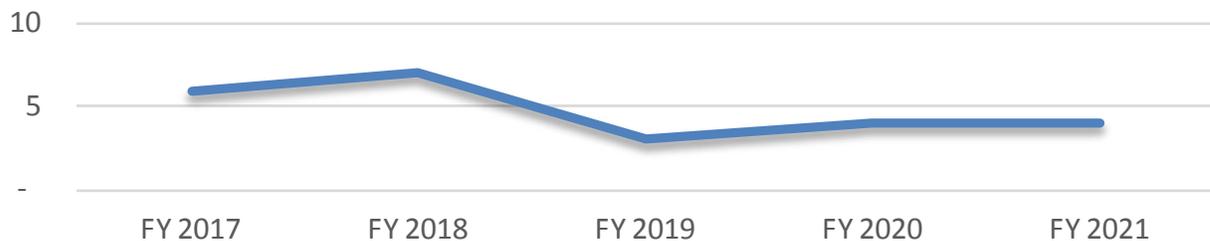
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	361,073	374,576	518,845	538,732
Materials and Supplies	3,860	8,800	8,800	8,800
Operating Expenditures	67,618	64,775	64,775	64,775
Total Administrative Services	432,551	448,151	592,420	612,307



Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	3	4	4
Director of Administrative Services	1	1	1
Associate Director of Parks	1	1	1
Associate Director of Recreation	0	1	1
Parks & Recreation Admin Assistant	1	1	1



General Fund

Administrative Services

Emergency/Risk Management

Department Purpose:

Emergency/Risk Management exists to encourage, develop, and maintain a safe work place and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. It is also responsible for coordinating the City's emergency management efforts and works with all levels of government and various volunteer organizations to assist and protect the residents from the effects of disasters, both natural and man-made.

Core Programs:

- Incident Investigation & Review
- Property Insurance and Administration
- Safety Program Management
- Liability Insurance and Administration
- Workers Compensation Administration
- Surety Bonding
- Third Party Claim Management
- Emergency Planning
- Emergency Communications
- Emergency/Disaster Response Exercises

FY 2019-20 Results:

- Encouraged culture of risk management and accountability among employees by holding the first quarterly risk management meeting with the Leadership Team.
- Maintained an e-mod rating better than .90.
- Maintained an URMMA annual inspection score of 90% or higher.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Maintain an e-mod rating better than .90 by April 2021.
- Conduct a quarterly Risk Committee meeting with the Leadership Team to encourage a culture of risk management and accountability among employees.
- Maintain an URMMA annual inspection score of 90% or higher by June 2021.
- Build on recent workshops, tabletop exercises, and drills that have taken place by conducting a functional exercise, to help validate the coordination, command, and control, of our Emergency Operation Center by June 2021.

Division at a Glance:

FY 2020-21

\$842,550

Full-Time Employees

2

Location

City Hall
1600 W. Towne Center Dr.

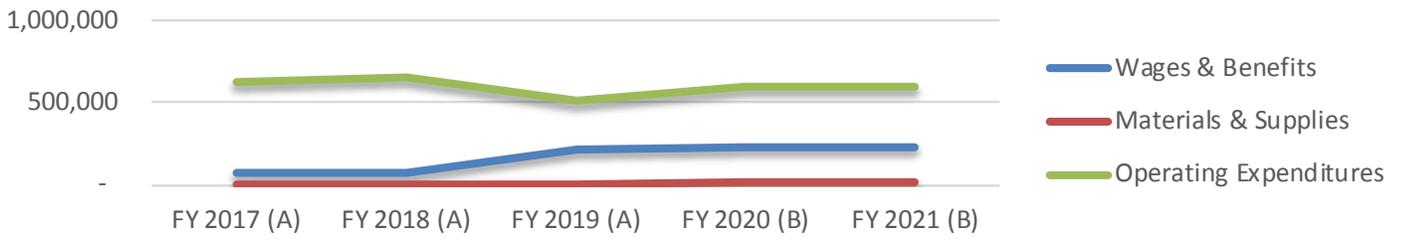
General Fund

Administrative Services

Emergency/Risk Management

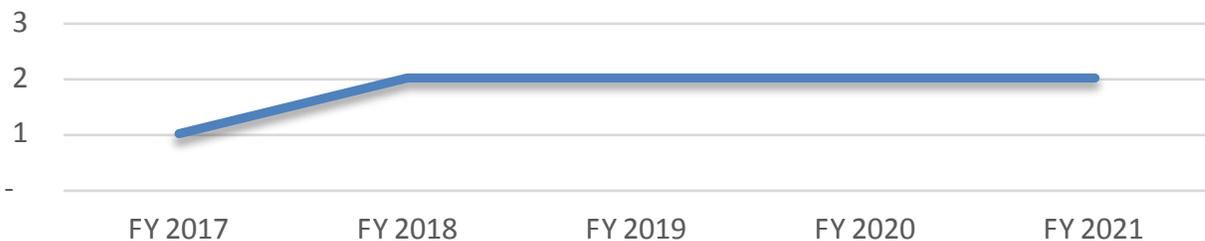
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	209,745	224,043	223,756	234,604
Materials and Supplies	2,415	8,600	8,600	8,600
Operating Expenditures	507,282	599,346	599,346	599,346
Total Emergency/Risk Management	719,442	831,989	831,702	842,550



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	2	2	2
Risk Management Analyst	1	1	1
Emergency/Safety Manager	1	1	1



General Fund

Administrative Services

Communications/Media/Marketing

Department Purpose:

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.

Core Programs:

- Community Outreach
- Special Events
- Social Media
- Public Information Officer
- Branding
- Broadcasting
- Leisure Guide
- Recreation Program Content Marketing
- Community Outreach (Focus Newsletter)
- South Jordan Fit Radio

FY 2019-20 Results:

- Increases the number of email subscribers by 25%.
- Created and launched a bi-weekly e-newsletter.
- Developed and launched new intranet platform.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Identify key actions taken by residents on website (paying bills, signing up for recreation programs, etc.) and make it so they can get to them in 3 clicks or less by February 2021.

Division at a Glance:

FY 2020-21

\$403,545

Full-Time Employees

3

Location

City Hall
1600 W. Towne Center Dr.

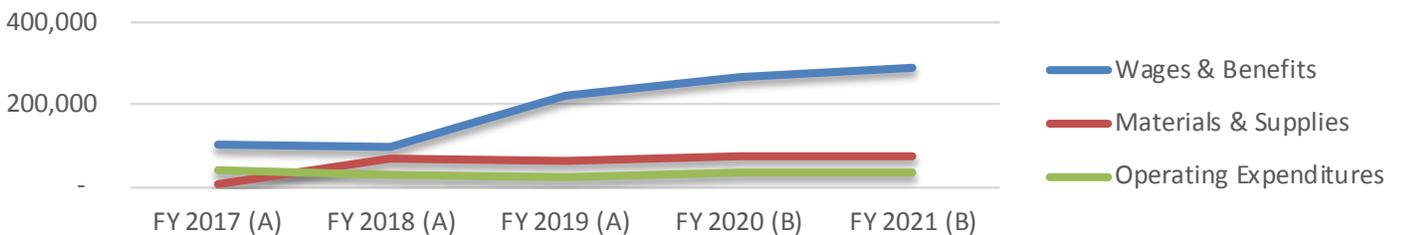
General Fund

Administrative Services

Communications/Media/Marketing

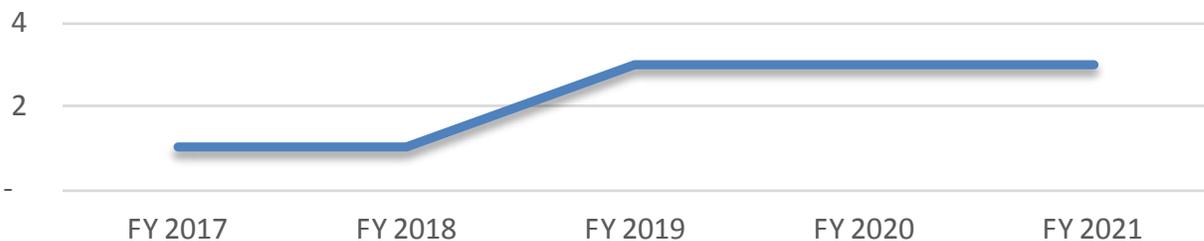
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	219,433	268,976	281,194	291,939
Materials and Supplies	61,262	75,106	75,106	75,106
Operating Expenditures	23,438	36,500	36,500	36,500
Total Communications/Media/Marketing	304,133	380,582	392,800	403,545



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	3	3	3
Communications Manager	1	1	1
Communications Specialist	1	1	1
Marketing Specialist	1	1	1



General Fund

Administrative Services

Information Services

Department Purpose:

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

Core Programs:

- Geographical Information Services (GIS)
- Software Purchase & Disposition
- Software Maintenance
- Data Management - Backup
- Audio & Video System Operations & Maintenance
- User Interface/Maintenance & Disposition
- Data Management
- Hardware Purchase & Disposition
- Hardware Maintenance Support
- Operation Computer Support
- Data Management
- File Storage

FY 2019-20 Results:

- Designed and implemented a state of the art audio and video system in the new city council chambers.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Complete Voice and Sata needed in Station 64 by September 2020.
- Upgrade Core Router by October 2020.

Division at a Glance:

FY 2020-21

\$1,769,533

Full-Time Employees

10

Location

City Hall
1600 W. Towne Center Dr.

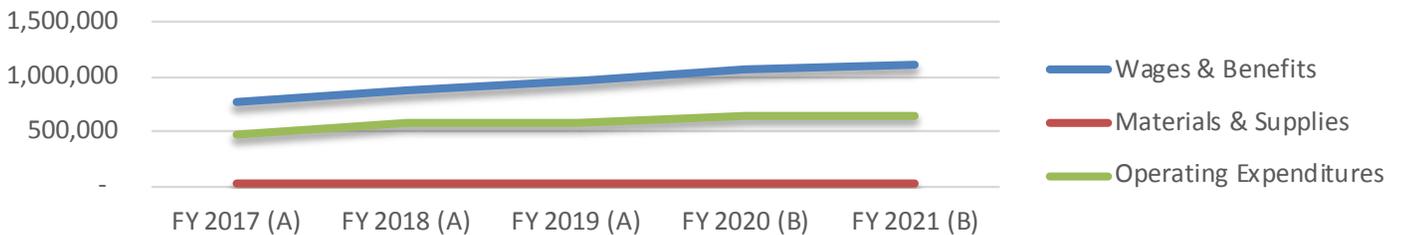
General Fund

Administrative Services

Information Services

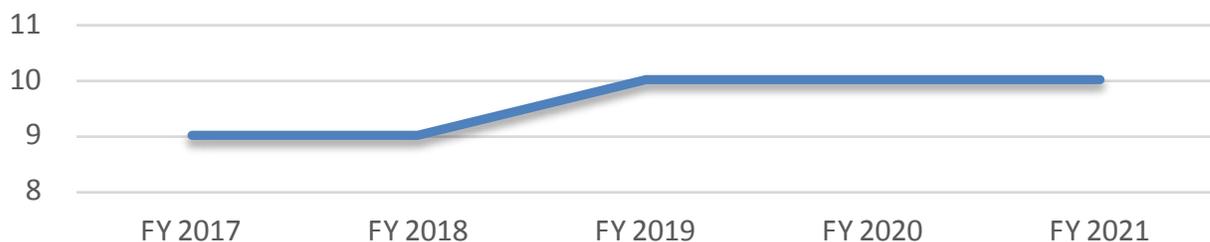
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	958,616	1,059,921	1,055,854	1,104,815
Materials and Supplies	29,832	19,540	19,540	19,540
Operating Expenditures	585,271	645,178	645,178	645,178
Total Information Services	1,573,719	1,724,639	1,720,572	1,769,533



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	10	10	10
Chief Technology Director	1	1	1
Lan/Web Developer	1	1	1
Senior IS Technician	1	1	1
IS Technician	2	2	2
GIS Coordinator	1	1	1
GIS Specialist	2	2	1
Systems Administrator	2	2	2
Database Specialist	0	0	1



General Fund

Administrative Services

Court

Department Purpose:

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

Core Programs:

- Manage Court Funds
- Court Security
- Prisoner Management
- Judicial Actions
- Court Process Service
- Records Management

FY 2019-20 Results:

- Disposed of 90% of cases within 90 days of first court appearance.

FY 2020-21 Goals:

Strategic Initiative: **Balanced Regulatory Environment**

- Dispose of 90% of cases within 90 days of first court appearance.

Division at a Glance:

FY 2020-21

\$627,375

Full-Time Employees

5

Location

Public Safety
10655 S. Redwood Rd.

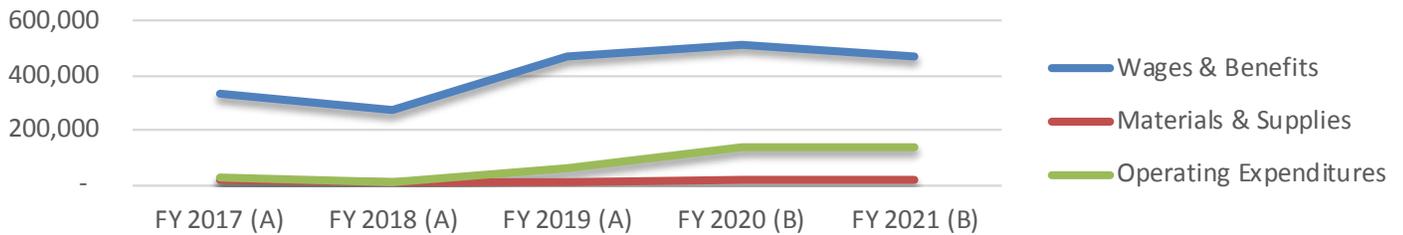
General Fund

Administrative Services

Court

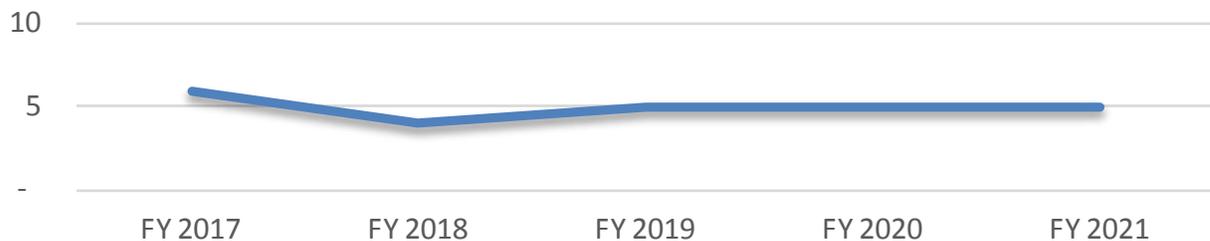
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	470,152	509,398	465,672	469,805
Materials and Supplies	10,394	17,559	17,559	17,559
Operating Expenditures	64,130	140,011	140,011	140,011
Total Court	544,676	666,968	623,242	627,375



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	5	5	5
Judge	1	1	1
Justice Court Administrator	1	1	1
Justice Court Clerk	3	3	3



Department Purpose:

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

Core Programs:

- E-Payments
- Department Support
- Mail Processing
- Service Request Processing
- Dog Licensing
- New Resident Orientations
- Delinquent Account Support
- Final Utility Account Assessments
- Business Licensing Support
- Information Management

FY 2019-20 Results:

- Answered 90% of all calls within three (3) rings each month.
- Conducted customer service trainings with agents at least once a quarter.
- Developed a plan that ensured continual updates to the "Knowledge Base".

FY 2020-21 Goals:

Strategic Initiative: Engaged Community

- Answer calls on the first contact 22% of the time, as measured in the annual community survey.

Division at a Glance:

FY 2020-21

\$442,893

Full-Time Employees

6

Location

City Hall
1600 W. Towne Center Dr.

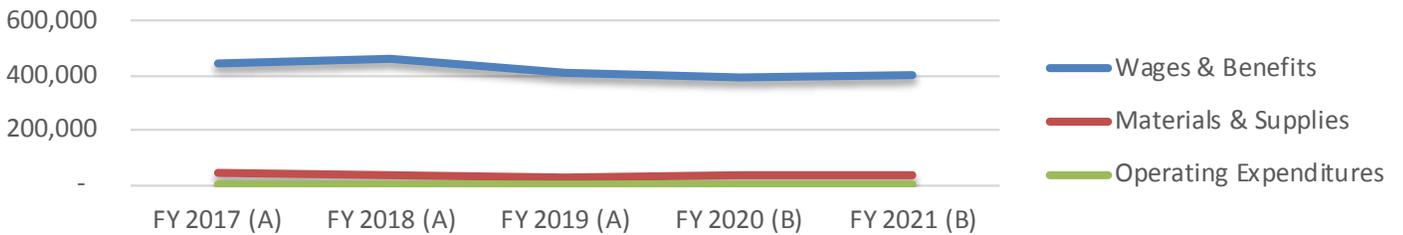
General Fund

Administrative Services

Information Center

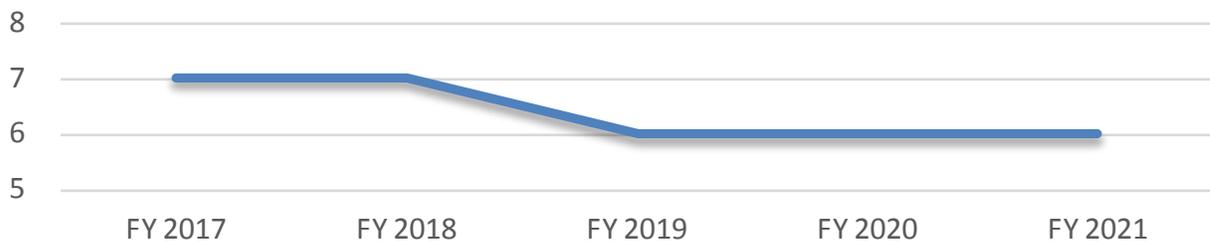
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	409,573	391,481	367,686	403,918
Materials and Supplies	26,823	37,375	37,375	37,375
Operating Expenditures	421	1,600	1,600	1,600
Total Information Center	436,817	430,456	406,661	442,893



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	6	6	6
Information Center Agents	5	5	5
Information Center Lead	1	1	1



Department Purpose:

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.

Core Programs:

- Grants Giving & Management
- Public Art Displays, Contest & Events
- Arts at the Gale
- Literary Contest
- SoJo Summer Fest
- Volunteer Coordination
- Historical Committee
- Youth Council
- Holiday Events
- Summer Events & Promotions
- Farmers Market
- South Jordan City Parade Float

FY 2019-20 Results:

- Created and implemented a facility use policy, including their respective use fees, for recreation programs.
- Developed key performance indicators for current recreations programs and implemented them into a standard reporting format.

FY 2020-21 Goals:

Strategic Initiative: Desirable Amentities and Open Space

- Race series expansion/Improvements. Track and evaluate race series. Create sponsorship package and implement for 2021 series. Formalize marketing plan implemented for full 2021 series. Make a recommendation for possible addition of rotating races in series by November 2020.
- Standardize recreation program evaluation process. Evaluate programming sports, events, senior programs, arts, and gale center. Provide programming recommendations based on evaluations. Establish evaluation schedule and procedures by January 2021.

Division at a Glance:

FY 2020-21

\$1,073,754

Full-Time Employees

6

Locations

Gale Center
10300 S. Beckstead Ln.

City Hall
1600 W. Towne Center Dr.

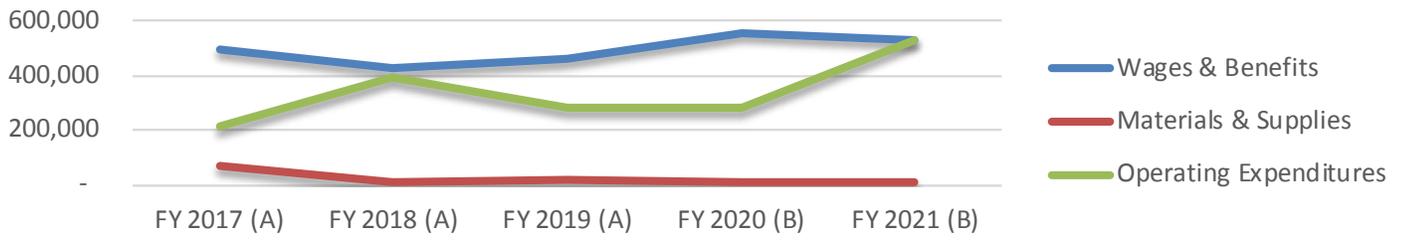
General Fund

Administrative Services

Recreation & Event Programs

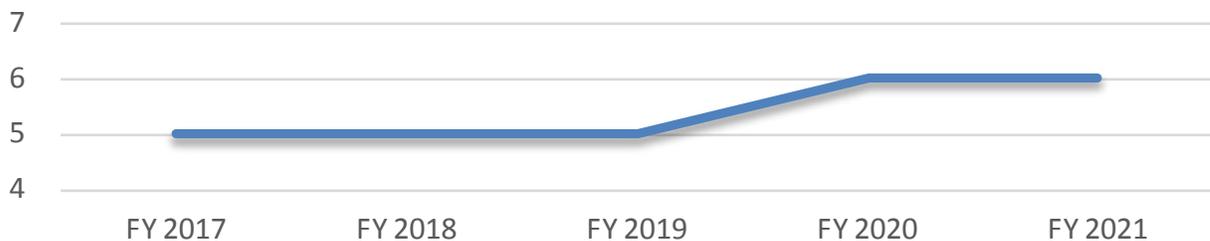
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	457,222	551,757	513,757	531,376
Materials and Supplies	19,587	12,115	12,115	12,115
Operating Expenditures	280,136	280,610	280,610	530,263
Total Recreation & Event Programs	756,945	844,482	806,482	1,073,754



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	5	6	6
Program Coordinator	4	3	3
Special Events Coordinator	1	1	1
Museum Curator	0	1	1
Recreation Program Supervisor	0	1	1



Department Purpose:

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items; playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, horseshoes and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

Core Programs:

- Parks Maintenance
- Parks Planning
- Tree Management & Maintenance
- Snow Plowing
- Trails & Open Space Maintenance
- Arbor Day Celebration/Tree Planting Events
- Event Support - Summer Fest
- Streetscape Maintenance
- Event Support - Light the Night
- Event Support - Community Events
- Holiday Lights
- Event Support - Sights and Sounds of Summer
- Event Support - Farmer's Market

FY 2019-20 Results:

- Completed the construction of Highland Park - Phase II.
- Participated with SL County in the design and construction development of Welby Park.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Implement the revised Parks Division Safety Plan and reduce the number of safety related incidents in the Parks Division from the previous year by December 2020.

Strategic Initiative: Desirable Amenities and Open Spaces

- Complete the active sports field renovations detailed in the IIMO budget and create a program to rest a number of fields every spring, while still providing an acceptable level of service for recreation programming by June 2021.

Department at a Glance:

FY 2020-21

\$2,793,106

Full-Time Employees

23

Locations

Municipal Services
10996 S. Redwood Rd.

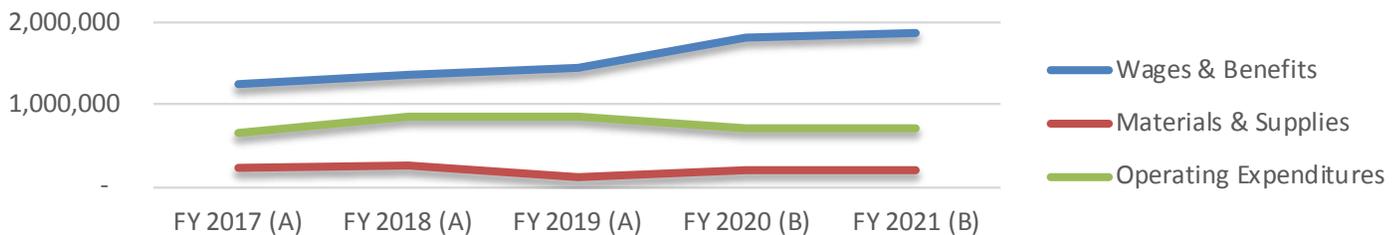
General Fund

Administrative Services

Parks

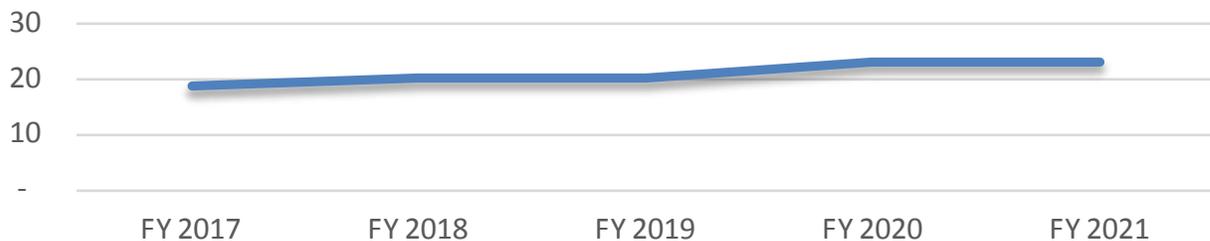
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	1,443,281	1,806,631	1,770,847	1,868,300
Materials and Supplies	126,691	211,431	211,431	211,431
Operating Expenditures	850,464	713,375	713,375	713,375
Total Parks	2,420,436	2,731,437	2,695,653	2,793,106



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	20	23	23
Parks Manager	1	1	1
Urban Forestry/Open Space Coordinator	1	1	1
Parks Maintenance Lead Worker	3	3	3
Parks Maintenance Worker	15	18	18



Department Purpose:

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

Core Programs:

- Auditorium Maintenance and Rental
- Exhibit Maintenance, Preservation and Development
- Volunteer Management and Coordination
- Terrific Tuesday's Education Program
- Gale Center Activities

FY 2019-20 Results:

- Evaluated and created a plan for future museum exhibit updates, specifically reviewing the Merit Medical display.

FY 2020-21 Goals:

Strategic Initiative: Desirable Amenities and Open Space

- Standardize recreation program evaluation process at Gale Center. Evaluate the Terrific Tuesday program and provide programming recommendations based on evaluations by January 2021.

Division at a Glance:

FY 2020-21

\$42,682

Full-Time Employees

0

Locations

Gale Center
10300 S. Beckstead Ln.

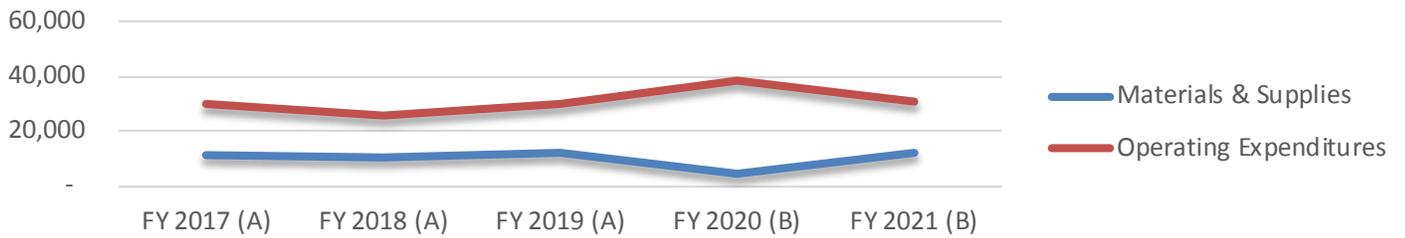
General Fund

Administrative Services

Gale Center

Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Materials and Supplies	12,365	4,220	4,220	12,220
Operating Expenditures	29,561	38,462	38,462	30,462
Total Gale Center	41,926	42,682	42,682	42,682



Gale Center of History & Culture

Department Purpose:

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

Core Programs:

- Planned Projects Management
- Oquirrh Shadows Park Splash Pad Maintenance
- Fitness & Aquatic Center Maintenance
- Preventive Facility Maintenance
- Work Orders
- Facility Maintenance Data Management
- Building Assessments , Maintenance, Inspections and Repairs
- Parks & Outdoor Amenities Maintenance, Repair, and Operation
- Electrical, Mechanical and HVAC Systems Repair and Maintenance
- Fire Alarm, Elevator and Security Inspections and Certifications.
- Custodial Services
- Events Support
- Key Coordination Management

FY 2019-20 Results:

- Completed a comprehensive inventory audit of the mechanical equipment as well as furnishings, fixtures and equipment at the Public Safety Building.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- All building information and assets set up in Elements, we will be trained completely and using Elements for all work orders, preventative maintenance and asset management by June 2021.

Division at a Glance:

FY 2020-21

\$1,486,106

Full-Time Employees

10

Locations

Facilities Office

4034 W. South Jordan Pkwy.

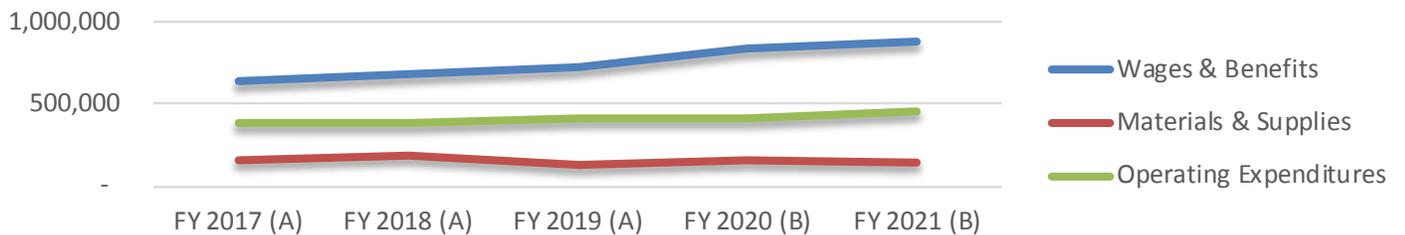
General Fund

Administrative Services

Facilities

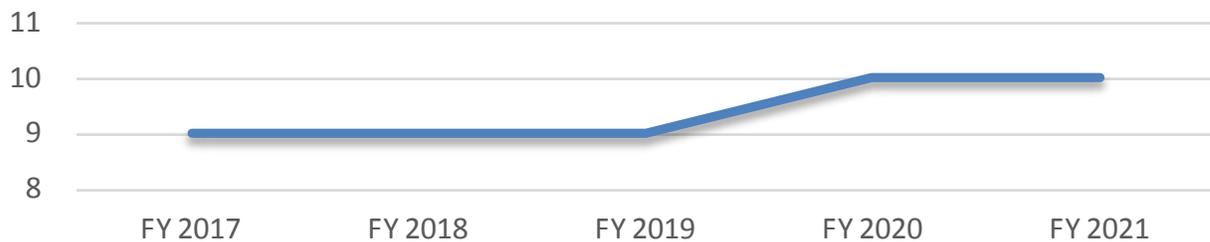
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	727,153	834,606	839,877	879,515
Materials and Supplies	126,685	154,726	154,726	147,226
Operating Expenditures	410,649	409,165	409,165	459,365
Total Facilities	1,264,487	1,398,497	1,403,768	1,486,106



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	9	10	10
Facilities Manager	1	1	1
Preventative Maintenance Worker	1	1	1
Facilities Worker	3	3	3
Facilities Administrative Assistant	1	1	1
Lead Custodian	1	1	1
Custodian	1	2	2
HVAC/Facilities Maintenance Worker	1	1	1



Department Purpose:

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is “home base” for the South Jordan Youth Council.

Core Programs:

- Daily Operations & Customer Service
- Community Senior Recreation Programs
- Food Management - Senior Meals
- Senior Transportation
- Beauty Salon

FY 2019-20 Results:

- Improved partnership relations during FY2019-20 with Salt Lake County Aging Services by designating a City employee representative to participate in and report back from regularly scheduled programming and nutrition trainings.

FY 2020-21 Goals:

Strategic Initiative: Desirable Amenities and Open Space

- Standardize recreation program evaluation process at Senior Center. Evaluate the trips and banquet program and provide programming recommendations based on evaluations by January 2021.

Division at a Glance:

FY 2020-21

\$383,835

Full-Time Employees

5

Locations

Community Center
10778 S. Redwood Rd.

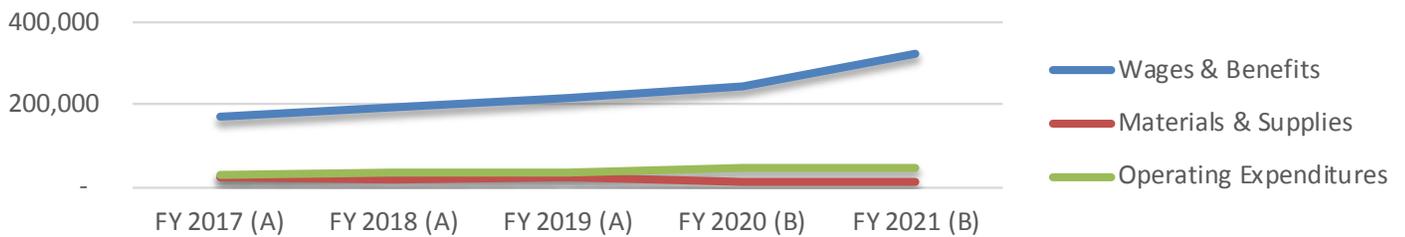
General Fund

Administrative Services

Seniors

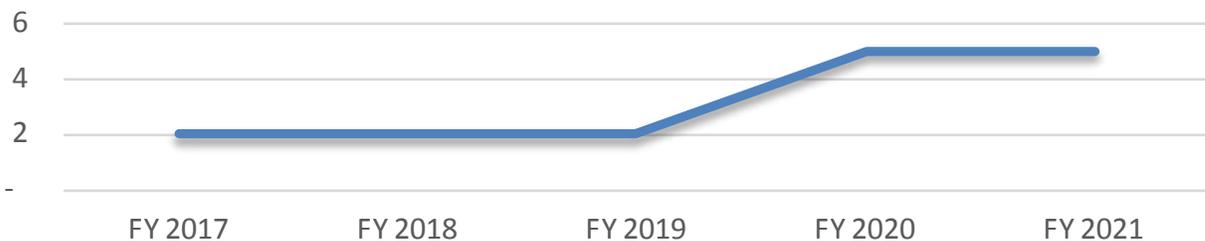
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	214,508	245,930	311,290	324,275
Materials and Supplies	20,298	10,050	10,050	11,050
Operating Expenditures	33,366	48,510	48,510	48,510
Total Seniors	268,172	304,490	369,850	383,835



Division Staffing:

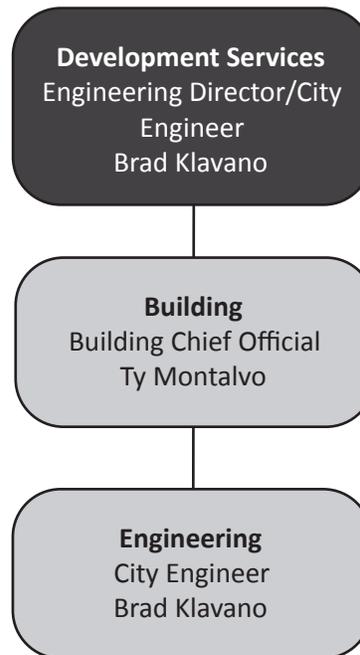
Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	2	5	5
Community Center Supervisor	1	1	1
Senior Program Assistant	0	1	1
Driver	1	1	1
Customer Service Assistant	0	2	2



General Fund

Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Code Enforcement, and Engineering.



Development Services at a Glance:

FY 2020-21
Total Development Services
Budget

\$4,105,010

Building	\$1,631,368
Engineering	\$2,473,642

Full-Time Employees

33

Division at a Glance:

FY 2020-21

\$1,631,368

Full-Time Employees

15

Locations

City Hall
1600 W. Towne Center Dr.

Department Purpose:

The Building and Safety Division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair, and impartial manner, Code Compliance Inspectors assist in maintaining the aesthetic appeal and property values of the City.

Core Programs:

- Commercial Inspections
- Residential Inspections
- Residential Plan Review
- Commercial Plan Review
- Property Maintenance
- Building Permit
- Signs and Banners Compliance
- Business License/Home Occupation Compliance
- Fire Plan Review
- Fire Inspection

FY 2019-20 Results:

- Completed all Buildings' portions of plan reviews within 2 weeks.
- Completed 90% of requested building inspections within 24 hours.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Establish an action plan and carry out a cost evaluation of Development and Building projects to determine fee accuracy.

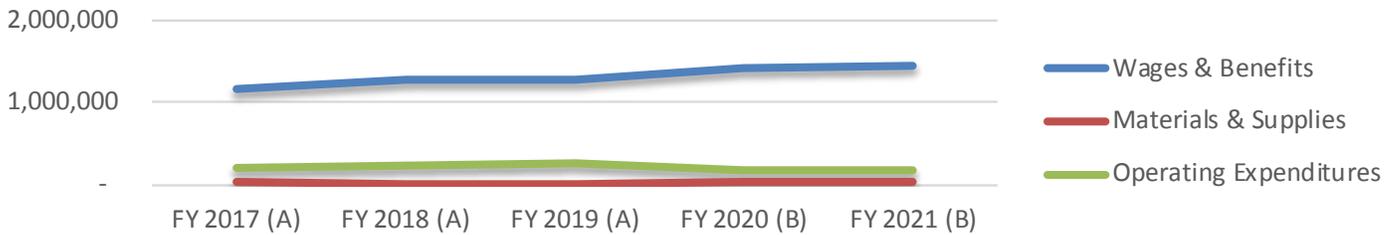
General Fund

Development Services

Building

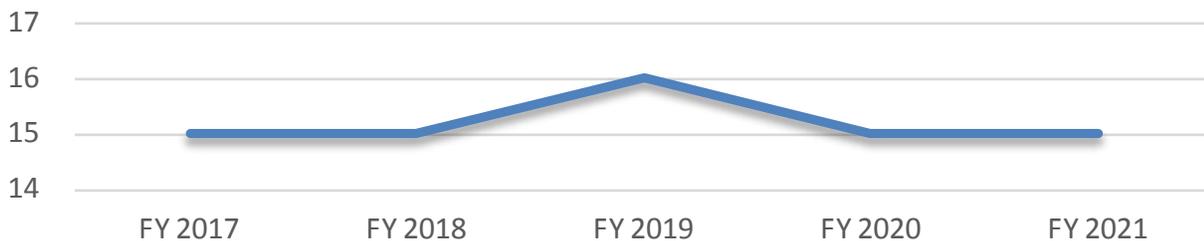
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	1,290,819	1,433,184	1,359,165	1,444,078
Materials and Supplies	14,695	21,930	21,930	21,930
Operating Expenditures	269,839	165,360	165,360	165,360
Total Building	1,575,353	1,620,474	1,546,455	1,631,368



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	16	15	15
Chief Building Official	1	1	1
Fire Marshal	1	1	1
Plans Examiner	2	2	2
Assistant Building Official	1	1	1
Building Inspector I/II/III	6	6	6
Permit Specialist	1	1	1
Development Services Assistant II	2	1	1
Code Inspector	2	2	2



General Fund

Development Services

Engineering

Department Purpose:

The Engineering Division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering Division ensures that projects are constructed in accordance with City codes, plans, and other appropriate industry specifications. The Division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP Projects. In addition, the Division addresses traffic concerns and issues within the City.

Core Programs:

- Site Plan Review
- Subdivision Plan Review
- Bike and Pedestrian Planning
- Traffic Signal Maintenance Management
- Site Inspections
- Traffic Calming and Speed Management
- Development Review Committee
- Traffic Counts
- Development Project Management
- Land Disturbance Permit
- Foundation Drain Inspections
- Construction Inspection
- Capital Improvement Project (CIP) Design
- Water Modeling
- Encroachment Permits
- Capital Improvement Program (CIP) Oversight
- Infrastructure Survey
- Capital Improvement Project (CIP) Construction Management and Oversight
- Land Disturbance Permits
- Designing and Bidding projects for the Street Maintenance Program (Overlays, Slurry Seals, HA5 Treatments, etc.)
- Street Maintenance Program Support

Division at a Glance:

FY 2020-21

\$2,473,642

Full-Time Employees

18

Locations

City Hall
1600 W. Towne Center Dr.

Municipal Services
10996 S. Redwood Rd.

FY 2019-20 Results:

- Developed and implemented effective social media plans for all FY 2020 construction projects.
- Developed a GIS layer to inventory telecommunication infrastructure within the City's right-of-way.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Create a Development Bond tracking system that incorporates when the bond will expire versus project status to ensure the bond covers the project through the warranty period and can be 100% released before expiration.

Strategic Initiative: Civic Development

- Partner with UDOT to ensure that the 10400 S Bangerter interchange is constructed in a manner that minimizes east/west travel delay as much as possible (while considering other project constraints including safety, productivity, business access, etc.)

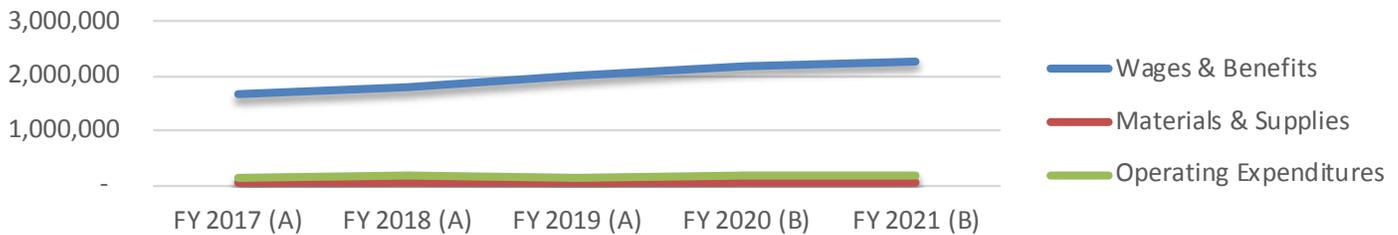
General Fund

Development Services

Engineering

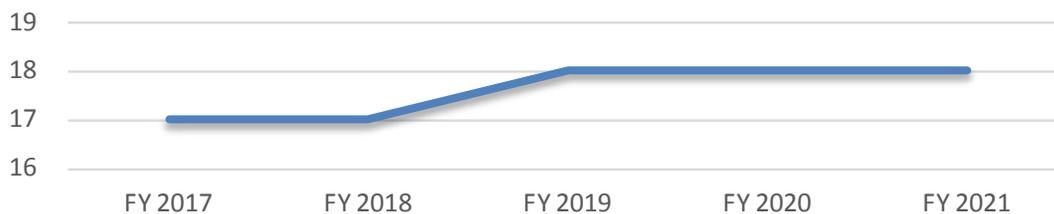
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	2,022,187	2,183,071	2,163,173	2,275,592
Materials and Supplies	41,556	41,500	41,500	41,500
Operating Expenditures	144,104	156,550	156,550	156,550
Total Engineering	2,207,847	2,381,121	2,361,223	2,473,642



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	18	18	18
Director of Engineering/City Engineer	1	1	1
Deputy City Eng/Transportation Engineer	1	1	1
Supervising Senior Engineer	2	2	2
Senior Engineer	2	2	2
Construction Manager	1	1	1
Engineering Inspector Supervisor	1	1	1
Engineering Inspector	5	5	5
Associate Engineer	2	2	2
Engineering Designer	1	1	1
Operations Support Supervisor	1	1	1
Engineering Permit Technician	1	1	1



General Fund

Planning

Department at a Glance:

FY 2020-21

\$846,659

Full-Time Employees

7

Locations

City Hall
1600 W. Towne Center Dr.

Department Purpose:

The Planning and Zoning Department guides the planned physical development of the city in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes and how they apply to their property or to development project proposals.

Core Programs:

- Zoning Administration
- Long Range Planning
- Development Application Review & Processing
- Plan Review and Inspection
- Planning Administration
- Community Development Block Grant Administration
- Planning Commission & Architectural Review Committee
- Variance Application and Appeals Processing

FY 2019-20 Results:

- Presented to the City Council a proposed priority list, including implementation timelines, of City Code changes necessary to implement the updated General Plan.

FY 2020-21 Goals:

Strategic Initiative: Sustainable Growth

- Before the end of FY 2021, using the insights and recommendations from the 2020 Redwood Road Small Area Plan, propose possible changes to the Redwood Road Mixed Use Zones in the Title 17 for new regulatory concepts and/or incentive options to the City Council that will allow the Redwood Small Area Plan to be implemented.

Strategic Initiative: Balanced Regulatory Government

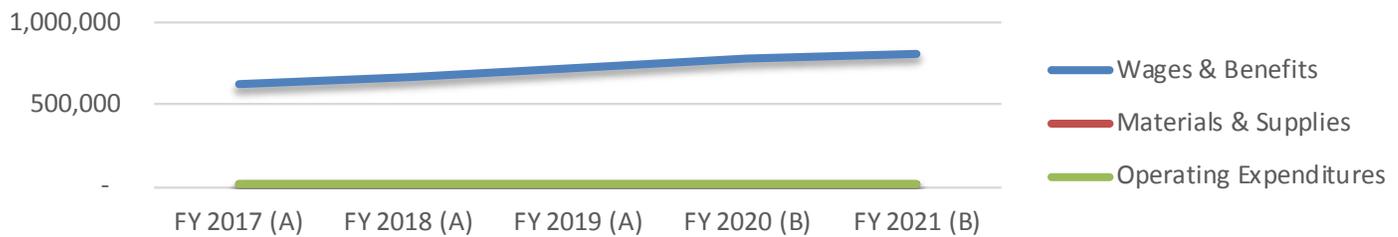
- Use the General Plan priority list and timeline created in FY 2020 to schedule and present bi-monthly text amendments and other discussions before the City Council throughout FY 2021.
- Before the end of FY 2021, physically visit each approved conditional use permit (CUP) that the City has records of and that have specific conditions that can be enforced, and then work with property owners and the City's code enforcement officers to make sure the CUP is enforced

General Fund

Planning

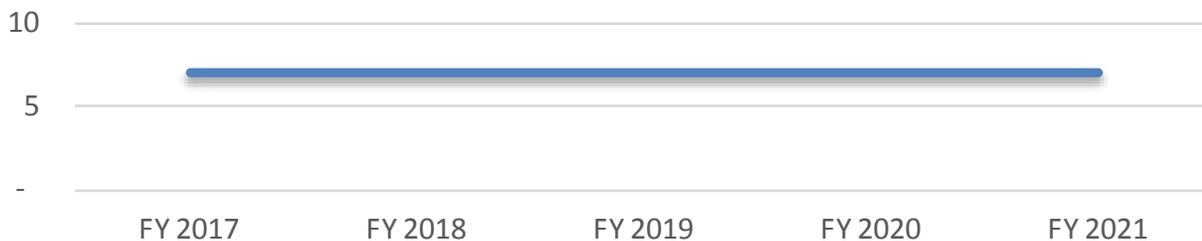
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	722,134	787,390	764,233	806,777
Materials and Supplies	13,127	18,218	18,218	18,218
Operating Expenditures	13,948	21,664	21,664	21,664
Total Planning	749,209	827,272	804,115	846,659



Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	7	7	7
Director of Planning	1	1	1
City Planner	1	1	1
Planner I/II/III	3	3	3
Development Services Assistant	1	1	1
Planning Permit Technician	1	1	1



General Fund

Fire Department

Fire Department at a Glance:

FY 2020-21
Total Fire Department
Budget

\$9,028,012

Full-Time Employees

73

Locations

Public Safety
10655 S. Redwood Rd.

Fire Station 61
10758 S. Redwood Rd.

Fire Station 62
4022 W. South Jordan Pkwy.

Fire Station 63
10451 South 1055 West

Department Purpose:

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of three stations, for FY 2019 the fire department is expected to respond to 5,900 calls for service. These calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls as well as inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

Core Programs:

- Public Access AED
- Fire Prevention Education
- Annual Business Inspections
- Community Education
- Fire - EMS Emergency Service
- Emergency Ground Ambulance Service
- Hazardous Materials Service
- Urban Search & Rescue Service
- Facility and Equipment Maintenance
- Technical Rescue - Structural Collapse
- Technical Rescue - Vehicle / Machinery Extrication
- Technical Rescue - Confined Space
- Technical Rescue - High Angle / Slope
- Standby Service
- Interfacility Ground Ambulance Service
- Training/Certification

FY 2019-20 Results:

- Participated in and ensured program efficiency, while balancing costs, the design of Station 64.
- Reviewed, evaluated and made recommendations to the inter-facility transport program.

FY 2020-21 Goals:

Strategic Initiative: Safe Community

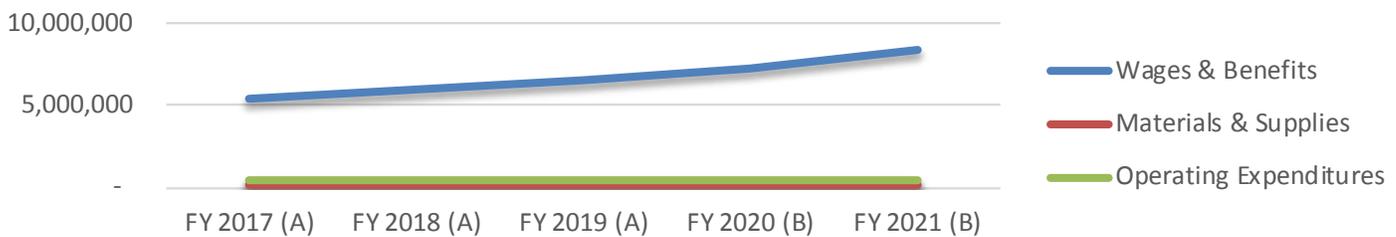
- Hire and train nine qualified personnel to be ready to staff Station 64 by January 1, 2021.
- Reduce vehicle collision risk by implementing a new driver training and testing program for all Department Apparatus Operators by May 2021.

General Fund

Fire Department

Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	6,544,533	7,243,908	7,066,168	8,410,131
Materials and Supplies	87,118	107,525	107,525	117,370
Operating Expenditures	454,006	413,000	413,000	500,511
Total Fire Department	7,085,657	7,764,433	7,586,693	9,028,012

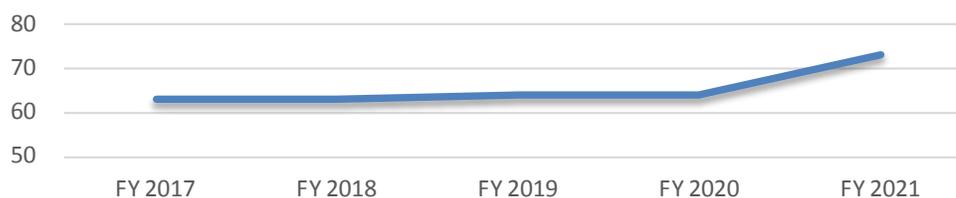


Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	64	64	73
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Battalion Chief	3	3	4
Fire Captain	9	9	9
Logistics Coordinator	0	1	1
Firefighter Paramedic	15	19	28
Firefighter Engineer	9	9	9
Firefighter Advanced EMT	24	19	18
Fire Assistant	1	1	1
Fire Inspector	1	1	1

Staffing Notes:

Nine new Firefighter Paramedic positions for FY 2020-21.



General Fund

Police Department

Department at a Glance:

FY 2020-21

\$9,945,424

Full-Time Employees

76

Locations

Public Safety
10655 S. Redwood Rd.

Department Purpose:

The Police Department is fully dedicated to providing an environment of safety, security confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation, and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.

Core Programs:

- Police Administration
- Criminal Investigations
- Records Management
- Crossing Guards
- Training
- Quartermaster
- Tactical Unit
- Community Services
- Citizen Academy
- City Special Events
- Patrol Operations
- Traffic Enforcement
- Traffic Investigations
- K-9 Unit
- Professional Standards
- Animal Code Enforcement
- Animal Adoption

FY 2019-20 Results:

- Assigned patrol officers to individual beats within the city to ensure they are physically on every street within their beat 4 times during the year.
- Addressed traffic issues with the newly established traffic unit by organizing a monthly enforcement blitz. The blitz approach uses data as well as resident complaints to address current traffic-related issues through enforcement and education in hopes of changing dangerous driving behaviors.

FY 2020-21 Goals:

Strategic Initiative: Safe Community

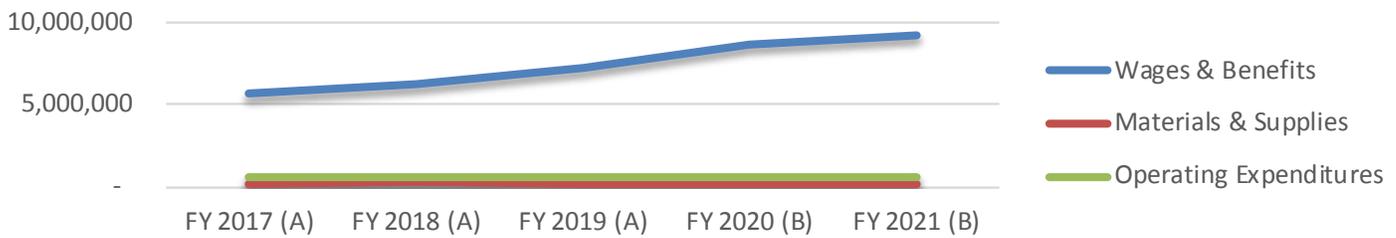
- Three Town Hall Meetings will be held during FY 2021. One will be held at the Senior Center focused on financial fraud and other senior crimes. The second will be held in Saybreak focused on general crime. The third will be a virtual Town Hall on crime prevention with a Q&A session.
- The Chief, Senior Staff, and the School Resource Officers will conduct a 45 pledge focusing on new drivers. The goal will be to have all drivers at Bingham High School sign the 45 pledge. We will also make an effort at the other high schools in the city including Paradigm and Valley.

General Fund

Police Department

Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	7,226,736	8,643,513	8,573,467	9,213,718
Materials and Supplies	217,641	159,833	159,833	162,155
Operating Expenditures	577,873	536,983	536,983	569,551
Total Police Department	8,022,250	9,340,329	9,270,283	9,945,424

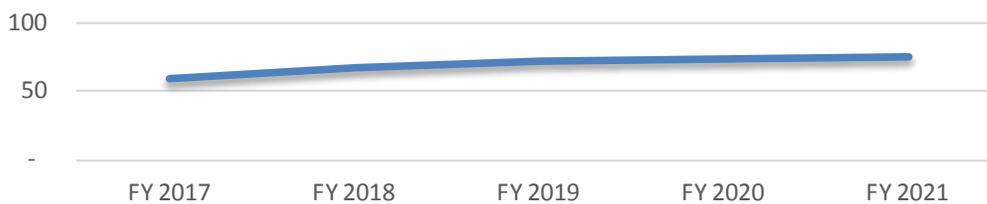


Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	72	74	76
Chief of Police	1	1	1
Deputy Police Chief	1	1	1
Police Lieutenant	2	3	3
Master/Senior/Police Officer	52	53	55
Police Sergeant	9	9	9
Evidence Coordinator	1	1	1
Support Services Supervisor	1	1	1
Records Technician	2	2	2
Victim Advocate Coordinator	1	1	1
Animal Control Officer	2	2	2

Staffing Notes:

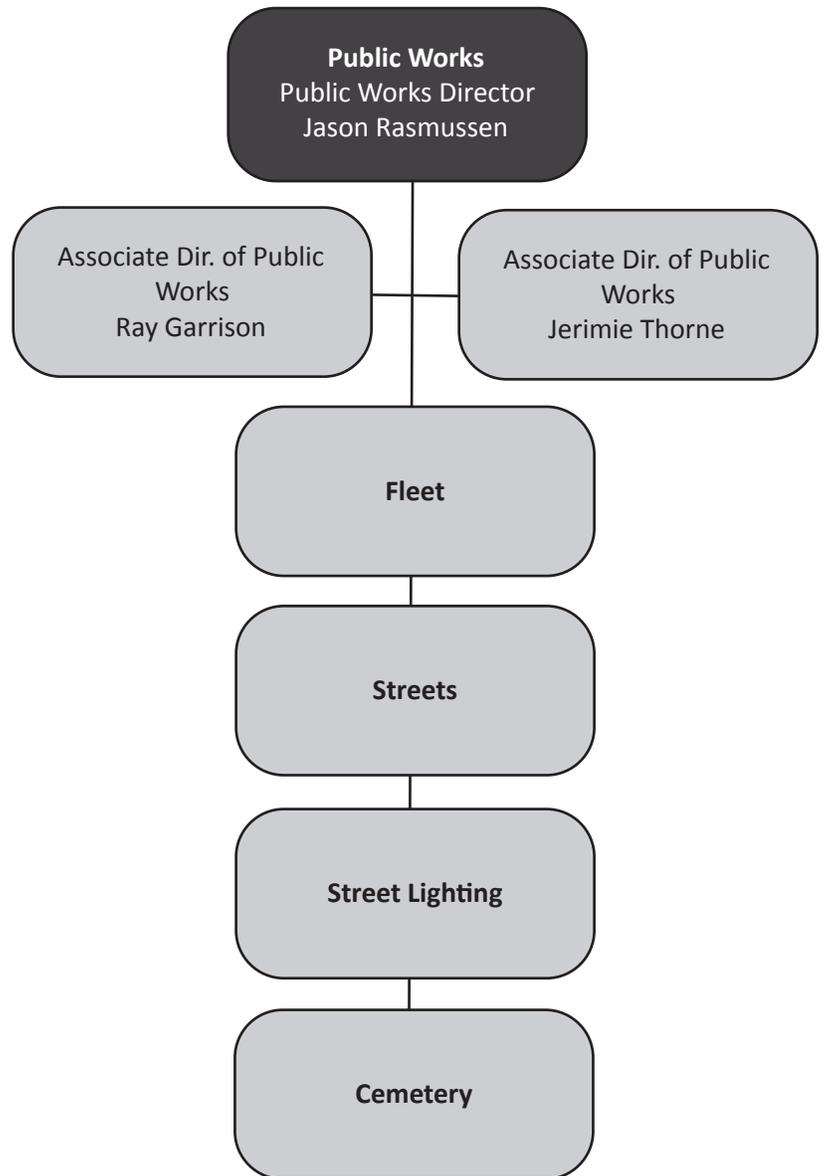
Two new Police Officer positions for FY 2020-21.



General Fund

Public Works

The Public Works department provides leadership and administrative support for Fleet, Cemetery, Street Lighting, and the Streets divisions.



Public Works at a Glance:

FY 2020-21
Total Public Works Budget

\$4,237,325

Public Works Admin	\$783,827
Fleet	\$1,128,777
Cemetery	\$318,447
Street Lighting	\$358,829
Streets	\$1,647,445

Full-Time Employees

33

Department Purpose:

Public Works Administration consists of one director, one associate director, and three administrative support positions. Public Works Admin oversees the following divisions; Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation, Recycling, and Fleet Management.

Core Programs:

- Department Strategic Planning
- Budget Oversight
- Safety Program
- Performance Management
- Policy & Procedure Administration
- Division Operations Support

FY 2019-20 Results:

- Achieved re-accreditation for the Public Works Department from American Public Works Association.
- Effectively implemented new work and asset management software.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Complete cross-function training for all support staff to optimize level of service to all maintenance divisions and residents by March 2021.

Department at a Glance:

FY 2020-21

\$783,827

Full-Time Employees

6

Locations

Municipal Services
10996 S. Redwood Rd.

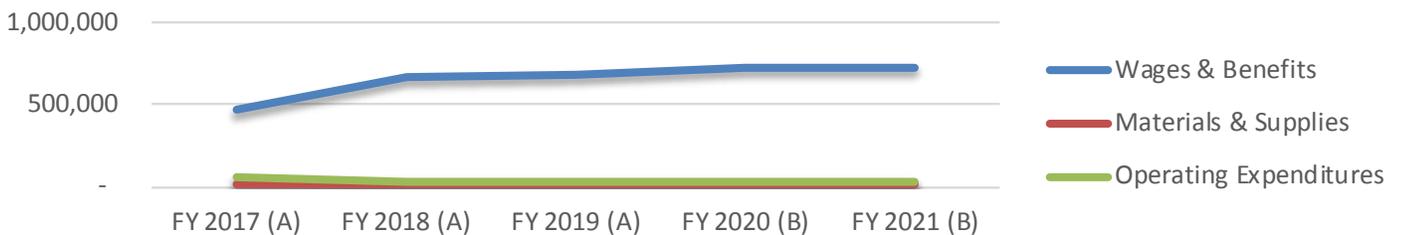
General Fund

Public Works

Public Works Admin

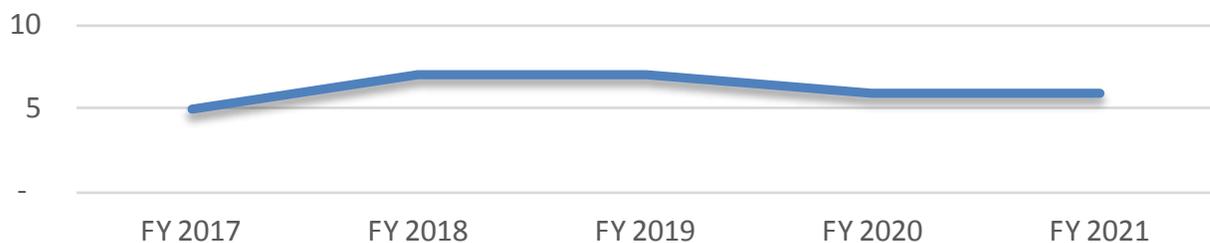
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	685,433	720,620	693,850	729,865
Materials and Supplies	21,019	18,620	18,620	20,370
Operating Expenditures	28,289	35,342	35,342	33,592
Total Public Works Admin	734,741	774,582	747,812	783,827



Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	7	6	6
Director of Public Works	1	1	1
Associate Director of Public Works	2	2	2
Operations Supervisor	1	1	1
Public Works Administrative Assistant	1	1	1
Public Works Customer Service Assistant	2	1	1



Department Purpose:

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

Core Programs:

- Fleet Repairs
- Fleet Acquisition/Surplus and Replacement
- Fleet Preventative Maintenance
- Fleet Warranty Administration
- Bulk Fuel Acquisition and Fuel Site Management

FY 2019-20 Results:

- Reviewed, evaluated and implemented recommendations for the parts inventory and management practices.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Improve vehicle parts management by optimizing parts storage organization and location in the Fleet shop by December 2020.

Division at a Glance:

FY 2020-21

\$1,128,777

Full-Time Employees

5

Locations

Municipal Services
10996 S. Redwood Rd.

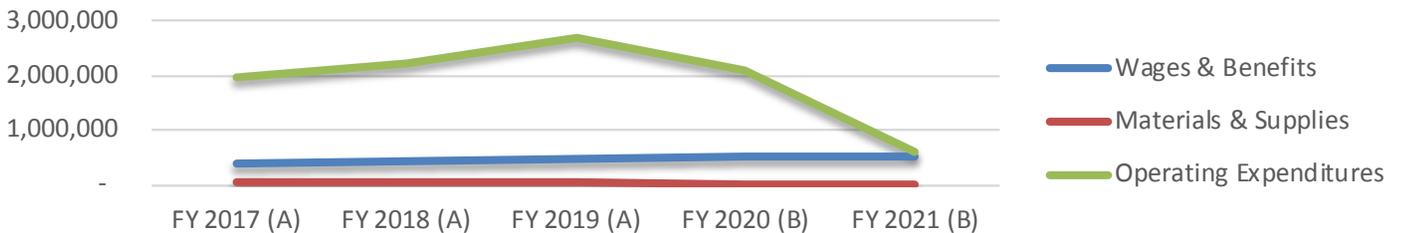
General Fund

Public Works

Fleet

Summary of Expenditures:

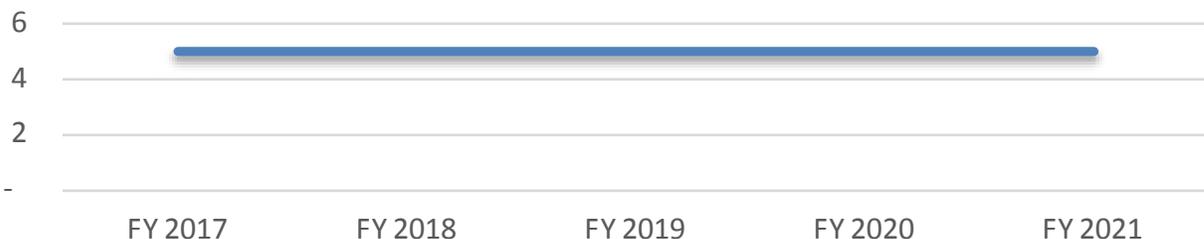
	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	471,485	502,725	500,276	521,976
Materials and Supplies	38,543	23,750	23,750	23,750
Operating Expenditures	2,693,079	2,095,090	2,095,090	583,051
Total Fleet	3,203,107	2,621,565	2,619,116	1,128,777



*Decrease in Operating Expenditures due to lease funding being moved to Capital Equipment.

Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	5	5	5
Fleet Manager	1	1	1
Mechanic	3	3	3
Fleet Assistant	1	1	1



General Fund

Public Works

Cemetery

Department Purpose:

Every effort is made to maintain the cemetery with the respect deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

Core Programs:

- Facilities Maintenance
- Grounds Maintenance
- Burial Services
- Memorial Day
- Cemetery Administration

FY 2019-20 Results:

- Completed cemetery expansion project.

FY 2020-21 Goals:

Strategic Initiative: Desirable Amenities and Open Space

- Complete new marketing plan for newly expanded cemetery by September 2020.

Division at a Glance:

FY 2020-21

\$318,447

Full-Time Employees

3

Locations

Municipal Services
10996 S. Redwood Rd.

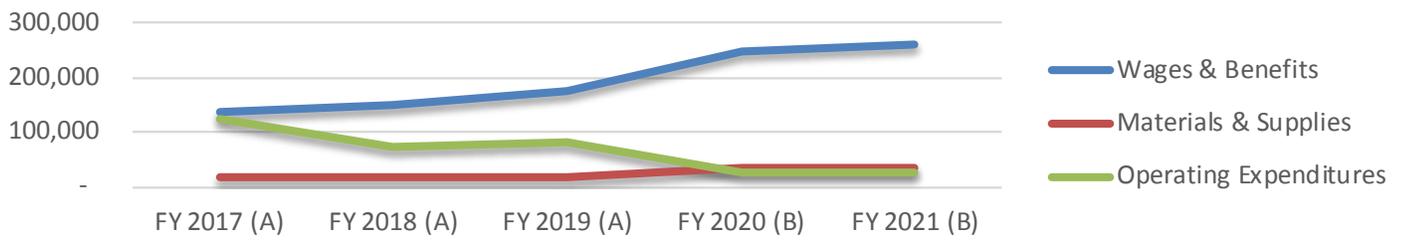
General Fund

Public Works

Cemetery

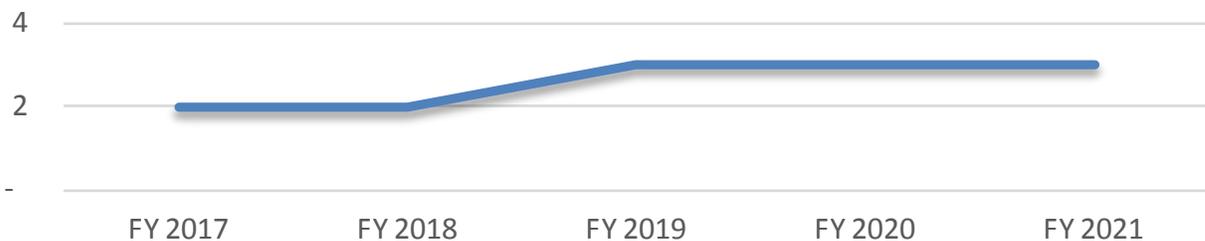
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	174,069	245,465	248,420	259,320
Materials and Supplies	15,950	34,807	34,807	35,307
Operating Expenditures	79,727	24,320	24,320	23,820
Total Cemetery	269,746	304,592	307,547	318,447



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	3	3	3
Cemetery Sexton	1	1	1
Maintenance Worker	2	2	2



Department Purpose:

The Streetlight division manages and maintains over 5,600 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

Core Programs:

- Snow Removal
- Blue Staking Infrastructure
- Holiday Lights and Banners
- City Wide Electrical Support
- Street Light Maintenance

FY 2019-20 Results:

- Developed a plan for a streetlight replacement program for all Rocky Mountain Power owned streetlights.

FY 2020-21 Goals:

Strategic Initiative: Civic Development

- Replace approximately 30 Rocky Mountain Power owned streetlights by June 2021.

Division at a Glance:

FY 2020-21

\$358,829

Full-Time Employees

3

Locations

Municipal Services
10996 S. Redwood Rd.

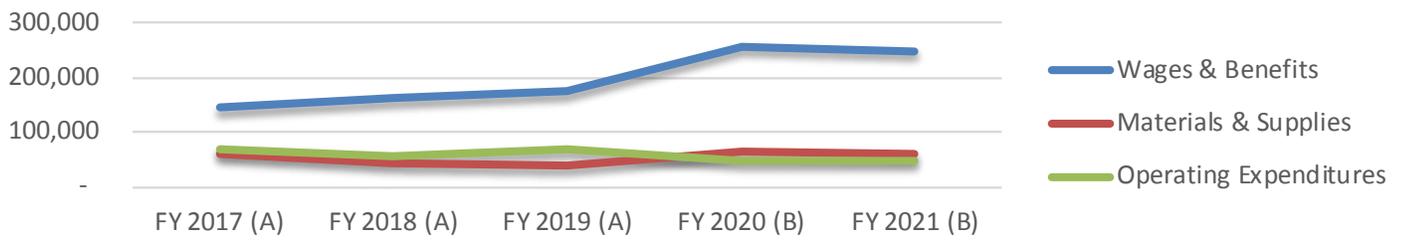
General Fund

Public Works

Street Lighting

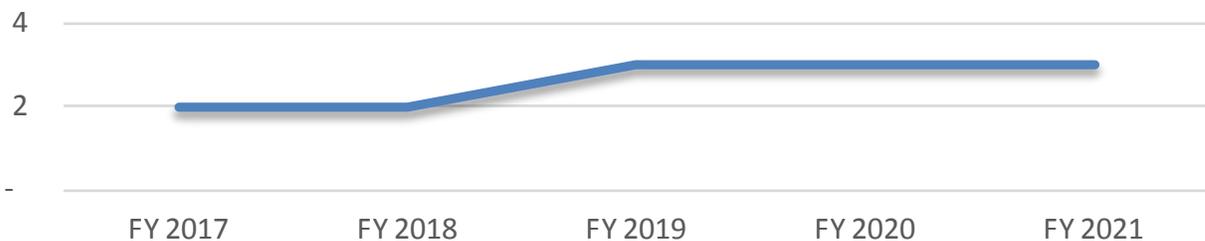
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	176,942	255,872	240,129	249,310
Materials and Supplies	38,937	62,325	62,325	60,325
Operating Expenditures	69,029	47,194	47,194	49,194
Total Street Lighting	284,908	365,391	349,348	358,829



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	3	3	3
Electrician	1	1	1
Street Light Technician	2	2	2



Department Purpose:

The Streets division maintains roads, sidewalks, street signs, and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting, and creative problem solving.

Core Programs:

- Street Sign Maintenance
- City Wide Street Striping
- Snow Plowing
- Road and Bridge/Culvert Maintenance
- Sidewalk, Curb and Gutter Maintenance
- Right of Way (ROW) Weed Control
- Collector Street Fencing Maintenance
- Event Support
- City Wide Fabrication

FY 2019-20 Results:

- Developed and implemented a sidewalk condition survey that effectively assesses and mitigates trip hazards.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

- Successful implementation of plow truck technology upgrade to improve snow plowing resource management during storms by November 2020.

Division at a Glance:

FY 2020-21

\$1,647,445

Full-Time Employees

16

Locations

Municipal Services
10996 S. Redwood Rd.

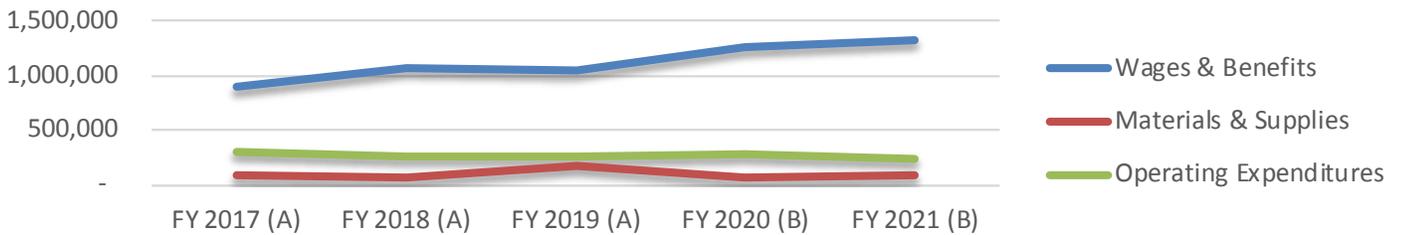
General Fund

Public Works

Streets

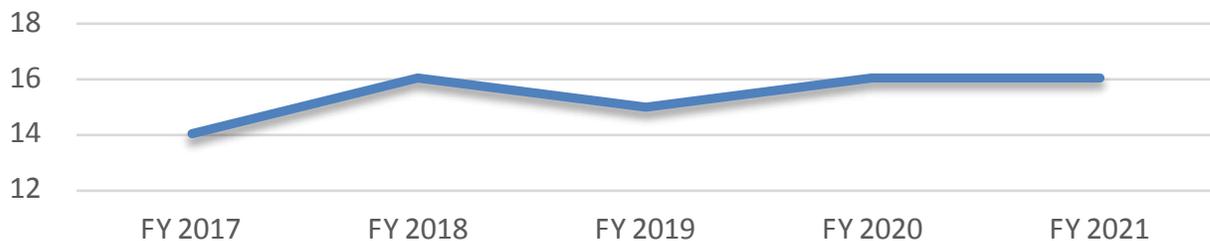
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	1,040,088	1,260,749	1,239,695	1,314,099
Materials and Supplies	163,592	63,948	63,948	89,969
Operating Expenditures	246,716	269,398	269,398	243,377
Total Streets	1,450,396	1,594,095	1,573,041	1,647,445



Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	15	16	16
Streets Manager	1	1	1
Streets Maintenance Lead Worker	2	3	3
Streets Maintenance Worker	12	12	12



General Fund

Office of the City Attorney

Department at a Glance:

FY 2020-21

\$1,234,370

Full-Time Employees

7

Locations

City Hall
1600 W. Towne Center Dr.

Department Purpose:

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel. The Office provides services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

Core Programs:

- Internal Legal Support - Civil Case Legal Advice
- Internal Legal Support - Civil Case Investigation
- Internal Legal Support - Document Review
- Internal Legal Support - Case Management (Civil)
- State and Federal Legislative Affairs
- Intergovernmental Affairs
- Internal Legal Support - Case Management (Criminal)
- Internal Legal Support - Criminal Proceedings Document Review
- Internal Legal Support - Criminal Case Legal Advice

FY 2019-20 Results:

- Continued to develop attorney knowledge base.

FY 2020-21 Goals:

Strategic Initiative: Fiscally Responsible Governance

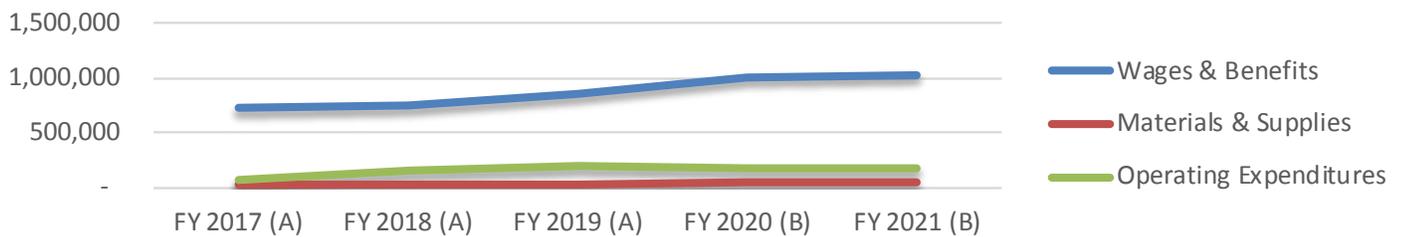
- Increase efficiency through the appropriate use of technology and personnel.

General Fund

Office of the City Attorney

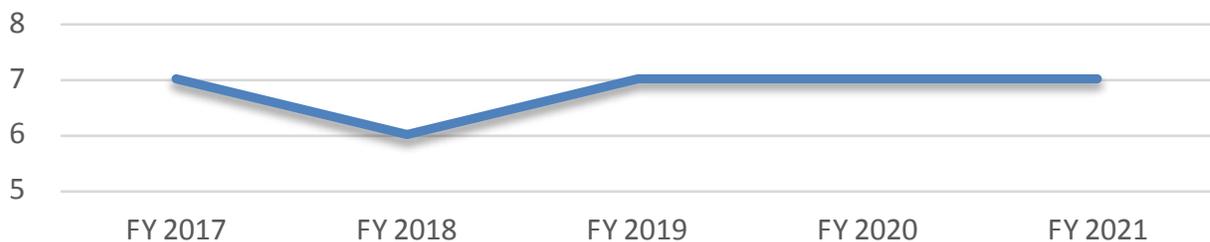
Summary of Expenditures:

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Wages and Benefits	854,576	1,002,553	916,818	1,023,149
Materials and Supplies	27,461	36,691	36,691	36,691
Operating Expenditures	186,963	174,530	174,530	174,530
Total Office of the City Attorney	1,069,000	1,213,774	1,128,039	1,234,370



Department Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	7	7	7
City Attorney	1	1	1
Assistant City Attorney/Prosecutor	1	1	1
Associate Dir of Intergovernmental Affairs	1	1	1
Staff Attorney	2	2	2
Paralegal	1	1	1
Legal Assistant	1	1	1



Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

Special Revenue Fund Summary

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
REVENUES				
RDA Project Area Increment	5,234,368	4,255,000	4,255,000	3,465,000
RDA Housing	1,240,278	950,000	950,000	950,000
CDA Project Area Increment	7,069,976	6,700,000	6,700,000	6,700,000
Grant Revenue (CDBG)	228,784	228,033	241,317	241,317
User Fees	4,049,129	3,845,000	3,845,000	2,458,953
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	669,079	36,000	36,000	45,000
Other Miscellaneous	119,380	14,750	14,750	2,154
Total Special Revenue Fund Revenue	18,730,994	16,148,783	16,162,067	13,982,424
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	205,000	125,000	125,000	120,000
Use of Fund Balance	1,580,834	1,906,213	1,798,968	3,042,134
Total Transfers In and Use of Fund Balance	1,785,834	2,031,213	1,923,968	3,162,134
Total Rev, Trans in, and Use of Fund Balance	20,516,828	18,179,996	18,086,035	17,144,558
EXPENDITURES				
Wages and Benefits	1,786,367	1,948,488	1,717,037	1,026,431
Materials and Supplies	376,467	600,625	600,625	132,375
Operating Expenditures	1,848,613	2,990,341	2,999,784	1,459,260
Debt Expenditures	1,196,448	1,097,104	1,097,104	0
Project Expenditures	9,157,072	7,595,000	7,595,000	10,020,000
Total Special Revenue Fund Expenditures	14,364,966	14,231,558	14,009,550	12,638,066
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	4,733,186	3,270,247	3,270,247	3,731,492
Contribution to Fund Balance	1,418,676	678,191	806,238	775,000
Total Transfers Out and Contribution to Fund Balance	6,151,862	3,948,438	4,076,485	4,506,492
Total Exp, Trans Out, and Cont to Fund Balance	20,516,828	18,179,996	18,086,035	17,144,558

Special Revenue

Redevelopment Agency

Department Purpose:

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

Core Programs:

- Provide administration of the Redevelopment Agency
- See City Commerce

FY 2019-20 Results:

- Continued to submit potential business recruitment proposals when available and as appropriate.

FY 2020-21 Goals:

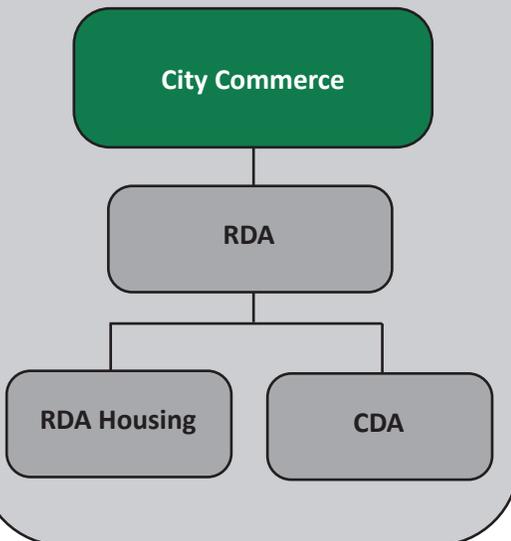
Strategic Initiative: Sustainable Growth

- Working with the Planning Department, before the end FY 2021, using the insights and recommendations from the 2020 Redwood Road Small Area Plan, propose possible changes to the Redwood Road Mixed Use Zones in the Title 17 for new regulatory concepts and/or incentive options to the City Council that will allow the Redwood Road Small Area Plan to be implemented.

Agency at a Glance:

FY 2020-21 Budget

\$4,989,183



Project Areas

Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	2023
2	The Landings (Harmon's)	2002	2021
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	Completed
8	South Jordan Towne Center	2005	2019
9	Gateway Central	2017	2031
10	The District	2006	2020
11	Merit Medical	2007	2021

Special Revenue

Redevelopment Agency

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Project #1 Towers Increment	230,912	415,000	415,000	415,000
Project #2 Harmons	414,344	350,000	350,000	350,000
Project #6 South I-15 Frontage	770,330	400,000	400,000	400,000
Project #7 North Jordan Gateway Increment	0	550,000	550,000	0
Project #8 South Towne Center Increment	353,402	240,000	240,000	0
Project #9 Gateway Central	1,113,979	0	0	0
Project #10 South Bangerter	1,444,043	1,400,000	1,400,000	1,400,000
Project #11 Merit Medical	907,358	900,000	900,000	900,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	31,213	0	0	0
Other Miscellaneous	20,000	0	0	0
Total Revenues	5,405,581	4,375,000	4,375,000	3,585,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	1,265,005	1,378,968	1,378,968	1,404,183
Total Transfers In and Use of Fund Balance	1,265,005	1,378,968	1,378,968	1,404,183
Total Rev, Trans in, and Use of Fund Balance	6,670,586	5,753,968	5,753,968	4,989,183
Operating Expenditures				
Materials and Supplies	51,738	79,075	79,075	79,075
Operating Expenditures	425,421	450,273	450,273	476,557
Debt Service	865,975	793,950	793,950	0
Trustee Fees	1,813	1,813	1,813	0
Total Operating Expenditures	1,344,947	1,325,111	1,325,111	555,632
Project Expenditures				
Tax Increment Commitments	1,428,438	1,600,000	1,600,000	1,600,000
Total Project Expenditures	1,428,438	1,600,000	1,600,000	1,600,000

Special Revenue

Redevelopment Agency

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Transfers Out and Contribution to Fund Balance				
Transfer to General Debt Service Fund	768,863	768,325	768,325	775,250
Transfer to CDA	125,000	125,000	125,000	120,000
Transfer to CIP General	175,000	0	0	0
Transfer to SID	2,102,500	1,214,000	1,214,000	1,216,600
Transfer to MBA	725,819	721,513	721,513	721,682
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	0	0	0	0
Total Transfers Out and Contribution to Fund Balance	3,897,201	2,828,857	2,828,857	2,833,551
Total Exp, Trans Out, and Cont to Fund Balance	6,670,586	5,753,968	5,753,968	4,989,183

Notes to the Redevelopment Agency Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2020-2021 budget year, calculations were submitted to Salt Lake County in November 2019. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

RDA Expenditures - Major expenditures include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing Bond.

Department Purpose:

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

Core Programs:

- RDA Housing Initiatives

FY 2019-20 Results:

- Established partnership(s) to provide workforce housing opportunities utilizing RDA housing funds, within the community for individuals such as public employees (e.g. Jordan School District, South Jordan City and other public employees⁰ who work in or around South Jordan.

FY 2020-21 Goals:

Strategic Initiative: Economic Development

- Develop and implement housing assistance programs.

RDA Housing at a Glance:

FY 2020-21 Budget

\$2,420,000

Locations

City Hall
1600 W. Towne Center Dr.



South Ridge

Special Revenue

Redevelopment Agency

Housing

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Housing Revenue	1,240,278	950,000	950,000	950,000
SoJo Station Parking Loan	0	0	0	0
Investment Earnings	306,429	0	0	0
Total Revenues	1,546,707	950,000	950,000	950,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	1,470,000
Total Transfers In and Use of Fund Balance	0	0	0	1,470,000
Total Rev, Trans in, and Use of Fund Balance	1,546,707	950,000	950,000	2,420,000
Operating Expenditures				
Debt Service	328,473	301,154	301,154	0
Trustee Fees	187	187	187	0
Total Operating Expenditures	328,660	301,341	301,341	0
Project Expenditures				
SoJo Station Parking Loan	0	0	0	2,400,000
Housing Program	0	0	0	20,000
Total Project Expenditures	0	0	0	2,420,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	1,218,047	648,659	648,659	0
Total Contribution to Fund Balance	1,218,047	648,659	648,659	0
Total Exp, Trans Out, and Cont to Fund Balance	1,546,707	950,000	950,000	2,420,000

Notes to RDA Housing Fund:

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2020-2021 budget year, calculations were submitted to Salt Lake County in November 2019. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures - The major expenditures of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

Special Revenue

Redevelopment Agency

CDA

Department Purpose:

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.

Core Programs:

- Provides administration of the Redevelopment Agency

FY 2019-20 Results:

- See Redevelopment Agency results.

FY 2020-21 Goals:

- See Redevelopment Agency goals.

CDA at a Glance:

FY 2020-21 Budget

\$6,820,000

Locations

City Hall
1600 W. Towne Center Dr.

Project Areas

Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2026

Special Revenue

Redevelopment Agency

CDA

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Project #12 Commerce Park	5,731,891	5,500,000	5,500,000	5,500,000
Project #13 South Station	1,338,085	1,200,000	1,200,000	1,200,000
Investment Earnings	249,745	0	0	0
Total Revenues	7,319,721	6,700,000	6,700,000	6,700,000
Transfers In and Use of Fund Balance				
Transfer from RDA	125,000	125,000	125,000	120,000
Use of Fund Balance	0	420,000	420,000	0
Total Transfers In and Use of Fund Balance	125,000	545,000	545,000	120,000
Total Rev, Trans in, and Use of Fund Balance	7,444,721	7,245,000	7,245,000	6,820,000
Operating Expenditures				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	1,899	1,200,000	1,200,000	0
Total Operating Expenditures	121,899	1,320,000	1,320,000	120,000
Project Expenditures				
Tax Increment Commitments	6,234,320	5,925,000	5,925,000	5,925,000
Capital Reserve	986,735	0	0	0
Total Project Expenditures	7,221,055	5,925,000	5,925,000	5,925,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	101,767	0	0	775,000
Total Contribution to Fund Balance	101,767	0	0	775,000
Total Exp, Trans Out, and Cont to Fund Balance	7,444,721	7,245,000	7,245,000	6,820,000

Notes to CDA Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2020-2021 budget year, calculations were submitted to Salt Lake County in November 2019. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures - The major expenditures is tax increment commitments within the project areas.

Special Revenue

Community Development Block Grant

Department Purpose:

The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

Core Programs:

- See Planning Department

FY 2019-20 Results:

- Supported selected public service organizations as approved in the annual action plan.
- Completed neighborhood improvement projects as approved in the annual action plan.

FY 2020-21 Goals:

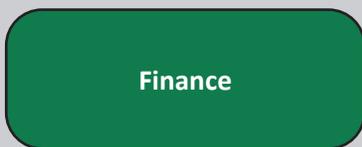
Strategic Initiative: Sustainable Growth

- Support selected public service organizations as approved in the annual action plan.
- Complete neighborhood improvement projects as approved in the annual action plan.

CDBG at a Glance:

FY 2020-21 Budget

\$241,317



Finance



CDBG



South Jordan Community Center

Special Revenue

Community Development Block Grant

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
CDBG Grant	228,784	228,033	241,317	241,317
Total Revenues	228,784	228,033	241,317	241,317
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	228,784	228,033	241,317	241,317
Operating Expenditures				
Wages and Benefits	10,928	8,924	12,765	12,765
Public Facilities	150,033	150,033	158,263	158,263
The Road Home	5,033	5,000	6,000	6,000
South Valley Sanctuary	4,929	4,500	6,000	6,000
Family Support Center	0	0	0	0
Utah Community Action Copperview	0	2,500	4,500	4,500
Legal Aid Society of Utah	4,663	3,000	3,000	3,000
Salt Lake Community Action Program	3,200	0	0	0
Community Health Clinic	0	0	9,054	9,054
Inn Between	8,500	8,500	5,000	5,000
Roseman University Health Clinic	0	3,500	0	0
Utah Community Action Case Management	0	7,000	5,500	5,500
Administrative Charges	41,500	35,076	31,235	31,235
Total Operating Expenditures	228,784	228,033	241,317	241,317
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	228,784	228,033	241,317	241,317

Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

Special Revenue

Storm Water

Department Purpose:

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.

Core Programs:

- Utah Pollutant Discharge Elimination System (UPDES) Compliance
- Storm Water Infrastructure Maintenance
- Street Cleaning
- Snow Plowing
- Storm Water Incident Response
- Storm Water Education
- Tree Trimming Support
- Sub-Surface Drain Response
- Event Support

FY 2019-20 Results:

- Developed and implemented a storm water infrastructure management plan that establishes objective criteria for pipe condition inspections.

FY 2020-21 Goals:

Strategic Initiative: Civic Development

- Complete updates to storm water master plan by December 2020.

Storm Water at a Glance:

FY 2020-21 Budget

\$2,674,058

Full-time Employees

11

Public Works

Storm Water

Special Revenue

Storm Water

Division Staffing:

	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	10	11	11
Storm Water Manager	1	1	1
UPDES Program Coordinator	1	1	1
UPDES Inspector	2	2	2
Storm Water Maintenance Lead Worker	1	1	1
Storm Water Maintenance Worker I/II/III	5	6	6

Special Revenue

Storm Water

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Storm Water Fees	2,375,668	2,119,500	2,119,500	2,458,953
Investment Earnings	81,692	36,000	36,000	45,000
Other Miscellaneous	84,360	750	750	2,154
Total Revenues	2,541,720	2,156,250	2,156,250	2,506,107
Transfers In and Use of Fund Balance				
Transfer from General CIP	80,000	0	0	0
Use of Fund Balance	0	0	0	167,951
Total Transfers In and Use of Fund Balance	80,000	0	0	167,951
Total Rev, Trans in, and Use of Fund Balance	2,621,720	2,156,250	2,156,250	2,674,058
Operating Expenditures				
Employee Wages and Benefits	829,292	964,946	966,332	1,013,666
Materials and Supplies	45,645	82,800	82,800	53,300
Operating Expenditures	532,028	568,531	568,531	634,151
Total Operating Expenditures	1,406,965	1,616,277	1,617,663	1,701,117
Project Expenditures				
Capital Expenditures	405,857	70,000	70,000	75,000
Total Project Expenditures	405,857	70,000	70,000	75,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	33,536	2,941	2,941	2,941
Transfer to General CIP	676,500	437,500	437,500	895,000
Contribution to Fund Balance	98,862	29,532	28,146	0
Total Contribution to Fund Balance	808,898	469,973	468,587	897,941
Total Exp, Trans Out, and Cont to Fund Balance	2,621,720	2,156,250	2,156,250	2,674,058

Enterprise Funds

Used to track those functions which charge fees to cover most or all associated costs.

Water

The Water fund is used to account for the activities of the City's water operations.

Secondary Water

The Secondary Water fund is used to account for the activities of the City's secondary water operations.

Sanitation

The Sanitation fund is used to account for the activities of the City's sanitation operations.

Recycling

The Recycling fund is used to account for the activities of the City's recycling operations.

Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

Enterprise Fund Summary

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
REVENUES				
User Fees	5,572,269	5,159,052	5,407,218	5,822,877
Sales	19,755,442	18,940,000	18,765,238	19,739,999
Finance Charges	194,596	204,000	140,971	204,000
Investment Earnings	1,136,094	224,000	756,443	624,000
Miscellaneous Revenue	2,035,175	2,700	787,059	20,000
Impact Fees	755,989	1,200,000	774,363	700,000
Total Enterprise Fund Revenue	29,449,565	25,729,752	26,631,292	27,110,876
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	8,770,681	12,410,225	14,360,225	4,216,556
Use of Fund Balance	873,667	8,497,662	5,323,540	2,062,193
Total Transfers In and Use of Fund Balance	9,644,348	20,907,887	19,683,765	6,278,749
Total Rev, Trans in, and Use of Fund Balance	39,093,913	46,637,639	46,315,057	33,389,625
EXPENDITURES				
Wages and Benefits	2,475,055	2,626,925	2,538,890	2,737,702
Materials and Supplies	322,999	338,537	333,920	380,137
Operating Expenses	13,719,447	15,986,981	15,553,228	18,187,021
Debt Expenses	410,876	3,394,279	2,287,875	2,443,300
Project Expenses	4,732,681	10,125,000	8,249,798	4,720,000
Total Enterprise Fund Expenses	21,661,058	32,471,722	28,963,711	28,468,160
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	4,637,686	12,790,134	13,140,134	4,221,465
Contribution to Fund Balance	12,795,169	1,375,783	4,211,212	700,000
Total Transfers Out and Contribution to Fund Balance	17,432,855	14,165,917	17,351,346	4,921,465
Total Exp, Trans Out, and Cont to Fund Balance	39,093,913	46,637,639	46,315,057	33,389,625

Enterprise Funds

Water

Department Purpose:

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Core Programs:

- Culinary Water Purchase Distribution
- Culinary Water System Maintenance
- Water Conservation Program
- Water Quality Compliance
- Cross Connection Control
- New Water Infrastructure
- Bluestakes - Water Utility Marking
- Water Meter Reading
- Event Support
- Snow Plowing

FY 2019-20 Results:

- Developed and implemented a water meter testing and replacement initiative that will identify, measure and establish procedures to capture lost water revenue.

FY 2020-21 Goals:

Strategic Initiative: Safe Community

- Complete water distribution system water quality assessment and implement best practices to continue to meet water quality standards by March 2021.

Water at a Glance:

FY 2020-21
Water Operating Budget

\$20,594,554

Water CIP Budget

\$4,916,556

Full-time Employees

19

Public Works

Water

Enterprise Funds

Water

Division Staffing:

	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	16	18	19
Water Manager	1	1	1
Water Maintenance Lead Worker	3	3	3
Water Maintenance Worker	10	11	12
Water Conservation Coordinator	1	1	1
Water Quality Technician	1	1	1
PW Customer Service Assistant	0	1	1

Staffing Notes:

New Water Maintenance Worker Position for FY 2020-21.

Enterprise Funds

Water

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Water Sales - Base Rate	9,340,523	7,359,152	8,337,380	8,775,939
Water Sales - Consumption	9,615,288	10,840,848	9,687,858	10,224,060
Connection-Reconnection Fees	106,439	0	66,227	0
Finance Charges	194,596	204,000	140,971	204,000
Investment Earnings	803,993	200,000	589,698	600,000
Water Share Lease	9,346	0	9,232	0
Miscellaneous Revenue/Grants	1,612,408	0	712,966	0
Water Meter Sets	327,845	250,000	333,429	250,000
Hydrant Meter Rental Income	86,164	50,000	44,025	50,000
Commercial/Landscape Meters	0	15,000	0	15,000
Sale of Capital Assets	47,960	2,700	18,083	20,000
Total Revenues	22,144,562	18,921,700	19,939,869	20,138,999
Transfers In and Use of Fund Balance				
Transfer from Water Impact Fees	1,594,127	2,480,225	2,480,225	296,556
Use of Fund Balance	0	4,691,884	2,850,921	158,999
Total Transfers In and Use of Fund Balance	1,594,127	7,172,109	5,331,146	455,555
Total Rev, Trans in, and Use of Fund Balance	23,738,689	26,093,809	25,271,015	20,594,554
Operating Expenditures				
Employee Wages and Benefits	1,455,316	1,521,137	1,454,747	1,589,428
Materials and Supplies	93,732	96,342	96,342	96,342
Operating Expenses	9,960,728	11,676,594	11,676,594	13,392,527
Principal on Bonds	0	2,785,000	2,035,000	2,095,000
Bond Interest Payment	406,226	602,954	248,050	341,975
Trustee Fees	1,500	3,000	1,500	3,000
Arbitrage Compliance	3,150	3,325	3,325	3,325
Total Operating Expenses	11,920,652	16,688,352	15,515,558	17,521,597
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,957	2,957	2,957	2,957
Transfer to Water CIP General	2,828,650	9,215,000	9,565,000	3,070,000
Transfer to General CIP	0	187,500	187,500	0
Contribution to Fund Balance	8,986,430	0	0	0
Total Contribution to Fund Balance	11,818,037	9,405,457	9,755,457	3,072,957
Total Exp, Trans Out, and Cont to Fund Balance	23,738,689	26,093,809	25,271,015	20,594,554

Enterprise Funds

Water

Outstanding Debt

**City of South Jordan
Water Revenue & Refunding Bonds Series 2017**

Fiscal Yr	Principal	Interest	Rates
2018	-	287,739.72	4.000%
2019	1,905,000.00	534,200.00	4.000%
2020	2,035,000.00	445,225.00	5.000%
2021	2,095,000.00	341,975.00	5.000%
2022	1,970,000.00	240,350.00	5.000%
2023	2,065,000.00	149,800.00	4.000%
2024	2,170,000.00	54,250.00	5.000%
Total	12,240,000.00	2,053,539.72	

<u>Original Bond:</u>	Water Revenue Bonds Series 2003 & 2007
<u>Refunded:</u>	October 2017
<u>Term:</u>	7 Years
<u>Purpose:</u>	Refinance of 2003/2007
<u>Funding Source:</u>	Water User Fees, Water Impact Fees
<u>Call Date:</u>	None
<u>Callable Amount:</u>	\$0

Note: Current water rates are sufficient to cover remaining debt service.

Enterprise Funds

Water

Capital Improvement Projects

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$3,070,000 toward Culinary Water Projects and \$850,000 toward Secondary Water Projects for FY 2020-2021.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

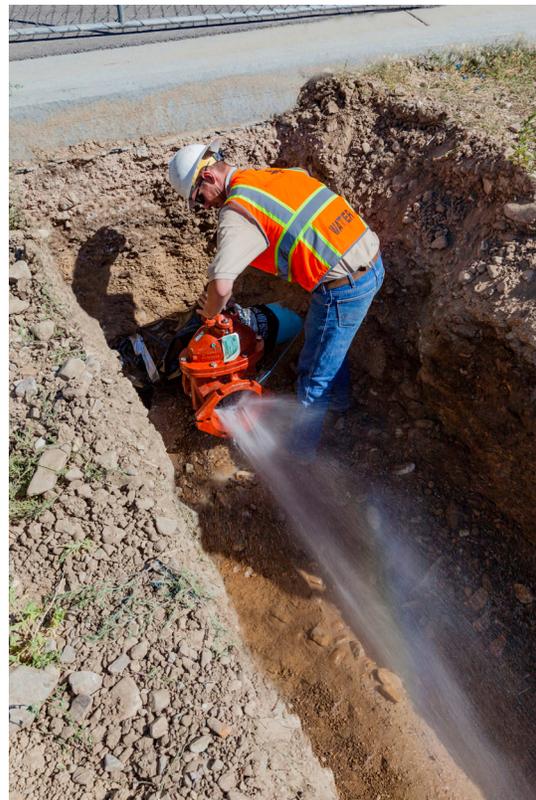
Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenses or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies

and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget					
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	10 Years
Culinary Water Projects	3,070,000	15,266	15,266	15,266	15,266	15,266	33,640
Secondary Water Projects	850,000	3,750	3,750	3,750	3,750	3,750	-
Total Water Capital Projects	3,920,000	19,016	19,016	19,016	19,016	19,016	33,640

Enterprise Funds

Water

Capital Improvement Projects

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Water Impact Fees	755,989	1,200,000	774,363	700,000
Investment Earnings	119,630	0	45,460	0
Total Revenues	875,619	1,200,000	819,823	700,000
Transfers In and Use of Fund Balance				
Transfer from Water Operations	2,828,650	9,215,000	9,215,000	3,070,000
Transfer from Secondary Water	210,000	715,000	890,000	850,000
Transfer from General CIP	0	0	1,600,000	0
Transfer from CP Bond Fund	4,137,904	0	0	0
Water Impact Fee Use of Fund Balance	0	2,480,225	1,660,402	296,556
Use of Fund Balance	718,508	0	0	0
Total Transfers In and Use of Fund Balance	7,895,062	12,410,225	13,540,402	4,216,556
Total Rev, Trans in, and Use of Fund Balance	8,770,681	13,610,225	14,360,225	4,916,556
Project Expenses				
Water Projects	4,398,161	9,215,000	7,109,669	3,070,000
Secondary Water Projects	218,532	715,000	1,007,226	850,000
Total Project Expenses	4,616,693	9,930,000	8,116,895	3,920,000
Transfers Out and Contribution to Fund Balance				
Transfer to Water Operations	1,594,127	2,480,225	2,480,225	296,556
Contribution to Fund Balance	2,559,861	1,200,000	3,763,105	700,000
Total Contribution to Fund Balance	4,153,988	3,680,225	6,243,330	996,556
Total Exp, Trans Out, and Cont to Fund Balance	8,770,681	13,610,225	14,360,225	4,916,556

Enterprise Funds

Secondary Water

Department Purpose:

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.

Core Programs:

- Snow Plowing
- Secondary Water Delivery
- Event Support
- Water Share Leasing & Management

FY 2019-20 Results:

- See Water Division results.

FY 2020-21 Goals:

- See Water Division goals.

Secondary Water at a Glance:

FY 2020-21 Budget

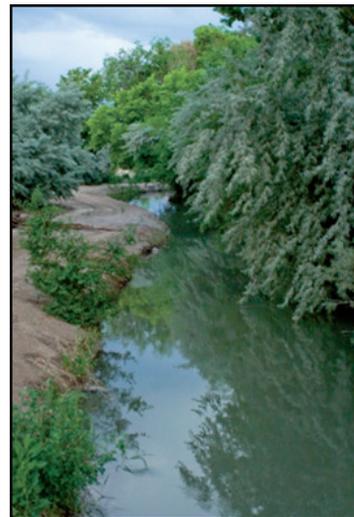
\$1,780,220

Full-time Employees

4

Public Works

Secondary Water



Secondary Water Canal

Enterprise Funds

Secondary Water

Division Staffing:

	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	4	4	4
Water Maintenance Lead Worker	1	1	1
Water Maintenance Worker	3	3	3

Enterprise Funds

Secondary Water

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Irrigation Water Sales	799,631	740,000	740,000	740,000
114th South Loan Interest Income	42	0	0	0
Investment Earnings	56,969	0	0	0
Other Miscellaneous	15	0	0	0
Total Revenues	856,657	740,000	740,000	740,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	128,960	833,862	812,217	1,040,220
Total Transfers In and Use of Fund Balance	128,960	833,862	812,217	1,040,220
Total Rev, Trans in, and Use of Fund Balance	985,617	1,573,862	1,552,217	1,780,220
Operating Expenses				
Employee Wages and Benefits	264,379	289,676	268,031	284,525
Materials and Supplies	19,169	17,295	17,295	17,295
Operating Expenses	490,858	550,680	550,680	627,189
Total Operating Expenses	774,406	857,651	836,006	929,009
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to Water CIP	210,000	715,000	715,000	850,000
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	211,211	716,211	716,211	851,211
Total Exp, Trans Out, and Cont to Fund Balance	985,617	1,573,862	1,552,217	1,780,220

Enterprise Funds

Sanitation

Sanitation at a Glance:

FY 2020-21 Budget

\$3,247,951

Full-time Employees

4

Public Works

Sanitation

Department Purpose:

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.

Core Programs:

- Snow Plowing
- Spring Clean-up Program
- Residential Curbside Solid Waste Pickup
- Neighborhood Dumpster Program
- Fall Leaf Collection Program
- Event Support
- Christmas Tree Disposal Program
- City Facilities Garbage and Recycling

FY 2019-20 Results:

- Reviewed, evaluated and implemented recommendations related to meeting the needs of auxiliary services provided by the City's garbage and recycle service.

FY 2020-21 Goals:

Strategic Initiative: Sustainable Growth

- Expand capacity of neighborhood dumpster service, to meet growing demand for service by January 2021.

Enterprise Funds

Sanitation

Division Staffing:

	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	3	4	4
Sanitation Maintenance Lead Worker	0	1	1
Sanitation Maintenance Worker	3	3	3

Enterprise Funds

Sanitation

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Garbage Fees	2,730,068	2,553,714	2,625,609	2,919,886
Neighborhood Cleanup	49,785	35,000	50,745	60,000
Special Service Pickup	2,875	1,200	3,460	3,000
Investment Earnings	125,049	24,000	104,249	24,000
Increase in Landfill Equity	370,043	0	0	0
Miscellaneous Revenue	3,070	0	55,779	0
Total Revenues	3,280,890	2,613,914	2,839,842	3,006,886
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	133,017	0	241,065
Total Transfers In and Use of Fund Balance	0	133,017	0	241,065
Total Rev, Trans in, and Use of Fund Balance	3,280,890	2,746,931	2,839,842	3,247,951
Operating Expenses				
Employee Wages and Benefits	233,946	316,285	316,285	345,852
Materials and Supplies	87,934	100,000	100,000	136,600
Operating Expenses	1,909,815	2,142,874	2,009,659	2,295,227
Equipment	0	0	0	470,000
Total Operating Expenses	2,231,695	2,559,159	2,425,944	3,247,679
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	272	272	272	272
Transfer to General CIP	0	187,500	187,500	0
Contribution to Fund Balance	1,048,923	0	226,126	0
Total Contribution to Fund Balance	1,049,495	187,772	413,898	272
Total Exp, Trans Out, and Cont to Fund Balance	3,280,890	2,746,931	2,839,842	3,247,951

Enterprise Funds

Recycling

Department Purpose:

The Recycling division administers and manages curbside recycle pickup and additional recycle services.

Core Programs:

- Residential Curbside Solid Waste Pickup
- Glass Recycle Program

FY 2019-20 Results:

- See Sanitation Division results.

FY 2020-21 Goals:

- See Sanitation Division goals.

Recycling at a Glance:

FY 2020-21 Budget

\$1,522,557

Full-time Employees

0

Public Works

Recycling



South Jordan Recycle & Garbage Cans

Enterprise Funds

Recycling

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Garbage Fees	1,000,620	953,138	989,385	1,202,604
Other Miscellaneous	196	0	0	0
Total Revenues	1,000,816	953,138	989,385	1,202,604
Transfers In and Use of Fund Balance				
Use of Fund Balance	26,199	358,674	0	319,953
Total Transfers In and Use of Fund Balance	26,199	358,674	0	319,953
Total Rev, Trans in, and Use of Fund Balance	1,027,015	1,311,812	989,385	1,522,557
Operating Expenses				
Materials and Supplies	75,475	70,000	70,000	75,000
Operating Expenses	951,540	1,241,812	919,385	1,447,557
Total Operating Expenditures	1,027,015	1,311,812	989,385	1,522,557
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,027,015	1,311,812	989,385	1,522,557

Enterprise Funds

Mulligans

Department Purpose:

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

Core Programs:

- Mini-golf
- Batting Cages
- Driving Range
- Golf Course - Executive
- Golf Courses - Par 3
- Pro Shop & Concessions
- Golf Courses - Tournaments & Events
- Golf Instruction / Lessons

FY 2019-20 Results:

- Initiated and completed initial "Mulligans Revitalization" project(s) at Mulligans.
- Improved marketing and public awareness of amenities and activities.

FY 2020-21 Goals:

Strategic Initiative: Desirable Amenities and Open Space

- Open remodeled food service area and generate a profitable food operation by the of the 2019 season.
- Improve the quality of the miniature golf course by dedicating at least 12 full-time hours per week to maintenance and repairs and conducting weekly staff walk-throughs during the peak months of May-August.

Mulligans at a Glance:

FY 2020-21 Budget

\$1,327,787

Full-time Employees

4

Administrative Services

Mulligans

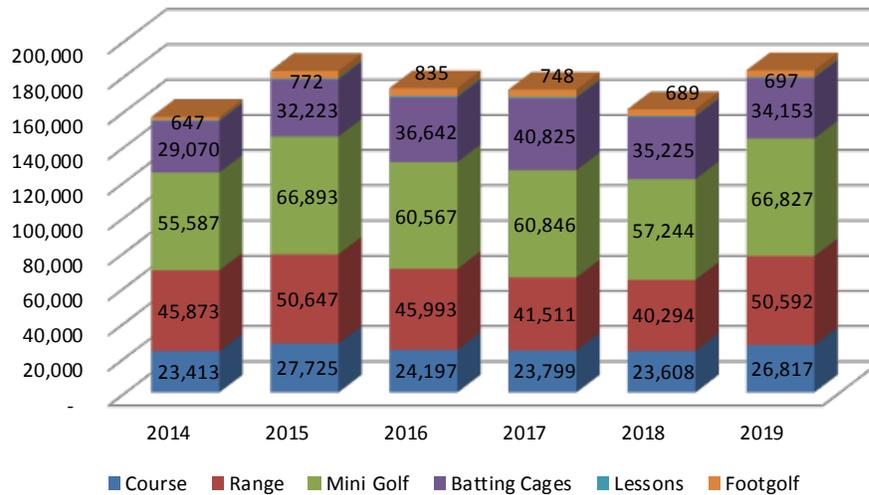
Enterprise Funds

Mulligans

Division Staffing:

Positions	Actual		Proposed
	2018-19	2019-20	2020-21
Positions	4	4	4
Golf Professional/Manager	1	1	1
Mulligan's Customer Service Supervisor	1	1	1
Greenskeeper	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1

Activity Usage



Enterprise Funds

Mulligans

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Instructor Fees	47,492	51,000	48,164	57,222
Driving Range	359,757	350,000	360,212	355,000
Greens Fees	192,990	196,000	195,122	192,910
Miniature Golf	345,125	365,000	361,134	375,000
Program Revenue	320	0	0	3,000
Golf Cart Rental	81,586	76,000	83,283	77,265
Batting Cages	121,664	152,000	123,443	154,530
Food & Beverages	50,712	55,000	55,560	46,000
Pro Shop	46,370	41,000	45,216	46,460
Rental Revenue	13,111	15,000	12,973	15,000
Investment Earnings	30,453	0	17,036	0
Other Miscellaneous	1,441	0	231	0
Total Revenues	1,291,021	1,301,000	1,302,373	1,322,387
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	5,400
Total Transfers In and Use of Fund Balance	0	0	0	5,400
Total Rev, Trans in, and Use of Fund Balance	1,291,021	1,301,000	1,302,373	1,327,787
Operating Expenses				
Employee Wages and Benefits	521,414	499,827	499,827	517,897
Materials and Supplies	46,689	54,900	50,283	54,900
Operating Expenses	406,506	375,021	396,910	424,521
Capital Expenses	115,988	195,000	132,903	330,000
Total Operating Expenses	1,090,597	1,124,748	1,079,923	1,327,318
Transfers Out and Contribution to Fund Balance				
Transfer to Risk Management	469	469	469	469
Contribution to Fund Balance	199,955	175,783	221,981	0
Total Contribution to Fund Balance	200,424	176,252	222,450	469
Total Exp, Trans Out, and Cont to Fund Balance	1,291,021	1,301,000	1,302,373	1,327,787

Mulligans Driving Range



South Jordan City Hall

Debt Service Funds

Used to account for money that will be used to pay the interest and principal of long-term debts.

General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund.

SID Bond

The SID Bond fund is used to account for the debt service and other expenses related to the 2007 Special Improvement District Bonds. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

MBA

The MBA Bond fund is used to account for the debt service and other expenses related to the 2011 Municipal Authority Bonds. These bonds were originally issued in 2002 for the construction of the City's Fitness and Aquatic Center.

Debt Service Funds

Legal Debt Margin

LEGAL DEBT MARGIN

(dollars in thousands)

	2015	2016	2017	2018	2019
Assessed Value	\$4,860,457	\$5,384,506	\$5,921,222	\$6,354,606	\$7,109,226
Debt Limit (8% of Reasonable Cash Value)	578,818	641,986	709,515	767,464	859,782
Debt applicable to limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	578,818	641,986	709,515	767,464	859,782

BOND RATINGS

FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2019	Long Term	New Rating	AAA	RO:Sta	20-May-2019
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan Municipal Building Authority (UT) lease rev rfdg bonds ser 2011	Long Term	Upgrade	AA+	RO:Sta	10-Feb-2017

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.

Debt Service Fund Summary

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
REVENUES				
Investment Earnings	897,329	10,000	10,000	13,900
Special Assessments	3,045,220	2,153,675	2,153,675	2,151,675
Total Debt Service Fund Revenue	3,942,549	2,163,675	2,163,675	2,165,575
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	5,777,886	4,598,127	4,598,127	4,038,469
Use of Fund Balance	0	0	0	247,738
Total Transfers In and Use of Fund Balance	5,777,886	4,598,127	4,598,127	4,286,207
Total Rev, Trans in, and Use of Fund Balance	9,720,435	6,761,802	6,761,802	6,451,782
EXPENDITURES				
Debt Expenditures	8,639,110	6,761,802	6,761,802	6,451,782
Total Debt Service Fund Expenditures	8,639,110	6,761,802	6,761,802	6,451,782
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Contribution to Fund Balance	1,081,325	0	0	0
Total Transfers Out and Contribution to Fund Balance	1,081,325	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	9,720,435	6,761,802	6,761,802	6,451,782

Debt Service Funds

General Debt Service

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows: Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

Includes:

- 2017 Sales Tax Revenue Bond - This was a refund of the 2006 Series Bond, which was issued for constructing a new Public Safety Building, City Hall construction projects, and road improvements.
- 2019 Sales Tax Revenue Bond - This was a refund of the 2008 Series Bond, which was issued for Public Safety projects.

Rating:

2017 Sales Tax Bond: AA by Standard & Poor's
 2019 Sales Tax Bond: AAA by Standard & Poor's

Funding Sources:

2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and reimbursements from Boyer Company.
 2019 Sales Tax Bond - General Fund (sales tax) and RDA.

Additional Information:

See complete Debt Payment Summary on pages 144-146.

Outstanding Principal as of 6/30/20:

2017 Sales Tax Bond - \$19,615,000
 2019 Sales Tax Bond - \$14,500,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/20				
	Issued	Principal	Interest	Total
Governmental Funds				
Lease Revenue Bonds	2011	2,705,000	180,372	2,885,372
RDA Sales Tax & Tax Increment Revenue Bonds	2015	11,080,000	3,435,200	14,515,200
Special Assessment	2016	26,420,000	7,999,981	34,419,981
Sales Tax Bonds	2017	19,615,000	10,198,350	29,813,350
Sales Tax Bonds	2019	14,500,000	7,483,925	21,983,925
Total Governmental Funds		\$74,320,000	\$29,297,828	\$103,617,828
Enterprise Funds				
Water Revenue Bond	2017	8,300,000	786,375	9,086,375
Total Enterprise Funds		\$8,300,000	\$786,375	\$9,086,375
Total		\$82,620,000	\$30,084,203	\$112,704,203

Debt Service Funds

General Debt Service

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Investment Earnings	32,773	6,500	6,500	10,400
Total Revenues	32,773	6,500	6,500	10,400
Transfers In and Use of Fund Balance				
Transfer from General Fund	1,575,774	1,384,638	1,384,638	1,174,430
Transfer from Road Impact Fees	0	150,437	150,437	150,507
Transfer from Fire Impact Fees	143,971	151,159	151,159	0
Transfer from Police Impact Fees	225,000	208,055	208,055	0
Transfer from RDA	768,863	768,325	768,325	775,250
Transfer from MBA	235,959	0	0	0
Use of Fund Balance	0	0	0	247,738
Total Transfers In and Use of Fund Balance	2,949,567	2,662,614	2,662,614	2,347,925
Total Rev, Trans in, and Use of Fund Balance	2,982,340	2,669,114	2,669,114	2,358,325
Operating Expenditures				
Principal on Long-Term Debt	1,195,000	1,559,964	1,559,964	1,315,000
Interest on Long-Term Debt	1,157,663	1,098,750	1,098,750	1,032,925
Trustee Fees	4,500	6,500	6,500	6,500
Arbitrage Compliance	5,150	3,900	3,900	3,900
Total Operating Expenditures	2,362,313	2,669,114	2,669,114	2,358,325
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	620,027	0	0	0
Total Contribution to Fund Balance	620,027	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	2,982,340	2,669,114	2,669,114	2,358,325

Notes to Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds

General Debt Service

Outstanding Debt

City of South Jordan

Sales Tax Revenue Ref Bonds, Series 2017

Fiscal Yr	Principal	Interest	Rates
2018	275,000.00	886,515.00	3.00%
2019	620,000.00	968,950.00	4.00%
2020	645,000.00	940,425.00	5.00%
2021	665,000.00	907,675.00	5.00%
2022	700,000.00	873,550.00	5.00%
2023	735,000.00	837,675.00	5.00%
2024	770,000.00	800,050.00	5.00%
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
	21,155,000.00	12,994,240.00	

Original Bond:

Sales Tax Revenue Bonds 2001

Refinanced:

2006

Purpose:

\$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Refunded Bond:

Sales Tax Revenue Bonds 2006

Term:

22 years

Purpose:

\$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Call Date:

8/15/2026

Callable Amount:

\$15,935,000

City of South Jordan

Sales Tax Revenue Ref Bonds, Series 2019

Fiscal Yr	Principal	Interest	Rates
2020	630,000.00	420,537.36	3.00%
2021	625,000.00	659,625.00	5.00%
2022	650,000.00	627,750.00	5.00%
2023	680,000.00	594,500.00	5.00%
2024	495,000.00	565,125.00	5.00%
2025	520,000.00	539,750.00	5.00%
2026	550,000.00	513,000.00	5.00%
2027	575,000.00	484,875.00	5.00%
2028	595,000.00	464,550.00	2.00%
2029	620,000.00	443,100.00	5.00%
2030	650,000.00	411,350.00	5.00%
2031	680,000.00	378,100.00	5.00%
2032	715,000.00	343,225.00	5.00%
2033	750,000.00	310,350.00	4.00%
2034	780,000.00	279,750.00	4.00%
2035	815,000.00	247,850.00	4.00%
2036	845,000.00	214,650.00	4.00%
2037	885,000.00	175,625.00	5.00%
2038	1,020,000.00	128,000.00	5.00%
2039	1,020,000.00	77,000.00	5.00%
2040	1,030,000.00	25,750.00	5.00%
	15,130,000.00	7,904,462.36	

Original Bond:

Sales Tax Revenue Bonds 2019

Funding Source:

Sales Tax

Term:

21 years

Purpose:

Construction of new Fire Station 64, police substation, and administration building and other related improvements.

Call Date:

8/15/2029

Callable Amount:

\$9,190,000

Debt Service Funds

SID Bond

There are two SID Bonds; the "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued. The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area.

Includes:

2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.

2016 SSA Bond - This bond was issued for road and water improvements within the Special Assessment Area in Daybreak.

Rating:

2015 TOD - AA- by Standard & Poor's

2016 SSA - AA+ by Standard & Poor's

Funding Source:

2015 TOD Bond - RDA, Tax Increment

2016 SSA Bond - Special Assessment payments from builders.

Additional Information:

See complete Debt Payment Summary on pages 144-146.

Outstanding Principal as of 6/30/20:

2015 TOD - \$11,080,000

2016 SSA - \$26,420,000



Daybreak Neighborhood

Debt Service Funds

SID Bond

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Special Assessments	3,045,220	2,153,675	2,153,675	2,151,675
Investments Earnings	862,653	1,750	1,750	1,750
Total Revenues	3,907,873	2,155,425	2,155,425	2,153,425
Transfers In and Use of Fund Balance				
Transfer from RDA	2,102,500	1,214,000	1,214,000	1,216,600
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	2,102,500	1,214,000	1,214,000	1,216,600
Total Rev, Trans in, and Use of Fund Balance	6,010,373	3,369,425	3,369,425	3,370,025
Operating Expenditures				
Principal on Bonds	4,010,000	1,895,000	1,895,000	1,960,000
Bond Interest Payment	1,537,578	1,472,675	1,472,675	1,408,275
Trustee Fees	1,750	1,750	1,750	1,750
Total Operating Expenditures	5,549,328	3,369,425	3,369,425	3,370,025
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	461,045	0	0	0
Total Contribution to Fund Balance	461,045	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	6,010,373	3,369,425	3,369,425	3,370,025

Debt Service Funds

SID Bond

Outstanding Debt

City of South Jordan Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Fiscal Yr	Principal	Interest	Rates
2016	-	178,006.39	-
2017	-	567,100.00	-
2018	605,000.00	567,100.00	3.00%
2019	665,000.00	548,950.00	3.00%
2020	685,000.00	529,000.00	4.00%
2021	715,000.00	501,600.00	4.00%
2022	745,000.00	473,000.00	4.00%
2023	775,000.00	443,200.00	5.00%
2024	810,000.00	404,450.00	5.00%
2025	850,000.00	363,950.00	5.00%
2026	895,000.00	321,450.00	5.00%
2027	940,000.00	276,700.00	5.00%
2028	985,000.00	229,700.00	5.00%
2029	1,035,000.00	180,450.00	5.00%
2030	1,090,000.00	128,700.00	5.00%
2031	1,120,000.00	74,200.00	3.25%
2032	1,120,000.00	37,800.00	3.38%
Total	13,035,000.00	5,825,356.39	

Original Bond: Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term: 16 Years

Purpose: \$13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area

\$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source: RDA, Tax Increment Revenues

Call Date: 4/1/2025

Callable Amount: \$8,035,000

City of South Jordan Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Fiscal Yr	Principal	Interest	Rates
2017	205,000.00	1,037,362.99	-
2018	655,000.00	1,049,018.76	-
2019	3,345,000.00	988,628.13	2.000%
2020	2,050,000.00	901,703.13	2.000%
2021	1,170,000.00	852,037.50	4.000%
2022	1,220,000.00	804,237.50	4.000%
2023	1,265,000.00	760,862.50	3.000%
2024	1,305,000.00	722,312.50	3.000%
2025	1,350,000.00	675,737.50	4.000%
2026	1,390,000.00	634,837.50	2.000%
2027	1,415,000.00	605,903.13	2.125%
2028	1,465,000.00	561,568.76	4.000%
2029	1,525,000.00	501,768.76	4.000%
2030	1,585,000.00	439,568.76	4.000%
2031	1,645,000.00	374,968.76	4.000%
2032	1,710,000.00	316,418.76	3.000%
2033	1,760,000.00	264,368.76	3.000%
2034	1,815,000.00	209,609.38	3.125%
2035	1,870,000.00	152,031.25	3.125%
2036	1,935,000.00	92,578.13	3.125%
2037	1,995,000.00	31,171.88	3.125%
Total	32,675,000.00	11,976,694.34	

Original Bond: Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term: 20 Years

Purpose: \$32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source: Assessments levied against properties within the Special Assessment Area.

Call Date: 11/1/2026

Callable Amount: \$22,920,000

Debt Service Funds

MBA

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

Includes:

2011 MBA Bond - This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011.

Rating:

AA by Standard & Poor's

Funding Sources:

RDA tax increment

Additional Information:

See complete Debt Payment Summary on page 144-146.

Outstanding Principal as of 6/30/20:

\$2,705,000



South Jordan Fire Station 63

Debt Service Funds

MBA

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Investment Earnings	1,903	1,750	1,750	1,750
Total Revenues	1,903	1,750	1,750	1,750
Transfers In and Use of Fund Balance				
Transfer from RDA	725,819	721,513	721,513	721,682
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	727,722	723,263	723,263	723,432
Total Rev, Trans in, and Use of Fund Balance	727,722	723,263	723,263	723,432
Operating Expenditures				
Principal on Bonds	610,000	625,000	625,000	645,000
Bond Interest Payment	115,819	96,513	96,513	76,682
Trustee Fees	1,650	1,750	1,750	1,750
Total Operating Expenditures	727,469	723,263	723,263	723,432
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	253	0	0	0
Total Contribution to Fund Balance	253	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	727,722	723,263	723,263	723,432

Notes to Municipal Building Authority Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

Debt Service Funds

MBA

Outstanding Debt

**Municipal Building Authority of South Jordan
City Lease Revenue Bond Series 2011**

Fiscal Yr	Principal	Interest	Rates
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
Total	6,880,000.00	1,520,797.75	

<u>Original Bond:</u>	Municipal Building Authority Lease Revenue Bond Series 2002 for \$9,390,000
<u>Refunded:</u>	November 2011
<u>Term:</u>	13 Years
<u>Purpose:</u>	Construction of Fitness Center \$8,640,000, renovate Gale Center \$750,000
<u>Funding Source:</u>	RDA Haircut
<u>Call Date:</u>	10/1/2021
<u>Callable Amount:</u>	\$1,395,000

Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.

Debt Payment Summary

By Fiscal Year

FY 20-21 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2017 Water Revenue	TOTAL
Principal Payments	\$625,000	\$665,000	\$1,170,000	\$715,000	\$645,000	\$2,095,000	\$5,915,000
Interest Payments	659,625	907,675	852,038	501,600	76,682	341,975	3,339,595
Total Debt Service	\$1,284,625	\$1,572,675	\$2,022,038	\$1,216,600	\$721,682	\$2,436,975	\$9,254,595
<u>Funding Sources:</u>							
General Fund	\$509,375	\$1,422,168					\$1,931,543
RDA	775,250			1,216,600			1,991,850
RDA Haircut					721,682		721,682
Road Impact Fees		150,507					150,507
Police Impact Fees							-
Fire Impact Fees							-
SSA Assessment			2,022,038				2,022,038
Water Impact Fees						296,556	296,556
Water Operations						2,140,419	2,140,419
Total	\$1,284,625	\$1,572,675	\$2,022,038	\$1,216,600	\$721,682	\$2,436,975	\$9,254,595

FY 21-22 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2017 Water Revenue	TOTAL
Principal Payments	\$650,000	\$700,000	\$1,220,000	\$745,000	\$665,000	\$1,970,000	\$5,950,000
Interest Payments	627,750	873,550	804,238	473,000	56,616	240,350	3,075,504
Total Debt Service	\$1,277,750	\$1,573,550	\$2,024,238	\$1,218,000	\$721,616	\$2,210,350	\$9,025,504
<u>Funding Sources:</u>							
General Fund	\$512,281	\$1,336,850					\$1,849,131
RDA	765,469			1,218,000			1,983,469
RDA Haircut					721,616		721,616
Road Impact Fees		236,700					236,700
Police Impact Fees							-
Fire Impact Fees							-
SSA Assessment			2,024,238				2,024,238
Water Impact Fees						296,229	296,229
Water Operations						1,914,121	1,914,121
Total	\$1,277,750	\$1,573,550	\$2,024,238	\$1,218,000	\$721,616	\$2,210,350	\$9,025,504

Debt Payment Summary

By Fiscal Year

FY 22-23 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2019 SalesTax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2017 Water Revenue	TOTAL
Principal Payments	\$680,000	\$735,000	\$1,265,000	\$775,000	\$685,000	\$2,065,000	\$6,205,000
Interest Payments	594,500	837,675	760,863	443,200	35,094	149,800	2,821,132
Total Debt Service	\$1,274,500	\$1,572,675	\$2,025,863	\$1,218,200	\$720,094	\$2,214,800	\$9,026,132
<u>Funding Sources:</u>							
General Fund	\$509,500	\$1,114,674					\$1,624,174
RDA	765,000			1,218,200			1,983,200
RDA Haircut					720,094		720,094
Road Impact Fees		237,185					237,185
Police Impact Fees		207,714					207,714
Fire Impact Fees		13,102					13,102
SSA Assessment			2,025,863				2,025,863
Water Impact Fees						296,229	296,229
Water Operations						1,918,571	1,918,571
Total	\$1,274,500	\$1,572,675	\$2,025,863	\$1,218,200	\$720,094	\$2,214,800	\$9,026,132

FY 23-24 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2017 Water Revenue	TOTAL
Principal Payments	\$495,000	\$770,000	\$1,305,000	\$810,000	\$710,000	\$2,170,000	\$6,260,000
Interest Payments	565,125	800,050	722,313	404,450	11,982	54,250	2,558,170
Total Debt Service	\$1,060,125	\$1,570,050	\$2,027,313	\$1,214,450	\$721,982	\$2,224,250	\$8,818,170
<u>Funding Sources:</u>							
General Fund	\$296,500	\$1,112,467					\$1,408,967
RDA	763,625			1,214,450			1,978,075
RDA Haircut					721,982		721,982
Road Impact Fees		236,789					236,789
Police Impact Fees		207,714					207,714
Fire Impact Fees		13,080					13,080
SSA Assessment			2,027,313				2,027,313
Water Impact Fees						296,229	296,229
Water Operations						1,928,021	1,928,021
Total	\$1,060,125	\$1,570,050	\$2,027,313	\$1,214,450	\$721,982	\$2,224,250	\$8,818,170

Debt Payment Summary

By Fiscal Year

FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	TOTAL
Principal Payments	\$520,000	\$810,000	\$1,350,000	\$850,000	\$3,530,000
Interest Payments	539,750	760,550	675,738	363,950	2,339,988
Total Debt Service	\$1,059,750	\$1,570,550	\$2,025,738	\$1,213,950	\$5,869,988
<u>Funding Sources:</u>					
General Fund	\$1,059,750	\$1,112,887			\$2,172,637
RDA				1,213,950	1,213,950
Road Impact Fees		236,865			236,865
Police Impact Fees		207,714			207,714
SSA Assessment		13,084	2,025,738		2,038,822
Total	\$1,059,750	\$1,570,550	\$2,025,738	\$1,213,950	\$5,869,988

Capital Projects

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$1,500,000 in general capital funds available for FY 2020-2021. City Council has full discretion on which capital projects this money is spent on.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 148. Capital equipment to be purchased during this fiscal year are listed on page 150. There are no major non-recurring projects for FY 2021.

In addition, the Council approved leasing of public safety vehicles, replacing 35 vehicles and adding 6 vehicles.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council - this body decides if funding will be requested from Council or not.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project

Capital Projects

Infrastructure Improvement

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Road Impact Fees	668,770	550,000	630,882	600,000
Park Impact Fees	385,405	720,000	471,601	400,000
Storm Drain Impact Fees	247,590	325,000	250,969	250,000
Fire Impact Fees	91,819	150,000	130,098	100,000
Police Impact Fees	125,775	150,000	140,020	130,000
Class C Road Funds <i>*Previously reported under General Fund</i>	0	0	0	3,022,000
Local Transit Tax	0	0	1,212,854	1,300,000
Investment Earnings	303,741	150,850	166,772	250,000
Sale of Capital Assets	856,780	0	773,521	0
Other Donations and Reimbursements	2,980,651	0	796,223	0
Other Miscellaneous	142,064	0	277,284	0
Total Revenues	5,802,595	2,045,850	4,850,224	6,052,000
Transfers In and Use of Fund Balance				
Transfer from RDA	175,000	0	0	0
Transfer from General Fund	1,554,731	537,500	972,956	0
Transfer from General CIP Maint	124,937	0	301,181	0
Transfer from Storm Drain	676,500	437,500	1,197,500	895,000
Transfer from Sanitation	0	187,500	187,500	0
Transfer from Water	0	187,500	187,500	0
Transfer from Park Impact Fees	0	2,000,000	2,000,000	0
Transfer from Road Impact Fees	540,000	0	500,000	0
Transfer from Storm Impact Fees	1,500,000	0	0	0
Park Impact Fee Use of Fund Balance	307,566	2,240,000	3,018,211	1,500,000
Road Impact Fee Use of Fund Balance	430,371	490,437	383,308	150,507
Fire Impact Fee Use of Fund Balance	50,164	151,159	171,977	0
Police Impact Fee Use of Fund Balance	98,379	208,055	0	0
Storm Drain Impact Fee Use of Fund Balance	1,265,190	0	396,765	0
Use of Fund Balance	0	1,999,000	0	1,441,000
Total Transfers In and Use of Fund Balance	6,722,838	8,438,651	9,316,898	3,986,507
Total Rev, Trans in, and Use of Fund Balance	12,525,433	10,484,501	14,167,122	10,038,507

Capital Projects

Infrastructure Improvement

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Project Expenditures				
Transportation Projects	1,318,626	970,000	3,854,665	3,962,000
Parks Projects	2,277,326	2,240,000	3,935,842	1,530,000
Streetlight Projects	13,969	0	42,554	0
Facilities Projects	0	900,000	250,000	190,000
Storm Drain Projects	833,928	250,000	1,587,925	895,000
Miscellaneous Projects	64,252	940,000	146,357	0
Total Project Expenditures	4,508,101	5,300,000	9,817,343	6,577,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	0	0	0	500,000
Transfer to Storm Water	80,000	0	0	0
Transfer to General CIP	2,040,000	2,000,000	2,000,000	0
Transfer to General CIP Maint	150,460	0	0	665,000
Transfer to General Debt Service Fund	604,930	509,651	509,651	150,507
Transfer to Capital Equipment	725,000	629,000	629,000	416,000
Contribution to Fund Balance	4,416,942	2,045,850	1,211,128	1,730,000
Total Transfers Out and Contribution to Fund Balance	8,017,332	5,184,501	4,349,779	3,461,507
Total Exp, Trans Out, and Cont to Fund Balance	12,525,433	10,484,501	14,167,122	10,038,507

Capital Projects

Maintenance & Operations

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Other Miscellaneous	42,050	0	0	0
Total Revenues	42,050	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	1,757,000	1,262,500	1,262,500	0
Transfer from General CIP	0	0	346,217	665,000
Transfer from Road Impact Fees	150,460	0	0	0
Use of Fund Balance	0	0	778,349	0
Total Transfers In and Use of Fund Balance	1,907,460	1,262,500	2,387,066	665,000
Total Rev, Trans in, and Use of Fund Balance	1,949,510	1,262,500	2,387,066	665,000
Project Expenditures				
Miscellaneous Projects	0	0	0	175,000
Transportation Projects	557,784	1,058,000	1,236,705	200,000
Parks Projects	647,329	0	770,253	200,000
Fire Projects	0	0	150,000	0
Facilities Projects	274,635	204,500	230,108	90,000
Total Project Expenditures	1,479,748	1,262,500	2,387,066	665,000
Transfers Out and Contribution to Fund Balance				
Transfer to General CIP	124,937	0	0	0
Contribution to Fund Balance	344,825	0	0	0
Total Contribution to Fund Balance	469,762	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	1,949,510	1,262,500	2,387,066	665,000

Capital Projects

Capital Equipment

	Prior Year Actual FY 18-19	Adopted Budget FY 19-20	Estimated Actual FY 19-20	Proposed Budget FY 20-21
Revenues				
Sale of Capital Assets	201,162	0	106,211	0
Total Revenues	201,162	0	106,211	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	11,995	0	1,328,210	2,212,531
Transfer from CDA Fund	0	0	300,000	0
Transfer from General CIP	725,000	629,000	3,129,000	416,000
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	736,995	629,000	4,757,210	2,628,531
Total Rev, Trans in, and Use of Fund Balance	938,157	629,000	4,863,421	2,628,531
Project Expenditures				
Computer Software & Equipment	7,710	0	19,263	0
Fire Equipment	18,512	0	8,986	309,492
Fleet Equipment	902,200	0	1,792,711	2,319,039
Sanitation Equipment	0	629,000	0	0
Total Project Expenditures	928,422	629,000	1,820,960	2,628,531
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	9,735	0	3,042,461	0
Total Contribution to Fund Balance	9,735	0	3,042,461	0
Total Exp, Trans Out, and Cont to Fund Balance	938,157	629,000	4,863,421	2,628,531

Capital Improvement Program

Streets

Non-Routine Project

STREETS

ADA Upgrades

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Streets

End Date: 9/30/2022

Bond Fund: Yes No

Description:

Update intersection sidewalk ramps to meet ADA requirements citywide.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works Class C	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: Mill and Overlay

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2023

Bond Fund: Yes No

Description:

Mill and overlay existing streets with lower pavement condition index scores, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Class C	\$800,000	\$0	\$0	\$60,000	\$185,000	\$1,045,000
Total Cost	\$800,000	\$0	\$0	\$60,000	\$185,000	\$1,045,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: Chip Seal

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2023

Bond Fund: Yes No

Description:

Chip seal existing streets with lower pavement condition index scores, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works Class C	\$166,000	\$0	\$0	\$0	\$0	\$166,000
Total Cost	\$166,000	\$0	\$0	\$0	\$0	\$166,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Annual Operating Costs		2021	2022	2023	2024	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$0	\$40,000	\$40,000	\$40,000	\$120,000
	Total Operating Costs	\$0	\$40,000	\$40,000	\$40,000	\$120,000

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: Crack Seal

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Preventative Maintenance

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2023

Bond Fund: Yes No

Description:

Apply crack seal to maintain current pavement condition index to prevent further deterioration, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Class C	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Total Cost	\$45,000	\$0	\$0	\$0	\$0	\$45,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: GSB

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2021

Bond Fund: Yes No

Description:

Apply GSB-88 seal coat to newer roads as preventative maintenance, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works Class C	\$60,000	\$0	\$185,000	\$0	\$0	\$245,000
Total Cost	\$60,000	\$0	\$185,000	\$0	\$0	\$245,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: High Density Mineral Bond

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Apply high density mineral bond to existing streets with higher pavement condition index scores, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Class C	\$185,000	\$0	\$0	\$0	\$0	\$166,000
Total Cost	\$185,000	\$0	\$0	\$0	\$0	\$185,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Pavement Preservation Program: Microsurface

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2023

Bond Fund: Yes No

Description:

Microsurface existing streets with mid pavement condition index scores, according to maintenance program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Class C	\$280,000	\$0	\$0	\$0	\$0	\$280,000
Total Cost	\$280,000	\$0	\$0	\$0	\$0	\$280,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Streets

Non-Routine Project

STREETS

Rocky Mountain Power Street Light Replacement Program

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Streets

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Replace streetlights owned by Rocky Mountain Power with city owned streetlights to update street lights and eliminate lease costs.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Class C	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Total Cost	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Annual Operating Costs		2021	2022	2023	2024	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$138,666	\$138,666	\$138,666	\$138,666	\$554,664
	Total Operating Costs	\$138,666	\$138,666	\$138,666	\$138,666	\$554,664

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

Injection Well Rehabilitation

PROJECT INFORMATION

Location: Injection Well Rehabilitation

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Annual maintenance and necessary rehabilitation of wet wells.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works Storm Drain	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Total Cost	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

Underground Chamber Cleaning

PROJECT INFORMATION

Location: Underground Chamber Cleaning

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Hire a company to clean the dry wells in Daybreak.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Storm Drain	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

Vermillion & Millerton Storm Water System Improvements

PROJECT INFORMATION

Location: Vermillion & Millerton Dr

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Improve storm water system on Vermillion Drive.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Storm Drain	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Total Cost	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Operating Impact:

Clean storm drain line and camera storm drain line.

Annual Operating Costs		2022	2023	2024	2025	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$369	\$369	\$369	\$369	\$1,476
	Total Operating Costs	\$369	\$369	\$369	\$369	\$1,476

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

Shelbrooke Storm Drain Improvements

PROJECT INFORMATION

Location: Shelbrooke

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Add subsurface connections to storm drain line.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Storm Drain	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Total Cost	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Operating Impact:

Clean storm drain line and camera storm drain line.

Annual Operating Costs		2022	2023	2024	2025	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$185	\$185	\$185	\$185	\$1,173
	Total Operating Costs	\$185	\$185	\$185	\$185	\$1,173

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

445 West Pipeline

PROJECT INFORMATION

Location: 445 West Pipeline

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Disconnect inlet on 445 West from irrigation line and install storm water pipeline.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Storm Drain	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Total Cost	\$160,000	\$0	\$0	\$0	\$0	\$160,000

Operating Impact:

Clean storm drain line and camera storm drain line.

Annual Operating Costs		2022	2023	2024	2025	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$630	\$630	\$630	\$630	\$2,520
	Total Operating Costs	\$630	\$630	\$630	\$630	\$2,520

Capital Improvement Program

Storm Water

Non-Routine Project

PUBLIC WORKS

Install Storm Drain in Brooke-N-Lance

PROJECT INFORMATION

Location: Brooke-N-Lance

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2020

Category: Storm Water

End Date: 7/31/2022

Bond Fund: Yes No

Description:

Install 300' of storm drain pipe.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Storm Drain	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Total Cost	\$160,000	\$0	\$0	\$0	\$0	\$160,000

Operating Impact:

Clean storm drain line and camera storm drain line.

Annual Operating Costs		2022	2023	2024	2025	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$369	\$369	\$369	\$369	\$1,476
	Total Operating Costs	\$369	\$369	\$369	\$369	\$1,476

Capital Improvement Program

Secondary Water

Non-Routine Project

PUBLIC WORKS

Secondary Pipe Replacement

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Secondary Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Replace waterline of existing secondary water system as identified in the secondary master plan. This is the initial year of an annual program.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Water CIP	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Total Cost	\$500,000	\$0	\$0	\$0	\$0	\$500,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Secondary Water

Non-Routine Project

PUBLIC WORKS

Secondary Meters

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Secondary Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Add secondary meters at point of connections to monitor residential water usage. (Grant Match)

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Water CIP	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Total Cost	\$500,000	\$0	\$0	\$0	\$0	\$500,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Water

Non-Routine Project

PUBLIC WORKS

Commercial Meter Replacement

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Upgrade existing meters to new meters with fixed network.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Water CIP	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Water

Non-Routine Project

PUBLIC WORKS

Water Master Plan Projects

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Improve fire flow and capacity deficiencies with projects identified in the culinary master plan.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Water CIP	\$1,400,000	\$0	\$0	\$0	\$0	\$1,400,000
Total Cost	\$1,400,000	\$0	\$0	\$0	\$0	\$1,400,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Water

Non-Routine Project

PUBLIC WORKS

PRV Upgrades

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Upgrade existing vaults throughout the city as identified with asset management.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works Water CIP	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Total Cost	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Water

Non-Routine Project

PUBLIC WORKS

Transite Pipe Replacement

PROJECT INFORMATION

Location: 9800 S. from 4000 W. to 4800 W.

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Replace existing waterlines in 9800 S. from 40th west to 48th west.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Water CIP	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Total Cost	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Capital Improvement Program

Water

Non-Routine Project

PUBLIC WORKS

Waterline Loop Replacement

PROJECT INFORMATION

Location: City-wide

Project Manager: Unassigned

Project Type: Maintenance

Start Date: 7/1/2021

Category: Water

End Date: 6/30/2022

Bond Fund: Yes No

Description:

Replace waterlines that run through critical areas identified in the water master plan.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
Public Works						
Water CIP	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Total Cost	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Play



The City is committed to maintaining and creating beautiful open spaces for residents to gather and enjoy together.

- Improved spectator safety and experience at baseball fields. This includes improving walkways, concessions, restrooms, and installing safety netting.
- Completed phase 1 of Highland Park. This includes 3 full-size soccer fields, a large playground, pavilion restrooms, and walking paths.
- The City preserved more than 127 acres of open space by saving Glenmoor Golf Course.



Glenmoor Golf Course

Fee Schedule

DESCRIPTION		FY 2020-2021
Business License Fees		
Home Occupation		
	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly		
	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial		
	New Application	\$194
	Renewal	\$105
Big Box		
	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store		
	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only		
	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending		
	New Application	\$92 (base)
	Renewal	\$25
Residential Rental		
	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Reasonable Accommodation Hearing		Actual cost of hearing officer's time
Collection Fees		
Standard Collection (In-State)		30% of amount owed
Legal (In-State)		30% of amount owed
Standard Collection (Out-of-State)		50% of amount owed
Legal (Out-of-State)		50% of amount owed
Returned Check Fee		\$20
Returned EFT/ACH Fee		\$20 per returned transaction

Fee Schedule

DESCRIPTION	FY 2020-2021	
Court Fees		
Plea in Abeyance	\$25	
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court
Small Claims Appeal	\$235	\$225 to District Court, \$10 to City
Garnishment Filing Fee	\$50	As per Admin. Office of Court
Expungement	\$135	\$30 per Certified Copy
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court
Record Fees:		CJA Rule 4-202.08
Audio CD	\$10	
Paper	\$0.25	per image
Mailing		Actual cost
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time		First 15 min. free
Clerical Assistant	\$15	per hour
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)		
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.		
Building Permit Demolition	\$44	
Building Permits Commercial Additions/Tenant Improvements	\$377 base	
\$0-\$500	\$412	
\$501-\$2,000	\$541	
\$2,001-\$40,000	\$797	
\$40,001-\$100,000	\$1,149	
\$100,001-\$500,000	\$1,663	
\$500,001+	\$3,021	
Building Permits New Commercial Building/General	\$586 base	
\$0-\$100,000	\$2,874	
\$100,001-\$500,000	\$6,173	
\$500,000-\$1,000,000	\$9,576	
\$1,000,001-\$5,000,000	\$17,550	
\$5,000,001+	\$31,139	

Fee Schedule

DESCRIPTION	FY 2020-2021
Building Permits New Commerical R-2	\$586 base
\$0-\$500,000	\$4,294
\$500,001-\$1,000,000	\$6,350
\$1,000,001-\$5,000,000	\$18,460
\$5,000,001+	\$32,621
Building Permits Plumbing, Mechanical, Electrical (PME) Only (No Review)	\$28 base
Residential	\$94
Cpmmercial	\$133
Solar	\$128
Building Permits Residential Alterations (Basement/Interior Remodel)	\$94 base
\$0-\$500	\$230
\$501-\$2,000	\$370
\$2,001-\$40,000	\$457
\$40,001-\$100,000	\$851
\$100,001+	\$977
Building Permits Residential Additions (Detached Garare/Pool/etc.)	\$109 base
\$0-\$500	\$436
\$501-\$2,000	\$356
\$2,001-\$40,000	\$576
\$40,001-\$100,000	\$874
\$100,001+	\$1,340
Building Permits Single Family Residential & Multi-Family Residential	\$383 base
\$0-\$500,000	\$2,396
\$500,001+	\$2,871
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)
Re-inspection Fee	\$108
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)
Additional Plan Review Fee	\$122
For use of outside consultants for plan checking and inspections	Actual costs
Accessibility & Energy Review Fee	\$25
Off Site Cleaning Fee	\$78
Subdivision Preliminary	\$1,489 base + \$66 per lot
Subdivision Final	\$1,477 base + \$297 per lot
Subdivision Amendment (same regardless of lot number)	\$1,352
Site Plan Amendment Review	\$1,352
Site Plan Review (small site 0-3 acres)	\$4,429
Site Plan Review (all other site 3+ acres)	\$5,511

Fee Schedule

DESCRIPTION	FY 2020-2021
Minor Site Plan Amendment	\$504
Small Residential Development	\$1,161
Accessory Living Unit Planning Commission Review	\$682
Accessory Living Unit Staff Review	\$135
Conditional Use Permit	\$626
Land Use Amendment	\$1,005
Amendment	\$1,414
Rezone	\$1,414
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227
Zone to P-C Zone	\$23 per acre
Rezone with Development Agreement (optional)	\$2,557
Developemtn Agreement Amendment	\$1,143
City Code Text Amendment	\$1,615
Annexation	\$1,197
Sign Permit	\$198
Sign Permit - Temporary Banner	\$45
Master Sign Design Guidelines Review	\$288
Appeal to Planning Commission	\$288
Appeals to City Council	\$819
Appeal to Appeal and Variance Hearing Officer	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less then retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
Bond Landscaping Fee	\$50 if paid with credit card, 3% will be added to total
Impounded Sign Release Fee	\$30
Nonconforming Use/Lot Review Fee	\$39
Wind Energy Conversion Systems	\$608
Residential Chicken Permit	\$58
Time Extension Fee	Half of application type base fee
Lot Line Adjustment	\$260
Zoning Compliance Letter	\$250
Overtime Inspector fee	\$61 per hour
Overtime Truck Fee	\$53 per day
Curb Cut Encroachment Permit	\$151
Standard Encrocachment Permits	\$245
Re-Issuance of Encroachment Permit Fee	\$129

Fee Schedule

DESCRIPTION	FY 2020-2021	
Land Disturbance Fee	\$350	
Re-Issuance of Land Disturbance Permit	\$150	
TV Video Inspection Fee	\$72	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$197	
Streetlight Connection Fee	\$150	per streetlight
Small Wireless Facility - Application Fee	\$100	
Small Wireless Freestanding Installation - Application Fee	\$250	
Traffic Control Fee (Encroachment Permit)	\$50	per day
Facility Rental Fees		
City Hall		
Council Chambers - Security Deposit	\$250	Refundable if no damage and nothing missing
Council Chambers	\$150	per hour
Public Safety Building		
Oquirrh/Wasatch Room - Security Deposit	\$250	Refundable if no damage and nothing missing
Oquirrh/Wasatch Room	\$150	per hour
Fire Station Community Rooms		
Resident		
Weekdays 8am-5pm (min 2 hrs)	\$25	per hour
Weekdays after 5pm (min 2 hrs)	\$45	per hour
Saturdays (min 2 hrs)	\$45	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$45	per hour
Weekdays after 5pm (min 2 hrs)	\$65	per hour
Saturdays (min 2 hrs)	\$65	per hour
Community Center		
Security Deposit		
	Resident	\$120 Refundable if no damage and nothing missing
	Non-resident	\$160 Refundable if no damage and nothing missing
Room 126 & 127/Open Seating Area		
Resident		
Weekdays 8am-5pm (min 2 hrs)	\$25	per hour, limited availability
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$45	per hour
Saturdays & Sundays (min 2 hrs)	\$45	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$45	per hour, limited availability
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$65	per hour
Saturdays & Sundays (min 2 hrs)	\$65	per hour

Fee Schedule

DESCRIPTION	FY 2020-2021	
Auditorium		
Resident		
Weekdays 8am-5pm (min 2 hrs)	\$75	per hour, limited availability
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$95	per hour
Saturdays & Sundays (min 2 hrs)	\$95	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$110	per hour, limited availability
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$130	per hour
Saturdays & Sundays (min 2 hrs)	\$130	per hour
Kitchen	Available upon request with meeting room & auditorium rental	
Gale Center		
Security Deposit	\$120	Refundable if no damage and nothing missing
Auditorium (hourly)		
Resident		
Weekdays 8am-5pm	\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$45	per hour, Minimum 2 hours
Saturdays	\$45	per hour, Minimum 2 hours
Non-resident		
Weekdays 8am-5pm	\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$65	per hour, Minimum 2 hours
Saturdays	\$65	per hour, Minimum 2 hours
Finance Fees		
Annual Report	Free Online	
Telecommunication Franchise Fee Application	\$500	
Fire Department Fees		
Fire Inspection/Permit Fees		
Annual Life Safety Inspection	\$75	Initial inspection included with license fee
	\$100	For each re-inspection after the 2nd for all subsequent re-inspections
Commercial Sprinkler Plan Review//System Inspection	\$135	Per ICC/SJC Valuation Fee Schedule For each re-inspection after the 2nd
Residential Sprinkler Plan Review/System Inspection	\$135	
	\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation	\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal	\$300	per site

Fee Schedule

DESCRIPTION		FY 2020-2021
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125 per site
Tent/Canopy/Air Supported Structure		\$50 1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$60 per display
Medical Gas Test		\$50
Hydrant Flow Test		\$50 per request
Emergency Services - Ambulance		
Non-Transport, No Care Provided		No Charge
Non-Transport, Care Provided		No Charge
	\$25 or less in Supplies	
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)
Ambulance Transport	Basic	Maximum allowed by BEMS plus appropriate surcharges
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges
	ALS	Maximum allowed by BEMS plus appropriate surcharges
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS
Consumable Medications		Bundled Fee
Emergency Services- Cost Recovery/Standby		
Apparatus: All		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Equipment: Fire Suppression, Rescue, and Hazardous Materials		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative		Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Personnel: All positions		\$45 per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education		
CPR/AED	Resident	\$20
	Non-resident	\$50 preference given to SJ residents
C.E.R.T.	Resident	Actual cost of supplies only
	Non-resident	\$85 preference given to SJ residents
First Aid Training	Resident	\$20
	Non-resident	\$50 preference given to SJ residents
Disaster Preparedness Training	Resident	Free
	Non-resident	\$50 preference given to SJ residents

Fee Schedule

DESCRIPTION		FY 2020-2021	
Resident		\$10	per extinguisher used
Other			
Flu Vaccination		\$25	
Fire Applicant Test		Testing fee as determined by the Metro Fire Testing Consortium (not to exceed \$50)	
GIS Fees			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
Full Color 96 x 36	\$96	or \$5.00 for black and white copies	
GRAMA Fees			
Photocopy or print out of regular size record		\$0.25	Per page for records smaller than 11" X 17"
Black and white photocopy or print out of oversized record		\$7	Per page for records larger than 11" X 17"
Color photocopy or print out of oversized record		\$12	Per page for records larger than 11" X 17"
Electronic recors, per DVD, CD, USB Drive		Actual cost of device provided	
Video records, per tape		\$5	
Audio records, per tape		\$10	
Fax request (long distnace within US) per fax number		\$2	
Fax request (long distance outside US) per fax number		\$5	
Mail request (address within US) per address		\$2	
Mail request (address outside US) per address		\$5	
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	
Parks & Recreation Fees			
Pavilion		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
Horse Arena		No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.	
Skate Park Rental		\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.
Special Event Permit Application Fee		\$30	

Fee Schedule

DESCRIPTION		FY 2020-2021	
Expedited Special Events Permit		\$40	Collected if the application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Ice Skating Rink			
Ice Skate Rentals		\$2	per pair
Group Ice Skate Rental		\$1.75	per pair (15 people or more)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$7.50	
Children (11 & under)		\$6	
Rerounds (same course)		\$3	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$10	
The Meadows (9 holes)		\$8	
Golf Cart (per cart)		\$12	
(per person per cart)		\$6	
Pull Carts		\$2	
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices
Rental Clubs		\$8	9 holes

Fee Schedule

DESCRIPTION	FY 2020-2021	
Range		
Large Bucket (120 balls)	\$10	
20 Punch Pass	\$160	
10 Punch Pass	\$83.50	
5 Punch Pass	\$48	
Medium Bucket (80 balls)	\$8.50	
20 Punch Pass	\$136	
10 Punch Pass	\$71	
5 Punch Pass	\$37	
Small Bucket (40 balls)	\$6.50	
20 Punch Pass	\$102.50	
10 Punch Pass	\$53.50	
5 Punch Pass	\$28	
Golf Instruction	contract agreement	
Passes		
Season Pass - Range Only	\$750	per year
Season Pass - Range & Golf	\$800	per year
Season Pass - Junior Golf & Range	\$500	per year
Season Golf Cart Pass	\$450	per year
Golf Cart Punch Pass (20 Punches)	\$100	per year
Senior Punch Pass (20 Punches)	\$120	per year
Recreation Center		
Resident Membership Rates (Annual)		
Adult (18+ years)	\$220	3 months - \$90
Senior (60+) or Adult with Qualified Disability	\$120	3 months - \$50
Youth (4-17)	\$120	3 months - \$50
Child (0-3)	Free	
Add'l Adult (18+ years)	\$105	3 months - \$50
Add'l Senior (60+) or Adult with Qualified Disability	\$55	3 months - \$25
Add'l Youth (4-17)	\$30	3 months - \$13
Non-Resident Membership Rates (Annual)		
Adult (18+ years)	\$270	3 months - \$110
Senior (60+) or Adult with Qualified Disability	\$145	3 months - \$60
Youth (4-17)	\$145	3 months - \$60
Child (0-3)	Free	
Add'l Adult (18+ years)	\$130	3 months - \$60
Add'l Senior (60+) or Adult with Qualified Disability	\$65	3 months - \$30
Add'l Youth (4-17)	\$38	3 months - \$16

Fee Schedule

DESCRIPTION		FY 2020-2021	
Employee Membership Rates			
FT Employee or Elected Official		Free	
PT Employee or Elected Official		\$3.75	per pay period
Add'l Adult (18+ years)		\$4.04	per pay period
Add'l Senior (60+) or Adult with Qualified Disability		\$2.12	per pay period
Add'l Youth (4-17)		\$1.15	per pay period
Electronic Fund Transfer (EFT) Fee		3%	per account per month
Day Pass		\$5 Adult, \$3 Senior or Youth	
Fitness Classes			
10 -- Pass Card		Resident	\$40
		Non-resident	\$40
		Senior/Youth	\$40 Senior & Youth will have 15 punches
Basketball Court Rental		\$65	Per Hour
Turf Room Rental		\$80	per hour, \$10 per hour discount for those renting more than 10 hours:
Group Ex Room Rental		\$65	Per Hour
Splash Room Rental		\$75	Per Hour (Includes 15 Youth Day Passes)
Sundeck Rental		\$100	per hour
Horseshoes Pit		No charge for regular play	
Tennis Courts		No charge for regular play	
Private Court Use Reservation		\$10	per court (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract	
Memorial Park (Cemetery)			
Purchase of grave (Resident)		\$750	
Purchase of grave (Non-Resident)		\$1,125	
Burial Type			
Outer Area		Initial Fees	Open/Close
Flat Marker Space		Resident	\$1,195 \$567
		Non-Resident	\$1,695 \$750
Raised Marker Space		Resident	\$1,795 \$750
		Non-Resident	\$2,295 \$990
Island Area		Initial Fees	Open/Close
Flat Marker Space		Resident	\$1,895 \$585
		Non-Resident	\$2,395 \$775
Raised Marker Space		Resident	\$2,295 \$775
		Non-Resident	\$2,859 \$1,025

Fee Schedule

DESCRIPTION		FY 2020-2021	
<u>Cremation Garden</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Ossuary	Resident	\$200	\$100
	Non-Resident	\$300	\$135
Pillow Cenotaph	Resident	\$350	
	Non-Resident	\$465	
Granite Tablet	Resident	\$520	\$250
	Non-Resident	\$690	\$330
Premium Companion	Resident	\$1,795	\$475
	Non-Resident	\$2,360	\$625
Premium Individual	Resident	\$1,090	\$475
	Non-Resident	\$1,430	\$625
Companion Post Marker	Resident	\$1,150	\$375
	Non-Resident	\$1,520	\$495
Individual Post Marker	Resident	\$895	\$375
	Non-Resident	\$1,180	\$495
Tree Estate	Resident	\$9,500	\$250
	Non-Resident	\$12,540	\$330
Bridge Niche	Resident	\$6,875	\$375
	Non-Resident	\$9,075	\$495
Family Columbarium	Resident	\$24,750	\$475
	Non-Resident	\$32,670	\$625
Community Columbarium	Resident	\$1,295	\$375
	Non-Resident	\$1,710	\$495
Cremation Pedestal	Resident	\$19,250	\$475
	Non-Resident	\$25,410	\$625
Niche Boulder	Resident	\$2,750	\$250
	Non-Resident	\$3,630	\$330
Cremation Bench	Resident	\$8,500	\$475
	Non-Resident	\$11,220	\$625
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	

Fee Schedule

DESCRIPTION	FY 2020-2021	
Certificate (Lost or Transferred)	\$5	
Monument Location Fee	\$35	
Repairs	\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
Police Department Fees		
Fingerprinting	\$10	per card
Background Checks	\$10	
Right of Access	\$10	
Police Reports	\$5	
Traffic Accident Report	\$5	
Personnel Costs - Standby	\$30	
Vehicle Fee for Contractual Service	\$7	per hour
Police Clearance Letter	\$9	notary and a background check
Shopping Cart - Recovery Fee	\$5	per occurrence
Shopping Cart - Impound Fee	\$15	per cart
Shopping Cart - Application Fee	\$50	for exemption or administrative hearing
Sex Offender Registry Fee	\$25	
Sex Offender DNA Fee	\$25	
Animal Control Fees		
Dog License	\$10	
Dog License renewal (Sterilized)	\$5	annually
Dog License renewal (Unsterilized)	\$20	annually
Vicious Dog Fee (Sterilized)	\$150	annually
Vicious Dog Fee (Unsterilized)	\$250	annually
Late Fee	\$17	
Impound Fee		
Domestic Animals	\$32	plus \$8 per day
Second Impound	\$50	plus \$8 per day
Third and Above Impound	\$100	plus \$8 per day
Livestock	\$60	plus \$12 per day
Microchip Service	\$20	
Adoption	\$25	
Disposal	\$25	
False Alarm Fees		
1st Time (in a year)	No Charge	
2nd Time (in a year)	No Charge	
3rd Time (in a year)	\$62	
Thereafter (in a year)	\$124	
False Alarm Late Fee	\$11	minimum or 18% Annual Interest Rate

Fee Schedule

DESCRIPTION	FY 2020-2021	
Solid Waste Regulatory Fees		
Commercial Hauler	6%	of all gross receipts payable monthly
Private Hauler	\$120	Annually
Storm Drain Fees		
Residential	\$7.15	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-residential	\$7.15	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee		
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.50 = \$46.75)		
TV Video Inspection Fee	\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee	\$250 base	plus \$250 per hour
Storm Water Inlet Marker	\$5	per marker
Inlet Filter BMP	\$20-\$30	per filter, depending on size
Maintenance Agreement Inspection	\$250	per inspection
Work Reinstatement Fee	\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)	\$530	plus personnel & equipment costs
Waste Collection Fees		
Dumpster	\$40	per weekday
	\$80	per weekend
30 Yard Dumpster	\$160	per weekend
Overweight or Overfilled Dumpsters	\$250	
Unaccepted Items in Dumpster	\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee	\$100	per container
1st Can	\$10.17	per month
Each additional can	\$8.86	per month
Senior Option (70 gallon can)	\$9.80	per month
Early Return of 2nd can < 1 yr	\$54	
Recycling	\$4.69	per container per month
Suspension Fee (period must be >30 days)	\$22	
Special Services Pickup	\$15.00	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup	\$10.00	

Fee Schedule

DESCRIPTION		FY 2020-2021
Water Rates		
Culinary Water Rates		
Monthly Culinary Water Base Rates		
Connection Size	Base Fee Multipliers	
3/4"		\$30.00
1"	1.09	\$32.80
1 1/2"	1.12	\$33.50
2"	1.23	\$37.00
3"	1.82	\$54.50
4"	2.47	\$74.10
6"	4.27	\$128.00
8"	6.60	\$198.00
10"	8.00	\$240.00
Volumetric Culinary Water Rate Structures		
Single Family 3/4" Meter		
Minimum	Maximum	
-	6,000	\$2.00
6,001	17,000	\$2.25
17,001	42,000	\$2.50
42,001	74,000	\$2.75
74,001	999,999,999,999	\$3.00
Single Family 1" Meter		
Minimum	Maximum	
-	7,000	\$2.00
7,001	19,000	\$2.25
19,001	46,000	\$2.50
46,001	81,000	\$2.75
81,001	999,999,999,999	\$3.00
Non-SFR 3/4" Meter		
Minimum	Maximum	
-	12,000	\$2.00
12,001	34,000	\$2.25
34,001	84,000	\$2.50
84,001	148,000	\$2.75
148,001	2,000,000,000,000	\$3.00

Fee Schedule

DESCRIPTION		FY 2020-2021
Non-SFR 1" Meter		
Minimum	Maximum	
-	14,000	\$2.00
14,001	38,000	\$2.25
38,001	92,000	\$2.50
92,001	162,000	\$2.75
162,001	2,000,000,000,000	\$3.00
1 1/2" Meter		
Minimum	Maximum	
-	24,000	\$2.00
24,001	68,000	\$2.25
68,001	168,000	\$2.50
168,001	296,000	\$2.75
296,001	4,000,000,000,000	\$3.00
2" Meter		
Minimum	Maximum	
-	48,000	\$2.00
48,001	136,000	\$2.25
136,001	336,000	\$2.50
336,001	592,000	\$2.75
592,001	8,000,000,000,000	\$3.00
3" Meter		
Minimum	Maximum	
-	90,000	\$2.00
90,001	255,000	\$2.25
225,001	630,000	\$2.50
630,001	1,110,000	\$2.75
1,110,001	15,000,000,000,000	\$3.00
4" Meter		
Minimum	Maximum	
-	150,000	\$2.00
150,001	425,000	\$2.25
425,001	1,050,000	\$2.50
1,050,001	1,850,000	\$2.75
1,850,001	25,000,000,000,000	\$3.00

Fee Schedule

DESCRIPTION		FY 2020-2021	
6" Meter			
Minimum	Maximum		
-	336,000	\$2.00	
336,001	952,000	\$2.25	
952,001	2,352,000	\$2.50	
2,352,001	4,144,000	\$2.75	
4,144,001	56,000,000,000,000	\$3.00	
8" Meter			
Minimum	Maximum		
-	576,000	\$2.00	
576,001	1,632,000	\$2.25	
1,632,001	4,032,000	\$2.50	
4,032,001	7,104,000	\$2.75	
7,104,001	96,000,000,000,000	\$3.00	
10" Meter			
Minimum	Maximum		
-	720,000	\$2.00	
720,001	2,040,000	\$2.25	
2,040,001	5,040,000	\$2.50	
5,040,001	8,880,000	\$2.75	
8,880,001	120,000,000,000,000	\$3.00	
Secondary Water Rates			
Base Rate		\$18	
Pumped Rate		\$5.20	
Secondary Water Share Leasing Administration Fee		\$10	on top of the canal company assessed fee
Cash in lieu of water shares required by development			Market Rate (per acre foot)
New Service Fee		\$17	
Transfer of Service within City Limits		\$12	
Turn on service (excluding new of transferred service)		\$35	
Turn off service (excluding permanent discontinuance of service)		\$35	
Reconnection Fee		\$75	
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter
Fire Hydrant Usage (shall not be prorated)		\$2.18	per 1000 gallons used
Fire Hydrant Meter Deposit		\$1,525 refundable	use \$10/day rental including weekends for the days remaining in the 1st month. Each month thereafter \$100 per month.

Fee Schedule

DESCRIPTION	FY 2020-2021	
Fire Hydrant Administration Fee	\$55	
Failure to Have Fire Hydrant Meter Read Fee	\$250	
Flushing Fee	\$250	plus the cost of water
Commercial Backflow Inspection	\$130	per inspection
Water Pressure Inspection Fee	\$65	per inspection
After Hours Contractor Work Request	\$43	per hour
Water Sample Fee	\$65	per sample
Water Meter Installation Call Back	\$40	and \$40 per additional call back
Water Meter Tampering Fee	\$70	per tampering
Water Meter Fee (3/4")	\$333	per meter
Water Meter Fee (1")	\$427	per meter
Water Meter Fee (1.5")	\$916	per meter
Water Meter Fee (2")	\$1,091	per meter
Water Meter Fee (3")	\$2,573	per meter
Water Meter Fee (4")	\$3,764	per meter
Water Meter Fee (6")	\$5,176	per meter
Non-Metered Base Rate Service Fee	\$1.50	per month
Broken Transponder Replacement Fee	\$102.50	
Antennas	\$46.25	
ERT's	\$88	
Registers	\$79.64	
Late Fee	\$0.50 or 5%	per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100.00	
Third & Subsequent Violations of the Water Shortage Management Plan	\$500.00	

Note: Impact Fees are not included in Fee Schedule

South Jordan At A Glance



School District

Jordan School District
www.jordandistrict.org

Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City

Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

Area

22.26 square miles

Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,216 feet along state road U-111

Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Incorporation

1935

Government

The City of South Jordan operates under the Council-Manager form of government

County

Salt Lake County
www.slco.org

Parks & Open Space

641 acres

Credit Rating

Implied GO = AAA

Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 11th largest city in the state. South Jordan's population was 71,732 in 2018. This represents a 1 percent increase over the previous year and a 42 percent increase since 2010. Approximately 35 percent is under the age of 18, and the median age is 33.

Education

South Jordan is part of the Jordan School District. Over 96 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 41 percent have obtained a bachelor's degree or higher.

South Jordan At A Glance

Income

South Jordan’s median household income on average from 2013 to 2017 was \$99,856 and the per capita income in 2017 was \$36,125.

Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.45 in 2017.

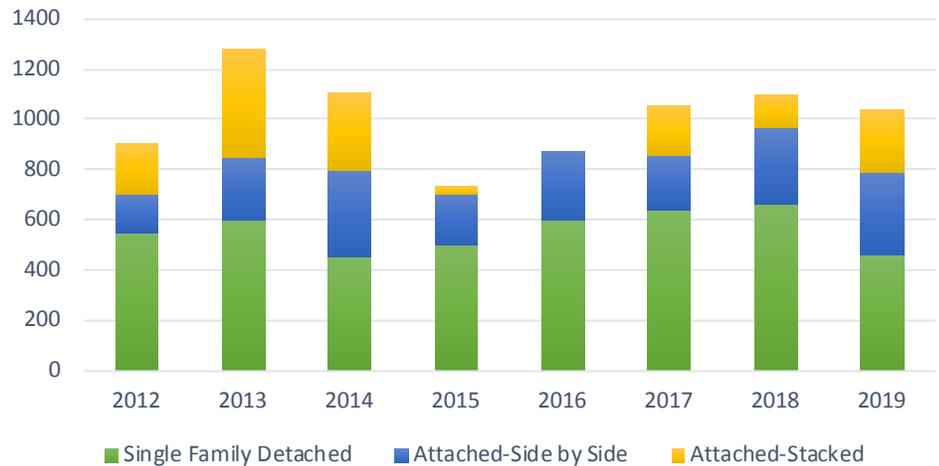
Building Permits

While known for its large single-family lots, the City’s housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 1,042 residential and 126 commercial building permits in fiscal year 2019.

Housing Units

In 2010, 81.2 percent of the 14,943 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant. In 2000, there were 7,507 housing units - 89.7 percent owner occupied, 10.3 percent renter-occupied, and 2.8 percent were vacant. There were 99 percent more total housing units from 2000 to 2010.

Residential Units Permitted by Year



Principal Employers, FY 2019

Rank	Taxpayer	Taxable Assessed Value
1	Merit Medical	2,077
2	Ultradent	1,550
3	Jordan School District	1,416
4	Willis Towers Watson	1,000
5	Wal-Mart Supercenter	792
6	AdvancedMD	655
7	IHC Health Services	600
8	City of South Jordan	566
9	Lucid Software	509
10	Rio Tinto Services	500
	Total	9,665

South Jordan At A Glance

Top 25 Major Sales/Use Tax Contributors, FY 2019

Walmart	Unique Auto Body	Carmax Superstore
Costco Wholesale	World Wide Technology	TIm Dahle Nissan
Sam's Club	Jerry Seiner	Hobby Lobby
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Amazon.com	Smiths Food & Drug
Sprouts Farmers Market	Apple Computer Inc	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Target	Merit Medical Systems Inc	
Perry Brothers Honda World	Microsoft Corp	

Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$1.57 billion in 2019, a decrease of 8 percent from the \$1.7 billion in the prior year. Sales and use tax revenue totaled

\$15.2 million in fiscal year 2019, a decrease of \$260 thousand, or 1.7 percent, compared to \$15.4 million in fiscal year 2018.



Principal Property Taxpayers, FY 2019

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$300,665,000
2	eBay Inc	\$136,081,600
3	Merit Medical Systems Inc	\$73,255,144
4	Boyer Jordan Heights	\$69,772,900
5	San Tropez Holdings LLC	\$65,486,951
6	Miles Group	\$63,581,350
7	SoJo Station North LLC	\$46,080,510
8	Ivory Development LLC	\$39,126,115
9	WW Daybreak LLC	\$37,216,630
10	Wal-Mart	\$36,764,000
	Total	\$868,030,200

South Jordan At A Glance

Fire Protection

FY 2019	Number
Full-time employees	64
Part-time employees	23
Fire stations	3
ISO Rating	3
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	3,703
Flu vaccinations	144
Emergency calls for service (EMS)	4,559
Emergency calls for service (non EMS)	1,108
Patient transports	2,734
Cancelled calls	316
Other (refused care, transferred care, DOA)	1,494
Average response time (Combined)	8:76 min
Inter-facility	13:44 min



Police Protection

FY 2019	Number
Full-time police officers	66
Priority 1 Response time	6:58 min
All other Response time	9:40 min
Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson)	1,186
Crimes per 1,000 population	15.99
Total calls for police services	36,366
Police case reports	17,781

Fleet

FY 2019	Number
City vehicles & equipment maintained	375

Streets & Street Lighting

FY 2019	Number
Street lane miles maintained	645.3
Miles of sidewalk maintained	426.29
Number of street lights maintained	6,220
Number of street signs maintained	9,044

Water

FY 2019	Number
Residential accounts	20,854
Commercial accounts	829
Miles of water lines	393.84
Fire hydrants	3,832
Average daily water demand (mgd)	13.55
Daily water conveyance capacity (mgd)	31
Miles of secondary water lines	180.16
Secondary water accounts	3,661

South Jordan At A Glance

Storm Water

FY 2019	Number
Miles of storm water pipe	143.21
Storm water detention ponds	145
Storm clean out boxes	698

Sanitation

FY 2019	Number
Tons of waste recycled annually	4,996
Tons of refuse collected annually	27,958
Residential sanitation accounts	19,955

Parks

FY 2019	Number
Number of parks	37
Total acreage	403 acres
Natural open space area	238.61 acres
Trails	8.58 miles
Park loop walkways	2.9 miles
Number of park playgrounds	23 units

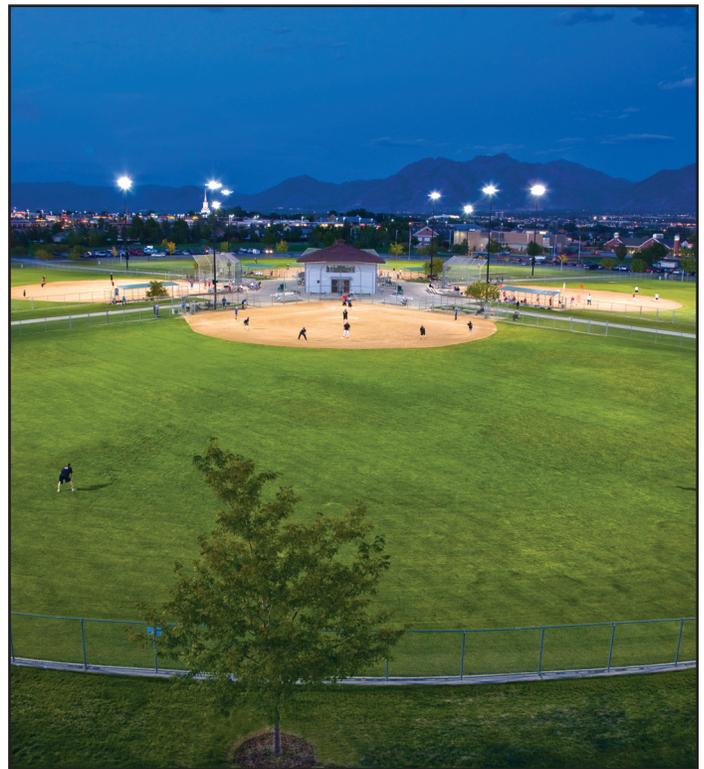
Recreation

FY 2019	Number
Recreation sports leagues	73

Economics

FY 2019	Number
Sales Tax:	
Taxable Sales	1,576,290,849
Sales Tax Revenue	15,207,236
Property Tax:	
Assessed taxable property value	7,109,226,320
Property Tax Rate	0.001800%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.



History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built

which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.



Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn



History of South Jordan

additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Second Class Designation

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.26 square miles and is home to more than 70,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.



Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

Compliance with Fiscal Standards: The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

Modified Accrual Basis: The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

Budget Document: The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

Balanced Operating Budget: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would

result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

Investment of Funds: The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Revenue Diversification: An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

Revenue Stabilization Reserves: The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 25% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

One Time Revenues: The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more

Key Fiscal Management Practices

equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

Capital Improvement Plan: The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

Capital Needs Financing: The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

Enterprise Funds: In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

Inter-Fund Borrowing / Transactions Defined: Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.
- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

Compensation Committee: Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

Risk Management: The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization

Key Fiscal Management Practices

created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

Budget Adjustments:

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

Budget Oversight: The Budget Officer has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

Priority Based Budgeting: A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

Audit Committee: The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

Independent Audit: State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office's Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City's Audit Committee.

Revenue Source Detail

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Fitness Center
- Stormwater Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedules of funds within this section, please see pages 173-190.



Revenue Source Detail

General Fund

Property Tax

Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City's second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as "truth in taxation". The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name "truth in taxation" is derived.

For FY 2019-2020, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated

in the Property Tax Comparison chart at the bottom of the page, South Jordan's property tax rate is comparable to other cities in the Salt Lake County.

Fund/Object

Property Tax - Current: 100-400000

Property Tax - Delinquent: 100-403000

Property Tax - Green Belt: 100-404000

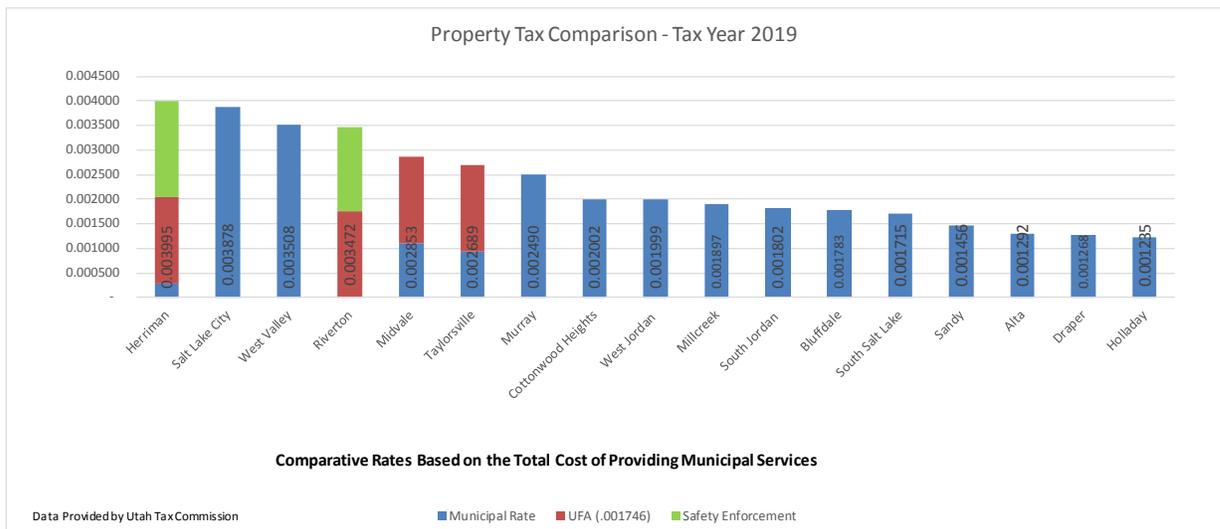
Department

Finance

Definition:

Ad valorem is Latin for "according to value". An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

45% exempt on primary resident.



Revenue Source Detail

General Fund

Property Tax

Current Formula

Revenue Neutral

Previous Year's Budgeted Revenues

Current Year's Adjusted Taxable Value

less New Growth

Current Rate

The current (FY 19-20) property tax rate in South Jordan is .001802.

Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

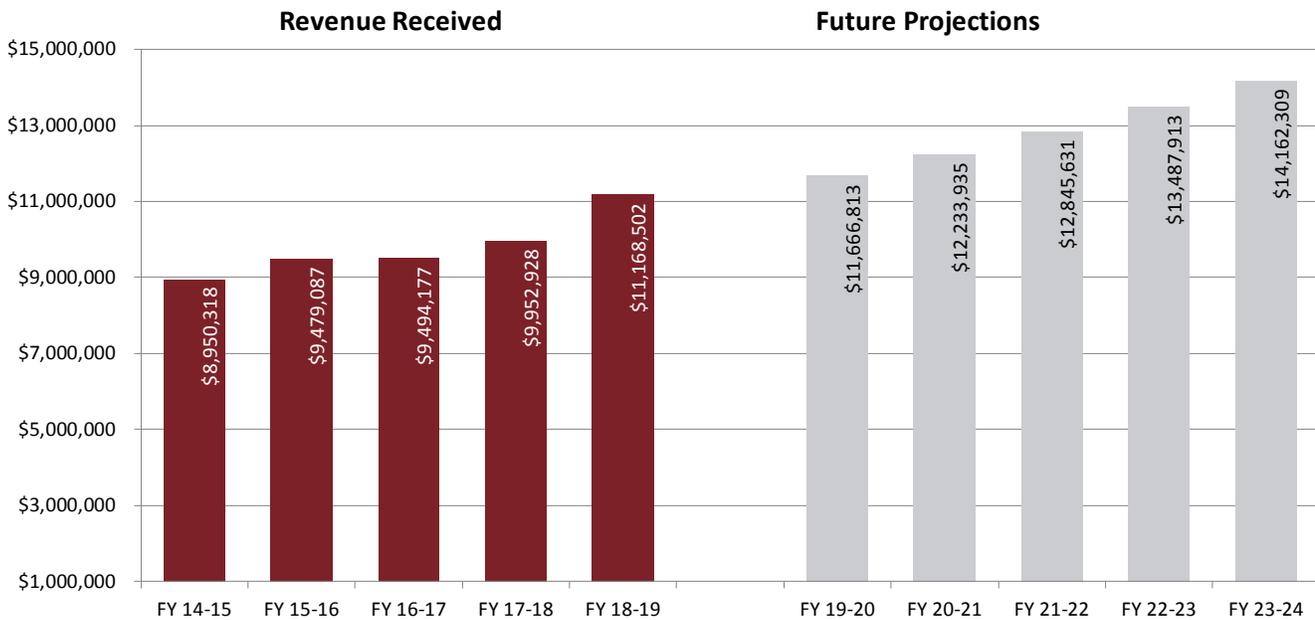
Authorized Uses

General fund, unrestricted.

Taxing Entity Allocation of Property Tax (rate as of 2019):

Organization	% Of Total Mill Levy
Mosquito Abatement	.11%
South Valley Sewer	2.29%
Jordan Valley Water	3.13%
Central Utah Water	3.27%
Salt Lake County Library	4.38%
South Jordan City	14.71%
Salt Lake County	17.62%
Jordan School District	54.50%

Collection History & Future Projections



Revenue Source Detail

General Fund

Sales & Use Tax

Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Object

100-406000

Department

Finance

Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (7.25%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based

on each city's population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

Authorized Uses

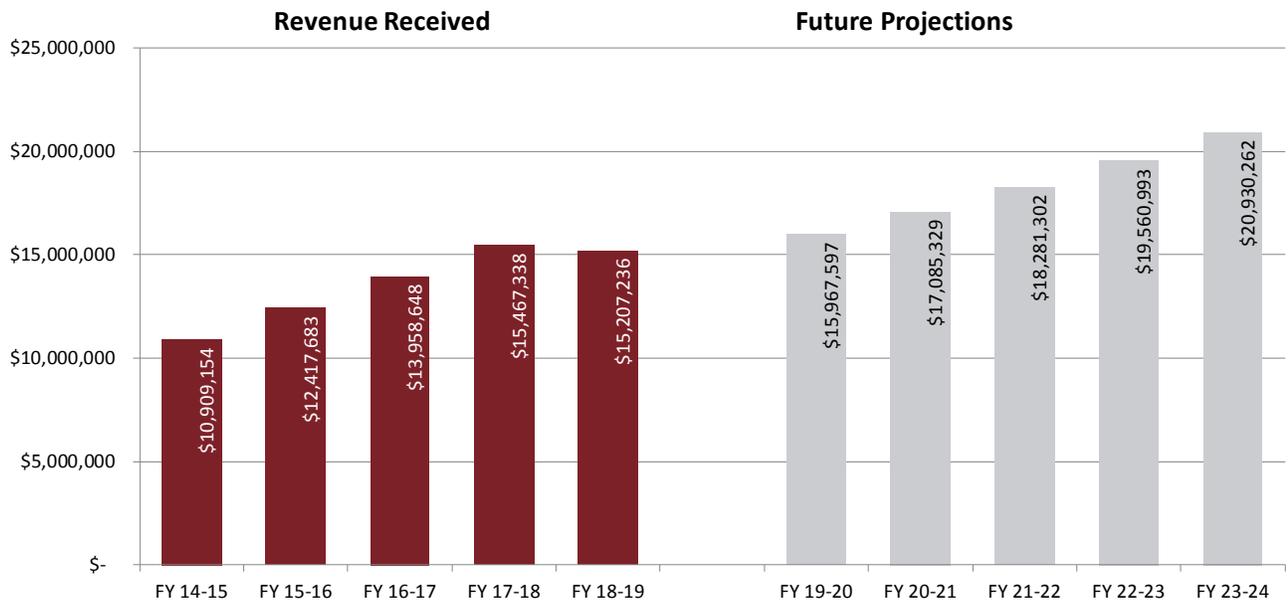
The City Council appropriates sales tax revenues to the general fund.

Revenue Source Detail

General Fund

Sales & Use Tax

Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

Revenue Source Detail

General Fund

Energy Sales & Use Franchise Tax

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and PacifiCorp as of July 1, 2018 will remit a monthly collection of 6%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & PacifiCorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Object

100-408000

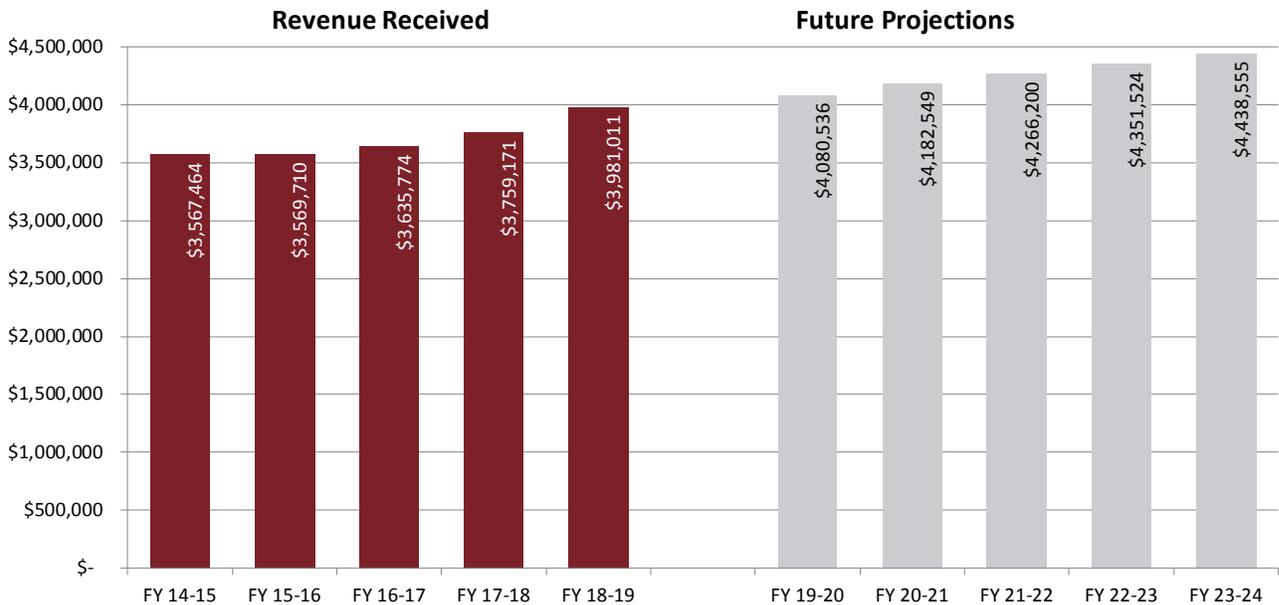
Department

Finance

Current Rate

As of FY 19-20, 6% of revenue earned in South Jordan goes to the City.

Collection History & Future Projections



Revenue Source Detail

General Fund

Telecommunications License Tax

Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

Fund/Object

100-409000

Authorized Uses

General Fund, unrestricted.

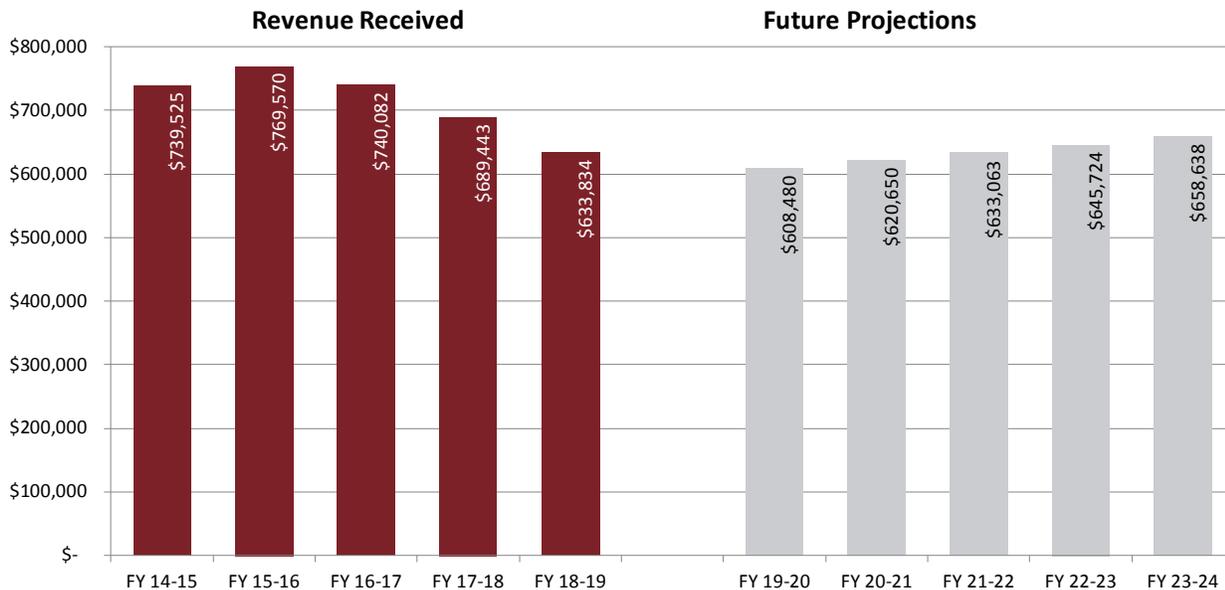
Department

Finance

Current Rate

As of FY 19-20, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

Collection History & Future Projections



Revenue Source Detail

General Fund

Transient Room Tax

Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Object

100-401101

Department

Finance

Current Rate

As of FY 19-20, the current rate collected by South Jordan City is 1%.

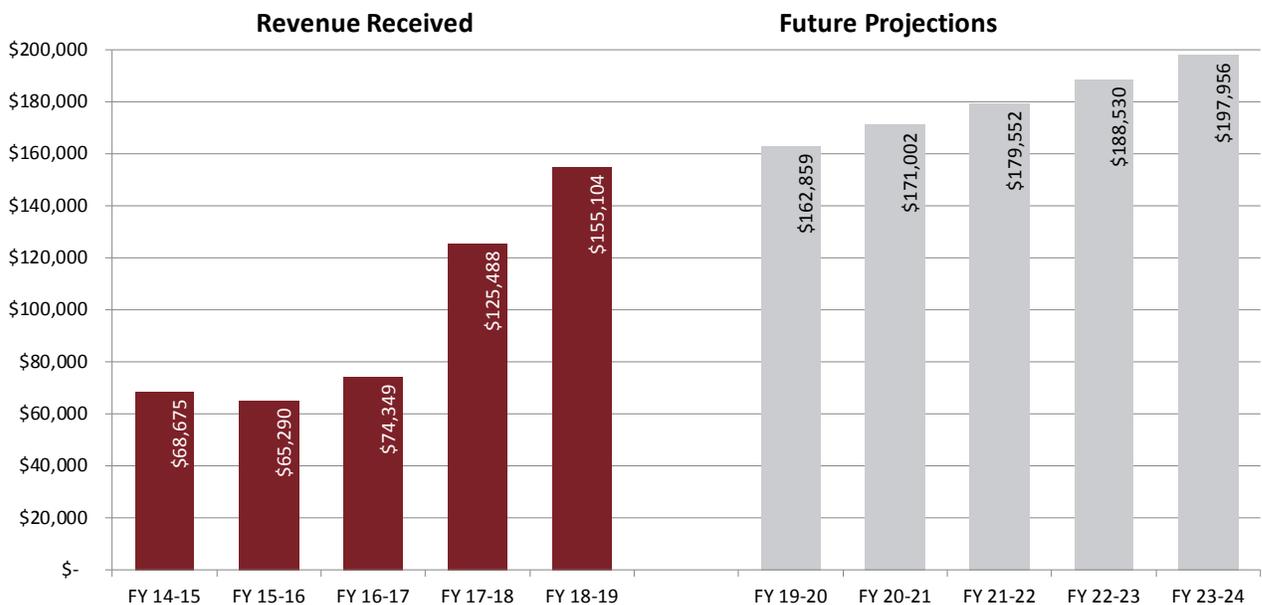
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Revenue Source Detail

General Fund

Cable Television Franchise Tax

Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 19-20, the only two entities that provide this service are Century Link and Comcast.

Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

Fund/Object

100-401100

Authorized Uses

General fund, unrestricted.

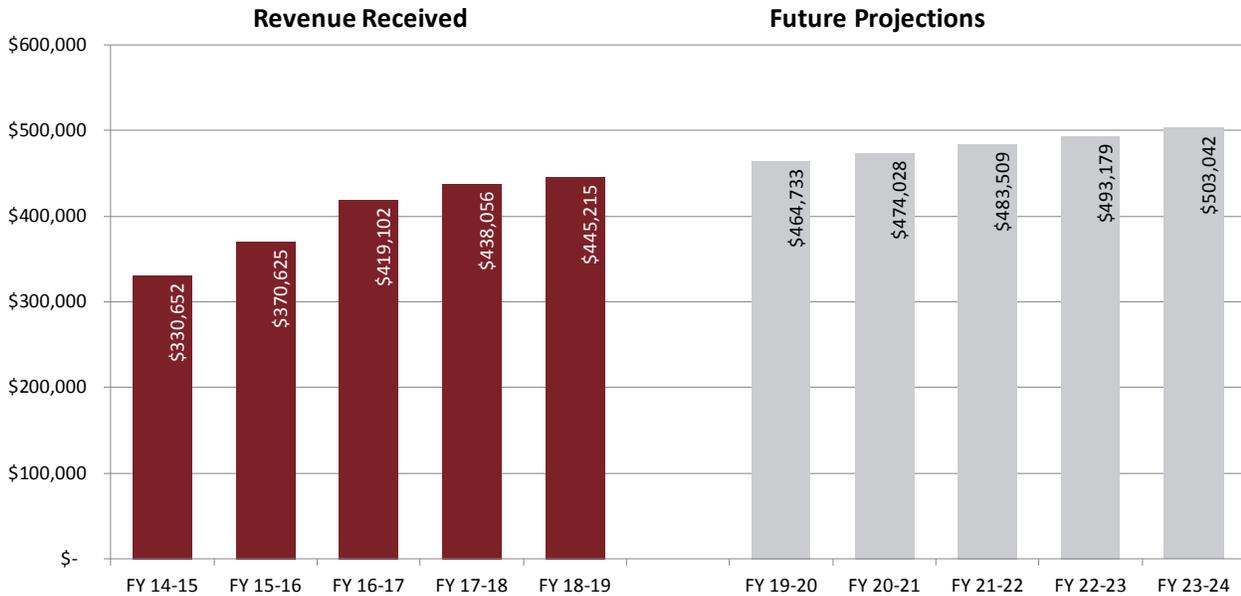
Department

Finance

Current Rate

As of FY 19-20, the current rate is 5%.

Collection History & Future Projections



Revenue Source Detail

General Fund

Fines & Forfeitures

Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Department

Court

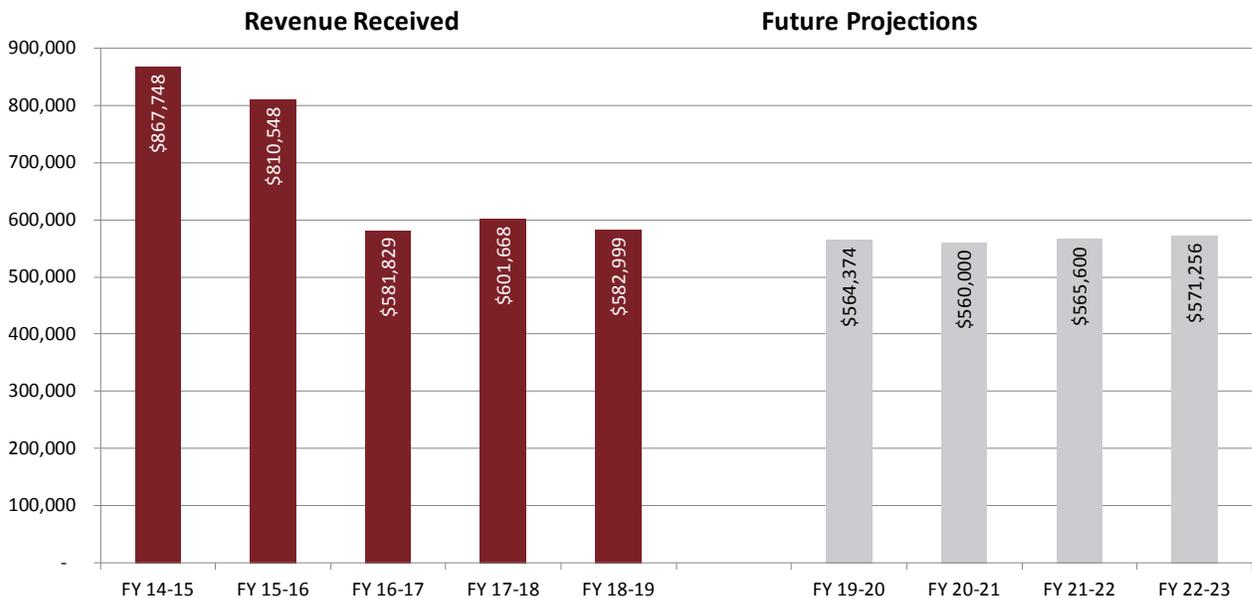
Fund/Object

100-100-440000

Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

Collection History & Future Projections



Revenue Source Detail

General Fund

Licenses & Permits

Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

Current Rate

Fees vary. For the complete fee schedule, see pages 173-190.

Method Received

Permit & License fees are collected by the City as permits are applied for.

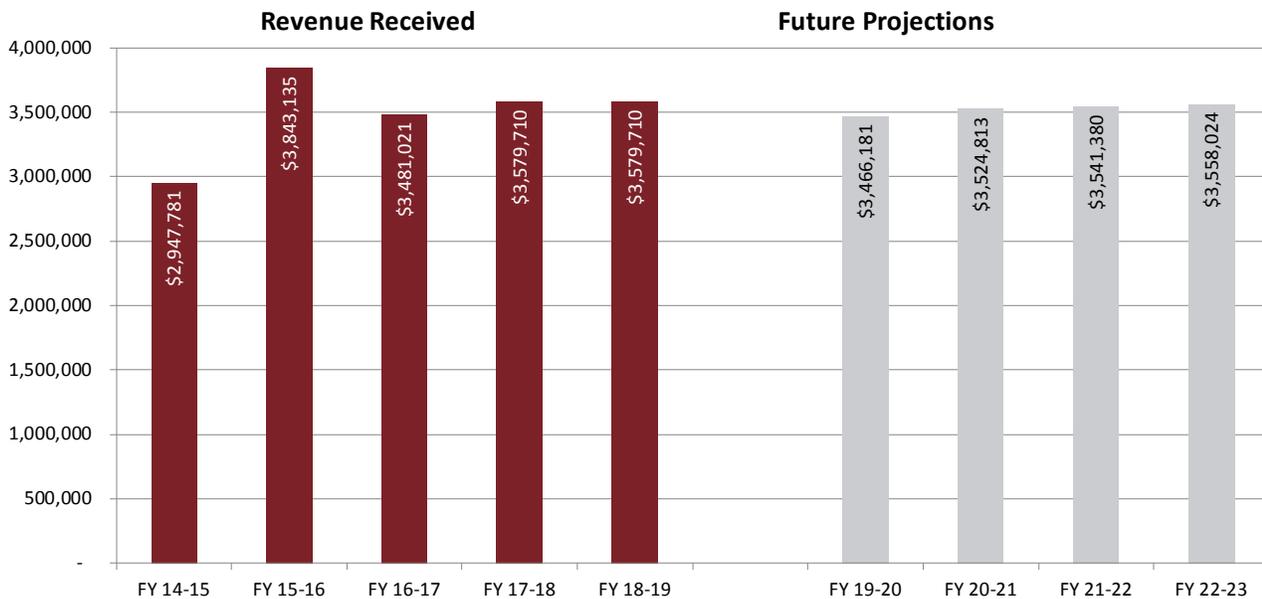
Authorized Uses

General Fund, unrestricted.

Fund/Object

- 100-410000 - Building Permits
- 100-411000 - Electrical, Plumbing, & Mechanical Permits
- 100-416000 - Fire Department Permits
- 100-412000 - Business Licenses
- 100-413000 - Special Events Permits
- 100-414000 - Road Cut Permits
- 100-415000 - Sign Permits
- 100-418000 - Dog Licenses
- 100-417000 - Solid Waste License Fee

Collection History & Future Projections



Revenue Source Detail

General Fund

Charges for Services

Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee
- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Method Received

Collected by the City through various methods specific to the fund.

Fund/Object

- 100-431000 - Engineering Fees
- 100-431200 - After Hours Inspection Fees
- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-431700 - Zoning & Subdivision Fees
- 100-437030 - Maps & Publication Fees
- 100-437040 - Cell Tower Lease
- 100-430000 - Ambulance Fee
- 100-430100 - Ambulance Fee-Transport

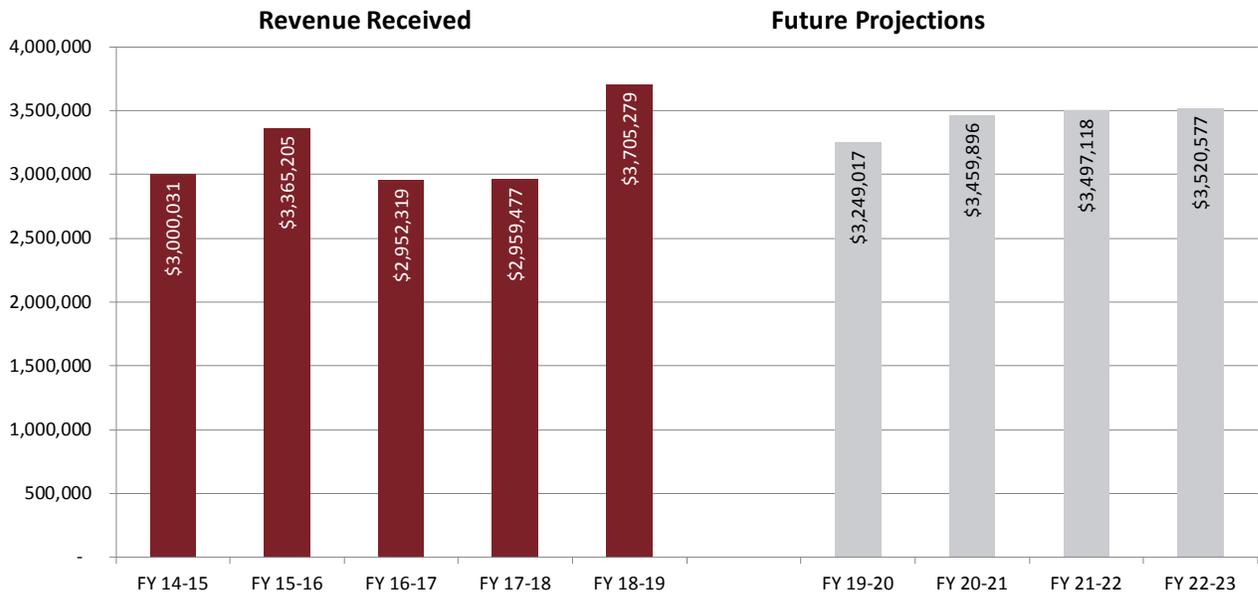
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Collection History & Future Projections



Revenue Source Detail

Water Fund

Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Primary Activities

- Proactive and reactive maintenance of 393.84 miles of pipe, 20,854 water connections, and 3,832 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

Method Received

Water Bills are sent out monthly and paid by the resident.

Authorized Uses

All collected funds are restricted to use within the Water Fund.

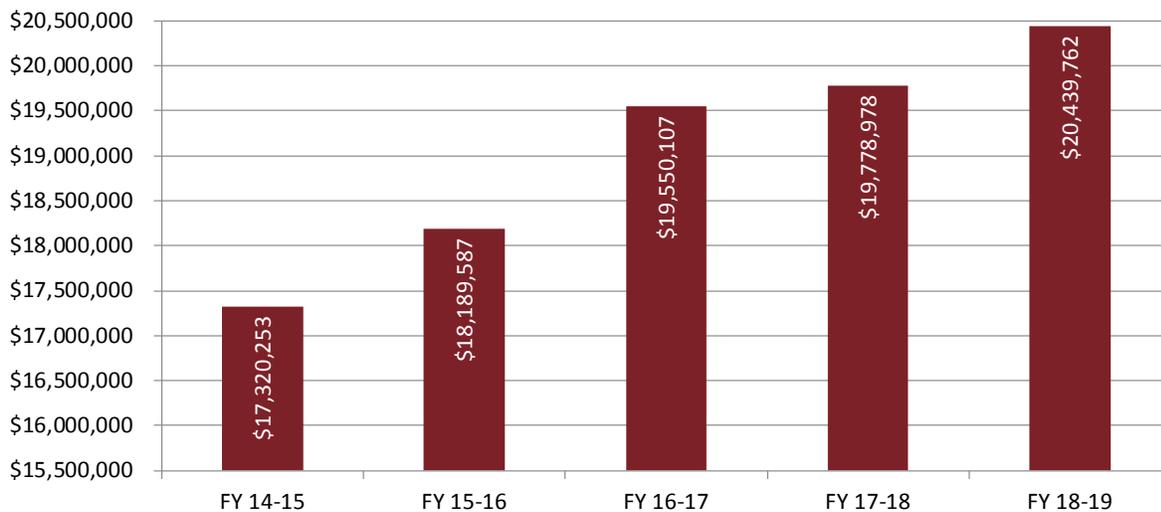
Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

Fee Schedule

For the complete fee schedule, see pages 173-190.

Revenue History



Revenue Source Detail

Secondary Water Fund

Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 3,600+ secondary water connections and 180.16 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

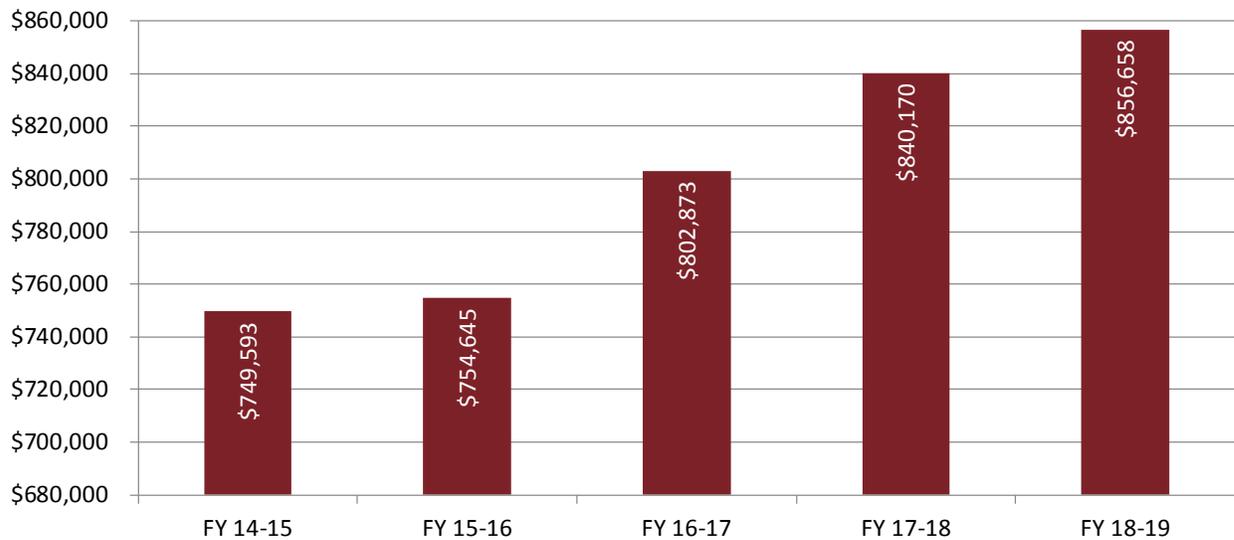
Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Revenue History



Revenue Source Detail

Sanitation Fund

Summary

The Sanitation division administers and manages solid waste and refuse services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the 20,000 containers.

Primary Activities

- Residential curbside pickup of garbage material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

Fund/Object

620-432600	Garbage Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

Method Received

Sanitation bills are sent out by monthly and paid by the resident.

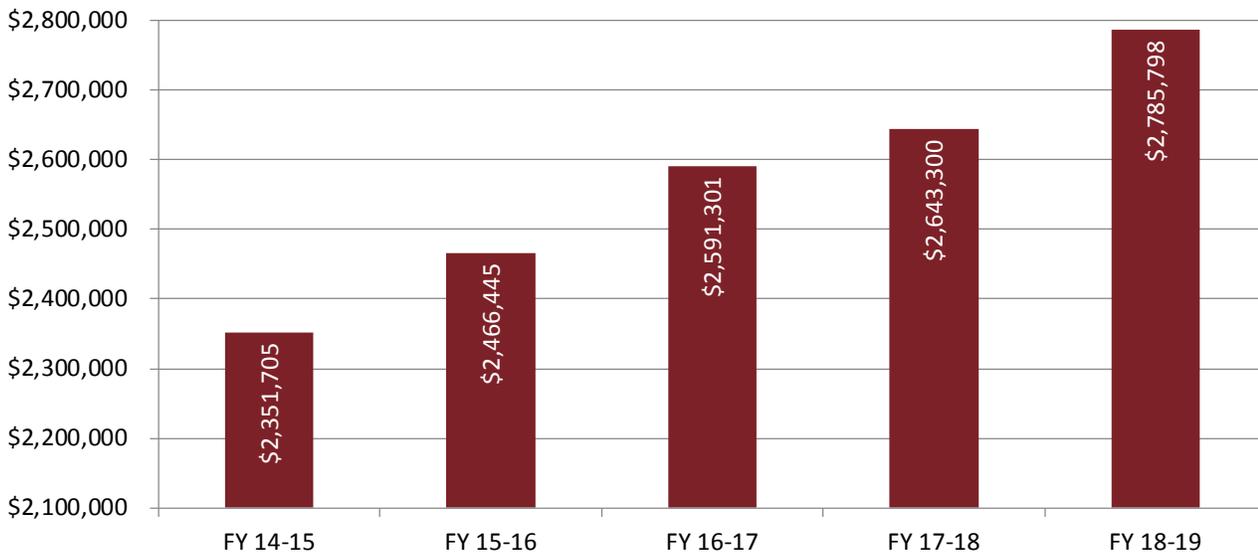
Authorized Uses

All collected funds are restricted for use within the Sanitation Fund.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Revenue History



Revenue Source Detail

Recycling Fund

Summary

The recycling division administers and manages curbside recycle pickup and additional recycle services. The City maintains 17,000 residential co-mingle recycling cans.

Primary Activities

- Residential curbside recycle pickup performed by the City contractor.
- Responsible for the delivery and repair of curbside garbage containers.
- Manage glass recycle program.

Fund/Object

630-432600 Recycling Fees
630-450900 Other Miscellaneous

Method Received

Recycling Bills are sent out monthly as part of the utility bill and paid by the resident.

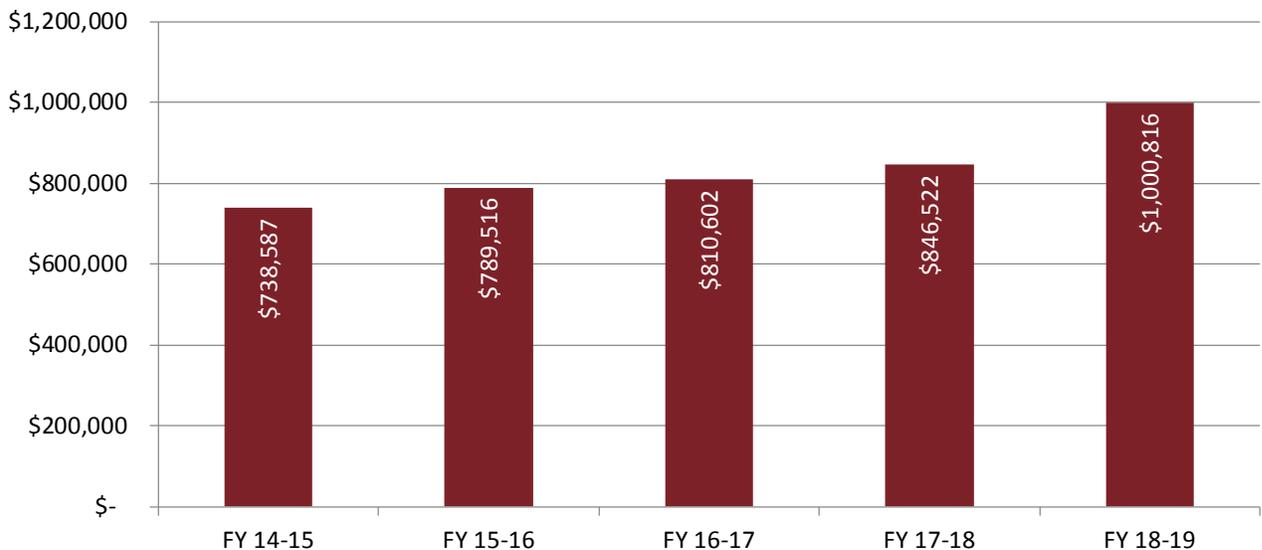
Authorized Uses

All collected funds are restricted for use within the Recycling Fund.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Revenue History



Revenue Source Detail

Mulligans Fund

Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

Maintaining and operating:

- Two 9-hole golf courses.
- Driving range with 32 covered and heated stalls.
- 36 holes of miniature golf.
- Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

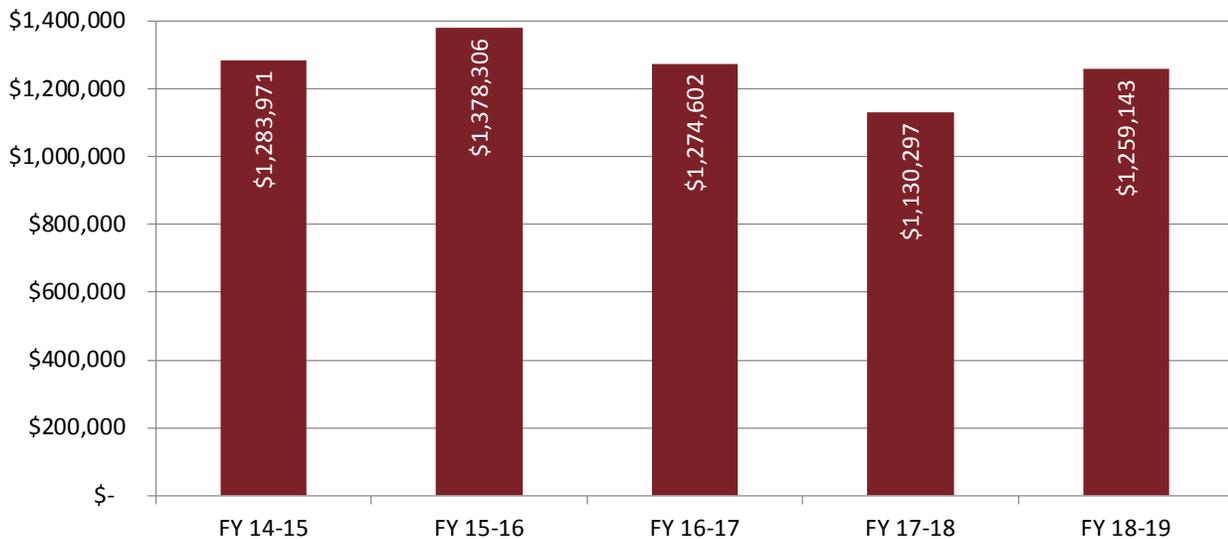
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted for use within Mulligans operations.

Revenue History



Revenue Source Detail

Storm Water Fund

Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

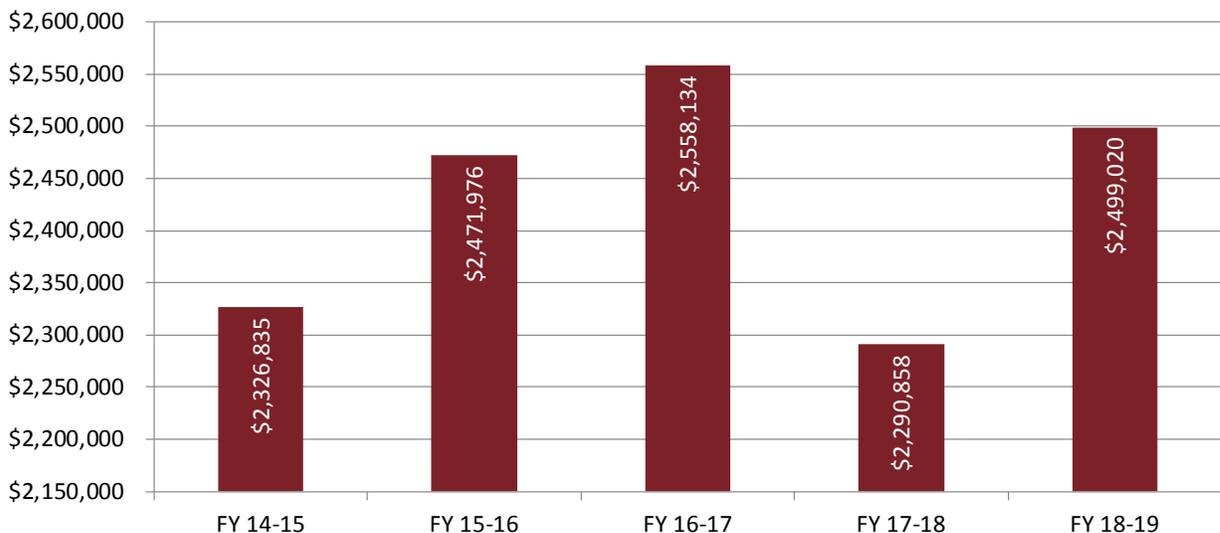
Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

Fee Schedule

For the complete fee schedule, see pages 173-190.

Revenue History



Revenue Source Detail

Redevelopment Agency Fund

Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department

Redevelopment Agency

Fund/Object

200-401000-20000 - Prop Tax Increment-Project 1
 200-401000-20001 - Prop Tax Increment-Project 2
 200-401000-20002 - Prop Tax Increment-Project 3
 200-401000-20003 - Prop Tax Increment-Project 5
 200-401000-20004 - Prop Tax Increment-Project 6
 200-401000-20005 - Prop Tax Increment-Project 7
 200-401000-20006 - Prop Tax Increment-Project 8
 200-401000-20007 - Prop Tax Increment-Project 10
 200-401000-20008 - Prop Tax Increment-Project 11
 200-402000-20000 - Prop Tax Haircut-Project 1
 200-436060 - Administrative Fees-CDA
 200-450400 - Interest Income

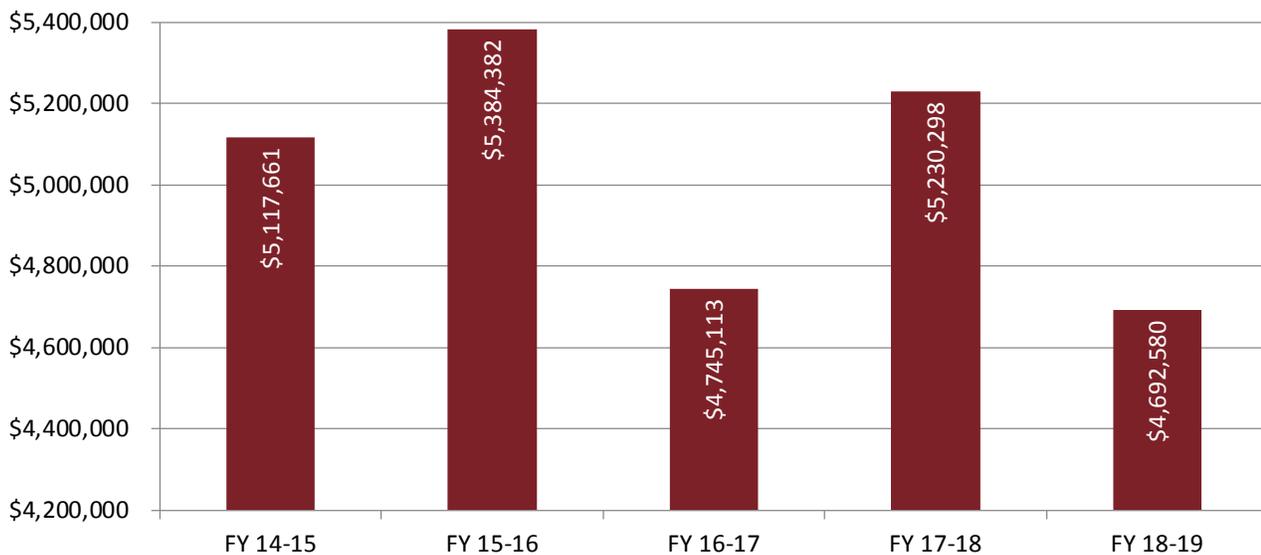
Method Received

RDA funds are remitted annually by Salt Lake County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History



Revenue Source Detail

Redevelopment Agency Fund

Housing

Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

Department

Redevelopment Agency

Method Received

The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are

the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of low income housing.

Fund/Object

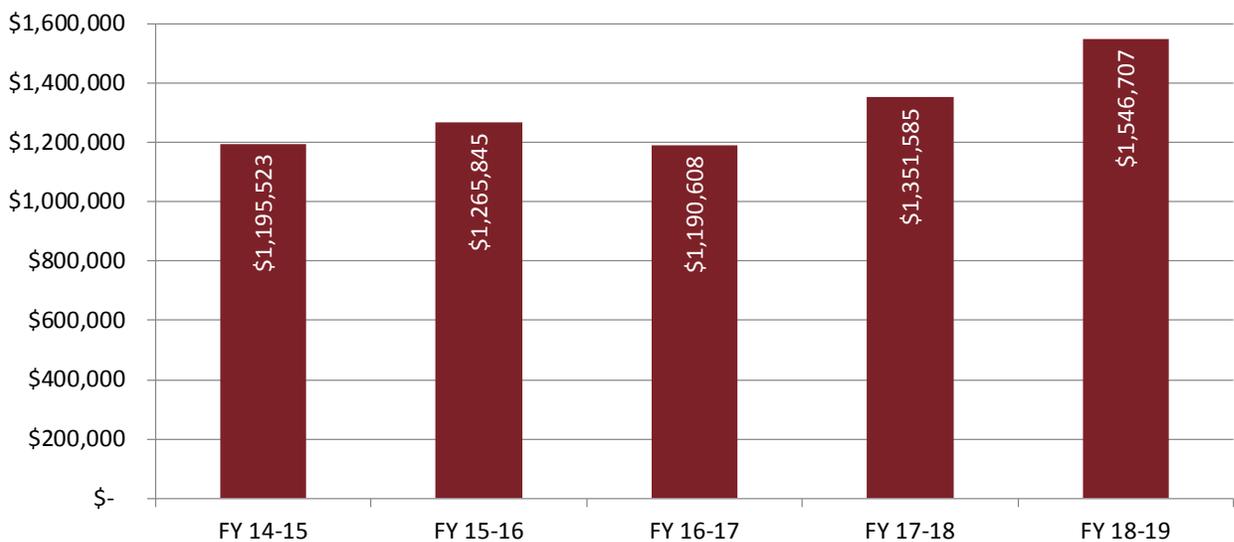
- 201-401000-20002 - Prop Tax Increment-Project 3
- 201-401000-20003 - Prop Tax Increment-Project 5
- 201-401000-20005 - Prop Tax Increment-Project 7
- 201-401000-20006 - Prop Tax Increment-Project 8
- 201-401000-20007 - Prop Tax Increment-Project 10
- 201-401000-20008 - Prop Tax Increment-Project 11
- 201-450400 - Interest Income

Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah.

In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

Revenue History



Revenue Source Detail

Redevelopment Agency Fund

CDA

Summary

The South Jordan Community Development Area is part of the City's Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12
 202-401000-20010 - Prop Tax Increment-Project 13
 202-450400 - Interest Income

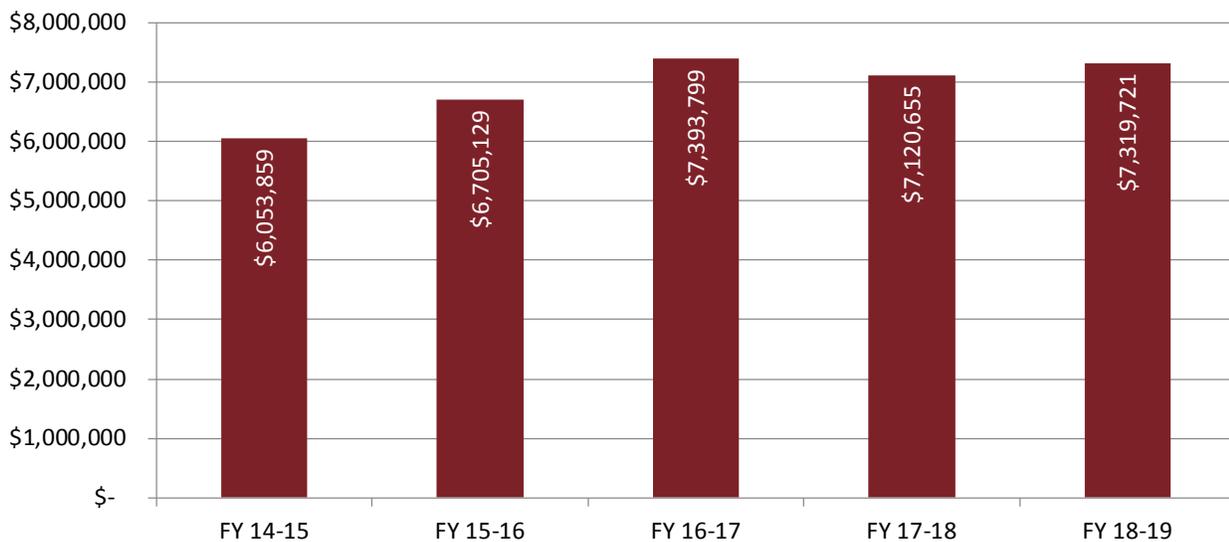
Method Received

Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

Revenue History



Revenue Source Detail

Community Development Block Grant

Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

Department

Development Services

Fund/Object

210-420400 - CDBG Revenue

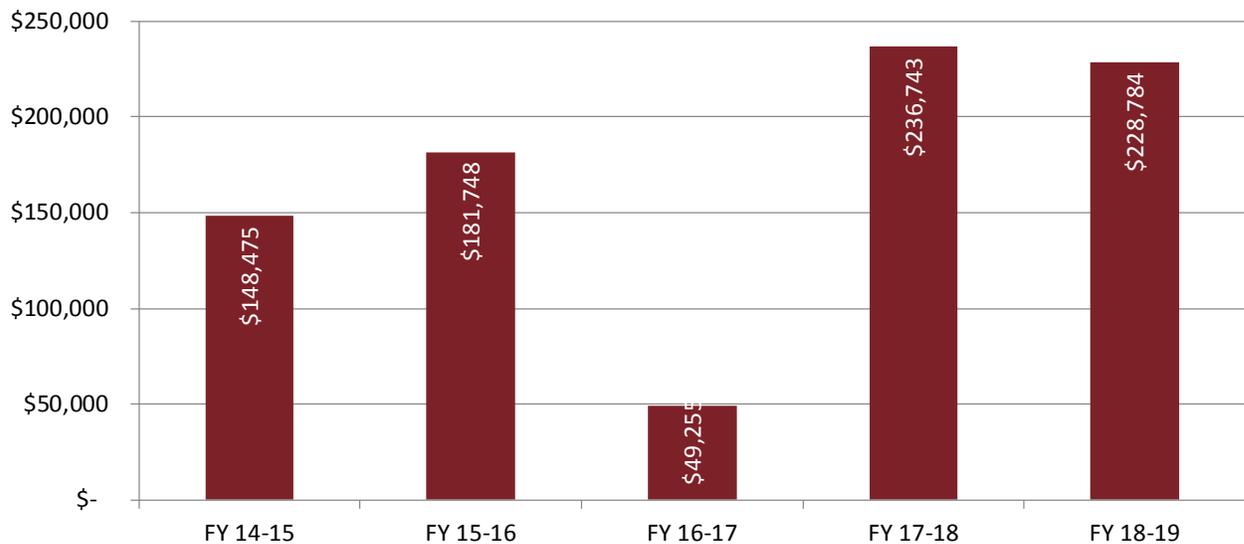
Method Received

CDBG funds are reimbursed by HUD after funds are spent.

Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

Revenue History



Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Tax – Taxes levied on both real and personal property according to the property’s valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City’s budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor’s, Moody’s Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including “++ or “1” designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

CAFR – (see Comprehensive Annual Financial Report).

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City’s relevant job market. This year’s budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Comprehensive Annual Financial Report (CAFR) – The audited annual report of the City’s financial condition at the conclusion of the fiscal year.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund’s assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government’s legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

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