



Mulligan's Shift Lead

Salary:	\$12.01	Opening Date:	09/01/2020
Status:	Part-time	Closing Date:	Open until filled
Work Hours:	Irregular including Sundays	Department:	Admin Services
Work Location:	South Jordan City Mulligan's	Supervisor:	Mulligan's Customer Service Supervisor

Special Notes: *EXCITING OPPORTUNITY TO BECOME PART OF THE MULLIGAN'S TEAM! APPLY NOW!
The essential function of this job is to be able to work afternoon/evening shifts, weekdays, weekends, and some holidays. Department will begin reviewing applications as they come in. Position may be closed at any time after the positions have been filled.*

THE PURPOSE

Perform advanced customer service duties related to all golf and game facility needs and the food service operations that are offered at the clubhouse. Function as shift lead such as directing part-time customer service staff, Golf Shop opening or closing procedures and financial duties as assigned.

MINIMUM QUALIFICATIONS

- A. Must be 18 years of age
AND
- B. One (1) year of experience in customer service or recreation field;

Special Qualifications:
Lead worker experience preferred.
Existing Food Handler's permit or ability to obtain before hire date

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge and background of golf recreational programs. General knowledge and experience in planning, prioritizing, organizing, and delegating a moderate workload. Excellent public relation skills and communication skills.

Ability to operate a personal computer and Microsoft products.

Knowledge of principles and processes for providing customer service.

Ability to work independently and deal effectively with stress caused by continuous public contact; communicate effectively, verbally and in writing; operate standard office equipment; effective working relationships with supervisors, fellow employees, and the public.

Skill in coordinating people and resources and problem solving. Skill in actively looking for ways to help people and give full attention to what others are saying and in giving direction to others for work-related tasks.

BENEFITS

- 25% discount to Mulligan's Golf and Games

NOTE: Interested candidates must complete and submit a South Jordan City application and current resume to Human Resources through the website at jobs.sjc.utah.gov. A complete list of essential functions and minimum requirements of this position may be viewed on the job description, which is also located at the above-mentioned website. To request accommodation under Americans with Disability Act please contact the City's EEO Program Manager at 801-254-3742 ext. 1852.

It is the policy of the City of South Jordan to provide equal employment opportunity in City government for all persons; to prohibit discrimination in employment on the basis of race, color, sex, national origin, religion, age, marital status, pregnancy, genetics, or disability