

# South Jordan City

## Job Description

<b>Title:</b>	<b>Master Police Officer</b>	<b>Effective Date:</b>	<b>10.20.2020</b>
<b>Org:</b>	<b>100600</b>	<b>FLSA:</b>	<b>Non-Exempt</b>
<b>Pay Grade:</b>	<b>P8</b>	<b>Workers Comp:</b>	<b>Municipal</b>

### GENERAL PURPOSE

Perform a variety of working level technical law enforcement duties related to enforcing the laws, maintaining the peace, and serving and protecting the citizens of South Jordan.

### SUPERVISOR

Police Sergeant or Police Lieutenant

### POSITION(S) SUPERVISED

Police Recruit

Police Officers in training environment or when acting as an OIC.

May be required to supervise a shift on a regular basis as the "Officer in Charge." (OIC)

### ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's supervisor.

Job attendance is required, except for authorized leave.

Perform all essential job functions of a South Jordan Senior Police Officer.

Perform in various programs for special target populations of the community as needed to address needs, concerns and issues pertaining to crime prevention and public relations; perform specialty resource functions by assignment.

Implement programs unique to specific communities, schools, public gathering centers and other specialty businesses or entities; conduct lectures, workshops and classes or presentations related to criminal activity and its identification and reduction; demonstrate specialized equipment and resources; explains efficiency and effectiveness of same. May participate as a member of special task forces and other cooperative agency programs.

Actively participate in the ongoing development and supervision of Police Recruits and Police Officers while in basic training, in-service training, and field training.

Offer reasonable guidance and direction to Police Recruits and Police Officers during working incidents or active crime scenes in support of the operational expectations of the department.

Function as the officer in charge (OIC) in the absence of a higher ranking officer or by assignment.

This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

Perform other duties as assigned.

### MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Associate's Degree or sixty (60) semester hours from a regionally accredited college; four (4) years of police experience or 180 hours of specialized training in formal supervisory methods provided through in-service professional workshops or P.O.S.T. certification may be substituted for thirty (30) semester hours of education credit. In all cases, a minimum of thirty (30) semester hours of education is required.
- B. Senior Police Officer for minimum of one (1) year.
- C. Eight (8) years as a full-time law enforcement officer
- D. Two (2) years with the South Jordan Police Department

2. Special Qualifications:

Certified Law Enforcement Officer (POST)

Pass previous two (2) consecutive physical fitness tests required by the City and URMMA

Valid Utah Class D Driver License

No discipline at or more than three (3) day suspension within the last year of promotion date.

Has been or currently a department specialist in two (2) positions/categories (i.e. SWAT, Traffic, Inv., etc.)

Subject to 24 hour call out.

3. Knowledge, Skills, and Abilities:

Extensive knowledge of South Jordan modern law enforcement principles, procedures, techniques and equipment; applicable Federal, State, County, and City laws and ordinances and departmental rules and regulations; hazardous waste classifications and emergency procedures related to control, containment and confinement; investigative procedures and practices; legal liabilities associated with arrest and law enforcement; court room procedures and rules of evidence.

Skill in the use of firearms, the operation of police vehicles and other specialized equipment, including breathalyzers, radar units, police batons and restraining devices; basic CPR, First Aid and emergency response driving.

Ability to qualify with department issued weapon as required.

Ability to react effectively in emergency, life and death, and stress situations; exhibit imagination, initiative and problem-solving capability in coping with a variety of law enforcement situations; follow standard safety practices and procedures common to law enforcement work; perform work requiring good physical condition; communicate effectively, verbally and in writing; establish and maintain effective working relationships with employees, other agencies and the public.

4. Working Conditions:

Functions of the position generally performed in a controlled environment, but subject to all seasonal and weather extremes. Constant travel. Many functions of the work pose high degree of hazard uncertainty. Physical readiness essential to effective job performance. Various levels of mental application required, i.e. memory for details, emotional stability, discriminating thinking, creative problem solving. Continuous use of motor skills. Response to emergency situations and participation in training activities involving strenuous and moderately heavy physical activity; required to stand, walk, crawl or sit in uncomfortable positions for

extended period of times; involves exposure to dangerous situations under disagreeable conditions such as cold, wet, extreme temperatures, irritant gasses, vibration, heights, confined spaces, emergency driving, little to no sleep for extended periods, etc. Unconventional working hours may be required including nights, week-ends and holidays. Frequent travel may be required

*The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.*

*Human Resources Use Only*

<b>Job Class:</b>	<b>Municipal Non-Exempt</b>	<b>EEO-4 Class:</b>	<b>PS Worker</b>
<b>Location:</b>	<b>Police</b>	<b>EEOP Class:</b>	<b>Prot Serv Sworn</b>
<b>Group/BU:</b>	<b>Police Step Plan</b>	<b>Tech-Net Match:</b>	<b>1760</b>