

# SJC CERTIFICATE OF OCCUPANCY NEW COMMERCIAL CHECKLIST

South Jordan City, or State, or other required agencies must approve this and site or portion thereof before occupancy is allowed. It is the responsibility of the General Contractor/Owner to obtain such approvals prior to final and or occupancy. Those agencies checked must visit the job site and determine compliance with their regulatory requirements. This checklist must be complete and signed by authorized personnel from such agencies and presented to the South Jordan City Building Inspector at final inspection and placed thereafter in the building permit records file.

***Failure to complete requirements and obtain necessary signatures will result in delayed final inspection and occupancy of the structure.***

NAME OF BUSINESS:	ADDRESS:	
OWNERS NAME:	ADDRESS:	PHONE:
GENERAL CONTRACTOR:	ADDRESS:	PHONE:
PERMIT #		

**SOUTH JORDAN CITY DEPARTMENTS:**

**Community Development**

Greg Schindler	801-254-3742	Date	Approval
<a href="mailto:gschindler@sjc.utah.gov">gschindler@sjc.utah.gov</a>			

**Fire Department**

Dave Dansie	801-254-3742	Date	Approval
<a href="mailto:ddansie@sjc.utah.gov">ddansie@sjc.utah.gov</a>			

**Engineering Department**

Shane Greenwood	801-254-3742	Date	Approval
<a href="mailto:sgreenwood@sjc.utah.gov">sgreenwood@sjc.utah.gov</a>			

**Public Services Department**

Cary Necaie	801- 253-5230	Date	Approval
<a href="mailto:cnecaie@sjc.utah.gov">cnecaie@sjc.utah.gov</a>			

**UPDES (SWPPP) Department**

Carl Schweizer	801-253-5230	Date	Approval
<a href="mailto:cschweizer@sjc.utah.gov">cschweizer@sjc.utah.gov</a>			

**Utility Billing**

Lori Day	801-254 -3742	Date	Approval
<a href="mailto:lday@sjc.utah.gov">lday@sjc.utah.gov</a>			

**Business License**

Ambra Katwyk	801-254-3742	Date	Approval
<a href="mailto:akatwyk@sjc.utah.gov">akatwyk@sjc.utah.gov</a>			

**State Elevator Inspector**

	801-530-6870	Date	Approval
--	--------------	------	----------

**State Boiler Inspector**

	801-530-7605	Date	Approval
--	--------------	------	----------

**Special Inspection Agency**

		Date	Approval
--	--	------	----------

**Salt Lake County Environment Health**

	385-468-3784	Date	Approval
--	--------------	------	----------

**South Valley Sewer District**

		Date	Approval
Matthew Garn 801-571-1166 <a href="mailto:mattg@svsewer.com">mattg@svsewer.com</a>			