

Basement Finish/Residential remodel

Review your plans to ensure that each of the following details have been included.

BUILDING PLANS: PDF plans will need to be uploaded to the online portal:

- Total square footage of area.
- Indicate on drawing the scale used. We recommend ¼"=1 foot.
- Floor plans including adjoining rooms, label as to use.
- Size, span, and support of all new beams & headers. (If applicable)

FLOOR PLANS: Must include the following:

- Layout of basement; label all rooms, including unfinished areas.
- Door sizes & their swings.
- Window sizes & their locations.
- Wall to wall dimensions of all rooms, hallways, etc.
- Ceiling height.
- Identify all new & existing construction.

ELECTRICAL DETAILS: Must include the following:

- Show all sub-panel locations.
- Show all lights & their switches.
- Show all outlet locations.
- Label all GFCI outlets as such.
- Label all ARC-FAULT outlets as such.

PLUMBING DETAILS: Must include the following:

- Location of all plumbing fixtures
- Water heater, floor drain, water softener, etc. locations.

MECHANICAL DETAILS: Must include the following

- Furnace location
- Gas line diagram showing the location of new gas fired appliances (if applicable)